

BOARD OF SELECTMEN'S MEETING

FEBRUARY 22, 1999

7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by the Vice Chairman, Brian Walsh. Present were: Brian Walsh, Vice Chairman; Katherine S. Connolly; John Manchester; John Colligan; Julia Griffin, Town Manager; and members of the public.

Mr. Walsh announced that this meeting was being taped by CATV 6 and that hearing enhancement equipment was available for anyone who wished to use it.

1. PUBLIC COMMENT.

Representing the Garden Club were Nina Banwell and Irene MacArthur, President of the Hanover Garden Club. Ms. Banwell indicated that they are requesting relief from the parking restrictions that currently exist on Currier Place for three afternoons between now and June for the hours from 1 p.m. to 3 p.m. for Hanover Garden Club meetings which take place at the Howe Library. She explained that new construction for the parking garage has taken parking places all over town and although the Garden Club members have utilized the shuttle and car pooled, the parking situation has become difficult. She suggested that during the three afternoons a sign could be placed for anyone who had to park on Currier Place indicating that the area was available for parking for the Garden Club.

At this time Ms. Banwell indicated that the Garden Club is requesting relief of the parking restrictions for the three afternoons mentioned to see how the plan works. This would allow the Town time to decide whether or not this is a good idea. She pointed out that next year there are seven afternoon meetings scheduled between the months of September and the end of May. If the arrangements were agreeable and worked this year, she indicated that they would like to be able to come back to the Board in September and ask for the same arrangements for next year and until such time as the parking garage is ready to be occupied.

Ms. MacArthur stated that she feels the Garden Club is a little different than many other not-for-profit organizations that use the library, because the Garden Club is really an extension or part of the Town. The Club has been in existence since 1938 and still has some of its original members who are not able to come to the meetings because of parking restrictions. Out of 300 members, Ms. MacArthur estimated that there are 40 to 50 members who are able to make the meetings. She stated that she feels the organization is a working club and is truly a part of Hanover.

Ms. Banwell pointed out that the overflow of vehicles before they stopped parking on Currier Place amounted to approximately 15 cars.

Mr. Walsh expressed his appreciation for all the work that the Garden Club does for Hanover to make it as attractive as it is.

Ms. Griffin stated that she would talk with the police chief about the logistics of making sure that traffic can navigate safely through Currier Place, and mentioned that there are

also neighborhood issues to consider. She added that if there is a way to manage the parking for the three dates requested, she would probably recommend to the Board that it is a viable arrangement as long as it is communicated to the neighborhood.

Taking into account the neighborhood issues, Mr. Manchester wondered if there was a possibility of the Garden Club meeting in another location.

Ms. Connolly stated that the Town is incredibly indebted to the work that the Garden Club does; she added that the Club does a magnificent job, and anything that can be done to enable their work to continue would certainly be worthwhile.

It was suggested by a member of the audience that the Garden Club might want to consider Trumbull Hall on Etna Road as a location for their meetings. Ms. MacArthur answered that they will have one meeting at Trumbull Hall next year. At each Board meeting of the Garden Club she noted that this issue is brought up, but there are many members that still wish to meet in Howe Library.

Ms. Banwell added that one of the logistical problems of holding the meetings elsewhere is that most of the meetings involve slide presentations and require a room that can be darkened.

Ms. Griffin will place the matter on the agenda for the Board of Selectmen's meeting scheduled for Wednesday, February 24th.

2. DISCUSSION WITH STATE REPRESENTATIVES RELATIVE TO SCHOOL FUNDING OPTIONS.

Mr. Walsh introduced state representatives Sharon Nordgren and Marion Copenhaver, and Susan Almy of the Finance Committee.

Ms. Nordgren explained that on March 4th the House will be back in session after a vacation period, and at that time more will be known about the status of the various bills which have been proposed. She added that the legislature is behind schedule, but that it was hoped that on the 4th of March bills would be passed to the Senate. The Senate would then have hearings and act upon the bills. By the middle of March she assumes that there would probably have to be a committee which would debate the differences in the bills sent by the House and the bills the Senate amends. The next step is for the Senate to vote on the bills, which has to occur by April 1st.

Ms. Nordgren noted that the only bill that the House did send over to the Senate was a 25 cent increase in the cigarette tax. This would allow, if nothing else, a funding mechanism which could always be amended.

