

FINAL

BOARD OF SELECTMEN'S MEETING

MAY 5, 2003

7:30 PM – MUNICIPAL OFFICE BUILDING – HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:32 pm by the Chairman, Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice-Chairman; Peter Christie; Judson "Jay" Pierson; Julia Griffin, Town Manager; and members of the public.

1. PUBLIC COMMENT

Doug McIlroy, of 1 Hayfield Road, expressed concern for the concept of using market value housing to subsidize site preparation and avoid immediate out of pocket costs in the Gile Tract's affordable housing project. He argued that the notion of giving Town land for market value houses was shaky, the addition of market value housing would induce the need for more low cost housing, would cause extra environmental impact that is not necessary, and that it was not likely that the market value housing would pay for its own cost for services unless they were that of the highest end residences.

Mr. McIlroy said he favored the Town Meeting Warrant Article proposed for the Gile Tract project but asked that the Selectboard further consider the matter of including market value housing in the Gile Tract project. Selectman Walsh thanked Mr. McIlroy for his comments and explained that there would be many opportunities, over the coming months, for the Selectboard to further discuss this issue.

2. PUBLIC HEARING BY THE HANOVER HOUSING AUTHORITY BOARD TO CONSIDER AND ADOPT THE PROPOSED HOUSING FUND BUDGET FOR FY 2003-2004

Selectman Connolly MOVED to convene as the Hanover Housing Authority. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO CONVENE AS THE HANOVER HOUSING AUTHORITY.

Selectman Walsh opened the public hearing. He suggested deferring this discussion to later in the evening.

Hearing no objections, **Selectman Connolly MOVED to table and adjourn as the Hanover Housing Authority. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO TABLE AND ADJOURN AS THE HANOVER HOUSING AUTHORITY.**

3. HIGHLIGHTS OF THE 2003 VISIT TO JOIGNY, FRANCE

Selectman Walsh advised a 10th anniversary celebration, of the Sister City relationship between Hanover, New Hampshire and Norwich, Vermont to Joigny, France, that he attended with his wife, Larry and Rainie Kelly, Kate and Libby Chamberlain, and Eileen Clausson. Mr. Walsh said the French people treated the American attendees royally. He displayed two gifts that were given to the Town during the ceremony: a medallion of the City of Joigny and a wonderful bowl. Mr. Walsh said the celebration was a reaffirmation of the connection between people.

Rainie Kelly read a comical statement from the Hanover Planning Exchange Committee reflecting on the celebration.

4. PRESENTATION BY THE DRESDEN SCHOOL BOARD

Margaret McNally, Chair of the Dresden School Board, introduced Dresden School Board members in attendance including John Cassidy, Steve Woods, Nancy Carter, and Linda Gray. She also pointed out Ken Greenbaum, Superintendent of Schools, and John Aubin, Assistant Superintendent for Business, who were also present. Selectman Walsh advised that members of the Hanover Planning Board and staff members from the Hanover Planning & Zoning Office were also present but would most likely not ask questions or raise issues at the current forum, as there would be other opportunities for them to do so.

Ms. McNally advised of three bond votes that would be presented to the Dresden School District on May 22, 2003. She handed out an informational packet that explained the individual Warrant Articles and why the timing of this bond was so important. It included a sheet of frequently asked questions and an outline of the proposed project budget. She advised of additional public forum's the School Board would hold on May 8, 2003 in Norwich, and on May 12, 2003 in Etna, to present the building projects to the public. The School Board would also hold the equivalent to a District Meeting on May 21, 2003 at the Hanover High School.

Ms. McNally briefly described the three Articles as:

ARTICLE ONE: to raise and appropriate funds for a new middle school and to renovate the existing high school

ARTICLE TWO: to raise and appropriate funds to build athletic fields on Route 5 in Norwich and on Lebanon Street near the high school

ARTICLE THREE: to raise and appropriate funds to purchase wood-chip boiler heating plants for the high school and middle school

Ms. McNally read from the informational packet on the reasons why the timing of this bond was so important. These included:

- Taking advantage of the lowest interest rates in recent history,
- Norwich's possible exemption from Act 60,
- A possible future reduction in New Hampshire Building Aid,
- Increasing construction costs,
- The October 31, 2003 expiration of the Tri-Party Agreement, and
- The poor condition of the existing schools.

