

APPROVED

**BOARD OF SELECTMEN'S MEETING
BUDGET HEARING**

FEBRUARY 26, 1996

7:30 P.M. - MUNICIPAL OFFICE BUILDING, HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by the Chairman, Marilyn W. Black. Present were: Marilyn W. Black, Chairman; Jack H. Nelson, Vice Chairman; Katherine S. Connolly; Dorothy Behlen Heinrichs; Dorothy King; Clifford R. Vermilya, Town Manager; Michael Gilbar, Director of Finance; and members of the public.

Ms. Black announced that this meeting was being taped by CATV6 and that assistive listening devices were available for anyone who wished to use them.

1. PUBLIC COMMENT

There was no public comment.

2. TO CONSIDER AND TAKE ACTION ON PROPOSAL TO EXTEND CURBSIDE RECYCLING COLLECTION CONTRACT.

Mr. Vermilya explained that the proposed contract from Northeast Waste is for both curbside collection and the processing of recycling, both of which would be extended for five years with an option to renew for an additional five years on the same basis as the existing contract. The only change in cost is the CPIU each year in July; the remaining terms of the contract are the same with the exception that the number of containers included in the contract has increased from 2,400 to 2,450. Mr. Vermilya stated that past service from Northeast Waste has been exceptional, and he recommended strongly that the Board approve the renewal of the contract.

Ms. Black indicated that starting in October, gabled top cartons, such as milk and orange juice cartons, will be collected.

Ms. Dagmar Morain, Chairman of the Recycling Committee, stated that the following items are being collected: glass (all colors); aluminum beverage cans; steel cans; PETE1 clear plastic jugs; HTPE2 plastic (such as translucent milk jugs); colored HTPE2 (such as detergent jugs); newspapers which should be separated, but not tied; paper (junk mail, white paper, colored paper); boxboard (cereal boxes, egg cartons); corrugated cardboard which should be flattened, kept dry and placed under the recycling container; and brown paper bags.

TO CONSIDER AND TAKE ACTION ON PROPOSAL TO EXTEND CURBSIDE RECYCLING COLLECTION CONTRACT (Continued)

Ms. Black commended the Recycling Committee for doing an excellent job.

Ms. Ellen Lynch, representing the Recycling Committee, urged that the contract be approved. She further commented that the recycling committee is conducting a random telephone survey to update a survey done several years ago, and to obtain feedback and answer questions.

Ms. Morain stated that metal recycling will be occurring in May and September. She also commented that in the future that brown papers bags used as containers which are put at curbside will be taken during collection. She stated that additional recycling bins can be obtained at the Municipal Building in Hanover.

Ms. Heinrichs MADE THE MOTION to accept the contract with Northeast Waste for five years with the possibility of a five year extension, as proposed by the Town Manager. Ms. King SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ACCEPT THE CONTRACT WITH NORTHEAST WASTE FOR FIVE YEARS WITH THE POSSIBILITY OF A FIVE YEAR EXTENSION, AS PROPOSED BY THE TOWN MANAGER.

3. TO CONSIDER AND TAKE ACTION ON RECOMMENDATIONS OF THE ADVISORY BOARD OF ASSESSORS

Ms. Connolly MADE THE MOTION to approve the Advisory Board of Assessors' recommendations of the February 8, 1996 meeting. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE ADVISORY BOARD OF ASSESSORS' RECOMMENDATIONS OF THE FEBRUARY 8, 1996 MEETING.

4. TO SET A DATE FOR A PUBLIC HEARING ON CHANGING THE NAME OF SOUTH COLLEGE STREET

Ms. Black set the date of March 18, 1996 for a public hearing on changing the name of South College Street, and for a public hearing on the dog ordinance.

Ms. Heinrichs commended the new town clerk, Diane Quill, on an excellent job on her first election and suggested the Board send her a Town of Hanover pin.

Ms. Heinrichs further stated that she had met with the Garden Club concerning the enforcement of the no parking signs on Currier Place in front of the Howe Library. She indicated that the Garden Club is looking into alternative locations for their meetings for next year, but asked if a warning indicating alternative parking locations could be given rather than a parking ticket for the March 5th meeting of the Garden Club.

