

APPROVED

BOARD OF SELECTMEN'S MEETING

APRIL 6, 1998

7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by the Chairman, Marilyn W. Black. Present were: Marilyn W. Black, Chairman; Brian Walsh, Vice Chairman; Jack Nelson; Katherine S. Connolly; John Manchester; Julia Griffin, Town Manager; and members of the public.

Ms. Black announced that this meeting was being taped by CATV 6 and that hearing enhancement equipment is available for anyone who wished to use it.

1. PUBLIC COMMENT

Ms. Black announced that James Wright, a 30-year resident of Hanover, has been appointed as the new President of Dartmouth College.

2. PUBLIC HEARING TO AMEND HANOVER PARKING ORDINANCE TO FURTHER RESTRICT PARKING ON TYLER ROAD, VALLEY ROAD, VALLEY ROAD EXTENSION, CONANT ROAD AND DANA ROAD.

Ms. Griffin stated that the recommendation before the Board for adoption at a public hearing stems out of an original recommendation made by Town staff which was subsequently amended. That recommendation was based on feedback and input from neighbors at a neighborhood meeting which was held at the Police Station on March 19th.

Sgt. Patrick O'Neill gave a presentation of the current recommendation for amending the parking ordinance to begin addressing the neighbors' concerns about parked cars in their neighborhoods during major events.

Sgt. O'Neill displayed two transparencies; one depicted the ordinance as it currently exists, and the other showed the changes which were incorporated as a result of the neighborhood meeting. The transparency including the neighbors' recommendations also showed an area along Tyler Road for which parking would be by permit only. The permits would be sent to the neighbors in that area for their use. Sgt. O'Neill stated that signage would clearly indicate the type of parking allowed in all sections.

Bill Doyle, a resident of Tyler Road, felt that the solution arrived at was more than is currently needed. He noted that the potential planned changes in Chase Field, which have not been decided, created concern on the part of the neighbors. Mr. Doyle stated that he believes changes on Tyler Road can be postponed until the College's plans occur.

Mr. Nelson indicated that he would like to address the situation as it is now, noting that the ordinance can be changed to address what may happen in the future.

Ms. Black asked about the possibility of one-sided parking on Tyler Road. Mr. Doyle answered that one-sided parking would be acceptable, adding that the neighbors would like to minimize the imposition on their lives while still addressing the safety issues.

John Colligan, a resident of Dana Road, thanked the Selectboard, the PTB and Sgt. O'Neill for being responsive to the neighbors' concerns. Regarding Dana Road, Mr. Colligan stated that the residents' aversion to prohibiting parking on both sides of the road was due partly to the necessary signage that would be required. Mr. Colligan believes it would be prudent to have the dangerous hill section prohibited as it represents a clear danger.

Mr. Doyle noted that the Tyler Road residents were also concerned about signage and wishes to minimize any aesthetic damage as a result of signs that may be required.

Tom McFarland, a Valley Road resident, stated that a resident on Valley Rd. Extension had suggested the possibility of permit parking.

Mr. Walsh stated that he would not be unwilling to change the proposed parking plan as long as the residents that are involved are represented on an appropriate level.

Dan Longnecker, a resident of Tyler Road, noted that Tyler Road is narrow and has many curves, so that if parking were allowed on both sides it would be quite dangerous. He believes a reasonable solution would be to restrict parking on one side of Tyler Road.

A resident raised the possibility of alerting police to the fact that someone was planning a party or a yard sale, rather than issuing permits. Sgt. O'Neill answered that the police would have trouble identifying vehicles that were at a person's residence for a party, etc. versus those vehicles which might be parked to attend other functions.

Joe Quatroni, a resident of Valley Road, wondered how the ordinance would be changed if it became necessary. Ms. Griffin answered that a person would direct a letter to her office; she would then agendize it for the Board's discussion. By law a public hearing has to be held with 10 days notice to amend the Town's parking ordinance.

Ms. Connolly suggested having the east side of Valley Road and the south side of Tyler Road restricted parking.

Mr. Quatroni noted that the neighbors living on the west side of Valley Road would prefer permit parking. Ms. Griffin indicated that permit parking on the west side of Valley Road might result in parking on both sides of Valley Road.

Mr. Manchester noted that the proposed ordinance will restrict event parking considerably, and wondered if the College has any plans in place for bussing.

Mr. Walsh suggested that the College attempt to not schedule events in Thompson and Berry at the same time.

Ms. Griffin suggested that the 228 new net spaces in the proposed parking structure might help with football game parking.

