

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**December 18, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh asked for public comment. There were no comments from the public.

**2. RECOMMENDATION TO SET PUBLIC HEARING ON JANUARY 8, 2007 TO CONSIDER RESERVOIR ROAD OPTIONS**

**Vice Chairman Connolly MOVED to set the public hearing for January 8, 2007 to consider Reservoir Road options. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET THE PUBLIC HEARING FOR JANUARY 8, 2007 TO CONSIDER RESERVOIR ROAD OPTIONS.**

Selectman Lubrano noted that she would like some Planning Board members in attendance at that meeting.

**3. PRELIMINARY DISCUSSION REGARDING WATER RECLAMATION CIP OPTIONS**

Chairman Walsh noted that the Board received information in the Friday packets. Ms. Griffin was looking for some input from the Board as to how they wish to work through a review of the options. She thought that this should be reviewed at the second meeting in January. Ms. Griffin wants to ensure that she has all the additional information that the Select Board may need for that discussion.

Chairman Walsh expressed frustration with the options that are going to be discussed and the lack of clarity within those items. He stated that they have been presented with a set of numbers but not a set of policies for this.

Selectman Baschnagel would like to see packages that are time-phased. Although they have life years listed for equipment, there is no information as to where the equipment is currently within their useful life.

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Ms. Griffin stated that they would look at components and categorize them by priority. Then there would be discussions surrounding funding scenarios and how this would be phased over the next 5 years. The capacity level is another whole discussion which should be looked at to prepare for future use.

Vice Chairman Connolly wanted to look beyond the next 5 years as to whether the facility will be able to handle the growth. She also wanted to look at the difference between aerobic and anaerobic digestion. She noted that Lebanon is unable to accommodate the businesses that want to develop in the City. She is concerned that even if the Board provides for the equipment and capacity, it will not last.

Selectman Baschnagel stated that this then becomes a policy decision as to whether to continue to service the hospital in Lebanon. He feels that there are options and in the future, Lebanon may find it advantageous to take the hospital on.

Ms. Griffin noted that the consideration needs to be capacity and loss of revenue if the Town no longer handles the Lebanon properties.

Selectman Lubrano has concerns surrounding capacity and she wondered about relying only on Underwood's assessment and she would like to hear how Town staff feel about their study.

Selectman Christie didn't feel that there needed to be more study done on the engineering aspect. He felt that the information from Underwood was "stamped" by the staff and if there were any conflicts, those issues were brought forth and discussed.

Chairman Walsh would like to see a list of the things that are maintenance or replacement issues that have to be dealt with right now. Selectman Christie noted that after the tour, it was apparent there were some must-do high risk items that needed to be handled right away.

Ms. Griffin wanted to look at the priority 3 items to see if there are components within those items that need to be looked at.

Chairman Walsh wanted to get a look at other communities that are going to be looking at these same issues. He doesn't want to see the Town put forth \$11 million and then learn that there would be future grant funding available.

#### **4. UPDATE ON STORMWATER MANAGEMENT ORDINANCE**

Ms. Griffin noted that the Construction Practices Committee has worked hard on this issue and they were almost through the first draft of the ordinance but she wanted to make sure that they have had input on the issue.

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Based on the discussions and the wishes of the Board, the ordinance was broken down into three parts: 1) procedural, 2) construction standards, and 3) policy. This will be brought forth to the Planning Board in January and it will look different from the first draft.

Vice Chairman Connolly noted that the document is incredibly detailed. Ms. Griffin agreed and noted that they are hoping to provide a document that is practical.

Selectman Baschnagel noted that one portion of the ordinance has to do with peak flows and there is nothing about volume. The assumption is that peak flow creates the problems downstream but that volume doesn't. There are issues where water is pooling and creating wetlands in areas that usually just had one area that would take on extra water from time to time. He feels that there needs to be some metric to control the volume. He feels that there is a question as to whether you proscribe technique or outcome with these issues.

Chairman Walsh wondered if there was a principle within the State that if a person does something to their land, that they would be responsible for damage then done to other properties and why this isn't part of the discussion with this ordinance. Selectman Lubrano stated that the Town isn't here to provide that remedy although they can acknowledge that it exists. Selectman Baschnagel feels that the laws surrounding this issue are probably weak otherwise the problem wouldn't exist. Selectman Lubrano noted that perhaps there hasn't been enough damage to prompt a resident to file a complaint against a neighbor. Ms. Griffin noted that there is standing water in areas that the Public Works crews haven't seen before. It is unclear as to whether this is due to development in the area or wet conditions.

Chairman Walsh would like to see this ordinance focus on the big projects. He would like to determine whether there is enough incentive to force the developer to do what they are required to do.

Selectman Baschnagel noted that Peter Kulbacki was going to speak to the Planning Board with respect to Wastewater vs. Stormwater collection and distribution systems. He feels that this discussion would be beneficial to the Select Board.

**5. APPROVAL OF MINUTES**  
**- December 4, 2006**

**Selectman Lubrano MOVED to approve the Minutes of December 4, 2006 with minor revisions. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF DECEMBER 4, 2006.**

## **6. ADMINISTRATIVE REPORTS**

Ms. Griffin reminded the Board about the Holiday Party on Friday from 11:30 – 1:30. So far there are about 125 people expected to attend.

Ms. Griffin advised that she is trying to get the Local Government Center to set up a meeting in January to share municipal concerns with the new members.

Town Staff are beginning internal budget reviews which will keep her busy and unavailable through the 12<sup>th</sup> of January.

Dartmouth came through with figures for replacing streetlights and there is a demo on Wentworth Street that the Police Department likes because it does not throw much glare.

Ms. Griffin noted that she is in the process of finalizing a gym use agreement with the School District which will establish a set fee.

Ms. Griffin is expecting to have an update and additional information with regard to hi-speed internet in January.

Chairman Walsh asked about lighting and when was the last time the Town looked at streetlights and pedestrian pads relative to public safety. He feels that things are less safe at pedestrian crossings. He would like an assessment done.

Selectman Baschnagel noted that the lights that were put in a few years ago, the trees have grown in around them and this may be a factor.

Ms. Griffin suggested putting together members of the Police Department, Public Works and the College to determine the most dangerous areas and where to put additional ornamental lighting. The Cool Cities group is looking at changing the optics on the large streetlights to a lower cost in usage bulb. They are also discussing removing some lights to save costs but only in areas that the lights don't serve any public safety purpose. The Police Department has met with the group and will do a nighttime survey to determine the location of the lights that could be removed.

## **7. SELECTMEN'S REPORTS**

### **Peter Christie**

The Dresden Finance Committee met today and discussed a Statement of Purpose and Mission which reflects, in large part, what the Hanover Finance Committee adopted a few years back. There were also long discussions about the proposed teacher's contract.

**Kate Connolly**

The Planning Board reviewed the site plan review for the Maloney Building. There was a brief discussion with Grasse Road III and there was a site visit on the following Saturday. The proposal looks complete and it looks good. They appear to have taken into account the difficult terrain. The Planning Board looked over zoning amendments which were submitted by people other than the Planning Board. They are looking at incorporating some onto the Warrant.

**Bill Baschnagel**

The Planning Board sat in on the soccer field discussion which included bleachers, lights and PA systems etc. and they will build a locker room facility which will serve soccer and lacrosse players. Selectman Lubrano asked about the possible opposition of the neighbors. Selectman Baschnagel noted that this field will not be used most of the year so there should not be issues with the neighbors.

Conservation Commission met and discussed goal setting. One problem that they wished to address were concerns about Planning staff support.

**Allegra Lubrano**

Selectman Lubrano attended the Howe Library Board of Trustees meeting on Thursday. The group is very active and there is a Long Range Planning Committee looking at what they wish the library to be for Hanover and the surrounding communities. The trustees are revisiting the Howe Mission Statement to see if it needs to be adjusted to reflect time and the new facility. The annual fund drive is underway.

**Brian Walsh**

Chairman Walsh advised that the Recreation Board met and there were conversations about lacrosse, fields, and summer programs. There are 18 teams playing Basketball in the Recreation league. He noted that 'Howl at the Moon' is scheduled for February 2<sup>nd</sup> and the Pond Party is scheduled for February 10th. The Basketball Tournament will take place after that.

The Water Company Board meeting reviewed rate increases and the bills in January will show a 30% increase which increases ½ of a quarter of the cost of the new treatment plant. The next bill will be an increase of 60%. The Water Company received an unsolicited compliment on the taste and quality of the water. Chairman Walsh noted that Hanover's rates are still about 35 – 40% of the State average after the increases.

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Chairman Walsh noted that the Hanover Chamber Board meets tomorrow. The annual meeting is coming up in January.

## **8. OTHER BUSINESS**

Chairman Walsh noted that Selectman Baschnagel has worked hard with the Fire District Board members and charge. He would like to formally adopt the charge and the members of the Committee.

**Vice Chairman Connolly MOVED to adopt the charge and the members of the Fire District Committee to include Selectman Baschnagel and Selectman Lubrano. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE CHARGE OF THE FIRE DISTRICT COMMITTEE TO INCLUDE SELECTMAN BASCHNAGEL AND SELECTMAN LUBRANO.**

Chairman Walsh wanted to add that he would like the Committee to use data already available and not collect new data. Selectman Lubrano felt that distance is already available and will be a metric but she doesn't want to limit the charge to assessed value. Selectman Baschnagel wants to keep options that are measurable open. Chairman Walsh would like the taskforce to have this conversation and not be limited to assessed value. Selectman Baschnagel agreed that to measure each property from the Fire Station may require some data collection but some of this information is currently available.

Ms. Griffin noted that she has a copier lease for the Richard Black Center that needs Board approval.

**Vice Chairman Connolly MOVED to approve the copier lease for the Recreation Department. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE COPIER LEASE FOR THE RECREATION DEPARTMENT.**

## **9. ADJOURNMENT**

**Vice Chairman Connolly MOVED to adjourn. Selectman Lubrano SECONDED the motion.**

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**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:35  
P.M.**

Respectfully submitted,

Allegra Lubrano, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Vice Chairman Connolly MOVED to set the public hearing for January 8, 2007 to consider Reservoir Road options. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET THE PUBLIC HEARING FOR JANUARY 8, 2007 TO CONSIDER RESERVOIR ROAD OPTIONS.**

2. **Selectman Lubrano MOVED to approve the Minutes of December 4, 2006 with minor revisions. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF DECEMBER 4, 2006.**

3. **Vice Chairman Connolly MOVED to adopt the charge and the members of the Fire District Committee to include Selectman Baschnagel and Selectman Lubrano. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE CHARGE OF THE FIRE DISTRICT COMMITTEE TO INCLUDE SELECTMAN BASCHNAGEL AND SELECTMAN LUBRANO.**

4. **Vice Chairman Connolly MOVED to approve the copier lease for the Recreation Department. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE COPIER LEASE FOR THE RECREATION DEPARTMENT.**

5. **Vice Chairman Connolly MOVED to adjourn. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:35 P.M.**



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The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh asked for public comment.

Kari Asmus, Etna, provided the Board with background information relative to the basis that was used for setting the Fire District rates (see attached information sheets).

Robin Carpenter, Etna, wanted to add that in the previous meetings the thought was that there was no concrete formula to determine the Fire Districts and rates but Ms. Asmus' presentation showed a different picture in which the rates were determined by location within the Town. He encourages a more substantial study on the part of the Town.

Tom Hall, Etna, feels that the Town should look to the insurance companies to determine a fair price.

Josh Kahan, Balch Hill Lane, noted that he was in the hydrant district and it shouldn't matter where you live, there is a cost for the services. He proposes two districts in which the hydrant district pays for the hydrants. He also suggested that if people don't want to pay as much, maybe the Town should not send as much personnel and equipment to those residents.

Rich Howarth, 2 Sausville Road, feels that more information is needed to determine the full cost of fire protection and he is willing to pay more in insurance premiums but he doesn't feel he should also pay more in taxes. He also mentioned that he was involved in an accident in Etna and it took a while for responders to get there.

Susan Sorenson, Goss Road, is asking the Town to look at this carefully and consider how long it takes for the Fire Department to get to her residence and others in the outlying area.

Beth Pastor, Goose Pond Road, also noted that since she lives in a remote area and unless they are home when a fire breaks out, it is likely that a call may not come in at all if their house is on fire.

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Josh Kahan stated that he would like to see Reservoir Road opened back up and confirmed with the Board that it wasn't scheduled to be closed prior to the storm.

Maryann Cadwallader, Rip Road, stated that she provided information from their neighborhood earlier to Ms. Griffin.

Chairman Walsh gave an overview of where the Board is with regard to Fire District modification and the issue of Reservoir Road. He noted that there would be a series of public discussions for the Reservoir Road issue.

Selectman Christie spoke to the presentation made by Ms. Asmus and noted that it does not speak to the logic of the original rationale in the separation of the districts. Selectman Christie asked Mr. Howarth about his bicycle accident in Etna and whether he felt he was provided good service by the responders. Mr. Howarth felt that he was treated well but had concerns as to whether the responders in Etna were trained as well for a more serious situation.

Martin Pastor, Goose Pond Road, asked if these things are already paid for with in their taxes. He questioned why they would be paying more.

Ms. Griffin noted that right now residents are paying for the Fire Fund through the Fire Tax and the Ambulance service comes out of the General Fund through the General Tax Rate. The proposal is to re-allocate the cost of the Fire Fund so that those in the rural district are paying more than they were before but not more than the in-town rates.

## **2. FURTHER DISCUSSION RELATIVE TO FIRE DISTRICT MODIFICATION**

Chairman Walsh moved on to the discussion of the Board relative to the Fire District and suggested some options: 1) do nothing, 2) put together a group to study this, 3) adopt the 2 districts as proposed and 4) put this issue in front of Town Meeting.

Chairman Walsh is against putting this in front of Town Meeting, although this is something that would bring the Town of Hanover so as to come in line with other towns across New Hampshire.

Selectman Christie feels that doing nothing is not a good option. He feels that it's the Board's responsibility to come up with a rationale relevant to today and that rates need to be fair and equitable.

Selectman Lubrano agrees with Selectman Christie but she's not sure whether they need more information. Selectman Christie stated that the taxes should not be based on outcomes versus readiness.

Selectman Baschnagel feels that there are two issues before the Board. One is how to allocate the costs of the department fairly and the other is to educate the public on this issue. He feels that there should be a group of citizens working together to provide the Board with recommendations after working with the Town and the Fire Department staff and wait a year to make a decision.

Vice Chairman Connolly sees a problem in introducing insurance rates as a rationale for setting tax rates. She would support three districts because of the presence of the outlying areas. She also noted the probable increase in water rates and has concerns about what the impact may be within the Hydrant District.

Selectman Lubrano supported the public education component using a group to look at the Fire Districts.

Chairman Walsh asked what the charge of the group should be. Selectman Baschnagel felt that it would require finding an objective metric between two or more districts. Chairman Walsh stated that the Board came up with a couple of straightforward metrics. He also proposed a third district which is the Forestry District as defined in the Zoning Ordinance.

Selectman Christie isn't sure what the citizen's group could add to the process above and beyond the staff function. He noted that he feels the Select Board has not done a good job in educating the public as to what the basis of the problem is and what they are doing to correct it. He stated that there have been letters from residents asking what they would be getting for additional services if the Town is going to increase their taxes.

Vice Chairman Connolly agrees that education is necessary but she would like to see progress on this issue since they've been working on it for so long.

Chairman Walsh suggested that the following set of questions be looked at by the citizen's group:

- 1) Whether there's a 3<sup>rd</sup> district;
- 2) If there's a 3<sup>rd</sup> district, whether it should be based on the Forestry Zoning designation;
- 3) Whether there are any numbers (percentages) that adjust the rates in the 2<sup>nd</sup> and 3<sup>rd</sup> districts;
- 4) Over how many years to phase in the new rates.

Chairman Walsh and the other board members chose not to ask the citizen's group to determine where the possible 3<sup>rd</sup> district boundaries would be.

Chairman Walsh asked the question as to whether they should put together a group or put it to a Board vote. Vice Chairman Connolly didn't want to drag the issue out for another year. Chairman Walsh asked what kind of timeline the group would be working with for

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setting the tax rate. Ms. Griffin noted that the tax rates are set in the fall and that the numbers should be in well in advance of the tax rate setting. Early to mid summer might not be too late.

Ms. Griffin felt that the group should be put together quickly for information to be brought to the Board in February during budget discussions. She also suggested that staff could come up with information and suggestions about a 3<sup>rd</sup> district which may not require a citizen's group to come up with more study into the matter.

Selectman Baschnagel stated that he would work with the group that would be asked to research this issue. Selectman Lubrano advised that she could help Selectman Baschnagel.

**Selectman Christie MOVED to endorse three (3) Fire Districts with the 3<sup>rd</sup> District based on the Forestry Zone, the factor for the Forestry Zone being .75 to be phased in over three (3) years. Chairman Walsh SECONDED the motion for discussion.**

Selectman Baschnagel and Selectman Lubrano felt that there should be more information and education. Chairman Walsh felt comfortable asking 10 people to work in a group on this under Selectman Baschnagel's charge.

Chairman Walsh wanted to have the group ready to present their information to the Board by February 5<sup>th</sup> as part of a public hearing so that decisions could be made for the 2007-2008 budget to be proposed to the May Town Meeting.

**Selectman Christie WITHDREW his motion. Chairman Walsh WITHDREW his SECOND.**

**Selectman Christie MOVED to establish a study group of 10 people, to determine the basis on which to have a 3<sup>rd</sup> Fire District with a factor to apply relative to the differential in tax rate; the number of years in which to phase it in; and assistance on our communication/education effort with Selectman Baschnagel as Chairman of the group with a reporting date of February 5, 2007. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ESTABLISH A STUDY GROUP OF 10 PEOPLE TO DETERMINE THE BASIS ON WHICH TO HAVE A 3<sup>RD</sup> FIRE DISTRICT WITH A FACTOR TO APPLY RELATIVE TO THE DIFFERENTIAL IN TAX RATE; THE NUMBER OF YEARS IN WHICH TO PHASE IT IN; AND ASSISTANCE ON OUR COMMUNICATION/EDUCATION EFFORT WITH SELECTMAN BASCHNAGEL AS CHAIRMAN OF THE GROUP WITH A REPORTING DATE OF FEBRUARY 5, 2007.**

### **3. PRELIMINARY DISCUSSION REGARDING RESERVOIR ROAD REPAIR OPTIONS**

Chairman Walsh stated that the objective of this discussion is to get information from Ms. Griffin and Town staff but the Board is not going to make any decisions tonight.

Ms. Griffin gave an overview of the past discussions regarding the Reservoir Road repair issues. There were some options that were being considered and then the Board will need to set a date for public hearings.

Ms. Griffin went through the four repair options. There is a gravel option and a paved option within the proposals. The crossings (cross culverts) generate large numbers in the estimates.

Selectman Christie asked what the condition of the road was prior to the storm. Peter Kulbacki stated that it was a difficult road to pass on-coming traffic and although it was two-way road, it was a better one-way road.

Selectman Christie asked about setting aside money for restoration after the storm and what the value was. Mr. Kulbacki stated it was around \$250,000. Ms. Griffin noted that the Town put in for hazard mitigation money for the most expensive option and she has no idea what the chances are for getting any funds for this project.

Selectman Baschnagel asked about the traffic volume prior to the storm. Mr. Kulbacki stated that it was around 250-300 cars a day.

Emergency Access Only Option – Mr. Kulbacki stated that the road would be gated and plowed like a driveway but not meant for everyday access. There is some bank stabilization that will be required and noted that there had been some stabilization done to prevent further damage.

One Way Traffic Option – Mr. Kulbacki noted that this option assumes that road is 18 feet wide and although that could be changed, it needs to be safe. There are a couple of places where there would be some box culverts.

Chairman Walsh would like more information on minor realignment to deter flooding as a variant on one-way or two-way.

Selectman Baschnagel asked about the flood resistant approach that was mentioned. Mr. Kulbacki stated that there are ways to mitigate the flooding in the area and limit the amount of damage that may occur. The idea is to keep the Brook in the Brook bed as if the road isn't there.

Vice Chairman Connolly asked about the crossings. Mr. Kulbacki stated that the crossings are box culverts which would assist reducing damage in a large storm. There would still need to be some slope stabilization.

Two Way Traffic – Mr. Kulbacki advised that the road would need to be made wider with alignment improvements and in adding the gravel, this will increase traffic and these roads require more maintenance.

Selectman Baschnagel asked how narrow the travel lanes could be made in that area. Mr. Kulbacki stated that it depended on the amount of traffic that would be going through that area. If the number remains low, the roads could be narrow but they have to be made safe and a 9' minimum is pretty tight.

