

FINAL

BOARD OF SELECTMEN'S MEETING

NOVEMBER 20, 2000

4:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 4:30 p.m. by the Chairman, Brian Walsh. Present were: Katherine S. Connolly, Vice-Chairman; Jay Pierson; William Baschnagel; Julia Griffin, Town Manager; and members of the public.

Mr. Walsh announced that this meeting was being taped by CATV 6 and that hearing enhancement equipment was available for anyone who wished to use it.

1. PUBLIC COMMENT.

Ms. Connolly commented that recently she had mentioned that the International Office of Dartmouth College had expressed a desire to have their students join forces with some families in Hanover. Ms. Griffin added that they are really looking for host families for students to act as local support for a foreign student during their stay in Town or to provide an opportunity for the students to get to know a local family.

Ms. Connolly announced that the scheduled public hearing regarding amending the parking ordinance would take place later in the meeting.

3. UPDATE ON STATUS OF ADDENDUM TO AGREEMENT WITH ROT.

Ms. Griffin noted that she wanted to be sure the Board was comfortable with the ROT agreement before she signed it on behalf of the Town.

Ms. Connolly referred to Section 1.1 which says that in addition to the real estate which is the subject of the lease, the Town of Hanover agrees to amend the lease to make additional real estate available. She wondered how much additional real estate was to be made available and where it would be located. Ms. Griffin referred to a map prepared by Jamie Ecker and stated that the additional real estate turns out to be approximately 3/4 of an acre. The largest portion of it lies just north of the facility and there is a small triangular piece just south of the facility on the left coming up the drive toward the composting facility. It will be necessary to go before the Planning Board for approval to amend the site plan which had been originally approved by the Planning Board. Ms. Griffin indicated that the additional real estate is for working space both for storage of the amendment material which is added to the sludge when it comes into the composting facility, as well as for more curing space on the south side of the facility when the sludge has composted and needs to sit for 30 days before it can be sold.

Ms. Connolly asked if it would be appropriate to add language which states "no more than one acre", and Ms. Griffin answered that it would be acceptable to add language specifying a maximum additional acreage size.

Mr. Pierson asked if this was the only additional land that was being requested. He noted that the Recreation Department was concerned because they had heard talk about additional land. Ms. Griffin stated that the field space is on the east side of the parcel while the composting facility is on the west, and the field space proposed, including one field already rototilled, is on the right hand side while all composting land is on the left hand side.

Ms. Connolly asked why the urban index of 50,000 to a million and a half population was used. Ms. Griffin explained that this tends to be a lower CPI than the northeast urban index as a whole. CPIs are broken down into regional areas and then sub-areas of smaller populations; she wanted to be sure that the Town got the best deal possible in terms of the CPI increase by specifying a certain category of CPI.

Mr. Baschnagel suggested that the word "Addendum" be added to the agreement.

Mr. Baschnagel MADE THE MOTION to delegate Ms. Griffin to enter into the agreement with ROT. Mr. Pierson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO DELEGATE MS. GRIFFIN TO ENTER INTO THE AGREEMENT WITH ROT.

4. UPDATE ON SENIOR/COMMUNITY PLANNING EFFORT.

Ms. Griffin indicated that at Town Meeting in 1997 the Town requested and Town Meeting approved the appropriation of \$32,000 for preliminary design for a community/senior center facility, and the Town has held onto that money since that time. Ms. Griffin added that since the beginning of the summer there has been a kind of ad hoc group consisting of representatives from the Parks and Recreation Department, the Senior Citizens Advisory Committee, the Selectboard, staff for the relevant departments as well as Marlene McGonigle and Matt Marshall from the Howe Board of Trustees. The group has been discussing the feasibility of creating a joint senior center with a community center type of space attached to it. The space would need to be versatile enough to be available to both seniors and the community, with a section more specifically dedicated to seniors and another section dedicated more to community uses.