Mr. Nelson indicated that the parking problem is not being solved by adopting this ordinance, it is simply being re-arranged and will have to be addressed at a later date.

Mr. Walsh stated that the problem is a public safety concern as well as a neighborhood concern.

Patrick Dunfy, a resident of 2 Tyler Road, suggested that it makes sense to wait. He feels it is not necessary to put any signs on the north side of the road because people do not park there anyway.

Ms. Griffin stated that the problem with Tyler Road occurs because of its proximity through the field to Thompson, and noted that as parking is tightened up on Valley Road, there will be parking on Tyler Road, which becomes an ambulance and fire vehicle concern. She feels an absolute ban on the side that people do not tend to park on would solve the problem of parking on both sides.

Mr. Colligan noted that Martha McClafferty who lives at a residence where Conant goes into Rayton Road, was at the meeting at the police station. He believes she is anticipating that there will be no parking on both sides, because there are still safety issues as a result of traffic flow down Rayton as well as the fact that her driveway appears to be a part of Conant Road.

Sgt. O'Neill summarized and indicated on a transparency the changes that had been discussed.

Mr. Nelson MADE THE MOTION that the parking ordinance be changed in accordance with the new map. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT THE PARKING ORDINANCE BE CHANGED IN ACCORDANCE WITH THE NEW MAP.

3. PUBLIC HEARING TO AMEND THE PARKING DISTRICT ORDINANCE TO CONFORM WITH THE TOWN CHARTER.

Ms. Griffin indicated that the parking district ordinance covers the two districts comprised by the downtown boundaries. She stated that it was discovered that the parking district ordinance was not in conformance with the Town Charter, and recommended to the Board that the parking district ordinance be amended to bring it into conformance with the Town Charter.

Ms. Griffin stated that language in Section 7 of the parking district ordinance would be modified to read as follows: "The amount of the net expenses for the operation of the parking system within the district to be paid by the central business parking district shall be at least 50%. The remainder of the net expenses shall be paid by taxes assessed on all real estate in Town." She explained that by saying "at least 50%" the Town has the ability to assess the downtown parking districts for their full share of the costs of financing the deficit of the parking structure, so that financing of the parking structure would not include a general fund tax rate increase for the general taxpayer, and also to conform with the Town Charter.

Ms. Griffin indicated that the language gives the Board more flexibility, and each year when the Board of Selectmen adopt the parking fund budget, there will be an opportunity for people to testify at the public hearing and at Town meeting to register any concerns they may have.

Mr. Manchester MADE THE MOTION that the language in Section 7 of the parking district ordinance be modified to read as follows: "The amount of the net expenses for the operation of the parking system within the district to be paid by the central business parking district shall be at least 50%. The remainder of the net expenses shall be paid by taxes assessed on all real estate in Town." Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT THE LANGUAGE IN SECTION 7 OF THE PARKING DISTRICT ORDINANCE BE MODIFIED TO READ AS FOLLOWS: "THE AMOUNT OF THE NET EXPENSES FOR THE OPERATION OF THE PARKING SYSTEM WITHIN THE DISTRICT TO BE PAID BY THE CENTRAL BUSINESS PARKING DISTRICT SHALL BE AT LEAST 50%. THE REMAINDER OF THE NET EXPENSES SHALL BE PAID BY TAXES ASSESSED ON ALL REAL ESTATE IN TOWN."

4. DISCUSSION WITH CHAIRMAN, HOWE LIBRARY BOARD OF TRUSTEES.

Matt Marshall, Chairman of the Howe Library Board of Trustees, noted that the Howe Library is a very important facility to the Town of Hanover, and wished to bring the Board up-to-date on where the library is headed.

Mr. Marshall indicated that the Howe Library will be celebrating its 100th anniversary, and wished to invite the Board and Town of Hanover employees to participate in the celebration as a way of reaching out to Town departments.

Mr. Marshall also noted that the library has a hope of someday expanding beyond its current situation, and would need to orient the Howe Library's board on what would be involved in a major fundraising campaign. He added that another goal is to pay more attention to the endowment which has grown, and which ensures the future of the corporation.

Mr. Walsh stressed the need for communication between the Howe Library, the Town of Hanover and others for a shared fundraising campaign and discussion regarding community facilities that are needed. Mr. Marshall noted that the Howe Library would be happy to participate in a planning process, and will take that message back to the Board.