Chairman Walsh asked if the 20' travel way with 2 feet of shoulders in gravel, is an upgrade from the road's pre-storm condition. Mr. Kulbacki stated that it would be. Chairman Walsh asked what the difference would be to make the road as it was prior to the storm versus the proposed repairs with improvements. Ms. Griffin noted that the police department was looking to make the road safer. Chairman Walsh would like to see information from the police department as to how many cars have been pulled out of the brook. Selectman Christie asked for the quantification of safety for the one-way solution.

Wolfeboro Road Option – Mr. Kulbacki stated that this option was to take the road out of the brook and move it to the Wolfeboro road area. It's an expensive option and would encroach the Trescott Road ski trail but it would be less prone to washing out in a storm.

Chairman Walsh asked about the Planning Board's position on the options.

Vice Chairman Connolly read the position of the Planning Board. First, do not make a vehicular connection of any kind between MacDonald Drive and Reservoir Road. The Grasse Road/Reservoir Road corridor should be restored to full vehicular use in order to connect major portions of Hanover together. To provide alternative routes for town traffic circulation, especially from Etna to in-town locations especially to the Ray and Middle Schools and nearby employers. To improve emergency and commuter access particularly to the Grasse Road residential area and to promote the possibility for commuter shuttle service between residential areas and in-town campus and other employment destinations. Design should provide for slow travel speeds; Grasse Road 3 is not yet approved and its density may need further consideration depending on whether full vehicular connection is restored along that corridor and within this corridor, the use of the Wolfeboro Road alignment or variant thereof would allow for better, safer paved roadway than would be possible through the ravine and would enable the ravine segment to be used for enhanced recreation and scenic uses.

Chairman Walsh asked what the Planning Board's feeling would be about the options. Vice Chairman Connolly felt that the two-way paved road would be the option that they would prefer; partially due to increased development in that area and the new school. The Master Plan calls for connectivity in the Town.

Chairman Walsh asked if the Planning Board's agenda would allow for further conversation about which options are unacceptable. Specifically if one-way or two-way

must be paved and the issue of having a No Right Turn onto Rip Road from Wheelock Street.

Chairman Walsh also noted that Reservoir Road is a scenic road and Ms. Griffin pointed out that past history has been to have Town Meeting approve the paving of a scenic road.

Chairman Walsh wanted to clarify which options are acceptable to the Planning Board or which of these options are unacceptable. Selectman Baschnagel noted that he encouraged the Planning Board to ignore the money amounts with the options and discuss which options might facilitate future development.

Selectman Christie believes that there are indirect costs to the Emergency Access Only option such as having to repave Rip Road more often. He would like to see the additional indirect costs involved with this option. Mr. Kulbacki noted that he could look at traffic counts of the other roads and look at the paving schedule.

Chairman Walsh asked about pre and post storm traffic counts and the expected traffic counts for the one-way and two-way options and then paved and gravel. Mr. Kulbacki advised that they have data prior to the washout but also prior to the school being built. He stated that at that time, it was about 200 cars.

Selectman Baschnagel also noted that Dartmouth College with the Grasse Road 3 proposal will probably be required to do traffic counts in that area. Vice Chairman Connolly noted that there should be traffic counts for the Richmond School that can be used for this.

The Board discussed the issue of the Wolfeboro Road option and there was consensus that this option would be taken off the list of options.

#### **4. PRELIMINARY REVIEW OF PROPOSED STORMWATER MANAGEMENT ORDINANCE**

Ms. Griffin advised the Board that this was an early look at the ordinance which will go through several changes before the Board is comfortable with it. The regulatory piece was formulated based on other regulations at the State level and since some of those State regulations are going to change, it may affect their position on parts of the ordinance. Rather than wait for the State, the procedural piece probably won't be replicated. Walter Mitchell's recommendation was to put this forward on the Warrant for Town Meeting in May on the official ballot. Jonathan Edwards gave an overview of his discussion with Walter Mitchell and that it should be handled in the same manner as a zoning ordinance. He also noted that an alternative was to adopt this under the subdivision regulations. Selectman Baschnagel asked why Mr. Mitchell made the recommendation to go before Town Meeting. Mr. Edwards stated that in his conversation with Mr. Mitchell, it was recommended that this ordinance be a "stand alone" ordinance and the only body that can approve it is Town Meeting. Selectman Baschnagel asked why staff is handling this as a

stand alone ordinance. Ms. Griffin stated that there were discussions as to how to handle this issue and it was recommended to be brought as a stand alone ordinance. Chairman Walsh feels that this should be part of the Subdivision Regulations and part of the Site Review Regulations under the purview of the Planning Board and he would like to know if there is a good reason to handle it differently.

Ms. Griffin pointed out that this is in the preliminary stages but she thought that the Board should look at this prior to the Planning Board reviewing it in January.

Chairman Walsh noted that bonding was left out of the ordinance. He wants this ordinance to be as close to self-enforcing as possible and that if it is violated, the Town is in a position to act quickly at no cost to the Town.

Selectman Baschnagel noted that this is going to be a huge load on the Planning Board. He also felt that there would be great incentive for the developers to ignore this proposed ordinance because it applies to every project. Ms. Griffin noted that the Planning Board has some very fundamental issues to wrestle with regarding this issue.

Vice Chairman Connolly thought that there were going to be two ordinances. One for the site plan review and another for policing the violations. She could also see some issues that are not covered which will add to the work that the Planning Board would need to tackle.

Chairman Walsh felt that the enforcement document should go before Town Meeting but he is against the site plan review portion doing the same. He felt that a 5 page surety and enforcement ordinance related to this would be a good thing to go before Town Meeting.

Selectman Christie asked which entities the ordinance is aimed at. Selectman Baschnagel stated that it is aimed at any project that may disturb stormwater management. This would range from residential to commercial development. Mr. Edwards stated subdivision and site plan regulations do not deal with any single family or two-family structures.

Selectman Baschnagel stated that differentiating between the design standards and performance standards that are expected, and the enforcement side of the ordinance.

Chairman Walsh advised that there is so much detail in this that some of the important public policy issues are lost. Ms. Griffin asked if the Board wanted an executive summary. Chairman Walsh wanted to have an outline of the really important things that this ordinance does and does not do and what it allows the Town to do and not to do.



Selectman Baschnagel suggested listing some examples to define the meaning behind the ordinance.

Selectman Christie felt that this was like using a sledgehammer that will drive costs and administrative burden up with little result in solving the problem. Ms. Griffin suggested telling the Planning Board what the Select Board's goals are. Chairman Walsh wanted the entity working on the project to put up enough surety that developers will perform to a codified set of standards so that they know the money is at risk if they don't follow through and that the Town doesn't waste any time in acting against the entity. Chairman Walsh also wasn't sure what the project scale is designed to be. Selectman Christie feels it should be the projects with the most risk which just happen to be the larger projects.

**5. BANNER REQUESTS:**

- Hood Museum
- Kids for a Cooler Upper Valley

**Vice Chairman Connolly MOVED to grant the banner requests of the Hood Museum and Kids for a Cooler Upper Valley. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO GRANT THE BANNER REQUESTS OF THE HOOD MUSEUM AND KIDS FOR A COOLER UPPER VALLEY.**

**6. APPROVAL OF MINUTES**

- November 20, 2006

**Selectman Lubrano MOVED to accept the Minutes of November 20, 2006 with minor revisions. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED FOUR IN FAVOR OF APPROVAL OF THE MINUTES OF NOVEMBER 20, 2006. VICE CHAIRMAN CONNOLLY ABSTAINED FROM THE VOTE.**

**7. ADMINISTRATIVE REPORTS**

Ms. Griffin noted that Town staff are about to work on budget. Ms. Griffin gave an update on the Cool Cities project. There are some working groups working with Frank Austin toward using bio diesel in Town vehicles. All of the light fixtures in Town buildings have been changed out which should pay for itself in about 9 months. Bob Walker and his committee are working with National Grid to change over street lights. Selectman Baschnagel asked about incorporating the shielding which Ms. Griffin stated was part of the discussions. Ms. Griffin also noted that there were discussions about reducing the number of street lights and she felt that they could work with the police department to determine how to do this safely. There have been discussions about no-idling policies and a lot of small committees working on pieces of it which is driven by the outside committee.

Chairman Walsh felt that having some sort of information booth at Town Meeting would be helpful which should be done by those who are working on it and not add another town staff function.

Ms. Griffin stated that there have also been discussions about using alternative fixtures in the street lights around The Green that are meant to be more efficient and minimize glare. There is a new street light which has a different globe and optic on the south side of Wentworth Street which is being tested by the College.

## **8. SELECTMEN'S REPORTS**

### **Peter Christie**

The Recycling Committee met and hosted Marjorie Rose who is the parent representative for the Kids for a Cooler Upper Valley. The Committee is excited about their project and are looking to help anyway they can.

Selectman Christie also noted that there are two potential new members to the Recycling Committee which would bring them up to full staff.

Chairman Walsh suggested that members of the Finance Committee be involved in the discussion with the Fire Districts.

### **Kate Connolly**

Vice Chairman Connolly advised that the Planning Board dealt with subdivision regulations with regard to roads. The Planning Board will review Grasse Road tomorrow night.

### **Bill Baschnagel**

Selectman Baschnagel noted that he had nothing to report.

### **Allegra Lubrano**

Ms. Griffin covered the CSAAC meeting held earlier that day. Ms. Griffin noted that Kathy Barth agreed to be editor regarding the winter newsletter. The goal of the newsletter is to do a resource newsletter for teens and parents with regard to drugs and alcohol.

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**Brian Walsh**

The Downtown Marketing Alliance (DMA) and Chamber have created wonderful activities for downtown but the weather did not cooperate for last week's Christmas tree lighting.

**9. OTHER BUSINESS**

There was no other business.

**10. ADJOURNMENT**

**Selectman Lubrano MOVED to adjourn. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN AT 10:10 P.M.**

Respectfully Submitted,

Allegra Lubrano, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Selectman Christie MOVED to endorse three (3) Fire Districts with the 3<sup>rd</sup> District based on the Forestry Zone, the factor for the Forestry Zone being .75 to be phased in over three (3) years. Chairman Walsh SECONDED the motion for discussion.**

**Selectman Christie WITHDREW his motion. Chairman Walsh WITHDREW his SECOND.**

2. **Selectman Christie MOVED to establish a study group of 10 people, to determine the basis on which to have a 3<sup>rd</sup> Fire District with a factor to apply relative to the differential in tax rate; the number of years in which to phase it in; and assistance on our communication/education effort with Selectman Baschnagel as Chairman of the group with a reporting date of February 5, 2007. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ESTABLISH A STUDY GROUP OF 10 PEOPLE TO DETERMINE THE BASIS ON WHICH TO HAVE A 3<sup>RD</sup> FIRE DISTRICT WITH A FACTOR TO APPLY RELATIVE TO THE DIFFERENTIAL IN TAX RATE; THE NUMBER OF YEARS IN WHICH TO PHASE IT IN; AND ASSISTANCE ON OUR COMMUNICATION/EDUCATION EFFORT WITH SELECTMAN BASCHNAGEL AS CHAIRMAN OF THE GROUP WITH A REPORTING DATE OF FEBRUARY 5, 2007.**

3. **Vice Chairman Connolly MOVED to grant the banner requests of the Hood Museum and Kids for a Cooler Upper Valley. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO GRANT THE BANNER REQUESTS OF THE HOOD MUSEUM AND KIDS FOR A COOLER UPPER VALLEY.**

4. **Selectman Lubrano MOVED to accept the Minutes of November 20, 2006 with minor revisions. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED FOUR IN FAVOR OF APPROVAL OF THE MINUTES OF NOVEMBER 20, 2006. VICE CHAIRMAN CONNOLLY ABSTAINED FROM THE VOTE.**

5. **Selectman Lubrano MOVED to adjourn. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN AT 10:10 P.M.**

FINAL

## **BOARD OF SELECTMEN'S MEETING**

**November 20, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager. Absent: Katherine Connolly, Vice Chairman.

### **1. PUBLIC COMMENT**

Chairman Walsh asked for public comment. There were no comments from the public.

### **2. KIDS FOR COOLER HANOVER PRESENTATION**

Chairman Walsh invited the Kids for Cooler Hanover to make their presentation to the Board.

Katie Gougelet, Kyle van Leer, Etna, Brian Kispert from Hanover, Jennifer Helble from Norwich and Ellen Irwin from Hanover made a presentation to the Board promoting the use of reusable bags in Hanover.

The group advised the Board that the idea is to introduce an inexpensive, well designed, reusable shopping bag in the community. There would also be a widespread publicity and education campaign to help make reusable bags a routine part of shopping in the Upper Valley.

The environmental problem that they are trying to address is disposable shopping bags. The average American family uses 1,000 disposable shopping bags per year. Most bags are not recycled and end up in the Lebanon landfill where they will be for the next one thousand years. There is concern about the landfill running out of space and that is only one of the problems with disposable bags. Both paper and plastic bags take a long time to degrade in the landfill and plastic bags leave permanent toxins in the soil.

Most people are unaware of the problems with paper bags; problems like air and water pollution and paper bags are actually worse than plastic bags in many respects. Paper bags use 40% more energy in the manufacturing process and create 70 times more air pollution and 50 times more water pollution than plastic bags. Plastic bags are made from oil and the US consumes 100 billion bags annually. That is equal to 12 million barrels of oil and they end up as litter and create havoc for animals and humans. The reusable bags proposed by the students could be manufactured for less than \$1 a bag from a couple of distributors that they have identified. The EPA estimates that they only need to use these bags 11 times to have a positive effect on the environment. Consumers will benefit and so will retailers. This will also create another revenue source and a number of businesses are on board with this project.

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The Co-op Foodstore is prepared to order 5,000 bags and other local downtown retailers have enthusiastically supported this project. These bags would be more convenient than disposable bags and better for the environment. Eventually, they hope that other retailers in the Upper Valley will use these reusable bags. Other countries already use reusable bags such as Australia. The program in Australia was started by one person in Tasmania. They are hoping to do the same thing in the U.S. starting in the Upper Valley. Another benefit to the consumers in Australia is that it made them more aware of other environmentally friendly things that they could be doing.

The group currently has four local non-retail sponsors that support the project and are providing over \$2,000 for publicity and education in exchange for a small logo at the bottom of the bag. Retailers are going to carry them at a very low price and consumers will buy them because of the marketing and all the other attributes.

The group is planning to have a community bag that carries the sponsor's logos. They are not selling the bags, just the concept. Retailers would order their own bags with their own logos in the center and for smaller orders, there could be a community bag available at cost.

There is a survey being done to determine the response from local businesses as recommended by the Downtown Marketing Alliance (DMA). The most important part of the project to make it successful is publicity and education. They will also need to train and educate people to use them and not just store them at home.

The group is looking for the Board to endorse this project. There are three parts for publicity and education components of the project. Part one will involve a major promotion scheme to jumpstart the program. The first run of bags should arrive in late January, 2007 and they will run a series of ads in local papers, place posters and banners in key areas and issue press releases to local media. Part two will be to educate employees and consumers about the benefits of reusable bags. An important part will be to train retail employees to encourage customers to buy and use these reusable bags. Part three will involve continuing education and training to make sure consumers will remember to use the bags and having signs near parking meters reminding people to use the bags. It's a win, win, win, win proposition.

The Board's endorsement will help legitimize the project and provide good public relations and hopefully encourage community members about this good idea. There are three ways that the Board can help the project. First, to endorse the project as an idea that would benefit the community. Second, allowing the group to put up a banner above Main Street for two weeks to help launch the bags. And third, by placing the signs in key parking areas to remind consumers to bring their own bags. They have earmarked funds to purchase the banner and signs but they need the Board's help in promoting the project.

Chairman Walsh congratulated the group on their outstanding work and presentation.

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Selectman Christie noted that he has tried to re-use disposable bags and he ends up forgetting them in the car. He was curious whether the bags would ever become free and available to use everywhere. Katie Gougelet suggested that the signs could remind people to take their re-usable bags with them.

Selectman Lubrano is very enthusiastic about this project and feels that Hanover would be a great place to start. Selectman Baschnagel also feels it is a great idea.

Ms. Griffin advised the group that there are banner specifications that Penny Hoisington can provide to them and they should plan on getting their request in because there are already some times taken in January and February.

Chairman Walsh was struck by the information about paper bags versus plastic bags and feels that this information should be added to the Town website. Selectman Christie noted that the Recycling Committee tried to educate the public about the fact that plastic bags are environmentally more sound. Selectman Lubrano wanted the Board to work with the group to look at areas that they can post signs around Town parking lots. There are a lot of parking lots that are not owned by the Town so they will need to be aware of that.

Sandra Hoeh, Hanover resident, advised the Board that she is the Community Relations Director at Dartmouth. The students wrote to her and stated that they were looking for a connection with Dartmouth and then she contacted the Dartmouth sustainability project and have offered to put in \$500.00 as one of the four sponsors and she feels that it is one of the most exciting ideas to come out of High School students. They can promote it in a few different ways as a partnership with the Dartmouth students. She and Dartmouth students are happy to work with these students.

Marjorie Rose, Hanover, the parent sponsor of the HHS student group said that the retailers want to have the bags in the green color after a vote. They had changed their name to “Kids for a Cooler Upper Valley” and had also created the title of the bag to read ‘Caring for the Environment One Bag at a Time’.

**Chairman Walsh MOVED that the Town endorse this project known as ‘Caring for the Environment, One Bag at a Time’ and to encourage the group to put together a banner request, and the Board will work with the group as to the specifics for the requested signs. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ENDORSE THE ‘CARING FOR THE ENVIRONMENT ONE BAG AT A TIME’ PROJECT AND TO ENCOURAGE THE GROUP TO PUT TOGETHER A BANNER REQUEST, AND THE BOARD WILL WORK WITH THE GROUP AS TO THE SPECIFICS FOR THE REQUESTED SIGNS.**

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### **3. ADDITIONAL INFORMATION RELATIVE TO NOVEMBER 6<sup>TH</sup> PUBLIC HEARING ON FIRE DISTRICT MODIFICATION.**

Chairman Walsh advised that the Board of Selectmen received additional information in the Friday packets with regard to the proposed Fire District modification. Chairman Walsh read a letter from MK Beach of Wolfeboro Road who felt that none of the three options were adequate and that the Fire Districts should remain as they are currently (see attached letter).

Chairman Walsh asked Captain Hinsley for additional information with regard to response times. Captain Hinsley advised that the department looked at the different zones and always assumed that the further you were from the Fire Station, the longer the response time. He showed the Board and the audience a topographical map that showed the response time differences for each zone. Zone 1 was around 5 minutes, Zone 2 was about 10 minutes, Zone 3 took about 15.85 minutes and Zone 4 took about 22.8 minutes. He advised that there is an inherent delay from the time of call to the time that people are responding. Captain Gilbert pulled data from a number of different runs from each different zone and averaged the response times. These times are from the time that the dispatcher tones the call to the time that the Fire Department arrives on scene. These are strictly Hanover times including the Etna station. Chairman Walsh asked about figures with regard to Lebanon Fire Department response times to Zone 3. Captain Hinsley advised that they spoke with two Captains from the Lebanon Fire Department and got an approximate time of 6 to 8 minutes to the area.

Chairman Walsh asked about the area behind Moose Mountain and whether the Canaan Fire Department responds to that area. Captain Hinsley advised that this area is about 8 miles from the Fire Station in Canaan and it is outside the ISO limits.

Selectman Christie asked about the map sections that are red and gray. Captain Hinsley advised that the red/gray areas are 5 miles from a Fire Department and represent an overlap in coverage from the Etna and Hanover Fire Stations.

Chairman Walsh advised that one part of the discussion was response times, another was mutual aid and the other questions were about different ways to allocate costs.

Selectman Christie noted that in looking at the maps and the differences in the zones, it appears that with the ISO guidelines, it would be logical to divide the Districts into 3 zones. It appears that Moose Mountain creates the difference for having a 3<sup>rd</sup> District.

Chairman Walsh asked about the difference between .82 and .73 and if that is driven by the difference between a rating of 9 or a rating of 10.



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Ms. McClain advised that the different rates presented were driven by the ISO fire protection classes. She noted that there was a geographic separation along Moose Mountain, although Hanover does not currently have any properties with a rating of 10.

Selectman Lubrano advised that the Fire Department increased their staffing to line up with the ISO standards and asked if the mutual aid towns have increased their staff to do the same. Captain Hinsley noted that Lebanon had done work with their callbacks prior to the Town of Hanover providing more staff to deal with the ISO criteria. Ms. Griffin advised that as part of their budget deliberations, the City of Lebanon is trying to deal with this issue now.

