

FINAL

BOARD OF SELECTMEN'S MEETING

June 1, 1998

7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by the Chairman, Marilyn W. Black. Present were: Marilyn W. Black, Chairman; Brian Walsh, Vice Chairman; Katherine S. Connolly; John Manchester; John Colligan; Julia Griffin, Town Manager; and members of the public.

Ms. Black announced that this meeting was being taped by CATV 6 and that hearing enhancement equipment was available for anyone who wishes to use it.

1. PUBLIC COMMENT.

Joseph Quattrone referred to a letter he had written to the Board of Selectmen dated May 26, 1998. He wished to encourage the Board to exercise supervision and coordination over the Boards which the Selectmen appoint. He noted that last year Dartmouth College initiated a proposal to alter the Chase Field complex. Mr. Quattrone explained that it is not just abutters that will be affected, but also the entire neighborhood in terms of noise, lights, traffic generated, etc. He added that it takes time for the individuals in the neighborhood to understand and learn about the issues and to react, if appropriate.

Mr. Quattrone indicated that at a recent Planning Board meeting proceedings deteriorated to finger pointing and accusations of deliberate delaying tactics on the part of the neighborhood; he noted that the Board allowed the issue to be lost and become clouded. He feels that in such situations the Selectmen need to examine the situation and intervene, if necessary, to ensure that all residents' rights are protected and that the Board members act professionally. Mr. Quattrone added that he also feels the Selectmen should see that narrow rulings of two different Boards on the same or related issue do not leave a party in limbo.

He added that his property was reassessed and his taxes increased last year, which placed him in the neighborhood of a higher classification. He suggested to the Board that if the Dartmouth College Chase Field proposal is approved, the market values of the neighborhood properties will decline. He recommended that the Selectmen take preventative action now to prevent the neighbors' only recourse being to go before the Advisory Board of Assessors to request a tax abatement, and suggested that the whole character of the neighborhood would be changed.

Ms. Black stated that the Board of Selectmen has no control over decisions of the Planning Board or the Zoning Board of Adjustment. She noted that those are independent Boards set up by the RSAs of the State of New Hampshire, and that the Board of Selectmen's only role is to appoint the Boards.

Ms. Griffin explained that there are areas where the Board of Selectmen can exercise influence, for example, if they were to pass an ethics policy for the Town and address the issue of conflict of interest concerns on behalf of all Board members. The Selectmen can adopt a policy or procedure and strongly urge that the other Boards adhere to them, but they cannot necessarily adopt a policy and state that all Boards have to abide by it. Ms. Griffin added that there is a voting member from the Board of Selectmen on the Boards which allows for input.

Regarding the neighborhood property values, Ms. Griffin noted that Hanover does a revaluation regularly every two to three years. She suggested to Mr. Quattrone that if in light of the Chase Field project he feels his property's assessed value is inappropriate, he would need to appeal to the Board of Assessors as the Board of Selectmen cannot exercise undue influence over the Board of Assessors.

Ms. Black recommended that if the Chase Field project is approved, it would be wise to wait a year or so to see if in fact it does devalue the neighborhood properties; if it does, an assessor would see if an adjustment needs to be made.

Mr. Quattrone stated that he feels the laws of the Zoning Board are stricter than the Planning Board as far as a Board member recusing themselves, and suggested that both Boards have the same set of laws. Ms. Connolly stated that as a sitting member on the Planning Board and an employee of Dartmouth College, when a Dartmouth College case appears on the Planning Board, all of the Dartmouth College employees do not sit on the Board for that particular case. She added that there are no Dartmouth College employees sitting on the Chase Field case.

Ms. Black noted that State law is very specific as to roles of the different Boards; she stated that the Selectmen have control at the end of Board members' terms to not reappoint them, if they feel that is appropriate.

Mr. Walsh stated his appreciation for Mr. Quattrone's tone and thoughtfulness, both in his letter and in the way in which he addressed the Selectmen.

Regarding the reassessment of properties, Tom McFarland indicated that he believes this was a case of just five or six houses on a single street where changes were made. He noted that he realizes the Planning Board and Zoning Board are two very separate and independent Boards, but that there is business that comes before them that overlaps.