Ms. Griffin continued to say that the work is now at a point where the only way to begin to move forward to talk seriously about what is possible on the site is to do a request for a quote to hire an architect. Ms. Griffin noted that preferably the architect will have community center and senior center experience to help determine what can be placed on the two parcels, and to accommodate sufficient parking with an eye toward being able to use the data to be gathered by Shelly Hadfield on low and moderate income needs, to ultimately consider applying for CDBG funds to help with at least the senior center portion of the project. Ms. Griffin stated that her sense is that there would probably be a schematic ready in the May/June time frame, and at that point the results will be in from Shelly Hadfield's work. It will then be possible to talk about what can be fit onto that site that is appropriate to the Town and what funding options are available.

Mr. Pierson asked if the intent was that the facility would obviously address the seniors'

needs but would also replace the School Street building. Ms. Griffin answered that this is correct; the facility would have offices for the Parks and Rec Department as well as a number of smaller meeting room spaces and a large multi-purpose space on the ground floor of the facility which is geared to replace what is available now in the community center, as well as a good deal of versatile meeting space on the senior side of the facility. Ms. Griffin added that the seniors feel strongly that they want to have their own space, but the Town also has needs in terms of general community space. There have been discussions of how to create the most versatile spaces possible so that they really do become multi-purpose spaces depending upon the time of day and day of the week.

Mr. Pierson commented that his understanding is that the two components of this have moved together well recently and have done some good negotiations for space and how it will be integrated. Ms. Griffin stated that is important to get the two groups together to understand each other's needs and desires.

Mr. Baschnagel indicated that while he appreciates the idea of the seniors wanting their own space, he also would be in favor of creating an opportunity for interaction back and forth as there is a lot to be learned from both sides.

Mr. Pierson asked if a price ceiling is usually included in a proposal. Ms. Griffin answered that there typically is a price ceiling included; it has been her experience that usually the high range is quoted. Without stating the price up front it is virtually impossible to make comparisons between proposals received. She feels that the preliminary schematic plans should cost probably less than the \$32,000. The schematic forms the basis for some really serious discussions about the feasibility of the project and funding potential.

Ms. Connolly stated that she would like to see the selection of the consultant be a little bit more open. As a member of the Selectboard, she would like to be able to review the selection of a consultant. Ms. Griffin indicated that she would furnish a second draft of the request to the Board as it is ready.

Ms. Connolly asked where the RFQ would be advertised. Ms. Griffin answered that it would be advertised in several places, in the Manchester Union Leader, the Concord Monitor and probably the Valley News. She has found that the Manchester Union Leader is usually the best statewide periodical to publicize such a request in, as well as a monthly builders' and architects' newsletter which is distributed throughout the state.

5. ADMINISTRATIVE REPORTS.

Ms. Griffin reported that she will have a full update for the Board on the HIC abatement as soon as all of the calculations are finished. The Town is fully reserved for this abatement so it is not an issue of insufficient funds; it is an issue of being able to provide the Board with a full accounting because it is necessary for the Selectmen to approve the abatement at the next Board meeting in order for payments to be made to HIC.

Ms. Griffin also reported that her office is now in the midst of departments finalizing their budgets which are due to her on the first of December. She is attempting to have this work done before Mr. Gilbar leaves on December 15th, although he will be available after

the 15th on the weekends. She added that in the near future she will be sitting down with Mr. Gilbar and a consultant from Municipal Resources, Inc. to see if the consultant might be able to help out until a replacement is found. Recruitment letters are going out on November 23rd, with approximately 450 going to finance directors, municipal managers and school business administrators throughout New Hampshire. She hopes to isolate the search to New Hampshire because she would like to get someone familiar with New Hampshire statutes with respect to municipal finance. Ms. Griffin added that her experience has been that there is a crossover between school business administrators and finance directors for municipalities, so it may be possible to find someone who is currently working for a school district who is a former town manager or finance director. She noted that the closing date for recruitment will be right after the holidays, and she would anticipate having someone in place mid-February to early March.