Ms. Nordgren explained that the Court required the legislature to come up with the cost of an adequate education. She added that there was a definition agreed upon last year with the Governor's ABC plan; one part of that bill was the definition of adequacy.

Ms. Copenhaver pointed out that it is important to note that Ms. Almy's committee has to not only deal with the Claremont issue, but also has to start working on the Governor's budget.

Mr. Colligan asked for an explanation of state building aid included in the Governor's proposal, and asked how the \$19 million in state building aid would be distributed. Ms. Nordgren answered that she did not have the answer to that question, but would find out. Ms. Almy pointed out that there are no changes planned in the current building aid system.

Mr. Colligan stated that unless something changes Hanover would be trying to finance \$25 million without Vermont state building aid, which he understands in the past was 30% of the Vermont share. He had assumed that Hanover would get access to however much was needed, but that this is not realistic not only because of the thrust of the Claremont issue, but also because there will be other schools looking for funding. Ms. Almy answered that the leadership in the finance committee has not yet made any statements about where they think they might cut the budget.

Mr. Colligan stated his concern regarding at what point the Town might have to reassess the plan that it brings to the voters on the school buildings, and what the legislators can do for Hanover as their constituents in terms of trying to minimize any impact on increase in taxes. He pointed out that there will be an obvious impact on the economy and property values, and a real impact on the elderly living on fixed incomes in terms of their ability to absorb any part of any of the increases being discussed. Mr. Colligan added that just because Hanover is an affluent Town does not mean that everyone in Hanover will be able to absorb this type of tax impact even if it is phased in over three to four years.

Ms. Nordgren stated that she feels it would be optimistic to think that either of the property tax plans which have been proposed will get to the Senate. Mr. Colligan answered that he is only assuming that the property tax proposals are the least expensive proposed so far to a Hanover taxpayer. The delegates disagreed with this assumption, indicating that the Below plan would be the least expensive to a Hanover taxpayer. Mr. Colligan and the delegates discussed the impacts of the various plans proposed.

Mr. Colligan commented that Hanover has a very ambitious agenda in terms of facilities, and asked the delegates to take advantage of any opportunities to minimize the impact of the proposed bills.

Mr. Colligan stated that the Tax Increment Financing District is very important to Hanover because of the parking garage. It is very important to try to protect this portion of the funding for the parking garage so that it does not impact the general taxpayer. He explained to the delegates that Hanover has, by State standards, a very small Tax Increment Financing District that was established to finance approximately 1/3 of the total expenditure for the principal and interest on the debt for the parking garage. The school portion of this could be impacted depending upon what state-wide property tax formula might get put into place.

Ms. Nordgren commented that the Finance Committee has set up a special subcommittee to deal with municipal issues similar to the Tax Increment Financing District. Ms. Almy noted that the head of that subcommittee has indicated that there is no way they would be able to make a state-wide property tax work within the next couple of months.

Ms. Griffin noted that she had sent a letter recently to members of the Finance Committee expressing concern about the difficulties of implementing a statewide property tax at the local level through the assessors' offices in municipalities.

Mr. Colligan stated that there are also a lot of people that are concerned about the massive redistribution of money into a lot of schools that are currently successful. He added that 193 towns in New Hampshire will be receiving money with 42 towns, including Hanover, being donor towns. He feels that it is very appropriate for any and all taxpayers to assume there will be some accountability in terms of outcome with this transfer of money into these schools. He added that there are also people who have expressed concerns about having the appropriate infrastructure in schools before the state starts putting large sums of money into them. The schools have to have a certain capability to absorb the money to achieve the proper impact.

Ms. Almy answered that last year part of the ABC plan that managed to pass dealt to some extent with this issue, resulting in new forms coming out of the Department of Education that specifically indicate what the money is being used for. The Department of Education feels that as these forms start to generate information they will be able to go back and better look at outcomes. She feels that the Education Committee could address this issue better than she is able to.

Ms. Nordgren added that one of the things that everyone is trying to work on is that there is at least a reporting structure so that people are getting the information that they need. One of the things the Governor mentioned in her budget is the importance of dealing with the accountability issue and how to effectively get information to the State.