TO SET A DATE FOR A PUBLIC HEARING ON CHANGING THE NAME OF SOUTH COLLEGE STREET (Continued)

Ms. Black commented that making an exception for the Garden Club would not be fair as enforcement and ticketing had been occurring since February 19th. She further stated that there is a notice on the doors of Howe Library indicating that vehicles parking in the no parking area would be ticketed after February 19th.

5. REVIEW OF 1996-1997 FISCAL YEAR BUDGET

GENERAL FUND REVENUE:

Item 091-135, Land Use Tax

Mr. Nelson **MADE THE MOTION** to reduce the amount budgeted in Item 091-135, Land Use Tax, from \$20,000 to \$15,000. Ms. King **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO OPPOSE THE MOTION TO REDUCE THE AMOUNT BUDGETED IN ITEM 091-135, LAND USE TAX, FROM \$20,000 TO \$15,000**, with Ms. King abstaining from voting on the motion.

Item 092-230, Vendor Permits

Ms. Black **MADE THE MOTION** to reduce the amount budgeted in Item 092-230, Vendor Permits from \$3,500 to \$2,500. Mr. Nelson **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO REDUCE THE AMOUNT BUDGETED IN ITEM 092-230, VENDOR PERMITS, FROM \$3,500 TO \$2,500**.

Item 093-352, Dog Fines

Mr. Nelson **MADE THE MOTION** to increase the amount budgeted in Item 093-352, Dog Fines, from \$800 to \$1,800. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT BUDGETED IN ITEM 093-352, DOG FINES, FROM \$800 TO \$1,800**.

ADMINISTRATION - Selectmen:

Item 110-690, Miscellaneous

Mr. Vermilya indicated that he had budgeted \$1,000 in this line item for the engineer working on the Ledyard Bridge to be involved in the landscaping of the project.

Mr. Nelson **MADE THE MOTION** to increase the amount appropriated in Item 110-690, Miscellaneous, from \$3,000 to \$5,000. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 110-690, MISCELLANEOUS, FROM \$3,000 TO \$5,000**.

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

ADMINISTRATION - Town Manager:

Item 120-110, Full-Time Services

Ms. Black indicated that a salary for the new town manager was included in this line item at a rate of \$65,000. She stated that she would like to increase this figure by \$15,000, explaining that this would give the Town room for negotiations.

Ms. Black MADE THE MOTION to increase the amount appropriated in Item 120-110, Full-Time Services, by \$15,000. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED FOUR TO ONE TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 120-110, FULL-TIME SERVICES, BY \$15,000, with Ms. Connolly opposed.

ADMINISTRATION - Personnel:

Item 125-820, Auto Allowance

Ms. Connolly MADE THE MOTION to increase the amount appropriated in Item 125-820, Auto Allowance, from \$200 to \$300. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 125-820, AUTO ALLOWANCE, FROM \$200 TO \$300.

ADMINISTRATION - Town Clerk Elections:

Item 132-615, Food and Meals

Ms. Heinrichs MADE THE MOTION to increase the amount appropriated in Item 132-615, Food and Meals, from \$400 to \$500. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 132-615, FOOD AND MEALS, FROM \$400 TO \$500.

ADMINISTRATION - Planning and Zoning:

Item 181-390, Consultants

Ms. Black commented that the salary paid to the consultant from Upper Valley Lake Sunapee is quite high, and asked if the hours that she works could be cut back.

Mr. Vermilya answered that in time it may be possible to cut back on the consultant's hours, and that in the future the secretary that serves the planning board may be able to take over some of the more routine tasks of the job. He indicated that the Town had never had the services of a professional planner, and he felt her assistance results in an improved planning board.

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

Regarding her salary, Mr. Nelson stated that benefits such as sick time, free days and vacation time are included in that figure.

No action was taken on **Item 181-390, Consultants.**

HUMAN SERVICES - Community Counselor:

Item 220-820, Auto Allowance

Ms. Heinrichs MADE THE MOTION to reduce the amount appropriated in Item 220-820, Auto Allowance, from \$275 to \$150. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 220-820, AUTO ALLOWANCE, FROM \$275 TO \$150.