Ms. Black stated that in fairness to the members of the Planning Board and Zoning Board, they are volunteers who are residents of Hanover, and are not necessarily trained to do the work that they do on the Boards, but that they put in endless hours and do the best they can.

2. APPOINTMENT OF BOARD OF SELECTMEN TO TOWN BOARDS AND COMMITTEES.

Mr. Walsh MADE THE MOTION to nominate Marilyn W. Black as Chairman of the Board of Selectmen. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT MARILYN W. BLACK AS CHAIRMAN OF THE BOARD OF SELECTMEN.

Ms. Connolly MADE THE MOTION to nominate Brian Walsh as Vice-Chairman of the Board of Selectmen. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT BRIAN WALSH AS VICE-CHAIRMAN OF THE BOARD OF SELECTMEN.

Ms. Black MADE THE MOTION to nominate John Colligan as Secretary of the Board of Selectmen. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT JOHN COLLIGAN AS SECRETARY OF THE BOARD OF SELECTMEN.

Appointments were made to Boards and Committees as follows:

Advisory Board of Assessors: Katherine Connolly; Brian Walsh as alternate.

Conservation Commission: John Colligan

Finance Committee: Marilyn Black

Parking and Transportation Board: John Manchester

Parks and Recreation: John Manchester

Planning Board: Katherine Connolly; John Manchester as alternate; John Colligan as second alternate; Brian Walsh as third alternate.

Recycling Committee: Marilyn Black

Senior Citizens Steering Committee: Marilyn Black

Upper Valley Lake Sunapee Council: John Colligan

Howe Library Board of Trustees: John Manchester

Community Substance Abuse Advisory Committee: Brian Walsh

Chamber of Commerce: Brian Walsh

Parking Facilities Task Force: Brian Walsh

Board of Directors of CATV6: Marilyn Black

Community Center Task Force: Marilyn Black, Brian Walsh

3. DISCUSSION OF PROPOSED FY 1998-99 GOALS AND OBJECTIVES.

Mr. Colligan discussed his list of goals and objectives for fiscal year 1998/1999. He stated that he feels it makes good sense to continue progress on goals from last year; to maintain tax rate increases either at or below the rate of inflation; to implement a long-term regional solid waste plan; to create a process for setting priorities on capital projects; and to work on a possible land swap between the Town of Hanover and Barrett-Ransmeier. In addition, Mr. Colligan discussed the need for a Class 6 roads and trail plan; the understanding of the statutory authority of the Conservation Commission and the financial alternatives for senior housing.

Mr. Colligan also added a category of protecting the quality of life, broken down as follows: zoning enforcement, involving conflict of interest which may include a discussion of the possibility of electing Zoning Board of Adjustment and Planning Board officials, and also recognizing the importance of the new Planning and Zoning Director as that person comes on board. Mr. Colligan also pointed out the Planning and Zoning Task Force as an area for discussion, as well as the creation of a land development policy. He would like to see a discussion take place exploring how the Town can work with the Upper Valley Land Trust and take advantage of starting a serious discussion on investment in protection of the land.

Under the category of quality of life, Mr. Colligan spoke about a Dartmouth College/Town of Hanover partnership, and shared with the Board a copy of policy recommendations from a study involving Dartmouth College students in an environmental studies class. He believes this is an excellent study looking at this area through the eyes of Dartmouth College students, with the benefit of extensive interviewing with College officials, College alumni, College presidents and trustees, as well as key leaders in Hanover. He noted that some of their recommendations were that the Board of Trustees should make an explicit written statement concerning the importance of preserving the local environment and Dartmouth College's rural atmosphere; secondly, Dartmouth College should publish a formal land development policy to be contained in the Dartmouth College Master Plan; that Dartmouth College should establish an environmental land trust to purchase undeveloped land in the Hanover area, the purpose of the land trust being to foster and develop a relationship between the residents of the Hanover and Dartmouth community based on the common goal of concern and preservation of the environment. Additionally, the report states that Dartmouth College should promote responsible growth and work closely with the Town of Hanover regarding land use and development issues; that the President of Dartmouth College should make a State of the College address every two years to publicize information about changes in land use and Dartmouth's development projects in the Hanover/Dartmouth region; Dartmouth College should preserve its special places and continue to add sites to the special places map.