Chairman Walsh advised that Vice Chairman Connolly was too ill to be at the meeting but she expressed her feeling on this issue and she feels that the costs for the Fire Districts should be based on call responses and not on ISO. That perhaps there should be three districts; a hydrant district, a rural district and then the other side of the mountain.

Selectman Christie asked why ISO didn't rate a 10 for the outside areas. Captain Hinsley advised that ISO gave a number for the entire towns and you either meet their criteria or you don't. When they looked at the master inventory, and looked at how many properties are outside the area and they were all rated 9. Selectman Baschnagel noted that there are more metrics above and beyond the 5 mile radius limit. Captain Hinsley agreed and stated that it takes into account the water flow amounts, the staff responding, the equipment responding, etc. The local Fire Departments did a drill last week which proved that they could work with mutual towns and sustain 500 gallons/minute. Ms. Griffin reminded the Board of the ISO report and the grades that were given within tenths of a percent which affected the grades in the Town.

Chairman Walsh asked the Board what they should do, whether they should drop the whole idea or change the number of districts. Selectman Baschnagel advised that after having gone through all of the information, he feels that these districts should be changed because there is no clear basis for this. The Board was unanimous in agreement for a change.

Chairman Walsh wanted to get a feel from the Board as to how many districts should be proposed in front of Town Meeting. Selectman Christie asked Ms. McClain to go over Scenario 3 again about how they use the ISO classifications to come up with the tax rates. Ms. McClain advised that she tried to get an ISO published relationship of insurance premiums between the different classes. She has not been able to find one as it appears that it doesn't exist. The premiums are set by the underwriters that were willing to take the risk of insuring different properties in the classes. There was no objective standard that she could look at to see the difference in the premiums for those properties that are listed in the higher rated classes. She did a web search and found information from the Texas Insurance Bulletin that showed representative insurance rates. This chart showed information for \$100,000 worth of coverage for a wood frame house. The chart showed \$2.25 for a residence in fire protection class 4, \$4.27 for fire protection class 9 and \$4.81 for fire protection class 10 by fire protection class categories. These rates provided a starting point to look at the relationship of what consumers in the

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different fire protection classes pay for their insurance. Ms. McClain took the properties located on the other side of Moose Mountain as being in fire protection class 10; fire protection class 9 was everything that was non-hydrant but within 5 miles of Fire Stations and fire protection class 4 for the other areas in town considered the hydrant district.

Selectman Christie asked about the insurance rates and where they came from. Ms. McClain advised that her source was the Texas Department of Insurance bulletin. She would hope to find something more local if this was something that the Board wanted to pursue but she has not found anything published.

Selectman Baschnagel advised that he called his insurance company which is based out of Texas and was given the ratio that would be used on his house, they use ISO ratings and the ratios are not the same as what Ms. McClain came up with. Ms. Griffin noted that it differs company to company. Selectman Baschnagel stated that it's clear that the insurance company makes its own decision as to what to charge consumers.

Chairman Walsh would like to get some kind of consensus as to how many districts the Town should have and then deal with the rationale behind the cost.

Selectman Christie is concerned that there is no way to allocate the funds to a 3 tier system which may drive the Board to consider 2 Districts. Ms. McClain advised that the discussion had a lot to do with distance from the station and the increase in response time. How do you allocate costs based on a response time?

Chairman Walsh feels that it may be reasonable to have just one district and he could be persuaded to have two and know how to partition the costs. He has trouble with three, and he feels that the cost of responding to Moose Mountain is also very high.

Selectman Baschnagel stated that he is not comfortable with one district and he is comfortable with two districts and possibly three but the difference between the rural and Moose Mountain area would be de minimus. The cost of the hydrant district should be handled by that district and the other costs should be divided up between the rest of the residents.

Selectman Lubrano advised that she is more comfortable with three districts because she is very concerned about the extremely rural district. She doesn't want to disregard the concerns from the residents in those outlying areas. She might be willing to go to 2 districts. Selectman Christie advised that he would go to 3 districts if there was a reasonable allocation mechanism but without it he would go with 2 Districts.

Robin Carpenter, in terms of addressing the number of districts, he feels that in the information presented, to look at average response times on pre-determined districts and the average doesn't tell you enough about the variability of the responses.

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Chairman Walsh wanted to look at allocation and he noted that if they do what the other towns are doing in New Hampshire, they should be basing costs on property value.

Ms. Griffin advised that Scenario 2 is assessed valuation but you allocate the costs of the hydrants to that district and you allocate the rest between all the residents.

Chairman Walsh feels that the hydrant costs should be allocated separately and allocate the rest of the costs and the question is how to allocate that into 2 or 3 districts. He confirmed with the Board that they would not be looking at the ISO rates to determine costs. Chairman Walsh wants to find a basis that they can use year after year.

Chairman Walsh asked for other basis for allocation other than response time and distance. Selectman Christie sees no logic in using call volume as a basis. Chairman Walsh is also concerned about call volume changing each year and thus rates needing to be changed each year.

Caroline Tischbein advised that the Board is assuming that the Hanover Fire Station and the Etna Station are equal. The Etna station is a volunteer station and the equipment and the training for those firefighters may be different. She lives within 1 mile of the Etna Fire Station and she doesn't agree with paying the same rate as someone who lives in town.

Kari Asmus feels that they have had the Fire Districts for 40 years and it seemed to make sense that people who were in the Hydrant District should pay more and although they live in a community where everything is figured out in great detail but it probably should be based on the level of service. Chairman Walsh noted that this is not a public hearing but the Select Board is trying to work out where to go from here.

Selectman Baschnagel responded to Ms. Tischbein's concerns about the Etna Station. In the cases that he has seen, there have been times when just as many people show up from the Etna Station as the Lyme Road station. The firefighters are trained as EMTs and even though they are volunteers, they have made a significant investment in training. Selectman Baschnagel felt that they can use the net asset valuation to make two or three districts.

Betsy McClain has determined the net asset valuation for three districts. Ms. Griffin advised that then they take the other costs and allocate them across all three.

Selectman Christie advised that he is back to two Fire Districts and using assessed valuations to determine costs. Selectman Baschnagel asked about whether there should be a meeting set up at Trumbull Hall to give residents in the outlying areas a chance to discuss this issue. Selectman Lubrano agrees that she is concerned about the reaction of the residents in the outlying area and she is prepared to allocate it in something less than a perfect manner to make changes to the current allocation.

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Chairman Walsh advised that call volume was used in the presentation on November 6<sup>th</sup> and that valuation cost more money. Betsy McClain confirmed that instead of \$1.02 in taxes based on call volume, it became \$1.30 using net assessed value. Ms. Griffin advised that they could transition this over the course of a couple of years.

Chairman Walsh stated that they could define District 3 by the ridge line of Moose Mountain. There is a geographic way to define it. Captain Hinsley advised that people west of Moose Mountain definitely feel that they are very rural but are currently in Zone 2 and they are within 5 miles of the Etna Station but there are sections of Thompson Road that are not.

Chief Bradley commented that regardless of where the property is within the Town of Hanover, the discussion is about emergency services, fire protection, emergency medical service, and under the fire response they are only looking at these 4 districts for raising revenue for preparedness. The Fire Department is prepared to respond regardless whether it is the Lyme Road Station or the Etna Station. They do not take into consideration the nature of the call or where the call is and consequently they are ready 24/7 and to break it down into the minutiae of where a property is located on which side of Moose Mountain is conflicting.

Selectman Baschnagel stated that the hydrant district pays for hydrants, and the question is whether to change to 2 districts or 3 to determine the rest of the costs. He feels that there are factors that could be looked at to determine what the properties in District 3 should pay.

Chairman Walsh asked about phasing costs in over time and the Board didn't see a benefit to that.

Kari Asmus noted that if they were to adopt Scenario 2 by assessed valuation, the costs would go up significantly.

**Chairman Walsh MOVED to have 2 Fire Districts; the fire hydrant costs are apportioned to all the properties within 1,000 feet of a fire hydrant; the remainder of the costs are apportioned between the taxpayers' based on assessed values and that the difference be phased in over 5 years at 20% per year. Selectman Baschnagel SECONDED the motion but requested discussion.**

Ms. McClain didn't have a spreadsheet showing a 5-year phase in prepared, but they could take the increase and divide it by 5 to come up with the figures.

Ms. Griffin advised that instead of going from \$.47 or \$.83 to \$1.30 immediately (under Scenario 2) there would be about a \$.10/year increase. In District 1 there would be about a \$.15 increase. Chairman Walsh also noted that the people who are paying more would be paying less at a slower rate.

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Selectman Lubrano is not comfortable with 2 districts. Selectman Baschnagel suggested that they table the motion and then get additional figures from Ms. McClain and have another public hearing. Chairman Walsh feels that the more they focus on the change in tax rate, the less they are focusing on what is equitable. Selectman Baschnagel feels that he would like to put a package together to show the taxpayers why this is a good solution and be able to explain it. Selectman Lubrano isn't sure that another public hearing would be really productive and she would like to see the numbers run for Chairman Walsh's motion and she would like to have Vice Chairman Connolly present to make a decision.

Chairman Walsh asked Ms. Griffin to review the next 4 meetings and what is scheduled. Ms. Griffin gave an overview of the upcoming agenda items. Chairman Walsh would like to see the numbers on December 6<sup>th</sup> and the alternatives for Reservoir Road and moving the Wastewater Treatment Plant discussion to the meeting after the 6<sup>th</sup>.

**Chairman Walsh WITHDREW the motion. Selectman Baschnagel WITHDREW his second.**

**4. DISCUSSION REGARDING A 5-YEAR GENERAL FUND PROJECTION AND TAX RATE TARGET FOR FY 2006-2007.**

Ms. McClain gave a brief overview of the 5-year projection provided to the Selectmen in their Friday mailing. She advised that they started with the adopted budget from last May, including the known contractual obligations for salary along with retirement and health insurance figures and she took some liberties with the non-compensation lines. She did not project short-term interest and because she assumes that it would generate more tax revenue as it grows at a modest 1%. With regard to the non-tax revenue, she did not make any assumptions that those would grow.

Ms. McClain noted that with regard to heating, electricity and other utility expenses, she has plugged in inflators to show how this would model out a different tax rate target. With regard to debt service, she knows which bonds are outstanding so that follows an actual schedule. She modeled out the Ambulance Fund and what the anticipated growth for the community contribution and in terms of the capital reserve contributions, the Board scaled back the requested contributions to reserve and she put back the amounts at a higher level. At the bottom of the chart, she illustrated that the tax rate change is set for 4.68% in the General Fund tax rate predicated on the growth in net valuation.

Ms. McClain stated that in FY 2009, the Town will see the impact of a couple of things: the bond on the Public Safety Facility and Town Hall will be paid off and the road damage will be paid for.

Chairman Walsh stated that the tax rate in 2006 was \$3.46 per thousand and then there was an increase to \$4.31 and then increase to \$4.51 which is 20 cents driven by retirement and others

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but the rate never goes down and he finds that the 15% increase from the storm damage gets built in. Ms. McClain advised that this was a result of retirement and employee benefits that continue to increase the tax rate increases. Selectman Christie noted that if you look at the percentages for retirement it goes up and then down. Ms. McClain noted that this reflects the retirement fund cycle which is every 2 years. The employer has to fund the increases in that plan. Ms. Griffin stated that with a new legislature, there is concern that it could cost employers more money and the figures that are projected, could be too low.

Chairman Walsh thought that he would see a significant portion of the 15% that the Town voted on last year, for the storm damage, that it would come back and re-set the base and decrease the rate but the rate keeps going up. Ms. Griffin stated that their options are to eliminate positions or to ramp back on capital. Ms. Griffin stated that they are very conservative on the revenue side; such as motor vehicle registrations, dormitories at Dartmouth etc., but they don't want to build in those expectations. There are ways to raise revenue in addition to ways to cut expense.

Chairman Walsh thanked Ms. McClain for providing the information. Chairman Walsh doesn't feel that refining this model is the right thing to do, but to work this year's budget and look forward to try to reduce the rate. He feels that the taxpayers are going to be very surprised that they put in 15% for the storm damage and then it appears that it never goes away. Selectman Christie noted that the expenses for the storm damage went away but there were other increases. Chairman Walsh wants to see work done on the Fire Fund and Ambulance Fund. Selectman Christie advised that these increases do not include any new programs and how does the Town look at reducing services? If these tax implications are not acceptable, reductions of services or increases in revenue are the options that need to be looked at.

Ms. Griffin asked the Board for a tax rate target or take the recommendations from the Board and come up with a rate. Chairman Walsh felt that working off the CPI doesn't make sense. Ms. Griffin stated that although it's an easy figure to look at, it's not realistic.

Chairman Walsh would like to see where the Town can look at level of service reductions or revenue increases. Selectman Christie would like to see about replenishing the fund balance more slowly and repairing the roads more slowly to see what the tax rate would look like. Kari Asmus noted that the Town would start to see an increase from the School District tax in 2010.

Selectman Baschnagel would like to see what an acceptable rate of growth would be such as 3% a year. He is concerned that they won't get the tax rate low enough to get toward the rate of inflation.

**5. BANNER REQUESTS:**  
**- Special Olympics**

Ms. Griffin advised that Special Olympics are requesting to put up a banner from January 14<sup>th</sup> through January 20<sup>th</sup>.

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**Selectman Lubrano MOVED to grant the banner request for Special Olympics. Chairman Walsh SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO GRANT THE BANNER REQUEST FOR SPECIAL OLYMPICS.**

**6. APPROVAL OF MINUTES:  
- November 6, 2006**

**Selectman Lubrano MOVED to approve the Minutes of November 6th with changes. Chairman Walsh SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF NOVEMBER 6<sup>TH</sup> WITH CHANGES.**

**7. ADMINISTRATIVE REPORTS**

Ms. Griffin advised that the Town's delegation to the House and Senate in Concord is interested in coming to meet with the Board and she is looking at December 18th. The Local Government Center is working on setting up a meeting for municipal leaders with soon-to-be appointed leadership of the House and Senate. With the change from Republicans to Democrats, a new set of issues comes forth such as binding arbitration and the new leadership needs to hear what the concerns are from the towns.

**8. SELECTMEN'S REPORTS**

**Peter Christie**

Selectman Christie advised that the Dresden Finance Committee met and looked at a draft Charter. They also looked at the SAU #70 budget for the first time which was reviewed in some depth. There was a review of the teacher's contract but no vote.

**Bill Baschnagel**

Selectman Baschnagel reported that the Conservation Commission met a couple of weeks ago. There have been a couple of wetland permits; Hypertherm is going to put a boardwalk in over the marsh toward the Spectra building. There were some discussions about the Indian Ridge easement; part of the Gile Tract swap and the Conservation Commission is the holder of the easement and there are some problems with it being tied into Lebanon's trails, which are used for different purposes, so there have been constant problems with kids putting up jumps and having

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trail bikes in that area. The Commission is going to talk with Lebanon as to whether they would be interested in overseeing that area.

**Allegra Lubrano**

Selectman Lubrano had nothing to report.

**Brian Walsh**

The Parks and Recreation Board met last week and it went well.

**9. OTHER BUSINESS**

The Chamber of Commerce requests waiving the parking fees for the 5 Saturdays leading up to Christmas. This means that the Town would forego about \$2,500 worth of revenue.

**Chairman Walsh MOVED to grant the request from the Chamber of Commerce to waive parking fees for the five (5) Saturdays leading up to Christmas.**

Selectman Baschnagel was concerned that this was advertised prior to approval and he would also like the businesses notified that the employees should not be using these spaces.

**Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO GRANT THE REQUEST FROM THE CHAMBER OF COMMERCE TO WAIVE PARKING FEES FOR THE FIVE (5) SATURDAYS LEADING UP TO CHRISTMAS.**

**10. ADJOURNMENT**

**Chairman Walsh MOVED to adjourn the meeting. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN AT 9:45 p.m.**

Respectfully submitted,

Allegra Lubrano, Secretary

Minutes prepared by Elizabeth S. Rathburn.



**SUMMARY**

1. **Chairman Walsh MOVED that the Town endorse this project known as ‘Caring for the Environment, One Bag at a Time’ and to encourage the group to put together a banner request, and the Board will work with the group as to the specifics for the requested signs. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ENDORSE THE CARING FOR THE ENVIRONMENT ONE BAG AT A TIME PROJECT AND TO ENCOURAGE THE GROUP TO PUT TOGETHER A BANNER REQUEST AND THE BOARD WILL WORK WITH THE GROUP AS TO THE SPECIFICS FOR THE REQUESTED SIGNS.**

2. **Chairman Walsh MOVED to have 2 Fire Districts; the fire hydrant costs are apportioned to all the properties within 1,000 feet of a fire hydrant; the remainder of the costs are appropriated between the taxpayers’ based on assessed values and that the difference be phased in over 5 years at 20% per year. Selectman Baschnagel SECONDED the motion but requested discussion.**

**Chairman Walsh WITHDREW the motion. Selectman Baschnagel WITHDREW his second.**

3. **Selectman Lubrano MOVED to grant the banner request for Special Olympics. Chairman Walsh SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO GRANT THE BANNER REQUEST FOR SPECIAL OLYMPICS.**

4. **Selectman Lubrano MOVED to approve the Minutes of November 6th with changes. Chairman Walsh SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF NOVEMBER 6<sup>TH</sup> WITH CHANGES.**

5. **Chairman Walsh MOVED to grant the request from the Chamber of Commerce to waive parking fees for the five (5) Saturdays leading up to Christmas. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO GRANT THE REQUEST FROM THE CHAMBER OF COMMERCE TO WAIVE PARKING FEES FOR THE FIVE (5) SATURDAYS LEADING UP TO CHRISTMAS.**

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6. **Chairman Walsh MOVED to adjourn the meeting. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN AT 9:45 p.m.**

FINAL

**BOARD OF SELECTMEN'S MEETING**

**November 6, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh asked for public comment. There were no comments from the public.

**2. PUBLIC HEARING TO CONSIDER AND APPROVE FIRE DISTRICT MODIFICATION.**

Chairman Walsh announced the public hearing and noted that all property owners in the Town of Hanover received a letter outlining the proposal to change the Fire Districts. Chairman Walsh advised the crowd that Captain Michael Hinsley would be presenting a PowerPoint presentation about the Fire District modification proposal. Chairman Walsh received a letter from M.K. Beach at 19 Wolfeboro Road in opposition of changing the Fire Districts. She advised that if they increase her taxes, she will have a double penalty for living on Wolfeboro Road (a copy of Ms. Beach's letter is attached).

Captain Hinsley gave an overview of the reasons behind the proposal to change the Fire Districts and presented the PowerPoint presentation to the crowd that was presented to the Select Board at the last meeting. Captain Hinsley showed the comparison of the Fire Department capabilities from 1963 to 2006. The definable costs with regard to ISO and homeowner's insurance have to do with the 1,000 foot boundary from a pressurized hydrant.

Betsy McClain, Finance Director, explained the rationale behind the numbers that were given basing the re-districting on a home worth \$300,000. Everyone in Fire District 4 would be migrated into the hydrant district and so they would see a reduction in their taxes. Nearly everyone in Fire District 3 would also go to the hydrant district. She noted that there is no rational cost allocation when you figure out what these tax rates are now. Basically the Town is looking at the proportion of the tax levy was the previous year and try to adjust it with some historic knowledge with regard to the net assessed valuation and it is not based on what it costs to provide fire services for each of these districts. Ms. McClain also advised that there

was no data clean up to re-assign parcels when the fire station moved from downtown to Lyme Road.

There was a question from an audience member asking about the difference between the distance from the Hanover Fire Station and the distance to the nearest fire hydrant.

Captain Hinsley explained that Fire District 1 is the area that is beyond 3 miles from the fire stations northeast of Moose Mountain.

Chairman Walsh tried to clarify for the audience the reasoning behind the costs and the changes that are being proposed. The ability for the Town to provide better fire service to the Town is already in place. The idea is to put a rational basis under the reasoning behind where Fire Districts are and the costs allocated between them.

Chairman Walsh opened the public hearing and said he wanted to start by having the discussion about whether they should change the number of districts. Then there should be a discussion about what are the qualities of a reasonable and fair allocation of costs between districts.

Chairman Walsh invited members of the public to speak to the issue of the number of districts.

Josh Kahan, Balch Hill Lane, advised that he doesn't feel the conversation can be split into two issues. He feels that the Town has high quality fire and EMS services, but he feels that there should only be one district and would not want to allocate money for the hydrants.

