

BOARD OF SELECTMEN'S MEETING

JULY 1, 1996

4:00 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 4:00 p.m. by the Chairman, Marilyn W. Black. Present were: Marilyn W. Black, Chairman; Jack H. Nelson, Vice Chairman; Katherine S. Connolly; Dorothy King; Brian Walsh; Jean Ulman, Interim Town Manager; and members of the public.

Ms. Black announced that this meeting was being taped by CATV 6 and that assistive listening devices were available for anyone who wished to use them.

1. PUBLIC COMMENT

Ms. Connolly stated that there is currently no ordinance requiring the control of dogs in the Town of Hanover; in view of that, she suggested that the Board of Selectmen request an attorney to draw up an ordinance reflecting the wishes of the Board on this matter.

Ms. Black stated that a public hearing will be scheduled regarding the dog ordinance.

2. DISCUSSION RE: DRAFT OF HOWE LIBRARY LONG RANGE PLAN

Ms. Black commended the Howe Library Long Range Planning Committee for the numerous hours, hard work and thought that went into the preparation of the Long Range Plan.

Ann Crow, Chairman of the Long Range Planning Committee, wished to publicly express thanks to the members of the committee for their work on the document for the past 18 months. She emphasized that this is a draft, not a finished product, and there are areas in the document that need further study and information. She noted that in preparing the document, the committee met with focus groups, had a questionnaire and met with thirteen consultants. Ms. Crow stated that the Howe Library Board of Trustees have accepted the document, and the committee would like the input of the Board of Selectmen.

Ms. Crow indicated that this matter has also been put on the agenda for the August 5, 1996 Board of Selectmen's meeting.

Mr. Walsh stated that he felt many of the issues in the long range plan were immediately supportable and non-controversial. He noted that one question that the Selectmen face is if there is an expansion of the program at Howe Library and an expansion of space, what are the long-term cost effects of that expansion and how would the costs be allocated between the Town and the corporation.

DISCUSSION RE: DRAFT OF HOWE LIBRARY LONG RANGE PLAN (Continued)

Ms. Black asked if there were statistics regarding the extent of growth in the Library over the past ten years. Marlene McGonigle responded that Library has made a concerted effort to do extensive weeding of the collection over the past few years. She noted that libraries are considered full when they are at 80% of shelf space. Currently, there are 68,600 volumes in a shelf space that houses 70,000 volumes. Ms. McGonigle noted that approximately 3,000 are added to the collection each year.

Ms. Connolly asked if there has been discussing regarding reinforcing the second floor to produce usable space. Ms. Crow indicated that had been looked into, and that it is part of the master plan study.

Ms. McGonigle stated that in 1980, the holdings in the Library were 42,758; in 1990 that figure was 61,943; and in 1994 it was 65,737.

Regarding the relationship of Howe Library with other libraries, Ms. Connolly expressed concern regarding superimposition of roles between the facilities. Ms. Crow indicated that this issue is subject to further study to establish its desirability.

Mr. Nelson stated that he does not believe that part of the mission of the Howe Library is to provide meeting rooms to the community, unless they are specifically library related. He noted that the Town should be aware that the Howe Library is fulfilling a need for community center functions by the use of its meetings rooms, as well as the need for additional parking due to non-library functions.

Ms. McGonigle noted that at least one of the meeting rooms in the Library was given specifically for the use of community groups as well as the library's use. She stated that although the meeting rooms do provide a community service, it is not the primary role of the Library. Additionally, she noted that the rooms were used when the Library was conducting large children's programs.

Mr. Walsh indicated that he has questions concerning how comprehensive the services offered at the Library should be, as well as the expansion and broadening of the collection and creating cooperative networks with other libraries. He voiced concern regarding a major capital investment given the speed with which information is changing.

Action and further discussion of the Howe Library Long Range Plan was scheduled for the August 5, 1996 meeting of the Board of Selectmen.

3. TO CONSIDER AND TAKE ACTION ON A REQUEST TO EXTEND PARKING COURTESY ENVELOPE PROGRAM

Ms. Ulman stated that she had spoken with Clint Bean, the Director of the Hanover Chamber of Commerce, regarding the parking courtesy envelope program. Mr. Bean indicated that 70 envelopes have been purchased by seven area businesses, and that ten envelopes have been turned in. The Chamber feels that if the Selectmen vote to continue the program, more businesses would participate.

Mr. Nelson MADE THE MOTION to extend the parking courtesy envelope program for six months. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO EXTEND THE PARKING COURTESY ENVELOPE PROGRAM FOR SIX MONTHS.

