

**APPROVED**

**BOARD OF SELECTMEN'S MEETING**

**MARCH 2, 1998**

**7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by the Chairman, Marilyn W. Black. Present were: Marilyn W. Black, Chairman; Brian Walsh, Vice Chairman; Katherine S. Connolly; John Manchester; Julia Griffin, Town Manager; and members of the public.

Ms. Black announced that this meeting was being taped by CATV 6 and that hearing enhancement equipment is available for anyone who wished to use it.

**1. PUBLIC COMMENT**

Frederick Crory expressed concern with several items on the agenda. Regarding the adoption of the 1998/99 proposed budget, he stated that the budget has a direct relationship to the review and approval of the agreement to establish a joint facility and planning committee. Mr. Crory stated that he feels the issue should be put on the warrant to be funded separately, as other entities that are involved have done.

With respect to a public hearing on restricted parking on streets in the area of the Chase Field complex, Mr. Crory expressed his hope that the potential parking ordinance hearing has no bearing on a decision to be made by the Planning Board which is now under consideration. Regarding the Barrett-Ransmeier parcel, he noted that the subject has not been deliberated on yet, and hoped that the Board would not entertain any discussion in any way related to the Zoning Board so as to not have any influence on the Zoning Board and their decision. Mr. Crory suggested that the Selectmen's discussion should be guarded with respect to any comments that may have a bearing on the Zoning Board, and that discussion be postponed until the Zoning Board has made their decision.

Ms. Black explained that Mr. Barrett simply wished to explain the concept to the Board, and that the matter had nothing to do with either the Zoning Board or the Planning Board. Referring to the Chase Field project, Ms. Black stated that the parking ordinance was on a list of items for the Board's review.

Ms. Griffin noted that the neighbors in the Chase Field area asked the Parking and Transportation Board to specifically address the issue of parking intrusion in the neighborhood as a result of Dartmouth events or other events occurring in Dartmouth facilities. A recommendation has been developed and notices have been sent for a neighborhood meeting scheduled for March 19th. Ms. Griffin indicated that she will ask the Board to reschedule a public hearing on the matter from March 16th to the first meeting in April.

Mr. Crory suggested that, if necessary, the date for public hearing be scheduled at a date after the Planning Board has made its decision on the matter, as he feels it may influence the decision made by the Planning Board. Ms. Black answered that the Planning Board is an independent body.

Ms. Griffin noted that the goal is to try to alleviate a parking problem in the neighborhood, and be quickly responsive to the neighbors rather than undermining or impacting the Planning Board decision.

Regarding funding for the facilitator for the Joint Facility Planning Committee, Ms. Black indicated that \$10,000 will be from the Town of Hanover, \$10,000 from the Hanover School Board, \$5,000 from the Dresden School Board; \$10,000 from Dartmouth College, and the other \$10,000 from the Town of Norwich and the Norwich School Board.

Robert Morris, a resident of King Road, commended the Town road crew for a superb job in the upkeep of King Road this winter.

## **2. PUBLIC HEARING: REVIEW AND ADOPTION OF THE FY 1998/99 PROPOSED BUDGET.**

Michael Gilbar, Finance Director, gave an overview of the proposed budget and its revisions. He noted that the main portion of the increase was in the sidewalk fund. When calculating the overall general fund budget, there is a 4.4% increase, which is slightly below the percentage of increase previously. He stated that taxes overall, which include the general fund, fire fund, sidewalk fund and parking fund, shows approximately a \$149,000 increase, which results in a 2.8% increase over the current year's budget. He added that the majority of the funds showed a decrease as a result of the decrease in the electrical charges. Mr. Gilbar indicated that all Town taxes, including the parking fund, result in a 2.2% increase over the current year tax rate.

Ms. Black commended the Town Manager and Mr. Gilbar for bringing in a budget with a 2.2% increase.

Mr. Walsh also thanked Ms. Griffin and Mr. Gilbar for their great work on the budget, as well as all department heads and employees, especially taking into consideration the large increase in health insurance benefits of 25.9%, resulting in an additional 3% on the tax rate. Mr. Walsh emphasized that work needs to be done between now and June to get the cost of benefits under control.

