

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**MARCH 27, 2000**

**7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by the Chairman, Brian Walsh. Present were: Brian Walsh, Chairman; Marilyn Black, Vice Chairman; Katherine S. Connolly; John Manchester; John Colligan; Julia Griffin, Town Manager; and members of the public.

Mr. Walsh announced that this meeting was being taped by CATV 6 and that hearing enhancement equipment was available for anyone who wished to use it.

**1. PUBLIC COMMENT.**

There was no public comment.

**2. PUBLIC HEARING ON THE PROPOSED BUDGET FOR FY 2000-2001.**

Ms. Griffin reviewed the proposed budget for FY 2000-2001, including Mike Gilbar's list regarding adjustments to the manager's draft.

Regarding building permit fees, Ms. Connolly objected to the charge for rehearing stating that she feels it should either not be included or should be nominal. She pointed out that the reason the rehearing occurs is theoretically because of a mistake made by the Town. Ms. Griffin explained that this is part of the reason that the Board had felt comfortable earlier in dropping the recommended approximate amount of \$23,500 to \$17,500 to reflect some changes it may want to make.

Jonathan Edwards prepared an overview of the increase in costs for building permit fees taking into account the changes included in the proposed budget as well as the increases adopted last year; this information will be presented later in the discussion.

With regard to the Conservation Commission, Mr. Walsh noted that the question is whether the \$4,500 standard annual line item budget should stay in place taking into consideration the \$70,000 windfall projected from land coming out of current use, or whether the \$4,500 should come out of the projected \$70,000.

Mr. Colligan asked if any communication had been received from the Conservation Commission in terms of a budget. Ms. Griffin answered that the \$4,500 was the number they had requested. This amount is to buy signs for trails and occasional removal of logs over trails, etc. In addition, she noted that she had put money on the wish list with the hope that additional funds might be able to be utilized out of the General Fund to hire two summer interns to do concentrated trail maintenance this summer.

Mr. Colligan stated that he would argue very strongly to keep the \$4,500 in the Conservation Commission's budget. He stated that the Conservation Commission is working very hard, and this amount is very small in the

scope of what is spent in the Town. He feels that the community is in support of the idea of a healthy effort behind conservation.

Ms. Griffin commented that the \$4,500 in the past has not always been spent, but she feels the Conservation Commission is now in a position where they have developed a good work plan with the Planning Office and that the funds will now start to be spent. In the past year the Conservation Commission has begun to refine the Conservation Fund Plan and Open Space Acquisition Plan and has come to grips with what they need in terms of operating cost year to year.

**Ms. Black MADE THE MOTION that the \$4,500 in line item 01-192-300 for operating costs for the Conservation Commission stay in the budget. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT THE \$4,500 IN LINE ITEM 01-192-300 FOR OPERATING COSTS FOR THE CONSERVATION COMMISSION STAY IN THE BUDGET.**

Ms. Griffin explained that she had cut item 01-235-115 which is \$4,000 for the Health Inspector because there were no applicants for the position. However, there is now someone interested in the position, therefore she has put it back on the wish list for discussion. She added that there is \$4,000 in this year's budget so that work could begin almost immediately. The plan is for semi-annual inspections to be conducted in addition to what the State provides.

**Ms. Black MADE THE MOTION to add line item 01-235-115, Health Inspector in the amount of \$4,000 to the budget. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADD LINE ITEM 01-235-115, HEALTH INSPECTOR IN THE AMOUNT OF \$4,000 TO THE BUDGET.**

Regarding driveway permit fees, Mr. Walsh noted that the question is whether the \$1,750 projected as revenue for next year will be able to be met. Mr. Kulbacki stated that the permit fee is now \$35, while it actually costs about \$50 to complete the inspection and review. There are approximately 35 driveway permits issued each year. He recommended that the figure of \$50 per permit fee be approved as it reflects the amount of staff time involved in issuing the permit and inspection.

Ms. Black expressed concern that the cost of doing business in Hanover continues to increase.

**Mr. Walsh MADE THE MOTION to leave the amount budgeted for item 01-092-290, Driveway Permit Fees, at \$1,750. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED FOUR IN FAVOR, ONE OPPOSED (MS. BLACK) TO LEAVE THE AMOUNT BUDGETED FOR ITEM 01-092-290, DRIVEWAY PERMIT FEES, AT \$1,750.**

**Ms. Black MADE THE MOTION that item 01-421-400, Highway Property Services, remain at \$23,500. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT 01-421-400, HIGHWAY PROPERTY SERVICES, REMAIN AT \$23,500.**

**Ms. Black MADE THE MOTION to eliminate item 01-550-600, Cemeteries Construction, for \$25,191. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED FOUR IN FAVOR, ONE ABSTAINING (MS. CONNOLLY) TO ELIMINATE ITEM 01-550-600, CEMETERIES CONSTRUCTION, FOR \$25,191.**

**Ms. Black MADE THE MOTION that item 01-257-115, Etna Added Hours, at \$2,000 be accepted. Ms. Connolly SECONDED THE MOTION.**

Ms. Griffin explained that the \$2,000 requested would add additional circulation assistant hours to the Etna Librarian's position, basically providing the Etna Librarian more time off from the public counter to do other things associated with the library. The additional hours would allow an individual to step in and deal with patrons as they check out books for some additional time each week.

**The Board of Selectmen VOTED UNANIMOUSLY TO ACCEPT ITEM 01-257-115, ETNA ADDED HOURS, AT \$2,000.**

**Ms. Black MADE THE MOTION to budget the amount of \$5,000 to item 01-760-720, GIS. Ms. Connolly SECONDED THE MOTION.**

Assessor Mike Ryan explained that of the original \$6,868 requested, \$3,000 would be for technical support, and the remainder would be to update the Town's right-of-ways outside of the downtown area. Ms. Griffin commented that the work could be moved into GIS Phase 3 and funding for it could be finished in FY 2001/2002.

**The Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF \$5,000 TO ITEM 01-760-720, GIS.**

Ms. Griffin explained that the amount of \$2,500 requested for item 01-530-400, Howe Library Repair and Maintenance, was due to an error in not accurately budgeting Howe Town Properties enough money for building maintenance.