HUMAN SERVICES - Health and Welfare:

Item 230-890, Headrest and WISE

No action was taken on **Item 230-890, Headrest and WISE.**

HUMAN SERVICES - Etna Library:

Item 257-115, Part-Time Services

Ms. Heinrichs MADE THE MOTION to increase the amount appropriated in Item 257-115, Part-Time Services, from \$16,064 to \$16,109. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 257-115, PART-TIME SERVICES, FROM \$16,064 TO \$16,109.

Item 257-490, Contracted Services

Ms. Connolly MADE THE MOTION to increase the amount appropriated in Item 257-490, Contracted Services, from \$155 to \$1,155. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 257-490, CONTRACTED SERVICES, FROM \$155 TO \$1,155.

Item 257-560, Dues and Memberships

Ms. Heinrichs MADE THE MOTION to increase the amount appropriated in Item 257-560, Dues and Memberships, from \$48 to \$53. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 257-560, DUES AND MEMBERSHIPS, FROM \$48 TO \$53.

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

Item 257-612, Computer Supplies

No action was taken on **Item 257-612, Computer Supplies.**

Item 257-620, Office Supplies

No action was taken on **Item 257-620, Office Supplies.**

HUMAN SERVICES - Parks and Recreation:

Item 262-490, Contracted Services

Mr. Vermilya indicated the increase in this item was due to the increased number of teams and games played, particularly in basketball and soccer, requiring an increased number of officials.

No action was taken on **Item 262-490, Contracted Services.**

Item 262-540 - Advertising

No action was taken on **Item 262-540, Advertising.**

PUBLIC WORKS - Winter Maintenance:

Item 422-490, Contracted Services

Mr. Vermilya indicated this item is aimed at hiring trucks to complete cleanup the same night as the department finishes plowing. He stated that this is a change to the Town's normal procedure, and that occasionally complaints are received regarding the timeliness of cleanup.

Mr. Nelson MADE THE MOTION to reduce the amount appropriated in Item 422-490, Contracted Services, by \$2,500. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 422-490, CONTRACTED SERVICES, BY \$2,500.

TOWN PROPERTIES - Municipal Office:

Item 510-411, Heat

Ms. Heinrichs MADE THE MOTION to reduce the amount appropriated in Item 510-411, Heat, from \$3,500 to \$2,750. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 510-411, HEAT, FROM \$3,500 TO \$2,750.

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

Item 510-413, Sewer

Ms. Connolly **MADE THE MOTION** to increase all of the sewer accounts, 510, 511, 521, 530, 540, 550, and 570, in accordance with the information received from the Town Manager. Ms. Heinrichs **SECONDED THE MOTION**.

Ms. Connolly **AMENDED THE MOTION** as follows: To increase all of the sewer accounts, 510, 511, 521, 530, 540, 550, and 570, with the exception of account numbers 110 and 120, for a total increase of \$67. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE ALL OF THE SEWER ACCOUNTS, 510, 511, 521, 523, 530, 540, 570, 551 AND 560, WITH THE EXCEPTION OF ACCOUNT NUMBERS 110 AND 120, FOR A TOTAL INCREASE OF \$67.**

TOWN PROPERTIES - Etna Library:

Item 540-490, Contracted Services

It was noted by Mr. Vermilya that an error had been made regarding an increase in **Item 257-490, Contracted Services**.

Ms. Heinrichs **MADE THE MOTION** to reverse the amount of \$1,000 previously added to Item 257-490, and add \$30 for the addition of Valley Net. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO REVERSE THE AMOUNT OF \$1,000 PREVIOUSLY ADDED TO ITEM 257-490 AND ADD \$30 FOR THE ADDITION OF VALLEY NET.**

Ms. Heinrichs **MADE THE MOTION** to increase the amount appropriated in Item 540-490, Contracted Services, from \$851 to \$1,851. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 540-490, CONTRACTED SERVICES, FROM \$851 TO \$1,851.**

TOWN PROPERTIES - Cemeteries:

Item 550-390, Professional Services

Mr. Vermilya indicated that in order to repair damage caused by vandalism as well as restoration work in the cemetery, an additional \$1,000 would be required.

