

FINAL

BOARD OF SELECTMEN'S MEETING

June 5, 2000

7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by the Chairman, Brian Walsh. Present were: Brian Walsh, Chairman; Marilyn Black, Vice Chairman; Katherine S. Connolly; Judson Pierson; Bill Baschnagel; Julia Griffin, Town Manager; and members of the public.

Mr. Walsh announced that this meeting was being taped by CATV 6 and that hearing enhancement equipment was available for anyone who wished to use it.

1. PUBLIC COMMENT.

Ms. Black thanked all of the Town employees who participated in the recent Relay for Life, and noted that the team did very well.

Mr. Walsh officially welcomed Jay Pierson to the Selectboard.

2. PUBLIC HEARING TO CONSIDER THE PROPOSED RATES AND FEES SCHEDULE FOR FY 2000-2001.

Mr. Walsh suggested that the Board proceed through the proposed Rates and Fees Schedule section by section.

The first section to be discussed was that of the Community Counselor. Ms. Griffin indicated that the intention was to add a new fee to the court diversion program. She explained that for a first offense for people in two age categories, 12 to 15 and 16 to 20, for violations that are typically alcohol related, the offender can choose diversion as opposed to have it appear on their criminal record. She added that most high school and college age students choose diversion. Ms. Griffin continued to say that the difficulty that Dena Romero has had is in trying to customize diversion for busy teens and young adults. Her feeling is that they should be allowed to reschedule once, but after that a \$75 fee should be charged for rescheduling.

Ms. Black stated that she does not understand why they are being allowed to reschedule once, and added that she thinks the program should be firm in expecting them to attend when they are scheduled. Ms. Griffin stated that Ms. Romero has been fairly adamant about the fact that she is recommending a penalty, and she feels that the Board should defer to her judgment.

Mr. Baschnagel stated that he feels one chance is certainly more than sufficient.

Mr. Walsh suggested that the Board approve the institution of this fee, and direct the Town Manager to get the message to Ms. Romero that it was "two strikes and you are out".

Regarding the Fire Department, Ms. Griffin stated that there are three changes recommended in this section as opposed to Fire and Ambulance.

The first change recommended is an increase in private hydrants; this will increase substantially from \$620 a year to \$866 a year; this is simply passing along the increase in water rates approved by the PUC.

Ms. Griffin noted that the second recommendation is an increase to \$250 for re-scheduling of fire alarm or sprinkler system acceptance tests if the contractor or owner is not ready for the test. This happened often enough last year that the Fire Department has requested this increase to \$250 this year.

Mr. Griffin stated that the third recommendation comes as a result of internal discussions with the staff in Planning and Zoning, and is to implement a plan review and inspection services fee for new construction. This would impact commercial and institutional construction for plan review. The fee would be 50 cents per \$1,000 of valuation, and is very small in comparison to building permits. Ms. Griffin explained that the bar has been raised by the quality of the building inspections from the Planning and Zoning Department. She added that the revenue from this fee would be used to fund a Fire Prevention Inspection position in the Fire Department, and that there is a direct link of establishing the fee and establishing the position which was eliminated in 1991 from the Fire Department. Ms. Griffin stated that this position is not budgeted in the Fire Department budget.

On the first two requests for the Fire Department, that of the fee for the private hydrant charge and the false alarm charge, the Board was in consensus.

Mr. Walsh asked for public comment regarding the 50 cents per \$1,000 of valuation plan review and inspection services fee. Gordon DeWitt stated that the College's problem with this fee is that although it does not object to the idea and fee to some extent, and that putting the position back into the Fire Department is probably a good idea. He added that this is an instance that calls to the table the question of fairness. Mr. DeWitt commented that taking into consideration the building permit fees which were raised last year and the fees that are suggested now, the College believes in some cases, and this may be one of them, the revenue generated may be more than is necessary to perform the services they cover.

Chief Bradley stated that the proposal of 50 cents per thousand dollars of valuation would not, in his estimation, totally fund the proposed position. He added that the position has been tested against the Classification and Compensation study and it appears it will come in at a Grade 17. The top salary of that grade is \$56,000, which does not include benefits.

Chief Bradley also commented that it is his belief that the building fees should not necessarily totally fund the proposed position because it is a position where the individual would not be dedicated solely to plan review and inspection services. There is a lot more to the position of Fire

Prevention officer than just plan review and acceptance tests. The person filling that position would also be coordinating the entire inspection program, which Chief Bradley noted is now sadly lacking, as well as a host of things that are not being done now that should be. He thanked the Board for the opportunity to bring this matter to their attention, and stated that he looked forward to discussing it further.

Reed Bergwall of Dartmouth College referred to the issue of caps on fees. With regard to review of projects and plans, he stated that he feels there is not always a great difference between a \$10 million project and a \$20 million project. From preliminary discussions about the Fire Prevention Officer's position, he noted that the College supports it but would like to see more definition of the role and responsibilities. He stated that it appears as if the position would also involve educational aspects in Town and he would not think that the building permit fee should fund it.

Jonathan Edwards, Director of Planning and Zoning, spoke in favor of the direction the proposal was taking. He noted that his department works closely with the Fire Department and is aware of how much is involved in this extremely important field. He asked the Board for their full consideration of the merits of this proposal.

Ms. Black stressed that the Board just barely finished the budget less than three months ago without hearing anything about a Fire Prevention Officer, a new position, or funding. She noted that there are needs in every department in Town for more employees, but the question is how did this come about so fast, why was it not part of the budget process, and whether the position is needed or not. Ms. Black stated that she would like the request to go through the proper channels through the budget process, and that it would be possible to wait another year and to it right. She indicated that the Town has just voted for a budget, and this position was not in it; in fairness to the voters, she feels that they should have had information about the position.

Ms. Griffin explained that discussions had started internally last fall with both the Fire Department and Planning and Zoning. She stated that she is not comfortable from her perspective as Town Manager with recommending to the Board that they fund a position unless she has a legitimate funding source. The rationale for her recommending discussion of this position in which the order the Board is now taking it, which is fee discussion prior to addition of position in the operating budget, is that it was recognized that in order to legitimately establish and fund the position, it would be necessary to first establish a revenue source. The decision was made to start discussion about the value of adding the position in the context of a methodology for funding it, and certainly as part of the budget discussions next February to come to the Board to talk about adding the position. Ms. Griffin stated that they are not recommending adding the position July 1 because there is not sufficient money in the budget to fund it. It will be necessary to begin to generate revenue to fund the position; the type of work that would be covered by the position is being provided in part by Captain Frankenfield and some of it is not being attended to at all.