Mr. Colligan suggested that as a starting point the Board of Selectmen insert the words "Hanover" and the "Town of Hanover" everywhere the words "Dartmouth College" appears, and to start a discussion to look for ways to maximize the vital partnership between the Town and the College that are equal stakeholders in the area in which we live and want to protect. Lastly, under the category of broadening the participation, Mr. Colligan suggested to the Board that it consider having a Hanover resident survey which would facilitate the participation in setting Board goals and objectives, to include short-term goals and if suggested, longer term objectives as well. He feels this would result in two immediate benefits - that a new source would be established for goals, objectives, concerns and issues that the Board alone may not be able to come up with, and that it would foster a community dialogue and partnership between the governance and the community to set a direction for Hanover's future.

Mr. Manchester discussed his goals and objectives, noting that he would like to see the Zoning Office get up to speed with a full slate of employees; that the parking policy be consistent and updated with respect to the new garage; that a decision be given to Howe Library; that no increase to the tax rate be considered; that the Etna Post Office issue be resolved; and that the Town work on centralized purchasing.

Ms. Connolly stated that in addition to retaining the goals and objectives the Board currently has, she would like to hold a Selectmen's meeting at least once a year with various departments to review facilities and activities; at least once a year invite each Board to report to the Selectmen matters of interest and problems; draw up an appointment application to be used by all applicants for Town Boards; that careful consideration be given to plans going forward with regard to the alternate corridor to Greensboro Road; and consider the building of a sidewalk on Rip Road after consultation with all residents on the street.

Mr. Walsh stated that most items on his list have been covered, but he would like to see work being done relative to the schools, community center and Howe Library, and would like to develop a community facilities plan for the Town; and that the Selectmen should write a conflict of interest or ethics policy applicable to the Boards and Commissions to clarify the understanding of the members.

Ms. Black would like to be sure there are guidelines and expectations for each Board so that people know what they are applying for in terms of time commitment and responsibilities. She added that a quarterly news supplement has been funded in the budget, and there is a need for volunteers to work on that project. She would also like to explore funding and a location for some subsidized family housing in Hanover, noting that there are a number of families that could benefit from this type of housing; additionally, she would like to see the Board of Selectmen take the initiative in combination with the School Boards to plan a Year 2000 celebration between the Town and the schools. Also, she noted that the Board needs to work with an employee committee to complete a personnel pay study and a benefit package.

Ms. Griffin will prepare a combined list of goals and objectives for review at the next Board of Selectmen's meeting.

4. DISCUSSION REGARDING STATUS OF LEASE RENEWAL FOR FLEET DECK AND HSD PARKING LOTS.

Ms. Griffin distributed information showing the financial operation of the two parking lots in question, the Fleet Bank platform with 32 spaces, and the HSD lot with 24 spaces. She explained that the HSD lot is on the market; the Town's lease has been on a monthly basis, and will continue as such. Rental of the Fleet Bank platform is on a yearly basis.

Ms. Griffin indicated that in both cases the Town pays more in rental fees than the lots generate in revenue. It is the feeling on the part of the Parking and Transportation Board that the lots provide a critical 56 parking spaces in the downtown area. She noted that parking spaces will be taken off line in the two lots that will be demolished as part of construction of the parking structure. Ms. Griffin stated that there are a number of leased spaces currently available on those two lots, and she suggested that those spaces be flipped during the period of construction to the top deck of the Fleet Parking lot. She added that the budget includes funds to cover rental of both lots, and suggested continuing to retain both as leased lots for the time being pending completion of the parking structure or sale of one or more of the properties.

Mr. Walsh MADE THE MOTION that the Board of Selectmen vote to enter into lease agreements with the Fleet Deck and HSD parking lots. Mr. Manchester SECONDED THE MOTION.

Ms. Connolly stated her feeling that the loss the Town would be taking from the Fleet platform is too high to be justified.

Ms. Griffin explained that she feels revenue will increase for the Fleet Deck because the spaces converted into leased spaces would be at a rate of \$75 per month, which is what the Town is currently paying.

Bill Baschnagel noted that there are 19 leased spaces in the Baxter Lot and approximately another 20 metered spaces. Those spaces would be lost, along with the 19 metered spaces currently on the drive-thru plus the 32 spaces on Jay Campion's platform which are now private spaces. This will cause a significant net decrease in parking downtown.

