

APPROVED

BOARD OF SELECTMEN'S MEETING

SEPTEMBER 8, 1997

7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by the Chairman, Marilyn W. Black. Present were: Marilyn W. Black, Chairman; Brian Walsh, Vice Chairman; Katherine S. Connolly; John Manchester; Julia Griffin, Town Manager; and members of the public.

Ms. Black announced that this meeting was being taped by CATV 6 and that assistive listening devices were available for anyone who wished to use them.

1. PUBLIC COMMENT

Matt Celia, a Boy Scout from Troop 45, introduced himself and informed the Board that he is in the process of earning his communications merit badge.

2. PUBLIC HEARING REGARDING REPLACEMENT OF TWENTY-FIVE (25) PARKING METERS ON HOVEY LANE WITH LEASED PARKING SPACES FOR DOWNTOWN EMPLOYEES

Ms. Griffin stated that the leased parking spaces on Hovey Lane would be offered on a first come, first served basis. She indicated she believes the demand for the leased spaces will be from downtown employees, but the intent is not for them to be exclusive for downtown employees.

A parent of two high school students pointed out that the loss of the 25 spaces on Hovey Lane for student parking would pose a hardship for those students involved in athletics, as well as for their families.

Clint Bean of the Chamber of Commerce indicated that he has been working with Bill Barr through the Parking and Transportation Board to offer parking at Thompson Arena to faculty and staff as well as selected groups of high school students in an effort to provide an alternative for them.

Uwe Bagnato stated that the loss of 25 spaces on Hovey Lane would create an incredible crunch on student parking. He added that students have issues of work and extracurricular activities to deal with. Mr. Bagnato feels that the possibility of staff and student parking at Thompson Arena is a better situation as opposed to feeding meters.

Bill Baschnagel stated that employees of businesses in Hanover that open before 9:00 a.m. are currently able to compete with students for the spaces on Hovey Lane, but that parking is difficult for those employees who arrive for work later in the day.

Mr. Bagnato noted that an athletic field shortage problem exists for the School's athletic program. He added that one possibility to solve that problem would be to find a field complex for practices off-site, and convert one of the current athletic fields into on-site parking.

Ms. Griffin noted that although there are 25 permits available for parking at Thompson Arena, the permits do not guarantee a parking space as there are some days when the lot is at full capacity.

Mr. Walsh summarized the issue to say that 1/3 of the spaces on Hovey Lane will be turned into leased parking, and in return a similar number of spaces will be made available at Thompson Arena. He requested Bill Baschnagel to review the history of the meter rates on Hovey Lane and Lebanon Street.

Mr. Baschnagel stated that the meter rates on Hovey Lane and Lebanon Street are currently 10 cents per hour for all-day meters as a way to subsidize those employees who were willing to park further away from the downtown district. If the parking spaces on Hovey Lane, which are convenient to the High School, are viewed as serving the School, Mr. Baschnagel recommended significantly raising the meter fee in keeping with the Town's philosophy.

Mr. Walsh stated that there are two questions before the Board regarding this issue: 1) Will the Town make available to the school 25 medallions that grant rights to park at Thompson Arena in the Town-leased spaces; and 2) will the Town take 25 spaces from Hovey Lane and convert those spaces from metered to leased spaces.

Mr. Walsh MADE THE MOTION that the Town make available to Hanover High School permits for 25 of the Town's leased spaces at Thompson Arena at no cost, and that the Town convert 25 metered spaces on Hovey Lane to leased spaces on a first come, first served basis at a rate of \$35 per month, with an effective date of October 15, 1997. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT THE TOWN MAKE AVAILABLE TO HANOVER HIGH SCHOOL PERMITS FOR 25 OF THE TOWN'S LEASED SPACES AT THOMPSON ARENA AT NO COST, AND THAT THE TOWN CONVERT 25 METERED SPACES ON HOVEY LANE TO LEASED SPACES ON A FIRST COME, FIRST SERVED BASIS AT A RATE OF \$35 PER MONTH, WITH AN EFFECTIVE DATE OF OCTOBER 15, 1997.

3. REQUEST FOR AUTHORIZATION TO EXTEND LEASES BY TOWN OF HANOVER OF PARKING LOTS LOCATED ON MAPLE STREET AND 10 CURRIER STREET.

