

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**JUNE 2, 2003**

**7:30 PM – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:34 pm by the Chairman, Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice-Chairman; William "Bill" Baschnagel; Peter Christie; Judson "Jay" Pierson; Julia Griffin, Town Manager; and members of the public.

**1. PUBLIC COMMENT**

There was no public comment.

**2. PUBLIC HEARING TO CONSIDER AMENDMENT TO ORDINANCE #6, PARKING ORDINANCE, RELATIVE TO IMMOBILIZATION OF VEHICLES**

Patrick O'Neill, Parking Division Supervisor, explained the process by which vehicles were immobilized according to the "Immobilization of Vehicles" ordinance that was implemented in July of 2002. He said registration numbers of those vehicles that have ten unpaid parking tickets assessed to them or that carry overdue parking fine balances of \$150.00 or more are placed on a special list. From this list, warning letters are generated either upon issuance of an additional parking citation to those vehicles or sent by certified mail to the owners of the vehicles. The warning letters instruct the owners to pay the parking fine balances in full within five days. If the balances are not paid, the vehicle registration numbers are placed on an immobilization list. When a vehicle is immobilized, the parking fine balances must be paid in full in order to have the immobilization devices removed.

Mr. O'Neill reported that over the last eleven months the Parking Division has used a boot five times on a total of four vehicles and has issued ninety warning letters. He said of the ninety letters sent, fifty-two people have paid a total of \$15,000 within the five-day pay period. Thirty-three vehicles remained on the immobilization list.

Mr. O'Neill advised that roughly 100 other vehicles in town were getting away with not paying parking citations on a regular basis. He said to reduce the \$150.00 parking fine balance cut-off to \$90.00 would address this issue without targeting the casual shopper. He said a \$90.00 parking fine balance would equate to three unpaid metered tickets with the maximum amount of late fees assessed. If approved, these 100 vehicles would be added to the warning list and their owners would be sent certified letters instructing them pay their balance in full within five days.

Mr. O'Neil said another problem with the current "Immobilization of Vehicles" ordinance was the way in which it was attached to vehicles by registration numbers rather than owners. He explained that it was not uncommon for people to have access to more

than one vehicle. A person could ring up a balance of \$200.00 in unpaid parking fines on one car, then switch to using a second car that does not carry a fine balance. He said so long as this person kept the parking fines issued to the second car at a minimum, or up-to-date in payments, the large unpaid balance on the first car might not ever be collected. The warning letters and immobilization would only be attached to the first car's registration number. Mr. O'Neill said by attaching the "Immobilization of Vehicle" ordinance to the vehicle owners this problem would be solved. He further explained that the Parking Division employees were well aware of who the "players" were in town to which this would apply to. He assured the Selectboard that the Parking Division would use caution when applying this policy.

Selectman Pierson asked if it should be tied to households. Selectman Walsh said no and stated that vehicles were registered to individuals who have a responsibility to control the use of their vehicles.

Selectman Walsh asked for an estimate of the number of people that would be affected if the process was tracked by owners rather than registration numbers. Mr. O'Neill suggested it might be a handful of people. Mr. Walsh asked if there were any State Laws that would restrict the Town from focusing on owners rather than registration numbers. Mr. O'Neill said no.

Selectman Connolly asked if the entire unpaid parking fine balance had to be paid in order to have an immobilization device removed. Mr. O'Neill said the ordinance stated that the entire amount must be paid but that he, personally, has allowed partial payments.

Selectman Walsh opened the floor to public comment. Hearing none, **Selectman Pierson MOVED to accept the recommendation of the Memorandum of December 2, 2002. Selectman Baschnagel SECONDED.**

Selectman Walsh suggested amending the motion to change the unpaid parking fine balance cut-off to \$100.00 rather than \$90.00. Mr. O'Neill said he would not object to a \$100.00 cut-of but again explained that a \$90.00 balance would result from three unpaid metered tickets with the maximum amount of late fines assessed. He added that a person would have also received two late notices advising of the fines due prior to reaching a \$90.00 balance. Mr. Walsh withdrew his amendment.

**THE SELECTMEN VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATION OF THE MEMORANDUM OF DECEMBER 2, 2002**

Selectman Walsh closed the public hearing.

