

**APPROVED**

**BOARD OF SELECTMEN'S MEETING**

**MONDAY, DECEMBER 4, 1995**

**7:30 P.M. - ETNA LIBRARY, HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by the Chairman, Marilyn W. Black. Present were: Marilyn W. Black, Chairman; Jack H. Nelson, Vice Chairman; Katherine S. Connolly, Dorothy Behlen Heinrichs, Clifford R. Vermilya, Town Manager and members of the public.

Chairman Black announced that this meeting was being taped by CATV6 and that assistive listening devices were available for anyone who wished to use them.

**1. PUBLIC COMMENT**

There were no public comments.

**2. TO CONSIDER AND TAKE ACTION ON THE PROPOSED CAPITAL PLAN AND BUDGET**

Mr. Vermilya distributed copies of revised general fund capital improvements sheets. He indicated that the major changes were the public works department moving amounts for road reconstruction to 1996-1997, and the resurfacing of Carriage Lane to 1997-1998. Renovation of the public works garage is set at \$125,000 a year for the next five years assuming bond issue is going to the annual meeting in May of \$600,000, indicating a bond issue over five to ten years.

Ms. Connolly indicated she was impressed by the work done with the public works garage.

Ms. Black questioned if there were any firm figures on renovation of the roof of the Etna station. Mr. Vermilya commented that they were asking for an additional \$20,000 in this year's operating budget.

**Ms. Connolly MADE THE MOTION to approve the capital budget for 1996 - 1997 and beyond. Jack Nelson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE CAPITAL BUDGET FOR 1996 - 1997.**

**3. ADMINISTRATIVE REPORTS**

**Mr. Vermilya**

Mr. Vermilya indicated that he had distributed a proposed letter on the rabies situation. The intent is to distribute the letter to the public with the annual calendar which will be mailed out Wednesday, December 6, 1995.

Ms. Black questioned whether the letter should indicate that as you usually do not see animals such as skunks during the daytime, you should use more caution around those animals. Mr. Vermilya stated that the heaviest concentration of skunks, which is in the downtown Hanover area, has been seen during the day, and apparently they are not all sick animals.

#### **4. SELECTMEN'S REPORTS**

**Ms. Connolly**

Ms. Connolly indicated that the Planning Board has met once.

**Ms. King**

Ms. King stated she had been in contact with the Chamber of Commerce, and that the Chamber was pleased with the outcome of the Dickens Christmas Celebration held on Friday, December 1st. She indicated the Chamber may plan an event in mid-January to coincide with Martin Luther King Day with the possibility of having Jesse Jackson attend the event. She further stated that the Chamber of Commerce will recommend at their next meeting that they cut back on the 50 cent parking meters in the Marshall lot.

**Mr. Nelson**

Mr. Nelson commented on timber harvesting of the Dana Natural Preserve Property, indicating that one parcel was under joint ownership.

**Ms. Heinrichs**

Ms. Heinrichs had nothing to report.

**Mr. Vermilya**

Mr. Vermilya stated that on Wednesday, December 13th at 11:00 A.M., there is a ground breaking ceremony for the Ledyard Bridge construction project.

**Ms. Black**

Ms. Black discussed a problem with the spreading of sludge in Alexandria, NH originating from the Town of Hanover, but that the responsibility lies with BFI who has been contracted with to spread the sludge. She stated that emergency rules have been implemented and that no sludge may be spread before the Department of Environmental Services looks it all over. She indicated there will be meeting on December 7, 1995 at 2:00 p.m. in the Health and Welfare Building in Concord, NH to receive comments and work toward more permanent sludge rules.

Mr. Vermilya commented that the emergency rules do not affect sites which are already permitted, and that the rules will not interfere with Hanover's contract which runs until May which will take over until the time the composting plant is built.

#### **5. DISCUSSION REGARDING ETNA LIBRARY PROGRAMS AND ACTIVITIES, FUTURE PLANNING AND CAPITAL PROGRAM REQUESTS.**

Patricia Hardenburg, the Etna librarian, introduced members of the Etna Library Board of Trustees: Elizabeth Storrs, Nancy Collier and Rebecca Torrey.

