

FINAL

BOARD OF SELECTMEN'S MEETING

JULY 24, 2000

4:00 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 4:00 p.m. by the Chairman, Brian Walsh. Present were: Brian Walsh, Chairman; Katherine S. Connolly, Vice-Chair; Bill Baschnagel, Julia Griffin, Town Manager; and members of the public.

Mr. Walsh announced that this meeting was being taped by CATV 6 and that hearing enhancement equipment was available for anyone who wished to use it.

1. PUBLIC COMMENT.

There was no public comment.

2. RECOMMENDATION TO SET A PUBLIC HEARING FOR AUGUST 21, 2000 TO VOTE TO EXPEND FUNDS TO BE REIMBURSED BY SIMPSON DEVELOPMENT CORPORATION FOR RECONSTRUCTION OF LADD RD.

Ms. Griffin explained that the auditors have indicated to her that a public hearing is required in order to receive the funds from Simpson Development Corporation. The reason for this is because the revenue had not been appropriated as part of the regular Town Meeting budget.

Mr. Baschnagel asked what would now not be built that had been planned on since the work will be done on Ladd Road. Ms. Griffin answered that the Town is in a holding pattern on the Ruddsboro Road bridge until State Wetlands Board approval is received. She added that the reconstruction of Ladd Rd. would not have been undertaken if it was not felt that it could be adequately included in the workload.

Ms. Connolly MADE THE MOTION to set a public hearing for August 21, 2000 to vote to expend funds to be reimbursed by Simpson Development Corporation for reconstruction of Ladd Rd. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR AUGUST 21, 2000 TO VOTE TO EXPEND FUNDS TO BE REIMBURSED BY SIMPSON DEVELOPMENT CORPORATION FOR RECONSTRUCTION OF LADD RD.

3. DISCUSSION REGARDING THE HOWE FUND 2000.

Jack Nelson explained that he had been appointed the first annual Fund Drive Chairman for the Howe Library. He noted that as far as he knows the library has not raised funds formally in 25 years since the building was first built. He noted that information sent to the Selectmen included a case statement outlining the needs that Howe sees and how they intend to approach those needs, which is the basis for the first annual campaign and will also be the basis someday for a capital campaign when it is deemed appropriate.

Mr. Nelson stated that another item for the Board's review is an example of what the new image for the Howe Library might look like. He displayed logos which were created by Doug Harp. These logos will be used consistently on everything communicated from the library. Mr. Nelson noted that the present letterhead includes a wonderful sketch of the current building, but thinking that the new design will be long-term, it was decided that it was not appropriate to use a picture of the old building to try to finance a new building through the capital fund drive.

Mr. Nelson also brought to the Board's attention a proposed statement which would appear at the bottom of the letterhead which says "Howe Library is the partnership of the Howe Library Corporation and the Town of Hanover." The idea of including this statement is that it will hopefully help citizens recognize the ownership, management and financing of the institution.

Mr. Baschnagel indicated that he feels the idea of identifying the partnership between the Town and the Corporation is an excellent one. Mr. Nelson explained that part of the reason for including the statement has to do with fundraising, adding that most people would balk at giving a charitable contribution to a town government.

Mr. Walsh noted that he questions whether the Howe Corporation would be more successful fundraising with a letterhead including the proposed statement. He stated that he feels the fact that the Town is included on it may be more difficult rather than more positive, although he thinks it is a great statement and an accurate statement.

Mr. Nelson stated that this first year is a total experiment; they will see what the response is going to be and then adjust as the years go on. He added that if the statement confuses the citizens more than it helps, they will have to change it.

Mr. Baschnagel indicated that his opinion is that linking the two together provides a nice opportunity to talk about the responsibilities of the Town, the Howe Library and the Howe Library Corporation, and would make up for any concerns about someone being reluctant to give the Town any money.

Ms. Connolly commented that she does not really believe most people in Town realize there is a Howe Library Corporation.