3. **RECOMMENDATION TO SET A PUBLIC HEARING FOR JUNE 16, 2003 TO CONSIDER ACCEPTING A DISCRETIONARY PRESERVATION EASEMENT LOCATED AT 1 MONTVIEW DRIVE THROUGH THE HISTORIC BARN TAX INCENTIVE PROGRAM**

Town Manager Griffin advised that an application had been filed for the historic barn preservation program, which according to State Law would have to be decided by the Selectboard in a public hearing setting. She said that Mike Ryan, the Town Assessor, was present to walk the Selectmen through this program.

Selectman Connolly asked if the Board should conduct a site visit of the barn in question. Ms. Griffin said yes. Selectman Baschnagel asked if comments should be solicited from the Planning Board or Conservation Commission. Ms. Griffin said that would be up to the Selectboard to decide. She said the RSA provided a broad framework from which they would follow but the Selectmen could develop additional criteria from which they would consider these applications.

For the record Selectman Walsh stated that this was about a relatively new State Law that allowed the Selectmen to accept a Discretionary Preservation Easement for barns. Mr. Ryan asked the Selectboard to keep in mind that they did not have to adopt this new law but each application would have to be addressed individually in a public hearing setting. Mr. Ryan said that all requests could be denied based on a determination by the Board that the public interest was less than the tax dollars lost.

Mr. Ryan said the resulting easement would be written for a term of ten years and would be limited to historical and agricultural structures and the associated land under them that was required for the building to serve its purpose. The easement would be recorded and would include withdrawal penalties of 20% of the assessed value, if withdrawn in the first five years, and 15% of the assessed value, if withdrawn in the second five years. Mr. Ryan said the primary reason for this law was to encourage long-term preservation of agricultural structures. The easement would be eligible for renewal after 10 years. If an owner chose not to renew, the Town could assess a penalty of up to 10% of the assessed value of the structure. Mr. Ryan said the property tax relief would be between 25% and 75% of the assessed values.

Mr. Ryan suggested three qualifying criteria the Selectboard could consider in deciding whether to grant an easement or not. They were:

- Scenic enjoyment for the general public.
- Historical importance on a local, regional or state level.
- Whether the structure contributed to the historic or cultural integrity of a property listed on or determined to be eligible for listing on a national, state or local historical register.

Mr. Ryan said the estimated loss in tax revenue would equal between \$7,000 and \$10,000 in property taxes. Selectman Walsh said that might equate to a \$2,500 to \$3,000 loss to the municipal portion of tax revenue. He asked how complicated this process really needed to be for that minimal loss of revenue. Ms. Griffin said there would be additional costs associated with the drafting of the conservation easement. She hoped there would be some model preservation agreements put into place in the near future that Hanover

could use. Mr. Walsh suggested that the NHMA could assist in drafting a model ordinance.

Selectman Connolly spoke against the concept of implementing a "one size fits all" policy. She said she would prefer to consider each barn individually. Mr. Ryan reiterated that the State Law was very loosely written. He stressed that consistency would be very important in the long run in dealing with the various applications. Ms. Griffin suggested drafting a standard conservation easement that each applicant could either agree to or not.

Selectman Pierson asked about the administrative costs this would involve. Ms. Griffin said the applicants would pay the recording fees. Mr. Ryan said agreements would have to be drafted mutually between the applicants and the Town. Administrative costs would be incurred over the years tracking the structure. If maintenance was not kept up on the structure it would have to be removed from the program, as required by Statute. This would necessitate annual inspections. Selectman Baschnagel suggested the issue of maintenance could be addressed by defined criteria within the agreement. Selectman Christie suggested one person could perform the inspections. Mr. Baschnagel suggested a member of the Historical Society could act as a Barn Steward.

Selectman Connolly asked about the number of barns that would be eligible for this program. Mr. Ryan said there were over fifty barns in Hanover but not all would qualify.

Selectman Walsh spoke in support of the program but expressed concern that the issue could become too complicated. He said the amount of civic time that could be spent on this was troubling. He suggested forming an advisory committee to work with the Tax Assessor and Town Manager to form a program to deal with these issues and to report to the Selectboard with recommendations. Ms. Griffin said time did not allow for that type of action. The Selectboard would have to hold a public hearing within the next two weeks on the application that was submitted. She suggested that she and Mr. Ryan could develop a program for the Selectboard to further consider. Mr. Walsh said he was not prepared to set precedent based on what he had heard thus far. Selectman Baschnagel suggested responding positively to the application before the Board and researching the process further.