Mr. Pierson pointed out that the Town might be looking for the same person that the Dresden School District is looking for. Ms. Griffin answered that most of the people applying for the Dresden School District position will be those who are already working for school districts, whereas most of the people interested in the finance director position for the Town will be municipal finance people working for towns as well as some town managers for smaller communities. She feels that there is a good interim plan in place in order to accommodate needs during budget season.

Ms. Griffin also noted that her office is in the process of beginning to look at a 10 year CIP program. She has come up with a format for the CIP which she will send to the Board members in their next Friday mailing and would welcome feedback from Board members with regard to format.

6. SELECTMEN'S REPORTS.

Mr. Pierson

Mr. Pierson reported that the Recreation Department's program schedule for the winter is now in place and they expect to have registrations for these programs beginning on December 2nd. They will be coming up with a five-year plan for their goals and objectives with a subcommittee working on this at the present time.

Mr. Pierson also reported that the Recreation Department held a dance on the same night as the Dartmouth College bonfire, with 350 people attending the dance. They also held a successful haunted house.

Mr. Pierson noted that he had received a comment from a lady living on Park Street regarding the paving; she had indicated that she was extremely happy with the construction people and how they handled the evening work. She was impressed with how courteous they were and the fact that it was very well done.

Mr. Pierson noted that the Water Company is working on cash flows at this time to try to determine what their requirements are. They have some big debt which will mature in a couple of years. He added that they have done a lot in the last five years, and they believe they are on the right track.

Mr. Baschnagle

Mr. Baschnagle reported that the Planning Board had focused recently on a couple of minor changes for Dartmouth College and questions relative to air conditioning noise in the neighborhood, etc. He also reported that the Conservation Commission had met recently and had put together a draft of a zoning amendment that would address the river corridor preservation issues. He pointed out that New Hampshire has a shorefront protection law that applies to everything except four rivers in the State, one of those being the Connecticut River. The intent of the Conservation Commission's work is to try to provide a local basis for protection for the Connecticut River.

Ms. Connolly

Ms. Connolly reported that the Planning Board has been discussing various parts of the Master Plan, primarily with the notion of creating village-like areas and also discussing the business and manufacturing zone. A major subdivision which occupies much of the Planning Board's time continues to be the Simpson Development.

Ms. Connolly noted that Board members had all received a communication from Upper Valley Lake Sunapee Regional Planning Commission regarding communication towers. This will be the third or fourth try at putting together a policy that involves three separate chapters of their total master plan. She asked if the Board had any additions to inform her prior to the next Upper Valley Regional Planning Commission meeting on December 16th.

2. PUBLIC HEARING FOR CONSIDERATION AND APPROVAL OF AMENDING THE PARKING ORDINANCE RELATIVE TO INTERIM ON-STREET PARKING SPACES.

Ms. Connolly stated that the Board had put several parking spaces in place during the period when the parking garage was being constructed to help provide leased spaces for people who were not able to use the ones they depended upon. The question now before the Board is whether to continue to keep these spaces. She pointed out that when the Board enacted legislature to put those spaces in, they said that they would be temporary.

Ms. Griffin stated that experience in overseeing these parking spaces over the past few months has been the following. The five spaces on the north side of Lebanon Street at the corner of Crosby St., the 14 spaces in front of St. Denis Church on the southwestern side of Lebanon Street, the seven spaces on Hovey Lane and the five spaces on Allen St. Extension off School Street seem to work very well. The 12 spaces on Crosby St., however, make the street very narrow, and the five spaces on East South Street also do not work very well. Of all of the spaces created, the 14 spaces in front of the Catholic Church are the most heavily utilized off-peak primarily by church activities and weekend school activities.

Ms. Connolly stated that she would agree with Ms. Griffin's assessment, with the exception of the Allen Street spaces. She finds that these spaces contribute to the oozing of

downtown parking into what is clearly a residential neighborhood, and she would oppose continuation of those spaces.