Mr. Walsh asked Mr. Nelson to telephone the two absent Selectmen to bring them up to speed on this issue.

4. DISCUSSION OF PROPOSED GOALS AND OBJECTIVES FOR FY 2000-2001.

Mr. Walsh stated that he would prefer to discuss the proposed goals and objectives for fiscal year 2000-2001 until all Board members are present at the meeting of August 21st. He noted that the agenda for that meeting is relatively light, and he would like this discussion to appear as the second agenda item to be discussed thoroughly among the Selectmen.

5. RECOMMENDATION REGARDING PURCHASE OF SECURITY EQUIPMENT FOR PARKING STRUCTURE.

Ms. Griffin explained that the hope had been to set aside enough money for security

system devices in funds that had been budgeted for capital improvements for the parking garage. They were able to eke out enough savings from the bid on the various pieces of parking equipment to go out to bid for security equipment. This security equipment includes a panic alarm in the cashier's booth, eight ADA emergency telephone locations, and nine camera locations for video surveillance and recording equipment. She stated that Sgt. O'Neill's recommendation had not been to go with the lowest bidder, but to go with the second lowest bidder which is Pelmac from Auburn, NH. This recommendation was made because of the reliability of the particular kind of equipment Pelmac bid.

Mr. Walsh asked for the difference between the lowest bid and the recommended bid. Ms. Griffin explained that the difference is \$3,000 or 10%. Sgt. O'Neill added that the cost includes installation and a one-year warranty.

Ms. Connolly noted the enormous difference in the panic alarm price and asked for an explanation. Sgt. O'Neill answered that the biggest difference is that it is wireless technology; when it is tripped, the alarm goes directly to the dispatch center eliminating any delays.

With regard to recording devices, Mr. Baschnagel asked if any thought had been given to archiving the tapes. He noted that most of the time it would not be necessary to look at the tapes, but there may be an instance when it becomes necessary. He suggested that this be considered.

Mr. Baschnagel MADE THE MOTION that the Board of Selectmen vote to recommend the purchase of security equipment for the parking structure. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO RECOMMEND THE PURCHASE OF SECURITY EQUIPMENT FOR THE PARKING STRUCTURE.

Mr. Walsh commented that he is pleased to see that the parking facility will be opening with such a good security system. He feels this will be very important for the public and the users of the garage.

6. DISCUSSION OF REQUEST BY THE FRIENDS OF THE HOPKINS CENTER TO INSTALL BANNER ON MAIN STREET.

Ms. Griffin noted that typically the Board has not authorized requests such as the one by the Friends of the Hopkins Center to install a banner on Main Street. The issue has been whether the event is a community sponsored event. While this particular event benefits the community, if the Board were to apply the direct criteria for banner requests, it would typically deny this type of request.

Mr. Walsh asked what the Board's policy specifically says with regard to banner requests. Ms. Griffin answered that the policy says that the Board will give consideration to placement of banners that advertise community sponsored events. The fear has been that if the Town did not have some fairly tight criteria, there would be banners over Main Street all of the time.

Ms. Griffin displayed a drawing of the proposed banner.

Mr. Baschnagel assumed that they would be displaying banners on both sides of the Hop as well. Ms. Griffin stated she would presume they would be displaying banners where they already have banner locations approved.

Ms. Connolly commented that about six months had been spent devising additions to the Zoning Ordinance so that the Hood Museum could have huge banners at their entrance and also a very large poster on a street lamp fixture out by the sidewalk. She feels they have plenty of places to hang their banners, and it has always been the Board's position not to allow banners over Main Street for anything other than Town sponsored events.

Mr. Baschnagel agreed with Ms. Connolly; he noted that he would be a little concerned to move away from restricting banners to community sponsored events, pointing out that there are a lot of very active community activities that could reasonably make requests.

Ms. Connolly MADE THE MOTION that the Board of Selectmen deny the request by Friends of the Hopkins Center to install a banner on Main Street. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO DENY THE REQUEST BY THE FRIENDS OF THE HOPKINS CENTER TO INSTALL A BANNER ON MAIN STREET.