Ms. Griffin indicated that her intention was to initiate discussion about the position by talking about the revenue source first. Typically, she would bring a job description, attached to a pay grade, to the Board to approve. She also wished to emphasize that \$56,000 is the top of the scale; they are not talking about filling the position at \$56,000 as that is the very last step in the pay scale. The intention would be to figure out a way to fund the position within budget constraints, but the first thing to do is to talk to the Board about the merits of adding the position in the context of assessing a fee for the services provided to the development community.

Ms. Connolly stated that she was as surprised as anyone by a proposal for this position because she was around when it was eliminated. One problem she has is that the Board has recently constituted the Planning and Zoning office covering every possible function that is needed, and to her this new position results in double dipping. She cannot believe that there is no facility in Planning and Zoning to cover all of the plans and review that is necessary. She stated that she would like to consider it very carefully in light of the Fire Department, rather than the proposed function.

Ms. Connolly noted that the expertise for approving and looking at plans for fire prevention or design of buildings is in the hands of the Planning and Zoning office, not in the Fire Department. Ms. Griffin commented that she does not think that the Fire Department would agree with that statement; that is why they have been so involved in the discussion of the value of this position. She wondered if it would be helpful for the Board for her to differentiate in writing why they do not believe the building inspector has the code expertise necessary to fulfill the fire prevention function in the way it is envisioned. She feels there are some very significant differences between what a building inspector can do and what a Fire Prevention Officer can do in a different type of plan review.

Mr. Pierson asked how the work was handled currently, and whether it meets current needs. Chief Bradley explained that the process now is that plans get reviewed as time allows by part-time personnel. He stated that he has one in-house person and one person on the outside that he contracts with on an hourly basis to perform the necessary work. This is the method used unless there is a situation where it is time to inspect a sprinkler system or there is a crisis that comes up that needs to be dealt with; in that instance, they try to fit the work into the working schedule. Chief Bradley pointed out that this does not lead to good consistency and is very sporadic, but they do the best they can with what they have. With what is on the horizon and what is going on currently, he feels that it is time to address the situation. He pointed out that using the same current system without a new officer, the fees that will be able to be generated will be quite small.

Ms. Griffin explained that the fee is actually generated based on building value. She noted that currently the fire prevention responsibility is staffed by a small line item in the Fire Fund budget to pay for outside consulting assistance in the event a really significant set of plans is received where professional expertise and plan review is needed. In that case, the developer is billed by the Town for the cost incurred in bringing in outside professionals to review the plans.

Mr. Pierson asked if the fee proposed would help to offset that external cost. Ms. Griffin answered that there is only a few thousand dollars budgeted in the Fire Department for review of large plans. What tends to happen now is that those types of plans just do not get the kind of review that would be the case in some communities that provide a fire prevention function.

Mr. Baschnagel stated that he had worked a little with Chief Bradley on some of the code issues. He noted that he liked the idea of creating a position for someone who was trained in fire safety, and added that this would include a different set of rules and regulations separate from the building system, and part of that is how the industry is set up. There are life safety codes and fire prevention on one side, and building on the other. Mr. Baschnagel noted that he shares the concerns of Ms. Black and Ms. Connolly in how to structure this and lay it out, but conceptually he likes the idea.

Ms. Black asked how many people in the Fire Department were trained to review plans. Chief Bradley answered that there is one person in the Fire Department trained to review plans. Ms. Black asked if this were something that could be concentrated on in training this year to get one trained person per shift. Chief Bradley explained that based on what he has for education dollars in his budget, to send an individual to a three-day life safety code seminar, which only covers the first seven out of thirty-two chapters, would cost the Department about \$1,500 per person; he added that what he has available for training dollars could not train very many people. Ms. Black commented that it would at least be a start. Chief Bradley agreed, but added that one thing to consider when doing that would be that you would be attempting to train a certain number of individuals to a certain level of expertise. Ms. Black pointed out that this is currently done with EMTs and others. Chief Bradley noted that in this particular case and area of concentration there are seven chapters of one code out of numerous volumes. It is a specialty, and he does not see where it would be cost effective to do that when someone can be hired that potentially already has those skills.

Mr. Walsh stated that his sense is that the consensus of the Board is that adding a new position and funding it by a set of fees is more appropriately a budget discussion as part of the budget process in the Town as a whole.

Regarding Fire and Ambulance, Ms. Griffin stated that there are a number of increases recommended. This was done in part based on a survey of some of the surrounding communities that provide ambulance service, as well as Medicare allowable charges for various services provided. Based on both of these items of information, Captain Broderick recommended to the Fire Chief that the Board consider the following adjustments to the Fire and Ambulance fees.

The first two categories as shown on the schedule are the per capita charge for the towns of Lyme and Norwich which the Board heard about when it considered the Fire Department budget. This is the charge

assessed each of the two communities for which EMS service is provided outside of Hanover, and it is per resident. Ms. Griffin stated that it is recommended to increase this fee from \$11.67 to \$11.90; she feels that it is important, rather than raise the fees significantly every few years, to raise them by the cost of living adjustment that is granted to the staff on an annual basis. This is in recognition that the Town is paying more in salary costs every year and should look to recoup that additional expense from the communities that it serves. She noted that she had conversations with both Lyme and Norwich about this in the November/December time frame.

Ms. Griffin continued to note that an increase of \$10 is being recommended in the basic live support resident fee from \$180 to \$190, plus 8 cents per mile. For nonresidents, basic life support is increased from \$200 to \$215; resident advanced life support from \$225 to \$240, and nonresident advanced life support from \$265 to \$275. Other fees that are proposed to be increased include an oxygen charge from \$40 to \$45, defibrillator from \$50 to \$70, esophageal obturator airway from \$60 to \$70, cardiac monitoring from \$40 to \$90, IV drug administration from \$50 to \$75, and special event standby from \$85 per hour to \$90 per hour.

Ms. Black asked if all of the above increases fall within the Medicare benefits, or whether someone would have to pay over and above what their insurance would pay. Chief Bradley answered that they do not accept assignments; if they were to accept assignments, that would mean that the Department would get reimbursed for what the current Medicare rate is, and would not be able to bill a third party or the patient for the difference. Chief Bradley stated that the Medicare rate is somewhat lower than the rates they are proposing.

Ms. Black stated that her concern is that an older senior citizen who had to go by ambulance to the hospital would not be billed for the difference in the charges from what Medicare would cover. Chief Bradley explained that there is a certain amount of money that gets written off on an annual basis. Ms. Black asked if the Medicare reimbursement would be accepted and the difference written off. Chief Bradley answered that if there is a reason to write it off, they will. However, as a general practice they do not write off the difference between the charges and the Medicare reimbursement.