Ms. McNally said the Town of Norwich would vote on May 13, 2003 on whether to take advantage of Act 144 which would exempt the Town of Norwich from the Act 60 surcharges on capital construction costs.

Article One

John Cassidy, Chair of the Building Committee, said the overall construction plan was to build the middle school first, move the middle school students into the new building, and then renovate the high school. He explained that the proposed middle school would be designed to hold 550 students in its core facility but would be initially built out for 500. The high school would be designed for 850 students and initially built out for 800. These figures reflected the enrollment projections for the next twenty years.

Mr. Cassidy presented a site plan layout and floor plan for the proposed middle school. It was designed to balance the orientation to the south, taking into account the topography, and to allow as much public access to the property adjacent to Lyme Road. He pointed out the location of four parking lots and a designated bus drop-off area. The split three-level school would include an auditorium with seating for 275 people, a gymnasium to accommodate the entire school population, and a cafeteria with seating for 185. The sixth grade would occupy the upper level, the seventh grade would occupy the mid-level and the eighth grade would occupy the lower level. A main portion of the building would be available for public use.

Mr. Cassidy presented a site plan layout and floor plan for the proposed high school renovations. This included demolishing the I and T Wings of the Richmond Middle School and upgrading the infrastructure with new heating, ventilation, electrical, plumbing, roofing, windows, doors and safety system. The existing high school gymnasium would become an auditorium with seating for 450 people. A new gymnasium would be constructed to accommodate the entire school population. The existing middle school gym would be converted into a library/media center. The existing middle school library would become art space. Classrooms bordering Lebanon Street would become SAU office space. The existing high school entrance would be renovated but would remain as the main entrance. A new elevator would be added. All remaining academic spaces would be renovated to meet educational specifications developed by the School Board.

Mr. Cassidy said the high school site plan also called for improvement to existing parking by closing off the middle school parking lot access to Lebanon Street and adding a new

parking lot adjacent to the football field. Approximately 50% more parking will be made available at this site. The existing bus drop-off system would remain.

Mr. Cassidy reviewed the estimated major cost elements for the various pieces to the school project which were as follows:

The new middle school construction	\$12,142,300
The high school renovations	\$18,783,900
Additional costs for furniture, fixtures, equipment, & Consultants' fees are estimated at	\$ 5,089,037
Contingency amount	\$ 1,102,203

Article Two

Steve Woods, Chair of the Athletic Fields Committee, explained that this Article would provide funding to renovate the existing fields on the Lebanon Street site, build a new track on the Lebanon Street site, and build new fields in Norwich. He said 70% of the student body participated in the current curriculum programs offered. He spoke of the various fields the high school utilized for games and practices that were spread throughout town. He said of those eleven fields, the School District owned only three. The proposed work associated with Article Two would not expand the number of fields the school would use but would replace those to which the School Board does not have control over and is in jeopardy of losing.

Fields plans for the Lebanon Street site include:

- Rebuilding and shifting the track and football field,
- Renovating the soccer/lacrosse field,
- Renovating the lower field hockey field,
- Adding irrigation to the football and track field and to the soccer/lacrosse field,
- Improving drainage in the lower field hockey field.

Field plans for Norwich include:

- Building a soccer/lacrosse field,
- Building a baseball diamond (with a field hockey field in the outfield area),
- Building a softball diamond (with a field hockey field in the outfield area),
- Building eight tennis courts.

Mr. Woods said work at the Norwich site would also include the construction of a small bathroom/changing room facility for the athletes and a small public restroom for field patrons. Athletes would be required to take a bus to the Norwich fields for after school practices and games. Parking will be provided for approximately 200 cars. The parking lots will also be used for shuttle parking to alleviate traffic issues on the Lebanon Street

site. Rough, gravel access roads will also be built to provide access for maintenance vehicles and handicap accessibility.