It was noted that the tax abatement that was being sought in the application submitted would be from the fall tax bill. Ms. Griffin suggested that if the Town Attorney agreed, the Board could hold the required public hearing on June 16<sup>th</sup> and table a decision pending further review of the approach the Town might take in accepting this kind of easement. This would allow staff the time to draft a simple, straightforward policy. Selectman Pierson spoke in favor of deferring a decision, if the Town Attorney approved. Selectman Walsh said he could see value in participating in this program if it was absolutely simple and did not require significant administrative time; otherwise he would oppose it.

Selectman Connolly asked for the financial ramifications of the individual application that would be before the Board.

**Selectman Pierson MOVED that the Selectboard hold a Public Hearing on June 16, 2003 to consider accepting a Discretionary Preservation Easement. Selectman Baschnagel SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO HOLD A PUBLIC HEARING ON JUNE 16, 2003 TO CONSIDER ACCEPTING A DISCRETIONARY PRESERVATION EASEMENT.**

#### 4. REVIEW OF CAPITAL IMPROVEMENT PROGRAM FORMAT

Town Manager Griffin explained that the Board had received criticism over the wastewater issue alleging that they were not taking the proper long-range perspective on the Town's facilities. She said the goal of this discussion was to highlight the work staff does on the Capital Improvement Program (CIP) for the public's benefit. She advised of a format that Betsy McClain, the Director of Administrative Services, had developed to map out this program and asked the Selectboard for comments.

Selectman Baschnagel asked that each column on the Town of Hanover Capital Improvement Projects spreadsheet include a total for the column and a cumulative total within each functional area. He said subtotals of expenses and incomes would be helpful.

Selectman Walsh asked that neighborhood requests for *Roadways, Bridges and Sidewalks* be grouped together, labeled as neighborhood requests, and not listed as projects funded within the operating budget. He further requested that the projects funded from special funds also be separated out. Ms. Griffin explained that pages four through eight of the CIP were designed to include all of the projects. This list gives the community a better idea of what is going on regardless of where funds are coming from. The pages following this list include a series of schedules that organize the items in more detail.

Selectman Baschnagel said that the Town needed a Sidewalk Program, to provide a funding for sidewalks for the schools, a section for improvements to the Reservoir Road/Lyme Road intersection and the Park Street/Lyme Road intersection, for the Dresden neighborhood streetscape, and for a Park Street upgrade.

Selectman Christie asked how this plan was used as a management tool other than acting as an inventory of future projects. Ms. Griffin said during staff review of proposed budgets, decisions were made of what CIP projects could be funded and what projects the Public Works Department could realistically achieve. Selectman Baschnagel reiterated that there were more projects that should be added to these lists that the Town should begin encumbering funding for. Ms. McClain suggested she could add additional projects without listing the funding that would be needed but said she was not aware of what those projects would be.

Mr. Walsh asked how this plan could distinguish between those items that are policy decisions for new capabilities versus those things that provide for a smoothing out of taxation by putting aside money every year for what is normal on-going maintenance. Selectman Baschnagel suggested using headings such as "On-Going Maintenance" versus "Special Projects".

Ms. McClain explained that the department heads begin their discussions of these projects in the late fall. She suggested this conversation with the Selectmen should occur prior to that process and should kick off the budget review. Selectmen Walsh and Baschnagel agreed.

Selectman Walsh suggested reviewing a schedule of indebtedness of the Town against the schedule of Projected Contributions and Withdrawals from the Capital Reserve Funds. Ms. Griffin cautioned that the figures listed as contributions and withdrawals from the Capital Reserve accounts were subject to change.