Dave Cioffi, an owner of the Dartmouth Bookstore, cautioned the delegates that as the legislature figures the business share in all of this that they remember that a significant number of businesses in New Hampshire are family-run businesses. As an individual he can see how these types of businesses will feel the impact not only from the business property tax, but with income tax and property tax at home. He added that in Hanover owners in the business district have agreed to let their property taxes increase two or three times to finance the parking facility. Added to that is the impact from the school issue, resulting in an impact that is rather significant. Ms. Almy answered that in most communities businesses will see a reduction in property taxes, although this will probably not be the case in Hanover.

Mr. Walsh asked if this meant that property taxes from businesses would now go to Concord resulting in Hanover losing its tax base. Ms. Almy explained that all of the statewide property taxes operate by raising a certain amount of money in a municipality, for instance \$8 per thousand. If the community has to pay its school districts as much as that or more than that, they just keep the money. If the community raises more than they need to give to the school districts, they have to send the excess to Concord and it then gets sent off to other communities. In the case of the Below bill, it is low enough so that only Newington and a few other places would have to send any of this money off to Concord. She added that with the Below plan, Hanover businesses may get a small break, but it will essentially be a wash. In the case of homeowners, they may actually see their property taxes reduced by \$6.50 because Hanover would no longer have to raise that much on its local education tax. The property owner would get back \$6.50 on their property tax and pay an income tax, also basically resulting in

a wash. She pointed out that this would depend on an individual's property and income level, and how much might be social security or pension.

Mr. Walsh asked the delegates to not let something pass that would put an administrative burden on all of the municipalities. He added that Hanover is counting on tax increment financing staying in place; if it does not stay in place the financial credibility with either the property taxpayer or the bond holder is in danger. He asked if the delegates believed that the House, the Senate and the Governor will be able to resolve in 38 days the Claremont issue in a set of laws that will be operable, and if not, where do we go from here.

Ms. Almy answered that she believes something will be passed by April 1st. Ms. Nordgren distributed to the Board two handouts entitled "What Happens if Nothing Happens" and "Lessons from Elsewhere".

Ms. Copenhaver stressed that it important for the Board to know that she, Ms. Almy and Ms. Nordgren are in the minority.

Mr. Manchester asked why the sales tax proposal was not promoted more heavily as New Hampshire is a tourist state. Ms. Nordgren explained that a sales tax could bring in the amount of money needed, but it would have to be very high. The handout on school reform states that based on \$5,000 per pupil, the retail sales tax would have to be 10.7%. This would result in New Hampshire losing its advantage, and a lot of people in border communities worry about a sales tax.

Ms. Almy pointed out that only Newington will see a property tax increase, and that Hanover should see a small decrease. She continued to say that Peterson's alternative consumption tax actually solves some of these problems by placing a 1% tax on services as well. The most optimistic numbers are that this would raise about \$300 million. Neither the Department of Revenue Administration nor the Finance Committee have looked at this proposal seriously enough to find out how much it would cost to administer and how much it would actually bring in.

Ms. Griffin asked Ms. Almy what type of feedback she is receiving from her constituents. Ms. Almy answered that she has not received much input as she has not been home. Mr. Colligan suggested that the best way to get meaningful feedback is to try to give some assessment of the proposals as the list gets narrowed down. He asked if he had understood her correctly that she feels the Below bill would be a good outcome for Hanover. Ms. Almy answered that she believes Hanover as a Town would end up paying more because there are more high income people living in the Town, but that the amount of money paid by these people would not be a significant part of their income.

Ms. Copenhaver announced that there is a meeting scheduled on March 15th at Dartmouth Hitchcock on the issues being discussed. The meeting is a public forum sponsored by a diverse group.

Ms. Nordgren explained that it is difficult to publish a list that would tell what is going to happen to each city and town, because the numbers change daily.

Ms. Griffin indicated that she had directed many people to the website offered by NH Public Radio that offers a tax calculator to enable them to assess the individual impact of the various bills. Ms. Nordgren cautioned that correct information would depend on how current the website is.

Ms. Copenhaver reminded the Board that when they vote as delegates they are voting for the whole state, and they should not be looking toward the next election. She added that this is a big worry, but stressed that the problem is much bigger than any individual legislator.

Mr. Walsh thanked Ms. Nordgren, Ms. Copenhaver and Ms. Almy for spending a part of their vacation at the meeting.

