

BOARD OF SELECTMEN'S MEETING

AUGUST 8, 1997

4:00 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 4:00 p.m. by the Chairman, Marilyn W. Black. Present were: Marilyn W. Black, Chairman; Brian Walsh, Vice Chairman; Jack Nelson; Katherine S. Connolly; John Manchester; Julia Griffin, Town Manager; and members of the public.

Ms. Black announced that this meeting was being taped by CATV 6 and that assistive listening devices were available for anyone who wished to use them.

1. PUBLIC COMMENT

Ms. Black introduced a representative from the City of Nihonmatsu, Japan who is visiting the Town of Hanover with a group of 15 junior high school age students. He read a message from the mayor of the City of Nihonmatsu expressing appreciation for the hospitality and cooperation shown his group by the Town of Hanover and Dartmouth College. The purpose of the visit is to facilitate a greater friendship between Nihonmatsu and Hanover, and to create a sister city friendship.

The representative invited members of the Board and Town officials, as well as approximately five host family members, to visit Nihonmatsu, Japan in August of 1998, and also noted that 35 officials from Nihonmatsu would like to visit Hanover. Arrangements will be made with the Town Manager to facilitate these two visits, and a decision will be made before October, 1997 regarding Hanover and Nihonmatsu being designated sister cities.

Mr. Walsh stated that the Board and Town was very honored that the mayor of Nihonmatsu has invited them to their city.

The representative of Nihonmatsu presented the Board with a gift of a wind chime which was accepted by Ms. Black.

2. DISCUSSION OF FRONTIER VISION'S PROPOSED PURCHASE OF WEST MARC AS OPERATORS OF TCI CABLEVISION

Mr. Brian Gasser, Regional Manager of Frontier Vision, presented a brief history of the company. He stated that the company's strategy is to acquire systems that they can make contiguous, with a plan to consolidate and upgrade the systems which they purchase. Mr. Gasser noted that Frontier Vision plans to upgrade the TCI system to a minimum of 80 channels. He added that in order to remain competitive with satellite dish providers, it is necessary to be able to transmit digital services, and Frontier Vision

will be launching optional digital programming. Mr. Gasser indicated that the Board had been furnished with a purchase and sale agreement and a transfer resolution. The transfer resolution requests the Board to transfer the existing franchise agreement from TCI to Frontier Vision.

Ms. Black asked what Frontier Vision's standing is regarding public access. Mr. Gasser stated that his company does not plan to change access, and would most likely enhance it.

Ms. Black stated that the Town had received wonderful cooperation from Mr. Boutin of Twin State Cable, and hoped that Frontier Vision will maintain a similar level of cooperation. She added that additional live drops for public access are desirable, and would like to speak with Mr. Gasser regarding that when the transfer from TCI to Frontier Vision is completed.

Ms. Black stated that the franchise agreement does not exercise control over rate agreements, and expressed a concern over the increased number of channels resulting in increased rates. Mr. Gasser answered that they will have the capability to increase the number of channels, but do not plan to program all 80 channels, and noted that the system currently has the capability for 68 channels. He stated that digital programming will be offered as an optional service.

Mr. Walsh stressed the importance of public access television to the Town of Hanover. He addressed the complexity of the agreement, and indicated that he did not feel comfortable voting for the agreement at this time. Ms. Griffin stated that Walter Mitchell is reviewing the documents, and the matter has been set for the September 8, 1997 meeting of the Board of Selectmen.

3. REVIEW OF SITE PLAN FOR RENOVATION OF MUNICIPAL PARKING LOT

Ms. Griffin presented a site plan for the renovation of the municipal parking lot. She noted that the current plan is modified from the original site plan as a result of negotiations with abutting property owners. Ms. Griffin stated that one modification is the incorporation on private property of an outdoor dining area behind Molly's Balloon. Because the owner of Molly's Balloon currently parks vehicles on this space, this modification would prevent access to the property for purposes of parking. Consequently, Ms. Griffin noted that she had agreed to provide three reserved parking spaces for Molly's Balloon, and that even with these three spaces, there should still be a net addition of parking spaces in the municipal parking lot, depending upon what happens with other negotiations which are in process.

Ms. Griffin noted that another key change in the site plan deals with the creation of an official loading and unloading zone for trucks. She added that the site plan proposes to relocate the dumpsters in an enclosure with a stockade fence, and the Town will provide owners of the properties with Garden Way carts to facilitate the disposal of their trash.