Selectman Christie said he had been asked about the appropriateness of reserving for things like the WWTP. He said to set aside reserve funding while paying off a bond payment was double taxation. He said certain projects that reach a certain magnitude should be bonded in their entirety. Selectman Baschnagel argued that the cost savings to the customers would be more significant if the Town continued to reserve funds for future upgrades. Mr. Christie said that would be done at the expense of today's taxpayers. Ms. McClain explained that recapture fees would be assessed to all new wastewater customers. The new ratepayer would pay into the system for the tax investment that they would then utilize. Ms. Griffin said, as a Town Manager, she would recommend that the Town significantly increase its reserve funding to the WWTP in the coming years. Mr. Christie reiterated that this was the kind of capital need that should not be reserved for but should be paid for with a bond. Ms. Griffin countered that that was a policy decision the Selectboard would have to wrestle with. Selectman Walsh suggested the Selectboard and Finance Committee should work on this. He said the Town had done a really good job getting ahead of future financing for vehicle replacements, ambulances and paving projects, but it was not clear whether the Town could get ahead on bigger projects. He said the Hanover taxpayers have had a very long free ride on the schools in terms of under investment of the physical plant. He said it was worth thinking through the future financing of the Water Company, WWTP, \$800,000 ladder truck and infrastructure pieces that will result from the Master Plan. Mr. Christie suggested a deciding criterion could be the useful life of the asset versus bonding life. Ms. Griffin said she and Ms. McClain would draft a policy with respect to capital improvements (when to bond versus what to reserve for) and present it to the Selectboard for further review.

Selectman Walsh asked that line items be added to the CIP to address the Water Company filtration issues and the schools.

**5. PRELIMINARY DISCUSSION OF PROPOSED COMMUNITY CENTER USE POLICY/FEE SCHEDULE**

Selectman Walsh advised of a proposed policy and fee schedule the Selectboard had received. Town Manager Griffin explained that a subcommittee of the Parks and Recreation Board had developed this draft policy and were asking for the Board's feedback.

Selectman Baschnagel said he had showed the draft policy to his wife, who worked with a number of non-profit organizations that were often concerned about where they would hold their meetings. Mr. Baschnagel submitted a list of specific questions his wife had. He said her main concern was with the \$20 per hour charge. Selectman Pierson noted that the non-profit groups would not be charged. The charges listed on the proposed Fee Schedule began with those organizations that charged an admissions fee or other fee.

Aileen Chaltain, of the Parks & Recreation Board, said the fee schedule was based on the priorities listed on the first page of the draft policy, which included:

- a. Hanover Recreation, Senior and Community Counselor activities
- b. Any department or agency of the Town of Hanover
- c. Non-Profit organizations, associations or corporations serving the Hanover area
- d. Other organizations at the discretion of the Recreation Director

Ms. Chaltain explained that the committee began by considering half-day fees versus full day fees. She said some difficult decisions would have to be made when the building opens to give preference to those groups with a Hanover focus. Selectman Walsh said it could be that in a year's time the Town might want to open this center up more for non-Town organizations.

Selectman Christie suggested this policy could accomplish its priorities by changing the pricing so that the Hanover oriented groups would receive a better room rate than the non-Hanover oriented groups. Ms. Chaltain explained that the subcommittee's thinking was that they needed to separate out the non-Hanover, non-profit organizations. Yet it did not seem right to charge special event groups, such as birthday parties, a greater fee. The decision to charge the same fees was perhaps based more on emotions than rationale. Selectman Walsh spoke in favor of increasing the fees proposed for Category #5, Private, for-profit organizations. Ms. Griffin suggested decreasing the fees for Category #3, Non-profit organizations charging admission or participation fee or serving a regional audience. Mr. Christie suggested Hanover taxpayers, even those of the private, for profit groups, should be given equal priority to the non-profit regional groups. He said it was important to remember which taxpayers would be supporting this facility. Ms. Griffin advised that the Howe Library had very good use policies for the Mayer and Murray Rooms with respect to different groups use. She said she would review those policies and incorporate them into this policy as appropriate.

Selectman Walsh asked how the policy addressed first come first serve. Ms. Chaltain said a lead-time was inserted at one point but was later omitted. She said Hank Tenney, the Recreation Director, did not want any longstanding reservations from the lower priority groups. She suggested that a lead-time could be re-inserted.

Selectman Baschnagel suggested room sizes and capacities should be added to the Fee Schedule listing.

Selectman Walsh spoke in support of the rules that were outlined on page three of the draft policy. Ms. Chaltain said the issue was with security of the new building. Selectman Pierson recalled that the rules were listed as such to encourage kids to come and use the facility respectfully without having to implement an "iron hand" type of supervision.