**DISCUSSION REGARDING ETNA LIBRARY PROGRAMS AND ACTIVITIES, FUTURE PLANNING AND CAPITAL PROGRAM REQUESTS (Continued)**

Ms. Black stated that the Etna Library is a unique institution and that it may take a little more thought as to what direction the library wishes to go with regard to utilizing computers. She further stated that the Etna Library is the official Town of Hanover library and that the trustees are elected at the Hanover elections.

Ms. Torrey indicated that the trustees goal is to increase the librarian's hours to 20 hours per week, and that the library be open 22 hours per week, with the two extra hours being covered by volunteers. Ms. Torrey questioned whether it would be possible to add three hours into the proposed budget.

Mr. Vermilya indicated that it is always possible to make changes in the proposed budget until the budget is advertised for town meeting, which is the first week in April. He stated that a letter is required from the trustees requesting to amend the budget previously submitted to include the extra hours.

Ms. Black suggested that one more administrative hour be added to Ms. Hardenburg's hours as well as increasing the hours that the library would be open to the public.

Ms. Heinrichs commented that the "Open" flag in front of the library is a welcome addition. She also mentioned the book sale and picnic sponsored by the library and commented that it is a wonderful function.

**6. OTHER BUSINESS**

There was no other business to be discussed.

**7. APPROVAL OF THE MINUTES OF NOVEMBER 20, 1995**

After a brief discussion Ms. Connolly **MADE THE MOTION** to accept the minutes of November 20, 1995, as corrected. Ms. Heinrichs **SECONDED THE MOTION** and the Board of Selectmen **UNANIMOUSLY ACCEPTED THE MINUTES OF NOVEMBER 20, 1995 AS CORRECTED.**

**8. ADJOURNMENT**

Ms. Heinrichs **MADE THE MOTION** for the Board of Selectmen to go a non-public session to discuss a matter which might affect the reputation of an individual. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED UNANIMOUSLY TO GO TO NON-PUBLIC SESSION TO DISCUSS A MATTER WHICH MIGHT AFFECT THE REPUTATION OF AN INDIVIDUAL.**

The meeting was adjourned at 8:20 P.M. The Board of Selectmen toured the Etna Library after the meeting was adjourned.



HANOVER, NEW HAMPSHIRE 03755  
P.O. BOX 483 603/643-4123

M E M O R A N D U M

TO: Board of Selectmen  
FROM: Clifford R. Vermilya  
Town Manager  
DATE: August 17, 1995  
SUBJECT: Capital Improvement Program and Budget

Beginning in 1990, the Board of Selectmen began a process for annual consideration of a capital improvement program and budget for a six year period. In each of the past five years this program and budget has provided a base for the capital improvement requests which have been included in the Annual Budget. With this memo I am transmitting the fifth recommended update and revision of the program and budget. If capital budgeting and planning is to be useful and effective, it must be updated each year to reflect any changes which are made in the actual appropriations in the annual budget along with any adjustments made to accommodate changing conditions.

A capital budget and plan is authorized in the N. H. State Statutes, RSA 674:5 thru 674:8. There are several purposes to the establishment of a Capital Improvement Budget and Plan. First of all, it provides a schedule of capital projects which can then be considered for the Capital Improvements Section of the Annual Budget. Secondly, the Planning Board can also use the Capital Budget as it evaluates proposed developments in terms of the requirements to be placed on the developers for participation in needed projects. Thirdly, and probably most important, good financial management requires that we plan ahead for the necessary capital projects in order to minimize the effects of such projects on the tax rate and to insure that there is a planned program for providing the various facilities needed by the town.

The Capital Program includes both the capital reserve funds and the proposed capital improvements for all departments except the schools. In conversation with the Superintendent, it is clear that the schools are not yet at a point where there is a

specific plan for any new school construction for the middle and high schools. The Board should communicate with the Hanover and Dresden School Boards to be sure that any such plans are included in the Capital Program when they are finished.