Ms. Black pointed out that it is possible to price the Department out of business. Ms. Griffin noted that they have tried to be conscious of the market, and in particular the Upper Valley Ambulance Service which is the other large provider in the region, in addition to whatever the Town's own revenue generating needs are in recommending fee increases to the Selectmen. Chief Bradley added that he does not see the Department as being on the verge of pricing itself out of business. Ms. Black commented that she just does not want to have a lot of elderly people on fixed incomes stuck with huge bills. Mr. Walsh asked if Ms. Black believed the rate changes proposed would cause that, and Ms. Black answered that she would think that it could. Ms. Connolly pointed out that the proposed rates do seem to be in line with the other towns sampled.

Mr. Walsh pointed out that his sense is that the Board will pass the rates as recommended.

Ms. Griffin indicated that there were fairly insignificant increases recommended under General Administration. Recommendations include charging property owners the same \$1.00 fee for appraisal cards as other individuals; reducing the price of a copy of the voter checklist from \$35 to \$25; implementing a charge of 35 cents per page for copies of mailing labels rather than a blanket charge of \$35; formalizing the charge of \$3, which apparently has been charged for years, for town and urban maps; a daily vendor permit at a charge of \$15 and a six months vendor permit increased from \$900 to \$1,500; and a fee of \$12 for vital statistics, which is the charge set by the State.

Ms. Black questioned reducing the checklist fee from \$35 to \$25. Ms. Griffin explained that this was Sally Johnson's recommendation. Based on the typical checklist length and copying cost, the \$35 was more than it actually cost to copy the checklist. Mr. Gilbar added that Ms. Johnson also surveyed some of the surrounding communities regarding their cost for this service. Ms. Griffin stated that the law stipulates that a fee charged cannot be over and above the cost to provide that service to the citizens.

Ms. Griffin noted that the only recommendation in the Highway Department fee area was raising the driveway permit from \$30 to \$50 to reflect the actual amount of staff time involved in reviewing requests for driveway permits. Ms. Connolly pointed out that it also involves going through the Zoning Office to be sure there is no violation there as well.

There were no changes recommended in any of the Howe Library fines and fees.

Regarding Planning and Zoning, Ms. Griffin noted that there are no changes recommended to building permit related fees in the coming year. The area chosen to focus on effective July 1, and which was discussed with the Board at the time it deliberated on the budget, was in the area of Planning and Zoning related fees. These recommendations included an all purpose increase for special exceptions, variances and appeals of administrative decisions from \$100 to \$150; and two new categories of zoning related hearings -- an equitable waiver request for \$150, a hearing under RSA674:41 for \$150, and a \$50 fee for request for rehearing.

Ms. Connolly stated that she feels there should not be a \$50 request for a rehearing because a rehearing is an admission by the Zoning Board that they may have made a mistake. She sees no reason why the taxpayers should pay for a mistake made by a Board.

Ms. Griffin explained that staff recommended eliminating all of the miscellaneous categories of Planning Board related fees and instead implement a more straightforward set of charges. These recommendations included a base fee of \$500 for site plan review plus an additional fee based on the full estimated cost of construction. This recognizes the issues that projects with larger value tend to have more complex plans that require more time to review and consider. Added to that base fee

would be an additional amount based on the value of the building -- from zero to \$500,000 of construction value it would be \$5 per \$10,000 of value; from \$2.51 million to \$5 million it would be \$4 per \$10,000 of value; \$5.01 million to \$10 million, \$3 per \$10,000; \$10.01 million to \$15 million, \$2 per \$10,000; from \$15.01 million to \$20 million, \$1 per \$10,000 and over \$20 million, zero additional incremental increase per \$10,000 of value. She noted that Jonathan Edwards had recommended these fees to the Board back in February based on research that he did looking at surrounding communities. Ms. Griffin indicated that a \$200 site plan modification fee is recommended, an increase in minor lot line adjustments fee from \$75 to \$100, and boundary agreements not including the cost of notifying abutters would increase from \$75 to \$100.

Regarding the proposed fee for a rehearing, Shawn Donovan stated that sometimes applicants will come back to the Zoning Board because they have what they call new information that they want the Board to consider. It is another way of persuasively debating the merits of the case, and is not quite as simple as Ms. Connolly said that the Board may have violated the applicant's rights. Ms. Connolly commented that if the Board accepts it, it is indeed an admission that there is something either missing or deficient in the original Board decision. Mr. Donovan agreed that this could possibly be the case, but it could also be some sort of change in the proposal, some new information or a new twist to the case. He would say that the fee is appropriate.

Mr. Baschnagel asked for an explanation of an equitable waiver and a hearing under RSA 674:41. Mr. Edwards explained that both the equitable waiver and RSA 674:41 are new aspects of State law. Equitable waiver says that there has been an error of zoning nonconformance found with an individual's property, but the Board accepts it was not by any active fault or intent of the property owner; therefore, the Board can grant a waiver which says that this nonconformity can continue, and they can put conditions on it to make sure it does not have detrimental effects on other properties. Mr. Edwards noted that RSA674:41 would be appropriate in the case of the Sands of Time Road in Canaan and Cove Road in Hanover where building permits are sought on a road which is not a public street. Mr. Edwards added that research had been done to see what it would cost to process such applications to make sure they were legally sufficient and complete in terms of content, plus providing the ZBA with background research information that is required. Mr. Baschnagel pointed out that there are two parties involved in each of these issues with costs to be borne by both parties, and he wondered why only one party should bear the cost. Mr. Edwards commented that it could be possible if a rehearing or equitable waiver is not granted that the fee would be returned to the property owner.

Mr. Baschnagel commented that he is conscious of the fact that these small fees start to add up for an applicant in frequently very minor situations. He stated that he could not argue that it does not take staff time to support all of these activities, and he would be inclined to go along with them as proposed.

Mr. Pierson and Ms. Connolly discussed the idea of whether a fee could be charged for a request for rehearing based on the circumstances of each case. Mr. Edwards explained that he could see getting into a lot of disputes in the Planning and Zoning office as to whether something represented new information. It would be his suggestion that if a rehearing is granted and if the case is decided differently on the strength of that rehearing, then the fee would be refunded.

Ms. Black stated that she is becoming increasingly concerned that doing business in Hanover is becoming more and more expensive. She wondered if the fees could be at much lower rates in order to get some affordable housing in Town. She wondered if fees could be waived if a percentage of houses in a subdivision stayed at an affordable level. Ms. Griffin noted that the Planning and Zoning staff have talked about this issue preliminarily in terms of what kinds of incentives a community can offer to develop affordable housing units as a component of a subdivision.