Mr. Woods believed that now was the time to construct these fields. He said it would be cost effective to build them all at once and explained that takes three years for fields to mature for use. He noted that the school would lose the Thompson Terrace field, the fields adjacent to CRREL and possibly the Fullington Field in the near future. He said for every field lost, two sporting teams would be impacted, as would those non-curriculum activities that request field time. He said in fairness Dresden needs to take responsibility for providing its own fields to meet the needs of its current curriculum programs. Lastly, Mr. Woods pointed out the safety factors that would be gained by eliminating the current practice of having all these student drivers traveling all over town to get to the various fields.

Mr. Woods said the \$5,368,959 cost associated with Article Two would equate to a \$52.00 increase, for Hanover residents with assessed values of \$250,000, spread out over twenty years.

Article Three

John Cassidy indicated the location of the proposed wood-chip boilers at both school sites and explained that the proposal would be to add the wood-chip boilers as a redundant back up system to the existing oil fire burners.

Mr. Cassidy said the cost to pay for the wood chips, the bond for the boilers, and maintenance on the boilers over twenty years would be less than what it would cost to purchase the amount of fuel oil needed to burn the oil burners alone. In fact, a potential savings of \$16,000 per year (\$3,000 at the middle school and \$13,000 at the high school) could be experienced if the wood-chip boilers are added. This savings would result from extra Building Aid from the State of Vermont and from cheaper material costs to purchase wood chips over fuel oil. Mr. Cassidy explained that additional information was being sought with respect to pollution created by wood-chip fire boilers, but added that it was the School Board's position that results from additional research would show that pollution would not be an issue.

Mr. Cassidy said it would cost \$1.3 million to add the wood-chip boilers to this project. He said within the first year a positive cash flow situation would result.

Project Budget

John Aubin walked the Selectmen through the Proposed Project Budget that was included in the informational packet. See attached (page 9). He said determining the tax impact was complicated due to the two different state regulations and building aid programs. Building Aid had to be estimated in two different manners and it had to be decided how best to have the different money flowing into the project.

Mr. Aubin reviewed the various income sources that would be used to offset the gross cost of the project. They included: \$9,700,000 from Dartmouth College, \$11,498,609 from the State of New Hampshire, \$3,293,782 from the State of Vermont, and \$2,000,000 from the Town of Hanover. He explained that other income sources such as the sixth grade tuition payment from Hanover to Dresden, lease savings in the SAU office, and increased tuition income that might be received were not included.

Mr. Aubin walked the Selectboard through the estimated tax impacts to Hanover and Norwich residents. These figures were based on an annual tax bill of a property assessed at \$250,000. The results for Hanover residents would be an average increase of \$185 per year for the first five years and an average increase of \$311 per year for the full twenty years. Norwich residents would experience an average increase of \$429 per year over the first five years and an average increase of \$336 per year for the full twenty years. A breakdown of the increased costs associated with each individual Warrant Article was also noted. See attached (page 10).

Mr. Aubin said when the tax rate increases were discussed years ago the projected figures tallied close to \$1,300 per year for Norwich residents and \$600 per year for Hanover residents. The current estimates were significantly lower, for a comparable project, due to:

- Changes in Vermont State Law to allow the Town of Norwich exemption from the Act 60 surcharges on capital construction costs,
- The utilization of Capital Appreciation Bonds which will level the bond payments out over the 20-year period,
- Hanover receiving more State Building Aid funding in the early years,
- Receipt of monetary contributions from the Try-Party Agreement, and
- Better management and/or utilization of the various funding available.

Mr. Aubin said a subcommittee of the Building Committee was formed to review the schedules and estimates that backed the budget figures. This group worked very hard to provide accurate figures. Their estimates were that Hanover would experience a 1.5% increase in assessed values presuming that Act 144 would be adopted in Norwich.