Ms. Griffin stated that Granite State Electric hopes to receive permission from the Public Utilities Commission in the very near future to do utility underground improvements as a part of this project. The improvements will include upgrading all electric utilities which serve all customers off from the municipal parking lot so that each individual building is on a separate system. Granite State Electric will be trenching, and there is a possibility that the Town may be able to do conduit work for the new street lights at the same time.

Ms. Griffin indicated that the matter will go back to the Planning Board for final review on September 2, and there is a site visit scheduled for Wednesday, August 27th with the planning board to walk around the parking lot.

Regarding financing of the project, Ms. Griffin stated that there is a total of \$155,000 budgeted from this year's and last year's budgets, funded by the downtown parking fund.

Mr. Walsh asked if it is anticipated that the project can be completed for \$155,000. Richard Hauger indicated that he believes \$155,000 will be fairly close to the actual costs.

Mr. Walsh inquired if the parking district is in favor of the renovations to the municipal parking lot. Bill Baschnagel answered that the ultimate goal of the renovations would be to turn the lot into a managed lot. He stated that there has been good feedback from the business community and residents of Hanover.

Clint Bean stated that he would assume that the renovation plans have the downtown merchants' backing as he has heard no comments to the contrary.

Mr. Walsh expressed concern that the downtown merchants be fully aware that there will be a disruption of traffic. Mr. Baschnagel stated that the Chamber is aware there will be a problem, and that there have been adequate opportunities for discussion.

Ms. Griffin noted that if a much longer delay occurs in obtaining permission from the PUC, the Board may want to consider waiting to do this project next spring.

4. DISCUSSION OF PARKING AND TRANSPORTATION BOARD RECOMMENDATIONS RELATIVE TO HOVEY LANE, SHUTTLE BUS SERVICE AND METER FEEDING ENFORCEMENT.

Ms. Black stated that there has been a recommendation from the Parking and Transportation Board to turn 25 of the metered spaces on Hovey Lane into rental spaces for the anticipated use of the downtown employees, at a suggested rent of \$35 per month.

Mr. Baschnagel noted that this recommendation is part of a continuing program to manage employee parking and meter feeding downtown. He stated that in discouraging employee parking downtown, alternative parking needs to be made available. Mr. Baschnagel indicated that when school starts, all of the available spaces on Hovey Lane are taken up by student parking. In an attempt to free up some of those parking spaces, the Parking and Transportation Board is suggesting that rental signs be put on the spaces, a rental rate be established that would be more expensive than the current 10 cents per hour rate, and that the spots be targeted for downtown employees.

Mr. Baschnagel stated that discussions have occurred with the high school, and that the school is looking at managing parking spaces on school property which were freed up with the relocation of the SAU.

Ms. Griffin suggested that the teachers and administration could park in the Thompson lot thereby allowing student parking in the lot on school property which would free up the Hovey Lane spaces.

The Parking and Transportation Board also recommended an increase in the service of Advance Transit on a trial basis in an attempt to respond to concerns of employees in Town at a cost of approximately \$600 a month. Ms. Black reminded the Board that there are no funds in the budget for these costs.

Mr. Walsh asked how the success of the trial period would be measured. Mr. Baschnagel answered that riders could be counted, but that he was not sure of what an appropriate level of success might be. He added that his interest in recommending the increase in service times of Advance Transit was to eliminate an obstacle presented by the employees.

Mr. Walsh indicated that he would be not against trying to find \$600 for a couple of months on a trial basis, providing that success was measured and the public were informed of that as part of the promotion scheme.

Ms. Connolly suggested that a comprehensive set of numbers regarding ridership of Advance Transit be compiled. Mr. Baschnagel stated that ridership is currently higher than it has been for the past five years, with increases of approximately 10 percent for the last three or four years, a large portion of which comes out of the free fare zone. Regarding the parking spaces on Hovey Lane being converted to rental spaces for town employees, Ms. Griffin stated that this would be an ordinance change which would have to be set for a public hearing at the Board's September meeting. If it were approved, a specified rate would have to be arrived at, the meters would be removed, and a sign attached to each meter post indicating that it is rental space.

Mr. Nelson MADE THE MOTION to set for public hearing in September the recommendation of the Parking and Transportation Board to convert 25 current metered spaces on Hovey Lane into rental parking for downtown employees at a cost of \$35 per month. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET FOR PUBLIC HEARING IN SEPTEMBER THE RECOMMENDATION OF THE PARKING AND TRANSPORTATION BOARD TO CONVERT 25 CURRENT METERED SPACES ON HOVEY LANE INTO RENTAL PARKING FOR DOWNTOWN EMPLOYEES AT A COST OF \$35 PER MONTH.