Gordon DeWitt stated that he thinks Ms. Black's idea is great and agrees with some kind of enticement for developers to build cost effective housing. He feels that the Greensboro Road area has a lot of potential in this regard. Mr. DeWitt called the Board's attention to his letter of May 25th, and urged the Selectmen to consider seriously the points made in that letter. He would hope that this year or soon thereafter the fees that people now pay for building permits for larger projects could be adjusted downward now that the Town is about to adopt increased fees. Another point is that he believes the Selectmen should consider the general taxpayer sharing in the cost of some of the planning function of the Planning and Zoning Office as general planning work undertaken by that office benefits all Hanover taxpayers.

Mr. Walsh asked Mr. DeWitt if he felt the fees proposed were out of line. Mr. DeWitt answered that it is hard to know what the right fee is. In the case of site plan review, he feels that the fee is certainly too high, and in the case of the subdivision fee, it may be on the low side.

Ms. Griffin stated that she had asked Mr. Edwards to track the proposed fee increase as compared with current fees to determine how much additional revenue would be projected to be raised, and what that is as a percentage of the total cost to run the Department. These are the kinds of numbers she thinks the Board needs to be mindful of when deliberating the issues that have been raised; for example, is there some portion of the cost of running a department that should be a general tax subsidy as opposed to revenue generated by fees assessed to individuals who are participating in that process. She feels that this is an area that the Board can look at next year to see if there is some rational basis for determining what portion of Planning and Zoning fees should be borne by the general taxpayer as opposed to the applicant.

Mr. Walsh recalled from Mr. Edwards' memo that roughly 2/3 to 3/4 the cost of running the Department was paid for by fees, and roughly 1/3 to 1/4 was paid for out of the general taxes. He noted that this seems like a fair balance to him.

Mr. Donovan pointed out that in doing research three years ago, it was found that the town of Hanover was very low in what it charged for building permits. With the proposed incase, Hanover is still below other similar towns in this regard.

Mr. Baschnagel encouraged the administration to use a common set of units for all of the fees for easier comparison.

Regarding Police, Ms. Griffin noted that recommendations include increasing the cost of special services, based on cost of living adjustment and salaries, from \$27 per hour to \$28 per hour plus a 35% administration fee. For the first time, a fee is being proposed for fingerprinting for nonresidents. In the alarm category, Ms. Griffin explained that in the early 1990's the Town discontinued providing direct alarm monitoring. Currently alarms are monitored by a private alarm company. This was due to the fact that the Department did not want to compete with the private sector, and that it would take a large reinvestment in technology in the dispatch center to allow the Department to continue to monitor private alarms. The Town at that point did not want to spend the extra money, and the revenue received would not have paid for the cost to improve the technology. Ms. Griffin added that as part of modernizing the dispatch center in recent years, the technology is now available that would allow the Department to do direct alarm monitoring. A conscious decision has been made to charge higher rates than the private alarm companies. A prorated monthly monitoring fee of \$33 a month or \$400 per year is being recommended which would indicate to the private alarm companies that the Town is not interested in competing with them, but would like to provide the service because there are a number of Hanover residents who would like to be monitored locally. It makes them feel safer and it is easier for the Department to monitor those alarms directly rather than having to deal with alarm companies.

Mr. Walsh recalled that in 1991 or 1992, the major issue then on the table regarding this issue was liability. Ms. Griffin answered that the state of liability has really changed since that time. She noted that the liability the Town has with respect to regular police services is no more or less than the liability it has for monitoring alarms.

Mr. Walsh asked for an explanation of residential police service. Ms. Griffin answered that this is when a person's alarm goes off and the police go out to check on them; she added that the first three alarms are OK, but there is a fee after the third.

Regarding dogs, Ms. Griffin explained that the recommendations made are simply updating the Town's schedule to match State law. In the past, a citation was simply issued for wayward dogs, but State law now indicates that there are three categories of wayward dogs. The three categories are nuisance dog at \$25; menace dog at \$50 and vicious dog at \$100. This is simply putting into writing what state law allows a municipality to charge for certain categories of dogs.

Regarding parking, Ms. Griffin noted that Sgt. O'Neill, in response to the Board's questions, provided Selectmen with a significant amount of

additional information on everything from how many leased parking spaces are in a particular location to a recommendation for Option A and B for raising parking related rates.

Mr. Walsh asked if Ms. Griffin recommended one of the two options presented. Ms. Griffin answered that the parking staff's preference was for Option B simply from a change making perspective. She pointed out that Plan B involves higher increases.

Ms. Connolly asked why the third ticket on overtime meter feeding was eliminated. Sgt. O'Neill answered that it has been very difficult for his department to track.

Ms. Black noted that the minutes of May 15th state that the Selectmen voted unanimously that the Board be presented with a rate and fee schedule reflecting increases in all fines and violations of the Parking Ordinance by 50 percent. Ms. Griffin explained that Plan A shows a 50% increase in the categories referenced, plus it reflects specific recommendations of the Parking Structure Task Force. Sgt. O'Neill added that the 50% increase resulted in a lot of cents, so they decided to round it up to the nearest dollar. Ms. Griffin noted that Plan A from a "making change" standpoint was logistically impractical.

Ms. Black pointed out that revenue collected with the proposed fees will go up to \$377,000 while it was at \$221,000 this year; she commented that once again she feels it is getting more expensive to live in Hanover. Mr. Baschnagel noted that one of the things these increased fees are structured to do is to pay for the parking garage. He feels that the fines will start to fall off as people start to use the facility, which is exactly what they want. Ms. Connolly stated that it is also documented that approximately 50% of the patrons in the downtown business district are from elsewhere.

With regard to the fee for an expired meter, it was the Board's consensus to have a \$10.00 ticket.

Mr. Walsh asked for public comment.

Ann Davis from Orford stated that she spends a great deal of time in Hanover, and wonders why businesses are complaining of diminished patrons when there is so much outside of Hanover, and most of the meter feeders are the people who work in Hanover, not people like herself who drive around three times and say they will go someplace else. It seems to her that it is being made so difficult to park in Hanover for any length of time by raising the fees and fines that it is scaring people away.