**Ms. Black MADE THE MOTION to add the amount of \$2,500 to item 01-530-400, Howe Library Repair and Maintenance. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADD THE AMOUNT OF \$2,500 TO ITEM 01-530-400, HOWE LIBRARY REPAIR AND MAINTENANCE.**

Referring back to an item which was discussed earlier, Ms. Griffin presented three examples of the increase in building fees. Jonathan Edwards explained that he had used three examples in presenting this information: a \$200,000 construction cost house in a 7 lot subdivision, a \$200,000 construction house in a seven unit PRD, and the East Wheelock dorm. The bottom line in each scenario is that the fees for the house in the subdivision showed a 1.89 fold increase taking into consideration the proposed increase in building permit fees. Regarding the house in the PRD, the fees would decrease.

Ms. Griffin noted that the biggest change would be seen in connection with the larger projects, such as the East Wheelock dorm. Mr. Edwards pointed out that the building fee for such projects last year only went up by about 5% instead of doubling as the residential fees had.

**Ms. Connolly MADE THE MOTION to increase item 01-092-250, Building Permit Fees, so that revenue of \$17,500 would be received. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED FOUR IN FAVOR, ONE OPPOSED (MS. BLACK) TO INCREASE ITEM 01-092-250, BUILDING PERMIT FEES, SO THAT REVENUE OF \$17,500 WOULD BE RECEIVED.**

**Ms. Black MADE THE MOTION to eliminate the amount of \$2,400 in item 03-120-700, Miscellaneous Equipment for Engine. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ELIMINATE THE AMOUNT OF \$2,500 IN ITEM 03-120-700, MISCELLANEOUS EQUIPMENT FOR ENGINE.**

**Ms. Connolly MADE THE MOTION that the amount of \$1,000 be deducted from 03-110-800, IAFC Conference. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO DEDUCT THE AMOUNT OF \$1,000 FROM 03-110-800, IAFC CONFERENCE.**

Ms. Black commented that she is appalled that in the overall budget the total for education is down by 23% whereas the Fire Fund was up by 34%. She feels that training and education for the Town's employees is one of the most important things that can be done.

Ms. Griffin noted that in some of the smaller operating budgets education is one of the few areas can be cut in order to meet a target.

Mr. Walsh suggested that as part of the budget next year a schedule be presented to the Board which shows all of the training together.

The Board discussed in length the appropriate account which should have been increased. Ms. Griffin stated that she feels that the account that was meant to go up by \$1,000 is #03-160-800, which is the central training account for the department.

Mr. Walsh asked if his assumption was correct in that the recommendations included in the two line items, 03-110-800 and 03-120-800 were budget neutral, or whether the Board had misunderstood Ms. Griffin's intentions. Ms. Griffin explained that her understanding was that the Board simply wanted to shift the money where it would properly be expended; however, she now understands that the Board wishes to cut \$1,000 from administration and be done with it. Ms. Connolly noted that what she would like to do is to add approximately \$500 to #03-130-800 because that line item has been reduced from last year.

**Ms. Connolly MADE THE MOTION to add the sum of \$500 to item 03-130-800, for a net reduction of \$500. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADD THE SUM OF \$500 TO ITEM 03-130-800 FOR A NET REDUCTION OF \$500.**



Regarding #03-160-600, Training Videos, Ms. Black asked if all of the videos that were purchased have been looked at. Chief Bradley answered that although he cannot testify specifically that each and every one of the department members has looked at all of the videos, they are incorporated into the training program and available for everyone to look at.

Regarding item 03-720-742, Engine Purchase for \$240,000, Ms. Griffin apologized for not making it clearer to the Board that the intention is to downsize from the two almost 26 year-old vehicles in Etna with one replacement fire truck.

Mr. Colligan asked for an annual maintenance figure on the two vehicles that are proposed to be replaced. Frank Austin answered that fleet maintenance has only recently been centralized, and there was not much recordkeeping prior to that time. He stated that he had called the manufacturer of those trucks and has looked at future costs rather than past costs.

Mr. Manchester commented that after talking with Mr. Austin he feels that the proposal does make sense. He noted that the bigger question is how much use will two firetrucks get in Etna in terms of runs, and whether two are required. He added that with all of the new high-tech equipment available he wondered if a fire station would be needed in Etna. Mr. Manchester also asked if the purchase of a new firetruck would affect the Town's insurance rating. Chief Bradley answered that the purchase of a new firetruck would not affect the insurance rating in the rural setting.

Chief Bradley went on to say that the two trucks which are currently in Etna are not what are called "Class A" pumpers due to the size of the pumps. The new trucks that are proposed to be purchased would have a larger pump and would therefore be classified as "Class A" pumpers.

Mr. Colligan referred to the cost analysis presented and stated that he is very surprised that there is virtually no cost advantage between buying used and buying new equipment. He asked if the \$240,000 figure was based on an average cost. Frank Austin answered that they had looked at some used pieces of equipment; one was \$223,910 and the other was \$238,948. The vehicle costing \$223,910 was a 1989 vehicle, and the other was a 1973/1981 vehicle which was updated. He pointed out that the life expectancy referred to of seven to ten years on the refurbished piece of equipment cannot be certain because the equipment still has many old pieces in it. He added that the equipment warranty on used equipment is six months to possibly twelve months.

Mr. Colligan commented that in an earlier meeting the Board was led to believe that there was absolutely no demand for used equipment. Mr. Austin stated that the Town would probably receive \$10,000 on a trade for the 1982 vehicle; however, in a used apparatus lot they will look at that piece of equipment to refurbish it and sell it at a much higher cost. The issue is whether the Board wants to spend money on used apparatus.

Mr. Colligan noted that the fire apparatus is not at all like a car or truck which as soon as they are driven off the lot start to significantly

depreciate right away. He asked if there was such a thing as a five year old used fire engine that would not cost \$230,000 to refurbish. Chief Bradley answered that there is such a thing as a five year old used fire engine, but the problem lies in the fact that it was not built to current standards. More cost would still have to be added to bring the truck up to standards required.

Mr. Colligan indicated that he was trying to understand how an \$8,000 residual value would be assumed on an 18 year old piece of equipment that has a 15 year life expectancy. Mr. Austin answered that he took the original purchase price of \$120,000 and divided it by 15 years to come up with an \$8,000 capitalization cost. He noted that the \$230,000 figure set forth may seem quite large, but noted that other four to five year old engines cost \$250,000 and \$260,000 used. Mr. Austin stated that it would cost closer to \$350,000 to replace engine #1 now which originally cost \$240,000 a few years ago.

**Mr. Walsh MADE THE MOTION that the Board of Selectmen approve \$240,000 for #03-720-742, Engine Purchase, and that before a contract is signed the Board be presented with the best used vehicle deal and the best new vehicle deal. Mr. Manchester SECONDED THE MOTION.**

Ms. Griffin noted that there were a total of 131 calls for service in Etna in the past two-year period; 12 of these calls were for fires, 65 were a variety of responses, and 54 were responses to Hanover as backup.