Mr. Walsh noted that it is important to understand how the Town looks at parking spaces, whether it considers them one at a time as moneymakers, or system wide.

Mr. Baschnagel stated that the Parking and Transportation Board has taken the position for a number of years that it is necessary to look at the total number of spaces provided by the Town to the public and their total cost. He feels it is important to look at the issue from a total perspective, as it is in that context that recommendations are made.

The Board of Selectmen voted four in favor, one opposed (Selectmen Connolly) to enter into lease agreements with the Fleet Deck and HSD parking lots.

5. DISCUSSION OF IMPLEMENTING A PLANNING AND ZONING TASKFORCE.

Ms. Griffin indicated that there have been several controversial projects in Hanover over the past year. There have been complaints about the Zoning Ordinance, Site Plan Regulations, Subdivision Regulations, or other Town policies and procedures, with citizens feeling they were insufficient to protect the interests of certain groups of individuals. Ms. Griffin feels that the Town is at a point in its development history where there is a fairly significant growing demand for residential housing in Hanover, a limited amount of which is in Town, with most development occurring in rural Etna and points East. She noted that there are a number of concerns that have been voiced which need to be addressed and focused on, and a collective decision needs to be made as to the Town's priorities for development, enforcing the Zoning Ordinance and moving forward.

Ms. Griffin recommended that rather than continue to try to deal with these concerns piecemeal, the Board should consider appointing a Planning and Zoning Taskforce. She believes it is critical that this Taskforce be representative of the community as a whole to bring proper credibility to a Task Force that cannot be accused of being one-sided. She feels the Task Force should be appointed, and the first thing it would be responsible for doing would be to apprise itself in detail of relevant State laws, Subdivision Regulations, Site Plan Regulations, the Zoning Ordinance, and the Master Plan. Subsequently, the Task Force can then begin to identify areas of concern and probably host a community forum to give

people the opportunity to highlight their areas of concern. Ms. Griffin suggested that the Task Force could break into groups to begin to work on some of the issues, and to ultimately come up with a series of recommendations for updating the Town's regulations or policies and procedures so that the community feels the Town is in line with how they would like Hanover to look and feel like. She also suggested that before finalizing the scope of work that the Board might send the matter off to the Planning Board, the Conservation Commission and the Zoning Board for their review and input. Ms. Griffin recommended that the Task Force not begin its formal work until a new Planning and Zoning Director is in place.

Mr. Walsh noted that there is a history of people in Town who have volunteered to be on task forces and who have a tremendous amount of good energy. He suggested that there will be a need for outside expertise to help the group.

Ms. Connolly suggested that the Task Force also review the current and completed chapters of the Master Plan, and that if any large changes are to be made this would be the proper time. She added that the Master Plan is used as the underpinnings for the Town's ordinances and eventually all of the court decisions.

Mr. Walsh indicated that as the group gets going there will need to be real opportunities for input from the Planning Board, the Zoning Board and the Conservation Commission, as well as the Board of Selectmen. He voiced a concern about the size of the group, noting that the Task Force needed to be large enough to represent people having different interests in Town, and still be small enough to work together effectively.

Ms. Black suggested that the matter be sent to the Planning Board, the Zoning Board of Adjustment and the Conservation Commission, with an invitation for them to attend the June 15th meeting.

Mr. Colligan agreed with Mr. Walsh's concerns regarding size of the group. He noted that he had recently had conversations with consultants who do a lot of work with focus groups, and they suggested that once you get above seven people you get into a very hard area. He stated that the community needs to understand that this will not add to the process already in place, but that there are opportunities to improve upon that process. Mr. Colligan complimented Ms. Griffin on bringing this matter to the Board, and noted that there was very valuable input from people in the community regarding the issue.

Ms. Griffin named Mr. and Mrs. Morris, Mr. and Mrs. Sibley, Lisa Richardson and Elaine Bent, as some of the individuals who came up with a plan which has now been divided into Task Force issues and administrative issues.

Ms. Black suggested that bigger numbers of people on the Task Force might be appropriate with subgroups in different areas, to allow for a central group with smaller adjacent groups working with them.