Ms. Griffin explained that the report will be received from the consultant by the end of March addressing options to the Health Trust program.

Stanley Udy of the Finance Committee stated that the Committee was very favorably impressed with the budget, and voted to recommend that it be approved by the voters as well as the Board of Selectmen.

**Ms. Connolly MADE THE MOTION that the Board of Selectmen adopt the proposed FY 1998/99 budget for the Town of Hanover. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADOPT THE PROPOSED FY 1998/99 BUDGET FOR THE TOWN OF HANOVER.**

**3. RECOMMENDATION TO SET PUBLIC HEARING FOR MARCH 16, 1998 TO AMEND HANOVER PARKING ORDINANCE TO FURTHER RESTRICT PARKING ON TYLER, CHASE, CONANT, VALLEY, DANA AND SOUTH BALCH.**

Ms. Griffin explained that in order to make any changes in parking restrictions in streets which are currently included in the Town's parking ordinance, it is necessary to set a public hearing, hold the public hearing no sooner than two weeks later, and amend the ordinance accordingly. She noted that the neighbors have received a letter from Patrick O'Neill, the Parking Enforcement officer, and the Town has developed a plan which hopes to address the needs of the neighborhood. A neighborhood meeting is scheduled for Thursday, March 19th at the Police Department to present the plan and receive the neighbors' input. A public hearing will then be held to amend the parking ordinance. Ms. Griffin asked the Board to re-schedule the public hearing for Monday, April 6th.

Mr. Walsh stated his understanding that the neighbors have an interest in the Town improving the regulations and enforcement for parking, and that the Selectmen are trying to be responsive to the needs of the neighbors. The neighbors in attendance concurred with that understanding.

Mrs. Nan King voiced her concern about the inequity of enforcement between the Howe Library and her neighborhood. Ms. Griffin explained that the parking problems on Valley Road are intermittent and event driven, as opposed to the Howe Library parking problems which are constant and which the Town is accustomed to having to enforce.

**Ms. Connolly MADE THE MOTION that a public hearing to amend the Hanover parking ordinance to further restrict parking on Tyler, Chase, Conant, Valley, Dana and South Balch Streets be set for Monday, April 6, 1998. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING TO AMEND THE HANOVER PARKING ORDINANCE TO FURTHER RESTRICT PARKING ON TYLER, CHASE, CONANT, VALLEY, DANA AND SOUTH BALCH STREETS FOR MONDAY, APRIL 6, 1998.**

**4. REVIEW AND APPROVAL TO REESTABLISH THE BOUNDARY LINES OF SCHOOLHOUSE LANE.**

Ms. Griffin displayed a map of the area, and stated that Schoolhouse Lane is a Town road, the boundaries of which have been lost. She added that the Board needs to undertake a formal process to re-establish the boundary lines. The two abutters of the re-established boundary lines will be notified, and have sixty days to either accept the boundary lines or file an appeal. At the end of sixty days, the Board would formally adopt the re-established boundary lines.

**Mr. Walsh MADE THE MOTION that the Board of Selectmen vote to re-establish the boundary lines of Schoolhouse Lane, as follows: Schoolhouse Lane was laid out as a Town highway by the Selectmen on September 13, 1852. A copy of the layout taken from the Town highway records is attached and made a part of this motion as Exhibit A. This Town highway has never been discontinued and has always been used as a Town highway. Over the years the boundaries of Schoolhouse Lane have become lost, uncertain or doubtful. In the opinion of the Selectmen, the boundary lines of Schoolhouse Lane shown on the plan entitled "Town of Hanover Schoolhouse Lane, Hanover, New Hampshire" dated November 15, 1997, project #43587R drawn by K.A. LeClair Associates, Inc. are the boundaries as they were originally established. The boundary lines of Schoolhouse Lane are hereby re-established in their original locations as shown on said plan. A copy of the plan and this motion shall be given in hand or sent by registered mail to the last known address of all persons claiming ownership of, or interest in, the land adjoining the re-established highway, and to the owners of property within the limits of such highway. Further, a copy of the plan and this motion shall be filed with the Town Clerk. The action of the Board of Selectmen re-establishing the boundaries of Schoolhouse Lane is made pursuant to RSA 231:27 and according to the manner and procedures as set forth in RSA 228:35. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO RE-ESTABLISH THE BOUNDARY LINES OF SCHOOLHOUSE LANE, AS SET FORTH ABOVE.**