Mr. Baschnagel asked where the Town was at in terms of total parking spaces, and asked Sgt. O'Neill to present a summary. Sgt. O'Neill stated that the Currier St. lot consists of approximately 16 spaces. There is also the Banwell Lot containing 8 spaces, the Sargent Lot at the end of Sargent Place with 8 spaces, and the Allen Street lot containing 16 spaces. Ms. Connolly pointed out that almost 100 25 cent per hour all day parking spaces are provided between the Fleet platform and the Marshall Lot. Sgt. O'Neill added that there are 25 original parking spaces on Hovey Lane and an additional 7 spaces were added. In total, there were 73 spaces existing before adding the interim spaces.

Ms. Griffin noted that Sgt. O'Neill has indicated he has found a person to fill every space already if the Town were to retain all of the interim spaces except for those on Crosby St., East South Street, and Allen St. Extension on the north side. She added that they have been using five spaces on the north side of Allen St. Extension for municipal employees who are required to be in and out of their cars all day; these employees would include the Building Inspector, the Zoning Administrator and the Assessor.

Sgt. O'Neill brought up the possibility of whether or not to drop one of the spaces by the Catholic Church. Ms. Griffin noted that the first space on the right coming down toward the high school from downtown tends to have people waiting to make a left turn onto Crosby; it is difficult for a car to go straight ahead down Lebanon Street to get around that car holding up traffic waiting to turn left. By removing that first parking space, there would be more passing room for those cars that want to go straight through and it might help free up that intersection.

Ms. Connolly asked for comments from the public.

Mr. Ellis Rolett indicated that he would like a better explanation of the rationale for long-term parking spaces rental parking versus metered spaces that already exist, and additional spaces that are added both for metered and permit parking in the new garage. He added that he had the impression that when the interim spaces were created they were temporary only until the parking structure came into being.

Mr. Baschnagel agreed that this was certainly the intent at the time; one of the things that has changed between then and now is that the demand seen by the parking facility operations group last spring was that there was a multi-faceted demand for short-term parking and also a group of longer-term users who would be all day or a major portion of the day. This group tended to be employees downtown, and one of the things that came out of the discussion was a sense that there are a couple of categories of employees that really do have valid needs for parking in the vicinity of downtown, and the Thompson Lot does not solve the equation for them. Mr. Baschnagel noted that for one group of parkers convenience rather than price is the issue, and a second group of parkers cannot afford to pay high rates but also have valid needs for parking. What came out of that study was that there need to be opportunities to meet the whole spectrum of parking needs, and one recommendation was to expand the 25 cent per hour meters for people. Another recommendation was to provide a series of parking spaces, on Allen St. for example, for

people who could afford a \$75 per month rental fee. Mr. Baschnagel added that there is definitely a demand for spaces, but the question is whether this is a demand that the Town is comfortable meeting.

Mr. Rolett commented that with regard to the Crosby Street and St. Denis spaces, he sees these spaces as potential problems for transportation, and would argue that it might be premature to lock those spaces in permanently. He feels that until the school plans are settled these two parking areas pose potential problems. From a point of view of bussing he feels that the Crosby Street area at the present time is a problem for busses that choose to come up Park Street, down E. Wheelock Street and then turn left on Crosby Street in order to get in front of the high school on the school side. He understands that the Town has not been able to put a traffic officer there on a regular basis and there is not great enthusiasm for having a traffic light there. He feels that this left turn is a problem and the narrowing of the street at that point contributes to that problem.