Mr. Nelson MADE THE MOTION that the Board of Selectmen extend Advance Transit shuttle bus service on a three-month trial basis beginning in October, with a report at the end of two months as to its success or failure. Ms. Connolly SECONDED THE MOTION.

Ms. Black expressed concern about encumbering funds for extension of the shuttle bus service in view of the fact that revenue will be lost in the parking district budget as a result of the renovations to the municipal lot.

Mr. Walsh stated that he would be in favor of this proposal beginning in October, providing that the parking district budget is able to break even. He suggested that Mr. Nelson's motion be tabled until the first meeting of the Board of Selectmen in September, and that the Board ask Ms. Griffin and Mr. Baschnagel to look at the parking district budget and to report on the status of the funds.

Ms. Connolly noted that while the parking lot is being renovated, ridership may increase on the shuttle bus.

Ms. Griffin stated that there is a potential for cost overruns this year regarding the municipal parking lot, and she would prefer to be very conservative about encumbering funds in other areas.

The Board of Selectmen VOTED UNANIMOUSLY to table Mr. Nelson's motion that the Board of Selectmen extend Advance Transit shuttle bus service on a three-month trial basis beginning in October, with a report at the end of two months as to its success or failure.

Ms. Connolly encouraged continued and increased enforcement of meter feeding and downtown employee parking.

5. REVIEW OF PROPOSED LEASE AND ISSUES RELATED TO LEASE OF TOWN-OWNED LAND BY ROT TO OPERATE A COMPOSTING FACILITY.

Ms. Griffin updated the Board relative to the lease of town-owned land by ROT for a composting facility, and indicated that ROT does not yet have their permit from DES. She noted that she and Walter Mitchell have read the first draft of the lease carefully, and have had a preliminary meeting with Michael Simpson to discuss specific concerns regarding the lease.

Ms. Griffin asked the Board to provide her with comments on the lease, and noted that it may be three months before a final lease can be agreed upon.

6. DISCUSSION OF DRAFT SCOPE OF WORK FOR BICYCLE/RECREATION PATH COMMITTEE.

Ms. Griffin stated that credit for the creation of the draft scope goes in part to Bob Norman and the bicycle path enthusiasts who supplied a very detailed draft. Ms. Griffin recommended that the issue of the bicycle path connection from downtown to the Hospital be completed before the end of the calendar year, at which point the committee should look at additional locations for bicycle paths to contemplate future ISTEAs applications.

Ms. Griffin indicated that the DOT wishes the Town to consider one more time the current location for a proposed path. DOT has asked the consulting engineers from Laconia to determine if lengthening the path would reduce the steepness of the grade to allow it to work in the present location. Ms. Griffin indicated that the engineering costs for this are being paid for by the State. She added that part of the role of this committee is to look at that revised proposal. Ms. Griffin stated that in the meantime it is important for the committee to look at alternative locations for a bicycle path and to ascertain the cost of obtaining easements.

Mr. Nelson reminded the Board that the amount of funds available would not increase for a bicycle path which may be redesigned in its original location.

Mr. Walsh stated it is important to name a chairman to the committee. Ms. Griffin suggested that the committee select one of their members as chairman, but the Board may appoint a chairman if they wish to do so.

Ms. Connolly suggested that the group appoint a chairman at its first meeting.

Mr. Walsh MADE THE MOTION that the Board of Selectmen approve the charge to the Bicycle/Recreation Path Committee as proposed. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE CHARGE TO THE BICYCLE/RECREATION PATH COMMITTEE AS PROPOSED.

Mr. Walsh MADE THE MOTION that the Board of Selectmen name the following individuals to the Bicycle/Recreation Path Committee: Hugh Miller, Aggie Kurtz, Patricia Higgins, Scot Drysdale, Ellis Rolett, Tom Linell, Bob Norman, Mary Ann Rankin, Joseph Cravero, Winifred Stearns, Jane Henry, Carol Weingeist, Charles Sullivan and Steve Ketcham; and that the committee elect a chairman at their first meeting. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO NAME THE FOLLOWING INDIVIDUALS TO THE BICYCLE/RECREATION PATH COMMITTEE: HUGH MILLER, AGGIE KURTZ, PATRICIA HIGGINS, SCOT DRYSDALE, ELLIS ROLETT, TOM LINELL, BOB NORMAN, MARY ANN RANKIN, JOSEPH CRAVERO, WINIFRED STEARNS, JANE HENRY, CAROL WEINGEIST, CHARLES SULLIVAN AND STEVE KETCHAM; AND THAT THE COMMITTEE ELECT A CHAIRMAN AT THEIR FIRST MEETING.