Mr. Walsh stated that he would like to have a future conversation apart from this specific question. He noted that he happens to like banners and would like to see the Board reconsider the question of temporary decorative attractive banners, etc. that make announcements on the street. He feels that banners add something to the Town and to the life of the Town.

Ms. Connolly pointed out that they can also detract from a community, and that is why the Zoning Ordinance has plenty of signage qualifications.

Mr. Walsh suggested that this issue be discussed at the Board's first meeting in September.

7. APPOINTMENTS:

Senior Citizen Steering Committee

Ms. Connolly MADE THE MOTION to appoint Constance Carr and Helene Rothermund to the Senior Citizens Steering Committee. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT CONSTANCE CARR AND HELENE ROTHERMUND TO THE SENIOR CITIZENS STEERING COMMITTEE.

Conservation Commission

Mr. Baschnagel MADE THE MOTION to approve the following appointments to the

Conservation Commission: Anne Morris to a full seat expiring in 2002; Douglas McIlroy and Ed Chamberlin to full seats expiring in 2003; and Kim Perez as an alternate. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE FOLLOWING APPOINTMENTS TO THE CONSERVATION COMMISSION: ANNE MORRIS TO A FULL SEAT EXPIRING IN 2002; DOUGLAS MCILROY AND ED CHAMBERLIN TO FULL SEATS EXPIRING IN 2003; AND KIM PEREZ AS AN ALTERNATE.

Zoning Board of Adjustment

Ms. Connolly MADE THE MOTION to appoint William "Lee" Baldwin as a full member of the Zoning Board of Adjustment for a term expiring September, 2003. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT WILLIAM "LEE" BALDWIN AS A FULL MEMBER OF THE ZONING BOARD OF ADJUSTMENT FOR A TERM EXPIRING SEPTEMBER, 2003.

Recycling Committee

Ms. Connolly MADE THE MOTION to appoint Alice Jackson and Carol Edwards to the Recycling Committee for terms expiring September, 2003. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT ALICE JACKSON AND CAROL EDWARDS TO THE RECYCLING COMMITTEE FOR TERMS EXPIRING SEPTEMBER, 2003.

Ms. Griffin pointed out that there is still one vacancy on the Recycling Committee which she is working on filling. She added that she will give a list of the openings on Boards and Commissions to the Selectmen in their next packet of information.

8. ADMINISTRATIVE REPORTS.

Ms. Griffin reported that she has been involved in internal work doing performance evaluations for all department head teams. She noted that she leaves for vacation on Sunday and will be gone for two weeks, but she will leave all of the contact information in the Board's Friday packet of information. Ms. Griffin indicated that Barry Cox will be in charge in her absence, and suggested that Michael Gilbar is also a good source of information.

Ms. Griffin reminded the Board that there is a very good forum scheduled at Carpenter Hall at Baker Library on July 31st from 7 to 9 p.m. She wants to be sure that local citizens are aware of this forum and has faxed a copy of the press release to WTSL and the Valley News in the hopes that they will provide coverage. The New Hampshire Commission on Education Funding will be holding this public forum to solicit feedback on statewide property tax issues.

Mr. Walsh asked that Ms. Griffin be sure that all members of the Hanover and Dresden School Boards as well as the delegation receive a notice of the forum.

9. SELECTMEN'S REPORTS.

Ms. Connolly

Ms. Connolly reported that the School Board appeared before the Planning Board recently; there was a good discussion about their current plans for building the middle school and revisions on the property. She noted that there were a lot of valuable points made and that the Planning Board asked excellent questions. In addition, the Planning Board approved the addition for C & A Pizza.

Ms. Connolly added that the Planning Board continues to discuss the Master Plan. She indicated that there is also a committee proposed called the Zoning Amendment Committee which will review zoning amendments which are proposed. The amendment will then go on to the Town staff, back through the Committee and to the full Planning Board.