Ms. Griffin observed that the reasons busses cannot get through that intersection does not have to do with the width, it has to do with the traffic on Lebanon Street that will not stop to let the busses in. Mr. Rolett disagreed saying that he feels width is the problem because it is necessary to go over the line very often in order to avoid cars parked on the right-hand side. If a car is backing into one of the permit spaces, this also lends to the congestion on Crosby Street. Mr. Rolett feels that it is important at this point in time to reserve that space in front of St. Denis as a potential drop-off space for the schools. He would argue that this may not be necessary for the future, but he feels it is important to at least preserve the option until the school plans are solidified. He suggested that some of the demand for the St. Denis spaces might largely be met by reserving them for Saturday or Sunday, but keeping them open during the week for traffic.

Mr. Bob Norman noted that when the downtown parking garage was constructed, the Bicycle Path Committee was told that some of the parking spaces were going to be eliminated temporarily, and that these new temporary spots would take their place until such time as the parking garage was constructed. He noted that it could be possible to have bicycles as well as automobile traffic on Crosby Street in the same lane, but there would need to be some kind of an agreement and signage. He stated that he would like to sit down and draw maps to figure out how wide the lanes are going to be and whether or not the parking spaces on Lebanon Street are consistent with that part of the planned bicycle route. He feels that the Bicycle Path Committee came up with a good plan, and he would like to see if keeping these interim spaces is consistent with that plan. If it is not, his feeling is that the spaces should not be allowed on Lebanon Street.

Mr. Baschnagel asked for a description of the bicycle path from the bridge through Town. Mr. Norman and Ms. Griffin gave a brief description of the course of the path. Mr. Norman added that he would like to make sure there is enough room to have a bicycle lane on the southwest side of Lebanon Street. He noted that many cities have done this, but he would want to make sure that the parking lane was wide enough so that a car door would not interfere with bicyclists.

Mr. Norman stated that he feels on the south end of Lebanon Street in front of the high school the road is wide enough to accommodate parking, bicyclists and automobiles all

the way to the very last few places where they would hope to widen the road just a little to allow for a bicycle lane and parking.

Ms. Griffin informed the Board that she had just received the plans from DOT and had not had a chance to review them. However, she is aware that they were focusing specifically on the area from Hovey Lane to Park Street, feeling that there was not a lot they could do between Sargent Place and Sanborn Street due to the unknown status of the spaces in front of the church.

Mr. Pierson asked how parallel lanes for parking and bicyclists works. Mr. Norman answered that communications from other areas where this has been done has indicated that 10 ft. lanes for cars, 4 ft. lanes for bicyclists and 7 1/2 feet to 8 feet for parked cars is adequate and has worked quite well. Mr. Pierson commented that the area along St. Denis where the road curves seems to him to be a more difficult area and he would want to keep it wider or more free if possible.

Ms. Griffin noted that failure to lease some of the spaces would cause their falling out of compliance with the Zoning Ordinance. Mr. Baschnagel asked if the spaces are leased for zoning requirements and actually used by people or whether they were just leased for zoning requirements. Sgt. O'Neill answered that there are 31 spaces used for zoning requirements.

Ms. Connolly asked how many zoning spaces were eliminated when the parking garage was built. Mr. Baschnagel answered that 59 zoning spaces were eliminated when the parking facility was built. Ms. Griffin commented that they purposely did not want to lease spaces in the parking facility for zoning as the Town wants to get out of that business if possible. There is now a situation where if the Town does not make spaces available, it is the Town that is causing them to fall out of compliance. This is why they have recommended keeping certain spaces.

Mr. Baschnagel suggested that there is another solution, which is to explicitly separate the zoning requirements from the use requirements as it relates to these individuals. If people are renting zoning spaces and in fact tenants or owners are using those spaces, then the Town has to enter into a discussion as to where do they now get to use their spaces.

Mr. Baschnagel feels it is important to have specific information regarding how many obligations the Town has in terms of parking spaces to find replacement spaces. Ms. Connolly commented that she is not sure that the Town has an obligation to provide parking for people all day. She reminded the Board that the Town has been slowly but surely adding to the number of all day parking spots over a period of time, and also that there are 700 private parking spaces in the central business district which have not even been discussed. She added that she is not entirely sure that there is a need for more rental spaces; she feels the Town's primary obligation is to provide spaces for shoppers, not for people who work downtown.

