

FINAL

BOARD OF SELECTMEN'S MEETING

AUGUST 16, 1999

4:00 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 4:00 p.m. by the Vice-Chairman, Marilyn W. Black. Present were: Marilyn W. Black, Vice-Chairman; Katherine S. Connolly; John Manchester; John Colligan; Julia Griffin, Town Manager; and members of the public.

Ms. Black announced that this meeting was being taped by CATV 6 and that hearing enhancement equipment was available for anyone who wished to use it.

1. PUBLIC COMMENT.

There was no public comment.

2. DISCUSSION OF PROPOSAL TO INSTALL ORNAMENTAL BANNERS TO CELEBRATE HOWE LIBRARY CENTENNIAL.

Copies depicting the banner that is proposed for the Howe Library Centennial were distributed by Cheryl Boghosian. Ms. Boghosian explained that the logo was designed to be used for the whole celebration and incorporated into many types of printed materials. Included in the information distributed were a map indicating the proposed location of the banners and a drawing of a lamppost. The banners are designed to hang perpendicular to the lights and will be 24" by 48", printed on both sides. The proposal is to begin hanging the banners in September, taking them down November 1, putting them back up on March 1 and taking them down in April.

Ms. Griffin noted that once the brackets are on the lampposts and the first set of ornamental banners have been hung, other requests are likely to be received for banners for other special events. She pointed out that the Chamber of Commerce has been thinking about using tasteful ornamental holiday banners as partial replacement for white lights used on trees during the holiday season. She believes that it would be important for the Board to formulate a policy with regard to these types of banners.

Mr. Colligan commented that he believes Howe Library is in a class of its own, and that there should be a significant reason for the Board to allow other banners to be displayed. He thinks that the Howe Library proposal is a great idea for the Town as well as the library.

Ms. Connolly MADE THE MOTION that the Board of Selectmen encourage and permit the Howe Library Centennial Celebration banners to be manufactured, brackets to be acquired, and the banners to be hung during the proposed dates and in the proposed locations. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ENCOURAGE AND PERMIT THE HOWE LIBRARY CENTENNIAL CELEBRATION BANNERS TO BE MANUFACTURED, BRACKETS TO BE ACQUIRED, AND THE BANNERS TO BE HUNG DURING THE PROPOSED DATES AND IN THE PROPOSED LOCATIONS.

3. DISCUSSION OF RECOMMENDATIONS TO REDUCE SIZE OF CUL-DE-SACS AND OVERLY WIDE INTERSECTIONS IN SEVERAL LOCATIONS.

Keith Southworth stated that safety is one of the reasons prompting him to make this recommendation to reduce the size of cul-de-sacs and overly wide intersections. He explained that wide intersections encourage people to go too fast, and it is proven that the safest intersection is one that approaches the street at a 90 degree angle.

Ms. Black asked what would be done with the space already paved if an intersection was narrowed. Peter Kulbacki answered that they would use a gravel shoulder and plant grass in the space.

Mr. Southworth added that his recommendation would allow them to bring the stop signs in closer to where people would normally stop. Regarding the cul-de-sacs, he would propose to reduce the size of only the larger ones. This reduction would result in savings in terms of paving and maintenance.

Ms. Connolly asked how much Mr. Southworth intended to narrow the roads. Mr. Southworth answered that they would use a 10 to 15 ft. radius at intersections, which means that where the intersecting roads meet it would be 40 to 50 ft. wide. With regards to the cul-de-sacs, he would intend to follow the outside diameter of the existing cul-de-sac and make it at least 20 ft. wide, reviewing with the Fire Department what they would need for the turning radius of their fire apparatus.

Ms. Black suggested that abutters should be notified in writing of the work that is to be done. Mr. Southworth indicated that the work will be done over a period of time as their schedule allows.

Ms. Griffin asked what would be left in the middle of the cul-de-sacs after the work was done. Mr. Southworth answered that it could be some type of plantings or gardens. Ms. Griffin stated that care should be taken not to create something that turns into a significant grounds maintenance responsibility for the Town. Ms. Black commented that she thinks anything planted in the middle of the cul-de-sacs should be the neighborhood's responsibility rather than the Town's.

Mr. Manchester MADE THE MOTION that the Board of Selectmen adopt the recommendations to reduce the size of cul-de-sacs and overly wide intersections in several locations. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADOPT THE RECOMMENDATIONS TO REDUCE THE SIZE OF CUL-DE-SACS AND OVERLY WIDE INTERSECTIONS IN SEVERAL LOCATIONS.