4. DISCUSSION RE: POSSIBLE LOCATION OF SKATEBOARD AREA

Mrs. Pomeroy, an abutter to the property currently under consideration for the location of a skateboard area, asked what other locations had been suggested, and whether the school or the Town of Hanover is responsible for any accidents which might occur and the monitoring of the park.

Hank Tenney explained that the recreation board had been investigating locations for a skateboard area since July of 1995. This current location evolved as being the most feasible and least expensive location, and is considered a short range goal with the hopes of looking at another location in the future for more expansion. The liability coverage will be shared equally by the Town and the School. The actual surface will be maintained and repaired if necessary by the Town. Mr. Tenney stated that the skateboard area will not be allowed to be used when school is in session. The hours of operation will be from after school until dusk and on weekends, etc. If there is an event occurring at the school, the skateboard area will not be used during school functions. He stated there will be signs posted to this effect. He indicated that the students had been very receptive and had attended all meetings, and that although there is no direct supervision, the students, as well as their parents, will help monitor and enforce the rules and regulations.

Mr. Walsh suggested that a request be made to have Nynex install a pay phone on the back of the school building in case of accidents.

5. DISCUSSION RE: REQUEST FOR PLAYSPACE TO HANG A BANNER ACROSS SOUTH MAIN STREET

Ms. Ulman stated that the Playspace Committee had made a request to be allowed to hang a banner across Main Street for a minimum of two weeks up to a maximum of four weeks.

DISCUSSION RE: REQUEST FOR PLAYSPACE TO HANG A BANNER ACROSS SOUTH MAIN STREET (Continued)

Ms. Connolly expressed her objection to the hanging of the banner, commenting that there are many worthwhile organizations which could also request to hang banners across Main Street. Mr. Nelson stated he felt that Playspace constituted a Town function.

Mr. Nelson MADE THE MOTION to allow Playspace to hang a banner across Main Street for a maximum of two weeks. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED (4 in favor, Ms. Connolly opposed) TO ALLOW PLAYSPACE TO HANG A BANNER ACROSS MAIN STREET FOR A MAXIMUM OF TWO WEEKS.

6. DISCUSSION RE: SCHOOL HOUSE LANE AND SITE PLAN APPROVAL PROCESS

Ms. Connolly stated that at a recent planning board meeting regarding this issue there was a desire expressed to have the Town take care of all traffic and road problems. She stated that historically the Town has not done this, and she wished to convey the Selectmen's feelings on this matter to the planning board.

Mr. Nelson noted that subsequent to the site visit, the Board of Selectmen wrote a letter to Rick Dickinson requesting the survey and deeds. Ms. Ulman stated that no information had been received from Mr. Dickinson. Ms. Black suggested sending Mr. Dickinson another letter re-stating the position of the Board of Selectmen.

Ms. Connolly asked what part the Board perceives the Town taking in any studies regarding necessary upgrading of the roads and bridges, or the subsequent possibility of their requiring upgrading.

Mr. Nelson answered that the Highway Department has specifically stated upon staff review that a traffic study needs to be done. If that is adopted by the planning board, it is always the developer's responsibility to pay for the study.

Mr. Nelson further stated that abutters have brought up the idea that this would be an upgrade in a community business district. He noted that if that is the case, the Town may want to participate to some degree. If it is Mr. Dickinson's goal to phase out the use of the buildings on the main road as a result of the traffic problem, it would probably be in the community's best interest for the Town to participate to move those businesses to a safer location.

Mr. Walsh stated that his recollection of the master plan is that it has spoken to a center for Etna. He commented that the question of where this center should be is ultimately the Planning Board's visionary responsibility, the Selectmen and town meeting have a capital responsibility and the landowners have responsibility as well.

DISCUSSION RE: SCHOOL HOUSE LANE AND SITE PLAN APPROVAL PROCESS (Continued)

Ms. Black stated that residents are quite concerned over this project. She suggested that a meeting be scheduled between the Planning Board and the residents of Etna so that the residents could share their vision of a business district for Etna.

7. APPOINTMENTS

Ms. Connolly MADE THE MOTION that Ann E. Bunnell be appointed as an alternate to the Planning Board, with the term expiring in 1999. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT ANN E. BUNNELL AS AN ALTERNATE TO THE PLANNING BOARD WITH THE TERM EXPIRING IN 1999.

Ms. Connolly MADE THE MOTION that Michael Hingston be appointed as an alternate to the Zoning Board of Adjustment. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT MICHAEL HINGSTON AS AN ALTERNATE TO THE ZONING BOARD OF ADJUSTMENT.