Ms. Connolly noted that students as well as adults will be arriving from Nihonmatsu on Friday, July 28th. She added that the Town is anxious to see them again and to host them for the weekend.

Mr. Baschnagel

Mr. Baschnagel reported that he had been traveling on business last week and had not attended the Planning Board meeting nor the Conservation Commission meeting. He does know, however, that the Conservation Commission is right on the edge of having an open space report due out to be passed around for comment. He added that there is a meeting set for Tuesday, July 25th for the combined PTB/Parking group to get serious about accepting funds for rental parking.

Mr. Walsh

Mr. Walsh stated that there is a meeting in August relative to Home Rule, and he thinks that it is important to identify a liaison person in this regard. The Constitutional question will be on the November ballot.

Mr. Walsh reported that the Hanover Finance Committee met recently to discuss its role relative to the schools and the school bond issue and developed a set of questions which will be passed on to the superintendent.

Mr. Walsh stated that he had the pleasure of receiving a \$200,000 check from the Hanover Improvement Society on behalf of the Town Parking Fund. When the plans for the parking facility were being developed, the Hanover Improvement Society agreed to fund this amount of money to make the parking facility's facade much more attractive than the present bare faced concrete that is currently seen. It will be bricked in to fit with the

rest of the structure and the Town, and he thanked the Improvement Society for their check.

Mr. Walsh also reported that there was a meeting of a working group of representatives of the Howe Library Trustees, the Hanover Parks and Rec Board, and the Senior Citizens Advisory Committee recently to start comparing needs of each of the groups and to get up to speed on each others' agendas. He feels that the meeting went well, and the group decided to meet again on August 21st.

10. OTHER BUSINESS.

There was no other business to come before the Board.

11. ADJOURNMENT.

Ms. Connolly MADE THE MOTION to adjourn the meeting. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

SUMMARY

- 1. Ms. Connolly MADE THE MOTION to set a public hearing for August 21, 2000 to vote to expend funds to be reimbursed by Simpson Development Corporation for reconstruction of Ladd Rd. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR AUGUST 21, 2000 TO VOTE TO EXPEND FUNDS TO BE REIMBURSED BY SIMPSON DEVELOPMENT CORPORATION FOR RECONSTRUCTION OF LADD RD.**
- 2. Mr. Baschnagel MADE THE MOTION that the Board of Selectmen vote to recommend the purchase of security equipment for the parking structure. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO RECOMMEND THE PURCHASE OF SECURITY EQUIPMENT FOR THE PARKING STRUCTURE.**
- 3. Ms. Connolly MADE THE MOTION that the Board of Selectmen deny the request by Friends of the Hopkins Center to install a banner on Main Street. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO DENY THE REQUEST BY THE FRIENDS OF THE HOPKINS CENTER TO INSTALL A BANNER ON MAIN STREET.**
- 4. Ms. Connolly MADE THE MOTION to appoint Constance Carr and Helene Rothermund to the Senior Citizens Steering Committee. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT CONSTANCE CARR AND HELENE ROTHERMUND TO THE SENIOR CITIZENS STEERING COMMITTEE.**
- 5. Mr. Baschnagel MADE THE MOTION to approve the following appointments to the Conservation Commission: Anne Morris to a full seat expiring in 2002; Douglas McIlroy and Ed Chamberlin to full seats expiring in 2003; and Kim Perez as an alternate. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen**

VOTED UNANIMOUSLY TO APPROVE THE FOLLOWING APPOINTMENTS TO THE CONSERVATION COMMISSION: ANNE MORRIS TO A FULL SEAT EXPIRING IN 2002; DOUGLAS MCILROY AND ED CHAMBERLIN TO FULL SEATS EXPIRING IN 2003; AND KIM PEREZ AS AN ALTERNATE.

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The meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Brian Walsh, Chairman

These minutes were taken and transcribed by Nancy Richards.