4. RECOMMENDATION TO APPROVE CONSERVATION FUND MEMORANDUM OF UNDERSTANDING

Ms. Griffin stated that the Conservation Fund Memorandum of Understanding has not changed at all from when the Board last saw it in draft form; she would simply like the Board to be sure it concurs. She added that the Memorandum of Understanding has

been approved by the Conservation Commission as is.

Ms. Black pointed out a typographical error in page one. She also indicated that she is concerned with the fact that "expenditures for noncapital purchases such as public education, maintenance, and management of land may be made from the conservation fund without any limitation other than set forth in such laws." She does not believe there was anything discussed regarding the Memorandum of Understanding that did not include limitations. Ms. Griffin stated that she would check into this further, and thinks that perhaps the Board may not have been specific in the original draft Memorandum of Understanding as to expenditures for noncapital purchases.

Mr. Colligan pointed out that access to capital spending has to pass the Selectboard, and he thinks that the fund has to also be guided by that on any spending. Ms. Griffin explained that the fund has to be guided by RSA 35a which includes a public hearing requirement, but no required approval by the Board of Selectmen. She noted that there was confusion on the floor of Town Meeting; they went back and looked at the RSA as opposed to the Conservation handbook, and the RSA language was less clear cut than the handbook in terms of the role of the Selectboard having to hold a second public hearing.

Mr. Colligan suggested that the Conservation Commission be given an opportunity to respond to this issue, and that a maximum spending limit be chosen to bring to the next Selectboard meeting.

Ms. Griffin indicated that she will go back and look at the working notes from the deliberation meeting. She does not think that the parties involved were focused on the issue of noncapital expenditures; they were more concerned about creating sources of funds in a significant enough size to actually acquire property.

Ms. Connolly indicated that the point of having the Memorandum of Understanding is that RSA36 puts all of the power in the Conservation Commission and none of the power in the Selectboard. She stated that she has a problem with the fact that the Memorandum of Understanding does not clarify whether it means calendar year, fiscal year, or Town year when it refers to the aggregate total of \$50,000. Ms. Black recommended for clarification that the Memorandum of Understanding refer to fiscal year.

Mr. Manchester asked for more information regarding public education which is referred to in the memorandum. Mr. Colligan explained that public education would typically be seminars, mailings, publications or workshops. He added that the Commission is discussing doing something this fall on wetlands for the whole Town.

Ms. Griffin stated that she would have the requested information available for the Board at the next meeting.

5. **RECOMMENDATION TO SET PUBLIC HEARING ON SEPTEMBER 13, 1999 TO AMEND THE FOLLOWING TOWN ORDINANCES:**
 - Ordinance #1 - Enactment of Ordinances
 - Ordinance #2 - Highways & Sidewalks

- **Ordinance #5 - Seasonal Weight Restrictions on Town Highways**
- **Ordinance #7 - Traffic**
- **Ordinance #20 - Regulation of Public Land**
- **Ordinance #27 - Street Vendor**
- **Ordinance #28 - King Road**

Ms. Griffin noted that Ordinance #20, Regulation of Public Land, has been an issue largely because of loud, raucous party nighttime behavior down at the rope swing. One of the rope swings appears on Town property, the other on private property. What is attempted with the modifications to the Regulation of Public Land is to essentially provide authority in the Ordinance for officers to issue a citation for this type of behavior. She added that the Town would use its good judgment and is interested in having some teeth in the enforcement effort.

Mr. Colligan noted that if people are there with alcohol and campfires they are already in violation of the Ordinance, and he wondered why it would not then be sufficient. Ms. Griffin explained that very often people are doing neither, they are just loud and creating a nuisance. In order to cite them for nuisance behavior with a \$75 fine, there needs to be a restriction in the ordinance.

Mr. Colligan stated that his only concern is that the Town has to be consistent. He thinks that the people the Town is trying to discourage are the ones who will probably find it to be more of a challenge to continue this type of behavior. Ms. Griffin explained that many residents at the end of Maple Street are very upset; the people causing the disturbance are typically local kids, college students and sports camp kids. In reviewing this with the Town attorney, it was determined that the only way to put teeth into the enforcement effort is to write violation tickets and serve the offenders with a fine. The intent is not to arrest people who are out taking a quiet walk, but to be able to respond to a complaint of loud noise and partying, to issue tickets and to shut down the event.