#### EQUIPMENT RESERVE FUNDS

Hanover has actually done a significant amount of capital reserve programming for over 40 years. Since 1952 the Town has used the Capital and Equipment Reserve to accumulate funds for the replacement of virtually all of our vehicular equipment. In recent years this process has been used for the replacement of a variety of equipment at the Summer-Park Residences. We program these funds over a ten year period and I have included reserve funds analyses in Appendix A to this report. It should be understood that these analyses do not include any interest which may accumulate on these funds or any cost increases for the equipment to be purchased. Our experiences over the past ten years has been that these two items have balanced out and interest earned has covered cost increases.

As you will recall, after discussion at previous Town Meetings, there was discussion concerning the size of the expenditures made from Capital Reserve funds. Our guideline, through 1992, was been to include the replacement of any item or piece of equipment with a cost in excess of \$10,000. With the 1993 capital improvement budget we increased this limit to \$25,000. It should be recognized that there are existing balances in the funds which will be used for purchases less than \$25,000 but by using the new standard from this point forward we will gradually eliminate those smaller amounts.

#### CAPITAL IMPROVEMENTS

The Capital Improvements section of this plan are shown in Appendix B and include capital projects for the General, Fire, and Sewer Funds. These figures do not include items which are included in the equipment reserve accounts. This is the section which would include new buildings, significant renovations, road or intersection projects and significant building maintenance items such as roofs, heating systems, etc.

We have defined a capital project as any project which meets one or more of the following criteria:

1. Acquisition of land;
2. Construction or expansion of a new facility or utility lines;
3. Non-recurring rehabilitation or renovation of a

Memo re: Capital Improvement Program & Budget  
August 17, 1995  
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facility or utility line with a cost in excess of \$10,000;

4. Purchase of new equipment, not covered by the equipment reserve funds, with a cost in excess of \$10,000 and a life expectancy of five years or more.

Each Department has had an opportunity to review last year's approved Capital Budget and Program and recommend any changes or additions they felt were necessary. These requests have been reviewed by me and compiled into the recommended program which appears in Appendix B of this report. There are separate schedules for the General, Fire and Sewer Funds. These schedules show the recommended program and budget figures for the six fiscal years beginning with the 1996-97 fiscal year.

The balance of this memo will give brief explanations of the projects which have been included for the 1996-97 to 2001-02 fiscal years.

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## AMBULANCE FUND EQUIPMENT RESERVE

17-Aug-95

	BALANCE 7/1	APPROPRIAT.	PURCHASE	BALANCE 6/30	PURCHASE PLANNED
1995	95,000	20,000	0	115,000	
1996	115,000	20,000	75,000	60,000	REPLACE #150
1997	60,000	20,000	0	80,000	
1998	80,000	20,000	0	100,000	
1999	100,000	20,000	100,000	20,000	REPLACE #151
2000	20,000	20,000	0	40,000	
2001	40,000	20,000	0	60,000	
2002	60,000	20,000	0	80,000	
2003	80,000	20,000	75,000	25,000	REPLACE #150
2004	25,000	20,000	0	45,000	

## FIRE FUND EQUIPMENT RESERVE

08/17/95

	BALANCE 7/1	APPROPRIATION	PURCHASE	BALANCE	PURCHASES PLANNED
1995	\$227,624	\$70,000	\$0	\$297,624	
1996	\$297,624	\$100,000	\$240,000	\$157,624	PURCHASE NEW ENG.
1997	\$157,624	\$130,000	\$0	\$287,624	
1998	\$287,624	\$140,000	\$100,000	\$327,624	NEW TANKER
1999	\$327,624	\$140,000	\$0	\$467,624	
2000	\$467,624	\$140,000	\$240,000	\$367,624	ETNA ENGINE
2001	\$367,624	\$140,000	\$0	\$507,624	
2002	\$507,624	\$140,000	\$0	\$647,624	
2003	\$638,412	\$140,000	\$240,000	\$538,412	ENG-6
2004	\$538,412	\$140,000	\$650,000	\$28,412	AERIAL TOWER
2005	\$28,412	\$140,000	\$0	\$168,412	