Ms. Griffin stated that Town staff will be available to assist the committee.

7. REVIEW OF PROPOSED TIMELINE FOR COMMUNITY FACILITIES NEEDS ASSESSMENT.

Mr. Walsh stated that he would like to review the proposed timeline for community facilities needs assessment and a list of the people on the committee at the September 8th meeting of the Board of Selectmen.

Ms. Black noted that Peter Morrison has agreed to chair the task force.

Ms. Griffin indicated that at the June meeting of the Board of Selectmen, the Board approved the scope of work for the community facilities needs assessment, and recommended funding of \$20,000, high-end, to engage a consultant to complete the facilities needs assessment directed by the task force. She stated that proposals are due back on August 22, and 25 requests for proposal have been received from architecture and engineering firms. Ms. Griffin intends to receive and review the proposals, make a first cut and do interviews of no more than four or five firms; select the firm; negotiate the contract; and have the selected firm on board by the end of September.

Ms. Connolly recommended having the selectmen review the draft survey and meet with the task force before the survey is mailed out to the public.

8. DISCUSSION OF POLICY FOR DISPOSING OF NON-ESSENTIAL HISTORICAL TOWN RECORDS.

Ms. Griffin stated that Dan Daley and the Baker Library staff have been through the Town's records and recommended that a portion of those records be kept at Baker Library for historical reasons, a portion be maintained by the Town, and a portion be

discarded. Ms. Griffin noted it was suggested that the Town make the records which were recommended for discarding available to the local community and the Historical Society first, and then put out a request for bid from dealers who might be interested in the records.

Ms. Connolly stated that the Town had contracted with Baker Library and Dartmouth College to maintain all of the Town's records. Ms. Griffin noted that the contract stated all essential records would be maintained.

Ms. Connolly indicated that the items recommended for disposal are part of Hanover's history, particularly from 1840 to 1910. She suggested that as part of the community facilities needs assessment an area could be found which could maintain all of the Town's records.

Ms. Black recommended obtaining the records which were identified as nonessential so that a determination can be made whether or not to keep them.

Mr. Walsh suggested having the Historical Society review the list of items which were deemed nonessential.

9. BOARD AND COMMITTEE APPOINTMENTS: PLANNING BOARD AND BICYCLE/PEDESTRIAN PATH COMMITTEE.

Ms. Connolly MADE THE MOTION that the Board of Selectmen appoint Anne Bunnell as a full member of the Planning Board for the remainder of Susan Schier's term. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT ANNE BUNNELL AS A FULL MEMBER OF THE PLANNING BOARD FOR THE REMAINDER OF SUSAN SCHIER'S TERM.

10. DISCUSSION OF VARIOUS PERSONNEL RECOMMENDATIONS

Ms. Griffin stated that all of the personnel recommendations presented are within the budget.

Mr. Walsh MADE THE MOTION that the Board of Selectmen vote to upgrade the Technical Services position in Howe Library which is currently a Grade 11 to a new title of Head of Technical Services/Information Systems Manager at a Grade 12. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO UPGRADE THE TECHNICAL SERVICES POSITION IN HOWE LIBRARY WHICH IS CURRENTLY A GRADE 11 TO A NEW TITLE OF HEAD OF TECHNICAL SERVICES/INFORMATION SYSTEMS MANAGER AT A GRADE 12.

Mr. Nelson MADE THE MOTION that the Board of Selectmen vote to upgrade two Working Foreman positions at the Highway Department which are currently a Grade 10 as follows: One Working Foreman position be upgraded to General Foreman at a Grade 11; and the other Working Foreman position be re-titled to Crew Chief at a Grade 10. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO UPGRADE TWO WORKING FOREMAN POSITIONS AT THE HIGHWAY DEPARTMENT WHICH ARE CURRENTLY GRADE 10 AS FOLLOWS: ONE WORKING FOREMAN POSITION BE UPGRADED TO GENERAL FOREMAN AT A GRADE 11; AND THE OTHER WORKING FOREMAN POSITION BE RE-TITLED TO CREW CHIEF AT A GRADE 10.

Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to upgrade the Finance Director position, which is currently a management level 1 position, to a new title of Administrative Services Director, at a management level 2. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO UPGRADE THE FINANCE DIRECTOR POSITION, WHICH IS CURRENTLY A MANAGEMENT LEVEL 1 POSITION, TO A NEW TITLE OF ADMINISTRATIVE SERVICES DIRECTOR, AT A MANAGEMENT LEVEL 2.

Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to upgrade one Public Information Assistant position, which is currently a Grade 7, to a new title of Financial and Information Analyst, at a Grade 9. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO UPGRADE ONE PUBLIC INFORMATION ASSISTANT POSITION, WHICH IS CURRENTLY A GRADE 7, TO A NEW TITLE OF FINANCIAL AND INFORMATION ANALYST, AT A GRADE 9.

Ms. Connolly encouraged the Town Manager to continue considering the need for more clerical help in her office. Ms. Griffin noted she is not ready to make a recommendation for more clerical help at this time in view of the fairly substantial changes being made in personnel.

Mr. Manchester suggested that the Board be furnished each month with a balance sheet of the Town's finances, including a revenue and income statement showing monthly comparisons to the previous year.

11. ADMINISTRATIVE REPORTS

Ms. Griffin requested the Board's feedback on a banner request her office had received from the downtown merchants through the Chamber of Commerce to install a banner over Main Street welcoming first year students to Dartmouth College. The banner is requested to hang from the 17th through the 22nd of September.

Mr. Bean commented that there is enhanced cooperation between the College and the Chamber, and they are beginning to work together in a variety of areas to do more things for students and their parents.

The Board approved the hanging of the banner over Main Street from September 17th through the 22nd.

Ms. Griffin reported that she will be on vacation for the next two weeks, and Police Chief Nick Giaccone has been named acting Town Manager during her absence.

Ms. Griffin stated that there has been low PH in the Town's wastewater since early June, requiring the addition of chemicals to the mix at the plant. She noted that a discovery had been made that the Water Company's reservoir water has very low PH as well. Ms. Griffin noted that Don Elder and John Manning are investigating the matter, and are in contact with the State.

Ms. Griffin reported that she has a list of 10 very strong applicants for the Assistant to the Town Manager position, and she and Mike Gilbar will be conducting interviews during late August or early September.

Ms. Griffin also reported that Jim Forcier has been hired to work three hours a day as a part-time building inspector. Mr. Forcier has local contracting experience and can work until there is a need to hire a full-time person.

Ms. Griffin stated that job descriptions are being finalized to recruit a public works director and a planning and zoning director.

12. SELECTMEN'S REPORTS.

Mr. Walsh

Mr. Walsh reported that the parking facilities committee is meeting every two weeks, and is working very well. He stated that he may bring back some questions to the Board from the committee within the next month.

Ms. Connolly

Ms. Connolly reported that the Planning Board had finished a site plan review regarding the expansion of the EBA property. The Board worked on a couple of minor lot line adjustments, and revisited the Paull subdivision on King Road. Ms. Griffin stated that she had signed the easement agreement on that subdivision.

Mr. Nelson

Mr. Nelson reported that he had received a notice that the Conservation Commission had planned a visit to Moose Mountain and questioned the purpose of that visit. Mr. Walsh stated that he believed the lost portion of Pasture Road has been found.

Mr. Nelson noted that there is a weekly schedule of all standing committee meetings, but he suggested that a schedule of all ad hoc committee meetings be added.

Mr. Manchester

Mr. Manchester reported that the Howe Library had held a meeting to discuss the future of the Library, and they are interested in knowing the Selectmen's feelings on the future of the Library. He added that the date of the annual meeting of the Howe Library had been changed to October 16th.

Regarding the Parks and Recreation Department, Mr. Manchester reported that Hank Tenney is working on updating the procedures manual. He also reported that the basketball courts are being put in at the Ray School.

Mr. Manchester reported that he has been working with Frank Austin at the Highway Department to implement a fuel management system, as well as working on fleet purchasing. He recommended that a fire extinguisher be installed at the pumping facility as it is a very remote location, and that a fire suppression system be looked into on a long-term basis.

Ms. Black

Ms. Black reported that she had received a request from the Medical School regarding parking for a bi-centennial symposium on September 5 through September 7, which will be attended by Vice-President Gore. It is requested that vehicles be allowed to park along both sides of the green on College Street, and asks to reserve lots that are currently metered. Additionally, they have asked for the use of the lot next to Dartmouth Printing and the lot at Sachem Village, indicating that they will pay for the shuttle bus from these lots. Ms. Griffin noted that she had forwarded the request to Patrick O'Neill for review.

