

**FINAL**

**SELECT BOARD MEETING**

**May 16, 2016**

**7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH**

The meeting of the Select Board was called to order at 7:30 p.m. by Chair Peter Christie. Present were: Peter Christie, Chair; Athos Rassias, Vice Chair; Nancy Carter, Select Board Member; Bill Geraghty, Select Board Member; Joanna Whitcomb, Select Board Member; and Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chair Christie asked for Public Comment. There were no comments from the public.

**2. PUBLIC HEARING TO REVIEW AND CONSIDER ADOPTION OF A LICENSE AGREEMENT BETWEEN THE TOWN OF HANOVER AND THE FIRST BAPTIST CHURCH OF ETNA ALLOWING TOWN USE OF COSTELLO FIELD.**

Ms. Griffin stated that during planning for replacement of the play structure at Costello Field, Parks and Recreation Director John Sherman discovered that the Town does not actually own the property. The entire property had been conveyed privately by an individual to the Church on the same land. There was some intention on the part of that owner to further divide the property to the Town, but it never happened. The Town has been operating Costello Field for several years as a playing field for the Parks and Recreation Department. The Town and Church representatives both agreed that they would need to come to an agreement about what would be acceptable as a play structure as well as indemnifying each other in the event of an accident. Attorney Margaret Jacobs has drafted a license agreement for the Town's use of the field, and Church trustees are comfortable with the draft. The committee raising funds for the structure has requested a slightly revised layout so that a swing set currently on the property would not have to be eliminated. Ms. Griffin needs approval from the Board to sign the license agreement on behalf of the Town.

**Select Board Member Whitcomb MOVED to Adopt the License Agreement Between the Town of Hanover and The First Baptist Church of Etna Allowing Town Use of Costello Field. Select Board Member Carter SECONDED the Motion.**

Chair Christie asked Ms. Griffin to confirm that the Town may renew the license in five-year intervals. Ms. Griffin confirmed this.

Select Board Member Carter asked Ms. Griffin to clarify the difference between a lease and a license. Ms. Griffin stated that a lease must be approved by Town Meeting under New Hampshire law, but a license does not. A lease does, however, require a Public Hearing to adopt.

A license is another way of allowing one party to use the property of another party. Licenses, in general, tend to be more straightforward than leases.

Select Board Member Geraghty asked members of the First Baptist Church of Etna, who were in attendance at the meeting, if they were okay with the lease agreement. Jonathan Edwards, President of the Church, introduced two of the trustees, John LaHaye and Ken Pelton, who have been involved in discussions about the lease agreement. They are okay with the agreement and are happy to see continued use of the field for kids to play.

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE LICENSE AGREEMENT BETWEEN THE TOWN OF HANOVER AND THE FIRST BAPTIST CHURCH OF ETNA ALLOWING TOWN USE OF COSTELLO FIELD.**

**3. ORGANIZATIONAL MEETING OF THE 2016-2017 SELECT BOARD.**

Select Board Member Geraghty **MOVED** that Peter Christie Serve as Chair, Athos Rassias Serve as Vice Chair, and Joanna Whitcomb Serve as Secretary to the Hanover Select Board. Select Board Member Carter **SECONDED** the Motion.

**THE BOARD VOTED UNANIMOUSLY THAT PETER CHRISTIE SERVE AS CHAIR, ATHOS RASSIAS SERVE AS VICE CHAIR, AND JOANNA WHITCOMB SERVE AS SECRETARY TO THE HANOVER SELECT BOARD.**

Select Board Member Geraghty wished to thank the officers from last year's committees for their time and efforts. Chair Christie noted that there have been no requests from any of the Board members to make changes to their liaison roles.

**4. RECOMMENDATION TO SET PUBLIC HEARING FOR MONDAY, JUNE 20<sup>TH</sup> TO REVIEW AND CONSIDER THE PROPOSED RATE AND FEE SCHEDULE FOR FY 2016-2017.**

Select Board Member Carter **MOVED** to Set Public Hearing for Monday, June 20<sup>th</sup> to Review and Consider the Proposed Rate and Fee Schedule for FY 2016-2017. Vice Chair Rassias **SECONDED** the Motion.