Ms. Black asked if the engine would be custom-built or whether it could be bought off the floor at a lower price. She commented that when Lebanon Fire Department took over their ambulance service, they bought a used rescue wagon and a used ambulance for \$120,000. Mr. Austin stated that he has a responsibility that what is proposed and brought before the Board is a responsible request. He feels that the department would like to take an opportunity to look at the options out there and present something that is responsible.

Ms. Griffin stated that she would be happy to come back to the Board with a price and specifications for new equipment within the budget as compared with the best used vehicle with or without a refurbished deal, and to talk with the Board about the pros and cons of the two approaches.

Mr. Colligan stated that when this issue was discussed a couple of weeks ago, he was not thinking in terms of an 18 year old piece of equipment. He was responding to the information that there was no demand in the secondary market.

**The Board of Selectmen VOTED UNANIMOUSLY TO APPROVE \$240,000 FOR #03-720-742, ENGINE PURCHASE, AND THAT BEFORE A CONTRACT IS SIGNED THE BOARD BE PRESENTED WITH THE BEST USED VEHICLE DEAL AND THE BEST NEW VEHICLE DEAL.**

Ms. Griffin explained that included in item 04-110-700, Sidewalk Fund, is a new sidewalk machine at a cost of \$50,000.

Ms. Black asked how the cost of \$50,000 was determined. Mr. Austin answered that it has been determined that the cost of the machine will be \$50,000, but they are still discussing various options. There are many constraints and issues involved, and it appears as if the department is leaning toward buying a unit that is built to do what they will be asking it to do with regard to speed and attachments, etc., and \$50,000 is the cost associated with such a machine.

Mr. Manchester asked how old the oldest sidewalk machine is. Mr. Austin answered that the oldest sidewalk machine was built in 1996. They have been investigating possibly trading the older one in for a smaller unit, resulting in one large and one small, to take care of the Main Street downtown district. One concern they have, however, is that the sidewalk machines are utilized in the summer with a large mower that would not fit on a smaller machine.

Ms. Connolly asked if the department was sure that it wanted another sidewalk machine. Peter Kulbacki answered that they were not sure, but they do know that the machine they have currently will not fit across the Ledyard Bridge. They would prefer not to have a third machine that would sit idle half of the year; they would like to be able to use it in the summer.

Ms. Griffin explained that the Public Works staff would like the ability to fund something, but they will have work to do to analyze the need for a third machine, and to look at the sidewalk fleet in its entirety before making a formal recommendation to the Board.

Mr. Manchester pointed out that what he would not like to see is a another person having to be hired to run the third machine. Ms. Griffin explained that the intention is not to hire a third person. One area that was reviewed with the Water Company consolidation was a recommendation to convert the three seasonal positions to a permanent position to make use of that person on a seasonal basis in Highway. They are also contemplating the question of whether that person could be used if there is the addition of the third sidewalk plow. If the Board chooses to cut this money, it basically reverts to fund balance and prevents the ability to exercise any purchase option for another twelve months.

**Ms. Connolly MADE THE MOTION to include the amount of \$50,000 in 04-110-700 for the purchase of a sidewalk machine or any variation thereof, for review by the Board of Selectmen before the signing of contracts. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCLUDE THE AMOUNT OF \$50,000 IN 04-110-700 FOR THE PURCHASE OF A SIDEWALK MACHINE OR ANY VARIATION THEREOF, FOR REVIEW BY THE BOARD OF SELECTMEN BEFORE THE SIGNING OF CONTRACTS.**

**Mr. Walsh MADE THE MOTION to include line items 05-093-320, revenue of \$8,900 in User Fees, and 05-210-700, Operational Equipment at \$8,900. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCLUDE LINE ITEMS 05-093-320, REVENUE OF \$8,900 IN USER FEES, AND 05-210-700, OPERATIONAL EQUIPMENT AT \$8,900.**

**Mr. Walsh MADE THE MOTION that the following line items be included in the budget: 05-210-100, Water Company Personnel, \$331,617; 05-210-300, Water Company Operating Costs, \$160,310; and 05-210-901, Charges to Water Company, (\$491,927). Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCLUDE THE FOLLOWING LINE ITEMS IN THE BUDGET: 05-210-100, WATER COMPANY PERSONNEL, \$331,617; 05-210-300, WATER COMPANY OPERATING COSTS, \$160,310; AND 05-210-901, CHARGES TO WATER COMPANY, (\$491,927).**

Regarding the Parking Fund, Mr. Walsh stated that there had been a \$36,000 error made in rentals; expenses have now been reduced to get back to the budget as it was presented.

**Mr. Walsh MADE THE MOTION to approve the following line items: 07-093,340, Rentals, \$36,000; 07-110-400, Property Services, \$1,900; 07-110-600, Supplies and Materials, \$8,172; 07-110-700, Operational Equipment, \$13,630; 07-310-400, Rentals, \$7,200; and 07-310-700, Facility Improvement, \$5,098. Ms. Black SECONDED THE MOTION.**

Ms. Connolly asked if anyone had a problem with the fact that a fair portion of the shaving of expenses has come out of the general Parking Fund budget rather than those items attributable directly to the parking facility. Ms. Griffin explained that the problem is that there is not much in the operating budget for the facility itself outside of eliminating a staff person that can be cut by the required amount of money. The general Parking Fund budget has a lot more to work with in terms of reduction than the facility does.

Ms. Connolly asked if revenues could be raised. Ms. Griffin answered that she would not feel comfortable touching the revenues as they are trying to keep the budget as conservative on the revenue side as possible until there is some experience with the facility.

Mr. Colligan commented that he has a problem with the statement that for every month the opening of the parking facility is delayed, the amount of \$3,800 is not lost, indicating that the more the facility is open the more money is lost. He asked when this might start to change. Mr. Gilbar answered that he does not know; they are hoping that with aggressive marketing strategies the revenue can be increased quickly and maintained. Until it can be determined what kind of extra parkers might be attracted into Town, it will be hard to determine when revenues might rise. They are trying to be as conservative as possible in their projections. Mr. Gilbar stated that an August 1st opening date is projected.