**5. REVIEW AND APPROVAL OF AGREEMENT TO ESTABLISH JOINT FACILITY PLANNING COMMITTEE.**

Ms. Griffin indicated that the Selectmen had been provided with a copy of the draft agreement to establish a joint facility planning committee. The agreement came out of an initial meeting held by representatives of the Hanover School Board, the Dresden School Board, the Norwich School Board, the Towns of Hanover and Norwich and Dartmouth College.

Ms. Griffin noted that surveys have been sent by the Community Facilities Task Force, and the committee is waiting to get the data back. The Hanover Board of Selectmen sent a letter to the School Board indicating that they wished to have a joint discussion to discuss mutual facility needs. An initial meeting was held in February, at which a decision was made that the committee would like to spend approximately six months until mid-September in joint discussions about facilities needs, whether there is room for collaboration, and whether it makes sense to prioritize the needs to be mindful of the impact on the taxpayers.

Ms. Griffin stated that she takes full responsibility for the expenditure of funds for a consultant, as this is a very complex discussion with competing interests and competing facilities. She noted that a trained facilitator will assist the group in their discussions, and estimates that \$30,000 to \$50,000 will be needed for facilitator services. Ms. Griffin indicated that the role of the agreement is to outline the capacities of each one of the participating organizations and arrive at a scenario with an eye towards finishing deliberations by mid-September.

John Colligan thanked Ms. Griffin for taking the initiative to bring the parties together, and also thanked Cary Clark who orchestrated the draft agreement. He stated that as a member of the Hanover School Board and the Dresden School Board he voted against the draft agreement primarily because of two issues. He feels that the language is extremely one-sided and would like to see a more reciprocal spirit in terms of balancing interests specifically with respect to Dartmouth College. He noted that he feels this is important because if a land swap were to occur, it would be appropriate for Hanover taxpayers to know what Dartmouth's proposed use of the current site of the high school and middle school would be as a part of their decision making and voting. Mr. Colligan informed the Board that extensive work has been done to identify the needs of the schools over several years, with approximately \$34,000 spent through last year with architects and various studies.

Secondly, Mr. Colligan stated that timing is an issue, and urged the Board to accelerate the time table if at all possible. There is discussion regarding Vermont state building aid becoming much more competitive with an application process beginning as early as July. State building aid will focus on three criteria: the quality of the proposal, severity of needs, and ability to pay. He feels that if Norwich taxpayers are competing for building aid based upon these criteria, the issues of severity of need and ability to pay will not put them at the front of the line.

Mr. Colligan also informed the Board that another decision of the Dresden Board was to have the building committee finish their work with architects to be prepared to present to the voters next March an opportunity to vote on that proposal. He stated that he feels it is also important for the community to hear from the Selectboard if there are any other benefits it sees that will be realized as a result of these planning sessions.

Ms. Black answered that the committee has met twice, and no decisions have been made other than how to put the process together. She feels that having all Boards working together is a much better way of planning and is a positive process. She noted that Dartmouth College is the Town's largest taxpayer, and they are very concerned about issues of egress, traffic and parking, and what impact a new school would have on their facilities and their program.

Mr. Colligan indicated that the building committee would be able to come up with a plan by July 1, and could meet the March, 1999 date if they proceeded full steam ahead, a charge which they received from the Dresden School Board. He stated he is 100% behind the spirit of the agreement, but believes a September date compromises the ability to translate the work into something that is tangible.