Kari Asmus, Sausville Road, would advocate for more than two districts because in going back to the Town Charter, it states that 'in addition, there shall be two or more Fire Districts, that in allocating property, the Selectmen SHALL take into account in addition to all other relative factors, the distance of the property from a hydrant and the distance of each property from a fire station'. Ms. Asmus feels that this proposal does not accomplish the goals of the Town Charter. She feels that in her neighborhood, the responders are volunteers from Etna and they may or may not be available. It is not a great response time to her property. She feels that the utility that the person gets in the rural area is not the same as the people that get the first response from the Hanover Fire Station. She would recommend at least 3 districts, hydrant district, an intermediate district and a forestry zone.

Robin Carpenter, Thompson Road, feels that they don't know enough to determine the number of districts that should be in place with the information that has been provided. He noted that there are many changes since 1963 and the mailing mentions equity about 5 times and fairness 5 times, and although many things have changed, there is no nexus between reciting all the changes to what is being

proposed. He feels it's premature to change the structure. It makes more sense to make adjustments to bring the current structure into line with the current technological and residential facts, but more analysis and study needs to be done before changing the tax. He feels it takes more time and more awareness to make a huge change. This proposed change will have a very substantial effect on some residents.

Chairman Walsh asked what the other NH towns do with regard to this issue. Ms. Griffin advised that 38 of the 234 towns have full-time coverage. The smallest community of those 38 has 800 residents which is Newington on the Seacoast. Thirty-four (34) towns have immediate coverage by day and firefighters on call at night and on the weekend. One hundred and twenty-five (125) towns and the largest community of those towns is Barrington with 8,000 people, they have call firefighters only. The remainder communities do not have any Fire Department at all and of all those towns that have Fire Departments, only 13 have Fire Districts. The other towns pay one rate for the Fire Fund. Most have separate Fire Districts because they have separate Fire Departments – each District with its own Fire Chief and operating budget - or because they contract with other towns for fire services. In looking at the other 12 communities that have Fire Districts, none of them have the districts based on any type of formula like Hanover does. Derry used to have two Fire Districts but they were merged last year when they merged their Fire Departments.

Carolyn Mertz, Lyme Road, feels that this has to be looked at by risk. She feels that it looks like the Town should have at least 2 districts and probably 3. The third district being impacted by time, distance and access. She feels that this has been outlined in the information that the insurance company provides and, despite the information that has been provided in the presentation, she doesn't see a big increase in services to the outlying areas.

Ray Hogue, Wardrobe Road, made a decision when he moved out there knowing that it would be a longer response time and higher insurance as a tradeoff to where he is living. He wouldn't expect to pay the firefighters less when it takes them longer to get there and he would go along with Mr. Kahan's suggestion of having a single district and he feels that allocating the fire hydrants to the water company is a whole different item and when you have a single district, you can eliminate the potential for infighting within the Town. Everyone can make an argument as to why they should be paying less and there could be a lot of time and money spent on getting an analysis but at some point the issue needs to be made very simple and equitable and he feels that it should be done on the model that Lebanon is using.

Richard Higgins, Rennie Road, asked if the Town went to one district, is it evenly funded by everyone in the Town. Does he pay the same amount as the person who lives closer to the hydrant?

Chairman Walsh advised that everyone within a district would be taxed by the value of their property at the same tax rate.

Selectman Baschnagel advised that if the Town went to a single district, the increase in the rural district would be significantly more than the \$1.02 as proposed and the in-town properties would go down further.

Ms. Griffin advised that there are costs allocated in the hydrant district for renting the fire hydrants and the firefighting capabilities that are allocated to the in-town district. If this was pulled into the General Fund, rural Hanover would see a greater increase than if they went with the current proposal.

Selectman Baschnagel noted that there is a domestic water requirement and a firefighting requirement and there is a significant cost to meet the firefighting requirements. Right now the water company charges a fee to the Town of Hanover to provide that extra capacity that may be needed for firefighting and charges the domestic water users just the portion of the cost associated with domestic water.

Mr. Hogue wanted to make sure that no one is getting confused about what is being proposed or discussed at this meeting. If they are going to talk about a single district, his property should go in with the firefighting system in the firefighting budget and should not be put into the water district.

Chairman Walsh noted that the Town does not have a water district; there is a private company partially owned by the Town and the College which provides water service. They do not have the flexibility that they would if there was a water district. There is not a serious proposal to go to a single district. It is a more complicated step and the Selectmen have the ability to change the district to change 4 districts to 2 or more districts per the Town Charter. This would require Town Meetings to change the number of districts that could be changed. Chairman Walsh advised that they stopped at 2 because it was something that the Board could do and it seemed reasonable to define the properties into two districts.

Selectman Christie advised that ISO establish districts and the criteria used is 1,000 feet from a hydrant and 5 miles from any station. Several residents in the audience stated that their insurance uses the criteria of 3 miles from any station.

Mr. Higgins asked if Lyme Fire Department is a full-time station. He was advised that it was not. He pays more insurance and his house value went up and he doesn't feel that he's getting better service and he feels it's outrageous to have to pay more.

Ms. Griffin responded to Mr. Higgins and to explain the staff goal. She advised that they aren't stating that he should be paying more than he currently pays but the argument is that the in-town areas have been paying more than their fair share based on today's factors. The quality of service has improved since the 1960's but the

rural areas have not been paying enough of the total cost and there needs to be a reallocation.

Mr. Higgins asked how many calls go out to Hanover and how many go out to the outlying areas.

Selectman Baschnagel advised that 78% are within the hydrant district and 22% are outside of the hydrant district.

Mr. Higgins asked how many times the Fire Department responds to Dartmouth and how many of those responses are false alarms?

Chairman Walsh asked Chief Bradley to answer how many false alarms does the Fire Department deal with in total? Kari Asmus had a copy of the Town Report and advised that on page 70 of the Annual Report, the Fire Department responded to 677 calls and that includes structure fires, vehicle fires, brush fires, etc. and then there are malicious fire alarms, alarm malfunction and unintentional alarms and she added those three categories and it came to approximately 324 calls. Approximately half of the calls involve some type of alarm that wasn't a real fire.

Chief Bradley advised that the majority of the responses to the College are unintentional or malfunctions. That could include steam from a shower, careless cooking, and then a few malicious false alarms. These are not broken down by in-town, out-of-town or specifically the campus.

Mr. Higgins asked if the College gets charged extra for false alarms. Chief Bradley advised that there is an ordinance to charge for false alarms in a year. There is a \$100 fee for each alarm after the first three.

Bert Hennessey, Aspen Street, asked Chief Bradley to speak of the difference of ISO ratings regarding water supply. It seems like ISO looks at manpower the same across the board but treats the water supply differently. Chief Bradley advised that in the grading schedule, there is credit given for the municipal water distribution system and in the rural area, there is still credit given and ISO has allowances for those areas that the Fire Department can deliver a certain amount of water in a defined amount of time. Part of ISO's grading schedule and it's not a hard and fast position.

Ms. Griffin advised that there is a game plan to bring the ISO plan down from category 9, the installation of dry hydrants in Etna and rural Hanover, which would ultimately lower some property insurance costs. Not all insurance companies use ISO but for those that do, it would provide a savings for the consumer and it would help provide better firefighting service.

Mr. Hennessey advised that there is a \$5,000 system and hydrant development charged in one of the district, if that money is not used that year, would it be carried over so that the fund would grow? Ms. Griffin advised that the Board could decide to encumber the money and use it toward either the hydrant system or capital improvements.

Henry Boucher, Partridge Road, advised that many residents have ponds in his area and there are 3 huge ponds that could supply thousands of gallons of water. What does that do for him? Ms. Griffin noted that it cost another resident \$14,000 to put in a fire pond and part of the presentation that Captain Hinsley had was to make pond improvements or dry hydrant implementation to provide more predictable water supplies throughout rural Hanover and improve the ISO rating from a 9 to about a 4. Mr. Boucher advised that there was a special well built for his pond and he doesn't see the logic in having to pay more in this area.

Carol Ahern, Dogford Road, wanted to know how the level of fire service has changed. Currently, there are no dry cisterns and what are the changes? Chairman Walsh advised that there are vehicles that have greater water capacity. Ms. Ahern doesn't feel that there have been any changes.

Captain Hinsley advised that there are a number of changes. The quality of the apparatus has increased dramatically; the pumping capability has more than doubled. There are a number of hydrants in the area and they plan on putting in more. There is a push to get more hydrants out there. There are now multiple communities that respond to incidents in the rural areas that didn't respond years ago. Ms. Ahern advised that the response time is still going to be poor. Captain Hinsley agreed that there are time and distance issues. He noted that the cost to maintain the equipment to get to her house is the same.

Alan Saucier, Fern Lane, doesn't want to lose sight about the number of districts which is referred back in the Town Charter. He feels that it's admirable to try to simplify the issue but he doesn't think that you can simplify the "have not" side of the formula. The response times vary wildly between those that are in town and the rural areas.

Josh Kahan, Balch Hill, asked how many fire response calls there were last year. Chief Bradley advised 1400 to 1500 total for Fire and EMS.

Chairman Walsh advised that there is a call force and there are two different funds that the Town budgets and put the costs for EMS for one and the cost of Fire in another. When there is a fire call, there is an EMS response at the same time and in the event of a car accident, there may be both Fire and EMS but there are two separate accounts and the Town tries to account for the costs of these services.



Mr. Kahan asked how many of these calls are for Dartmouth College. He advised that no one wants to pay more in taxes. The Town residents have the privilege of a high quality staff ready to come in a heartbeat whether we need them or not. The issue with Dartmouth is that he feels that perhaps there should be an institutional district and a non-institutional district since most of the calls for in-town are responses to Dartmouth. He objects to a tax model based on outcome. The in-town house shows a higher assessment than the same house out-of-town so they are being taxed twice. If you're out-of-town, and you don't want to pay as much in taxes, don't send as many engines. Also on an out-of-town fire, you might be using a hydrant and are the out-of-town people prepared not to use the hydrant system? He feels the Board is heading down the right path and he is hoping that the Board can simplify the system and he doesn't feel that the insurance rates should factor into it.

Robin Carpenter, Thompson Road, noted that many of the comments tonight have to do with insurance rates. There may be wide discrepancies as to how people are affected by insurance. He also wanted to pass along a remark with regard to people making decisions such as where they live. One of the recent decisions that was made was the purchase of a fire truck and people voted on that based on a set of assumptions as to how that would affect their taxes. It seems like some kind of switch to make a substantial vote under one set of assumptions and then another change is being proposed under a different set of assumptions.

Kari Asmus, Sausville Road, noted that she was against treating the rural area as one entity when there are so many variations. When the fire station was moved and there weren't changes to the Fire Districts at that time, this probably did provide some inequities for the in-town residents. She feels that she should pay more than somebody else who is way out-of-town. She is grateful for the fire protection that the Town currently has.

Dick Podolec, Lyme Road, asked about the chart that calculated the cost; and wondered who came up with the 78% - 22% allocation and what happens if that changes in the future. Chairman Walsh put that issue on hold for discussion later in the meeting.

Chairman Walsh asked Betsy McClain to explain the allocation of costs and the history up to this point.

Betsy McClain advised that The Charter also says that the Selectmen shall consider the varying levels of fire service provided to any of the districts and the varying costs to provide the service. She needs to take the total operating budget of the Fire Department each year and try to figure out how to allocate the costs to each district. One approach was to look at the costs of staff waiting to respond regardless of where the call comes from. She had to look at whether the staff costs should be allocated on this basis and on what other basis could the Town begin to allocate costs? One way to try to segregate these costs was to look at call volumes between

districts. In the sheet that went home to all property owners, it is just a first look at trying to segregate the costs. What Ms. McClain had tagged as shared costs are the mutually beneficial portions such as personnel and equipment, no matter how long it takes to get there. For this reason, the staff costs are split 78-22% (based on call volume), hydrant rental 100% inside the district, cistern and dry hydrant development were put into the rural district since they are the ones that benefit from this. In the earlier draft the costs for the Etna Fire Station were originally added only to the rural district but were later changed to be shared by all districts, reflecting a minor change from the projected schedule to the schedule mailed to the property owners.

Chairman Walsh noted that with the enterprise funds that the Town has, the Town provides services to a number of towns in dispatch and the costs are allocated between those towns and then this is examined by the Department of Revenue Administration.

Mr. Hogue advised that if they are looking at just one district, having a separate institutional district might be a good idea if there is certain equipment needed for those in-town College buildings. He is a proponent of the single district but he feels that it may be something to be considered if the metric is response time and road conditions etc. the Town might want to consider the fact that the money spent in the rural district on a budget basis is giving a less 'bang for the buck' and in the rural district, response time is slower and if that is an appropriate metric, you get less bang for the buck than if you are downtown. People in the downtown area get more for each dollar spent.

Mr. Podolec asked what would happen if the ratio changes on the call volume. Ms. Griffin advised that the rates would have to change.

Dan Longnecker, Downtown, would like an explanation as to how the College contributes to the Fire Fund. Ms. Griffin advised that they pay their taxes which pays for their portion of the Fire Fund. Dartmouth pays taxes on dormitories and dining halls. Ms. McClain advised that they are the biggest tax payer. Kari Asmus wanted to point out that the new dormitories brought in significant tax revenue without a lot of demand on the part of the Town or the school districts.

Tim Bent, Etna, feels that the Town of Hanover is lucky because they have good apparatus. There are four five-man shifts. He wanted to point out that there may not be the coverage to get all 5 men to respond. If you can get a fire truck on the road during the day in Etna, you're lucky. Night time is better because people are available but manpower is limited.

Mr. Higgins asked why the Etna Fire Department isn't full-time. Ms. Griffin advised that it is not a full staffed station but it is part of the full-time force. The trend has been that it is hard to get call firefighters given the nature of the work

that people do. There may be a time in the future where the Town has to try to decide whether Etna becomes a full-time staffed station given the growth patterns within the Town of Hanover.

Chairman Walsh advised that no matter where you are in Hanover, you'll be getting a response from the Lyme Road Fire Station. If you are in the rural areas, you'll be getting response from Lyme Road and from Etna, Lyme, Canaan or Lebanon as quickly as they can get there. He wanted to point out that the Etna station is not the primary response.

Selectman Baschnagel advised that for the larger calls, both stations respond.

Chairman Walsh appreciates the good will in the conversation and closed the public hearing.

Selectman Christie feels that there needs to be a quantifiable system based on a third party. ISO establishes risk, they set out Fire Districts, they set out 5 miles from the station and beyond 5 miles and they propose insurance rates based upon their calculation of risk.

Selectman Baschnagel noted that ISO proposes insurance classifications, but he doesn't believe that they set the rates. Ms. Griffin advised that they give you a grade. Some insurance companies use ISO for calculating insurance rates and some don't.

Selectman Christie would like to see data applying ISO criteria only, what would the map look like and based on assessment, what would the districts look like? If you apply the ISO criteria, there would only be a small area that would be outside of 5 miles.

Vice Chairman Connolly would like an outcome that provides a metric that can be used once a year to determine what the tax rate should be. She doesn't want to see something that has so many categories in it that it turns into something that requires another \$100,000 worth of software. It should be easily quantifiable and equitable year after year.

Selectman Baschnagel would like to have some sense of response time in the metric. He would like to see the difference between downtown calls and rural calls because he doesn't feel that there is that much difference. Selectman Lubrano feels that the additional information would help and she likes Selectman Christie's ideas but she knows that there will be unhappy people regardless.

Chairman Walsh feels that there are two models that can be used. The fee for service model is one option and the other is a community resource model where communities come together to meet a common need. Of the 197 towns in NH,

there may be a handful that have districts that aren't tied to different forces and different stations. There is some kind of consensus that the Fire Fund should be treated like the Police Fund, it should be spread across the town evenly. He is not sure that the performance rating approach is the correct approach because he hasn't seen that model being used anywhere else.

Selectman Baschnagel spoke with regard to the performance rating system. There are many ways to provide performance; there are alternatives to accomplish the same gain. You can make a trade when you look at the service levels that you are trying to provide and look at the ways that you're trying to provide it. This is something that you can talk to the people about. Everyone has an opinion as to the level of service they will acquire and how that compares to others within the town.

Chairman Walsh stated that part of this is a choice to live out-of-town. Selectman Baschnagel stated that people live in the rural areas and it may be an economic choice.

Ms. Griffin advised that what they are essentially paying for is readiness. She recognizes that if she needs to make a call to the Fire Department, the crew may not be at the station, they may be out of the area. Selectman Baschnagel feels that if you roll it into the General Fund, he feels that there is inequity for the people who get different "payback" from that General Fund.

Chairman Walsh felt that there were two different models. He would like to look at some options that they can discuss with the residents.

Ms. Griffin restated what she heard was an option to divide the Town into three districts, the in-town, the not so in-town and the really rural based on ISO and based on the 5 mile requirement. The other option is to look at the response time piece.

Selectman Baschnagel suggested looking at ISO and break it into 3 districts and get the response time into 3 districts. The metric used most times is the response time and distance.

Chairman Walsh feels that there needs to be one district. With both the ISO defined district and the one district, there should be three different ways to look at allocating costs to them. He's not sure that it isn't worth going to Town Meeting.

Selectman Christie is worried about making the conversation about what everyone feels has the least impact on their tax situation. The options should be simple, equitable, and understandable.

Vice Chairman Connolly advised that the hydrants cost \$500,000 annually and when that is removed from the rural district, that is a huge sum of money to allocate

to the hydrant district. The other part is that the department is ready to go no matter where they are called. She feels that there is a certain amount of equity in everyone paying a certain sum vs. setting a group of distances and categories.

Ms. Griffin restated the ideas that came from the Board. First – 1) look at the objective 3<sup>rd</sup> party overlay – ISO hydrants 5 miles within, 5 miles beyond 2) response time piece 3) one district model and what that would look like and 4) look at options to re-allocate the costs in a different way. Selectman Christie wanted to look at using ISO categorization and what that translates into for cost per \$100,000 of protection.

Betsy McClain in looking at the ISO classifications, she would have to make some broad assumptions as to the premium savings.

Chief Bradley stated that in looking at the ISO classifications, the strategy is to reduce certain portions of the Town that are classified as a 9. It may be unrealistic to think that the numbers could be reduced below 7.

Chairman Walsh would like the Board to look at it again in 2 weeks.

### **3. DISCUSSION REGARDING TAX RATE TARGET FOR FY 2007-2008.**

Ms. Griffin advised that information was provided to the Board with background information including the current CPI which is 2.2%. They came up with a couple of approaches to the tax rate for this time next year depending on the Reservoir Road issue.

Vice Chairman Connolly asked why the numbers were greater for the Reservoir Road rebuild. Ms. Griffin advised that if they were looking to upgrade Reservoir Road to a 100-year storm standard, there are multiple culverts that need to be redone. There are alternatives from the low cost to the high cost.

Selectman Christie wanted to clarify that the storm damage should be above and beyond the tax rate target. Ms. Griffin wanted to give the Board a larger picture.

Selectman Baschnagel wanted to focus on the number that would be set barring any unforeseen larger expense.

Ms. Griffin advised that when you add up the cost that the Town faces this year, it is more than 2.2%. From September 2005 to September 2006 – the CPI difference is 2.2%.

Chairman Walsh feels that they need to deal with the running average. No matter what number they pick, it doesn't matter because between the State retirement fund which is 2% and the 3.5% which they have contracted with, the budget is broken before they deal with the roads. He would like to discuss at the next meeting, take

what is already committed and the policy set last year to deal with the roads and the undesignated fund balance, and see that set of realities.

Ms. Griffin noted that Betsy McClain could walk them through the figures.

Chairman Walsh looked at the figures and the page he reviewed shows Reservoir Road options. No policy decisions have been made. Ms. Griffin noted that she wanted to show the Board the overall picture.

Betsy McClain advised that the goal was to look at what they are committed to. The current contracts reflect a 2.0% wage scale adjustment and 2.0% merit increase for staff.

Chairman Walsh wanted to look at the targeted budget above that. Ms. McClain noted that there was a typo in that section.

Ms. McClain noted that the health insurance premiums are guaranteed not to exceed 6.4% effective July 1, 2007. Mandated employer increase for Group I employer retirement contributions for General Fund employees is roughly \$100,000. Worker's Comp Insurance will be a 4.5% increase. Ms. Griffin advised that the retirement system is an employer required contribution and she doesn't anticipate it will change.

Ms. McClain noted that there were two items that she would continue to look at and fund outside of the target this year so those items have been level funded at 0% increase although there is a nominal increase: the second phase of the emergency road repairs and the second installment to replenish the undesignated fund balance of the General Fund. For discussion purposes, other non-comp is up 3% - it could be more, could be less. The first page was just to calculate the additional tax dollars needed for the compensation piece and what they fund for non-comp.

Chairman Walsh asked about the figures that are the policy set last year with regard to the June storm. Ms. McClain also assumed that the other non-tax revenues would be held constant such as building permits, motor vehicle registrations, and state revenue will probably not increase.