Ms. Black asked if vacation, sick time, etc. was built into Sgt. O'Neill's assessment of salaries for the parking facility employees. She also questioned whether a break was built into their eight hour shifts as is required by Federal law. Ms. Griffin pointed out that a replacement employee would have to be pulled in off from the street to cover breaks. Sgt. O'Neill stated that part-time employees could be utilized between 11:00 a.m. and 3:00 p.m., with the full-time person coming on at 3:00 in the afternoon.

Mr. Colligan asked if the staff thought it made sense to go into this venture having never operated a parking garage before, and losing money every day that it is open without knowing when the situation will turn around. Ms. Griffin answered that it was known going into the project two and a half years ago that the first year would be a "build the customer year" and would very likely be a losing proposition because it cannot be assumed that backfill parking will happen overnight. That is why she has identified areas in the operating budget of the Parking Fund, not in the parking facilities section but in the rental expense incurred in renting surface lots. She will be prepared to come back to the Board evaluating the situation each month and to make recommendations to the Board on where they might want to consider shedding expense in order to respond to the demand that is developing for the parking garage. She feels that this is the best that can be done until there is actual experience with the facility.

Mr. Gilbar noted that it is important to remember that part of this overall budget is the cost of \$60,000 for the Advance Transit shuttle. Ms. Griffin added that the Thompson Arena shuttle, the Fleet parking deck and the HSD lot are the largest areas of expense that could be shed if a lower demand pattern occurred than the optimal.

Bill Baschnagel stated that he shares many of the concerns. The committee recognizes that the first couple of years is going to be very much of a challenge regarding the parking facility. He does think, however, that there is an opportunity to increase the revenues. He pointed out that the amount of \$203,000 is now budgeted for fines, based on the \$5 basic ticket. Roughly two-thirds of that money is drawn from the \$5 ticket. Mr. Baschnagel urged the Board to consider and perhaps even budget for increasing the \$5 ticket to \$7.50, resulting in benefits that will help the garage. One benefit is that there are some people in Town that accept a parking ticket in lieu of feeding the meters that might be deterred from meter feeding if the ticket price were increased.

Ms. Connolly asked if raising of rental prices had been considered. She noted that there is a suggestion in the parking report that some of the spaces be rented for \$45 a month, which she does not think is a good idea. She feels that rental spaces should be rented for as much as the market can bear. Mr. Baschnagel explained that the intent with the \$45 spaces is to provide a specific portion of the employee population in downtown that cannot afford to pay \$75 to \$100 a month for parking an opportunity to rent spaces at a cost they can afford. The \$45 spaces would be a relatively small number of spaces.

Mr. Baschnagel added that another proposal would be to take over some of the spaces which the Town has leased as temporary spaces and lease them out at \$40 a month. He pointed out that there are some spaces in the parking garage that will be rented for \$125 a month.

Mr. Walsh suggested that the issue of parking fines be addressed when the fee structure is reviewed in May.



The Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE FOLLOWING LINE ITEMS: 07-093-40, RENTALS, \$36,000; 07-110-400, PROPERTY SERVICES, \$1,900; 07-110-600, SUPPLIES AND MATERIALS, \$8,172; 07-110-700, OPERATIONAL EQUIPMENT, \$13,630; 07-310-400, RENTALS, \$7,200; AND 07-310-700, FACILITY IMPROVEMENT, \$5,098.

Ms. Black MADE THE MOTION to add to the budget the sum of \$8,500 in line item 01-421-600, Calcium Chloride. Ms. Connolly SECONDED THE MOTION.

Ms. Griffin explained that this is for the summer calcium chloride program. Last summer the Town experimented with liquid calcium chloride on a few of the rural roads and was pleased to find not only did it reduce dust, which was the original purpose for using it, but it also reduced the amount of grading required because the roads did not washboard so quickly. She added that some of the roads have even held up a little better during mud season.

Mr. Colligan asked if there was any environmental impact to the use of calcium chloride. Peter Kulbacki answered that although there is some environmental impact, calcium chloride is relatively soluble and they do not dump large amounts in one spot. It does not wash out as easily as the powdered mix. He stated that it is one cost effective way of stabilizing the road base of a gravel road.

Since there did not appear to be a consensus among Board members, Mr. Walsh suggested that they continue to move forward.

Continuing to review the wish list, Ms. Griffin stated that line item 01-740-730, College Street Reconstruction, \$30,000, was to set aside an additional \$30,000. She noted that there has already been set aside the amount of \$20,000, and they were hoping to set aside a total of \$50,000 for this work that would propose to be started a year from this coming summer. Ms. Griffin added that \$20,000 is in the proposed budget, but there is currently \$55,000 set aside for College Street that has been saved over the past two years. Total construction cost will be \$160,000 to \$170,000.

Mr. Colligan asked if it was more important to continue to set this money aside given Jack Nelson's comments about the Town's water and the possibility of the Town going dry. He noted that if he were going to prioritize, he would want to spend the money on the water problems.

Ms. Griffin stated that before the Board makes a decision on the Water Company capital reserves, they are owed a much more detailed capital improvement program presentation. There are millions of dollars that ultimately need to be invested. She feels that between what has been set aside for emergency repairs as the Water Company board and Dartmouth College's willingness to put up some money even in advance of the Town's cash, she is relatively assured that the emergency repairs that are needed can be accomplished this summer that are of the critical nature that Jack Nelson was talking about. Ms. Griffin added that she does, however, feel that the Town should be getting into the discipline of reserving for the Water Company in the future, but feels that the Board should have a more



thorough capital improvement presentation before they are asked to make that decision.

Mr. Colligan stated that he would rather make this decision about the funds for College Street Reconstruction after he has the more thorough capital improvement presentation, because he feels the state of the Town's water system is the top priority.

Ms. Griffin suggested that the Board could just set aside the funds as a capital reserve item and earmark it for College Street and/or water distribution system repairs; then after the Board is presented with a more thorough capital improvement plan it may feel in a better position to decide where the money should actually be spent in the coming year.

**Mr. Colligan MADE THE MOTION that the amount of \$30,000 be set aside as a capital reserve item, earmarked for College Street reconstruction and/or water distribution system repairs.**

**Mr. Walsh AMENDED THE MOTION to set aside the amount of \$29,691 as a capital reserve item, earmarked for College Street reconstruction and/or water distribution system repairs. Mr. Colligan accepted Mr. Walsh's amendment. Ms. Connolly SECONDED THE MOTION, AS AMENDED, and the Board of Selectmen VOTED UNANIMOUSLY TO SET ASIDE THE AMOUNT OF \$26,691 AS A CAPITAL RESERVE ITEM, EARMARKED FOR COLLEGE STREET RECONSTRUCTION AND/OR WATER DISTRIBUTION SYSTEM REPAIRS.**

**Ms. Connolly MADE THE MOTION to budget the amount of \$31,885 in line item 01-740-730, Ruddsboro Road Bridge. Ms. Black SECONDED THE MOTION.**

Mr. Colligan asked if the Ruddsboro Road bridge culvert is the top priority in terms of bridges. Ms. Griffin answered that there are actually five red-listed bridges, one of which is owned by the Hanover Improvement Society. Once the repairs are done on these bridges, it is her understanding that there will be no more red-listed bridges left in Town.