Ms. Griffin indicated that not only is there uncertainty in both states in terms of building aid, but also about the success of litigation that has been filed. She stated that it is an uncertain time to pursue major building improvements in school facilities in both states. Ms. Griffin indicated that she believes the committee can work on an accelerated time table if they are able to locate a facilitator to help with organization.

Bill Baschnagel stated that it is critical that the public be involved in this process, and strongly encouraged that the meetings be opened up for public input on a regular and continuing basis. He recalled that the Selectmen established a committee looking at community facilities, and wondered if that committee would be meeting in parallel with the Joint Facilities Planning Committee.

Ms. Griffin noted that the Community Facilities Task Force developed a plan to determine whether the community needed a community center. A survey specialist was hired to develop a series of surveys, most of which have been mailed out. The committee hopes by the end of March to have all of the survey data back. When the data is gathered, the goal is to hold a community forum for brainstorming purposes.

Mr. Baschnagel asked if the Community Facilities Task Force would be duplicative of the work of the Joint Facility Planning Committee. Ms. Griffin answered that it will not be duplicative, and that it is not meant to be site specific.

Mr. Baschnagel stated his understanding that the Selectmen were approving a budget for a committee that, among other things, was to look at alternative sites; he wondered how sites could be looked at if a needs statement will not be generated by this group for another couple of months.

Ms. Griffin answered that a needs statement will be arrived at by the Community Facilities Task Force by the end of March based on the results of the survey. She noted that the survey data will be tabulated by the end of March. Ms. Griffin stated that, theoretically, the committee will meet in early April with the survey consultant to look at the data and come to a conclusion about what the community needs are in terms of facilities.

Mr. Baschnagel stated that he has seen a copy of the survey, and is not sure how the results can be interpreted. He suggested that this is an opportunity to take advantage of, and wants to be sure everything will come together in a way that makes sense.

Mrs. Nan King agreed that many of the surveys are philosophical in nature.

Ms. Griffin referred to Mr. Colligan's earlier comment regarding the one-sidedness of the proposed agreement, which states in part that "Whereas the Town of Hanover, the Town of Norwich, residents of the two Towns and Dartmouth College have an interest in the impact of the location and operation of the facilities of the Dresden School District and other school and municipal facilities on the quality of life in the two Towns, now therefore....". She noted that the draft was dated February 10, and she did not believe that it was revised after the School Board met. She stated that the group had revised this language to make it clear that this is an issue that is of similar concern to all entities, so as not to appear to be one-sided and in favor of any one entity.

Mrs. King asked who would initiate the meetings. Ms. Black answered that the Supervisory Union had agreed to be the facilitator of the meetings, to arrange the times and notify members; a chair will be elected at the next meeting scheduled for March 17th.

Ms. Griffin stated that two meetings had been held in February, and that the School District hosted the two meetings at its offices.

Mr. Colligan asked if the meetings could all be public meetings with posted agendas and minutes to address the concern regarding having the public be involved as part of the process. He indicated that the policies on advisory committees from the School's standpoint is that they must have a public meeting. He recommended that the meetings be made public as a way for the public to be informed as the process goes forward.



Mr. Walsh stated that there is nothing in the agreement that would preclude the meetings from being public meetings. He indicated that the group will need to conduct itself in such a way as to get support from the public.

Ms. Black stated that she feels the committees of any elected board should be open to the public.

Mr. Baschnagel asked for the composition of the membership of the committee. Ms. Black answered that it will consist of two people representing the Norwich Board of Selectmen, one of whom will be a sitting Board member, the other appointed by the Board; two members of the Norwich School Board, one of whom shall be an active School Board member, the other appointed by the School Board; two members of the Dresden School Board, one a sitting Board member, the other appointed by the Dresden Board; two members of the Hanover School Board, one a sitting Board member, the other appointed by the Hanover School Board; two members of the Hanover Board of Selectmen, one a Board member and one appointed by the Board; the Superintendent of Schools; two members from Dartmouth College appointed by the president; with the Town Manager and the Superintendent of Schools acting as ex-officio members. Ms. Black noted that the members representing the Board of Selectmen have not yet been determined.