## HOUSING FUND EQUIPMENT RESERVE

	Balance 6/30	Appropriation	Purchase	Balance	17-Aug-95
1995	\$37,951	\$20,000	\$22,500	\$35,451	
1996	\$35,451	\$20,000	\$23,300	\$32,151	
1997	\$32,151	\$20,000	\$18,600	\$33,551	
1998	\$33,551	\$20,000	\$0	\$53,551	
1999	\$53,551	\$20,000	\$15,000	\$58,551	
2000	\$58,551	\$20,000	\$0	\$78,551	
2001	\$52,685	\$20,000	\$29,400	\$43,285	
2002	\$49,685	\$20,000	\$0	\$69,685	
2003	\$69,685	\$20,000	\$0	\$89,685	
2004	\$89,685	\$20,000	\$48,000	\$61,685	

## PUBLIC WORKS EQUIPMENT RESERVE

17-Aug-95

	Balance 6/30	Appropriation	Purchases	Balance
1995	\$243,530	\$125,000	\$172,000	\$196,530
1996	\$196,530	\$130,000	\$212,500	\$114,030
1997	\$114,030	\$140,000	\$171,000	\$83,030
1998	\$83,030	\$140,000	\$109,000	\$114,030
1999	\$114,030	\$140,000	\$109,500	\$144,530
2000	\$144,530	\$140,000	\$225,500	\$59,030
2001	\$59,030	\$140,000	\$105,500	\$93,530
2002	\$93,530	\$140,000	\$111,000	\$122,530
2003	\$122,530	\$140,000	\$180,500	\$82,030
2004	\$82,030	\$140,000	\$191,500	\$30,530

## SIDEWALK EQUIPMENT RESERVE

	Balance 6/30	Appropriation	Purchase	Balance	17-Aug-95
1995	\$67,840	\$8,000	\$0	\$75,840	
1996	\$75,840	\$8,000	\$45,000	\$38,840	
1997	\$38,840	\$8,000	\$0	\$46,840	
1998	\$46,840	\$8,000	\$45,000	\$9,840	
1999	\$9,840	\$8,000	\$0	\$17,840	
2000	\$17,840	\$8,000	\$0	\$25,840	
2001	\$25,840	\$8,000	\$0	\$33,840	
2002	\$33,840	\$8,000	\$0	\$41,840	
2003	\$41,840	\$8,000	\$0	\$49,840	
2004	\$49,840	\$8,000	\$0	\$57,840	

# Appendix B.1

## GENERAL FUND CAPITAL IMPROVEMENTS - FUNDED FROM ANNUAL BUDGET - CAPITAL PROGRAMS 11/07/95

PROJECT	TOTAL COST	EST. Bal.	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02
<b>HOWE LIBRARY</b>								
Interior Renov.	\$100,000						\$50,000	\$50,000
<b>PUB. WORKS</b>								
Garage Renovation	\$600,000		*\$600,000					
<b>ADMINISTRATION</b>								
Remeas. & Remap.	\$75,000		\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	
<b>POLICE</b>								
Mobile Data System #1	\$50,000	\$25,000	\$25,000					
VHF Radio System	\$30,000			\$30,000				
Replace Tape Recorder	\$30,000				\$30,000			
Replace Bldg. Air Cond.	\$15,500		\$15,500					
Replace Traffic Signals	\$45,000		\$15,000	\$15,000	\$15,000			
<b>HIGHWAYS</b>								
Summer St. Reconst.	\$65,000		\$65,000					
Rural Road Reconst.	\$300,000				\$75,000	\$75,000	\$75,000	\$75,000
North Coll. Reconst.	\$75,000			\$75,000				
Grant Road	\$35,000		\$35,000					
Resurf. Carriage Lane	\$26,000			\$26,000				
<b>GENERAL FUND-ANNUAL BUDGET</b>								
<b>TOTALS</b>	\$1,446,500	\$25,000	\$170,500	\$161,000	\$135,000	\$90,000	\$140,000	\$125,000

\*bond issue

## APPENDIX B.2

### GENERAL FUND CAPITAL IMPROVEMENTS - FUNDED FROM ANNUAL BUDGET

HOWE LIBRARY - Automation - As you know, last Fall the Board of Selectmen and the Howe Corporation Board of Directors agreed to fund the acquisition of a new computer system for the Library, including a "smart" terminal for the Etna Library which would allow Etna patrons access into the Howe system. It was agreed to acquire this system over a five year lease purchase agreement. The total cost financed, including interest, was \$267,639, the Town's share of this total price is \$117,434 or 5 yearly payments of \$23,487. Since this financing agreement is in effect, the amount required no longer appears in the Capital Budget but is in the Debt and Interest section of the operating budget.