3. PRESENTATION OF THE TOWN MANAGER'S 1999-2000 PROPOSED BUDGET.

Ms. Griffin stated that the purpose of her presentation was to give the Board a synopsis of the highlights of the budget, and to ask if there was any additional information that they would like as they go into their next series of budget review meetings.

Ms. Griffin indicated that 1.5% was used as the tax rate target in putting the budget together. The budget as presented represents an 8 cent increase in the general fund tax rate, or 1.5%. When factoring in the combination of the general fund increase and the fire district tax increases, it results in somewhere between .9% and 1.2% depending upon the fire district that an individual resides in. Adding the two together, the total impact is 1.5% general fund tax rate increase. She added that there is even better news for residents living in the sidewalk district as the proposed budget represents a .8% increase in the property tax rate because the sidewalk district tax is proposed to go down 4 cents this year.

Ms. Griffin referred to a number of items contained in a wish list which was furnished to the Board. These are items which she would have liked to have funded or which had been requested by outside organizations that she simply could not afford to put in the budget. Ms. Griffin indicated, however, that there probably is a little room to add some of these items in the budget, and added that the Board certainly has the ability to cut things which have been proposed and add these items in their place. She noted that she believes she has come up with some strategies to achieve some of the items on the wish list without having to add them back into the budget, and indicated to the Board that she would update them on these items as they review each particular operating budget.

Ms. Griffin highlighted various areas of the proposed budget. She stated that the General Fund was aided a little by the Assessor's estimate that the Town's assessed valuation would go up \$10,000,000 to \$770,000,000, effective April 1, 1999. She pointed out that Mike Ryan is fairly conservative as an assessor, so she would suspect that there is actually more than \$10,000,000 of valuation that would be picked up effective 4/1/99.

Ms. Connolly thanked Mr. Gilbar for all of the extra hours he spent in preparing the budget.

Ms. Griffin indicated that the Town is beginning to wean itself off needing some of the

surplus to balance the budget. Surplus is used to help reduce the impact on the tax rate increase, but one of the things that she learned in having an initial review when it was thought that the Town would go to the bond market independently to ask for an upgrade was that although the Town's financial condition is strong, one of the key weaknesses in Hanover is that the undesignated fund balance is low. The rating agencies like to see an undesignated fund balance of between five to ten percent of total appropriations from year to year. Essentially, this says that there is five to ten percent of the total budget set aside in reserve for unforeseen emergencies. She stated that Hanover is a little low, and that she and Mr. Gilbar are beginning over the next two years to try to wean the Town by approximately \$40,000 to \$50,000 a year off the surplus by tightening the expenditure side, and trying to get more efficient to begin to build up the undesignated fund balance. She added that she would like to be able to go to Moody's for the next bond issue when the Town goes out independently and make a very strong case that Hanover deserves an upgrade.

Regarding the Planning and Zoning Department, Ms. Griffin noted that the department has been significantly beefed up. The first year the Town absorbs the full impact of the cost increases associated with the additional staffing. This includes a new Planning and Zoning Director funded at a higher salary than the previous director, an upgraded Zoning Administrator and Building Inspector, a half-time Building Inspector converted to a full-time Building Inspector, the new Senior Planner, and recommending an addition for at least a year for a part-time clerical person to help the department get caught up. The overall impact on the budget is about \$75,000 to \$80,000. Ms. Griffin added that Jonathan Edwards is working on a comprehensive fee analysis for the Board which will be presented later in the spring. That revenue is being counted on in this budget as the revenue estimates on the Planning and Zoning side have been increased by approximately \$24,000 to help fund the increase.

Ms. Griffin also noted that she is also recommending for the first time that rather than adding money for outside consulting services for MIS work, that a full-time Management Information Systems Coordinator be hired. This position has been able to be funded in the budget. She pointed out that over the last three years the Town has spent anywhere from \$25,000 to \$40,000 a year in miscellaneous consulting services for MIS work. They are finding that this is not enough, and that a person is being employed almost full-time on a contractual basis. In addition, Mr. Gilbar is spending a lot more time on information systems than he should be. Ms. Griffin indicated that the very first priority after it is determined how to get the Planning and Zoning Department staffed and funded is to figure out a way to fund the MIS position. One of the ways that this is done is that administrative overhead charges that are allocated to other funds have gone up quite a bit because those funds also help pay for the position. In addition, \$30,000 has been budgeted for the first of a three year valuation update for the Town that was recommended by Mike Ryan, the Assessor. Originally Mr. Ryan felt that \$20,000 would be adequate, but Ms. Griffin feels that \$30,000 would be what is needed. An amount of \$40,000 more, or \$20,000 a year over the next two years, will be required after the initial amount of \$30,000. Depending on what happens with the statewide property tax issue, Mr. Ryan has indicated that he may back off from that recommendation in terms of updating the Town's assessed valuation. Ms. Griffin indicated that it is possible if the Smart plan were to be adopted that an additional .75 FTE or even 1 FTE person would be required to be hired in Assessing over the first few years just to help with the implementation of a statewide property tax.