Ms. Chaltain asked if it was apparent in the text that a measure of flexibility was provided for the Recreation Director with respect to scheduling events. Selectman Walsh said yes.

Selectman Pierson complimented the subcommittee on the work they did to develop this draft policy.

#### **6. DISCUSSION REGARDING NEED FOR DOG CONTROL ORDINANCE**

Town Manager Griffin reminded the Selectboard that this issue was on her list of Goals and Objectives for 2002. She said it was Police Chief Nick Giaccone's belief that RSA 466 provided sufficient language for the Hanover community with respect to dog control. She said Chief Giaccone did question some conflicting language between RSA 466:31 and RSA 466:30 and suggested the Town Attorney could provide guidance on this issue.

Lieutenant Mike Evans reiterated that the State Statute appeared to provide the Police Department with the necessary tools to handle the day-to-day situations they experience. He added that in most cases, where people are issued citations for at-large, vicious, nuisance, or menace dogs, a civil forfeiture is paid to the Town, as allowed by State Statute.

Selectman Connolly said the issue of dog control had been going on for years. In 1973 Town Meeting passed a Dog Control Ordinance. In 1979 Town Meeting amended the Dog Control Ordinance to include Etna. In 1996 the Board of Selectmen suspended the Ordinance. Ms. Griffin concurred that Ordinance # 29 was known as the Dog Ordinance and that it was repealed in 1996. Ms. Connolly asked if the Board of Selectmen had the authority in 1996 to repeal that Ordinance. Ms. Griffin said she would research that issue and report back to the Board.

#### **7. DISCUSSION OF PROPOSED GOALS AND OBJECTIVES FOR FY 2003-2004**



The Selectmen reviewed their Goals and Objectives for FY 2002-2003 in preparation for setting new Goals and Objectives for FY 2003-2004.

Selectmen:

- *Request the Town Manager to bring to the Board a base budget proposal which would require a town budget tax rate increase **not to exceed** the inflation rate...*

The Board agreed that they had achieved this goal.

- *Maintain a twenty-year view of capital needs of the community...*

The Board agreed that they had achieved this goal. It was removed from the list.

- *Continue to extend and refine efforts aimed at management and mitigation of parking demand and traffic in the downtown area...*

The Board agreed that they had achieved this goal by creating the Parking & Transportation Board to deal with these matters. This goal/objective was removed from the list.

- *Continue to work with the Affordable Housing Commission and the Planning Board to develop a program of ways by which the Town of Hanover can encourage the expansion of the stock of less expensive housing in Hanover.*

The Board agreed that they had achieved this goal. A similar goal will remain on the Selectmen's Goals and Objectives list for FY 2003-2004 relative to the transfer of property and construction of affordable units.

- *Continue to explore a proposal for the municipalization of the Hanover Water Works Company.*

Ms. Griffin will redraft this Goal and Objective to include filtration.

- *Hold annual meetings at Department venues to review facilities and department needs. Invite the chairperson and members of each board and commission to make an annual presentation to the Board of Selectmen.*

The Board agreed that they had achieved this goal. It was transferred to the Administration list of Goals and Objectives for FY 2003-2004.

- *Continue to work with the Dresden School Board to effectuate the Memorandum of Understanding dated August 12, 2002.*

The Board agreed that they had achieved this goal. It was moved to the Administration list of Goals and Objectives for FY 2003-2004.

- *Develop an improved program to express appreciation and recognize Town volunteers and contributors.*

This remained on the Selectmen's list for FY 2003-2004.

- *Explore development of a citizen survey.*

It was the Board's belief that they conduct individual public surveys each time they walk through the town, work the polls, speak with people and address complaints. This was removed from the list.

- *Support initiatives for the State of New Hampshire to create an equitable and sufficient financing mechanism to meet the State's constitutional responsibility to fund education.*

This was left on the list for FY 2003-2004.

- *Schedule semi-annual meetings with the Norwich Selectboard.*

This was changed to "annual" meetings and kept on the list for FY 2003-2004.

#### Administration:

- *Work with the Board of Selectmen to implement the rental housing inspection and licensing program proposal, including adoption of a supporting ordinance.*
- *Finalize the staff report on the need for a dog control ordinance independent of the State of New Hampshire and, if so instructed, develop an ordinance for consideration.*

This was eliminated from the list.