Ms. Black indicated that she would like everyone to read all the Ordinances. She added that she has a problem with Ordinance 2 which says that all new and replaced mailboxes shall be placed in a location approved in writing by the Director of Public Works. She pointed out that this is not currently being done. Ms. Griffin explained that it is a new State law.

Ms. Black asked how the public would be informed about some of the information contained in the ordinances. Ms. Griffin answered that information would be included with one of the Town's periodic publications.

Ms. Griffin explained that a State law was passed about two years ago which addressed the mail box issue. In New Hampshire there are many mailboxes in the right of way that come down during snow plowing season, and the Town is responsible for the replacement cost of the mailbox. The State decided to create a statutory guideline for placement of mailboxes.

Mr. Colligan asked if the Town has a choice, or if the State requires that every town be in compliance. Ms. Griffin answered that the Town does have a choice, but it is enabled by

State law. Mr. Colligan asked if it would be possible for everyone to know about the change in the ordinance before action is taken. Mr. Griffin indicated that the Town is not interested in citing everyone for an illegal mailbox the day after the Ordinance is passed, but is interested in beginning to develop a standard for replacement of mailboxes to start to get them out of the snowplowing zones.

Ms. Black mentioned that she is annoyed with one of the street vendors who sets up on the walkway into Town Hall, and has had his tent on the grass. Ms. Griffin indicated that he would receive a letter stating if that if is again in violation he will have his permit rescinded permanently.

Mr. Manchester asked if the street vendors were required to furnish their social security numbers or business ID number and/or trade name registration. Ms. Connolly wondered if the vendors were required to have a State peddler's license. Ms. Griffin answered that they are required to have the peddler's license, and she will check into it to see if the information requested by Mr. Manchester is already available.

Ms. Connolly noted that although Ordinance 2 discusses the location of mailboxes, it does not regulate the location of newspaper tubes. Ms. Griffin explained that the State statute includes newspaper tubes in the same definition, but she will be happy to clarify it in the proposed changes to the ordinance.

Ms. Connolly MADE THE MOTION that the Board of Selectmen set a public hearing on September 13, 1999 to amend the following Town Ordinances: Ordinance #1 - Enactment of Ordinances; Ordinance #2 - Highways & Sidewalks; Ordinance #5 - Seasonal Weight Restrictions on Town Highways; Ordinance #7 - Traffic; Ordinance #20 - Regulation of Public Land; Ordinance #27 - Street Vendor; and Ordinance #28 - King Road. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON SEPTEMBER 13, 1999 TO AMEND THE FOLLOWING TOWN ORDINANCES: ORDINANCE #1 - ENACTMENT OF ORDINANCES; ORDINANCE #2 - HIGHWAYS & SIDEWALKS; ORDINANCE #5 - SEASONAL WEIGHT RESTRICTIONS ON TOWN HIGHWAYS; ORDINANCE #7 - TRAFFIC; ORDINANCE #20 - REGULATION OF PUBLIC LAND; ORDINANCE #27 -STREET VENDOR; AND ORDINANCE #28 - KING ROAD.

Ms. Griffin stated that there will be copies available of the proposed ordinances for the public in the Town Manager's office, and the hearing will be noticed publicly.

6. APPOINTMENTS - CONSERVATION COMMISSION, ZONING BOARD OF ADJUSTMENT, RECYCLING COMMITTEE

Mr. Colligan MADE THE MOTION that the Board of Selectmen appoint the following individuals to the Conservation Commission: Judith Reeve Davidson as a full seat with a term expiring July, 2002; Elaine Bent with a full seat, with a term expiring July, 2002; Kittie Murray with a full seat, with a term expiring July, 2001; Michael Mayor with a full seat with a term expiring July, 2001; Sandra White with a full seat with a term expiring July, 2000; Bob Burgess as an alternate with a term expiring July, 2000; Marcia Procopia as an alternate with a term expiring July, 2000; Anne

Morris as an alternate with a term expiring July, 2000; and Doug McIlroy as an alternate with a term expiring July, 2002.

Ms. Griffin indicated that Bob Burgess had called to resign from the Conservation Commission. This results in one less alternate appointment which needs to be made; the Commission has three alternates, so it is not necessary to replace this newly vacant alternate position with another individual right now.

Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT THE FOLLOWING INDIVIDUALS TO THE CONSERVATION COMMISSION: JUDITH REEVE DAVIDSON AS A FULL SEAT WITH A TERM EXPIRING JULY, 2002; ELAINE BENT WITH A FULL SEAT, WITH A TERM EXPIRING JULY, 2002; KITTIE MURRAY WITH A FULL SEAT, WITH A TERM EXPIRING JULY, 2001; MICHAEL MAYOR WITH A FULL SEAT WITH A TERM EXPIRING JULY, 2001; SANDRA WHITE WITH A FULL SEAT WITH A TERM EXPIRING JULY, 2000; BOB BURGESS AS AN ALTERNATE WITH A TERM EXPIRING JULY, 2000; MARCIA PROCOPIA AS AN ALTERNATE WITH A TERM EXPIRING JULY, 2000; ANNE MORRIS AS AN ALTERNATE WITH A TERM EXPIRING JULY, 2000; AND DOUG MCILROY AS AN ALTERNATE WITH A TERM EXPIRING JULY, 2002.

Ms. Black MADE THE MOTION that the Board of Selectmen appoint Martin White and Nancy Perley to the Recycling Committee. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT MARTIN WHITE AND NANCY PERLEY TO THE RECYCLING COMMITTEE.

Ms. Connolly MADE THE MOTION that the Board of Selectmen appoint Arthur Gardiner and David Cole to alternate seats to the Zoning Board with terms expiring July, 2002. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT ARTHUR GARDINER AND DAVID COLE TO ALTERNATE SEATS TO THE ZONING BOARD WITH TERMS EXPIRING JULY, 2002.

7. APPROVAL OF RESOLUTION SUPPORTING THE AMERICAN DIABETES ASSOCIATION.

Ms. Griffin explained that the American Diabetes Association will be holding America's Walk for Diabetes Day on September 26th in Hanover, and has asked if the Board would be willing to sign an official proclamation which they plan to use as part of their promotion for the day.

Mr. Colligan asked if the Board has done this for other groups. Ms. Griffin answered that it is not done frequently, but the Board has done it a number of times for special group events.

Mr. Manchester MADE THE MOTION that the Board of Selectmen approve the resolution supporting the American Diabetes Association. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE RESOLUTION SUPPORTING THE AMERICAN DIABETES

ASSOCIATION.

8. CONSIDERATION OF BANNER REQUEST

Ms. Black indicated that she had noticed recently a banner advertising a blood drive in Canaan, and she proposed that for two days before each blood drive a banner be hung across Main Street informing the public. She believes that she has found someone who will donate the banner.

Ms. Black MADE THE MOTION that the Board of Selectmen approve the hanging of a banner across Main Street two days before each blood drive. Mr. Manchester SECONDED THE MOTION.

Mr. Colligan asked if the Board has a policy regarding banners. Ms. Black answered that the Selectmen have to approve every banner request. Ms. Griffin added that it is meant to be in support of community related activities as opposed to a for-profit activity.

The Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE HANGING OF A BANNER ACROSS MAIN STREET TWO DAYS BEFORE EACH BLOOD DRIVE.

9. ADMINISTRATIVE REPORTS.

Ms. Griffin reported that she is busy working on a number of issues relating to the year-end closeout of the books in preparation for the auditors to arrive, which leads to tax rate setting later in the fall. She commented that this promises to be an adventure because this is the first year the Department of Revenue Administration will be dealing with the donor communities net outflow payment to the State; this could be further compounded by whatever the legislature may choose or not choose to do once they come back into session.

Ms. Griffin asked for a count of how many Board members will be attending the one day Donor Critical Issues Workshop taking place in Portsmouth, NH on September 1st. This workshop is intended to be an information gathering opportunity for elected officials from the donor communities to hear many of the options that the legislature either looked at during the past session or options they will be looking at this coming session.

Mr. Colligan asked how many towns paid the first tax bill in June. Ms. Griffin answered that approximately six towns did; very few towns made the decision to break the bill into two parts partly because it was necessary to guess at their tax rates. The Department of Revenue Administration was not in a position to provide those tax rates for communities that wanted to break it into two bills. Ms. Griffin explained that Hanover did a fairly technical assessment and arrived at their own guess. Mr. Colligan indicated that Hanover should be commended for doing that, because it is obviously easier for the taxpayers if their tax bills are broken into two bills rather than one. Ms. Griffin added that Jeff McGilvery will be at the workshop to discuss how the formula was developed and the rationale behind the adequacy and distribution formula.