Ms. Griffin will place the matter on the agenda for further discussion on June 15th.

6. RATIFICATION OF AFSCME CONTRACT.

Ms. Griffin explained that the AFSCME contract is the Public Works union contract, which has been in development for some time. This contract is the first contract for this bargaining unit. The contract essentially mirrors the Town's personnel rules and regulations with one exception, which is that it increases the number of sick days which can be accumulated in a year from nine to twelve. In exchange for increasing the number of sick days which can be accumulated, the contract reduces the overall total cap on sick days which can be saved from 120 to 90, which would ultimately save the Town at retirement or resignation in terms of size of the buyout one could require. She added that the contract also includes a 3% increase, which is typical for all other Town employees, as of July 1. Ms. Griffin explained that the Board would be approving a three year contract, with only one year left on the contract; renegotiation of the contract will probably begin right after the new year, leading up to presumably having a new contract in place by July 1, 1999. The bargaining unit approved this contract on April 27, 1998.

Mr. Colligan asked for an explanation of the financial impact of the contract change. Ms. Griffin answered that the Town actually saves money. There are a relatively small number of AFSCME employees who have over 90 days of accumulated sick leave, but based on the Town's sick leave usage patterns, there is not a problem with sick leave abuses in Hanover. The general feeling was that the Town's liability was actually significantly higher on the retirement end with those potential extra 30 days of sick leave that a person could take with them, than with the impact of the three additional sick days that people would earn in a year, which are typically not used.

Ms. Black indicated that all employees have to pay a fee, whether or not they are a member of the union; she feels that if a person elects not to join the union, they should not have to pay the same fee as a union member.

Ms. Griffin explained that the Town's position on this issue is that it is a matter between the employees and their union. The AFSCME bargaining unit was adamant that they wanted this mandatory in the contract.

Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to ratify the AFSCME contract. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO RATIFY THE AFSCME CONTRACT.

7. RECOMMENDATION TO SET A PUBLIC HEARING FOR JUNE 15, 1998 TO ADOPT AN OPEN CONTAINER ORDINANCE FOR THE TOWN OF HANOVER.

Ms. Griffin indicated that in discussions of the implementation of an open container ordinance, there has been a question as to whether there should be some type of exceptions policy. She noted that the Community Substance Abuse Advisory Committee has discussed the matter and feels that it does not make sense to have an exceptions policy, stating that the Town needs to make a statement regarding the matter.

Mr. Manchester asked if an open container ordinance would be a problem on Webster Avenue; Chief Nick Giaccone answered that the College has had an open container policy since 1990 or 1991, and the Town is currently inconsistent with what is being enforced on campus. Chief Giaccone stated that other college towns in New Hampshire, including Henniker, Durham, Plymouth and Keene, all have open container laws.

Ms. Black suggested that the type of beverage be more clearly identified in the ordinance; Chief Giaccone stated that the word "alcoholic" could be inserted in front of the word "beverage" each time it appears in the ordinance.

Chief Giaccone noted that there are individuals of legal drinking age who realize that there is currently no open container ordinance that flaunt their drinking by sitting on the benches downtown. There will be police officers present at the Selectmen's meeting on June 15th to testify as to their observations in this regard.

The Board agreed to set a public hearing on the open container ordinance for the Board of Selectmen's meeting of June 15, 1998.

8. APPROVAL OF BANNER REQUEST FOR JULY 4TH COMMUNITY CELEBRATION.

The Selectmen discussed the Board's banner policy, and the advisability of allowing a banner to be hung for a period longer than one week.

Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to approve the hanging of a banner for the 4th of July Celebration from June 22, 1998 until July 5, 1998. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE HANGING OF A BANNER FOR THE 4TH OF JULY CELEBRATION FROM JUNE 22, 1998 UNTIL JULY 5, 1998.

9. ADMINISTRATIVE REPORTS.

Ms. Griffin reported on the progress of the municipal parking lot. She stated that there had been questions as to why the granite curbing in the median strip near the Community Center end of the parking lot had been removed; the reason for changing the curbing from slope curbing to vertical curbing was to give the landscape horticulturalist more room to plant trees and shrubs.