**The Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF \$31,885 IN LINE ITEM 01-740-730, RUDDSBORO ROAD BRIDGE.**

**Ms. Black MADE THE MOTION to include in the budget the amount of \$7,143 in line item 01-254-115, Howe Children's Assistant. Ms. Connolly SECONDED THE MOTION.**

Mr. Colligan stated that given the fact that Joanne Blais is moving back to the Howe Library and there is still a fairly significant wish list, and given that he would also love to see more programs for children because he has four, he does not think this is a top priority given the environment of the Town. He does not feel that this item should be added to the Howe budget.

**The Board of Selectmen VOTED THREE IN FAVOR, TWO OPPOSED (MR. COLLIGAN AND MR. WALSH) TO INCLUDE IN THE BUDGET THE AMOUNT OF \$7,143 IN LINE ITEM 01-254-115, HOWE CHILDREN'S ASSISTANT.**

**Ms. Black MADE THE MOTION to budget the amount of \$4,000 in line item 01-780-390, Record Preservation. Mr. Walsh SECONDED THE MOTION.**

Ms. Black stated that there is an ongoing record preservation program. She added that Hanover is one of the few towns in New Hampshire that has not had a major flood or fire, so that complete records are available from 1761. She feels that to stop progress in record preservation now will only cost more in the future to continue it.

Ms. Connolly commented that although a magnificent job has been done in maintaining the historical records, there are also the Town's non-historical or necessary records to consider. She noted that there is a portion of the basement in Town Hall which is in terrible condition, and were Ms. Black's motion to be voted down she would offer a motion to use the entire \$8,400 which is requested as the money is needed to do the work that is necessary in the basement to make a safe place for the Town's records.

**Ms. Black WITHDREW HER MOTION. Mr. Walsh stated that he had seconded Ms. Black's motion, and he did not wish to have the motion withdrawn.**

Ms. Griffin indicated that \$4,000 would pay for half of the archivist's services, and she feels that it may be possible to ask the Hanover Improvement Society if they would be willing to match that figure.

**The Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF \$4,000 IN LINE ITEM 01-780-390, RECORD PRESERVATION.**

Hank Tenney spoke regarding the request to budget \$1,000 in line item 01-760-746, Skateboard Equipment. He feels that the downtown merchants are very happy with the progress made in keeping skateboarders off from the streets. The skateboard park has added a lot of wooden items, some of which are already broken and are in need of repair. They are trying to buy a cement block item each year to replace the boarded items. The cement items will not be as noisy as the wooden items and will be more durable, as well as have the ability to be moved.

**Mr. Walsh MADE THE MOTION to budget the amount of \$1,000 in line item 01-760-746, Skateboard Equipment. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF \$1,000 IN LINE ITEM 01-760-746.**

The Board discussed various requests received for funding from social service agencies. Ms. Black stated that there is a question whether the Town should be funding these agencies at their current levels. She added that 25 people from Hanover were served at Headrest for \$12,000 last year; LISTEN served 36 clients from Hanover for \$3,600; WISE served 29 from Hanover for \$5,500; and Hospice served 19 individuals from Hanover for \$31,000.

Ms. Griffin noted that her biggest problem with Headrest as an agency is that they have very limited shelter space. The funding that they request does not necessarily correlate to the number of clients served, but is a percentage of their operating budget. They are in the process of a capital

campaign to raise funds to significantly expand their shelter space which presumably might mean in the future that there would be more beds available for Hanover clients. She added that this agency receives more funding from Hanover than any other agency. Ms. Griffin suggested that one option might be to reduce Headrest's funding significantly and request them to come to talk to the Board when there are additional shelter beds.

Mr. Walsh recalled that two or three years ago each of these organizations spoke before the Board about what they were doing and how they were providing services to Hanover residents. He would like to see an overall review of this as part of the budget process next year.

Ms. Black pointed out that the Haven has asked for \$5,000 for their capital campaign. The Haven is in the process of doubling their shelter space but they also provide an educational component to their clients so that when the clients leave they are able to make it on their own. She would be more inclined to support what the Haven and The Family Place do with their educational components than Headrest which provides just shelter. She stressed that she is not against Headrest, but she is not sure it is serving the function it was started as in the beginning, and is also concerned about the incremental cost to the Town.

Dena Romero said that Headrest sheltered maybe one or two Hanover residents, but the perception of the Police Department is that it is very difficult to shelter an individual there. She has entered into a conversation with them and has a meeting scheduled to look at protocol.

Ms. Griffin stated that she will try to do a cost benefit analysis for the Board for next year to look at the dollars expended versus clients served at these agencies. It was suggested that before the budget process begins representatives of the agencies could be invited to speak to the Board as to what their services are and whether they are still relevant to Hanover's taxpayers.

**Mr. Walsh MADE THE MOTION to budget the amount of (\$135,000) in line item 01-097-799, 48 Lebanon St. Purchase, and \$135,000 in line item 01-730-890, 48 Lebanon St. Purchase. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF (\$135,000) IN LINE ITEM 01-097-799, 48 LEBANON ST. PURCHASE, AND \$135,000 IN LINE ITEM 01-730-890, 48 LEBANON ST. PURCHASE.**

Mr. Walsh stated that the above changes made by the Board with regard to the budget resulted in a 1% tax rate increase, or \$43,900. He congratulated the Selectmen, Town staff, Ms. Griffin and Mr. Gilbar for a job well done.

### **3. REVIEW OF DRAFT WARRANT FOR 2000 TOWN MEETING.**

Ms. Griffin stated that she had sent the Board members the second draft of the Warrant; she noted that Articles two through nine still need to be drafted in their short form for the Warrant.

Mr. Walsh noted a punctuation correction in Article Five; he suggested that a comma be inserted between the words "writing" and "art".

Ms. Griffin indicated that the Articles which the Board has influence over are Articles Ten and beyond. She assumes that there will be a statewide property tax warrant article offered from the floor at Town Meeting.