10. SELECTMEN'S REPORTS

Mr. Colligan

Mr. Colligan reported that the next Conservation Commission meeting will be held Wednesday, August 18th at 5:00 p.m. Ms. Griffin will notify the new members so that they can attend the meeting to be sworn in.

Mr. Colligan also noted that the Conservation Commission is setting a date to visit some Town owned property with Paul Harwood to look at different types of forests and lands. Ms. Connolly asked that the Planning Board members be notified of when this visit will take place.

Mr. Manchester

Mr. Manchester reported that at the last Planning Board meeting an extension until the end of October was given to the Greensboro Road Ltd. Partnership. Also at the end of that hearing there was an informal discussion with Simpson Development who has the option to buy this land from Bob Bailey. There are obvious wetland problems, and the initial plan is to develop three lots if they can get the deal together. Simpson Development was very receptive to any information or ideas the Planning Board had regarding wetland issues. Mr. Manchester also reported that Kendal and Dartmouth College both withdrew their applications. There was also an informal discussion on the Grasse Road and Dartmouth College challenges regarding wetlands.

Ms. Connolly

Ms. Connolly reported that there is an upcoming Transportation Advisory Commission meeting on August 17th, and she would be happy to bring any concerns of the Selectboard to that meeting. Although she missed their first meeting, Ms. Connolly noted that apparently they discussed a Development Finance Authority grant they would like to apply for. The grant is for \$15,000 and would provide for activities developing a database, etc. Permission is required from all of the member towns. It was the consensus of the Board to grant that permission.

Ms. Black

Ms. Black reported that the NHMA has requested any suggestions for funding and anything the Board might like to have them work on should be sent to them by September 10th. Ms. Griffin added that the executive committee of NHMA is simply looking for feedback from members.

Ms. Black asked if a site visit had been scheduled for Schoolhouse Lane in Etna. Ms. Griffin answered that a date has not yet been set and asked for potential dates from Board members.

Ms. Black thanked everyone for their work on the weekend with the representatives from Nihonmatsu. She presented the itinerary received from Nihonmatsu with regard to their celebration and invitation for eight people from Hanover to join them.

11. APPROVAL OF MINUTES - July 12 and July 26, 1999

Ms. Black MADE THE MOTION that the Board of Selectmen approve the minutes of July 12, 1999, as corrected. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JULY 12, 1999, AS CORRECTED.

Ms. Black MADE THE MOTION that the Board of Selectmen approve the minutes of July 26, 1999, as corrected. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JULY 26, 1999, AS CORRECTED.

12. OTHER BUSINESS

There was no other business.

13. ADJOURNMENT

Ms. Connolly MADE THE MOTION to adjourn the meeting of the Board of Selectmen. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

Ms. Connolly MADE THE MOTION to go to nonpublic session to discuss a matter which may affect the reputation of an individual. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NONPUBLIC SESSION TO DISCUSS A MATTER WHICH MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.

SUMMARY

- 1. Ms. Connolly MADE THE MOTION that the Board of Selectmen encourage and permit the Howe Library Centennial Celebration banners to be manufactured, brackets to be acquired, and the banners to be hung during the proposed dates and in the proposed locations. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ENCOURAGE AND PERMIT THE HOWE LIBRARY CENTENNIAL CELEBRATION BANNERS TO BE MANUFACTURED, BRACKETS TO BE ACQUIRED, AND THE BANNERS TO BE HUNG DURING THE PROPOSED DATES AND IN THE PROPOSED LOCATIONS.**
- 2. Mr. Manchester MADE THE MOTION that the Board of Selectmen adopt the recommendations to reduce the size of cul-de-sacs and overly wide intersections in several locations. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADOPT THE RECOMMENDATIONS TO REDUCE THE SIZE OF CUL-DE-SACS AND OVERLY WIDE INTERSECTIONS IN SEVERAL LOCATIONS.**
- 3. Ms. Connolly MADE THE MOTION that the Board of Selectmen set a public hearing**