Mr. Marshall discussed the statement of understanding with the Town, and after meeting with members of the Selectboard individually, noted that he believes that the Board is not ready to reallocate the budget; any discussion of expansion of the Library would understand that the Board is not prepared to increase the tax rate.

Ms. Black stated that the Selectmen have no objection to discussing the statement of understanding with the Library trustees. Mr. Marshall indicated that they would like to assign a committee at the Library to discuss the matter first before getting the Selectmen involved in the process. He added that he would like to start seriously talking with the Selectmen to make plans for the Library in the spring of 1999 so that they

would have some idea of where the Town is heading. Mr. Nelson stated that he feels it is fair for the Howe Library to give the Selectmen a target date. Mr. Walsh stated his appreciation of the Library allowing the Town an opportunity to catch up, and feels that the spring of 1999 is an appropriate date.

Ms. Griffin noted that \$40,000 has been proposed on the Town warrant for preliminary design for a community facility. By March of 1999 she feels there will be a fairly clear idea of where the Town is going with regard to a community center.

Ms. Griffin stated that the results of the Community Facilities Task Force surveys have been tabulated, and a final report will be prepared in two weeks. Over 1,000 responses have been tabulated, including 1,200 which were randomly mailed, 300 that were completed by high school and middle school students, 75 by parents of elementary school students and 90 by senior citizens. Most people responding indicated that they did not want taxes to increase to pay for a community center, but would rather have it funded through a fundraising endeavor.

Mr. Marshall noted that he was not sure the entire Howe Library Board would feel that something could be worked out easily with regard to the statement of understanding, and that some people may feel that the Town is responsible for their share. Mr. Marshall feels, however, that there is middle ground for agreement.

Cary Clark indicated that he sees the process between the Towns and the School Districts as being one of information gathering. He feels the Howe Library may be able to provide a valuable service in informing the study about where libraries should be in relationship to other public facilities, and what role the library should play with respect to services to young people, adults and seniors.

5. REVIEW OF DRAFT WARRANT FOR 1998 TOWN MEETING.

Ms. Griffin noted changes on the draft warrant. She noted that State law requires that bond issues be the very first item on the business meeting agenda, so that what is currently Article 11, the 5.1 million dollar bond issue, will become the new Article 8. Articles 1 through 7 appear on the ballot, and the Town Meeting begins with Article 8. Ms. Griffin added that technically the bond issue has to be the first article, but because the creation of a tax increment district is proposed, someone will have to move that Article 8 be moved forward in the meeting to come after the article on the tax increment district, because RSA 162-K states that it needs to be voted on prior to the vote on the bond issue.

Ms. Griffin stated that the article on the tax increment district will need to become two articles - one article will be to adopt RSA 162-K, and the other article is to establish the district as proposed and to adopt the tax increment financing plan and the development plan. The revised draft sent to the Selectmen in the next Friday mailing will reflect these changes.

Ms. Griffin stated that the committee has elected Mr. Walsh to make the presentation at Town Meeting on the parking structure, and informational brochures have been printed.

Mr. Walsh indicated that the parcel number in Article 12 was left blank. Ms. Griffin stated that it should be parcel 39.

Ms. Griffin noted that the figure in Article 18 should be \$25,000 rather than \$20,000. She also noted that Article 21 can be deleted.

Regarding Article 22, Ms. Griffin stated that there are several miscellaneous reserve accounts to which money is no longer contributed. She would like to close out the three reserves - the code vehicle reserve, the recreation vehicle reserve and the town government vehicle reserve - and put the money into a special account to be addressed at a future date.

Ms. Black indicated that she did not want the language to indicate that the funds would be appropriated for the addition of vehicles to the public works department. Ms. Griffin noted that Walter Mitchell suggested that the language should read as follows: "To see if the Town will vote to discontinue three vehicle capital reserve funds including interest accrued through June 30, 1998 (the Code Vehicle Reserve with \$13,743, the Recreation Vehicle Reserve with \$1,562, and the Town Government Vehicle Reserve with \$13,642) established for replacement of vehicles in three departments which no longer provide vehicles to Town staff." In this way, the funds would go into the general fund and the Board can discuss during the next budget round how to utilize the money.

Mr. Nelson asked if it would be cleaner to put the article as amended before the budget article to address the question of where the money is going. Ms. Griffin answered that Walter Mitchell stated that under RSA 35:16 the funds would be automatically transferred into the Town's general fund.

Mr. Walsh suggested adding the words "which will then flow these funds into the general fund." after the words "town staff".