Mr. Baschnagel pointed out that there are currently people to whom the Town has made commitments, and the question is how to respond to those commitments. Ms. Connolly answered that the Town would respond by giving those people access to spots in other

parking lots; she also raised the possibility of taking the Fleet Bank lot out of all day parking and putting it into leasing. She suggested that if the Town is going to have to start creating spots because it has an obligation, then it should use the parking spaces it already has.

Mr. Rolett noted that the Town Manager had informed the predecessor of the Parking and Traffic Subcommittee of Dresden School District that the 50 spaces available to students in the Thompson Lot are not going to be available forever, and would in fact probably disappear over the next two or three years in order to satisfy some of the permit need. He added that therefore their planning had been proceeding on the basis that those 50 spaces would not be used by the high school students. Regardless of whether or not the high school moves, their assumption is that those spaces would go back into the Town mix.

Ms. Griffin corrected Mr. Rolett stating that Bill Barr wrote a letter from Dartmouth College indicating that the College may well need those spaces for its employees, therefore, the Town could not count on being able to have them in the future.

Mr. Baschnagel noted that it appears the Board's consensus is that the five spaces on Lebanon Street and the seven spaces on Hovey Lane seem to be amenable to retention. He suggested that the Board discuss what to charge for those spaces and let the administration come back to the Board relative to the 14 spaces in front of St. Denis Church.

Regarding the north side of Allen Street, Mr. Baschnagel's feeling is that there is a fairly strong agreement that those spaces should not be extended. Ms. Griffin noted that the Town has tried to be a good neighbor in relation to those spaces, limiting them to Town staff who are in and out of their cars during the day. Mr. Baschnagel stated that he would not be adverse to taking the meters off the south side of Lebanon Street and letting the Town take those spaces over. Ms. Griffin answered that this had been brought up as an alternative because it really does help the Town's operation to have a few spaces close to the building without taking space in the municipal parking lot itself. She noted that there had been no complaints from neighbors on North Allen Street.

Mr. Baschnagel asked for an indication from Sgt. O'Neill as to rental rates. Sgt. O'Neill stated that he would suggest that the seven spaces on Hovey Lane be charged out at \$35 a month, and the ones on Lebanon Street at a definitely higher rate, perhaps \$75 a month.

Mr. Baschnagel MADE THE MOTION to retain the seven parking spaces on Hovey Lane at a rate of \$35 per month and the five parking spaces on Lebanon Street at a rate of \$75 per month. Mr. Pierson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO RETAIN THE SEVEN PARKING SPACES ON HOVEY LANE AT A RATE OF \$35 PER MONTH AND THE FIVE PARKING SPACES ON LEBANON STREET AT A RATE OF \$75 PER MONTH.

Mr. Baschnagel noted that this motion comes fairly close to responding to the parking operations group's suggestion as to how many spaces there should be downtown.

Mr. Baschnagel MADE THE MOTION to amend Appendix A of the Parking Ordinance to add wording as approved in the above motion regarding the parking spaces on Lebanon Street and Hovey Lane. Mr. Pierson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO AMEND APPENDIX A OF THE PARKING ORDINANCE TO ADD WORDING AS APPROVED IN THE ABOVE MOTION REGARDING THE PARKING SPACES ON LEBANON STREET AND HOVEY LANE.

Ms. Griffin noted that she will be coming back to the Board with the status of the remainder of the interim parking spaces at the Board's December 4th meeting; she reminded the Selectmen that this meeting will be held at the Police Station beginning at 7:30 p.m.

7. APPROVAL OF MINUTES: October 9, 2000; October 23, 2000

Mr. Pierson MADE THE MOTION that the Board of Selectmen approve the minutes of October 9, 2000 and October 23, 2000 as written. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF OCTOBER 9, 2000 AND OCTOBER 23, 2000 AS WRITTEN.