on September 13, 1999 to amend the following Town Ordinances: Ordinance #1 - Enactment of Ordinances; Ordinance #2 - Highways & Sidewalks; Ordinance #5 - Seasonal Weight Restrictions on Town Highways; Ordinance #7 - Traffic; Ordinance #20 - Regulation of Public Land; Ordinance #27 - Street Vendor; and Ordinance #28 - King Road. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON SEPTEMBER 13, 1999 TO AMEND THE FOLLOWING TOWN ORDINANCES: ORDINANCE #1 - ENACTMENT OF ORDINANCES; ORDINANCE #2 - HIGHWAYS & SIDEWALKS; ORDINANCE #5 - SEASONAL WEIGHT RESTRICTIONS ON TOWN HIGHWAYS; ORDINANCE #7 - TRAFFIC; ORDINANCE #20 - REGULATION OF PUBLIC LAND; ORDINANCE #27 -STREET VENDOR; AND ORDINANCE #28 - KING ROAD.

4. Mr. Colligan MADE THE MOTION that the Board of Selectmen appoint the following individuals to the Conservation Commission: Judith Reeve Davidson as a full seat with a term expiring July, 2002; Elaine Bent with a full seat, with a term expiring July, 2002; Kittie Murray with a full seat, with a term expiring July, 2001; Michael Mayor with a full seat with a term expiring July, 2001; Sandra White with a full seat with a term expiring July, 2000; Bob Burgess as an alternate with a term expiring July, 2000; Marcia Procopia as an alternate with a term expiring July, 2000; Anne Morris as an alternate with a term expiring July, 2000; and Doug McIlroy as an alternate with a term expiring July, 2002. Mr. Manchester SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT THE FOLLOWING INDIVIDUALS TO THE CONSERVATION COMMISSION: JUDITH REEVE DAVIDSON AS A FULL SEAT WITH A TERM EXPIRING JULY, 2002; ELAINE BENT WITH A FULL SEAT, WITH A TERM EXPIRING JULY, 2002; KITTIE MURRAY WITH A FULL SEAT, WITH A TERM EXPIRING JULY, 2001; MICHAEL MAYOR WITH A FULL SEAT WITH A TERM EXPIRING JULY, 2001; SANDRA WHITE WITH A FULL SEAT WITH A TERM EXPIRING JULY, 2000; BOB BURGESS AS AN ALTERNATE WITH A TERM EXPIRING JULY, 2000; MARCIA PROCOPIA AS AN ALTERNATE WITH A TERM EXPIRING JULY, 2000; ANNE MORRIS AS AN ALTERNATE WITH A TERM EXPIRING JULY, 2000; AND DOUG MCILROY AS AN ALTERNATE WITH A TERM EXPIRING JULY, 2002.
5. Ms. Black MADE THE MOTION that the Board of Selectmen appoint Martin White and Nancy Perley to the Recycling Committee. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT MARTIN WHITE AND NANCY PERLEY TO THE RECYCLING COMMITTEE.
6. Ms. Connolly MADE THE MOTION that the Board of Selectmen appoint Arthur Gardiner and David Cole to alternate seats to the Zoning Board with terms expiring July, 2002. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPOINT ARTHUR GARDINER AND DAVID COLE TO ALTERNATE SEATS TO THE ZONING BOARD WITH TERMS EXPIRING JULY, 2002.
7. Mr. Manchester MADE THE MOTION that the Board of Selectmen approve the resolution supporting the American Diabetes Association. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE RESOLUTION SUPPORTING THE AMERICAN DIABETES

ASSOCIATION.

8. **Ms. Black MADE THE MOTION that the Board of Selectmen approve the hanging of a banner across Main Street two days before each blood drive. Mr. Manchester SECONDED THE MOTION. The Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE HANGING OF A BANNER ACROSS MAIN STREET TWO DAYS BEFORE EACH BLOOD DRIVE.**
9. **Ms. Black MADE THE MOTION that the Board of Selectmen approve the minutes of July 12, 1999, as corrected. Ms. Connolly SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JULY 12, 1999, AS CORRECTED.**
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11. **Ms. Connolly MADE THE MOTION to adjourn the meeting of the Board of Selectmen. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**
12. **Ms. Connolly MADE THE MOTION to go to nonpublic session to discuss a matter which may affect the reputation of an individual. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO GO TO NONPUBLIC SESSION TO DISCUSS A MATTER WHICH MAY AFFECT THE REPUTATION OF AN INDIVIDUAL.**

The meeting was adjourned at 5:06 p.m.

Respectfully submitted,

John Colligan, Secretary

These minutes were taken and transcribed by Nancy Richards.