- *Finalize and adopt an Ethics Statement for all Town volunteers and employees.*
- *Review with the Board of Selectmen the current program of having the Town Clerk section of the Town Hall open one night each week until 6:00 pm.*

This was eliminated from the list.

- *Develop an orientation program and handbook for new town volunteers.*

- *Create a system to assure the preservation and availability of Hanover's historical records as well as the efficient organization of the modern ones.*
- *Review the background and boundary lines of the current Fire districts.*

A memorandum on this issue will be provided to the Board at their next meeting.

- *Assess the wisdom of a detailed Capital Improvement Program for the Town.*

This was eliminated from the list.

Selectman Walsh asked for additions or deletions to the Selectmen's and Administration Goals and Objectives for FY 2003-2004. They were as follows:

Selectmen:

- Add a goal/objective to address the WWTP's capacity and future planning.
- Add a goal/objective to establish a mechanism program of the impacts to the Town from future Dartmouth College plans.
- Add a goal/objective to address simplifying and energizing Town Meeting.

Administration:

- Add a goal/objective to put together a briefing on value and taxable status of Dartmouth's properties from the context of State Law.
- Add a goal/objective to preparing an abatement informational sheet for the taxpayers.
- Add a goal/objective to address the rising cost of recycling brown and green glass.

Ms. Griffin announced that she would redraft the Goals and Objectives lists for FY 2003-2004 for further Board review at a later date.

## 8. BANNER REQUEST

Town Manager Griffin advised of the Norris Cotton Cancer Center's request to install a banner advertising the 22<sup>nd</sup> Annual Audrey Prouty Century Ride & Fitness Walk scheduled for July 12, 2003. The request was to install a banner from mid-June to early July. It was noted that there were no other banner requests for the month of June. A 4<sup>th</sup> of July banner had been approved for the period of June 26<sup>th</sup> to July 5<sup>th</sup>.

**Selectman Walsh MOVED to support the Prouty banner from June 8th to June 25<sup>th</sup>.  
Selectman Pierson SECONDED. The SELECTMEN VOTED UNANIMOUSLY  
TO SUPPORT THE PROUTY BANNER FROM JUNE 8TH TO JUNE 25<sup>TH</sup>.**

## 9. APPOINTMENTS: FENCE VIEWER

**Selectman Walsh MOVED to nominate Bill Garrity as an Alternate Fence Viewer. Selectman Connolly SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO ELECT BILL GARRITY AS AN ALTERNATE FENCE VIEWER.**

**10. APPROVAL OF MINUTES: MARCH 24<sup>TH</sup> AND MAY 19<sup>TH</sup>, 2003**

**Selectman Connolly MOVED to approve the minutes of March 24, 2003 as amended. THE SELECTMEN VOTED FOUR IN FAVOR, ONE ABSTAINING (PIERSON) TO APPROVE THE MINUTES OF MARCH 24, 2003 AS AMENDED.**

**Selectman Connolly MOVED to approve the minutes of May 19, 2003 as submitted. Selectman Walsh SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 19, 2003 AS SUBMITTED.**

The Selectmen provided written improvements to the Town Meeting minutes, which will be incorporated into the text and approved by the Town Clerk.

**11. ADMINISTRATIVE REPORTS**

Community/Senior Center

Town Manager Griffin reported that the furniture was being delivered to the Community and Senior Center. The final inspection and Certificate of Occupancy issuance would occur in two weeks. The existing Senior Center building would be moved by the end of June and final site work completed in July. Operations from the existing Community Center would be shifted to the new facility by mid-July. Selectman Walsh suggested gathering those people involved with the construction and celebrating the successful completion of the project. Ms. Griffin confirmed that a dinner would be planned for those people.

Annual Evaluations

Ms. Griffin reported that she would soon be conducting annual evaluations for the Town's Department heads.

Tri-Party Agreement

Ms. Griffin advised that the School Board would revisit with the Selectboard to discuss the playing fields issues associated with the Tri-Party Agreement.

Inter-Municipal Agreement

Ms. Griffin reported that the City of Lebanon had taken the position that they were not interested in entering into renegotiations of the existing Inter-Municipal Agreement. She

said she would seek legal assistance from the Town's Attorney and the Attorney General's Office on this issue.