Ms. Connolly noted that the agreement does not exclude two members of either Board; it states that at least one shall be a member of said Board.

Ms. Griffin is to place on the agenda of the next meeting of the Board of Selectmen the matter of appointment of representatives. She added that if there are citizen volunteers interested in being appointed to the committee for any of the Boards, they should notify the Town.

**Mr. Walsh MADE THE MOTION that the Board of Selectmen approve the agreement to establish a Joint Facility Planning Committee and authorize the Board Chairman to sign the agreement. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE AGREEMENT TO ESTABLISH A JOINT FACILITY PLANNING COMMITTEE AND AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE AGREEMENT.**

**6. DISCUSSION WITH REPRESENTATIVE OF BARRETT-RANSMEIER PARCEL.**

Ms. Griffin stated that she had received a message from Mr. Barrett that he would be arriving at the Selectmen's meeting late, and if the Board arrived at this agenda item before his arrival he would like it moved to the Selectmen's meeting scheduled for March 16, 1998.

The matter was re-scheduled for the Selectmen's meeting of March 16, 1998.

## 7. REVIEW OF AUDIT REPORT

Mr. Gilbar stated that the audit report basically shows no material weaknesses in the internal control of the accounting systems of the Town. He added that the Town is written up every year for the fact that the general purpose financial statements do not include the general fixed assets account group which should be included in order to perform with generally accepted accounting principles. He indicated that most municipal entities in the State of New Hampshire, as well as the Town of Hanover, have not maintained historical cost records of their fixed assets.

Mr. Manchester asked for a definition of deferred tax revenues. Mr. Gilbar explained that deferred tax revenues are taxes that come in prior to the end of the fiscal year that are actually for the following fiscal year.

Referring to deposits, Ms. Connolly recalled that some years ago the Board decided that all of the Town's deposits would be collateralized or insured. She noted that there are three categories shown in the audit report, the third category of which is deposits which are uninsured and uncollateralized.

Mr. Gilbar answered that he is not sure why the auditor categorized those funds in that manner. He will review the matter further.

Mr. Walsh noted that the Board addressed investment policy last year, reviewed it and voted on it. As it comes for voting again, he would like to know where the Town's investments are at a peak time, which is June 30th, and to know the degree of safety of those investments. Mr. Walsh also would like to know whether the funds are the responsibility of the director of finance, the treasurer or the trustees of the trust funds, and would like that information to also be a part of the report.

Mr. Gilbar explained that the treasurer is responsible for the investment of the specific Town funds, and the trustees of the trust funds are responsible for the trusts and the capital reserve funds.

## 8. APPROVAL OF MINUTES: JANUARY 26, 1998; FEBRUARY 2, 1998; FEBRUARY 4, 1998; FEBRUARY 9, 1998; FEBRUARY 11, 1998; FEBRUARY 16, 1998.

**Ms. Black MADE THE MOTION to approve the minutes of the meetings of January 26, 1998, February 2, 1998, February 4, 1998, February 9, 1998, February 11, 1998, and February 16, 1998, as amended. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF THE MEETINGS OF JANUARY 26, 1998, FEBRUARY 2, 1998, FEBRUARY 4, 1998, FEBRUARY 9, 1998, FEBRUARY 11, 1998 AND FEBRUARY 16, 1998, AS AMENDED.**

## 9. ADMINISTRATIVE REPORTS

Ms. Griffin stated she had received an inquiry from an individual who lives in Tennessee regarding the Town's reaction to her providing horse drawn carriage rides. She noted that there are no ordinances prohibiting this activity, and asked if there was any history to the issue. The service will be proposed to be seasonal, during late spring, summer and fall. The individual currently provides the same service in Lebanon, Tennessee at the Cumberland University.



Ms. Connolly stated she would have mixed feelings about trying to mix horses with Hanover's traffic patterns and youthful drivers.

Ms. Black suggested that the proposal be given a one-year trial basis.

Mr. Walsh stated he would be interested in a specific proposal for a trial period.