Regarding the Boston Post Cane, Ms. Black noted that she had received requests for Mr. Robin Robinson to be the recipient of the cane. Mr. Robinson has lived in Hanover since being a student at Dartmouth College in 1924, is 94 years of age and is very active.

Ms. Black MADE THE MOTION that the Board of Selectmen award the Boston Post Cane to Robin Robinson. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO AWARD THE BOSTON POST CANE TO ROBIN ROBINSON.

13. OTHER BUSINESS

Judy Brotman, the summer intern, indicated that her internship has come to an end and added that she had enjoyed her time working in Hanover.

Ms. Black stated that Judy had done some wonderful work while in Hanover, and Ms. Connolly added that she was a great help to planning and zoning. Ms. Griffin indicated that Judy had updated the parking database list, created the beginnings of a purchasing ordinance and looked at dog ordinances around the state.

14. ADJOURNMENT

Mr. Walsh MADE THE MOTION to adjourn the meeting of the Board of Selectmen. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING OF THE BOARD OF SELECTMEN.

Mr. Walsh MADE THE MOTION to go to non-public session to discuss a matter which may affect the reputation of an individual. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NON-PUBLIC SESSION TO DISCUSS A MATTER WHICH MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.

The meeting was adjourned at 6:30 p.m.

SUMMARY

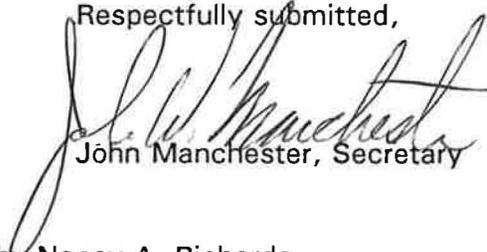
- 1. Mr. Nelson MADE THE MOTION to set for public hearing in September the recommendation of the Parking and Transportation Board to convert 25 current metered spaces on Hovey Lane into rental parking for downtown employees at a cost of \$35 per month. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET FOR PUBLIC HEARING IN SEPTEMBER THE RECOMMENDATION OF THE PARKING AND TRANSPORTATION BOARD TO CONVERT 25 CURRENT METERED SPACES ON HOVEY LANE INTO RENTAL PARKING FOR DOWNTOWN EMPLOYEES AT A COST OF \$35 PER MONTH.**
- 2. Mr. Nelson MADE THE MOTION that the Board of Selectmen extend Advance Transit shuttle bus service on a three-month trial basis beginning in October, with a report at the end of two months as to its success or failure. Ms. Connolly SECONDED THE MOTION.**

The Board of Selectmen VOTED UNANIMOUSLY to table Mr. Nelson's motion that the Board of Selectmen extend Advance Transit shuttle bus service on a three-month trial basis beginning in October, with a report at the end of two months as to its success or failure.

3. **Mr. Walsh MADE THE MOTION that the Board of Selectmen approve the charge to the Bicycle/Recreation Path Committee as proposed. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE CHARGE TO THE BICYCLE/RECREATION PATH COMMITTEE AS PROPOSED.**
4. **Mr. Walsh MADE THE MOTION that the Board of Selectmen name the following individuals to the Bicycle/Recreation Path Committee: Hugh Miller, Aggie Kurtz, Patricia Higgins, Scot Drysdale, Ellis Rolett, Tom Linell, Bob Norman, Mary Ann Rankin, Joseph Cravero, Winifred Stearns, Jane Henry, Carol Weingeist, Charles Sullivan and Steve Ketcham; and that the committee elect a chairman at their first meeting. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO NAME THE FOLLOWING INDIVIDUALS TO THE BICYCLE/RECREATION PATH COMMITTEE: HUGH MILLER, AGGIE KURTZ, PATRICIA HIGGINS, SCOT DRYSDALE, ELLIS ROLETT, TOM LINELL, BOB NORMAN, MARY ANN RANKIN, JOSEPH CRAVERO, WINIFRED STEARNS, JANE HENRY, CAROL WEINGEIST, CHARLES SULLIVAN AND STEVE KETCHAM; AND THAT THE COMMITTEE ELECT A CHAIRMAN AT THEIR FIRST MEETING.**
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Respectfully submitted,



John Manchester, Secretary

These minutes were taken and transcribed by Nancy A. Richards.