Ms. Griffin noted that Blaktop was the lowest responsible bidder for paving, and they will be beginning later in the week. She noted that paving on West Wheelock Street between School Street and Main Street should begin within the next ten days. Once paving is done along this stretch, there will still be disruptions as work continues on sidewalks and retaining walls.

Ms. Griffin noted she has been interviewing consulting teams for the Public Facilities Committee consulting project that will occur over the summer. She will also begin interviewing consulting engineers who would be responsible for the engineering work for the water distribution system improvements. Ms. Griffin indicated that Mr. Kulbacki would be happy to give the Board a presentation on what the Town applied for in terms of loans.

10. SELECTMEN'S REPORTS.

Mr. Walsh

Mr. Walsh reported that there is a meeting at Wardrobe Road at 8:00 a.m. on Saturday, June 6th. He noted that he was at a recent Conservation Commission meeting where the question was raised whether the right-of-way from Mulherrin Farm into the property was real or not; if there was a comprehensive plan for the whole; whether the landowners set up a land-locked situation; whether or not it was, in fact, a land-locked situation; and why the other end of Wardrobe Road was not used as well rather than Mulherrin Farm. There was also a question as to whether a cul-de-sac greater than 2,000 ft. would be able to be waived.

Ms. Connolly stated that the notion of waiving a 2,000 ft. requirement for a cul-de-sac is an interesting one, and proposed that it be put into the Zoning Ordinance to prevent its being waived. She stated that there are reasons for it being there and conclusions that the fire department and other bodies in Town came to. She noted that it constitutes a safety issue, and is also important in terms of plowing.

Mr. Walsh also reported that the Community Substance Abuse Advisory Committee's first order of business at a recent meeting was the open container ordinance, and the second order of business was conversation about potential changes in Hanover High School's code of conduct relative to drugs and alcohol.

Ms. Connolly

Ms. Connolly reported that there appears to be an explosion of development on Buck Road, with three properties asking to be developed into office and laboratory sites. At the last Planning Board meeting, Ms. Connolly noted that alot of lot line realignments were accomplished for Bayson Company. The Planning Board is almost finished with a subdivision on King Road, ending up with a pedestrian trail easement around the periphery of the property. A Montesorri School on Trescott Road was approved subject to State wetland approval, and the Etna Post Office project is on the docket for the Planning Board meeting of June 2nd for continuation of a site plan review. Also on the agenda is continuation for Molly's site plan review for their proposed outdoor dining area.

Mr. Manchester

Mr. Manchester reported that Bill Young will be resigning from the Hanover Rec. Board, but will stay on as a consultant. The Board also reviewed an issue of a person who has a group of home-schooled children that want to use the track for their own track and field program. There is a liability issue, and the person requesting use of the track indicated that she could get an endorsement on her insurance policy.

Ms. Griffin noted that the Town would require a certificate of insurance which demonstrated that the Town was listed as an additional insured, and that there was sufficient liability insurance in place.

Mr. Manchester stated that the Rec Board had indicated the group would have to become a part of the Rec program.

Mr. Manchester also reported that he sat on a Planning Board hearing regarding the turf facility involving a question of the site plan regulations and noise. There will be a Planning Board meeting on June 16th which Mr. Manchester is unable to attend; Mr. Colligan is unable to sit on the Board on that case as he is an abutter and has been actively involved in the issue. Mr. Walsh will act as the third alternate to the Planning Board for the June 16th meeting.

Mr. Manchester questions what would happen to the Thompson Arena parking lot after the parking garage is built. Ms. Griffin answered that the Town now pays to lease 165 parking spaces at Thompson Arena, with average daily usage about 85 spaces, with 40 or 50 of those spaces being used by employees of the Co-op.

Mr. Colligan

Mr. Colligan reported that the Upper Valley Lake Sunapee Regional Planning Commission met recently, and he distributed copies of two items which appeared in the Valley News recently.

Ms. Black

Ms. Black reported that two more employees have become Road Scholars, Bill Lancaster and Tom Bircher, and she suggested that the Board send them both a Tip of the Hat.

She also reported that metal recycling was held recently, and that one dumpster was filled completely with scrap metal. She added that the Senior Center has run an interesting program during the winter called Adventures in Learning. This involves High School students and teachers who have gone to the Senior Center to do activities with the seniors in writing and conversation techniques, clowning, etc. The program has been very successful and may be expanded to some of the assisted living communities in Town next year as well.