## 12. SELECTMEN'S REPORTS

### **Brian Walsh**

Mr. Walsh asked for input from the other Selectmen relative to preparing Ms. Griffin's annual evaluation.

### **Peter Christie**

Mr. Christie reported on the Finance Committee's work with the Town and School Moderators to fill vacancies on the committee. They were also working on the Dresden debt service relative to the sixth grade tuition students.

### **Kate Connolly**

Ms. Connolly reported on the Planning Board's approval of a Site Plan Review for the addition of two modular classrooms at the Ray School and of the Planning Board's review of the first of many site plan waivers they will see for improvements to sorority and fraternity houses that were being mandated by the College. The Planning Board had also completed its review of the Master Plan Chapters. Their first Master Plan public hearing would be held June 17, 2003 at the Ray School. A second public hearing would take place June 24, 2003 at Trumbull Hall.

Ms. Connolly also reported on an upcoming visit by representatives of Hanover's Sister City, Nihonmatsu, Japan. The visit would occur the first week of August.

Ms. Connolly reported that the Upper Valley Lake Sunapee Regional Planning Commission had heard from the States of Vermont and New Hampshire and from the Federal Government about runoff excavation projects and the alteration of terrains.

### **Bill Baschnagel**

Mr. Baschnagel reported of Dartmouth's proposition that the Town rent 26 parking spaces in what would be a newly created parking lot associated with the redevelopment of the South Street Block. This was presented to the Parking & Transportation Board. He said the Town should be able to maintain their rental agreement relative to the Thompson Arena Lot through June 2004. The Coop and School should also be able to continue utilizing this lot through December 2003. Mr. Baschnagel reported that the merchants in Town were working to bring bus tours to Hanover to increase business.

Mr. Baschnagel reported that the Upper Valley Transportation Advisory Committee met with the Vermont DOT to discuss VTRAN and how they manage access to state highways.

**Jay Pierson**

Mr. Pierson reported that he and Mike Blayney were discussing potential financing options for water filtration. A public relations piece was being prepared to get more information out about what the Water Company was all about, how it was set up and why they must undergo this process.

**13. OLD BUSINESS**

There was no old business discussed.

**14. ADJOURNMENT**

**Selectman Connolly MOVED to adjourn the meeting. THE SELECTMEN VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:49 PM.**

**SUMMARY**

- 1. Selectman Pierson MOVED to accept the recommendation of the Memorandum of December 2, 2002. Selectman Baschnagel SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATION OF THE MEMORANDUM OF DECEMBER 2, 2002**
- 2. Selectman Pierson MOVED that the Selectboard hold a Public Hearing on June 16, 2003 to consider accepting a Discretionary Preservation Easement. Selectman Baschnagel SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO HOLD A PUBLIC HEARING ON JUNE 16, 2003 TO CONSIDER ACCEPTING A DISCRETIONARY PRESERVATION EASEMENT.**
- 3. Selectman Walsh MOVED to support the Prouty banner from June 8th to June 25<sup>th</sup>. Selectman Pierson SECONDED. The SELECTMEN VOTED UNANIMOUSLY TO SUPPORT THE PROUTY BANNER FROM JUNE 8TH TO JUNE 25<sup>TH</sup>.**
- 4. Selectman Walsh MOVED to nominate Bill Garrity as an Alternate Fence Viewer. Selectman Connolly SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO ELECT BILL GARRITY AS AN ALTERNATE FENCE VIEWER.**

5. **Selectman Connolly MOVED to approve the minutes of March 24, 2003 as amended. THE SELECTMEN VOTED FOUR IN FAVOR, ONE OBSTAINING (PIERSON) TO APPROVE THE MINUTES OF MARCH 24, 2003 AS AMENDED.**
6. **Selectman Connolly MOVED to approve the minutes of May 19, 2003 as submitted. Selectman Walsh SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 19, 2003 AS SUBMITTED.**
7. **Selectman Connolly MOVED to adjourn the meeting. THE SELECTMEN VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:49 PM.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "P. Christie", with a stylized flourish at the end.

Peter Christie, Secretary

These minutes were transcribed by Beth Rivard.