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

Ms. Connolly MADE THE MOTION to increase the amount appropriated in Item 550-390, Professional Services, from \$4,000 to \$5,000. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 550-390, PROFESSIONAL SERVICES, FROM \$4,000 TO \$5,000.

CAPITAL PROJECTS - Public Works Garage:

Item 760-720, Public Works Garage

Mr. Nelson MADE THE MOTION to add the amount of \$125,000 to Item 760-720, Public Works Garage, to cover renovations to the garage. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADD THE AMOUNT OF \$125,000 TO ITEM 760-720, PUBLIC WORKS GARAGE, TO COVER RENOVATIONS TO THE GARAGE.

FIRE FUND - Administration:

Item 093-310, Hydrant Rental

Mr. Vermilya explained that the figures are based on the current number of hydrants in town and proposed rate increases.

Ms. Connolly MADE THE MOTION to increase the amount appropriated in Item 093-310, Hydrant Rental, from \$35,000 to \$37,446. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 093-310, HYDRANT RENTAL, FROM \$35,000 TO \$37,446.

Item 110-830, Meetings and Conferences

Mr. Vermilya indicated that the policy was instituted that employees attend national conferences in alternate years, and this is the year the fire chief is scheduled to attend the national conference.

Ms. Connolly MADE THE MOTION to reduce the amount appropriated in Item 110-830, Meetings and Conferences, from \$3,050 to \$2,300. Ms. King SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 110-830, MEETINGS AND CONFERENCES, FROM \$3,050 TO \$2,300.

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

FIRE FUND - Fire Suppression:

Item 120-413, Hydrant Rental

Ms. Heinrichs MADE THE MOTION to increase the amount appropriated in Item 120-413, Hydrant Rental, to \$225,419. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 120-413, HYDRANT RENTAL, TO \$225,419.

Item 120-614, Uniforms and Clothing

No action was taken on **Item 120-614, Uniforms and Clothing.**

FIRE FUND - Fire Alarm:

Item 150-610, Technical Supplies

Mr. Vermilya explained that technical supplies includes wire and fittings used for maintaining the fire alarm system.

Roger Bradley, Fire Chief, indicated that this would cover changing old wire and extending the system to Ledyard Bridge in conjunction with the Ledyard Bridge project to allow for extension of the fire municipal system and a box at that location.

There was no action taken on **Item 150-610, Technical Supplies.**

Item 150-810, Education

Chief Bradley indicated that a portion of the money in this item is for an individual to take classes from the International Municipal Signal Association to become a Level 1 Municipal Fire Alarm Technician. The classes are usually held in Massachusetts, and are held for two days.

Ms. Connolly MADE THE MOTION to reduce the amount appropriated in Item 150-810, Education, from \$600 to \$400. Ms. King SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 150-810, EDUCATION, FROM \$600 TO \$400.

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

FIRE FUND - Employee Benefits:

Item 640-210, Health Insurance

Item 640-215, Life Insurance

Item 640-216, Disability Insurance

Ms. Heinrichs MADE THE MOTION to increase the amount appropriated in Item 640-210, Health Insurance from \$126,365 to \$133,249; to increase the amount appropriated in Item 640-215, Life Insurance, from \$1,282 to \$1,550; and to increase the amount appropriated in Item 640-216, Disability Insurance, from \$4,522 to \$4,795. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 640-210, HEALTH INSURANCE, FROM \$126,365 TO \$133,249; TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 640-215, LIFE INSURANCE, FROM \$1,282 TO \$1,550; AND TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 640-216, DISABILITY INSURANCE, FROM \$4,522 TO \$4,795.

SIDEWALK FUND

Item 097-750, Transfer From Reserve

No action was taken on Item 097-750, Transfer From Reserve.

AMBULANCE FUND - Emergency Services:

Item 110-365, Laundry and Cleaning

Ms. Black MADE THE MOTION to reduce Item 110-365, Laundry and Cleaning, from \$100 to \$50. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE ITEM 110-365, LAUNDRY AND CLEANING, FROM \$100 TO \$50.

Item 110-440, Equipment Rental

No action was taken on Item 110-440, Equipment Rental.