In connection with the possibility of abolishing the Sidewalk District, Ms. Griffin distributed to the Board members a sketch of two Sidewalk District maps. This sketch shows that there are some fairly substantial portions of the Sidewalk District that do not have sidewalks; they do, however, pay for the maintenance of the sidewalks in Town. This relates to the issue of what would happen if the Sidewalk District was eliminated and the expense related to sidewalk maintenance was absorbed as a division in the Public Works Department of the General Fund. Ms. Griffin stated that Mr. Gilbar has been conferring with Attorney Mitchell and Tim Bates about the legal intricacies of the Town shifting away from the Sidewalk Fund to a General Fund support endeavor.

Ms. Black stated that she would strongly support a motion that would eliminate the Sidewalk District.

Ms. Griffin suggested that the Board may want information about the tax rate impact of absorbing the sidewalk expenses in the General Fund. She expects that some residents would see a reduction in their tax rates, while others that are not currently in the Sidewalk District would see a net increase. She noted that obviously the total assessed valuation of the Town is significantly larger than the total assessed valuation of the Sidewalk District, across which the Sidewalk District expenses are currently spread. She stated that the net expense will not change, just the distribution of the expense across the citizenry will change.

Ms. Connolly pointed out that the Sidewalk District encompasses two-thirds of the taxable value of the Town.

Mr. Walsh stated that he would hate to see the elimination of the Sidewalk District become a divisive issue for the Town. He feels that putting the facts in front of everyone at Town Meeting monetarily and in terms of equities is important. He would like to see this work done and then have the Board judge whether or not to put it on the Warrant. Mr. Walsh feels that the Sidewalk District should be eliminated, but he also does not feel that it should create a divisiveness in Town.

Ms. Griffin indicated that she will send draft #3 of the Warrant to the Board members for their review.

**4. RECOMMENDATION TO APPROVE TENTATIVE AGREEMENT BETWEEN THE TOWN OF HANOVER AND AFSCME LOCAL 1348.**

Ms. Griffin stated that the financial impact of all union contracts has to be approved at Town Meeting.

Ms. Black asked if there were new items added to lists regarding clothing allowances in the AFSCME and IAFF contracts. Ms. Griffin answered that the clothing lists include the same standard uniform pieces, and simply reflect the cost to obtain those pieces. The system used is a quartermaster type of system as opposed to giving the employees cash to spend on items of clothing.

**Ms. Connolly MADE THE MOTION to approve the tentative agreement between the Town of Hanover and AFSCME Local 1348. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE TENTATIVE AGREEMENT BETWEEN THE TOWN OF HANOVER AND AFSCME LOCAL 1348.**

5. **RECOMMENDATION TO APPROVE TENTATIVE AGREEMENT BETWEEN THE TOWN OF HANOVER AND THE PROFESSIONAL FIRE FIGHTERS OF HANOVER, LOCAL 3288 OF THE IAFF.**

Ms. Black noted that Article 9.2 of the tentative agreement establishes responsibility for the care and maintenance of all protective clothing to the Town. She asked for an explanation of what that would involve. Chief Bradley answered that this would mean that the Town agrees that the firefighters will maintain their items of clothing, but the Town would repair or replace them if they become damaged. Ms. Griffin added that the budget adopted for the Fire Fund provides for the provision of replacement components of the turnout gear, which is typical in an IAFF contract. The firefighters want to be assured that the Town will not make them serve in clothing which they feel is unsafe.

**Ms. Black MADE THE MOTION to approve the tentative agreement between the Town of Hanover and the Professional Fire Fighters of Hanover, Local 3288 of the IAFF. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE TENTATIVE AGREEMENT**

6. **APPROVAL OF STREET CLOSURE AND BANNER REQUEST FOR STREETFEST 2000.**

**Mr. Manchester MADE THE MOTION to approve the Chamber of Commerce request for street closure and installation of a banner for Streetfest 2000. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE CHAMBER OF COMMERCE REQUEST FOR STREET CLOSURE AND INSTALLATION OF A BANNER FOR STREETFEST 2000.**

7. **RECOMMENDATION TO SET A PRE-TOWN MEETING PUBLIC HEARING FOR 7:30 P.M. APRIL 10, 2000 TO CONSIDER THE PROPOSED WARRANT FOR THE 2000 TOWN MEETING.**

**Mr. Colligan MADE THE MOTION to set a pre-Town meeting public hearing for 7:30 p.m. April 10, 2000 to consider the proposed Warrant for the 2000 Town Meeting. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PRE-TOWN MEETING PUBLIC HEARING FOR 7:30 P.M. APRIL 10, 2000 TO CONSIDER THE PROPOSED WARRANT FOR THE 2000 TOWN MEETING.**



8. **RECOMMENDATION TO SET A PUBLIC HEARING FOR 7:30 P.M., APRIL 10, 2000 TO AUTHORIZE SUBMITTAL OF AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM THE OFFICE OF STATE PLANNING TO CONDUCT A SENIOR CENTER FEASIBILITY STUDY.**

Mr. Colligan MADE THE MOTION to set a public hearing for 7:30 p.m. April 10, 2000 to authorize submittal of an application for Community Development Block Grant Funds from the Office of State Planning to conduct a Senior Center Feasibility Study. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR 7:30 P.M., APRIL 10, 2000 TO AUTHORIZE SUBMITTAL OF AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM THE OFFICE OF STATE PLANNING TO CONDUCT A SENIOR CENTER FEASIBILITY STUDY.

9. **ADMINISTRATIVE REPORTS.**

Ms. Griffin stated that she has been very busy finishing the Town Report and will be doing the editing of it next week. She has also been focusing on trying to get the Warrant finalized as well as legal review accomplished and will be preparing final budget documents for the Town Report. On April 7th the largest component of the Town Report needs to go to the printer with the exception of the Warrant and the background information on each of the Warrant Articles, which will go to the printer on April 14th. Once the Board has had its pre-Town Meeting public hearing on April 10th, the only big issue which still needs to be finalized on the Warrant is the Sidewalk District issue. If the Board wishes to act on the Sidewalk Fund, they will have to make a decision fairly quickly in time for finalizing the Warrant on April 11th. Ms. Griffin indicated that the Town Report will be mailed the beginning of the last week in April.

Ms. Griffin noted that the Interpleader Motion was argued before Rockingham Superior Court recently; the judge is prepared to make a decision by Friday, March 31st. If the decision is not to grant the motion, she indicated that the money wired to the Court by Hanover will simply be transferred by the Court to the DRA.