Mr. Walsh noted that much has been done over the past five years relative to the parking facility, moving employees to park in the Thompson Lot and offering free shuttle service, basically to open up spaces so that people who come to Town to shop on a short-term basis can, in fact, find convenient parking spaces. Given that 282 spaces will open up next month, it is hoped that this will make a big difference. He explained that half of those spaces will be lease spaces so that people who are employees will be

parking not on the street feeding meters, but in the parking garage. The fee structure is such that the first half hour is free. The schedule is then gradually increased. There has been an attempt to take the limited physical capabilities available in Town, and there has been very hard work done to make Hanover more parker friendly for employees, shoppers, shopkeepers and people who have business downtown. Mr. Walsh feels that in his five years on the Board good progress has been made, and the Town will feel the results of that especially this fall when the new facility opens up. He added that the parking structure is intended to reinforce that people who take up spaces on the street when they could be somewhere else so that shoppers cannot park on the street would face a fine that is economically real. He added that work has been done to try to make the fine structure reinforce the fee structure in such a way that people park so there is convenient space available for shoppers in downtown Hanover.

Ms. Griffin stated that recommendations for leased parking spaces are \$45 per month for peripheral spaces, business district spaces at a charge of \$75 a month, and in the parking facility itself \$125 a month for a dedicated space on level 2, \$100 for a space on Level 3, and \$85 for a space on Level 4. The recommendation of the Parking Facilities Task Force was to allocate approximately 35% of the parking garage to leased spaces and 65% to the daily parker.

Ms. Connolly commented that she feels all of the base prices for leased spaces should be elevated as they have not been changed in years.

Mr. Baschnagel pointed out that they first have to sell some of the leased spaces which will help gauge demand; once demand is gauged, they will be in a much more intelligent position to know what the traffic will bear and what the demand is. He noted that part of the thrust of the Task Force was to come up with the best guess at the beginning to start the process, recognizing that changes may need to be made based on feedback from actual parkers. Ms. Connolly stated that she had been referring to leased spaces outside of the facility. Mr. Baschnagel emphasized that his point is that the system has to be looked at as a whole.

Ms. Griffin stated that Sgt. O'Neill had provided information showing that private parking spaces are being leased from \$75 to \$125, depending on location, with the more expensive spaces being in somewhat more controlled settings. The Parking Structure Task Force felt that the surface spaces outside of the garage should still be a little less expensive than spaces in the garage which are under cover. The least expensive space on the lower level of the facility is \$85 a month.

Mr. Walsh requested that next year the Board review the parking fee and rate structure at the same time as it reviews amendments to the Parking Ordinance to make the process less complicated.

With relation to sewer charges, Ms. Griffin brought the Board's attention to a recommendation for a recapture fee. This is a connection charge in the amount of \$200 for a first-time connection, plus \$188, which is reflective of the plant capacity that someone would be buying into that has been provided to rate payers. It is felt that there needs to be a way for

a new connector to be assessed some portion of the cost to have brought the plant to the point where it is now enabling new customers to connect.

Hearing no further public comment on the rate and fee schedule, Mr. Walsh closed the public hearing.

Mr. Walsh MADE THE MOTION that the Board of Selectmen approve the Rate and Fee Schedule as presented with the following changes: 1) In the Fire section, plan review and inspection services for new construction shall be deleted; 2) that the rehearing fee under the Zoning Board section be refunded if the Board reverses itself; and 3) that under Police and Parking, Plan B shall be implemented and the leased spaces priced at \$45 for peripheral spaces, \$75 for CBD surface spaces, \$125 for spaces in Level 2 in the parking garage, \$100 for Level 3, and \$85 for Level 4. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE RATE AND FEE SCHEDULE AS PRESENTED WITH THE FOLLOWING CHANGES: 1) IN THE FIRE SECTION, PLAN REVIEW AND INSPECTION SERVICES FOR NEW CONSTRUCTION SHALL BE DELETED; 2) THAT THE REHEARING FEE UNDER THE ZONING BOARD SECTION BE REFUNDED IF THE BOARD REVERSES ITSELF; AND 3) THAT UNDER POLICE AND PARKING, PLAN B SHALL BE IMPLEMENTED AND THE LEASED SPACES PRICED AT \$45 FOR PERIPHERAL SPACES, \$75 FOR CBD SURFACE SPACES, \$125 FOR SPACES IN LEVEL 2 IN THE PARKING GARAGE, \$100 FOR LEVEL 3, AND \$85 FOR LEVEL 4.

3. **RECOMMENDATION TO SET A PUBLIC HEARING ON JUNE 19, 2000 TO CONSIDER AMENDMENTS TO THE PARKING ORDINANCE.**

Ms. Black MADE THE MOTION to set a public hearing on June 19, 2000 to consider amendments to the Parking Ordinance. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON JUNE 19, 2000 TO CONSIDER AMENDMENTS TO THE PARKING ORDINANCE.

4. **RECOMMENDATION TO APPROVE LEASE-PURCHASE AGREEMENTS FOR POLICE SOFTWARE AND PLANNING AND ZONING COPIER.**

Mr. Pierson MADE THE MOTION to approve the lease-purchase agreements for police software and Planning and Zoning copier. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE LEASE-PURCHASE AGREEMENTS FOR POLICE SOFTWARE AND PLANNING AND ZONING COPIER.

5. **DISCUSSION OF PROPOSED FLORAL/ARBOR PARK.**

Fern Myers was present at the meeting go discuss her proposal for a floral/arbor park.

Ms. Black stated that it looked like a great idea; the problem is that there is no land owned by Hanover for such a park.

Ms. Myers indicated that the proposal has been discussed with several members of the community and organizations including the Hanover Garden

Club and the Parks and Recreation Department. She added that the Hanover Improvement Society seems extremely interested in the idea. She pointed out various areas in Town that could be worked with and improved. She pointed out that since she has been in Hanover there have been very many negative impacts with increased building, and she feels it is very important now to take control over whatever open space is left.

Ms. Myers pointed out that she feels a Town as sophisticated and world class as Hanover should have a floral park. It would be a beautiful showplace to bring visitors to from around the world and could be a place to hold events, functions, or for a photographer or artist to come and be inspired. She stated that in the last two weeks they have raised close to \$30,000 in pledges and eight or ten other people who have said they would donate. She noted that she is taking the initiative in this matter in honor of her parents who have done so much for the community. Ms. Myers noted that her mother is not well at this point, and it is giving her great pleasure to know that something positive might be happening with the creation of this park.

Ms. Myers discussed a location on Route 10 that leads into the trails from Storrs Pond and onto the Ray School. She has looked over the conservation easement for this property and it seems to be the best of all possible locations. Ideas for the area could include an amphitheater, a child's garden of verses and other various gardens. She would propose that the Town move forward in some direction, possibly forming a committee to continue further study about such a park and to make sure it is located in the very best location possible. She feels that the Hanover Improvement Society would also commit to some funding, and that the capital could be invested now to begin earning interest. She suggested that the park could be self-sustaining by locating a tea house on it or a gift shop.

Ms. Myers also indicated that there has been some discussion between the Improvement Society and the Howe Library building project that this might be an ideal spot for a memorial garden that could connect onto the school.