Questions/Answers

Selectman Connolly asked about EPA demands on wood-chip boilers. Mr. Cassidy said a manufacturer's consultant was working on that issue. Mr. Aubin added that the State of Vermont had very stringent emissions regulations; the project would be designed to meet those standards.

Selectman Pierson asked if a similar presentation had been given to the Norwich Selectboard. Ms. McNally said yes.

Selectman Pierson asked if neighbors or students were involved in the project development. Mr. Cassidy affirmed that student representatives were on the Building Committee. He said a recently expressed neighborhood concern about access from Dresden Road had not been resolved. The School Board was considering mitigation issues to help address those concerns. He explained that the Building Committee's work was nearing completion when the issue was raised. The Building Committee's charge was to generate a final budget number. They were now trying to find resolution within the budget they set for themselves to address the neighbors' concerns.

Selectman Pierson asked if the requirement that the student athletes be bused over to the Norwich fields would be a problem. Ken Greenbaum said it was common at most high schools to expect students to take buses to practices. It will probably not have student support but will have to be enforced.

Selectman Walsh commented on the fabulous job that the School Board and Building Committee have done over the years to develop this superb set of plans. He said the only negative comments he heard on their plans were related to the School Board's intent to submit applications before the Town Boards. Mr. Walsh encouraged them very strongly not to duck the Town planning process. He said there was a very important precedent in Hanover that the Town and its public institutions respect the rules that everyone else must live by. He said it would hurt the proposal and the School Board itself if they did not forego Town Board review and approval. Ms. McNally said the School Board was also aware of that concern. They had invited the Planning Board Chair to attend their May 19, 2003 meeting to discuss that question as a full Board.

5. DISCUSSION OF PROPOSED CUSTOMER PARK N' SHOP VALIDATION PROGRAM

Dave Cioffi, of the Hanover Chamber of Commerce, presented this proposal to address a shortage in weekend shoppers. He requested a six month trial of a Park N' Shop Validation Program to occur on Saturdays in Hanover beginning May 17, 2003 through November 15, 2003. The program would allow for free parking in the parking facility with proof of purchase from one of Hanover's shops. Mr. Cioffi explained that offering free parking in the parking facility would limit the amount of revenue the Town would lose and would provide some control over who takes advantage of the free parking. He said that the program would be managed by Patrick O'Neill of the Town's Parking Division and would be made available to all Hanover businesses. Validation cards would be given to customers who purchased goods in a Hanover store in return for free parking in the garage. Advertising would be done to get the word out.

Patrick O'Neill provided figures on the parking facility's utilization on Saturdays, which indicated that the facility was greatly underutilized. He estimated that over a period of six months the town would lose \$8,000 in parking revenue. Selectman Pierson noted that the Parking Fund had adequate reserves.

Selectman Connolly asked if a time limit would be imposed upon the free spaces. Mr. O'Neill said the Parking & Transportation Board (PTB) had discussed imposing a three-hour time limit but opted to propose the program without a time limit and modify it, if necessary, down the road. Selectman Connolly suggested a five or six hour time limit would discourage full day parking.

Selectman Christie asked how success would be measured in this trial period. Mr. Cioffi said customer counts at the various stores could be tracked, as could the parking utilization at the garage. Surveys could also be sent out to each of the merchants for further input.

Selectman Christie asked why this would be offered to non-Chamber members. Mr. Cioffi said this would be a way for the Chamber to reach out and get people to join. He said it would also be difficult to explain to the customers why parking is free for a patron at one store and not for patrons at another.

Selectman Pierson asked if there would be a minimum purchase amount. Mr. Cioffi implied that people with receipts generated while they were parked in the facility would not be charged for their utilization of the parking facility.

Selectman Walsh spoke in favor of the program. He suggested implementing it from May 17, 2003 to November 30, 2003. He asked that at the Selectmen's first meeting in November they receive a report on: revenue lost versus projections, usage versus projections, and employee or non-shopper usage. Selectman Pierson suggested the Selectboard should receive a mid-trial report three months into the program. Mr. Cioffi said the PTB would be maintaining figures on a monthly basis. They could easily provide figures when requested.