Chairman Walsh noted that in using the \$65,000 for 1% increase it appears to be an 8.3% tax rate increase. Ms. McClain felt that the grand list will grow which will off set the rate. Chairman Walsh wanted to point out that the 8% would be above and beyond the 15% increase from last year.

Ms. Griffin advised that there is a \$537,000 total increase in expenditures and 20% is the retirement system hit. It won't be every year but it seems to come

along every other year. There are some choices when it comes to the Reservoir Road repairs.

Chairman Walsh advised that Town Meeting accepted the 15% tax rate increase with half of the repairs in the current budget and the other half in next year's budget. He is not ready to say that the repairs have anything to do with this and is not ready to ask for another 8.3% without knowing if the next year there's going to be a 15% decrease. Selectman Christie is concerned that the 3% is low due to the energy costs. Ms. McClain assumes that the Grand list increases by \$15 million, although she has not yet confirmed this number with Mike Ryan, the Assessor. Selectman Christie stated that he is assuming that with non-discretionary spending looking at a big increase that the only option you have is to delay what is discretionary which is the road repair. Ms. McClain stated that where 3% may be low for fuel but they would look to pare back other items to offset that.

Vice Chairman Connolly noted that they were trying to pay the installment in two years before the School District bill came in. Selectman Baschnagel advised that depending on the outcome of the Reservoir Road discussion, they may decide to bond it.

Ms. Griffin advised that the Ruddsboro Road retaining wall money came through and some more hazard mitigation money may be available soon. She noted that on page 2, it shows the numbers as it builds into a tax rate increase. Selectman Christie confirmed that the 7.19% is the grand list effect. Ms. Griffin noted that on page 3, instead of spending \$170,000 to complete repairs, with additional work to make it more resilient in a major storm, it would cost more money.

Chairman Walsh would like to see a 5 year projection. It would be very helpful even if it's just a 3 year projection; the year before, the year we're in and the next three years. Selectman Christie noted that the next big decision will be with respect to Wastewater.

Chairman Walsh assumed that there wasn't going to be large increases in the Fire Fund, or the Ambulance Fund, Wastewater or Parking this year. Ms. Griffin noted that the full effect of the increase in the water rates to the Fire Fund in the next fiscal year.

**4. RECOMMENDATION TO AUTHORIZE TOWN MANAGER TO EXECUTE LEASE PURCHASE AGREEMENT FOR FORD DUMP TRUCK.**

**Vice Chairman Connolly MOVED to authorize the Town Manager to execute a lease purchase agreement for a Ford dump truck. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE A LEASE PURCHASE AGREEMENT FOR A FORD DUMP TRUCK.**

**5. BANNER REQUESTS:**

- Handel Society

**Selectman Christie MOVED to approve the banner request made by the Handel Society. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF GRANTING THE BANNER REQUEST MADE BY THE HANDEL SOCIETY.**

**6. APPROVAL OF MINUTES:**

- October 16, 2006

**Selectman Lubrano MOVED to approve the Minutes of October 16, 2006 with minor changes. Chairman Walsh SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF OCTOBER 16, 2006 WITH MINOR CHANGES.**

**7. ADMINISTRATIVE REPORTS.**

Ms. Griffin advised that there is not much to report although tomorrow will be a busy day at the polls. There were 580 absentee ballots so far and the stakes are high in the Bass/Hodes race. Betty Dunne will be there tomorrow to help take care of controversial issues. The Democrats at Dartmouth are renting vans to shuttle students to register to vote. There are signs in front of the high school stating that voting is at the Richmond School.

Ms. Griffin is going to need 3 Board members at 7:30 or 7:45. Polls close at 7:00.

**Chairman Walsh MOVED to appoint the 20 ballot clerks that were listed in the November 3<sup>rd</sup> memo. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT THE 20 BALLOT CLERKS THAT WERE LISTED IN THE NOVEMBER 3<sup>RD</sup> MEMO.**

**8. SELECTMEN'S REPORTS.**

**Peter Christie**

The Finance Committee is at full strength. Athos Rassias and Richard Podolec have renewed and William Geraghty has joined them now. There was an



organizational meeting and Athos Rassias is going to remain as Chairman, Tom Blinkhorn is going to be Vice Chairman. John Aubin was present to discuss the new teacher's contract and the Finance Committee voted 4-1 in support of that contract.

Selectman Christie advised that he met with the seniors. They have a very busy November schedule and are looking to add cooking classes for beginners and experts to their many other activities. They are busy working on their garage sale for March to benefit Alstead.

### **Kate Connolly**

The Planning Board met about Reservoir Road. There was another meeting about possible zoning amendments, including Article 14, Subdivision Regulations regarding Roads and the passage of part of Article 5 which was approved at Town Meeting allowing the site plan to pre-date the Zoning Board with regard to wetland. There is a teacher touring Asia and will stop by Nihonmatsu and he should be back soon to report. He is currently studying Asian education.

### **Bill Baschnagel**

The Parking and Transportation Board (PTB) met and they are pushing to get a Chamber Representative on board. They have had some feedback from the Episcopal Church and this issue is currently on hold. This was a possible land swap that has been discussed. There have also been discussions about a possible Farmer's Market at 7 Lebanon Street in the Courtyard.

### **Allegra Lubrano**

Selectman Lubrano mentioned that she and Ms. Griffin attended the Community Substance Abuse Advisory Committee (CSAAC) meeting today which was animated and discouraging. Vice Chairman Connolly will cover the next Howe Board meeting on Thursday as she will be out of Town.

Joigny has invited the Town to send a band to represent the Town. The Upper Valley Community Band is working on this to see if they can send a group to represent the Town.

**Brian Walsh**

Chairman Walsh advised that he heard that the Hanover Haunted House was a big success. He also noted that it was a very impressive service for Vic Chaltain.

**9. OTHER BUSINESS**

There was no other business.

**10. ADJOURNMENT**

**Selectman Lubrano MOVED to adjourn. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:15 P.M.**

Respectfully Submitted,

Allegra Lubrano, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Vice Chairman Connolly MOVED to authorize the Town Manager to execute a lease purchase agreement for a Ford dump truck. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE A LEASE PURCHASE AGREEMENT FOR A FORD DUMP TRUCK.**

2. **Selectman Christie MOVED to approve the banner request made by the Handel Society. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF GRANTING THE BANNER REQUEST MADE BY THE HANDEL SOCIETY.**

3. **Selectman Lubrano MOVED to approve the Minutes of October 16, 2006 with minor changes. Chairman Walsh SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF OCTOBER 16, 2006 WITH MINOR CHANGES.**

4. **Chairman Walsh MOVED to appoint the 20 ballot clerks that were listed in the November 3<sup>rd</sup> memo. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT THE 20 BALLOT CLERKS THAT WERE LISTED IN THE NOVEMBER 3<sup>RD</sup> MEMO.**

5. **Selectman Lubrano MOVED to adjourn. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:15 P.M.**

# FINAL

## BOARD OF SELECTMEN'S MEETING

October 16, 2006

7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH

The meeting of the Board of Selectmen was called to order at 7:38 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

### 1. PUBLIC COMMENT

Chairman Walsh asked for public comment. There were no comments from the public.

### 2. PUBLIC HEARING FOR CONSIDERATION AND APPROVAL OF PROPOSED AMENDMENTS TO ORDINANCE #6, PARKING ORDINANCE RELATIVE TO THE ADDITION OF NEW ON-STREET PARKING SPACES.

Chairman Walsh moved on to the public hearing and introduced Lt. O'Neill. Lt. O'Neill announced that he was speaking on behalf of the Parking and Transportation Board for the purpose of proposing new parking spaces since the HSD lot was going to be developed and the Town would be losing those spaces.

Lt. O'Neill looked at space #1 which was a space in front of Rosey Jekes. In looking at it, he felt that it was too close to an existing fire hydrant.

For space #2, in front of C & A Pizza on Lebanon Street, Chairman Walsh is concerned with the site lines in that area. Lt. O'Neill advised that there used to be 3 parking spaces in that area. Chairman Walsh confirmed that the current proposal was to have a total of 2 parking spaces. Lt. O'Neill advised that they were only adding one space.

Space #3 is proposed in front of the Lodge building. The space would be added to the end by reducing the length of the existing spaces.

Space #4 would be located across the road from #3 just west of the entrance to FO&M which would allow for one additional space.

Chairman Walsh confirmed that space #3 & 4 are okay per the Board.

Proposal for space #5 would be an additional 5 spaces near Memorial Field which is usually reserved for people with 30 day permits.

Space #6 would allow for 7 spaces on the west side of Crosby Street beginning near the entrance to the FO&M facility. Years ago there had been parking spaces on the East side of Crosby.

Space #7 is located at the corner of Crosby and East Wheelock where one space can be added.

Space #8 would be adding a space at the corner of Crosby and East Wheelock; taking advantage of additional space there.

Space #9 is on E. Wheelock Street which could add 5 spaces safely in that location.

Chairman Walsh is worried about site lines for space #8 and space #9. He agrees that the dimensions might work but he's concerned about the site lines. Selectman Baschnagel noted that there isn't any parking currently in front of New Hampshire Hall. Lt. O'Neill advised that they walked around with Peter Kulbacki and he felt that the site lines were safe. Chairman Walsh would like someone to drive around when there are a lot of people in that area. Ms. Griffin advised that they could park an SUV at each spot at a busy time (5:00 p.m.) to look specifically at the site lines.

Space #10 is proposed for the southwest corner of the Green. Recently a crosswalk was removed which was diagonal and there is now enough space for two additional parking spaces. The taxi stand is about 4 car lengths long and the thought is to reduce the taxi stand as it currently stands and add a space.

Selectman Lubrano asked why the crosswalk was removed and noted that people are crossing everywhere along that road. Ms. Griffin noted that the complaint was that, as it was, it was not handicap accessible. Selectman Baschnagel is hoping that Advance Transit will get a grant to look at that area and assist in alleviating problems there.

Chairman Walsh confirmed that the Board was okay with those three spaces.

Space #11 was proposed to reduce the length of the police parking space but Chief Giaccone had concerns about forcing the cruisers to parallel park in that location. Chairman Walsh asked if the cruiser place could be moved. Selectman Lubrano asked why it couldn't be in a diagonal space. Lt. O'Neill advised that the thought was to not have to back up in an emergency. Chairman Walsh asked about the other parallel space in front of Town Hall and whether it could be made into a diagonal space. Lt. O'Neill advised that it was looked at and the thought was that the cars parked there would stick out too far into traffic.

Proposed space #12 is on School Street to the South of the old REC Center Building. Proposed space #13 would be 1 space near the intersection of Allen Street. Proposed space #14 would be the addition of 2 spaces by turning existing parallel spaces into angle spaces west of School Street near the intersection.

Selectman Baschnagel asked if there had been thought toward which spaces might be rentals and which might be metered, etc. Lt. O'Neill advised that most of the spaces would be 2 hours parking meters. Selectman Baschnagel asked if the spaces on Allen Street could be all day specifically because the employees are losing all day parking spaces and this would work toward replacing them. Lt. O'Neill advised that they could be metered for all day and they may have 10 hour meters in their inventory. Vice Chairman Connolly felt that the 10 hour meters would be appropriate since that is what the Town is losing in the HSD lot.

Selectman Lubrano suggested that spaces 5, 6, & 14 become all day meters. Vice Chairman Connolly wouldn't be opposed to making the spaces on School Street all 10 hour metered.

Lt. O'Neill advised that with the notices of the closing of HSD lot, there have been a lot of people coming into the Parking office looking for Thompson permits.

Chairman Walsh noted that there were some housekeeping issues with regard to the Parking Ordinance and asked if any members of the Board had any questions about them. There were no questions from the Board.

Winifred Stearns of 5 Dorrance Place, was concerned about #6 because it's a very narrow street and it's very busy. She was concerned about the parallel parking in this area and feels that it is going to cause a very big backup up on West Wheelock. She remembers when the traffic was on the right side and it slowed things up tremendously. The street is really too narrow to support that number of spaces and when people parallel park, they do not hit it every time. Ms. Griffin pointed out that these would be 10 hour spaces and people would probably park once and then be there for the day. Vice Chairman Connolly felt that all day parking is the least dangerous option as far as traffic goes since people park once and leave their vehicle there all day, and this also narrows the road, slowing traffic down.

**Chairman Walsh MOVED to APPROVE the proposed spaces 14, 13, 12 and all of School Street, including proposed spaces 5 and 6, which will be 10 hour metered parking AND to APPROVE the minor amendments to Parking Ordinance #6.**

Proposed spaces 11 and 1 were removed from the list prior to the vote.

For proposed spaces 2, 9 and 8, there will need to be further review by Chief Giaccone, Lt. O'Neill and Peter Kulbacki and upon agreement that the proposed spaces are still safe, it can be revisited by the Board. Chairman Walsh does not want the State dimensions to be the only guidelines used in reviewing these spaces.

**Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE PROPOSED PARKING SPACES (#14, #13, #12 and all of School Street, plus 5 and 6 as 10 hour metered parking) AND THE MINOR AMENDMENTS TO PARKING ORDINANCE #6.**

### **3. REVIEW FIRE FUND – DISTRICT REALIGNMENT**

Chairman Walsh invited Chief Bradley to explain to the students in the audience why the Board will be discussing the Fire District realignment. Chief Bradley explained to the audience that there are currently 4 Tax Districts in the Town and the proposal is to change to 2 Tax Districts. Some of this had to do with the water improvements as well as improvements to the Fire Department. The Board has seen part of this presentation before but the Board asked to see another presentation. They are now here with a recommendation for the Board to consider. The recommendation is that the Board consider reducing the number of Fire Districts to simplify the tax structure, recognizing the improvements of the Fire Department and improvements to the Water Department. In 1963 the downtown area was called the Village Precinct. In 1963 the Town Charter abolished that Village Precinct. There were two Fire Departments within the Town of Hanover; one in the Town Hall building and one in Etna. There were two fire chiefs and two budgets. It was voted to consolidate those. The capacity in the 1960's was 500 gallons/minute and they are now capable of pumping 1,000-2,000 gallons/minute. Staffing the Fire Department in the 60's required one Chief, one person to answer the phone and then send out a call looking for volunteer firefighters. Today there is a full-time Fire Chief, 20 full-time Firefighter/EMTs, and several paid on-call volunteer Firefighters. The Hanover Waterworks Company had just over 200 hydrants in the 1960's. Not much water could be pumped out; 500/gallons/minute. The improvements today are that there are just under 300 hydrants and they can get up to 1500 gallons/minute. Water mains have been expanded and upgraded. They did not have the ability to store water in the 60's. There are now 4 storage tanks located in the elevated areas of town and they can store up to 2.5 million gallons of water. In the 60's, the pressure was by gravity. Now, the pumping stations increase capacity. There was one connection to the City of Lebanon to their distribution section and now there are two.

There was a question from the audience asking the definition of a tax district. Betsy McClain, Finance Director, advised that the town has the ability to levy taxes on their taxpayers and in order to pay for the Firefighters, etc. and a large portion of costs are paid for by raising taxes for property owners. All the different properties within the Town of Hanover are currently divided into 4 different tax groups. Depending on where the property is located within the Town, those residents pay more or less in Fire District taxes. Chief Bradley advised that some of the rationale used to establish the districts in the 60's was on par with the service level at that time. Chief Bradley referred to a map showing the 4 districts. District 1 is beyond 3 miles of the Hanover Fire Station and beyond 2 miles of the Etna Station. The Hanover Station referred to is in the Town Office building.

Another student from the audience asked if reducing the number of Tax Districts would give the Town more money. Chief Bradley advised that it wouldn't raise more money, but it would more evenly distribute the tax levied on the properties.

Chief Bradley noted that if you look at the 1964 tax rate for District 1, it was set at 45 cents. The 2006 projection is 46 cents. District 2 had a tax rate in 1964 of 94 cents and the 2006 projection is 82 cents. The tax rate for District 3 was \$1.80 in 1964 and in 2006 \$1.61. District 4 was set at \$2.33 in 1964 and the projection in 2006 is \$1.99.

Chief Bradley also explained that part of the rationale behind setting the tax rate per district was that you paid less money in taxes if you lived further away from the downtown area. For example, on the back side of Moose Mountain, the Town couldn't provide the same response service as they could to the sites on Main Street.

Chief Bradley advised that in previous discussions, the Board wanted to look at what a map might look like for those areas outside 1,000 feet distribution from a fire hydrant. Chief Bradley projected a map for the Board to review.

The recommendation was for Fire District 1 to become The Municipal Hydrant District. The Districts would be split up by those that are within the hydrant area and those that are outside the hydrant area. Betsy McClain did the financials and explained the difference between the 4 districts and the 2. Most of the properties within Fire District 2 would go to the Rural District.

Selectman Baschnagel asked about the methodology. Betsy McClain felt that there had not been a clear rationale in setting the rates. She looked at the costs of maintaining the hydrant systems and added those to the hydrant district and there were shared costs based on personnel and apparatus which was based on call volumes.



Chairman Walsh felt that the question is what is equitable. It's the Board responsibility to do what's fair so that people are getting taxed fairly recognizing that some people get more service by being in a hydrant district. Vice Chairman Connolly noted that regardless of the location, the intention is to provide the same level of service.

Chairman Walsh also noted that they wanted to send a letter to all of the residents to explain what all of this means. Selectman Lubrano wasn't sure if sending the current tax rate worksheet would be helpful or not. Betsy McClain suggested having it located on the website. Selectman Baschnagel wants to include the map, discussion of the cost methodology, and the figures. Vice Chairman Connolly suggested mentioning where the Fire Stations were at the time that the 4 Fire Districts were set up. Ms. Griffin stated that they could inform residents that the original Hanover Fire Station is now Town Hall.

Chairman Walsh also felt that the numbers need to be put in. Selectman Christie wondered if it would be clear for the residents to see which district they would be put in. Ms. Griffin also noted that residents could also look at their tax bill which would answer that question.

Chairman Walsh asked if they establish a public hearing for November 6<sup>th</sup>, are the improvements going to be made to the letter and will it be mailed prior to the hearing. Ms. Griffin advised that the letter could be sent out by the end of the week which would give residents 2.5 weeks notice.

Chief Bradley asked about having an alternative location due to the large turnout. Selectman Lubrano felt that they could get a feeling for the public response to this and decide where the meeting should be held and whether they need a larger venue.

**4. RECOMMENDATION TO SET A PUBLIC HEARING ON NOVEMBER 6, 2006 TO CONSIDER AND APPROVE FIRE DISTRICT MODIFICATION.**

**Selectman Lubrano MOVED to hold a public hearing on November 6<sup>th</sup> to consider and approve the Fire District modification. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO HOLD A PUBLIC HEARING ON NOVEMBER 6, 2006 TO CONSIDER AND APPROVE THE FIRE DISTRICT MODIFICATION.**

**5. RECOMMENDATION TO CONSIDER AND APPROVE 2007 MEETING SCHEDULE.**

Ms. Griffin just wanted to confirm with the Board that there weren't any issues with the proposed 2007 schedule. Selectman Christie advised that he would not be here for the March 7<sup>th</sup> meeting. Chairman Walsh was concerned about cutting one of the budget night meetings and then leaving the 5<sup>th</sup> night open to clean up any remaining items. He would rather attend budget meetings February 26, 27, 28 and March 5. Take March 19<sup>th</sup> off if it's not needed. Ms. Griffin would like to keep March 19<sup>th</sup> on the calendar and if it's not needed, it could be cancelled.

**6. RECOMMENDATION TO SET POLLING HOURS/COVERAGE SCHEDULE FOR THE NOVEMBER 7<sup>TH</sup> ELECTION.**

Selectman Christie will cover 7 a.m. to 9 a.m. Chairman Walsh will cover 9 a.m. to 11 a.m. Selectman Lubrano will cover 11 a.m. to 1:00 p.m. Selectman Baschnagel will cover 1 p.m. to 5 p.m. Vice Chairman Connolly will be there at 5 p.m. to 7 p.m. Selectman Baschnagel, Vice Chairman Connolly and Selectman Lubrano or Selectman Christie will be there to certify.

**7. APPROVAL OF MINUTES**

**- September 18, 2006**

**Selectman Lubrano MOVED to approve the Minutes of September 18, 2006. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF SEPTEMBER 18, 2006.**

**- October 2, 2006**

**Chairman Walsh MOVED to approve the Minutes of October 2, 2006. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED TO APPROVE THE MINUTES OF OCTOBER 2, 2006. SELECTMAN LUBRANO ABSTAINED FROM THE VOTE.**

## **8. ADMINISTRATIVE REPORTS**

Chairman Walsh turned the meeting over to Vice Chairman Connolly.