Mr. Baschnagel noted that the real question is to locate a piece of land, and the second question deals with financing. His only concern with the Lyme Road site is that the only way to get there is by driving. He suggested an alternative location of behind the school where the ropes course is currently located.

Ms. Myers stated that the easement on the property she suggested says that the grantor must plant trees if the grantee decides that something across the street is offensive and destroys the beauty and serenity of that field. She noted that it seems like the traffic from Lyme that comes down to the northeast side of that field is offensive, and wondered if planting of trees for screening purposes was something that the Town could do to protect that spot.

Ms. Griffin explained that this is probably something that Ms. Myers would want to factor into a park plan. She pointed out that Hanover is an active Tree City, and that William Desch had just focused on Route 120 just beyond Greensboro Road this spring in that regard, but there was no

reason why the Town could not earmark another location such as the one suggested by Ms. Myers for future tree plantings. She feels that this should come, however, in conjunction with a more formal park plan so that those trees could be incorporated with whatever else might be contemplated for the area descending down into the forested section of the property. She feels that Ms. Myers should go to the Improvement Society Board first to talk with them in more detail about what would be desired, and ultimately the Selectmen could ask to appoint a couple of individuals from the community to represent the Town on a working committee to take the idea forward.

Ms. Myers asked if the Board felt this was a positive concept which should go forward. The Board was unanimous in its enthusiasm for the project.

Ms. Myers commented that it seems to her that at some point the maintenance of the park should be budgeted in the Town's budget. Ms. Black explained that nothing can happen until the 2001/2002 budget. There is no money in the budget that starts July 1 for any of this work, but if the land is available and the Hanover Improvement Society is willing to deed it, it would be possible to have a plan in place to come to next year's budget.

Mr. Baschnagel referred to Highland Park in Rochester where he grew up. He noted that he had enjoyed the park, but wished the City had nothing to do with paying for it. The reason for that is because a City has many demands on their budget, and the budget goes up and down depending on a lot of things that would be totally independent of the park. He noted that the park in Rochester has suffered from this uneven support of the city. He feels there is a lot of merit, particularly for an activity such as this, in trying to establish a more consistent form of funding.

Shawn Donovan pointed out that one of the recommendations coming from the Open Space Priorities Committee is that there be in-town parks and that this be part of the strategy for funding conservation.

Mr. Walsh stated that there is a general sense of support from the Board, and that he would personally like to see something happening in Town to honor Ms. Myers' mother and father for all they have done for the Town over the years.

6. DISCUSSION OF PROPOSED SLADE BROOK FOOTBRIDGE ON OLD SPENCER ROAD.

Ms. Griffin noted that the Board had a long discussion back in January regarding the proposed footbridge on Slade Brook on Old Spencer Road. At that meeting, abutters had concerns that both blow down might be removed that could make Old Spencer Road open to various kinds of 4-wheel drive traffic, and also had concerns with the bridge itself. She noted that Hugh Mellert had met out in the field with abutters and Peter Kulbacki; Mr. Kulbacki has worked on design criteria with Mr. Mellert. Ms. Griffin noted that it seems as if an agreement has been reached about the makeup of the bridge itself as well as certain areas of blow down which would be removed to facilitate hiker traffic through the area beyond

the bridge that is proposed to be constructed.

Mr. Baschnagel had questions relating to the cost of the project. Mr. Mellert explained that the application was applied for by the Hanover Conservation Council. There will be funding from the State to construct the bridge, and any maintenance of it will be picked up by the Conservation Council. No paint will be used on the bridge, and any trail maintenance and construction and follow-up maintenance work would be done by the Council, as will the construction and installation of the bridge itself.

Mr. Baschnagel commented that he believes construction of the bridge will provide more access to the road than desired. He noted that he would be tempted to put in stepping stones across the brook.

Ms. Griffin noted that the intention of the site visit was to try to minimize the likelihood that increased traffic would happen; this was a concern that was raised by abutters in January as well as the Board. Mr. Mellert and the Conservation Council were equally concerned that they did not want to create an opportunity for dirt bikes and four-wheeled vehicles and ATVs to suddenly gallop through that area. Mr. Baschnagel stated that he understands that was the intent; however, he thinks that by putting in a 40 ft. long bridge there will be an opportunity created that will not be quite so attractive. Ms. Connolly asked if Mr. Baschnagel felt this will be the case, even with 16 inch passages. Mr. Baschnagel answered that he would be expecting that to be the case. Trees will be cut and logs will be removed, and he feels that once the first person takes a wheeled vehicle in they will take a chain saw and, as they have a right to do, will cut the trees out of the way.

Mr. Mellert stated that foot traffic access and safety are the main issues in construction of the bridge. He pointed out that for almost half the year it is impossible to cross the brook at that location. The idea is to create a safe access to the trail network that already exists.

Neal Fox, an abutter to the property, stated that he was aggressively against this proposal last time it came up. He noted that he did walk the property during the site visit, and his sense now is the Town would probably be limiting itself by not putting in the bridge. He would suggest that the Board approve the proposal.

Mr. Baschnagel pointed out that there were other abutters who had a number of concerns, including the Nutts and Dr. Doyle. Mr. Mellert stated that he had personally visited both individuals last week and invited them to come to the Board meeting, but he feels that all of their concerns have been addressed. Mr. Nutt was concerned particularly with motorcycles or snowmobiles coming onto his property, and he stated that removal of any blowdowns will not occur on that portion of the trail. There will be no changes to the upper portion of the trail that will increase access at all from his side of Old Spencer Road. Mr. Mellert continued to say that Mr. Doyle's concerns were the same for wheeled vehicles; he has had some problems with motorcycles on his property to the point that he has personally dropped some trees down across his property line on trails.

Mr. Mellert stated that the construction design of the proposed bridge allows for only a 16 inch passageway on both sides of the bridge. He feels that the concerns of Mr. Doyle and the Nutts have been addressed.

7. DISCUSSION REGARDING REVISED CHARTER FOR THE PARKING AND TRANSPORTATION BOARD.

Mr. Baschnagel referred to a memo he had provided to the Board, and noted that the Parking Facilities Task Force had made a recommendation that a special commission be convened to oversee the relations of the parking facility. This was in response to a concern that the operation of the facility will take a lot of attention and a rapid response from many people in terms of changes that need to be made, how it is doing in meeting its income or revenue generation goals, etc. It did not address how that group might be related to the Parking and Transportation Board and the future role of the PTB.