HOWE LIBRARY - Interior Renovations - We anticipate that the Library will maximize the use of its current collection storage space within the next three or four years. The Corporation Board is presently in the initial phases of a long range planning process which will consider the future needs of the Library. Obviously, at this time we cannot anticipate what the result of that process will recommend. However, it is safe to assume that the result will include either interior renovations or some type of addition or both. I would expect that this again will be a shared project with the Corporation. With this in mind, I am recommending that after completion of the automation purchase, we allocate \$50,000 per year in the 1999-00 thru 2001-02 fiscal years for our participation. The Town's portion will certainly include new carpeting, interior painting, etc.

PUBLIC WORKS - Garage Expansion/Renovations - This project has been included in our Capital Budgets for the last four years. As you are aware, we are presently nearing the completion of Phase One of the project which involves significant renovations to the existing building. These renovations include: new offices, locker room and showers, an employee lunch/meeting room and a new equipment maintenance facility. In the 1996-97 fiscal year, the requested appropriation will include: an entrance vestibule, insulation of the skin of the office area, new fuel station and tanks and relocation of the front entrance in conformance with the approved site plan.

We are then recommending that consideration be given in the 1997-98 fiscal year to a bond issue to cover the cost of the new vehicle storage building which was included in the planning. We are recommending the bond issue because to continue at our present rate would take another four years of appropriations and we believe that the project should be completed sooner and with one contract.

ADMINISTRATION - Remeasuring and Remapping - With our present computer-based assessing system, a revaluation of property can be done from the office with the use of appropriate

### APPENDIX B.3

sales ratio data. However, there is a need for periodic physical remeasuring of all property to pick up on any physical changes which may have occurred without building permits. We believe that this can be done in one summer (1996) with temporary help at an estimated cost of \$15,000. In addition, we need to do a complete tax parcel remapping of the town to insure that the tax maps are as accurate as possible. The last complete tax remapping was done in the early 1950's and we are recommending that consideration should be given to redoing it by the year 2000. Our present estimate is that it will cost about \$60,000. Presently there are several initiatives which are underway in the computer mapping field which may result in lowering the estimated cost of this work. We will continue to monitor and take advantage of these developments.

POLICE DEPARTMENT - Mobile Data System - This is the second year portion of this request which will cover purchase of a Mobile Data System which would allow all of the police cruisers to communicate between themselves and dispatch via computer massaging. It would also provide a direct hookup to the State computer system for registration and record checks.

With our present system, all of these requests and responses must go through the dispatcher. With this system, because of the direct access to the central and state computer systems, we believe that it would reduce the load on the Dispatch Center by approximately 1/3. This would eliminate the need for additional dispatch personnel for the foreseeable future.

POLICE DEPARTMENT - VHF Radio System - This request will cover the installation of new Police and Fire radios at our transmitter site on Moose Mountain. The result will be a significant upgrade in the quality of our radio system, particularly with responding units in the Upper Valley. With this system we will eliminate the present leased phone line to the Hayes Hill transmitter which costs us about \$2,000 per year. It should also eliminate most of the existing "dead" spots which we have to deal with.

POLICE DEPARTMENT - Tape Recorder Replacement - The present dispatch center tape recorder was purchased when we moved into the new police station in 1988. The recorder operates 24 hours a day, 7 days a week, 52 weeks a year. It has a normal life of 8 - 10 years. We propose to replace it with a state-of-the-art-system which will use standard video recorder tapes resulting in a reduced cost for new tapes.

POLICE DEPARTMENT - Building Air Conditioner - The present climate control system in the Police Station was installed as a part of the construction. It has never worked properly and has

#### APPENDIX B.4

been extremely expensive to maintain. This request would cover replacement of the unit with possible relocation from the roof of the Fire Station and will reduce future maintenance expenses.