10. **SELECTMEN'S REPORTS.**

**Ms. Connolly**

With regard to the Planning Board, Ms. Connolly reported that the School District received permission for a modular building which will be an extension of the regular building. It will include two classrooms and an office and will be free-standing with an enclosure leading to it. The Planning Board also spent a great deal of time finalizing the Zoning Amendments, including one long Amendment which is part of the Water Body Amendments which are required by FEMA. Without this Amendment, Hanover's residents would be ineligible for flood insurance.

**Ms. Black**

Ms. Black had nothing to report.



**Mr. Manchester**

Mr. Manchester reported that the Howe Library has a celebration planned for April 9th, and also has a party scheduled for Peggy Hyde's retirement on April 2nd from 3 - 5 p.m.

**Mr. Colligan**

Mr. Colligan had nothing to report.

**Mr. Walsh**

Mr. Walsh had nothing to report.

**11. APPROVAL OF MINUTES - MARCH 8, 2000.**

Ms. Connolly MADE THE MOTION to approve the minutes of March 8, 2000, as amended. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MARCH 8, 2000, AS AMENDED.

**12. OTHER BUSINESS.**

There was no other business to come before the Board.

**13. ADJOURNMENT.**

Mr. Colligan MADE THE MOTION to adjourn the meeting. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

**SUMMARY**

1. Ms. Black MADE THE MOTION that the \$4,500 in line item 01-192-300 for operating costs for the Conservation Commission stay in the budget. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY THAT THE \$4,500 IN LINE ITEM 01-192-300 FOR OPERATING COSTS FOR THE CONSERVATION COMMISSION STAY IN THE BUDGET.
2. Ms. Black MADE THE MOTION to add line item 01-235-115, Health Inspector in the amount of \$4,000 to the budget. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADD LINE ITEM 01-235-115, HEALTH INSPECTOR IN THE AMOUNT OF \$4,000 TO THE BUDGET.
3. Mr. Walsh MADE THE MOTION to leave the amount budgeted for item 01-092-290, Driveway Permit Fees, at \$1,750. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED FOUR IN FAVOR, ONE OPPOSED (MS. BLACK) TO LEAVE THE AMOUNT BUDGETED FOR ITEM 01-092-290, DRIVEWAY PERMIT FEES, AT \$1,750.
4. Ms. Black MADE THE MOTION that item 01-421-400, Highway Property Services, remain at \$23,500. Mr. Walsh SECONDED THE MOTION and the

Board of Selectmen VOTED UNANIMOUSLY THAT 01-421-400, HIGHWAY PROPERTY SERVICES, REMAIN AT \$23,500.

5. Ms. Black MADE THE MOTION to eliminate item 01-550-600, Cemeteries Construction, for \$25,191. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED FOUR IN FAVOR, ONE ABSTAINING (MS. CONNOLLY) TO ELIMINATE ITEM 01-550-600, CEMETERIES CONSTRUCTION, FOR \$25,191.
6. Ms. Black MADE THE MOTION that item 01-257-115, Etna Added Hours, at \$2,000 be accepted. Ms. Connolly SECONDED THE MOTION. The Board of Selectmen VOTED UNANIMOUSLY TO ACCEPT ITEM 01-257-115, ETNA ADDED HOURS, AT \$2,000.
7. Ms. Black MADE THE MOTION to budget the amount of \$5,000 to item 01-760-720, GIS. Ms. Connolly SECONDED THE MOTION. The Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF \$5,000 TO ITEM 01-760-720, GIS.
8. Ms. Black MADE THE MOTION to add the amount of \$2,500 to item 01-530-400, Howe Library Repair and Maintenance. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADD THE AMOUNT OF \$2,500 TO ITEM 01-530-400, HOWE LIBRARY REPAIR AND MAINTENANCE.
9. Ms. Connolly MADE THE MOTION to increase item 01-092-250, Building Permit Fees, so that revenue of \$17,500 would be received. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED FOUR IN FAVOR, ONE OPPOSED (MS. BLACK) TO INCREASE ITEM 01-092-250, BUILDING PERMIT FEES, SO THAT REVENUE OF \$17,500 WOULD BE RECEIVED.
10. Ms. Black MADE THE MOTION to eliminate the amount of \$2,400 in item 03-120-700, Miscellaneous Equipment for Engine. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ELIMINATE THE AMOUNT OF \$2,500 IN ITEM 03-120-700, MISCELLANEOUS EQUIPMENT FOR ENGINE.
11. Ms. Connolly MADE THE MOTION that the amount of \$1,000 be deducted from 03-110-800, IAFC Conference. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO DEDUCT THE AMOUNT OF \$1,000 FROM 03-110-800, IAFC CONFERENCE.
12. Ms. Connolly MADE THE MOTION to add the sum of \$500 to item 03-130-800, for a net reduction of \$500. Mr. Walsh SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADD THE SUM OF \$500 TO ITEM 03-130-800 FOR A NET REDUCTION OF \$500.
13. Mr. Walsh MADE THE MOTION that the Board of Selectmen approve \$240,000 for #03-720-742, Engine Purchase, and that before a contract is signed the Board be presented with the best used vehicle deal and the best new vehicle deal. Mr. Manchester SECONDED THE MOTION. The Board of Selectmen VOTED UNANIMOUSLY TO APPROVE \$240,000 FOR #03-720-742, ENGINE PURCHASE, AND THAT BEFORE A CONTRACT IS SIGNED THE BOARD