Selectman Walsh asked how the weekends of home football games would be addressed. Mr. O'Neill said typically the facility reached full capacity on those days. Mr. Walsh suggested those weekends, as well as the weekend associated with the Shriner's game, should be exempt from the program. The Selectmen agreed to allow the PTB to work out the details of which weekends, if any, the program should be exempt from.

Selectman Pierson MOVED to accept the proposal for the Customer Park N' Shop Validation Program and to have the PTB provide a mid-term report and period ending report back to the Selectmen. Selectman Connolly SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO ACCEPT THE PROPOSAL FOR THE CUSTOMER PARK N' SHOP VALIDATION PROGRAM AND TO HAVE THE PTB PROVIDE A MID-TERM REPORT AND PERIOD ENDING REPORT BACK TO THE SELECTMEN.

2. (Continued from above) **PUBLIC HEARING BY THE HANOVER HOUSING AUTHORITY BOARD TO CONSIDER AND ADOPT THE PROPOSED HOUSING FUND BUDGET FOR FY 2003-2004**

Selectman Connolly MOVED to reconvene as the Hanover Housing Authority. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO RECONVENE AS THE HANOVER HOUSING AUTHORITY.

Town Manager Griffin said the Hanover Housing Authority, via a public hearing, had the authority to adopt the Housing Fund Budget without Town Meeting approval. This budget included the operating expenses of the housing facility at 42 Lebanon Street and some components of the Senior Center Program. Ms. Griffin advised of updated proposed figures that were provided to the Selectboard at the start of the current meeting. They reflected a revenue increase in tenant rentals from \$72,000 to \$77,797 and an increase in the housing subsidy from \$90,000 to \$95,000. Ms. Griffin said staff was recommending that the Selectboard reduce the amount of fund balance used from the Housing Fund to balance this budget to offset those revenue increases. That would result in an Undesignated Fund Balance equal to 9.11% of the operating budget.

Selectman Pierson asked what services the Lebanon Housing Authority provided. Ms. Griffin said they provided a direct handling service between the Town and the tenants. They were also responsible for tenant selection and maintaining the waiting list. Most importantly, they handle all of the HUD issues associated with these rental units. Mr. Pierson asked how the fee was determined. Ms. Griffin said it was directly linked to salary increases of their staff; they were not making a profit off of this.

Selectman Pierson asked how the Payment in Lieu of Taxes was determined. Betsy McClain, Director of Administrative Services, said it was dependent upon the growth and property value increases and was determined by the Tax Assessor and Tax Collector.

Selectman Connolly asked about the 40.4% increase to Line Item 08-120-341, Senior Center Maintenance Telecommunications. Ms. Griffin said that was a best estimate of the overall telephone costs for new community center. It was based on a square footage allocation.

Selectman Pierson asked if the percentage of the Undesignated Fund Balance was in line with other account balances. Ms. Griffin said yes; the goal was to try to maintain an Undesignated Fund Balance as a percentage of the total operating budget at 5% to 10%. Selectman Walsh questioned if this percentage should be increased for the Housing Fund Budget as the Town does not have the control over this account that it does with other accounts.

Ms. McClain commented on the \$10,000 proposed for Intercom Security System, which was added to the Capital Improvement Projects list to address residents' concerns of the additional activity that will be occurring in close proximity to the rental units.

Selectman Christie asked what other options were available to balance this Housing Fund Balance if a fund balance was not tapped into. Ms. McClain said other options would be to increase tenant rentals or file a petition to re-market the units to increase their worth.

Selectman Connolly MOVED to approve this budget for 2003-2004. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO APPROVE THIS BUDGET FOR 2003-2004.

Selectman Pierson MOVED to cease being the Hanover Housing Authority. Selectman Connolly SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO CEASE BEING THE HANOVER HOUSING AUTHORITY.

6. RECOMMENDATION TO SET A PUBLIC HEARING ON MAY 19, 2003 TO CONSIDER AMENDMENT OF ORDINANCE #6, PARKING ORDINANCE TO LIMIT OR ELIMINATE PARKING ON LEWIN ROAD AND WEATHERBY ROAD.