**THE BOARD VOTED UNANIMOUSLY TO SET PUBLIC HEARING FOR MONDAY, JUNE 20<sup>TH</sup> TO REVIEW AND CONSIDER THE PROPOSED RATE AND FEE SCHEDULE FOR FY 2016-2017.**

Chair Christie stated that he would like to go through the details of how we manage our Capital Improvement Plan and suggested this be done at the meeting on June 20<sup>th</sup>. Ms. Griffin will place this on the agenda.

**5. RECOMMENDATION TO SET A PUBLIC HEARING FOR MONDAY, JUNE 6<sup>TH</sup> TO CONSIDER DECLARATION OF A PORTION OF WOLFEBORO ROAD AS AN EMERGENCY LANE FOR EMERGENCY RESPONSE ACCESS PURPOSES ONLY.**

Ms. Griffin stated that there is a section of Wolfeboro Road east of Three Mile Road that is a Class VI road to the top of Moose Mountain. There is one section of that road that is tough to navigate, even for an ATV. Fire Chief Marty McMillan has been exploring the trails in Hanover, keeping in mind where the nearest emergency accesses are to the trails should someone need emergency medical assistance. There is a trail along Wolfeboro Road that connects to the Appalachian Trail, and it is heavily-used. Chief McMillan feels that some minor maintenance to the rough portion of Wolfeboro Road is essential to allowing access in an emergency. Rather than change the classification of the road from Class VI, we can declare that portion of the road as an emergency access lane for emergency access purposes only. Notices of the Public Hearing will be sent to abutters of this section of road.

**Select Board Member Whitcomb MOVED to Set a Public Hearing for Monday, June 6<sup>th</sup> to Consider Declaration of a Portion of Wolfeboro Road as an Emergency Lane for Emergency Response Access Purposes Only. Select Board Member Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR MONDAY, JUNE 6<sup>TH</sup> TO CONSIDER DECLARATION OF A PORTION OF WOLFEBORO ROAD AS AN EMERGENCY LANE FOR EMERGENCY RESPONSE ACCESS PURPOSES ONLY.**

**6. REVIEW OF THE PROPOSED FY 2016-2017 GRAFTON COUNTY BUDGET.**

Ms. Griffin noted that the Grafton County budget includes a proposed increase of 2.13 percent. The Grafton County delegation consists of representatives of the towns within Grafton County. The Grafton County budget has been proposed to the delegation by the Grafton County Commissioners. The Executive Committee has not yet analyzed the budget but that will be the next step, followed by further recommendations. Their recommendation is what will go to the county delegation for a public hearing in June.

Select Board Member Carter asked whether further action would follow. Ms. Griffin stated that there would be no further action after the public hearing, and that hearing is usually attended by very few delegates.

Chair Christie noted that the Grafton County budget displays an example of misuse of undesignated fund balances and emphasizes the importance of not using such balances to manage the tax rate.

**7. UPDATE—FY 2015-2016 GOALS AND OBJECTIVES.**

Ms. Griffin noted that she has highlighted updates to the Goals and Objectives provided in Friday's Memo to the Board. She stated that we are continuing to work on the Water, Wastewater, and Sidewalks sections of the Capital Improvement Plan. The Code of Ethical Conduct has been adopted by the Board. Ms. Griffin has been meeting with the various Boards and Commissions to see how the Board can be most helpful, and she is about halfway done with this process. She will be providing a summary to the Board upon completion of the meetings. She has not yet started working on the Town's volunteer cultivation and engagement, and will be asking for help with this from a couple of Board members. The updated Employment Policies have been distributed to employees. Developing a comprehensive inventory of Town and school district recreation facilities is currently underway. Staff will soon be ready to come to the board with the five year plan on energy efficiency improvements. Today she finished the second of three all-day visits with the candidates for the Planning and Zoning Director position, and she hopes to have a finalist chosen by this Friday. The Board will revisit the Goals and Objectives in July.

**8. BANNER REQUESTS:**  
**a. Dartmouth College Alumni Relations**  
**b. Howe Library X 2**

Ms. Griffin stated that the Town can accommodate all requests.