Regarding the Howe Library, Ms. Griffin indicated that they were able to shift around their allocation of staff time into technical services and out of public services without any bottom line impact on the budget. She stated that the Howe Library came in with a very conservative budget with minimal impact, and the same is true for the Fire Department. In the Parks and Recreation Department it was possible to expand the summer day camp program to include a 4 and 5 year old pre-kindergarten summer day camp. She pointed out, however, that the program does not generate enough additional revenue to pay for itself, and that it is something which the Town is funding. She would suggest that after a couple of years the Parks and Recreation Department consider raising the fees somewhat.

Ms. Griffin stated that she is also recommending funding an additional police officer in the Police Department. It was possible to secure a COPS grant through the Department of Justice to fund this position. The program essentially helps the Town add an individual to the patrol force, but also helps to reduce the overtime in patrol and affords the ability to create a permanent detective position in the investigations division as opposed to a rotating position. She explained that currently police officers rotate in that department for six months with Frank Moran, then rotate back out to patrol. While this is a useful training program for officers, it takes its toll on Sgt. Moran who spends a substantial amount of time training new police officers in investigation techniques and consequently ends up working a significant amount of overtime. Ms. Griffin noted that the grant is only a three year grant which decreases slightly in the second and third year, and in the fourth year disappears altogether.

Also recommended in the budget is the replacement of four police cruisers. Ms. Griffin indicated that a reserve for police cruiser replacement was started in this current year's budget with a \$40,000 contribution. She proposes a similar \$40,000 contribution in the budget now under review, as well as recommending the acquisition of four new cruisers. The police cruisers are now three years old, and Frank Austin has recommended that the Town consider replacing the cruisers every two years rather than three. He has figured out a way to fund the reserve at a steady pace which affords the ability to replace the cruisers every two years, with an additional cost to the Town of about \$4,000 a year. The feeling is that cruisers have a lot more down time in year 3 than they do in year 1 or 2 because of the mileage numbers. Cruisers are currently in being repaired a lot, and this eats up a lot of repair staff time in the Public Works fleet maintenance division.

Ms. Griffin stated that in connection with the .5 FTE clerical position which is proposed to be added to the Planning and Zoning Department, the other .5 of that position would be added to the fleet maintenance division in Public Works.

Ms. Griffin pointed out that sidewalk construction and overlay of Rip Road has been funded in both the general fund operating budget and the sidewalk fund. A neighborhood meeting will be held in the spring, and it is possible that the decision will be that the neighbors do not want a sidewalk on Rip Road. In this case, the sidewalk tax can either be reduced significantly or that money can be accumulated in an undesignated fund balance to wait for another sidewalk project to emerge. The goal is to overlay Rip Road this summer, but the question is whether a sidewalk will be built in conjunction with it.

Referring to the Municipal Building, Ms. Griffin indicated that there an amount of \$15,000 is included in the budget to replace the roof. It is a flat roof which leaks in several spots and definitely needs attention.

Also included is funding for the implementation of the recommendations on the Classification and Compensation study. Ms. Griffin indicated that a nonpublic session has been set up to discuss those recommendations with the Board.

Ms. Griffin indicated that the Fire and Ambulance Departments have had good years, largely due to an improved revenue picture. This year has been much busier for the ambulance fund, and that has enabled some of the benefits costs associated with 3/16 of the Fire Department, as well as their salaries, to be shifted over to the ambulance fund. There is a recommendation for \$17,000 worth of rust repair on Engine Two, which is something that Frank Austin and the Fire Department have looked at in detail. Also being recommended is the setting aside of \$70,000 in fire equipment reserve. Ms. Griffin noted that this is an important component of adhering to the replacement schedule that has been developed.