Regarding Article 17, Ms. Connolly asked if the AFSCME contract has been signed. Ms. Griffin answered that there is no tentative agreement from the union, and the Article can be eliminated if one is not received.

Ms. Connolly suggested adding the words "employee's contribution" in two cases where the Article talks about contributions to medical insurance coverage.

Ms. Black stated that next week's meeting is pre-Town Meeting, and the League of Women Voters will be manning telephones for a call-in show.

Regarding Article 5, Mr. Nelson noted that it indicates it is by petition, but suggesting adding the words "to vote by ballot" in parentheses.

Mr. Nelson asked for an explanation of Article 7. Ms. Griffin explained that the Town of Stark, New Hampshire has been impacted significantly by user fees that have been implemented for national parks, and asked if communities would voluntarily place this question on their warrants so that they could have a stronger message to send to the National Park Service. Ms. Griffin is to review the matter to see if the Town of Stark has an objection to a fee charged at all, or a fee being charged to NH residents.

Mr. Walsh suggested that the wording be changed to read "Are you in favor of continuation of a user fee" as the fee is already in place.

Using the numbers as they currently appear on the draft Warrant, and not including any changes mentioned earlier in this meeting, Board members were assigned to discuss the Articles as follows:

Articles 2 through 5:	Ms. Connolly
Articles 6 and 7:	Ms. Black
Article 8:	Mr. Manchester
Article 9:	Ms. Connolly
Article 10:	Ms. Black
Articles 11 and 12:	Mr. Walsh
Article 13:	Mr. Nelson
Articles 14 and 15:	Ms. Black
Article 16:	Mr. Manchester
Article 17:	Mr. Nelson
Article 18:	Mr. Walsh
Articles 19 and 20:	Ms. Connolly
Article 21:	Eliminated
Article 22:	Mr. Nelson
Article 23:	Mr. Manchester

Ms. Griffin asked that the explanation paper drafts be completed by next Monday evening, April 13.

Ms. Griffin will send out a new copy of the warrant reflecting the changes discussed.

6. RECEIPT OF NOTIFICATION FROM FRONTIERVISION REGARDING PROPOSED RATE INCREASE EFFECTIVE JUNE, 1998 AND EXPANSION OF EXPANDED BASIC SERVICE AND PREMIUM SERVICE OFFERINGS.

Ms. Griffin indicated that the Board is not authorized to do anything on this matter, other than to just accept the information.

Ms. Black stated she would like to send a letter to FrontierVision suggesting that they look at line extensions as stated in their contract. She also noted that she believes the percentage of increase in the rates is too high.

Ms. Connolly suggested that FrontierVision should be made aware that there are other means of receiving television reception.

7. APPROVAL OF MINUTES: JANUARY 19, 1998; MARCH 16, 1998.

Mr. Walsh **MADE THE MOTION** that the Board of Selectmen approve the minutes of January 19, 1998 and March 16, 1998, as amended. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JANUARY 19, 1998 AND MARCH 16, 1998, AS AMENDED.**

8. ADMINISTRATIVE REPORTS

Ms. Griffin stated that work had started on the municipal parking lot renovation. The sidewalk along the south side of the community center has been removed, and excavation will begin to put down a new gravel base. There will be a temporary additional driveway exit from the municipal parking lot onto School Street in anticipation of one of the other sections of the parking lot being closed. Special duty officers are being used as needed, and truck drivers are being asked to schedule deliveries before 7:00 a.m. or after 11:00 a.m.

Ms. Griffin indicated that between now and the end of April all of the underground drainage will be replaced as the old system is essentially nonfunctional. Beginning the first of May, Granite State Electric will be re-doing all of the utility connections for most of the buildings on Main Street and Allen Street, including excavating a major trench across Maple Street reducing traffic on Maple Street to one lane for approximately a week. After Granite State has completed its work, the paving will be pulled up in sections, with a new gravel base, new paving, new curbing, new landscaped islands, and new lighting installations, with a goal of completion the middle of the week before graduation. She noted that Town employees will be asked to relocate out of the municipal lot to free up as many existing spaces as possible for public parking.

Ms. Griffin stated that major trenching and utility work is being done on the south side of Wheelock Street, and they will begin rebuilding of the pavement. In addition, the contractors have agreed to replace 180 feet of water line on West Street which was identified as a priority in the Dufresne-Henry water distribution master plan, and also agreed to put a new gravel base and new paving on the section of Wheelock between School and Main Streets. This section had not been a part of the project, but there was a concern about differential settling, and the contractor agreed to include that segment in the project at their own expense. She added that the project is on schedule, with the anticipation of completion during early Spring of 1999. In June of 1999 final landscaping will be done at the bottom of the hill when the bridge work is complete.