Another issue of concern was the immediacy of the parking facility and questions as to the long-term role of the Parking and Transportation Board as it has been operation over the last 20 years. The third concern was that there is recognition that there is an area of activity in Town that is generating more and more interest and concern relative to traffic and transportation in an expanded sense. The PTB really focuses on the downtown area, but there are questions that have been raised in the broader sense; probably the most immediate and most obvious question is that of traffic associated with the new high school. There is a sense that it would help to consider expanding the PTB's role to address some of these issues.

Mr. Baschnagel noted that his memo brings these ideas together with a suggestion about expanding the membership of the PTB to provide in-depth oversight assistance to the Town in terms of the parking facility, as well as assistance to the Selectboard, the Planning Board and others as it relates to some of the broader issues in Town.

Ms. Black pointed out that membership of the PTB has been hard to fill recently, and wondered if three citizens at large can be found. Ms. Griffin commented that they were hoping to use some of the people who had served on the Parking Structure Task Force.

Mr. Baschnagel stated that part of the idea is to say that the PTB is important and has a role to play, similar to the role that the Conservation Commission has come to play in becoming a source of support, expertise and time for the Planning Board and the Zoning Board.

Ms. Black noted that she thinks it is a great idea to combine the two groups, and added that the old PTB needs some focus and a reason to exist.

Ms. Connolly stated that she had always felt the PTB was a rather important advisory board, and as such, feels that it should retain that spirit of influence, although she feels that some areas mentioned such as providing operational oversight of the parking system may be a bit of a

stretch. Ms. Griffin explained that the PTB had been doing that sort of informally thinking about the details of the parking system, the pricing of the Marshall Lot, and other issues. Ms. Connolly asked if the reference to providing operation oversight was intended to be in an advisory capacity. Mr. Baschnagel answered that this is correct; they would be bringing recommendations to the Board with the view of both the business community and the citizenry of Hanover to have a more broad assessment and to be more useful to staff. Ms. Connolly presumed that the Selectboard would receive monthly reports as to revenue and use when the parking facility opens.

Mr. Walsh stated that he is supportive of a single organization to look at parking, traffic and transportation in the more developed part of Town as a system and making recommendations to the Board and other bodies as to how to manage that as a system and not having two or three commissions, but a single one. He would like to see the next step happen, which deals with writing a specific charter for review of the Board. He feels that if a charter is thought through and stated well, it can draw people to it and give Selectmen comfort that they are getting what they need to extend their ability and focus the work of the group in a very useful way. He believes that the present group which was chartered during budget time should be kept together while the facility is opened, and then move the two groups together as soon as it is natural.

Mr. Pierson asked for the composition of the Parking Facility Task Force. Ms. Griffin explained that there are some people who started on the PTB years ago who are now part of the Task Force, and they are energized and want to continue.

Mr. Baschnagel stated that his concern is that there needs to be a group of people organized in the next few weeks to do the things that need to be done. At the same time, he would like to make that group as forward thinking as possible. He noted that it would be difficult to keep the Task Force at its current size, but feels that it should be smaller.

Ms. Black suggested that both Mr. Baschnagel and Mr. Pierson serve on the new group until the facility is up and operating.

Ms. Black stated that a charge worries her because it could assume a life of its own. Mr. Walsh answered that he believes the PTB has a life of its own. Mr. Baschnagel added that it was created in 1976 at Town Meeting. In response to Mr. Pierson's question about when a task force or committee becomes a permanent entity, Ms. Griffin answered that it would depend on the issues. Sometimes the Board creates a task force or committee with a scope of work that is very targeted and with a very specific timeline, and once the work is complete the group no longer exists. Mr. Baschnagel commented that the Task Force had recommended that the group be put together with a two year life with a somewhat expanded charter.

8. UPDATE DISCUSSION OF SOLID WASTE DISPOSAL CONTRACT WITH CITY OF LEBANON.

Ms. Griffin pointed out that she had received a letter from Lebanon in response to her concerns regarding the solid waste disposal contract. The only issue on which she has made no progress is regarding reciprocal liability language. She stated that she had talked this issue over with the City attorney, and the feeling is that the language that Lebanon has included regarding liability is boilerplate language and from the Town's perspective does not really protect the City of Lebanon any more than the lack of protection for Hanover. As a practical matter, she stated that Lebanon will not incorporate the language leaving Hanover not a whole lot of choice. Ms. Griffin proposes attaching to the agreement the letter as an addendum which specifically addresses the areas of most concern.

Ms. Black MADE THE MOTION to authorize the Town Manager to sign the Solid Waste Disposal Contract with the City of Lebanon. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO SIGN THE SOLID WASTE DISPOSAL CONTRACT WITH THE CITY OF LEBANON.

9. REQUEST TO INSTALL 4TH OF JULY BANNER ON MAIN STREET FROM JUNE 26 THROUGH JULY 5, 2000.

Ms. Connolly MADE THE MOTION that the Board of Selectmen approve the installation of a 4th of July banner on Main Street from June 26 through July 5, 2000. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE INSTALLATION OF A 4TH OF JULY BANNER ON MAIN STREET FROM JUNE 26 THROUGH JULY 5, 2000.

10. ADMINISTRATIVE REPORTS.

Regarding the Board's summer meeting schedule, Ms. Griffin assumed that the Board will go to a 4:00 p.m. start time on June 19th; this time would carry through the meetings in July and August, then revert back to the 7:30 p.m. time the beginning of September.

After discussion, the Board designated Selectmen to the following boards and commissions:

Advisory Board of Assessors: Mr. Pierson, Ms. Connolly as alternate

CATV Board: Ms. Black

Chamber of Commerce: Mr. Pierson

Community Facilities Task Force: Mr. Walsh and Ms. Black

Community Substance Abuse Advisory Committee: Mr. Walsh

Conservation Commission: Mr. Baschnagel

Finance Committee: Mr. Walsh

Hanover Improvement Society: Ms. Black

Howe Library Board of Trustees: Mr. Walsh

Joigny, France: Sister City Advisory Committee: Mr. Walsh

Dresden Building Committee: Ms. Black

Nihonmatsu, Japan: Sister City Advisory Committee: Ms. Black

Parking and Transportation Board: Mr. Baschnagel

Parks and Rec Board: Mr. Pierson

Planning Board: Ms. Connolly; Mr. Baschnagel as first alternate,
and Mr. Pierson as second alternate

Recycling Committee: Ms. Black

Senior Citizens Steering Committee: Ms. Black

Upper Valley/Lake Sunapee Regional Planning Commission: Ms. Connolly

Upper Valley Transportation Advisory Committee: Mr. Baschnagel

11. SELECTMEN'S REPORTS.

Ms. Black

Ms. Black reported that scrap metal collection will be held this coming Saturday from 9:00 a.m. to noon. She urged people who have bicycles they no longer want to bring them; they will be sent to the Windsor prison to be rehabbed and given to kids that need them.