Selectman Walsh MOVED to set a public hearing on May 19, 2003 to consider an amendment of Ordinance #6, Parking Ordinance to limit or eliminate parking on Lewin Road and Weatherby Road. Selectman Connolly SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON MAY 19, 2003 TO CONSIDER AN AMENDMENT OF ORDINANCE #6, PARKING ORDINANCE TO LIMIT OR ELIMINATE PARKING ON LEWIN ROAD AND WEATHERBY ROAD.

7. DISCUSSION OF DRAFT ADMINISTRATIVE ORDER BY CONSENT

Town Manager Griffin provided a draft of the Administrative Order by Consent (AOC) that would be issued by the New Hampshire Department of Environmental Services. She read from Section F., Stipulated Penalties, "*Hanover shall continuously and diligently pursue implementation of the actions required in Section E above. Hanover shall immediately notify DES of any delays in meeting the deadlines specified in Section E. Reasonable changes to the implementation schedule shall not be unreasonably withheld by DES...*" Ms. Griffin said this provides for a little flexibility that was not acceptable before.

Selectman Walsh read the last sentence of that same section that stated, "*Failure to secure funding for the required actions or failure of a consultant to meet deadlines shall not be construed as beyond Hanover's control.*" He asked what would happen if Town Meeting failed to secure funding by voting against the Warrant Articles that pertained to the WWTP. Ms. Griffin explained that DES' concern was with the UV System. The estimated cost to repair that system is \$750,000 to \$900,000. Ms. Griffin said it would need to be made clear at Town Meeting that the Town has ample funding to repair the UV system but it needs Town Meeting approval to expend those funds. This is the intent behind Article Fourteen. She said DES is aware of the Town's position and of the

possibility that funding might not be approved. If that happens, DES may grant the Town an additional year to raise funds, but it would not restrict DES from imposing fines on the Town for additional violations.

Ms. Griffin said it would be important to know the voting results of Article Thirteen prior to calling the vote for Article Fourteen. She suggested the Moderator address Article Fifteen while the ballot voting is conducted on Article Thirteen. The Selectmen agreed.

Selectman Christie asked for clarification on the potential fine amounts that could be imposed. Ms. Griffin said the Town sampled its effluent three times a week. As noted in the AOC, the Town could be fined \$500 for each E. coli violation that occurs between April 2003 and July 31, 2003. Potentially the Town could be fined \$1,500 a week if all of the test results indicate a violation.

Ms. Griffin said she would inform Sharon Ducharme from NH DES that the Town would not be able to sign the AOC until after Town Meeting and after Town staff's questions on items 7 and 8 under Statement of Facts and Law are clarified and agreed upon.

8. RECOMMENDATION TO ADOPT COMMUNITY CENTER PROGRAM ASSISTANT JOB TITLE, LABOR GRADE 9

Town Manager Griffin said the role of the Selectboard was not to adopt a detailed job description but to approve the job title and labor grade. She said recruitment for this position would not begin until after funding is approved by Town Meeting. Ms. Griffin said she would like to have this position filled by July.

Selectman Christie MOVED to adopt the Community Center Program Assistant Job Title, Labor Grade 9. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO ADOPT THE COMMUNITY CENTER PROGRAM ASSISTANT JOB TITLE, LABOR GRADE 9.

9. CONSIDERATION OF HOOD MUSEUM BANNER REQUEST

Selectman Connolly MOVED to allow the Hood Museum Banners through September 18, 2003.

Selectman Pierson commented that the Selectboard did not have a policy on limiting time periods by which a banner could be displayed. Ms. Griffin explained that banner requests were taken on a first come first serve basis. The Selectboard could place a limitation on the amount of time they are willing to approve a banner. Selectman Christie suggested the Board needed a written policy outlining qualifications for banner requests in general prior to setting limits on the length of time to which they could be displayed. The Selectmen agreed and asked to address this issue again at a later date.