**Select Board Member Geraghty MOVED to Approve the Banner Requests of Dartmouth College Alumni Relations and the Howe Library. Select Board Member Whitcomb SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUESTS OF DARTMOUTH COLLEGE ALUMNI RELATIONS AND THE HOWE LIBRARY.**

**9. APPROVAL OF MINUTES:**  
**a. April 4, 2016**  
**b. April 25, 2016**

**Select Board Member Carter MOVED to Approve the Minutes of April 4, 2016. Select Board Member Whitcomb SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 1 ABSTAINED TO APPROVE THE MINUTES OF APRIL 4, 2016. (Select Board Member Geraghty Abstained from the Vote).**

**Select Board Member Carter MOVED to Approve the Minutes of April 25, 2016. Select Board Member Geraghty SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 2 ABSTAINED TO APPROVE THE MINUTES OF APRIL 25, 2016. (Chair Christie and Select Board Member Whitcomb Abstained from the Vote).**

**10. ADMINISTRATIVE REPORTS.**

Ms. Griffin reminded the Board and audience that the Hanover Conservancy will be holding an Open House on Friday from 4 p.m. to 6 p.m at their new offices on Lyme Road across from Rivercrest.

**11. SELECT BOARD MEMBER REPORTS.**

**Select Board Member Bill Geraghty**

Select Board Member Geraghty reported that the Finance Committee met today to start getting organized for the coming year. Their next meeting is at RWB on June 20<sup>th</sup> at 5 pm. Goals over the summer are to look at the big picture as far as issues and to frame thoughts for the Town and school budgets. The Parks and Recreation Board also met today. Staff are busy and there are a lot of programs going on.

**Select Board Member Joanna Whitcomb**

Select Board Member Whitcomb reported that about sixty kids showed up for the Bike Rodeo and it was a great success. The Police Department was there as well as Bill Young and Willy Black. She believes this may become an annual event. This past Saturday, Dartmouth sponsored a bike safety course. On May 21<sup>st</sup> during Green Key evening, there will be a silly walk as well as a run and bike ride as well as the Jaywalkers Anonymous meeting.

Ms. Griffin added that the ribbon-cutting ceremony for the Multi-Use Path on Lyme Road was held recently and was a lot of fun. On June 9<sup>th</sup> at 11:30, there will be another ribbon cutting event for the Mobility Hub on East Wheelock Street.

Select Board Member Whitcomb also reported that the Advisory Board of Assessors met recently and reviewed abatement requests. The Chamber of Commerce met on the day of Town Meeting, and she and Ms. Griffin took turns attending.

**Select Board Member Nancy Carter**

Select Board Member Carter reported that the Planning Board is relieved and grateful to Hanover voters on supporting the zoning amendments. There are no Planning Board meetings for the remainder of the month. The Howe Library Board will meet this Thursday and continue discussions about the ten-year plan.

**Chair Peter Christie**

Chair Christie reported that the Conservation Commission met this week. He will give his report on this at the next Board meeting.

**Vice Chair Athos Rassias**

Vice Chair Rassias had nothing to report.

**12. OTHER BUSINESS.**

**Vice Chair Rassias MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-A:3, II (b) and (e).**

**SELECT BOARD MEMBER GERAGHTY VOTED YES; VICE CHAIR RASSIAS VOTED YES; CHAIR CHRISTIE VOTED YES; SELECT BOARD MEMBER CARTER VOTED YES; SELECT BOARD MEMBER WHITCOMB VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 8:08 P.M.**

**Vice Chair Rassias MOVED to Exit the Non-Public Session at 9:28 p.m. Select Board Member Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION.**

**11. ADJOURNMENT.**

**Vice Chair Rassias MOVED to Adjourn the Meeting at 9:28 p.m. Select Board Member Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

Respectfully Submitted,

Joanna Whitcomb, Secretary

*Minutes prepared by Adriane Coutermarsh.*

**SUMMARY**

1. **Select Board Member Whitcomb MOVED to Adopt the License Agreement Between the Town of Hanover and The First Baptist Church of Etna Allowing Town Use of Costello Field. Select Board Member Carter SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE LICENSE AGREEMENT BETWEEN THE TOWN OF HANOVER AND THE FIRST BAPTIST CHURCH OF ETNA ALLOWING TOWN USE OF COSTELLO FIELD.**

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8. **Vice Chair Rassias MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-A:3, II (b) and (e).**

**SELECT BOARD MEMBER GERAGHTY VOTED YES; VICE CHAIR RASSIAS VOTED YES; CHAIR CHRISTIE VOTED YES; SELECT BOARD MEMBER CARTER VOTED YES; SELECT BOARD MEMBER WHITCOMB VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 8:08 P.M.**

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**THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION.**

10. **Vice Chair Rassias MOVED to Adjourn the Meeting at 9:28 p.m. Select Board Member Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**