Item 110-960, Equipment Reserve

Mr. Nelson MADE THE MOTION to change Item 730-742, Capital Reserve Purchase, from \$75,000 to \$120,000, and to change Item 097-750, Transfer From Reserve, from \$75,000 to \$30,000. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO CHANGE ITEM 730-742, CAPITAL RESERVE PURCHASE, FROM \$75,000 TO \$120,000, AND TO CHANGE ITEM 097-750, TRANSFER FROM RESERVE, FROM \$75,000 TO \$30,000.

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

PARKING FUND - Revenue:

Item 091-105, Current Year Levy

Ms. Connolly **MADE THE MOTION** to increase the amount in Item 091-105, Current Year Levy, from \$35,000 to \$40,000. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT IN ITEM 091-105, CURRENT YEAR LEVY, FROM \$35,000 TO \$40,000.**

PARKING FUND - Parking Enforcement:

Item 110-490, Contracted Services

No action was taken on **Item 490, Contracted Services.**

Item 110-730, Managed Lot

No action was taken on **Item 490, Contracted Services.**

DEPARTMENT 750 - Traffic Controls:

Item 750-740, Traffic Controls

Ms. Heinrichs indicated that discussions with the Chief of Police have indicated that the best way to handle the Inn corner traffic light is to switch the order in which the lights are scheduled to be replaced, and concentrate on the Inn corner light this year. This would allow the Town to experiment with different cycles and options.

DEPARTMENT 322 - Police Patrol:

Item 322-490, Contracted Services

Ms. Heinrichs stated that with regard to pedestrian safety, she would recommend the amount of \$5,000 to be added to the budget for the purpose of line painting on the roads.

Ms. Heinrichs **MADE THE MOTION** to allocate the sum of \$5,000 under Item 322-490, Contracted Services, to allow for line painting on the roads. Mr. Nelson **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO ALLOCATE THE SUM OF \$5,000 UNDER ITEM 322-490, CONTRACTED SERVICES, TO ALLOW FOR LINE PAINTING ON THE ROADS.**

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

FRINGE BENEFITS:

Ms. Heinrichs MADE THE MOTION to revise the amounts appropriated in the General Fund, Sewer Fund and Parking Fund regarding fringe benefits to reflect the new insurance rates. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REVISE THE AMOUNTS APPROPRIATED IN THE GENERAL FUND, SEWER FUND AND PARKING FUND REGARDING FRINGE BENEFITS TO REFLECT THE NEW INSURANCE RATES.

PERSONNEL ADMINISTRATION:

Item 125-830, Meetings and Conferences

Ms. Black indicated she would like to include an amount of money in this item to fund a retreat for the new Town Manager and the department heads.

Ms. Black MADE THE MOTION to increase the appropriation in Item 125-830, Meetings and Conferences, from \$5,000 to \$7,500. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE APPROPRIATION IN ITEM 125-830, MEETINGS AND CONFERENCES, FROM \$5,000 TO \$7,500.

SIDEWALK FUND:

Ms. Connolly stated that she would like to make sure that income realized from bicycle auctions be used to purchase bicycle racks.

Mr. Vermilya indicated that the income received from the bicycle auctions now goes into the general fund. He noted that bicycle racks are bought each year out of the sidewalk fund, and stated that money realized from the auction could be designated to go to the sidewalk fund.

Ms. Connolly MADE THE MOTION that income realized from bicycle auctions be designated to the Sidewalk Fund for the purchase of bicycle racks. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT INCOME REALIZED FROM BICYCLE AUCTIONS BE DESIGNATED TO THE SIDEWALK FUND FOR THE PURCHASE OF BICYCLE RACKS.

REVIEW OF 1996-1997 FISCAL YEAR BUDGET (Continued)

PARKING ENFORCEMENT:

Item 110-730, Managed Lot

Ms. Connolly MADE THE MOTION to increase the amount appropriated in Item 110-730, Managed Lot, from \$35,000 to \$40,000. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 110-730, MANAGED LOT, FROM \$35,000 TO \$40,000.