The Selectmen reached consensus to approve the Hood Museum Banners through September 18, 2003.

10. TOWN MEETING UPDATE

Town Manager Griffin reviewed the poll coverage for May 13, 2003 as follows:

Peter Christie	7:00 to 8:00	Brian Walsh	noon to 4:00
Jay Pierson	8:00 to noon	Peter Christie	4:00 to 7:00

Ms. Griffin said staff was working with the Town Moderator and Town Attorney with respect to paper ballot votes that will be required during the Business Meeting portion of Town Meeting. She explained that for counting purposes, each of the proposed tax exemption articles would be listed on separate ballots. Ms. Griffin hoped the presentation could be made for all three articles followed by the actual vote. With respect to the bond vote, people could do that from their seats if they choose to.

11. APPOINTMENTS: AFFORDABLE HOUSING COMMISSION, PARKING & TRANSPORTATION BOARD

Selectman Walsh **MOVED** to appoint Don Derrick to the Affordable Housing Commission. Selectman Pierson **SECONDED**. **THE SELECTMEN VOTED UNANIMOUSLY TO APPOINT DON DERRICK TO THE AFFORDABLE HOUSING COMMISSION.**

Selectman Walsh **MOVED** to appoint Steve Marion to a term on the Parking & Transportation Board ending in September 2006, Bill Barr to a term ending in September 2005, Matt Marshall to a term ending in September 2004, and to recognize Clint Bean as a member ex officio to a term ending in September 2006. Selectman Pierson **SECONDED**. **THE SELECTMEN VOTED UNANIMOUSLY TO APPOINT STEVE MARION TO A TERM ON THE PARKING & TRANSPORTATION BOARD ENDING IN SEPTEMBER 2006, BILL BARR TO A TERM ENDING IN SEPTEMBER 2005, MATT MARSHALL TO A TERM ENDING IN SEPTEMBER 2004, AND TO RECOGNIZE CLINT BEAN AS A MEMBER EX OFFICIO TO A TERM ENDING IN SEPTEMBER 2006.**

12. APPROVAL OF MINUTES: MARCH 24TH, APRIL 7TH AND APRIL 21ST, 2003

The minutes of March 24, 2003 will be redistributed to the Selectmen for approval on a later date.

Selectman Connolly **MOVED** to approve the minutes of April 7, 2003. Selectman Christie **SECONDED**. **THE SELECTMEN VOTED THREE IN FAVOR, ONE ABSTAINING (PIERSON) TO APPROVE THE MINUTES OF APRIL 7, 2003.**

Selectman Connolly **MOVED** to approve the minutes of April 21, 2003 as amended. Selectman Christie **SECONDED**. **THE SELECTMEN VOTED TWO IN FAVOR,**

**TWO OBSTAINING (WALSH, PIERSON) TO APPROVE THE MINUTES OF
APRIL 21, 2003 AS AMENDED.**

13. ADMINISTRATIVE REPORTS

Town Manager Griffin reminded the Selectmen of the Upper Valley Community Meeting on Our Problems with Alcohol, Tobacco and Other Drugs that would be held on May 6, 2003. She said the Howe Library would also be holding its Annual Volunteer Brunch on Friday.

Ms. Griffin asked the Selectmen to consider scheduling a site visit to the Wolfeboro Road waterbars project area. They agreed on May 19, 2003 at 5:30 p.m.

14. SELECTMEN'S REPORTS

Peter Christie

Mr. Christie did not have anything additional to report.

Katherine Connolly

Ms. Connolly reported on the Planning Board's continued reviewed of Master Plan chapters in preparation for the upcoming public hearings.

Jay Pierson

Mr. Pierson did not have anything additional to report.

Brian Walsh

Mr. Walsh did not have anything additional to report.

15. OLD BUSINESS

There was no old business discussed.

16. ADJOURNMENT

Selectman Connolly MOVED to adjourn the meeting. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:05 PM.

