

APPROVED

**HANOVER HOUSING AUTHORITY MEETING**

**FEBRUARY 10, 1997**

**9:15 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH**

The meeting of the Hanover Housing Authority was called to order at 9:15 p.m. by Marilyn W. Black. Present were: Marilyn W. Black; Jack H. Nelson; Katherine S. Connolly; Dorothy King; Brian Walsh; Julia Griffin, Town Manager; Michael Gilbar, Finance Director, and members of the public.

Ms. Black announced that this meeting was being taped by CATV 6 and that assistive listening devices were available for anyone who wished to use them.

**1. REVIEW OF THE PROPOSED 1997-1998 BUDGET**

**HOUSING FUND**

Ms. Connolly asked what can be done to make up an apparent revenue shortfall this year in the housing fund. Mr. Gilbar answered that in the past there has been considerably more revenue than expenses, which has built up a good sized surplus. In order to balance off the revenue against the expenses, Mr. Gilbar stated that the difference is taken out of surplus.

Ms. Griffin noted that there was discussion concerning converting the Senior Center expenses, which are traditionally funded out of the housing fund, into a general fund expenditure.

Ms. Black asked for an explanation of the decrease in tenant rentals. Mr. Gilbar answered that in order to get the Federal subsidy, you can charge as rental no more than what they consider to be the fair market rent. The Town was charging more and getting reimbursed by HUD, and he noted that beginning next year that is not allowed. Mr. Gilbar indicated that in order to avoid creating stress for the tenants, projected revenue was reduced.

**Dept. 110 - Housing Facility**

Ms. Black asked how often equipment in the tenants' apartments is replaced. Ms. Griffin answered that funds were in this year's budget to replace the washers and dryers, but they do not need replacing. However, the lighting fixtures are dangerous and need to be replaced.

Ms. Black asked if the Town pays for the cable television charges for the tenants. Mr. Gilbar answered that the Town does pay the charges, but is reimbursed by the tenants.

**1. REVIEW OF THE PROPOSED 1997-1998 BUDGET (Continued)**

Ms. Black asked for an explanation of item **110-820, Auto Allowance**. Ms. Griffin answered that it represents mileage reimbursement for Jean Ulman or Mr. Gilbar to attend HUD conferences.

**Dept. 120 - Senior Center Maintenance**

There was no discussion of **Dept. 120 - Senior Center Maintenance**.

**Dept. 130 - Senior Center Programs**

Mr. Nelson asked for an explanation of item **130-490, Contracted Services**. Ms. Griffin answered that it covers cleaning services plus a minor amount to maintain the fire alarms and smoke detectors.

**Dept. 620 - Insurance and Bonds**

There was no discussion of **Dept. 620 - Insurance and Bonds**.

**Dept. 640 - Employee Benefits**

There was no discussion of **Dept. 640 - Employee Benefits**.

**Ms. Connolly MADE THE MOTION to approve the 1997/1998 Housing Fund Budget as presented. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE 1997/1998 HOUSING FUND BUDGET AS PRESENTED.**

**2. ADJOURNMENT**

**Ms. Connolly MADE THE MOTION to adjourn the meeting of the Hanover Housing Authority. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING OF THE HANOVER HOUSING AUTHORITY.**

The meeting was adjourned at 9:30 p.m.

**SUMMARY**

- 1. Ms. Connolly MADE THE MOTION to approve the 1997/1998 Housing Fund Budget as presented. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE 1997/1998 HOUSING FUND BUDGET AS PRESENTED.**

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**SUMMARY (Continued)**

2. **Ms. Connolly MADE THE MOTION to adjourn the meeting of the Hanover Housing Authority. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING OF THE HANOVER HOUSING AUTHORITY.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'B Walsh', with a long horizontal line extending to the right.

Brian Walsh, Secretary

These minutes were taken and transcribed by Nancy Richards.