Ms. Griffin will pursue the proposal with the individual.

Regarding the Community Facilities Task Force, Ms. Griffin stated that the bulk of the surveys have gone out and are slowly being returned. The committee has already tabulated approximately 250 surveys plus 150 surveys from the high school. The goal was to have at least 300 surveys returned. She noted that by the end of March when all survey results have been tabulated, the Community Facilities Task Force will interpret the results.

Ms. Griffin reported that this month she is gathering all the Town warrant issues together, and working with Walter Mitchell to be sure all warrant articles are appropriately drafted with respect to the parking structure. She noted that the statute has been in existence for awhile, but has not been used much in terms of creating a tax increment district. Ms. Griffin stated that the Parking Task Force had originally wished to schedule a public information meeting on the parking structure for March 30, and she will verify that date with them. A concern is providing briefing too early so that the issue gets lost before the May 12th Town Meeting. She added that there is a pre-Town Meeting public hearing in April which is another avenue for providing information to the public.

Ms. Griffin has a letter going to the Hanover and Dresden School Boards to let them know what tax increment funding is about. She wants to sure the School Boards understand the funding and have an opportunity to ask questions.

Ms. Griffin indicated that it appears that there will be three warrants for the parking structure: one for the bond, one on the tax increment district, and one on the land lease for the College for the portion of the structure which will be on College property. She believes Town Meeting approval is required to enter into that long-term lease. These will be the first three discussion items on the agenda for Town Meeting.

Ms. Griffin noted that a good public turnout is expected for Town Meeting, and a clear, well-done presentation of financing for the parking structure will be very important. The Chamber of Commerce is working to put together an information piece for the parking structure which can be included in the Town report, as well as handed out prior to and the night of Town Meeting.

Mr. Walsh questioned whether the issue should be three articles, or one article with three parts. Ms. Griffin stated that she has asked Walter Mitchell if it can be voted on as one full motion, but she believes that it cannot.

Ms. Griffin noted that the Scenic Locales Committee will be sending out a survey shortly to a random sample of taxpayers to ascertain their favorite scenic locales in Hanover. Ms. Connolly requested that the results of the survey be provided to the Planning Board.

## **10. SELECTMEN'S REPORTS**

### **Mr. Walsh**

Mr. Walsh reported that the question of an open container and public consumption ordinance will be coming before the Board shortly. Other towns in the State and in New England are being looked at for model ordinances with the thought of bringing an ordinance to the Board possibly in May. He noted that Hanover is one of the few towns in the state with a significant college population that does not have such an ordinance.

### **Ms. Connolly**

Ms. Connolly wished to encourage the Board to adopt an application for board positions similar to the one they use in Bow, New Hampshire, with the following exceptions: That the statement indicating "I would like to change or improve the following" be eliminated, and that the question regarding volunteer time and hours of the week available be deleted. Ms. Griffin is to furnish a draft application to the Board for its review.

Ms. Connolly reported that the Planning Board had done work on zoning amendments for the May Town meeting, and had also held a hearing on the Chase Field plan. The Planning board will be hearing a site plan review for Schoolhouse Lane as well as a minor subdivision, and the College will be back before the Board regarding its new library.

### **Mr. Manchester**

Mr. Manchester brought up the issue of centralized purchasing, and asked if there was any data available on its benefits. Ms. Griffin answered that her experience with centralized purchasing for towns is that it accomplishes three things: 1) It calls for three quotes for purchases of a certain amount; 2) it creates standardized documents used for purchasing which reduces the Town's liability; and 3) it frequently saves money by pooling purchases for similar products. Ms. Griffin indicated that an employee who currently does some of the Town's purchasing now would handle the centralized purchasing.

### **Ms. Black**

Ms. Black reported that Theresa Tyler's last day is Friday, March 6th as a secretary in the Public Works department. Ms. Black suggested that the Board congratulate her on her new profession, and provide her with a Tip of the Hat for her many years of good service.

Ms. Black also reported that the first volume of Hanover Highlights will be in the March 5th edition of the Valley News.