POLICE DEPARTMENT - Replace Traffic Signals - We began appropriating funds for this purpose in the 1995-96 budget. We have a number of signals which are 15 or more years old and are beginning to fail fairly often and for which parts are not readily available. During the current year we are replacing the signals at South Main and Lebanon in conjunction with the Main Street project. In future years we will replace the controllers at South Main and East South Streets, Main and East Wheelock, Park and Wheelock and Park and Lyme Road.

HIGHWAYS - There are a number of highway and bridge reconstruction projects which are included on our recommended list for the next six year period.

Summer Street Reconstruction - Summer Street is about the last of the heavily trafficked streets in the central area which needs reconstruction. It has no drainage, a completely inadequate base and extremely poor sidewalks in a very busy area. We propose to install drainage, new base, a new sidewalk and new road surface. Particularly with the heavy school traffic 9 months of the year on Summer Street we think this is a badly needed improvement. As the Selectmen are aware, we resurfaced Summer Street in the 1993-94 year in an attempt to delay this project a few years. We are now requesting \$65,000 for this project for the 1996-97 fiscal year. The amount requested is based on having the work done by a contractor rather than by Town employees. We have over the past few years been attempting to reduce the number of major construction projects to be done by Town employees so that we can put more emphasis on doing more badly needed maintenance work. Because we are committed to the reconstruction of Maynard Street in conjunction with the Dartmouth College work on Maynard Street, we do not believe it is feasible for our crew to also do Summer Street.

Rural Road Reconstruction - Over the past couple of years, we have included a program in this category which would provide for the reconstruction of Trescott Road. As you know we began an improved shim/pave program five years ago. The result of this program is that Trescott Road has held up quite well and we now believe it will not require reconstruction of the entire road which we had planned. There are, however, sections of Trescott and several other more rural roads which do need reconstruction and more will develop as traffic continues to grow. Therefore, we are recommending that \$75,000 be earmarked each year for several years for rural road reconstruction projects. The cost of such reconstruction will vary considerably depending on the

## APPENDIX B.5

area involved but on the average, \$75,000 will do about a mile of 24 foot roadway which requires extensive drainage.

North College Reconstruction - We have talked about the need for reconstruction of North College Street for the past ten years. However, the project has been delayed several times because we were waiting for decisions by the College about development plans in the adjacent areas. With the impending demolition of the old hospital and the approval of the plans for the parking area on the North side of Maynard Street, the time has come to reactivate the North College Street project. Our present plans call for proceeding with the reconstruction of Maynard Street in the 1996 construction season. This project will be done by Town forces with Dartmouth providing all materials. North College reconstruction, however, is a town responsibility and we are recommending that it be done during the 1997 construction season. The estimate covers new drainage, base and road pavement along with asphalt curb and sidewalk. To add granite curb, which we believe should be considered, would add another \$36,000 to the project.

Grant Road Reconstruction - Grant Road, a 2,400 ft. cul-de-sac off of River Road, is in extremely bad shape because of inadequate base and drainage. We believe it is in need of complete reconstruction. This will cover either reclaiming the existing base or if tests prove it is inadequate, new base and paving.



# Appendix B.6

## GENERAL FUND CAPITAL IMPROVEMENTS - FUNDED FROM OTHER THAN TAX FUNDS

11/07/95

PROJECT	TOTAL COST	CAP.RES.BAL	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02
<b>PARKS AND RECREATION</b>								
Outdoor Facil.	\$120,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	
Community/Sr. Center	\$300,000		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Bikepath	\$52,000		\$26,000					
<b>GENERAL FUND NON-TAX TOTALS</b>	<b>\$472,000</b>	<b>\$20,000</b>	<b>\$96,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$50,000</b>

## APPENDIX B.7

### GENERAL FUND CAPITAL IMPROVEMENTS - FUNDED FROM NON-TAX FUNDS

RECREATION - Outdoor Facilities - During 1992's discussions on the Capital Budget, the Selectmen determined that we should begin to set money aside for the development of outdoor playing facilities such as tennis courts and basketball courts. It was projected that the eventual cost might be about \$120,000 and that we should appropriate \$20,000 per year for this purpose. The appropriation in 1992 came from general tax funds. In 1993 the Board decided to allocate non-tax funds for this purpose.