SUMMARY

1. **Selectman Connolly MOVED to convene as the Hanover Housing Authority. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO CONVENE AS THE HANOVER HOUSING AUTHORITY.**
2. **Selectman Connolly MOVED to table and adjourn as the Hanover Housing Authority. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO TABLE AND ADJOURN AS THE HANOVER HOUSING AUTHORITY.**
3. **Selectman Pierson MOVED to accept the proposal for the Customer Park N' Shop Validation Program and to have the PTB provide a mid-term report and period ending report back to the Selectmen. Selectman Connolly SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO ACCEPT THE PROPOSAL FOR THE CUSTOMER PARK N' SHOP VALIDATION PROGRAM AND TO HAVE THE PTB PROVIDE A MID-TERM REPORT AND PERIOD ENDING REPORT BACK TO THE SELECTMEN.**
4. **Selectman Connolly MOVED to reconvene as the Hanover Housing Authority. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO RECONVENE AS THE HANOVER HOUSING AUTHORITY.**
5. **Selectman Connolly MOVED to approve this budget for 2003-2004. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO APPROVE THIS BUDGET FOR 2003-2004.**
6. **Selectman Pierson MOVED to cease being the Hanover Housing Authority. Selectman Connolly SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO CEASE BEING THE HANOVER HOUSING AUTHORITY.**
7. **Selectman Walsh MOVED to set a public hearing on May 19, 2003 to consider an amendment of Ordinance #6, Parking Ordinance to limit or eliminate parking on Lewin Road and Weatherby Road. Selectman Connolly SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON MAY 19, 2003 TO CONSIDER AN AMENDMENT OF ORDINANCE #6, PARKING ORDINANCE TO LIMIT OR ELIMINATE PARKING ON LEWIN ROAD AND WEATHERBY ROAD.**
8. **Selectman Christie MOVED to adopt the Community Center Program Assistant Job Title, Labor Grade 9. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO ADOPT THE COMMUNITY CENTER PROGRAM ASSISTANT JOB TITLE, LABOR GRADE 9.**
9. **Selectman Connolly MOVED to allow the Hood Museum Banners through September 18, 2003. THE SELECTMEN REACHED CONSENSUS TO**

APPROVE THE HOOD MUSEUM BANNERS THROUGH SEPTEMBER 18, 2003.

10. **Selectman Walsh MOVED to appoint Don Derrick to the Affordable Housing Commission. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO APPOINT DON DERRICK TO THE AFFORDABLE HOUSING COMMISSION.**
11. **Selectman Walsh MOVED to appoint Steve Marion to a term on the Parking & Transportation Board ending in September 2006, Bill Barr to a term ending in September 2005, Matt Marshall to a term ending in September 2004, and to recognize Clint Bean as a member ex officio to a term ending in September 2006. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO APPOINT STEVE MARION TO A TERM ON THE PARKING & TRANSPORTATION BOARD ENDING IN SEPTEMBER 2006, BILL BARR TO A TERM ENDING IN SEPTEMBER 2005, MATT MARSHALL TO A TERM ENDING IN SEPTEMBER 2004, AND TO RECOGNIZE CLINT BEAN AS A MEMBER EX OFFICIO TO A TERM ENDING IN SEPTEMBER 2006.**
12. **Selectman Connolly MOVED to approve the minutes of April 7, 2003. Selectman Christie SECONDED. THE SELECTMEN VOTED THREE IN FAVOR, ONE ABSTAINING (PIERSON) TO APPROVE THE MINUTES OF APRIL 7, 2003.**
13. **Selectman Connolly MOVED to approve the minutes of April 21, 2003 as amended. Selectman Christie SECONDED. THE SELECTMEN VOTED TWO IN FAVOR, TWO OBSTAINING (WALSH, PIERSON) TO APPROVE THE MINUTES OF APRIL 21, 2003 AS AMENDED.**
14. **Selectman Connolly MOVED to adjourn the meeting. Selectman Pierson SECONDED. THE SELECTMEN VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:05 PM.**

Respectfully submitted,



Peter Christie, Secretary

These minutes were transcribed by Beth Rivard.