Ms. Griffin explained that the lot owned by Hanover Investment and leased by Mr. Rubens for Hanover Park which the Town subleases and, in turn, leases to 16 individuals is up for renewal. Mr. Rubens would like to renew the lease at the same terms and conditions. Ms. Griffin stated that the annual rent for this lot is \$14,000.

The second lease in question is for the 24 space HSD lot which has recently been purchased by Bayne Stevenson. Ms. Griffin indicated that Mr. Stevenson is requesting that the Town renew that lease on the same terms and conditions, but with a 60 day cancellation clause. She noted that the annual rent for this lot, including taxes, is approximately \$19,000.

Mr. Walsh MADE THE MOTION that the Board of Selectmen authorize the renewal of the lease on the Maple Street HSD lot. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO AUTHORIZE THE RENEWAL OF THE LEASE ON THE MAPLE STREET HSD LOT.

Regarding the Currier Street lot, it was the Board's feeling that Mr. Rubens could lease the spaces directly to the lessors.

Ms. Connolly MADE THE MOTION that the Board of Selectmen not authorize the renewal of the Currier Street lease. Mr. Manchester SECONDED THE MOTION.

Mr. Walsh recommended that Ms. Griffin review the Currier Street lease situation in more detail, and bring the matter before the Board at a future date. Ms. Connolly withdrew her motion as set forth above, but requested that the Board be provided with a list of all lots, the number of spaces in each lot, and the expiration dates of the leases.

4. DISCUSSION AND ADOPTION OF PARKS AND RECREATION DEPARTMENT SPORTS MANUAL.

Ms. Griffin indicated that the Parks and Recreation Board wished the Board of Selectmen to review the sports manual which has been developed by the Parks and Recreation Board together with staff.

Mr. Manchester noted that the manual did not include a discrimination clause, and it was felt that one should be incorporated.

Ms. Griffin stated that the Parks and Rec board has approved the manual, but they wished the Board's input.

The Board felt the manual was comprehensive and very well done.

5. APPOINTMENTS: A. COMMUNITY FACILITIES TASKFORCE; B. SCENIC LOCALES COMMITTEE; C. PARKING AND TRANSPORTATION BOARD; D. CONSERVATION COMMISSION.

Ms. Black MADE THE MOTION to appoint the Community Facilities Taskforce members as follows: Peter Morrison, Chrysanthi Bien, Sue Young, Andy Kline, Kim Rosen, Candy Lee, Kristen Clarkson, Nina Banwell, Elizabeth Tobiasson, Steve Marion and Willy Black. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT THE COMMUNITY FACILITIES TASKFORCE MEMBERS AS FOLLOWS: PETER MORRISON, CHRYSANTHI BIEN, SUE YOUNG, ANDY KLINE, KIM ROSEN, CANDY LEE, KRISTEN CLARKSON, NINA BANWELL, ELIZABETH TOBIASSON, STEVE MARION AND WILLY BLACK.

Ms. Black MADE THE MOTION to reappoint Steve Marion to the Parking and Transportation Board. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REAPPOINT STEVE MARION TO THE PARKING AND TRANSPORTATION BOARD.

Appointments to the Scenic Locales Committee and the Conservation Commission were tabled until the next Board of Selectmen's meeting which is scheduled for Monday, September 22, 1997.

6. ADMINISTRATIVE REPORTS

Ms. Griffin reported on the municipal parking lot update, and stated that PUC approval has not yet been received for Granite State Electric to do the utility work. She recommended that the project be postponed until April, 1998.

Ms. Griffin also reported that candidates have been interviewed for the assistant town manager position. A top candidate has been selected, and reference checks are in process, with the hopes of extending an offer in the next week. Ms. Griffin stated that advertising has commenced regarding the public works director's position. She noted that Richard Hauger's resignation is effective January 6, 1998, and she hopes to have candidates in place for interviews by the middle of October. Ms. Griffin further noted that advertising will begin for the planning and zoning director's position.

Regarding the community facilities needs assessment, Ms. Griffin indicated that five proposals have been received from consulting firms, as well as a proposal for the survey component of the project.

7. SELECTMEN'S REPORTS.

Mr. Walsh

Mr. Walsh reported on the Community Substance Abuse Advisory Committee's recent meeting, noting that there were approximately 20 people in attendance. He stressed the need for high school student and college student involvement on the committee.