Ms. Griffin advised that they set the tax rate with the Department of Revenue Administration (DRA) which represents a 15% tax rate increase. They were able because of the higher than anticipated growth in total assessed valuation, to segment a portion of the increase into a reserve for abatement planning for the upcoming re-val and whatever isn't used would go into undesignated fund balance. The tax rate setting was very uneventful.

Ms. Griffin noted that a lot of planning has been taking place surrounding pandemic flu. DHMC has asked for assistance with an exercise on November 15<sup>th</sup>. Hanover High School students may be the victims for the drill. The idea is to find out what would happen if there were a pandemic outbreak of avian flu and the local hospitals are overwhelmed and there need to be surge capacity locations for ill people. This will be done at Leverone and the Town is providing staff volunteers and some supplies but standing in a role that the Town would be if the Town did need to activate the center. Ms. Griffin will be attending Select Board meetings in Lyme, Piermont and Orford to discuss what Hanover is planning in the event of a pandemic flu. She also advised that they are just about to put a mailing out to all residents about grant money from Lebanon to purchase family emergency planning guides. There is a Red Cross shopping list, the need to shelter in place, and in the event of a pandemic flu outbreak, schools are likely to be closed. Families should be prepared to take care of themselves for 5 -7 days. The Town is determining their business continuity plan and what would be needed if this area was affected by school closings or the actual pandemic flu occurred and there were sick employees. The State is getting a large amount of money from the federal government and it will be a competitive grant process to purchase supplies to set up an Acute Care Center (ACC).

## **9. SELECTMEN'S REPORTS**

### **Peter Christie**

Selectman Christie advised that his business travel has been extensive and he has not attended any meetings since the last Board meeting. He does see all the notes/minutes and Affordable Housing Commission is keeping their eye on the Gile Tract and others on the horizon. The Finance committee is very busy especially with school budgets.

**Kate Connolly**

Vice Chairman Connolly advised that the Planning Board had a hearing on the Gile Tract and she joined the Conservation Commission for a look at the land. It brought forth the problems and the solutions of building in that area. The group also spent time with Carolyn Russell of the Department of Environmental Services (DES) discussing primarily storm water as applied to subdivisions and land use. This was worthwhile for both the Conservation Commission and the Planning Board members.

**Bill Baschnagel**

Last week Fire Chief Bradley invited him to a symposium in Waterville Valley with Fireteam USA which was educational and entertaining. The people who put this on were from Nashville, TN. The thrust on the program was the value of in-home sprinklers. There were statistics such as 80% of the people who die in fires in the U.S. die in their home.

Selectman Baschnagel also attended the Regional Pandemic Introduction lecture and the idea of closing down the schools and the implications, is really concerning. The first responders are the ones to solve the problems within the community.

Selectman Baschnagel felt that the Gile Tract visit was a good, worthwhile activity. A lot of questions were answered and there were some that were raised. He feels that the Town has a little problem with the paving in that area. Ms. Griffin advised that Peter Kulbacki was working on this.

**Allegra Lubrano**

The Howe annual meeting was last Thursday. There was a letter sent out from the Community Substance Abuse Advisory Committee targeting High School parents. There are discussions as to whether to broaden the target area.

**Brian Walsh**

The Recreation Board is alive and well and doing good work.

**10. OTHER BUSINESS**

There was no other business reported.

**11. ADJOURNMENT**

**Selectman Lubrano MOVED to adjourn. Selectman Baschnagel  
SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN AT 9:00  
P.M.**

Respectfully Submitted,

Allegra Lubrano, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Chairman Walsh MOVED to APPROVE the proposed spaces 14, 13, 12 all of School Street including proposed spaces 5 and 6 which will be 10 hour metered parking AND to APPROVE the minor amendments to Parking Ordinance #6.**

**Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE PROPOSED PARKING SPACES (#14, #13, #12, all of School Street, plus 5 and 6 as 10 hour metered parking) AND THE MINOR AMENDMENTS TO PARKING ORDINANCE #6.**

2. **Selectman Lubrano MOVED to hold a public hearing on November 6<sup>th</sup> to consider and approve the Fire District modification. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO HOLD A PUBLIC HEARING ON NOVEMBER 6, 2006 TO CONSIDER AND APPROVE THE FIRE DISTRICT MODIFICATION.**

3. **Selectman Lubrano MOVED to approve the Minutes of September 18, 2006. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF SEPTEMBER 18, 2006.**

4. **Chairman Walsh MOVED to approve the Minutes of October 2, 2006. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED TO APPROVE THE MINUTES OF OCTOBER 2, 2006. SELECTMAN LUBRANO ABSTAINED FROM THE VOTE.**

5. **Selectman Lubrano MOVED to adjourn. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN AT 9:00 P.M.**

**BOARD OF SELECTMEN'S MEETING**

**October 2, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Julia Griffin, Town Manager. Absent: Allegra Lubrano, Selectman.

**1. PUBLIC COMMENT**

Chairman Walsh asked for public comment and greeted the students in the audience. There were no comments from the public.

**2. DISCUSSION OF PROPOSED GOALS AND OBJECTIVES FOR FY2006-2007 AS REVISED.**

Chairman Walsh noted that this was the third time that they will have reviewed these goals and objectives.

Chairman Walsh asked if the first item relating to the budget setting process and the tax rate was acceptable to the Board and there were no objections.

Chairman Walsh asked about the Reservoir Road goal and he had some wording changes that he felt had some value. He would like it to start 'Town Manager and Staff to develop options' and in the second line 'bring options and analysis of their "costs" and benefit to the Board for review and discussion'.

The third item which refers to the Gile Tract and Affordable Housing had no changes.

There were no changes to the proposal for the municipalization of the Hanover Water Works Company. No changes for the goal to hold an event to recognize Town volunteers, contributors and retiring Town employees.

Chairman Walsh wanted to make an addition with regard to the long range transportation planning goal. He would like to add 'and others as appropriate' at the end with regard to which groups would be working on this issue.

There were no changes to the Fire Districts goal.

Chairman Walsh would like to change item 8 to say 'Consider' formal Board and Commission meeting procedures.

The Board did not have any changes to item 9 which was to 'Consider adoption of a Code of Ethical conduct'.

The five items under Administration (Capital Improvements Program, Working with the Charter Working Group to explore Town Meeting options, Policy on dealing with requested upgrades to paving including funding options, Implementing a simple complaint driven housing inspection and possible ordinance and Site Management Regulations) all looked fine to the Board.

Selectman Christie wanted to set some sort of time line so that the Board members look at the goals again from time to time. Ms. Griffin stated that she could put this into her long-range planner on a quarterly basis. Chairman Walsh would like see it at the beginning of every quarter.

**3. RECOMMENDATION TO SET A PUBLIC HEARING FOR MONDAY, OCTOBER 16, TO CONSIDER PROPOSED AMENDMENTS TO ORDINANCE #6, PARKING ORDINANCE RELATIVE TO THE ADDITION OF NEW ON-STREET PARKING SPACES.**

Selectman Baschnagel and the PTB looked at some possible parking spaces that will increase parking by 25 to 30 spaces. They are located all over Hanover as a space here and there. This is prompted by the loss of the HSD lot. Vice Chairman Connolly asked if they would be metered spaces and Ms. Griffin advised that some of them will. Chairman Walsh asked how many spaces would be lost in the HSD lot and it was learned that it would be 24. Ms. Griffin noted that they put up signs to give the people that use those lots plenty of notice and suggested posting the new spaces so that the people using these lots can re-direct. Ms. Griffin didn't want people to think that the Town just gave up these spaces. The Town had no choice since the landowner wanted to develop the property.

Chairman Walsh wanted to make sure that Currier onto Lebanon wasn't going to be touched with regard to site lines. Selectman Baschnagel thought that there was one space that could be gained in that area. Chairman Walsh noted that there was one in front of Rosey Jekes that was eliminated which brought more public safety in that area. Ms. Griffin noted that delivery trucks still park in that area while making deliveries.

**Vice Chairman Connolly MOVED to set a public hearing for Monday, October 16, to consider proposed amendments to Ordinance #6, Parking Ordinance relative to the addition of new on-street parking spaces. Selectman Baschnagel SECONDED the motion.**



**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR MONDAY, OCTOBER 16 TO CONSIDER PROPOSED AMENDMENTS TO ORDINANCE #6, PARKING ORDINANCE RELATIVE TO THE ADDITION OF NEW ON-STREET PARKING SPACES.**

**4. DISCUSSION REGARDING WORK PLAN FOR UPCOMING BOARD MEETINGS.**

Ms. Griffin wanted to get a calendar of up-coming issues for the Board set forth in a long range calendar. October 16<sup>th</sup> could be a Wastewater Treatment Plant tour so that it can help with making some decisions. Chairman Walsh suggested doing the tour at 6:00 and then meet at Town Hall at 7:30 to start the meeting. The public hearing for the Parking Ordinance will need to start the meeting. Chairman Walsh wants to make sure that the tour is informative as to the information that the Board needs to know with regard to what is needed at the plant and the costs involved. Ms. Griffin advised that this will be a long-range set of discussions with regard to replacing equipment at the plant, etc. and decisions will not be made in one meeting. This will be helpful for the Capital Improvements Plan in addition to discussions that will be required with the City of Lebanon.

Also on October 16, there was discussion of having Captain Hinsley, Chief Broderick and Betsy McClain discuss the Fire Districts.

Ms. Griffin noted that early November is the budget discussion with respect to COLA and will lead into the discussion of the year 2 storm damage financing. November 6<sup>th</sup> could handle the Fire District discussion. Chairman Walsh would like to do WWTP and Fire Districts on Oct 16 and then have the first Fire District public hearing on November 6<sup>th</sup>.

Chairman Walsh felt it would be most helpful to start the process by looking at the number of decisions that need to be made with regard to WWTP, prior to taking the tour so that they can think about these things as they tour the facility. Ms. Griffin felt that this would help the Board have a targeted discussion. She felt the tour would be helpful so that they could visualize exactly what they are deciding on both in terms of the age of the equipment, function and capacity. Chairman Walsh would like a list of the items that need to be discussed prior to the tour.

Ms. Griffin noted that the Board will want to set the public hearing for the Fire District modification on November 6<sup>th</sup>. Also on the November 6<sup>th</sup> agenda will be the CPI strategy going into the budget. On November 20, 2006, there's nothing specific set up, but there may need to be a second hearing on the Fire District modifications.

Ms. Griffin noted that on December 4<sup>th</sup> the staff could present the options for Reservoir Road, cost benefit analysis in order to set the first of the public hearings in January. Vice Chairman Connolly would like to see the minutes of May when the discussion of Reservoir Road took place.

Ms. Griffin advised that in January, if the discussion of the options were done, there would need to be discussions with the Planning Board ref: site plan review. Chairman Walsh asked what could be started on for the December 4<sup>th</sup> meeting. Chairman Walsh recalled that the staff was going to recommend to both Boards as to the best way to resolve this issue. Ms. Griffin will reserve time on the 20<sup>th</sup> and December 4<sup>th</sup> for discussions.

Ms. Griffin stated that the meeting February will be about the budget. Selectman Christie asked if there were fixed dates for this year's Select Board meetings. Ms. Griffin will e-mail them tomorrow. The January meetings are scheduled for the 8<sup>th</sup> and the 22<sup>nd</sup>.

Chairman Walsh stated that for the Fire Districts, he would like to get some information out to people after the meeting. Perhaps speaking to the Valley News, the Spectator and provide some information on the Town website. Ms. Griffin mentioned that they had previously talked about doing a mailing to keep the residents informed. Ms. Griffin thought that the mailing should go out after the meeting on the 16<sup>th</sup> so that if more information came forth, it could be included in the mailing. Chairman Walsh suggested that Ms. Griffin ask Mike Hinsley and Betsy McClain work on their piece to get this going.

The Board felt that the overall schedule looked okay.

**5. APPOINTMENTS: AFFORDABLE HOUSING COMMISSION  
CONSERVATION COMMISSION**

**Chairman Walsh MOVED to reappoint Charlotte Faulkner to a three year term on the Affordable Housing Commission; reappoint Robin Carpenter to a three-year term on the Conservation Commission and reappoint Doug McIlroy to a one-year term on the Conservation Commission. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO REAPPOINT CHARLOTTE FAULKNER TO A THREE YEAR TERM ON THE AFFORDABLE HOUSING COMMISSION, REAPPOINT ROBIN CARPENTER TO A THREE YEAR TERM ON THE CONSERVATION COMMISSION AND REAPPOINT DOUG MCILROY TO A ONE-YEAR TERM ON THE CONSERVATION COMMISSION.**

**6. APPROVAL OF MINUTES**  
**a. September 18, 2006**

The Minutes were deferred to the next meeting due to Selectman Lubrano's absence.

**7. ADMINISTRATIVE REPORTS**

Ms. Griffin advised that the auditors finished up about a week ago. Chairman Walsh noted that this was fairly early this year. Ms. Griffin stated that the tax rate should be set the week of the 12<sup>th</sup> of October and possibly into the next week. There was a discussion with the DRA with regard to the need to have a special Town Meeting to finance the Fire Truck because this wasn't the first item on the agenda for the nighttime meeting and because it involved the word bond and notes, by law a bond and note warrant article needs to be the very first item after the election of those running for office who are elected at Town Meeting. Ms. Griffin stated that Betsy McClain was fairly irritated over this issue. This was sent to both the lawyer and the DRA prior to approval. Ms. Griffin noted that this was a capital lease and they heard about 4 weeks ago that there needed to be a Special Town Meeting and Walter Mitchell assisted in resolving this issue but the truck was already delivered. The old Engine is in Buenos Ares in a poor community in Argentina.

**8. SELECTMEN'S REPORTS**

**Peter Christie**

Selectman Christie advised that he spent much of his day in N. Haverhill and after disclosing that he was a Select Board member for the Town of Hanover, he was welcomed on to a criminal jury. He has been selected to serve jury duty for a difficult case at the end of the month.

**Kate Connolly**

Vice Chairman Connolly represented the Board's wishes at the Legislative Policy Session and the Right to Know proposal with regard to dog licenses was denied along with the tipping fee for the sewage treatment plant issue. She was the only one to speak to the dog license issue. The Floor Policy Proposal that didn't prevail was converting documents to electronic records. Part of the reason was that the present state of electronic records does not have a track record. The notion of what is an electronic record may change and may not be as lasting. The RSA already provides for certain types of electronic records. The CD is good for about 10 years which was not acceptable.

Vice Chairman Connolly advised that there was a Planning Board meeting she attended where the college explained their tentative plans and timing for Rivercrest and Grasse Road development.

**Bill Baschnagel**

The Parking and Transportation Board (PTB) met and the primary discussion was looking at new spaces. The Upper Valley Lake Sunapee Transportation Advisory Committee met and the thrust of the meeting was to review the State Transportation Improvement Program (STIP) which is intended to be the first 3 or 4 years of the 10 year plan. All of the significant work has been deferred for 1-3 years including Exit 18 at Route 120. The costs of the projects have gone up and the money has had to be allocated to other areas.

The State is trying to break the project in two pieces; planning and construction. They have revised their system to fund the planning early and if there is no funding for the project, at least the planning is done.

The State is looking at an initiative to take the state transportation budget and break it down into two or three tiers. The Tier 1 funds would be managed through the Department of Transportation but there is an initiative to send the Tier 2 and 3 money to the regional planning commissions to prioritize and allocate the money. The Upper Valley would have a role in this planning.

Chairman Walsh stated that all the money is constitutionally required to go into pavement. Gas tax money goes into paving roads vs. mass transit or anything else.

Selectman Baschnagel advised that there was an Executive Board Meeting with Advance Transit. There is a move to significantly improve N.H. mass transit funding by providing an increase in funds from \$100,000/year to \$500,000/year.

**Brian Walsh**

Chairman Walsh advised that he had nothing to report. There is a Recreation Board meeting scheduled for next week.

**9. OTHER BUSINESS**

There was no other business.

Board of Selectmen  
October 2, 2006

**10 ADJOURNMENT**

**Vice Chairman Connolly MOVED to adjourn. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:30 P.M.**

Respectfully Submitted,

Peter Christie, Selectman

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Vice Chairman Connolly MOVED to set a public hearing for Monday, October 16, to consider proposed amendments to Ordinance #6, Parking Ordinance relative to the addition of new on-street parking spaces. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR MONDAY, OCTOBER 16 TO CONSIDER PROPOSED AMENDMENTS TO ORDINANCE #6, PARKING ORDINANCE RELATIVE TO THE ADDITION OF NEW ON-STREET PARKING SPACES.**

2. **Chairman Walsh MOVED to reappoint Charlotte Faulkner to a three year term on the Affordable Housing Commission; reappoint Robin Carpenter to a three-year term on the Conservation Commission and reappoint Doug McIlroy to a one-year term on the Conservation Commission. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO REAPPOINT CHARLOTTE FAULKNER TO A THREE YEAR TERM ON THE AFFORDABLE HOUSING COMMISSION, REAPPOINT ROBIN CARPENTER TO A THREE YEAR TERM ON THE CONSERVATION COMMISSION AND REAPPOINT DOUG MCILROY TO A ONE-YEAR TERM ON THE CONSERVATION COMMISSION.**

3. **Vice Chairman Connolly MOVED to adjourn. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:30 P.M.**

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**September 18, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh called the meeting to order at 7:30 p.m. and asked for public comment. There were no comments from the public.

**2. PUBLIC HEARING TO CONSIDER THE PROPOSED GIFT OF A BELL FOR PINE KNOLL CEMETERY.**

Chairman Walsh noted that there had been a change in the proposal and the Board will not be asked to accept any gifts on behalf of the Town. Ms. Griffin confirmed that they came up with an alternative approach to this gift, due to the concerns raised by a couple of residents and the Valley News making this an issue; the family will purchase a cemetery lot adjacent to where their father is buried and they would erect their own bell and support structure themselves. It's not meant to be rung although it does ring. The bell was meant to be in memory of their father. The expense will be borne by the family. Ms. Griffin provided the Board with pictures of the current state of the cemetery lot that the family will purchase with stakes noting the location of the proposed bell structure.

Chairman Walsh invited a member of the audience to speak. Mr. Van Leeuwen wanted to comment on bells, cemeteries and funerals. He spoke of the community in which he grew up in and the bells would ring as a greeting to all who were going into the cemetery. He was thrilled to hear about the bell being placed in the Pine Knoll Cemetery. He felt that the separation of Church and State should not be an issue since this is a generous gift to the Town. He felt that everyone would benefit from having this bell rung and he suggested that the bell be placed at the entrance of the cemetery for the benefit of everyone.

Don Fitzgerald of Wellesley Massachusetts, graduated from Hanover High School in 1971 and introduced his family members. The family would like to find a proper home for the bell that was dedicated to his father. He read the inscription on the bell and noted that it is a tribute to his Dad, and that his 12 year old brother and 47 year old mother are buried at the Pine Knoll Cemetery.

Chairman Walsh noted that the Town received letters from two residents who were opposed to the Town receiving the bell as a gift. Chairman Walsh closed the hearing and

thanked Ms. Griffin and the Fitzgerald family for finding a way to do this without creating a constitutional issue.

**3. PUBLIC HEARING TO CONSIDER AND APPROVE  
MODIFICATIONS TO THE BUILDING CODE ADOPTING  
ORDINANCE.**

Chairman Walsh opened the public hearing to consider and approve modifications to the building code adopting ordinance and asked for any questions or comments from the public. Hearing none, Chairman Walsh opened up the discussion to the Board. Selectman Baschnagel questioned why a piece in Section 10 page 4 is being stricken. Mr. Edwards advised that the IRC does not accord with that provision; therefore there would be a contradiction. Selectman Baschnagel asked Mr. Edwards if a homeowner would need to apply for a permit prior to replacing a faucet under the new provision. Mr. Edwards advised that there are provisions with the IRC under maintenance that would cover that issue. Mr. Edwards advised that it's not that the provision is being done away with but it is under a different section within the code.

Chairman Walsh suggested that some language be added to refer to a separate section so that it is clear that the public can do general maintenance without Town approval. He would like the building code committee to look at this to make sure that it isn't being tightened up to a level that is ludicrous.

Selectman Baschnagel had a question on page 8 regarding the minimum type of construction permitted in the B-2 zoning district and he was not sure that B-2 is the correct zone. Mr. Edwards advised that it should read B-1 and D and that B-2 was an error.

**Selectman Baschnagel MOVED to approve the Building Code Adopting Ordinance with the proposed changes. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE MODIFICATIONS TO THE BUILDING CODE ADOPTING ORDINANCE.**

**4. RECOMMENDATION TO ADOPT ABATEMENT AS PROPOSED BY  
THE ADVISORY BOARD OF ASSESSORS.**

Ms. Griffin advised that the Board of Assessors didn't feel that the assessment should be abated as far as what was recommended by Mike Ryan.