## **11. OTHER BUSINESS**

There was no other business to come before the meeting.

## 12. ADJOURNMENT

**Ms. Connolly MADE THE MOTION to adjourn the meeting of the Board of Selectmen. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

**Ms. Connolly MADE THE MOTION that the Board of Selectmen go to non-public session to discuss a matter that may affect the reputation of an individual. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NON-PUBLIC SESSION TO DISCUSS A MATTER THAT MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.**

The meeting was adjourned at 9:25 p.m.

### SUMMARY

1. **Ms. Connolly MADE THE MOTION that the Board of Selectmen adopt the proposed FY 1998/99 budget for the Town of Hanover. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADOPT THE PROPOSED FY 1998/99 BUDGET FOR THE TOWN OF HANOVER.**
2. **Ms. Connolly MADE THE MOTION that a public hearing to amend the Hanover parking ordinance to further restrict parking on Tyler, Chase, Conant, Valley, Dana and South Balch Streets be set for Monday, April 6, 1998. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING TO AMEND THE HANOVER PARKING ORDINANCE TO FURTHER RESTRICT PARKING ON TYLER, CHASE, CONANT, VALLEY, DANA AND SOUTH BALCH STREETS FOR MONDAY, APRIL 6, 1998.**
3. **Mr. Walsh MADE THE MOTION that the Board of Selectmen vote to re-establish the boundary lines of Schoolhouse Lane, as follows: Schoolhouse Lane was laid out as a Town highway by the Selectmen on September 13, 1852. A copy of the layout taken from the Town highway records is attached and made a part of this motion as Exhibit A. This Town highway has never been discontinued and has always been used as a Town highway. Over the years the boundaries of Schoolhouse Lane have become lost, uncertain or doubtful. In the opinion of the Selectmen, the boundary lines of Schoolhouse Lane shown on the plan entitled "Town of Hanover Schoolhouse Lane, Hanover, New Hampshire" dated November 15, 1997, project #43587R drawn by K.A. LeClair Associates, Inc. are the boundaries as they were originally established. The boundary lines of Schoolhouse Lane are hereby re-established in their original locations as shown on said plan. A copy of the plan and this motion shall be given in hand or sent by registered mail to the last known address of all persons claiming ownership of, or interest in, the land adjoining the re-established highway, and to the owners of property within the limits of such highway. Further, a copy of the plan and this motion shall be filed with the Town Clerk. The action of the Board of Selectmen re-establishing the boundaries of Schoolhouse Lane is made pursuant to RSA 231:27 and according to the manner and procedures as set forth in RSA 228:35. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO RE-ESTABLISH THE BOUNDARY LINES OF SCHOOLHOUSE LANE, AS SET FORTH ABOVE.**

4. **Mr. Walsh MADE THE MOTION that the Board of Selectmen approve the agreement to establish a Joint Facility Planning Committee and authorize the Board Chairman to sign the agreement. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE AGREEMENT TO ESTABLISH A JOINT FACILITY PLANNING COMMITTEE AND AUTHORIZE THE BOARD CHAIRMAN TO SIGN THE AGREEMENT.**
5. **Ms. Black MADE THE MOTION to approve the minutes of the meetings of January 26, 1998, February 2, 1998, February 4, 1998, February 9, 1998, February 11, 1998, and February 16, 1998, as amended. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF THE MEETINGS OF JANUARY 26, 1998, FEBRUARY 2, 1998, FEBRUARY 4, 1998, FEBRUARY 9, 1998, FEBRUARY 11, 1998 AND FEBRUARY 16, 1998, AS AMENDED.**
6. **Ms. Connolly MADE THE MOTION to adjourn the meeting of the Board of Selectmen. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**
7. **Ms. Connolly MADE THE MOTION that the Board of Selectmen go to non-public session to discuss a matter that may affect the reputation of an individual. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NON-PUBLIC SESSION TO DISCUSS A MATTER THAT MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.**

Respectfully submitted,

  
John Manchester, Secretary

These minutes were taken and transcribed by Nancy Richards.