Mr. Pierson noted that in the October 23rd minutes it is written that Mr. Walsh had asked that the College be notified that the Selectboard would like a report as to when the signs would be installed with regard to the parking garage.

Ms. Griffin explained that there has been an update from the sign designer as to the status of the signs; it appears that the delay in signs has nothing to do with the signs themselves, but rather the ornamental work that hangs the signs on the lightposts. She does not have a firm date for delivery of the ornamental signs. Ms. Griffin added that there will be some blue signs installed both on East South Street and Lebanon Street to clearly demarcate the entrances. Sign revisions are currently being developed that will result in quick signs that can be fabricated.

Mr. Baschnagel referred to Sgt. O'Neill's summary of averages for the parking facility, and he went back and checked the proformas and budget that had been developed. The figures show \$170 to \$200 per day in transient income in the garage, while the budget was based on slightly less than \$500 a day. Ms. Griffin pointed out that this has been a very slow month in Hanover town-wide. She added that at some point consideration might be given to leasing more of the parking garage for long-term parking.

Mr. Baschnagel observed that there are already more spaces leased at higher rates than is in the current budget. An amount of \$70,000 per year was projected for rental rates, and there is now \$106,000, which puts revenues much closer to what was projected.

Ms. Griffin indicated that the worst case scenario would be to assume that the current short-term parking statistics would continue through to the end of the fiscal year, resulting in a loss of \$87,000 on the short-term projection; however, this would be more than made up for by the net surplus of \$132,000 between meter and fine revenue. She feels that it is necessary to get through the holiday season into a real average parking season before any significant conclusions can be reached.

Mr. Pierson pointed out that it sounds as if the downtown merchants really feel that the garage is helping. Mr. Baschnagel agreed that the merchants are very much behind the parking facility; Jim Rubens and Dave Cioffi have made contributions for additional advertising, etc., and the merchants are working very hard to get the word out about the garage.

8. OTHER BUSINESS.

There was no other business to come before the Board.

9. ADJOURNMENT.

Mr. Pierson MADE THE MOTION to adjourn the meeting. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

SUMMARY

- 1. Mr. Baschnagel MADE THE MOTION to delegate Ms. Griffin to enter into the agreement with ROT. Mr. Pierson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO DELEGATE MS. GRIFFIN TO ENTER INTO THE AGREEMENT WITH ROT.**
- 2. Mr. Baschnagel MADE THE MOTION to retain the seven parking spaces on Hovey Lane at a rate of \$35 per month and the five parking spaces on Lebanon Street at a rate of \$75 per month. Mr. Pierson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO RETAIN THE SEVEN PARKING SPACES ON HOVEY LANE AT A RATE OF \$35 PER MONTH AND THE FIVE PARKING SPACES ON LEBANON STREET AT A RATE OF \$75 PER MONTH.**
- 3. Mr. Baschnagel MADE THE MOTION to amend Appendix A of the Parking Ordinance to add wording as approved in the above motion regarding the parking spaces on Lebanon Street and Hovey Lane. Mr. Pierson SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO AMEND APPENDIX A OF THE PARKING ORDINANCE TO ADD WORDING AS APPROVED IN THE ABOVE MOTION REGARDING THE PARKING SPACES ON LEBANON STREET AND HOVEY LANE.**
- 4. Mr. Pierson MADE THE MOTION that the Board of Selectmen approve the minutes of October 9, 2000 and October 23, 2000 as written. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF OCTOBER 9, 2000 AND OCTOBER 23, 2000 AS WRITTEN.**
- 5. Mr. Pierson MADE THE MOTION to adjourn the meeting. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

The meeting was adjourned at 6:15 p.m.

Board of Selectmen
November 20, 2000
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Respectfully submitted,

Jay Pierson, Secretary

These minutes were transcribed by Nancy A. Richards.