Ms. Griffin noted that she had visited with the county commissioners in North Haverhill recently, and they wished to point out that County Government Week is scheduled for April 19th through April 25th. There will be tours of the county jail all week long, an art show at the courthouse, kids' photo ID's by the sheriff's department, face painting on April 25th, tours of the dispatch center, hayrides at the farm on April 25th and educational exhibits on agriculture at the courthouse.

9. SELECTMEN'S REPORTS

Mr. Walsh

Mr. Walsh reported that the Parking Facilities Task Force continues to meet, and had an exhibit at the Auto and Home Shows with regard to the proposed parking structure. He encouraged the public to attend the Town Meeting to vote at 7:00 p.m. on May 12, 1998.

Ms. Connolly

Ms. Connolly reported that the Planning Board held a second hearing on zoning amendments which will be sent to the voters. She wished to thank Bernie Waugh, the Zoning Board and the Conservation Commission for their work on refining the wetlands ordinance.

She also reported that the Scenic Locales Committee is still in the process of identifying and prioritizing sites, and narrowing down criteria, and are doing a wonderful job.

Ms. Connolly indicated that the Planning Board will be hearing another College case, and will further discuss the Etna Post Office, plus a small minor subdivision.

Mr. Nelson

Mr. Nelson had nothing to report.

Mr. Manchester

Mr. Manchester reported that the Howe Library will be having a Trustees' meeting on April 9th at 3:30.

Mr. Manchester also reported that the Recreation Committee has scheduled a walking tour the morning of April 9th at the Champion Rink area to check field locations and the parking lots, and will also be talking about the possibility of the new rink and its location.

Ms. Griffin added that they will be looking at the condition of the parking lot, and coming up with a design for drainage and paving as well as a layout to get more parking spaces. Dartmouth College has two parcels adjacent to Champion Rink on Route 10. Additionally, she reported that Jay Champion has acquired an outdoor skating rink from New Hampshire College which would provide for reliable outdoor skating, and the committee will be looking at options for its location.

Ms. Black

Ms. Black had nothing to report.

10. OTHER BUSINESS

There was no other business to come before the meeting.

11. ADJOURNMENT

Ms. Connolly MADE THE MOTION to adjourn the meeting of the Board of Selectmen. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

Ms. Connolly MADE THE MOTION to go to non-public session to discuss a matter which may affect the reputation of an individual. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NON-PUBLIC SESSION TO DISCUSS A MATTER WHICH MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.

The meeting was adjourned at 9:40 p.m.

SUMMARY

1. **Mr. Nelson MADE THE MOTION that the parking ordinance be changed in accordance with the new map. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT THE PARKING ORDINANCE BE CHANGED IN ACCORDANCE WITH THE NEW MAP.**
2. **Mr. Manchester MADE THE MOTION that the language in Section 7 of the parking district ordinance be modified to read as follows: "The amount of the net expenses for the operation of the parking system within the district to be paid by the central business parking district shall be at least 50%. The remainder of the net expenses shall be paid by taxes assessed on all real estate in Town." Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT THE LANGUAGE IN SECTION 7 OF THE PARKING DISTRICT ORDINANCE BE MODIFIED TO READ AS FOLLOWS: "THE AMOUNT OF THE NET EXPENSES FOR THE OPERATION OF THE PARKING SYSTEM WITHIN THE DISTRICT TO BE PAID BY THE CENTRAL BUSINESS PARKING DISTRICT SHALL BE AT LEAST 50%. THE REMAINDER OF THE NET EXPENSES SHALL BE PAID BY TAXES ASSESSED ON ALL REAL ESTATE IN TOWN."**
3. **Mr. Walsh MADE THE MOTION that the Board of Selectmen approve the minutes of January 19, 1998 and March 16, 1998, as amended. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JANUARY 19, 1998 AND MARCH 16, 1998, AS AMENDED.**
4. **Ms. Connolly MADE THE MOTION to adjourn the meeting of the Board of Selectmen. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**
5. **Ms. Connolly MADE THE MOTION to go to non-public session to discuss a matter which may affect the reputation of an individual. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NON-PUBLIC SESSION TO DISCUSS A MATTER WHICH MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.**

Respectfully submitted,



John Manchester, Secretary

These minutes were taken and transcribed by Nancy A. Richards.