Ms. Black suggested that a Tip of the Hat be sent to the Garden Club for all of the beautiful plantings this year, and to Bill Desch for his work on the entrance to Route 120.

Ms. Black also reported that there will be a meeting of the Town and Gown committee on June 8th.

Mr. Walsh stated that relative to Selectmen's responsibilities, he would like to suggest that a Selectman be responsible for the Town's side of moving the operations of the Water Company to municipalization. He suggested that Mr. Pierson be designated as that representative with a view toward putting a proposition in front of Town Meeting next year. Ms. Griffin noted that this had been discussed at the last Water Company board meeting; she had suggested to Mr. Walsh that there be internal detailed knowledge to the Board of Water Company issues as these will be issues that the Board will be dealing with probably for a number of years to come. She feels that it is important to have someone who is comfortable with looking at the cost benefit analysis objectively. It was the consensus of the Board to have Mr. Pierson act as that representative.

Ms. Black stated that the videographer, Jeff Trombley will be moving to Washington, D.C., and she thanked him for his years of taping the Board meetings.

Ms. Connolly

Ms. Connolly reported that the Planning Board will be working on a Dartmouth Printing application at its next meeting as well as a Dartmouth College case involving the golf course and two waiver requests. She stated that the Simpson Development is still ongoing, and that the visioning plan is still underway.

Mr. Pierson

Mr. Pierson had nothing to report.

Mr. Baschnagel

Mr. Baschnagel had nothing additional to report.

Mr. Walsh

Mr. Walsh reported on a recent meeting of CSAC. Ms. Griffin added that a great deal of time was spent talking about the potential impact of implementation of lots of changes with the residential student life initiative at Dartmouth, and it was agreed that an item for discussion is the need for a standing committee of staff to respond to the College staff as they look at implementing changes that may have an effect on the community. The Town needs to be able to understand how to react to issues such as the initiative making it more difficult for certain kinds of parties to occur on campus, and to avoid the potential for such activities to move off campus, for example.

Mr. Walsh continued to say that the Board was invited to a League of Women Voters Forum on June 12th to discuss how community facilities dovetailed with what was going on with the schools and to talk about parking and traffic. As he, Ms. Griffin and Ms. Black are all unavailable on that day, they have informed the League that they are not able to participate. Therefore, the forum regarding these issues will be held on the 26th of June, while the forum on the 12th will be relative to schools, particularly the Richmond School.

12. APPROVAL OF MINUTES: MAY 9, 2000; MAY 15, 2000

Ms. Black **MADE THE MOTION** to accept the minutes of May 15, 2000 as corrected. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED FOUR IN FAVOR, ONE ABSTAINING (MR PIERSON) TO ACCEPT THE MINUTES OF MAY 15, 2000 AS CORRECTED.**

Ms. Black **MADE THE MOTION** to accept the minutes of May 9, 2000 as corrected. Ms. Connolly **SECONDED THE MOTION** and the Board of Selectmen **VOTED TWO IN FAVOR, THREE ABSTAINING (MR. BASCHNAGEL, MR. PIERSON AND MS. BLACK) TO ACCEPT THE MINUTES OF MAY 9, 2000 AS CORRECTED.**

13. OTHER BUSINESS.

There was no other business to come before the Board.

14. ADJOURNMENT.

Ms. Black MADE THE MOTION to adjourn the meeting. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

Ms. Black MADE THE MOTION to go to nonpublic session to discuss a matter which may affect the reputation of an individual. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NONPUBLIC SESSION TO DISCUSS A MATTER WHICH MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.

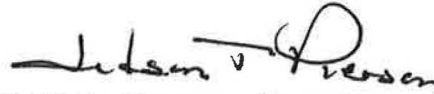
SUMMARY

1. Mr. Walsh MADE THE MOTION that the Board of Selectmen approve the Rate and Fee Schedule as presented with the following changes: 1) In the Fire section, plan review and inspection services for new construction shall be deleted; 2) that the rehearing fee under the Zoning Board section be refunded if the Board reverses itself; and 3) that under Police and Parking, Plan B shall be implemented and the leased spaces priced at \$45 for peripheral spaces, \$75 for CBD surface spaces, \$125 for spaces in Level 2 in the parking garage, \$100 for Level 3, and \$85 for Level 4. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE RATE AND FEE SCHEDULE AS PRESENTED WITH THE FOLLOWING CHANGES: 1) IN THE FIRE SECTION, PLAN REVIEW AND INSPECTION SERVICES FOR NEW CONSTRUCTION SHALL BE DELETED; 2) THAT THE REHEARING FEE UNDER THE ZONING BOARD SECTION BE REFUNDED IF THE BOARD REVERSES ITSELF; AND 3) THAT UNDER POLICE AND PARKING, PLAN B SHALL BE IMPLEMENTED AND THE LEASED SPACES PRICED AT \$45 FOR PERIPHERAL SPACES, \$75 FOR CBD SURFACE SPACES, \$125 FOR SPACES IN LEVEL 2 IN THE PARKING GARAGE, \$100 FOR LEVEL 3, AND \$85 FOR LEVEL 4.
2. Ms. Black MADE THE MOTION to set a public hearing on June 19, 2000 to consider amendments to the Parking Ordinance. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON JUNE 19, 2000 TO CONSIDER AMENDMENTS TO THE PARKING ORDINANCE.
3. Mr. Pierson MADE THE MOTION to approve the lease-purchase agreements for police software and Planning and Zoning copier. Mr. Baschnagel SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE LEASE-PURCHASE AGREEMENTS FOR POLICE SOFTWARE AND PLANNING AND ZONING COPIER.

4. Ms. Black MADE THE MOTION to authorize the Town Manager to sign the Solid Waste Disposal Contract with the City of Lebanon. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO SIGN THE SOLID WASTE DISPOSAL CONTRACT WITH THE CITY OF LEBANON.
5. Ms. Connolly MADE THE MOTION that the Board of Selectmen approve the installation of a 4th of July banner on Main Street from June 26 through July 5, 2000. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE INSTALLATION OF A 4TH OF JULY BANNER ON MAIN STREET FROM JUNE 26 THROUGH JULY 5, 2000.
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9. Ms. Black MADE THE MOTION to go to nonpublic session to discuss a matter which may affect the reputation of an individual. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NONPUBLIC SESSION TO DISCUSS A MATTER WHICH MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.

The meeting was adjourned at 10:30 p.m.

Respectfully submitted,



Judson Pierson, Secretary

These minutes were taken and transcribed by Nancy Richards.