

**Hanover Parks and Recreation Board Meeting Minutes**

Meeting Date: Monday, April 8, 2013 at 6:30 p.m.

Members Present: Jeff Graham, Kathy Boghosian, Dean Lacy, Amy Vienna, Kathi Whitmore

Staff Present: Hank Tenney, Liz Burdette

**MEETING NOTES**

1. **Approval of March Minutes** – Approved with correction

2. **Public Input.**

None

3. **Spring Program**

All spring teams are set with coaches. Schedules are still being finalized.

4. **New MyRec Web Site**

The new MyRec Web Site is up and running smoothly.

5. **Special Events**

The 35<sup>th</sup> Annual Egg-Stravanganza Egg Hunt was a big success with 170 people attended (signed in). The 8<sup>th</sup> grade student council helped with the event.

The Upper Valley Running Club may have a scavenger hunt this summer.

Camp Circle H is going to offer a full day option this summer along with the half-day options. It is a six-week program for children entering kindergarten with games, art and crafts, and a variety of activities. This summer performers (singers, dancers) will be scheduled on Wednesdays.

6. **Reports from Directors**

**Director, Hank Tenney**

The Town of Hanover is considering purchasing 44 Lebanon Street to house Hanover Parks & Recreation offices, classes, and a gym/multi-purpose room. Also KAST kids would have a place to go if school was cancelled. A \$600,000 gift from an anonymous donor was received to purchase the property. Plans are being discussed to raise funds to renovate the property.

**Assistant Director, Liz Burdette**

See notes above under Special Events.

**Facility Manager, Sherry Colfer**

Written report submitted by Sherry

1. Facility rentals remain strong. The building is booked most days, making parking a challenge as usual, but all seems to work out. Parties and events on the weekends are back to back each day through May, which is good because the summer usually slows down.
2. Most of our spring programs are still seeing the usual spring slump with lower registrations.
3. Through our ILEAD contact we have received a beautiful Steinway Spinnet piano as a donation. It will replace the piano which was in room 212. We are very grateful for the donation and plan a small thank you event.
4. To-date we have collected reservation revenue totaling \$54,442 (91% of the budgeted revenue) for the fiscal year 2012-13. Last year at this time we were at \$56,692.

**KAST Program Director, Nicole Leonard**

Written Report submitted by Nicole

**Enrollment for April:**

Explorers: Mon 40, Tues 42, Wed 48, Thurs 47 and Fri 37

Adventurers: Mon 23, Tues 25, Wed 35, Thurs 24 and Fri 12

### **Special Events & Field Trips:**

- Steve Ferraris completed 10 drumming sessions with KAST kids last Wednesday. We ended with a final performance for KAST and parents. The kids did a fantastic job!
- Our next workshop will be with Linda Peck who teaches Physical Theatre. She will visit Explorers (grades 1-3) two times and Adventurers (grades 3-6) one time in May.
- Adventurers went to Competition Complex on March 27<sup>th</sup> for the half-day field trip. Kids rode the bull, climbed the rock wall, played mini golf, and had a fabulous time in the ball pit. The kids voted to go to the Upper Valley Aquatic Center for the next half day in May.

### **2013-14 Registration:**

I am in the process of gearing up for next school year's KAST registration. I will keep the process the same as last year since it worked well. I will begin collecting on-line schedule request for 2013-14 from currently enrolled families on April 24<sup>th</sup> through April 29<sup>th</sup>. I will then process all of the requests and make sure that all schedules changes can be accommodated and then collect registration forms and payments on-site at the program the week of May 6<sup>th</sup>. Open spaces will then be offered to KAST siblings first and then to all other families on the waitlist in the order the requests came in (there are 25 families on the waitlist currently). I am hoping that by beginning this process a little earlier than last year all spaces will be filled and paid for by the current fiscal year end.

### **8. New Business**

None

### **9. Future Agenda Items**

**Next Meeting** – May 13, 2013 at 6:30 p.m.