Mr. Walsh also reported that the Parking Facilities Task Force continues to work on its plan and financing options.

Ms. Connolly

Ms. Connolly reported that she was involved with the Planning Board on a minor lot line adjustment. She stated that Mr. Nelson sat on two cases involving Dartmouth College. One case dealt with the Fleet Bank site plan which was approved. Ms. Connolly noted that the case for the rugby facility is still open, with much testimony given which largely revolved around parking issues.

Ms. Black stated that the original discussion of the parking lot needs to be reviewed, noting that it is a Town parking lot at this point, available for shared usage, with some restrictions for the usage.

Mr. Manchester

Mr. Manchester reported that the Parks and Recreation Department had met and discussed the sports manual.

Mr. Manchester also reported that the Howe Library trustees will meet on Thursday, September 11th.

Mr. Manchester noted that Frank Austin is working on maintenance and accident review, which makes for better drivers.

Regarding refueling of school busses, Ms. Griffin stated that alternatives are being considered to fueling at the public works facility. One option is for the busses to fuel directly at JRB transportation, and another is to have Irving site a special location for a fuel tank. She stated that they are now looking at alternatives so that the busses can continue to receive a discount, but refuel at another location.

Ms. Black

Ms. Black commented on the cobblestones that were taken from Main Street as a result of sidewalk renovation which have been used as an attractive curb at the entrance to the public works garage.

Ms. Black asked if communication has been received from the Japanese visitors. Ms. Griffin answered that she will look into the matter. Ms. Black noted that they had asked for a response in October as to whether Hanover wished to become their sister city. Ms. Griffin stated that the Town needs to communicate that Hanover has limited funding available to reciprocate their offer to pay for transportation for Hanover representatives to visit Japan.

Ms. Black reported that FrontierVision has requested the Town transfer the franchise agreement to them, and asked if that transfer should wait until the transfer from TCI to FrontierVision has occurred. Ms. Griffin answered that she is waiting for a revised draft resolution from Walter Mitchell which will be mailed in draft form for their comments before it is brought back to the Board of Selectmen.

8. OTHER BUSINESS.

Ms. Black noted that a letter had been received from Frederick Crory regarding a box of missing Town records. Mr. Crory wishes the Town to pursue locating the box which is indicated in the inventory, but which cannot be found. He asked that the matter be pursued with the individual who performed the original inventory to determine if she has any recollection of the missing records.

9. ADJOURNMENT

Ms. Connolly MADE THE MOTION to adjourn the meeting of the Board of Selectmen. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING OF THE BOARD OF SELECTMEN.

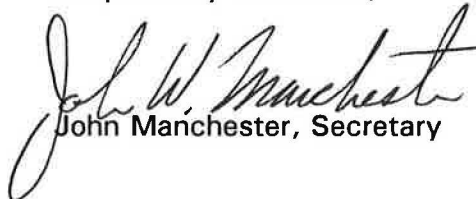
The meeting was adjourned at 9:10 p.m.

SUMMARY

- 1. Mr. Walsh MADE THE MOTION that the Town make available to Hanover High School permits for 25 of the Town's leased spaces at Thompson Arena at no cost, and that the Town convert 25 metered spaces on Hovey Lane to leased spaces on a first come, first served basis at a rate of \$35 per month, with an effective date of October 15, 1997. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT THE TOWN MAKE AVAILABLE TO HANOVER HIGH SCHOOL PERMITS FOR 25 OF THE TOWN'S LEASED SPACES AT THOMPSON ARENA AT NO COST, AND THAT THE TOWN CONVERT 25 METERED SPACES ON HOVEY LANE TO LEASED SPACES ON A FIRST COME, FIRST SERVED BASIS AT A RATE OF \$35 PER MONTH, WITH AN EFFECTIVE DATE OF OCTOBER 15, 1997.**

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3. **Ms. Connolly MADE THE MOTION** that the Board of Selectmen not authorize the renewal of the Currier Street lease. **Mr. Manchester SECONDED THE MOTION.**
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6. **Ms. Connolly MADE THE MOTION** to adjourn the meeting of the Board of Selectmen. **Mr. Walsh SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO ADJOURN THE MEETING OF THE BOARD OF SELECTMEN.**

Respectfully submitted,


John Manchester, Secretary

These minutes were taken and transcribed by Nancy A. Richards.