

HANOVER PARKS AND RECREATION DEPARTMENT

48 LEBANON STREET HANOVER, N.H. 03755

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Director: Hank Tenney

Hanover Parks and Recreation Board Meeting Minutes

Meeting Date: Monday, June 10, 2013 at 6:00 p.m.

Members Present: Jeff Graham, Kathy Boghosian, Darlene Branche, Dean Lacy, Amy Vienna, Kathi Whitmore

Staff Present: Hank Tenney, Liz Burdette

MEETING NOTES

1. **Approval of May Minutes** - Approved

2. **Public Input** - None

3. **Spring Program Wrap-up**

All sports went well, no problems reported.

4. **Special Events**

Old-Fashioned 4th of July: This year singer Brooks Hubbard will perform rather than a band. We are still looking for a speaker and volunteers (particularly on the parade route).

Upper Valley 250th Celebration: Bill Young reports that the 250th DVD almost ready. Plans are underway to have a screening at the Recreation Center on July 3rd. Additional copies of the Hanover Improvements Society's book *Town of Hanover 1761 – 2011* are being printed and will be available at the Dartmouth Bookstore.

The Great Hanover Hunt: A family event co-sponsored by Hanover Recreation and the Upper Valley Running Club on July 13. Participants will follow a map to collect stamps and be entered in a raffle for prizes.

Old-Fashioned Square Dance: A family event July 19 at the Recreation Center will feature music, dancing and snacks.

Campfire Sing Along: A family event August 9 from 7:30-9 p.m. at Thompson Terrace including singing, games and fun.

5. **Reports from Directors**

Director, Hank Tenney

Hank is working on a Thompson Terrace Playground sign for Brook Road and also a sign recognizing Dave Farr who donated Farr Field. Hank met with the architect on the 44 Lebanon Street project, which was purchased by the town. Plans are being discussed for an 80 x 100 gym (85 x 50 court) with four rows of seating, offices and rest rooms. Hank and Liz have been discussing the addition of a gazebo or pavilion at the Thompson Terrace playground for gatherings and events. This new area would be available to reserve and rent.

Assistant Director, Liz Burdette

See notes above under special events.

The 7th & 8th grade Semi-formal Dance was a big success with 208 students attended.

Training for summer camp counselors begins on June 20. Enrollment for summer camps is picking up.

Facility Manager, Sherry Colfer

Written report submitted by Sherry

1) Had a very good year with consistent building usage. Our top renters are as follows:

Upper Valley Dance Club	\$	788
Jamie Orr Dance		3,027
Princeton Review		1,870
Christ Redeemer		3,235
Hanover church of God		3,820
Norwich Bridge Club		6,000
Hanover Blue Wave Tae Kwon Do		7,436
ILEAD		7,350
Middle Eastern Dance		8,624

\$ 42,150 = 61% of total \$69,050

- 2) We had good responses this year to our family events including the Summer Storyteller, Ice Cream Making Event and the Wildlife Encounters Show. This summer we are holding a Square Dance, a Sing-A-Long and a Scavenger Hunt. Looking towards the fall we are hoping to restructure our Halloween Event to draw more participants.

One very well attended, fun night was a dinner put on by the Girl Scouts for the Seniors, followed by a performance from our Middle Eastern Dance class students.

- 3) Our new Display Board is working well and much simpler to operate than the program from our last provider. Our new registration system, MyRec, is still a learning experience, simpler to use for data entry but more difficult when attempting to retrieve reported information. Its main focus is definitely registration.

The building is still in good shape. We have a new children's exhibit in the gym, have replaced some needed equipment and will be replacing the carpeting this coming year. Our biggest hurdle remains to be the heating/ac system but the Public Works guys are very responsive to our calls for help.

- 4) Through June 10, 2013 we have collected reservation revenue totaling \$69,050 for the fiscal year 2012-13. We have exceeded our 12-13 budget of \$60,000 by \$9,050.

KAST Program Director, Nicole Leonard

Written Report submitted by Nicole

Enrollment for June (same as May):

Explorers: Mon 40, Tues 41, Wed 47, Thurs 47 and Fri 36

Adventurers: Mon 22, Tues 24, Wed 35, Thurs 24 and Fri 10

Special Events:

- Monday, June 10th Shelley Jarvis is coming to KAST to silk screen our KAST t-shirts. The kids drew pictures last week and Shelley made a screen out of all of their drawings.
- Wednesday, June 12th Trash Can Lid Productions will be at KAST to offer 3 workshops and a performance where the kids will play all of Jeff Erwin's recycled instruments.
- Wednesday, June 19th End of the Year Celebration for KAST at Storrs Pond.

Parent Survey:

The survey is up and running on line at www.kidsafterschooltime.org, parents have a week to complete the survey then I will compile all of the results.

2013-14 Registration:

Enrollment for next year at this point:

Explorers: Mon 48, Tues 51, Wed 52, Thurs 50, Fri 46 (Waitlist: 5 for Tues, 4 for Wed, and 36 for Thurs)

Adventurers: Mon 35, Tues 35, Wed 46, Thurs 40, Fri 26 (increased numbers to accommodate all kids that needed care)

*we are struggling a bit with the restrictions of space at the RMS on Weds but are in hopes of having the gym on Weds for such a large group.

We typically stick to 50 for Explorers but needed to accommodate sibling schedules so we added a couple of spaces on Tues/Wed; typically we have a couple kids out each day so we will likely have 50 or less in actual attendance.

We typically stick to no more than 35 each day except for Weds which can be up to 40 for field trips and special events (which occur every other week) but in order to offer all families on the waitlist some type of schedule W/Th was increased by a few spaces; as stated above we typically have a couple kids out per day.

6. **New Business** - None

7. **Future Agenda Items**

Next Meeting – September 9, 2013 at 6:30 p.m.