Chairman Walsh asked where 53 Lyme Road is. Ms. Griffin advised that it's the Hanover Terrace. Chairman Walsh gave an overview of the process of requesting an abatement before the Advisory Board of Assessors for the benefit of the students in attendance at the meeting. Chairman Walsh noted that proposal is to reduce the evaluation from \$5,283,200 to \$4,583,200.



**Selectman Baschnagel MOVED to ratify the abatement as proposed by the Advisory Board of Assessors to reduce the Assessment for Ventas Finance I, LLC from \$5,283,200 to \$4,583,200 for TY2005, TY2006 and TY2007, to be revalued for 2008. Selectman Lubrano SECONDED.**

**THE BOARD VOTED UNANIMOUSLY TO RATIFY THE ABATEMENT AS PROPOSED BY THE ADVISORY BOARD OF ASSESSORS.**

**5. REVIEW OF PROPOSED NHMA LEGISLATIVE POLICIES FOR 2007.**

Chairman Walsh wanted to have a brief discussion on these issues since he feels that no matter what they decide or suggest will not influence what NHMA does. Ms. Griffin noted that Vice Chairman Connolly would be attending the meeting on September 29<sup>th</sup> with the result of the Board's vote on each item.

Chairman Walsh moved on to the **General Government, Revenue & Intergovernmental Relations Legislative Policy Committee 2007-2008 recommendations.**

**Item 1. Municipal Participation in Retirement Issues.** To see if NHMA will SUPPORT legislation to provide municipalities with a seat on the New Hampshire Retirement System Board and to see if NHMA will engage in a meaningful discussion with legislators and the NHRS Board members about pending retirement fund deficiencies.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #1.**

**Item 2. Cable Franchise Legislation.** To see if NHMA will SUPPORT development of statewide cable franchise legislation that retains the authority of cities and towns to manage rights of way, protect local property taxpayers, and allow options for individual municipalities to address emergency situations.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #2.**

**Item 3. Charitable Definition and Mandated Property Tax Exemptions.** To see if NHMA will SUPPORT legislation redefining the term "charitable" in RSA 72:23-I, adopting a stricter review of property owned by religious, charitable and educational entities for compliance with the statutes, and creating a method of reimbursement to municipalities for state-owned property and OPPOSE legislation which requires the granting of additional local property tax exemptions, unless the state reimburses municipalities for the loss of revenue.

Selectman Baschnagel had a question on #3 as to it's relation to the College. Chairman Walsh isn't sure what this particular item means. Ms. Griffin clarified that there is a lot

of room for interpretation in RSA 72:23 in terms of what constitutes a charitable organization. The NHMA is always looking to make this clearer.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #3.**

**Item 4. Right-to-Know Costs and Specificity Required.** To see if the NHMA will SUPPORT amendments to RSA 91-A allowing municipalities to recover the actual costs of retrieving, reviewing and reproducing documents. Clarification of the level of specificity required when requesting public records.

Vice Chair Connolly felt that this was a clear run at the ability to get documentation. Selectman Lubrano feels that there are probably many information requests that go back many years and that only under draconian situations would it be invoked. Vice Chairman Connolly asked where the line would fall.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #4.**

**Item #5. Right-to-Know Law Exemption.** To see if NHMA will SUPPORT an exemption from the Right-to-Know Law for a list of registered dog owners.

Chairman Walsh feels the list of registered dog owners should not be exempt from the Right-to-Know Law. Selectman Lubrano doesn't feel strongly about this issue.

**THE BOARD UNANIMOUSLY OPPOSED ITEM #5.**

**Item 6. Underground Utilities.** To see if the NHMA will SUPPORT legislation authorizing municipalities to incur debt for the purpose of removing overhead utilities and replacing them with underground utilities.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #6.**

**Item 7. Downshifting of State Costs.** To see if the NHMA will OPPOSE legislation which will downshift state costs or state program responsibilities, either directly or indirectly, to municipalities and/or counties, resulting in increased municipal and/or county expenditures, whether in violation of Article 28-a or not. This includes support for the state to adequately fund Medicaid costs.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #7.**

**Item 8. Binding Arbitration.** To see if NHMA will OPPOSE mandatory binding arbitration as a mechanism to resolve impasses in municipal employee collective bargaining.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #8.**

**Item 9. Telephone Company Property Tax Exemption.** To see if NHMA will OPPOSE the continuation of an exemption from the property tax for poles, wires, and conduits owned by telephone companies.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #9.**

**Item 10. State Revenue Structure and State Education Funding.** To see if NHMA will SUPPORT the development of a detailed and specific definition of an adequate education in order to reach a stable and sufficient level of state funding for education with proposed principles for revenue structure to fund an adequate education. To see if NHMA will SUPPORT legislation prohibiting retroactive changes to the distribution formula for adequate education grants after the notice of the grant amounts has been given. To see if NHMA will OPPOSE reductions in state revenue to political subdivisions such as revenue sharing, meals and rooms tax distribution, highway block grants, water pollution moneys, adequate education grants, or catastrophic aid. To see if NHMA will OPPOSE any failure by the State to fully fund school building aid.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #10.**

**Item 11. Land Use Compliance by Government Entities.** NHMA SUPPORTS legislation to strengthen RSA 674:54 to permit municipalities to require that development of property for governmental uses, excluding transportation and telecommunications facilities, be subject to local land use regulations.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #11.**

**Item 12. Utility Appraisal Method.** To see if NHMA will OPPOSE mandating the use of the unit method of valuation in the appraisal of utility property, by either administrative or legislative action, and will SUPPORT the right of municipalities to use any method of appraisal upheld by the courts.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #12.**

**Item 13. Minimum Vote Required for Bond Issues.** To see if NHMA will OPPOSE legislation to change the 60% bond vote requirement for official ballot communities.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #13.**

**Item 14. Mandated Employee Benefits.** To see if NHMA will OPPOSE any proposals to mandate employee benefits, including any proposal to enhance retirement system benefits which may increase employer costs in future years for current or future employees.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #14.**

**Item 15. Mass Transportation.** To see if NHMA will SUPPORT legislation to encourage the state to provide greater staff and financial support for mass transportation, including rail and bus services.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #15.**

Chairman Walsh moved on to the **Municipal Administration and Finance Management Legislative Policy Committee 2007-2008 recommendations.**

**Item 1. Assessing Practices – Income and Expense Statements.** To see if NHMA will SUPPORT legislation authorizing municipalities to require the submission of income and expense statements for the purpose of assessing certain business properties and establishing a committee to determine appropriate requirements and safeguards for such information.

Selectman Lubrano noted that she had some issues with this item. Ms. Griffin noted that the Assessing office would like this information to help them come up with a fair assessment for the real estate value of the piece of property. Vice Chairman Connolly supports this item. Chairman Walsh feels that the Town should abstain on this item due to the split vote.

**THE BOARD ABSTAINED FROM SPEAKING ON THIS ITEM DUE TO THE SPLIT BOARD VOTE.**

**Item 2. Local Welfare and Health Costs.** To see if NHMA will SUPPORT legislation to allow a municipality to limit its obligation to cover surgical and medical expenses through its general assistance program.

Ms. Griffin noted that this is to avoid the downshifting of unpaid hospital bills. Chairman Walsh would like to support it but doing this takes the pressure off the legislature and puts it back on the hospital.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #2.**

**Item 3. Capital Reserve Funds for Debt.** To see if NHMA will SUPPORT legislation to allow capital reserve funds to be established and used for debt repayment, including lease-purchase agreements, in conformance with existing IRS rules, and to remove the RSA 33:2 prohibition on sinking funds and debt retirement funds.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #3.**

**Item 4. Governing Body Recommendation for All Warrant Articles.** To see if NHMA will SUPPORT legislation to permit governing bodies to state their position on any warrant article where they are not currently required to state a position.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #4.**

**Item 5. Terms of Appointed Officials.** To see if NHMA will SUPPORT legislation to clarify that the terms of appointed officials continue beyond the expiration of the term if they are not re-appointed and no new appointment is made.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #5.**

**Item 6. Gifts of Personal Property.** To see if NHMA will SUPPORT legislation to amend RSA 31:95-e to increase the amount which activates the requirement for a public hearing from \$500 to \$5,000.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #6.**

**Item 7. Credit Bureau Due Diligence.** To see if the NHMA will SUPPORT legislation that would require credit bureaus to exercise reasonable diligence when conducting a search for all municipal liens (including property tax, welfare and utility liens) and mandate the additional search for related municipal lien releases, requiring the reporting of lien releases on credit reports within one year of the recording of lien releases at the Registry of Deeds.

Vice Chairman Connolly had a problem with the 1 year term and why so long. Selectman Baschnagel advised that this is intended to more diligently search for municipal liens. Ms. Griffin suggested Vice Chairman Connolly ask about the term when she attends the meeting.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #7.**

**Item 8. Discretionary Preservation Easements.** To see if NHMA will SUPPORT legislation a) to extend the 60-day time frame in which a municipality must act upon a discretionary preservation easement to 120 days, and b) to correct the wording in RSA 79-C:13 from “collected in the same manner as provided in RSA 80:1-80:42-a” to “collected in the same manner as provided in RSA 80.”

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #8.**

**Item 9. Supervisors of Checklist Sessions.** To see if NHMA will SUPPORT legislation to reduce to one the number of required sessions that the supervisors of the checklist must meet prior to town elections.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #9.**

**Item 10. Supplemental Budget Hearings.** To see if NHMA will SUPPORT clarification that supplemental public hearings on the proposed municipal budget may be held later than 25 days before the town meeting, provided that at least one public hearing

has been held, as required by RSA 32:5 “not later than 25 days before each annual or special meeting.”

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #10.**

**Item 11. Tax Bill Information.** To see if NHMA will SUPPORT including the word “deaf” following the word “blind” in RSA 76:11-a (information on tax bills).

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #11.**

**Item 12. Special Meetings for Zoning Amendments.** To see if NHMA will SUPPORT an amendment to RSA 40:13, XVI to clarify that no deliberative session is needed to hold a special town meeting for the purpose of considering the adoption or amendment of a zoning ordinance.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #12.**

**Item 13. Bond Rescission Process.** To see if NMA will SUPPORT legislation creating a statutory procedure to rescind the approval of a bond, which a) could be used not less than two years after passage of the bond which is subject to the rescission vote, and b) would require the same majority vote needed to adopt a bond in the municipality the time of the rescission vote, and to SUPPORT legislation to provide statutory authority to limit the length of time the authority to bond once approved is valid.

Vice Chairman Connolly is against this item.

**THE BOARD ABSTAINED FROM SPEAKING ON ITEM #13.**

**Item 14. Taxation of Travel Trailers Used as Residences.** To see if NHMA will SUPPORT legislation to make it clear that, regardless of the ownership or forms of ownership of the underlying land and regardless of size or definition, a structure is taxable as real estate (a) it is manufactured housing under RSA 674:31, and/or (b) it remains upon one parcel for a substantial portion of a year, and/or (c) it constitutes a building and/or fixture under common law or RSA 72:6 and RSA 72:7.

Ms. Griffin advised that this is a major issue for communities with campgrounds.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #14.**

**Item 15. Affordable Housing.** To see if the NHMA will SUPPORT legislation relative to the development of affordable housing (with provisions). And further to see if NHMA will OPPOSE any legislation which would curtail municipal land use authority.

Ms. Griffin advised that this is a new policy. The issue is that the NHMA is concerned that the State would use a threat of withholding state aid if the Town didn't have an affordable housing policy that the State approved.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #15.**

**Item 16. Appointment of Town Clerks.** To see if NHMA an amendment to RSA Ch. 41 to give towns the option to authorize the governing body to appoint or elect town clerks.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #16.**

Chairman Walsh moved on to the **Planning & Environmental Quality Legislative Policy Committee 2007-2008 recommendations.**

**Item 1. Exemption from Land Use Change Tax.** To see if NHMA will SUPPORT amending RSA ch. 79-A, Current Use Taxation, to clarify that no person or entity is exempt from the land use change tax.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #1.**

**Item 2. Siting Landfills in Neighboring Municipalities.** To see if NHMA will SUPPORT legislation requiring municipalities to comply with local zoning ordinances and land use regulations when siting and constructing landfills within the boundaries of another municipality.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #2.**

**Item 3. Air Pollution, Preemption, and DES Permitting.** To see if NHMA will SUPPORT legislation clarifying that state laws regulating air pollution control, specifically RSA ch. 125-C, do not preempt local land use laws and regulations, and that anyone proposing to construct, install, operate, or modify an "affected source," a "non-Title V source," or a device which contributes to air pollution must comply with all applicable local zoning and planning requirements and all permitting requirements of the Department of Environmental Services. Neither the municipality nor DES will grant final approval to such a facility until the other has granted at least conditional approval.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #3.**

**Item 4. Billing for Solid Waste Collection.** To see if NHMA will SUPPORT authorizing municipalities to bill and collect for municipal solid waste service in a manner similar to municipal water and sewer utilities, including the ability to place liens on property and create special districts within a community through local ordinance that would require participation in collection services.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #4.**

**Item 5. Open Space Retention/Sprawl Prevention.** To see if NHMA will SUPPORT legislation encouraging statewide programs that provide incentives and assistance to municipalities to adopt land use planning and regulatory techniques that will better prevent sprawl, retain existing tracts of open space, and preserve community character.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #5.**

**Item 6. Sludge/Biosolids.** To see if NHMA will SUPPORT reliable enforcement of scientifically based health and environmental standards for the management of sludge, septage, and biosolids; will SUPPORT the funding of the New Hampshire Department of Environmental Services at a level allowing full and adequate development and enforcement of such scientifically based health and environmental standards; will SUPPORT an increase in the amount of state aid grants or other financial assistance for wastewater treatment plant upgrades to improve the quality of biosolids produced from Class B to Class A biosolids; will OPPOSE any state legislation that would curtail the ability of municipalities to dispose of municipally-generated biosolids through land spreading, when done in accord with such scientifically based health and environmental standards; and will OPPOSE any preemption of local authority to regulate in this field.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #6.**

**Item 7. Current Use.** To see if NHMA will OPPOSE any legislative attempt to undermine the basic goals of the current use program and will OPPOSE any reduction in the 10-acre minimum size requirement for qualification for current use, beyond those exceptions now allowed by the rules of the Current Use Board.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #7.**

**Item 8. Conservation Investment.** To see if NHMA will SUPPORT legislation to create permanent funding for the Land and Community Heritage Investment Program.

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #8.**

Chairman Walsh moved on to the **NHMA 2007-2008 Legislative Floor Policy Proposals.**

**Floor Policy Proposal 1 (FP1) – Penalty for Failure to File Utility Property Changes.**  
**THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #1.**

**Floor Policy Proposal 2 (FP2) – Update of Statutes Governing Deposits/Investments.**  
**THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #2.**



**Floor Policy Proposal 3 (FP3) – Clarifying the Deposit of Funds.** Selectman Lubrano asked for Ms. Griffin’s recommendation. Ms. Griffin advised that this particular item is not an issue for Hanover. **THE BOARD CHOSE TO ABSTAIN ON FLOOR POLICY PROPOSAL #3.**

**Floor Policy Proposal 4 (FP4) – Authorizing the Treasurer to Delegate Certain Functions.** **THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #4.**

**Floor Policy Proposal 5 (FP5) – Option to Appoint Treasurer.** **THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #5.**

**Floor Policy Proposal 6 (FP6) – Electronic Record Retention.** **THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #6.**

**Floor Policy Proposal 7 (FP7) – Opposition to Tipping Fee Increases.** **THE BOARD UNANIMOUSLY OPPOSED FLOOR POLICY PROPOSAL #7.**

**Floor Policy Proposal 8 (FP8) - Telecommunications in Rural Areas.** Chairman Walsh felt that this policy as proposed would open the flood gates for the Telecommunications companies. **THE BOARD PROVIDED THEIR MORAL SUPPORT FOR FLOOR PROPOSAL #8.**

Vice Chairman Connolly will attend the meeting to provide the Town’s response to the policy recommendations.

**6. RECOMMENDATION TO AUTHORIZE TOWN MANAGER TO EXECUTE SOUTH BLOCK PARKING LOT OPERATING AGREEMENT.**

Chairman Walsh noted that the Select Board received an agreement between the Town and the Dartmouth Real Estate office with regard to the lots in the South Block Development for the Town to manage them as part of the overall parking inventory. This is a 5 year agreement; there’s no cost to the Town and the College is agreeing to take care of all the maintenance.

Selectman Baschnagel had a question regarding the provisions for towing people who have stayed in the lot too long. Does the Town have the car towed or does the owner of the lot get contacted to have the vehicle towed?

Lt. O’Neill advised that the Town has the authority to Tow vehicles under the town ordinance. Larry Kelly advised that he originally drafted the agreement more broadly but then Lt. O’Neill pointed out the ordinance so they adjusted the language.

**Selectman Baschnagel MOVED to accept the recommendation to authorize the Town Manager to execute the South Block parking lot operating agreement. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE THE SOUTH BLOCK PARKING LOT OPERATING AGREEMENT.**

**7. DISCUSSION OF PROPOSED GOALS AND OBJECTIVES FOR FY2006-2007.**

Ms. Griffin advised that she worked on the Goals and Objectives based on the August 21<sup>st</sup> Board meeting to try to capture the wishes of the Board.

Selectman Lubrano noted that the first item with regard to a budget proposal; parts of this appear to be more Administrative goals versus those under Selectmen. She felt that there was a split between the two functions. Chairman Walsh agreed with Selectman Lubrano but felt that it read well the way it was written.

Chairman Walsh moved on to item #2 which was with regard to Reservoir Road. Selectman Lubrano asked when a public hearing on this issue would be held. Ms. Griffin advised that it could be done in December or January but she recommends January for the families that are interested in this issue since December is so busy. Selectman Baschnagel favors putting together a committee for this issue but he is concerned with who is on the committee and what their specific interests are in this case. There needs to be an assessment made for more than the cost factors and the committee could provide information for non-monetary concerns/impacts.

Chairman Walsh doesn't feel that a committee should be formed. It should be a matter of a couple of public hearings and that the Select Board *is* the committee. He would support a process where they get clear, crisp, evaluated options and present it to the Select Board and the public through a two hearing project, with staff present to answer questions and then make a decision. He feels that this is the job of the Select Board. Selectman Baschnagel doesn't disagree that the Select Board make this decision but he thought that the committee could come up with the options and the costs involved. Chairman Walsh felt that if there were more time, a committee might work. Selectman Lubrano advised that this is a very emotional issue and two hearings may not be enough. Chairman Walsh feels that it is the Select Board's job to get this done and it's time to act. Selectman Christie is concerned about prolonging the process with multiple meetings. He feels that the options are already there and it should be straightforward to put down the options and costs. The second meeting should be adequate to hear what the feeling of the residents is. Selectman Lubrano advised that there are many opinions about what should be done to Reservoir Road and if it were to be heard in one meeting, it would be a very long meeting. Chairman Walsh would like to have the first meeting in December and the

second meeting in January in time for the budget. Chairman Walsh would like to have this added to the goals and objectives.

Chairman Walsh moved on to item #3 which is regarding the Gile Tract project and Affordable Housing. Selectman Christie would like to see the wording changed from the 'Select Board will finalize site plan review' to the 'Select Board would support the finalization of site plan review.'

Chairman Walsh noted that there were no changes to item #4 with regard to the municipalization of the Hanover Water Works company.

Chairman Walsh moved on to item #5 which pertains to changes to the Town Meeting forum. Selectman Lubrano asked for a realistic date for the realization of acquiring options for Town Meeting. Ms. Griffin advised that this has been a long laborious process. When people are asking for a status, it should be explained that this is part of a legislative process and it moves slowly.

Chairman Walsh felt that there are two alternatives. One is to report on what the NHMA (New Hampshire Municipal Association) is doing. There is not a tremendous amount of value to report what the NHMA is doing since it is all subject to the legislative process. Ms. Griffin advised that another option is to include an update in the Town Report as to the work being done by the Charter Working Group. Selectman Christie asked to have an update put on the website. Ms. Griffin advised that this could be done and she could do an update when the proposals are going to be presented to the legislature. Ms. Griffin advised that the Secretary of State's office is concerned about the options that are going to be proposed. Ms. Griffin offered to do an update in November and then again in the Spring. Ms. Griffin is going to change this to the Administrative goals.