In summary, Mr. Gilbar indicated there was an increase in general fund of \$147,135, an increase in the Fire Fund of \$29,011, no change to Sidewalk Fund, a decrease in the Sewer Fund of \$1,897, a decrease in the Ambulance Fund of \$50, and a \$5,549 decrease in the Parking Fund.

6. APPROVAL OF MINUTES

After a brief discussion, Ms. Connolly MADE THE MOTION to approve the minutes of the Selectmen's meeting of February 5, 1996, as amended. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF THE SELECTMEN'S MEETING OF FEBRUARY 5, 1996, AS AMENDED.

Ms. Heinrichs MADE THE MOTION to approve the minutes of the Selectmen's meeting of February 7, 1996. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF THE SELECTMEN'S MEETING OF FEBRUARY 7, 1996.

7. ADJOURNMENT

Ms. Heinrichs MADE THE MOTION to adjourn. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

Ms. Black MADE THE MOTION to go to nonpublic session to discuss matters that may affect the reputation of an individual. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NONPUBLIC SESSION TO DISCUSS MATTERS THAT MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.

The meeting was adjourned at 9:00 p.m.

SUMMARY

1. **Ms. Heinrichs MADE THE MOTION to accept the contract with Northeast Waste for five years with the possibility of a five year extension, as proposed by the Town Manager. Ms. King SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ACCEPT THE CONTRACT WITH NORTHEAST WASTE FOR FIVE YEARS WITH THE POSSIBILITY OF A FIVE YEAR EXTENSION, AS PROPOSED BY THE TOWN MANAGER.**
2. **Ms. Connolly MADE THE MOTION to approve the Advisory Board of Assessors' recommendations of the February 8, 1996 meeting. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE ADVISORY BOARD OF ASSESSORS' RECOMMENDATIONS OF THE FEBRUARY 8, 1996 MEETING.**
3. **Mr. Nelson MADE THE MOTION to reduce the amount budgeted in Item 091-135, Land Use Tax, from \$20,000 to \$15,000. Ms. King SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO OPPOSE THE MOTION TO REDUCE THE AMOUNT BUDGETED IN ITEM 091-135, LAND USE TAX, FROM \$20,000 TO \$15,000, with Ms. King abstaining from voting on the motion.**
4. **Ms. Black MADE THE MOTION to reduce the amount budgeted in Item 092-230, Vendor Permits from \$3,500 to \$2,500. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE THE AMOUNT BUDGETED IN ITEM 092-230, VENDOR PERMITS, FROM \$3,500 TO \$2,500.**
5. **Mr. Nelson MADE THE MOTION to increase the amount budgeted in Item 093-352, Dog Fines, from \$800 to \$1,800. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT BUDGETED IN ITEM 093-352, DOG FINES, FROM \$800 TO \$1,800.**
6. **Mr. Nelson MADE THE MOTION to increase the amount appropriated in Item 110-690, Miscellaneous, from \$3,000 to \$5,000. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 110-690, MISCELLANEOUS, FROM \$3,000 TO \$5,000.**
7. **Ms. Black MADE THE MOTION to increase the amount appropriated in Item 120-110, Full-Time Services, by \$15,000. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED FOUR TO ONE TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 120-110, FULL-TIME SERVICES, BY \$15,000, with Ms. Connolly opposed.**
8. **Ms. Connolly MADE THE MOTION to increase the amount appropriated in Item 125-820, Auto Allowance, from \$200 to \$300. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 125-820, AUTO ALLOWANCE, FROM \$200 TO \$300.**

SUMMARY (Continued)