**BE PRESENTED WITH THE BEST USED VEHICLE DEAL AND THE BEST NEW VEHICLE DEAL.**

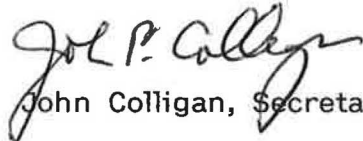
14. **Ms. Connolly MADE THE MOTION to include the amount of \$50,000 in 04-110-700 for the purchase of a sidewalk machine or any variation thereof, for review by the Board of Selectmen before the signing of contracts. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCLUDE THE AMOUNT OF \$50,000 IN 04-110-700 FOR THE PURCHASE OF A SIDEWALK MACHINE OR ANY VARIATION THEREOF, FOR REVIEW BY THE BOARD OF SELECTMEN BEFORE THE SIGNING OF CONTRACTS.**
15. **Mr. Walsh MADE THE MOTION to include line items 05-093-320, revenue of \$8,900 in User Fees, and 05-210-700, Operational Equipment at \$8,900. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCLUDE LINE ITEMS 05-093-320, REVENUE OF \$8,900 IN USER FEES, AND 05-210-700, OPERATIONAL EQUIPMENT AT \$8,900.**
16. **Mr. Walsh MADE THE MOTION that the following line items be included in the budget: 05-210-100, Water Company Personnel, \$331,617; 05-210-300, Water Company Operating Costs, \$160,310; and 05-210-901, Charges to Water Company, (\$491,927). Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO INCLUDE THE FOLLOWING LINE ITEMS IN THE BUDGET: 05-210-100, WATER COMPANY PERSONNEL, \$331,617; 05-210-300, WATER COMPANY OPERATING COSTS, \$160,310; AND 05-210-901, CHARGES TO WATER COMPANY, (\$491,927).**
17. **Mr. Walsh MADE THE MOTION to approve the following line items: 07-093,340, Rentals, \$36,000; 07-110-400, Property Services, \$1,900; 07-110-600, Supplies and Materials, \$8,172; 07-110-700, Operational Equipment, \$13,630; 07-310-400, Rentals, \$7,200; and 07-310-700, Facility Improvement, \$5,098. Ms. Black SECONDED THE MOTION.**
18. **The Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE FOLLOWING LINE ITEMS: 07-093-40, RENTALS, \$36,000; 07-110-400, PROPERTY SERVICES, \$1,900; 07-110-600, SUPPLIES AND MATERIALS, \$8,172; 07-110-700, OPERATIONAL EQUIPMENT, \$13,630; 07-310-400, RENTALS, \$7,200; AND 07-310-700, FACILITY IMPROVEMENT, \$5,098.**
19. **Ms. Black MADE THE MOTION to add to the budget the sum of \$8,500 in line item 01-421-600, Calcium Chloride. Ms. Connolly SECONDED THE MOTION.**
20. **Mr. Colligan MADE THE MOTION that the amount of \$30,000 be set aside as a capital reserve item, earmarked for College Street reconstruction and/or water distribution system repairs.**
21. **Mr. Walsh AMENDED THE MOTION to set aside the amount of \$29,691 as a capital reserve item, earmarked for College Street reconstruction and/or water distribution system repairs. Mr. Colligan accepted Mr. Walsh's amendment. Ms. Connolly SECONDED THE MOTION, AS AMENDED, and the Board of Selectmen VOTED UNANIMOUSLY TO SET ASIDE THE AMOUNT OF \$26,691 AS A CAPITAL RESERVE ITEM, EARMARKED FOR COLLEGE STREET RECONSTRUCTION AND/OR WATER DISTRIBUTION SYSTEM REPAIRS.**

22. Ms. Connolly MADE THE MOTION to budget the amount of \$31,885 in line item 01-740-730, Ruddsboro Road Bridge. Ms. Black SECONDED THE MOTION. The Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF \$31,885 IN LINE ITEM 01-740-730, RUDDSBORO ROAD BRIDGE.
23. Ms. Black MADE THE MOTION to include in the budget the amount of \$7,143 in line item 01-254-115, Howe Children's Assistant. Ms. Connolly SECONDED THE MOTION. The Board of Selectmen VOTED THREE IN FAVOR, TWO OPPOSED (MR. COLLIGAN AND MR. WALSH) TO INCLUDE IN THE BUDGET THE AMOUNT OF \$7,143 IN LINE ITEM 01-254-115, HOWE CHILDREN'S ASSISTANT.
24. Ms. Black MADE THE MOTION to budget the amount of \$4,000 in line item 01-780-390, Record Preservation. Mr. Walsh SECONDED THE MOTION. Ms. Black WITHDREW HER MOTION. Mr. Walsh stated that he had seconded Ms. Black's motion, and he did not wish to have the motion withdrawn. The Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF \$4,000 IN LINE ITEM 01-780-390, RECORD PRESERVATION.
25. Mr. Walsh MADE THE MOTION to budget the amount of \$1,000 in line item 01-760-746, Skateboard Equipment. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF \$1,000 IN LINE ITEM 01-760-746.
26. Mr. Walsh MADE THE MOTION to budget the amount of (\$135,000) in line item 01-097-799, 48 Lebanon St. Purchase, and \$135,000 in line item 01-730-890, 48 Lebanon St. Purchase. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO BUDGET THE AMOUNT OF (\$135,000) IN LINE ITEM 01-097-799, 48 LEBANON ST. PURCHASE, AND \$135,000 IN LINE ITEM 01-730-890, 48 LEBANON ST. PURCHASE.
27. Ms. Connolly MADE THE MOTION to approve the tentative agreement between the Town of Hanover and AFSCME Local 1348. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE TENTATIVE AGREEMENT BETWEEN THE TOWN OF HANOVER AND AFSCME LOCAL 1348.
28. Ms. Black MADE THE MOTION to approve the tentative agreement between the Town of Hanover and the Professional Fire Fighters of Hanover, Local 3288 of the IAFF. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE TENTATIVE AGREEMENT.
29. Mr. Manchester MADE THE MOTION to approve the Chamber of Commerce request for street closure and installation of a banner for Streetfest 2000. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE CHAMBER OF COMMERCE REQUEST FOR STREET CLOSURE AND INSTALLATION OF A BANNER FOR STREETFEST 2000.
30. Mr. Colligan MADE THE MOTION to set a pre-Town meeting public hearing for 7:30 p.m. April 10, 2000 to consider the proposed Warrant for the 2000 Town Meeting. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PRE-TOWN MEETING PUBLIC HEARING FOR 7:30 P.M. APRIL 10, 2000 TO CONSIDER THE PROPOSED WARRANT FOR THE 2000 TOWN MEETING.

31. Mr. Colligan MADE THE MOTION to set a public hearing for 7:30 p.m. April 10, 2000 to authorize submittal of an application for Community Development Block Grant Funds from the Office of State Planning to conduct a Senior Center Feasibility Study. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR 7:30 P.M., APRIL 10, 2000 TO AUTHORIZE SUBMITTAL OF AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FROM THE OFFICE OF STATE PLANNING TO CONDUCT A SENIOR CENTER FEASIBILITY STUDY.
32. Ms. Connolly MADE THE MOTION to approve the minutes of March 8, 2000, as amended. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MARCH 8, 2000, AS AMENDED.
33. Mr. Colligan MADE THE MOTION to adjourn the meeting. Ms. Black SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

The meeting was adjourned at 9:57 p.m.

Respectfully submitted,



John Colligan, Secretary

These minutes were taken and transcribed by Nancy A. Richards.