Ms. Black noted that there is a reception scheduled for the Superintendent of Schools and Assistant Superintendent of Schools at the Ray School on Friday, June 5th.

11. APPROVAL OF MINUTES: MAY 12, 1998; MAY 18, 1998.

Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to approve the minutes of May 12, 1998, as amended. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 12, 1998, AS AMENDED.

Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to approve the minutes of May 18 1998, as amended. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 18 1998, AS AMENDED.

12. OTHER BUSINESS.

With regard to the execution of a lease/purchase for the new telephone system and photocopier, the Board has been asked to resolve that the Town is allowed to enter into the lease/purchase arrangement.

Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to approve a lease/purchase for a Panasonic Digital Telephone and Voice Processing System and a Canon NP 6330 photocopier for a total cost of \$18,790.45, for a term of four years. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE A LEASE/PURCHASE FOR A PANASONIC DIGITAL TELEPHONE AND VOICE PROCESSING SYSTEM AND A CANON NP 6330 PHOTOCOPIER FOR A TOTAL COST OF \$18,790.45 FOR A TERM OF FOUR YEARS.

Mr. Gilbar presented the financial statements to the Board, and noted that as the statements were done prior to having the property tax warrant finalized, they do not include the receivables for next year's taxes. He also noted that the balance sheet includes a discrepancy of \$1 between the special accounts column in total fund balances on the balance sheet, and the revenue and expense statements.

13. ADJOURNMENT.

Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to adjourn the meeting. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to go to non-public session to discuss a matter which may affect the reputation of an individual Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NON-PUBLIC SESSION TO DISCUSS A MATTER WHICH MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.

The meeting was adjourned at 9:36 p.m.

SUMMARY

- 1. Mr. Walsh MADE THE MOTION to nominate Marilyn W. Black as Chairman of the Board of Selectmen. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT MARILYN W. BLACK AS CHAIRMAN OF THE BOARD OF SELECTMEN.**
- 2. Ms. Connolly MADE THE MOTION to nominate Brian Walsh as Vice-Chairman of the Board of Selectmen. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT BRIAN WALSH AS VICE-CHAIRMAN OF THE BOARD OF SELECTMEN.**

3. **Ms. Black MADE THE MOTION to nominate John Colligan as Secretary of the Board of Selectmen. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT JOHN COLLIGAN AS SECRETARY OF THE BOARD OF SELECTMEN.**
4. **Mr. Walsh MADE THE MOTION that the Board of Selectmen vote to enter into lease agreements with the Fleet Deck and HSD parking lots. Mr. Manchester SECONDED THE MOTION. The Board of Selectmen voted four in favor, one opposed (Selectmen Connolly) to enter into lease agreements with the Fleet Deck and HSD parking lots.**
5. **Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to ratify the AFSCME contract. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO RATIFY THE AFSCME CONTRACT.**
6. **Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to approve the hanging of a banner for the 4th of July Celebration from June 22, 1998 until July 5, 1998. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE HANGING OF A BANNER FOR THE 4TH OF JULY CELEBRATION FROM JUNE 22, 1998 UNTIL JULY 5, 1998.**
7. **Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to approve the minutes of May 12, 1998, as amended. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 12, 1998, AS AMENDED.**
8. **Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to approve the minutes of May 18 1998, as amended. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 18 1998, AS AMENDED.**
9. **Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to approve a lease/purchase for a Panasonic Digital Telephone and Voice Processing System and a Canon NP 6330 photocopier for a total cost of \$18,790.45, for a term of four years. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE A LEASE/PURCHASE FOR A PANASONIC DIGITAL TELEPHONE AND VOICE PROCESSING SYSTEM AND A CANON NP 6330 PHOTOCOPIER FOR A TOTAL COST OF \$18,790.45 FOR A TERM OF FOUR YEARS.**
10. **Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to adjourn the meeting. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

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11. **Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to go to non-public session to discuss a matter which may affect the reputation of an individual Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NON-PUBLIC SESSION TO DISCUSS A MATTER WHICH MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.**

Respectfully submitted,


John Colligan

These minutes were taken and transcribed by Nancy A. Richards.