

HANOVER PARKS AND RECREATION DEPARTMENT

48 LEBANON STREET HANOVER, N.H. 03755

PHONE: 603-643-5315 FAX: 603-643-0724

E-MAIL: Recdept@HanoverNH.Org

Director: Hank Tenney

Hanover Parks and Recreation Board Meeting Minutes

Meeting Date: Monday, June 18, 2012 at 6:30 p.m.

Members Present: Jeff Graham, Kathy Boghosian, Darlene Branch, Amy Vienna

Members Absent: Dean Lacy, Dave Parsons

Staff Present: Hank Tenney, Liz Burdette, Sherry Colfer, Jeanne Vieten

MEETING NOTES

1. **Approval of May 2012 Minutes** – Approved as Corrected

2. **Public Input – Kip Oberting**

Kip Oberting, new President of the Hanover Hockey Association, discussed the association's interest in building a new outdoor rink in the gully next to Campion Rink. Hanover Hockey rented 300 hours from other rinks, and there is definitely a need for additional ice. A discussion was had about location, raising money, permits, and the possibility of making the facility available for other sports. Hank Tenney would support the project if they covered the culvert and attached to the current rink.

3. **Spring Programs**

Spring programs are going well, with K-3 just about over.

4. **Hayes Farm Park**

Hank noted that \$27,000 needs to be raised for the Hayes Farm Park project. The lighting will be redone to allow play at night. The parking will be hard pack, not pavement. The Etna Library addition will begin this summer.

5. **Special Events**

Memorial Day – The 51st Annual Muster Day Celebration was held at the Hanover Center Green on May 28. Jeff Graham was emcee. The Hanover high School Band participated, as well as the local Boy Scout and Girl Scout troops.

The Annual Old Fashion July 4th Celebration – Liz Burdette is looking for someone to sing the Star Spangled Banner. Clinton Gardner will be the speaker this year. Mr. Gardner is one of the authors of the book *World War II Remembered*, published by Kendal of Hanover Residents Association. The band About Gladys will perform and the North Country Chordsmen.

6. **Reports from Directors**

Director, Hank Tenney

The Thompson Terrace Playground Dedication was held on June 16 at 10:00 a.m. Invitations were sent to all those involved in the 250th Pig and Wolf event that made the playground possible. Approximately 50 people were in attendance. A donor wall will be going up to acknowledge contributors.

Assistant Director, Liz Burdette

The Middle School 7th and 8th grade Moonlit Semi-Formal was held at the Richmond Middle School on June 3rd. It was a great evening with 230 kids in attendance.

The 6th grade barbeque was rescheduled to the Fall because not enough students signed up.

Training for summer camp counselors starts June 19; camps begin the week of June 25.

Facility Manager, Sherry Colfer

Written report submitted by Sherry

1) Had a very good year with an unexpected increase in building usage due in most part to increased ILEAD classes in the Fall and additional Middle Eastern Dance classes moving here from their past location. Our top renters are as follows:

Upper Valley Dance Club	\$	1,100
Jamie Orr Dance		2,730
Princeton Review		2,890
Christ Redeemer		2,920
Hanover church of God		3,975
Norwich Bridge Club		6,000
Hanover Blue Wave Tae Kwon Do		7,337
ILEAD		8,500
Middle Eastern Dance		8,570
	\$	44,022 = 61% of total \$72,524

- 2) We had good responses this year to our family events including the Halloween Dinner, Salsa Dinner Dance and our Magic Show. Our Yard Sale was a fun fall event and we were able to donate \$250 for Hurricane Relief at the Haven and \$250 to the playground project.
- 3) I am still exploring possibilities to replace our current display network for our directory display board. We are going to go ahead and install a security camera to face the front door, stairwell and elevator. Other projects in the building this year have included our Children's Village in the front stairwell, the 250th display cabinet and we hope to update our coaches' wall. The building remains in good shape even with all the traffic in most part due to John's diligence and the great custodial staff we have.
- 4) Through 6/15/12 we have collected reservation revenue totaling \$72,524 for the fiscal year 2011-12. We have exceeded our 2011-12 budget of \$57,000 by \$15,524.

KAST Program Director, Nicole Leonard

Written report submitted by Nicole

Staff:

We are looking to replace one director and both of our full-time supervisors for next school year due to each of them finding full time positions.

Enrollment & Waitlist:

I was able to offer some type of space to everyone on the waiting list for 2012-13. We will have 24 new students joining KAST in the fall. We will have an average of 47 kids per day at Explorers (grades 1-3) our maximum is 50 and at Adventurers (grades 3-6) we will have an average of 29 kids per day our maximum is 40.

2012-13 Goals:

Focus on programming for our oldest students (grades 5&6)

Increase staff attendance at meetings and trainings

Continue to work on our billing system in-house (at the Recreation Center)

7. **New Business** – None

8. **Future Agenda Items**

Fundraising

Next Meeting – September 10, 2012 at 6:30 p.m.