Ms. Connolly MADE THE MOTION that Dick Birnie be appointed as an alternate to the Planning Board. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT DICK BIRNIE AS AN ALTERNATE TO THE PLANNING BOARD.

8. ADMINISTRATIVE REPORT

Ms. Ulman stated that the parking meter posts are in the process of being painted black to match the lamp posts, and that marking of parking lots and street markings will commence the first week in July.

Ms. Ulman reminded the Board that Kendal at Hanover is celebrating its 5th anniversary on Tuesday, July 16th from noon to 3:00 p.m.

Ms. Ulman also noted that restoration work has begun in the Smith Cemetery and the Selectmen were invited to visit the cemetery to view the progress being made.

Ms. Ulman stated that she had received notification from the National Historical Publication and Records Commission that they had met on June 25th and voted not to recommend grant support for the Dartmouth College proposal. The Commission suggested that the College apply again in February, 1997.

9. SELECTMEN'S REPORTS

Ms. King

Ms. King noted that she had spent time with Upper Valley Lake Sunapee Council working on the budget.

Regarding the 4th of July celebration, Ms. King noted it was hoped that a number of Selectmen would be involved in the event.

Ms. King also reported that she and Ms. Black had recently attended Captain Whitcomb's retirement party. Ms. Ulman expressed thanks to the Lebanon Fire Department for taking over for the Hanover Fire Department so its employees could attend the party.

Mr. Nelson

Mr. Nelson reported that he attended a recent meeting of the Hanover Water Works at which two new directors were elected. The primary subject discussed at the meeting was the aesthetic and health quality of the water. Mr. Nelson stated that although the health quality is fine, the aesthetic quality could be better.

He noted that a report done by Dufresne Henry was brought to the Board of Directors with recommendations to the system. They will be putting into place procedures that will help improve the aesthetic quality of the water almost instantly. He noted that parts of the distribution system are 100 years old. Previous management and directors have not set aside money for replacement of the system, and the Water Company has no more borrowing capacity. A long-term solution to the water quality will involve large capital expenditures, and because the Town owns 49% of the Water Company, the Town will be part of the decision making process.

Ms. Connolly

Ms. Connolly reported that the Planning Board has not met for a couple of weeks. She noted that the Greensboro Road subdivision of Bob Bailey is still under review, and that Hypertherm is coming back to the Planning Board for modification.

Ms. Connolly also reported that she had attended a regional transportation meeting at Upper Valley Lake Sunapee Council which involved aviation transportation.

Mr. Walsh

Mr. Walsh reported that he had attended a Conservation Commission meeting which dealt with the access road to the proposed Greensboro Road subdivision.

SELECTMEN'S REPORTS (Continued)

Ms. Black

Ms. Black had nothing to report.

10. APPROVAL OF THE FOLLOWING MINUTES: JUNE 17, 1996 AND JUNE 17, 1996 - NONPUBLIC SESSION

Ms. Black MADE THE MOTION that the Board approve the minutes of the Board of Selectmen's meeting of June 17, 1996, as amended. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF THE BOARD OF SELECTMEN'S MEETING OF JUNE 17, 1996, AS AMENDED.

Ms. Connolly MADE THE MOTION that the Board approve the minutes of the non-public session of the Board of Selectmen of June 17, 1996. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF THE NON-PUBLIC SESSION OF THE BOARD OF SELECTMEN OF JUNE 17, 1996.

11. OTHER BUSINESS

There was no other business.

12. ADJOURNMENT

Ms. Connolly MADE THE MOTION to adjourn. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN.

Ms. Black MADE THE MOTION to go to nonpublic session to discuss matters that may affect the reputation of an individual. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NONPUBLIC SESSION TO DISCUSS MATTERS THAT MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.

The meeting was adjourned at 5:30 p.m.

SUMMARY

- 1. Mr. Nelson MADE THE MOTION to extend the parking courtesy envelope program for six months. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO EXTEND THE PARKING COURTESY ENVELOPE PROGRAM FOR SIX MONTHS.**

SUMMARY (Continued)

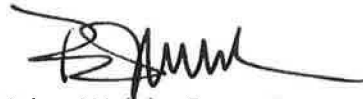
2. **Mr. Nelson MADE THE MOTION to allow Playspace to hang a banner across Main Street for a maximum of two weeks. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED (4 in favor, Ms. Connolly opposed) TO ALLOW PLAYSPACE TO HANG A BANNER ACROSS MAIN STREET FOR A MAXIMUM OF TWO WEEKS.**
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SUMMARY (Continued)

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Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Brian Walsh', with a long horizontal flourish extending to the right.

Brian Walsh, Secretary

These minutes were taken and transcribed by Nancy A. Richards.