9. Ms. Heinrichs **MADE THE MOTION** to increase the amount appropriated in Item 132-615, Food and Meals, from \$400 to \$500. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 132-615, FOOD AND MEALS, FROM \$400 TO \$500.**
10. Ms. Heinrichs **MADE THE MOTION** to reduce the amount appropriated in Item 220-820, Auto Allowance, from \$275 to \$150. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 220-820, AUTO ALLOWANCE, FROM \$275 TO \$150.**
11. Ms. Heinrichs **MADE THE MOTION** to increase the amount appropriated in Item 257-115, Part-Time Services, from \$16,064 to \$16,109. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 257-115, PART-TIME SERVICES, FROM \$16,064 TO \$16,109.**
12. Ms. Connolly **MADE THE MOTION** to increase the amount appropriated in Item 257-490, Contracted Services, from \$155 to \$1,155. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 257-490, CONTRACTED SERVICES, FROM \$155 TO \$1,155.**
13. Ms. Heinrichs **MADE THE MOTION** to increase the amount appropriated in Item 257-560, Dues and Memberships, from \$48 to \$53. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 257-560, DUES AND MEMBERSHIPS, FROM \$48 TO \$53.**
14. Mr. Nelson **MADE THE MOTION** to reduce the amount appropriated in Item 422-490, Contracted Services, by \$2,500. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 422-490, CONTRACTED SERVICES, BY \$2,500.**
15. Ms. Heinrichs **MADE THE MOTION** to reduce the amount appropriated in Item 510-411, Heat, from \$3,500 to \$2,750. Mr. Nelson **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 510-411, HEAT, FROM \$3,500 TO \$2,750.**

SUMMARY (Continued)

16. Ms. Connolly **MADE THE MOTION** to increase all of the sewer accounts, 510, 511, 521, 530, 540, 550, and 570, in accordance with the information received from the Town Manager. Ms. Heinrichs **SECONDED THE MOTION**.

Ms. Connolly **AMENDED THE MOTION** as follows: To increase all of the sewer accounts, 510, 511, 521, 530, 540, 550, and 570, with the exception of account numbers 110 and 120, for a total increase of \$67. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE ALL OF THE SEWER ACCOUNTS, 510, 511, 521, 523, 530, 540, 570, 551 AND 560, WITH THE EXCEPTION OF ACCOUNT NUMBERS 110 AND 120, FOR A TOTAL INCREASE OF \$67.**

17. Ms. Heinrichs **MADE THE MOTION** to reverse the amount of \$1,000 previously added to Item 257-490, and add \$30 for the addition of Valley Net. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO REVERSE THE AMOUNT OF \$1,000 PREVIOUSLY ADDED TO ITEM 257-490 AND ADD \$30 FOR THE ADDITION OF VALLEY NET.**
18. Ms. Heinrichs **MADE THE MOTION** to increase the amount appropriated in Item 540-490, Contracted Services, from \$851 to \$1,851. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 540-490, CONTRACTED SERVICES, FROM \$851 TO \$1,851.**
19. Ms. Connolly **MADE THE MOTION** to increase the amount appropriated in Item 550-390, Professional Services, from \$4,000 to \$5,000. Mr. Nelson **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 550-390, PROFESSIONAL SERVICES, FROM \$4,000 TO \$5,000.**
20. Mr. Nelson **MADE THE MOTION** to add the amount of \$125,000 to Item 760-720, Public Works Garage, to cover renovations to the garage. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO ADD THE AMOUNT OF \$125,000 TO ITEM 760-720, PUBLIC WORKS GARAGE, TO COVER RENOVATIONS TO THE GARAGE.**
21. Ms. Connolly **MADE THE MOTION** to increase the amount appropriated in Item 093-310, Hydrant Rental, from \$35,000 to \$37,446. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 093-310, HYDRANT RENTAL, FROM \$35,000 TO \$37,446.**

SUMMARY (Continued)