Community/Senior Center - The Parks and Recreation Board has recommended that we begin to plan and appropriate funds for the construction of a new Community/Senior Center within six years. Their recommendation is that we appropriate the sum of \$50,000 per year for this purpose. The funds allocated in 1993 were to come from unspecified non-tax funds.

Bikepath - A proposed project for construction of a bikepath from Brook Road to the new Medical Center was selected in 1993 for Federal Transportation Enhancement Funds. In 1993 the Selectmen allocated 1/2 of the local match from unspecified non-tax funds. The request includes the second half of the required funds.

## FIRE FUND CAPITAL IMPROVEMENTS

	TOTAL COST	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02	22-Aug-95
FIRE FUND MAIN STATION								
Air Cond. 2nd floor	\$25,000			\$25,000				
Replace fuel tanks	\$75,000	\$40,000	\$35,000					
Replace mobile radios	\$45,000				\$45,000			
Paint Building Ext.	\$15,000					\$15,000		
Replace Boiler	\$35,000						\$35,000	
FIRE FUND TOTAL	\$195,000	\$40,000	\$35,000	\$25,000	\$45,000	\$15,000	\$35,000	

## APPENDIX B.9

### FIRE FUND

MAIN STATION - Air Conditioning - 2nd floor - The living portion of the Fire Station is not air conditioned. We have had requests for several years to install air conditioning to make the living conditions more bearable during the summer months. The cost is estimated at \$25,000 and is requested for the 1998-99 fiscal year.

Replace Fuel Tanks - Present EPA regulations require that underground fuel tanks which do not have cathodic protection and are 25 years old must be replaced. Our tank at the Main Fire Station is in this category and must be replaced in 1997. We have been testing the existing tanks in accordance with the regulations every two years but now must plan for their replacement. We are asking for a total of \$75,000 in the 1996-97 and 1997-98 years for this project. This will replace the present 3,000 gallon tank with a 5,000 gallon tank and replace the present dispensers with card operated dispensers to improve our records and control of usage.

Replace Mobile Radios - Our present mobile radios are of assorted ages but primarily are quite outdated and expensive to maintain. The \$45,000 requested in 1999-00 would replace all of the current units with state-of-the-art equipment.

Exterior Painting - The station exterior was painted in 1991 and we are requesting funds for repainting in the 2000-01 fiscal year.

Replace Boiler - The boiler in the Fire Station will be 30 years old in 2002. I am recommending that we plan for replacing it in the 2001-02 fiscal year. With the improvements being made in this type of equipment, I am sure that a new boiler will probably reduce our annual heating costs for this building.

SEWER FUND CAPITAL IMPROVEMENTS

17-Aug-95

PROJECT	TOTAL COST	1996-97	1997-98	1998-99	1999-00	2000-01	2001-02
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EQUIPMENT

SEWER LINES

Pleasant St.	38,000	38,000					
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Lyme Rd Blackman	25,000	25,000					
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TOTAL COST	63,000	63,000					
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## APPENDIX B.11

### SEWER FUND

As you may recall, one of the conditions of the Federal Grant for secondary treatment upgrade was that we establish a reserve fund which would be sufficient to replace the equipment and the plant when necessary. Our reserve, into which we put \$100,000 per year, had a balance of \$841,575 on June 30, 1995. The appropriation for that Capital Reserve is in the Sewer Fund operating budget. This section of the Capital Budget covers capital projects which are necessary for the maintenance of the system.

Sewer Line Replacement - We are recommending a program to replace some of the older, smaller sewer lines in our system which are becoming harder to maintain. The first of these is the line on Pleasant Street which is an old 4" line and requires constant maintenance. This is scheduled for the 1996 construction season and involves 500 feet of new line in the street.

The second project involves replacement of the old line from the Coaches house on Lyme Road to the main trunk. This will be 550' of line through the gully to the trunk line under Route 10. This is also scheduled for the 1996 construction season.

We have not suggested additional replacement lines for the 1997-98 year on because we will wait for the results of the inflow/infiltration study which was authorized in the current year's budget. We anticipate that the results of this study will help set our priorities for future projects.