

Parks and Recreation Department



(603) 643-5315
Fax (603) 643-0724
www.hanovernh.org
rec@hanovernh.org

Hank Tenney
Director, Ext 102

Elizabeth Burdette
Assistant Director, Ext 103

Jeanne Vieten
Receptionist/Program Asst, Ext 101

Gail Schaal
Senior Center Director, Ext 104

Sherry Colfer
Facilities Manager, Ext 105

John Wilmot
Maintenance Supervisor



48 Lebanon Street
Hanover, NH 03755

Hanover Parks and Recreation Board Meeting Minutes Monday, March 9, 2015

In attendance: Dean Lacy, Chairman; Amy Vienna, Vice Chairman; Darlene Branche, Kathi Whitmore, Mariruth Galbraith, Hank Tenney, Liz Burdette, Bill Young, Dave Dostel

1. Approval of minutes of January 12, 2015 (*approved*)

- Welcome new board member Mariruth Galbraith

2. Public Input

Dave Dostel is on the Hanover Bike/Pedestrian committee. Will be an event to educate road users about bike & pedestrian safety; Event would include a walk/ride around the Green, Occom Pond and a longer walk around town. Would like Park & Rec help. Ideas:

- Help display safety messages
- Help set up
- Provide tents

3. Pond Party Report

Bill Young gave a thorough recap of the Occom Pond Party. Highlights:

- Good weather
- Had a planning team this year, including Randy Hill, Jonathan Schwartz, Jack Lee, Mike Silverman
- Found some new funding (so far \$7634.85); Costs continue to rise; will need to consider new funding sources
- Ice castle site was supposed to be leveled, but was not
- Rotary did the food service again; all went well
- The ice slides (“butt slides”) were popular, but are labor intensive to create
- Homemade medals this year – received good feedback
- Port-a-potties – used and were in a good location
- New bean bag game – homemade; were a big hit
- Areas for improvement:
 - More leaders
 - More volunteers (competes with volunteer pancake breakfast by Youth in Action)
 - Promote more on Facebook
 - Discussed putting pictures on FB - concerned about liability and permission

4. Budget

Liz and Nicole presented to the selectmen this year. We were under target: Over on personnel, under on non-personnel costs; One of our challenges: getting volunteers to help with events. May have to pay people in the future

5. Spring Update

Signups are coming in

Most coaches are on board except k/1 baseball and 3/ 4 instructional baseball

Coaches meeting on April 2nd

Chris Brown doing 7/ 8 track; 6th graders can practice but not compete

6. Special Events

- 40th annual **Hanover Basketball Tournament** brought in 122 teams; 26 champions; Revenue: \$11,000 from entry fees and gate receipts; Costs: \$6500 and a couple hundred dollars for other expenses
Challenge for next year's tournament: finding volunteer referees.
- Family night puppet show upcoming on 3/27
- Middle school dance on April 3rd
- April 4th 8th grade student council running egg hunt @ the Black Center starting at 10 am
- Trail/hike challenge – start in June and run until Fall Fest; qualify for a raffle if complete enough of the challenge
- Will we have a scavenger hunt this year? Liz will contact Nancy Dunbar (Upper Valley Running Club)
- Muster Day May 25th – Hank will get a speaker; who will be master of ceremonies?

7. Facilities Report

- Proposed gym = final design will be ready for review on 3/27 at the Black Center (property – the brown house) will be purchased by the town. We will have to raise money (private donations) to build the gym; will be 84' (middle school sized, not HS sized 94')
Show support at town meeting, Tuesday, May 5th
 - Etna playground – getting public input on options (saw proposed options); public can provide input; depends on how much money that the public thinks they can raise to build the playground

8. Reports from:

Director (see above)

Assistant Director

- Working with Dartmouth Consulting Group with a focus on digital media and how to brand ourselves, how to engage our audience; we need to rebrand the Park & Rec department so they know what we do (like the Pond Party); Learning more about marketing
- Liz has been approached by a women's cycling group who are looking for a home
- Hiring for summer camp – have to replace 8 counselors
- April vacation camp is full with a wait list
- Spring brochure is out; Spring sign up deadlines are 3/27 (without fee) except track, which has no deadline
- Holding another "Can't get enough camp" week of summer camp in August after most camps end.
- New offering: Piyo – Pilates and Yoga
- Replacing Big Block Playtime (low attendance) with extra Zumba class

Facilities Manager (attached)

After School Director (attached)

Board Chairperson (none)

9. New Business

10. Future Agenda Items

- Concussion policy – will create a policy committee to determine protocol (for example, do we want coaches to take an online course?)
- Background check – in addition to local check, is there more that has to be done? Gets expensive