- 22. Ms. Connolly MADE THE MOTION to reduce the amount appropriated in Item 110-830, Meetings and Conferences, from \$3,050 to \$2,300. Ms. King SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 110-830, MEETINGS AND CONFERENCES, FROM \$3,050 TO \$2,300.**
- 23. Ms. Heinrichs MADE THE MOTION to increase the amount appropriated in Item 120-413, Hydrant Rental, to \$225,419. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 120-413, HYDRANT RENTAL, TO \$225,419.**
- 24. Ms. Connolly MADE THE MOTION to reduce the amount appropriated in Item 150-810, Education, from \$600 to \$400. Ms. King SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE THE AMOUNT APPROPRIATED IN ITEM 150-810, EDUCATION, FROM \$600 TO \$400.**
- 25. Ms. Heinrichs MADE THE MOTION to increase the amount appropriated in Item 640-210, Health Insurance from \$126,365 to \$133,249; to increase the amount appropriated in Item 640-215, Life Insurance, from \$1,282 to \$1,550; and to increase the amount appropriated in Item 640-216, Disability Insurance, from \$4,522 to \$4,795. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 640-210, HEALTH INSURANCE, FROM \$126,365 TO \$133,249; TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 640-215, LIFE INSURANCE, FROM \$1,282 TO \$1,550; AND TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 640-216, DISABILITY INSURANCE, FROM \$4,522 TO \$4,795.**
- 26. Ms. Black MADE THE MOTION to reduce Item 110-365, Laundry and Cleaning, from \$100 to \$50. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REDUCE ITEM 110-365, LAUNDRY AND CLEANING, FROM \$100 TO \$50.**
- 27. Mr. Nelson MADE THE MOTION to change Item 730-742, Capital Reserve Purchase, from \$75,000 to \$120,000, and to change Item 097-750, Transfer From Reserve, from \$75,000 to \$30,000. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO CHANGE ITEM 730-742, CAPITAL RESERVE PURCHASE, FROM \$75,000 TO \$120,000, AND TO CHANGE ITEM 097-750, TRANSFER FROM RESERVE, FROM \$75,000 TO \$30,000.**
- 28. Ms. Connolly MADE THE MOTION to increase the amount in Item 091-105, Current Year Levy, from \$35,000 to \$40,000. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT IN ITEM 091-105, CURRENT YEAR LEVY, FROM \$35,000 TO \$40,000.**

SUMMARY (Continued)

- 29. Ms. Heinrichs MADE THE MOTION to allocate the sum of \$5,000 under Item 322-490, Contracted Services, to allow for line painting on the roads. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ALLOCATE THE SUM OF \$5,000 UNDER ITEM 322-490, CONTRACTED SERVICES, TO ALLOW FOR LINE PAINTING ON THE ROADS.**
- 30. Ms. Heinrichs MADE THE MOTION to revise the amounts appropriated in the General Fund, Sewer Fund and Parking Fund regarding fringe benefits to reflect the new insurance rates. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO REVISE THE AMOUNTS APPROPRIATED IN THE GENERAL FUND, SEWER FUND AND PARKING FUND REGARDING FRINGE BENEFITS TO REFLECT THE NEW INSURANCE RATES.**
- 31. Ms. Black MADE THE MOTION to increase the appropriation in Item 125-830, Meetings and Conferences, from \$5,000 to \$7,500. Mr. Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE APPROPRIATION IN ITEM 125-830, MEETINGS AND CONFERENCES, FROM \$5,000 TO \$7,500.**
- 32. Ms. Connolly MADE THE MOTION that income realized from bicycle auctions be designated to the Sidewalk Fund for the purchase of bicycle racks. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT INCOME REALIZED FROM BICYCLE AUCTIONS BE DESIGNATED TO THE SIDEWALK FUND FOR THE PURCHASE OF BICYCLE RACKS.**
- 33. Ms. Connolly MADE THE MOTION to increase the amount appropriated in Item 110-730, Managed Lot, from \$35,000 to \$40,000. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCREASE THE AMOUNT APPROPRIATED IN ITEM 110-730, MANAGED LOT, FROM \$35,000 TO \$40,000.**
- 34. After a brief discussion, Ms. Connolly MADE THE MOTION to approve the minutes of the Selectmen's meeting of February 5, 1996, as amended. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF THE SELECTMEN'S MEETING OF FEBRUARY 5, 1996, AS AMENDED.**
- 35. Ms. Heinrichs MADE THE MOTION to approve the minutes of the Selectmen's meeting of February 7, 1996. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF THE SELECTMEN'S MEETING OF FEBRUARY 7, 1996.**
- 36. Ms. Heinrichs MADE THE MOTION to adjourn. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

SUMMARY (Continued)

- 37. Ms. Black MADE THE MOTION to go to nonpublic session to discuss matters that may affect the reputation of an individual. Ms. Heinrichs SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NONPUBLIC SESSION TO DISCUSS MATTERS THAT MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.**

Respectfully submitted,



Dorothy C. King, Secretary

These minutes were taken and transcribed by Nancy A. Richards.