Also being recommended in the budget is the purchase of a new ambulance this year. An increase of 1 1/2% is being recommended in the fees assessed Lyme and Norwich for ambulance services.

Regarding the sidewalk fund, Ms. Griffin noted that there is \$60,400 in the fund to construct the sidewalk on Rip Road should there be a consensus to do that. In addition, there is approximately \$17,000 available for normal sidewalk work including building a segment of sidewalk on Lyme Road from Park Street to Ivy Point Way, which the Town had agreed to do as part of that development. The developer will fund the materials and the Town will fund the labor.

A fairly substantial change is being recommended in the Waste Water Treatment Plant in the way sewer fees are assessed. Peter Kulbacki, Mike Chase, Bill Matthews and Mike Gilbar, have done a fairly comprehensive analysis of sewer usage patterns both in Hanover and in Lebanon. Peter's recommendation is based on all of that data and institutes a significant change in the way sewer fees are assessed. This would involve some shift off from some customers and on to others. Ms. Griffin pointed out that sewer rates have not been raised in Hanover since 1996.

Also recommended in the Waste Water Treatment Plant fund this year are some fairly substantial reinvestments in pieces of equipment, totalling \$270,000 worth of expenditures. The bar rack and grit removal systems will be replaced at a cost of \$195,000. In addition, a telemetry system is being recommended which would allow the operation of the plant and pump station by computer. This is a \$75,000 expenditure which would pay for itself in about 4 years just with the reduction in overtime costs.

In the Parking Fund, Ms. Griffin indicated that Patrick O'Neill and Mike Gilbar have spent a considerable amount of time looking at the entire parking system in Town with input from the consultant. The goal is to look at the way the Town prices its meters and the way it enforces the parking regulations to encourage people to park where they should be parking, which is to get long-term parkers out of short-term parking spaces. They have come up with a series of recommendations that would involve some raising of

meter rates in sections of the downtown and also extending hours of enforcement. This plan will be distributed to the Board shortly. The budget distributed to the Board contains no changes with relation to the Parking Fund. The parking report which will be distributed will show what the budget would look like if the changes were implemented.

Mr. Walsh recalled that public/private requests such as CATV had to go in front of Town meeting for three years; if their request was passed three years in a row, then that item would then be included in the budget. Ms. Griffin indicated that this is correct. Mr. Walsh asked for a review of which requests are in the budget and which are not, as well as where they are on the one to three year time frame. Mr. Gilbar is to put that information together.

The Board discussed the schedule for the upcoming budget reviews. Ms. Griffin noted that the official public hearing for the budget is scheduled for Monday, March 22nd.

4. ADMINISTRATIVE REPORTS.

Ms. Griffin had nothing further to report.

5. SELECTMEN'S REPORTS.

Mr. Colligan

Mr. Colligan had nothing to report.

Mr. Manchester

Mr. Manchester reported that the Planning Board will have a site visit at the proposed Zimmerman residence hall at Dartmouth College. He also reported that the Recreation Department's basketball tournament is underway this week.

Ms. Connolly

Ms. Connolly reported that the Planning Board had covered the Zimmerman Hall matter in part, had finished the Buck Road senior housing development, and had worked on zoning amendments.

Ms. Connolly also reported that there is an upcoming Transportation Committee meeting at the Upper Valley Lake Sunapee Regional Planning Commissions. This meeting will include some Hanover projects such as the Schoolhouse Lane bridge, the Park Street bicycle shoulders and Greensboro Road. Mr. Walsh suggested that a public hearing be held in the spring with regard to the Greensboro Road issue, and wondered if the Bicycle Path Committee might sponsor it.

6. OTHER BUSINESS.

There was no other business.

5. ADJOURNMENT.

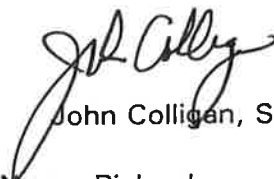
Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to adjourn the meeting. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

SUMMARY

1. **Ms. Connolly MADE THE MOTION that the Board of Selectmen vote to adjourn the meeting. Mr. Colligan SECONDED THE MOTION and the Board of Selectmen VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

The meeting was adjourned at 9:26 p.m.

Respectfully submitted,



John Colligan, Secretary

These minutes were taken and transcribed by Nancy Richards.