Selectman Christie wanted to go back to the Hanover Water Works and he was remembering that there was an issue with going forward with this. Ms. Griffin explained that it had to do with the changing of the fire districts. Chairman Walsh advised that there is supposed to be a Water Company Board Meeting in October where they are supposed to look at a 5 year financial plan. The format will be set up to deal with the cash flow difficulties of a private company dealing with the public utilities commission trying to undertake capital improvements. The second step is that at the November Water Co. meeting they should be getting the same numbers but cast as a municipal entity and what the value is to the rate payers, if any and what the operational value to the Water Works Company is in terms of public vs. private. The Water Company Board needs to decide if it is worth pursuing and there are on-going conversations about the land issues.

Chairman Walsh moved on to the long-range transportation planning goal. Ms. Griffin noted that she added the Board's wishes to form a small committee to come up with some options to work with the PTB (Public Transportation Board), Planning Board and Board of Selectmen. Chairman Walsh wondered how far beyond the current street pattern is the committee or the Select Board going to come up with and still be constructive.

Selectman Baschnagel felt that the committee could very well decide that there isn't anything beyond the current street pattern that will be needed in the Town. Vice Chair Connolly noted that the Master Plan touches this issue and the plan was to keep the current infrastructure without expansion. Selectman Christie asked what the small group would consist of. Ms. Griffin felt that the original impetus behind this was that transportation issues run through a few different boards (zoning board, planning board, PTB, etc) and to codify the road issues, more than one Board should be working on this. Selectman Baschnagel noted that there were similar brainstorming sessions done and it became a big 'wish list' of things because it was unconstrained by money and policy and it didn't seem very productive. He also noted that there were discussions within the PTB relative to looking at transportation issues and they were focused on downtown parking. Ms. Griffin noted that Nancy Collier of the Planning Board would like some guidelines for the wishes of the Select Board. Vice Chairman Connolly noted that there were discussions within the Planning Board about the designation of public vs. private roads. She feels that the Select Board should make a broad policy with regard to roads but it can't be 'one size fits all'. Chairman Walsh isn't sure that this issue alone is long-range transportation planning. Selectman Christie noted that the original task was to decide which boards are responsible for this issue and currently no board owns it exclusively. Selectman Baschnagel noted that it would be helpful to define what the charter of the group is, what the need is, and then assign a board or create a committee. Selectman Lubrano noted long-range transportation planning and long-range infrastructure planning appears to be the two issues that are up for discussion. Chairman Walsh suggested that a smaller group make an agenda of what the actual long-term transportation planning issues are and then have a working session of the three bodies and see if a) there are any omitted issues, b) any that should be dropped and c) where the Town stands currently. Vice Chairman Connolly added that one of the issues is how long is 'long' in long-term planning.

Chairman Walsh asked about the next item which was to act on staff recommendations regarding boundary lines of the current fire districts and when that would happen. Ms. Griffin suggested that at the second meeting in October might be a good time to look at the plan, refresh the community's memory and then send out a public notice to everyone so that a public meeting can be held in November. Selectman Lubrano asked if there was consensus that there should be two fire districts. This was confirmed by the Board. Ms. Griffin and Captain Hinsley will work on a presentation. Ms. Griffin will try for a public hearing on November 6<sup>th</sup> and she will confirm with Walter Mitchell that this is in line with the Town Charter.

Chairman Walsh went on to the last item under the Selectmen's section which is to adopt a formal Board and Commission meeting procedure in conjunction with consideration of a Code of Ethical Conduct. Ms. Griffin noted that she combined the two items. Vice Chairman Connolly felt that these should be separated. Selectman Lubrano felt that these were transparency issues. Chairman Walsh felt that they should be separated and Ms. Griffin advised that she will create two separate issues. Chairman Walsh wanted to have a half page Code of Ethics with simple statements to the effect of 'if you have an interest

and can gain from the decisions, then you need to recuse yourself.’ Selectman Baschnagel suggested coming up with procedures but keep the Code of Ethics simple.

Chairman Walsh moved on to the Administration section. He advised that he would like to see the Select Board and the Planning Board adopt the Capital Improvements Plan this year. Chairman Walsh felt that the item listed for reviewing the long-term capital improvement program for the Wastewater Treatment Plant should be combined with the Capital Improvement Plan.

Chairman Walsh noted that there were discussions about the fines for the site management regulations and the maximum fine is \$250.00. Selectman Baschnagel suggested putting in a bonding program since there are issues during the construction and on-going construction and maintenance. This would then put the developer in the position where they would have to fix the problem or lose the bond.

**8. RECOMMENDATION TO RENEW MEMORANDUM OF UNDERSTANDING WITH THE CONSERVATION COMMISSION.**

Chairman Walsh noted that the only change is to make it a 5 year versus annual renewal.

**THE BOARD UNANIMOUSLY APPROVED THE RECOMMENDATION TO RENEW THE MEMORANDUM OF UNDERSTANDING WITH THE CONSERVATION COMMISSION.**

**9. DISCUSSION REGARDING 2007 TOWN CALENDAR**

Ms. Griffin noted that this was discussed in August with only 3 Board members so she wanted to bring this before the Board one more time. If there is no town calendar, Youth in Action is doing a Town Calendar with Pig and Wolf. It will not include all of the Town meetings. It is geared to serve High School youths and their families. By eliminating the Town calendar it saved the town \$3,700. The suggestion as an alternative was to produce it and charge money for it. Ms. Griffin is unsure how many people actually use the calendar. Willy Black is anxious to know if the Board is interested in doing this. Vice Chairman Connolly feels that this is a unique thing that is done in Hanover and it should be done and that it was a mistake that they cut this from the budget. She feels that the citizens do appreciate it. Selectman Lubrano doesn’t feel that this was a mistake when it came to making budget cuts and it was a tough year and things had to be cut; bring it back next year if we can. Vice Chairman Connolly is afraid that if it’s not done again this year, it won’t ever be done again because so much volunteer work goes into this. Selectman Baschnagel is sympathetic but they had to make the decision. Selectman Christie doesn’t feel that this can be added back on when so many departments had to make other cuts in their budget. Chairman Walsh would like to discuss with Youth In Action as to whether they are going to do their calendar annually and if the Town could get their information into their calendar.

Chairman Walsh wanted to note that Willy Black has done a fabulous job on this calendar. Ms. Griffin advised that Willy Black just needed to know whether to focus on this project or not and that she didn't take offense to the Board's decision.

**10. APPOINTMENTS:**

- **Affordable Housing Commission**
- **Parking & Transportation Board**
- **Planning Board**
- **Senior Citizen Advisory Committee**
- **Zoning Board of Adjustment**

**Chairman Walsh moved to reappoint Bruce Altobelli, Donald Derrick and Dick Jennings to the Affordable Housing Commission; Stephen Marion and James Rubens to the Parking and Transportation Board; Nancy Collier and Peter Owens (Alternate) to the Planning Board; Chrysanthi Bien, Constance Carr, Anah Pytte and Helene Rothermund to the Senior Citizens Advisory Committee and Ruth Lappin and Mug Clement to the Zoning Board of Adjustment. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO REAPPOINT THE AFOREMENTIONED INDIVIDUALS TO THEIR RESPECTIVE BOARDS.**

**11. BANNER REQUESTS:**

- **Dartmouth Skiway**
- **Hood Museum**
- **Hospice**

Chairman Walsh advised that this item was confusing. Ms. Griffin had a suggestion with regard to the Dartmouth Skiway banner because they want the space at the same time as the Hood Museum but the Skiway isn't even in Hanover. She would be inclined to turn down the Dartmouth Skiway banner request. Chairman Walsh asked for the request to be limited to winter months. Ms. Griffin noted that the Hood banners coincide with the start of their new exhibitions. Ms. Griffin will suggest to the Skiway that they look at an alternate time in February. Ms. Griffin noted that the Hospice would need to work with the available times in November.

**Chairman Walsh MOVED to approve the Hood Museum and Hospice banner requests and revisit the Dartmouth Skiway request. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE HOOD MUSEUM AND HOSPICE BANNER REQUESTS AND REVISIT THE DARTMOUTH SKIWAY REQUEST.**

**12. APPROVAL OF MINUTES:**

- **August 21, 2006**

**Selectman Lubrano MOVED to approve the Minutes of August 21, 2006 with revisions. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF AUGUST 21, 2006 WITH REVISIONS.**

### **13. ADMINISTRATIVE REPORTS.**

Ms. Griffin updated the Board on the Pandemic Flu planning. She has been part of a Regional Coordinating Committee consisting of a number of communities and made a decision to accept a Memorandum of Understanding which essentially pushes money to the region to prepare a pandemic plan. Once a decision is made to prepare a plan using money from the State, there is 180 days to produce a plan. Ms. Griffin suggested that the committee hire a person to write the plan and they are contracting with the Mascoma Valley Health Initiative but in order to implement it, there needs to be a signed Memorandum of Understanding. The Town of Hanover is responsible for inoculating their residents, in addition to Lyme, Orford and Piermont in the event an epidemic occurs and inoculation becomes available. State grant money was put aside to purchase regular infectious masks for these residents and additional masks for emergency response personnel and enough supplies to inoculate 15,000 people. The hospitals and State have made it clear that they will not have the resources available to offer inoculations during a pandemic. She also advised that the Town *may* be reimbursed for those expenditures. The supplies are being stored in an undisclosed location. Inoculations would take place at Leverone and Richmond Middle School. The Board needs to sign the Memorandum of Understanding so that the State knows that the Board is aware of what the Town is trying to do. Selectman Baschnagel asked what the span of the plan is. Ms. Griffin advised that all of the Select Board members will receive an invitation to go to the forum on October 5<sup>th</sup>. The span is fairly limited including locations for inoculations, room for patients that may need to be quarantined if the hospital has no room, how the police department is going to enforce quarantines, etc. Selectman Baschnagel noted a statement that he heard from another town that the minute we have a pandemic, we're closing all schools and the implications on business continuity. Ms. Griffin advised that they are already working on this issue with Town staff. Ms. Griffin advised that there is a lot of gray area as to enforcing quarantine orders. There are some turf issues with who is in charge in a situation like this; Health and Human Services vs. Bureau of Emergency Management. Chairman Walsh feels that this is a good thing to be done at this level.

### **14. SELECTMEN'S REPORTS**

#### **Peter Christie**

The Finance Committee met and are working closely with the School Board with regard to budget guidelines this year and are being successful in working toward a budgetary cap. There is a group starting called the SAU Quality of Education Committee to allow

the Town to compare with other districts. The Chairman of the Dresden group switches to Norwich this year.

**Kate Connolly**

The Planning Board met about three times since the last Select Board meeting and they are working on roads for the subdivision regulations. The Board approved the site plan for a 3 story building at 2 Maple Street which is right now the HSD lot. There are two planned workshops with the DES; Oct 10 and Nov 14, which will be longer meetings starting at 4:00 or 4:30. A great deal of time will be spent on planning theory and storm water retention.

The New Hampshire Transportation Plan which the Planning Board participated in. The Town of Hanover is cited in the plan for the work in public transportation in rural areas.

**Bill Baschnagel**

The Planning Board approved the new Tuck building which includes the demolition of Hinman and the replacement facility. The organic farm is going to get a new greenhouse. He missed the Conservation Commission meeting but they are handling some wetland requests including a request from Don Hammond on 2 mile road; there is a proposal to replace the building with a 45 ft tall 2 bedroom home on the same footprint of the existing property. There are some height issues in the process.

**Allegra Lubrano**

Ms. Griffin and Selectman Lubrano met with the Community Substance Abuse Advisory Committee (CSAAC) and there are a lot of good ideas and the group is making some good faith efforts to reach their goals. The Howe Library Board met and one concern is the parking across the street after the Maloney building is built.

**Brian Walsh**

The Recreation Board met and Judy Doherty was there and he feels she will be a great member. There were conversations about Lacrosse and how to work the program since the State has a unified governing body for lacrosse.

**15. OTHER BUSINESS**

There was no Other Business.

**16. ADJOURNMENT**

**Selectman Lubrano MOVED to adjourn the meeting. Selectman Baschnagel SECONDED the motion.**



Board of Selectmen  
September 18, 2006  
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**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:55  
P.M.**

Respectfully Submitted,

Allegra Lubrano, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Selectman Baschnagel MOVED to approve the Building Code Adopting Ordinance with the proposed changes. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE MODIFICATIONS TO THE BUILDING CODE ADOPTING ORDINANCE.**

2. **Selectman Baschnagel MOVED to ratify the abatement as proposed by the Advisory Board of Assessors to reduce the Assessment for Ventas Finance I, LLC from \$5,283,200 to \$4,583,200 for TY2005, TY2006 and TY2007, to be revalued for 2008. Selectman Lubrano SECONDED.**

**THE BOARD VOTED UNANIMOUSLY TO RATIFY THE ABATEMENT AS PROPOSED BY THE ADVISORY BOARD OF ASSESSORS.**

3. **General Government, Revenue & Intergovernmental Relations Legislative Policy Committee 2007-2008 recommendations.**

**Item 1. Municipal Participation in Retirement Issues.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #1.**

**Item 2. Cable Franchise Legislation.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #2.**

**Item 3. Charitable Definition and Mandated Property Tax Exemptions.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #3.**

**Item 4. Right-to-Know Costs and Specificity Required.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #4.**

**Item #5. Right-to-Know Law Exemption.  
THE BOARD UNANIMOUSLY OPPOSED ITEM #5.**

**Item 6. Underground Utilities.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #6.**

**Item 7. Downshifting of State Costs.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #7.**

**Item 8. Binding Arbitration.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #8.**

**Item 9. Telephone Company Property Tax Exemption.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #9.**

**Item 10. State Revenue Structure and State Education Funding.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #10.**

**Item 11. Land Use Compliance by Government Entities.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #11.**

**Item 12. Utility Appraisal Method.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #12.**

**Item 13. Minimum Vote Required for Bond Issues.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #13.**

**Item 14. Mandated Employee Benefits.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #14.**

**Item 15. Mass Transportation.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #15.**

**4. Municipal Administration and Finance Management Legislative Policy  
Committee 2007-2008 recommendations.**

**Item 1. Assessing Practices – Income and Expense Statements.  
THE BOARD ABSTAINED FROM SPEAKING ON THIS ITEM DUE TO  
THE SPLIT BOARD VOTE.**

**Item 2. Local Welfare and Health Costs.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #2.**

**Item 3. Capital Reserve Funds for Debt.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #3.**

**Item 4. Governing Body Recommendation for All Warrant Articles.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #4.**

**Item 5. Terms of Appointed Officials.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #5.**

**Item 6. Gifts of Personal Property.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #6.**

**Item 7. Credit Bureau Due Diligence.**

**THE BOARD UNANIMOUSLY SUPPORTED ITEM #7.**

**Item 8. Discretionary Preservation Easements.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #8.**

**Item 9. Supervisors of Checklist Sessions.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #9.**

**Item 10. Supplemental Budget Hearings.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #10**

**Item 11. Tax Bill Information.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #11.**

**Item 12. Special Meetings for Zoning Amendments.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #12.**

**Item 13. Bond Rescission Process.  
THE BOARD ABSTAINED FROM SPEAKING ON ITEM #13.**

**Item 14. Taxation of Travel Trailers Used as Residences.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #14.**

**Item 15. Affordable Housing.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #15.**

**Item 16. Appointment of Town Clerks.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #16.**

**5. Planning & Environmental Quality Legislative Policy Committee 2007-2008  
recommendations.**

**Item 1. Exemption from Land Use Change Tax.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #1.**

**Item 2. Siting Landfills in Neighboring Municipalities.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #2.**

**Item 3. Air Pollution, Preemption, and DES Permitting.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #3.**

**Item 4. Billing for Solid Waste Collection.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #4.**

**Item 5. Open Space Retention/Sprawl Prevention.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #5.**

**Item 6. Sludge/Biosolids.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #6.**

**Item 7. Current Use.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #7.**

**Item 8. Conservation Investment.  
THE BOARD UNANIMOUSLY SUPPORTED ITEM #8.**

**6. NHMA 2007-2008 Legislative Floor Policy Proposals.**

**Floor Policy Proposal 1 (FP1) – Penalty for Failure to File Utility Property Changes.  
THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #1.**

**Floor Policy Proposal 2 (FP2) – Update of Statutes Governing Deposits/Investments.  
THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #2.**

**Floor Policy Proposal 3 (FP3) – Clarifying the Deposit of Funds.  
THE BOARD CHOSE TO ABSTAIN ON FLOOR POLICY PROPOSAL #3.**

**Floor Policy Proposal 4 (FP4) – Authorizing the Treasurer to Delegate Certain Functions.  
THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #4.**

**Floor Policy Proposal 5 (FP5) – Option to Appoint Treasurer.  
THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #5.**

**Floor Policy Proposal 6 (FP6) – Electronic Record Retention.  
THE BOARD UNANIMOUSLY SUPPORTED FLOOR POLICY PROPOSAL #6.**

**Floor Policy Proposal 7 (FP7) – Opposition to Tipping Fee Increases.  
THE BOARD UNANIMOUSLY OPPOSED FLOOR POLICY PROPOSAL #7.**

**Floor Policy Proposal 8 (FP8) - Telecommunications in Rural Areas.  
THE BOARD PROVIDED THEIR MORAL SUPPORT FOR FLOOR  
PROPOSAL #8.**

- 7. Selectman Baschnagel MOVED to accept the recommendation to authorize the Town Manager to execute the South Block parking lot operating agreement. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN  
MANAGER TO EXECUTE THE SOUTH BLOCK PARKING LOT  
OPERATING AGREEMENT.**

- 8. THE BOARD UNANIMOUSLY APPROVED THE RECOMMENDATION TO RENEW THE MEMORANDUM OF UNDERSTANDING WITH THE CONSERVATION COMMISSION.**

- 9. Chairman Walsh moved to reappoint Bruce Altobelli, Donald Derrick and Dick Jennings to the Affordable Housing Commission; Stephen Marion and James Rubens to the Parking and Transportation Board; Nancy Collier and Peter Owens (Alternate) to the Planning Board; Chrysanthi Bien, Constance Carr, Anah Pytte and Helene Rothermund to the Senior Citizens Advisory Committee and Ruth Lappin and Mug Clement to the Zoning Board of Adjustment. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO REAPPOINT THE  
AFOREMENTIONED INDIVIDUALS TO THEIR RESPECTIVE BOARDS.**

- 10. Chairman Walsh MOVED to approve the Hood Museum and Hospice banner requests and revisit the Dartmouth Skiway request. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE HOOD  
MUSEUM AND HOSPICE BANNER REQUESTS AND REVISIT THE  
DARTMOUTH SKIWAY REQUEST.**

- 11. Selectman Lubrano MOVED to approve the Minutes of August 21, 2006 with revisions. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF  
AUGUST 21, 2006 WITH REVISIONS.**

- 12. Selectman Lubrano MOVED to adjourn the meeting. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:55 P.M.**

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**August 21, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh called the meeting to order at 7:30 p.m. and asked for public comment. There were no comments from the public.

**2. RECOMMENDATION TO SET A PUBLIC HEARING ON SEPTEMBER 18, 2006 TO CONSIDER MODIFICATIONS TO THE BUILDING CODE ADOPTING ORDINANCE.**

Selectman Baschnagel **MOVED** to set the public hearing on September 18, 2006 to consider modifications to the building code adopting ordinance. Selectman Lubrano **SECONDED** the motion.

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON SEPTEMBER 18, 2006 TO CONSIDER MODIFICATIONS TO THE BUILDING CODE ADOPTING ORDINANCE.**

**3. RECOMMENDATION TO AUTHORIZE TOWN MANAGER TO EXECUTE AGREEMENT TO OUTSOURCE AMBULANCE BILLING**

Ms. Griffin noted that Betsy McClain and Roger Bradley were present to discuss this issue. Ms. Griffin noted that as ambulance billing has become more complex, it appears that it would be beneficial for the Town to outsource the ambulance billing. The Town will still be able oversee the accounts and have personal contact with certain accounts that are fairly complicated. It should increase the revenue received and reduce the hassle factor.

Betsy McClain referred to her memo about the contract with Comstar. Chairman Walsh wanted to clarify where the process becomes so complicated. Ms. McClain noted that Medicaid will only accept electronic filing which requires more software modules. Also, Medicare is clamping down on fraud and they are more carefully reviewing the care reports. Vice Chairman Connolly asked about the people who are not paying their ambulance bills and she is concerned about turning the accounts over to a collection agency. Betsy McClain noted that the Town does currently send accounts for collection to a NH collection agency. Judy Stevens is concerned about the customer service portion of things and she would have final review before sending an

account to collection. Betsy McClain advised that nothing would go to collection unless the Town sends it there. Ms. Griffin felt more comfortable with entering into this agreement with Comstar due to the amount of municipalities that they work for and the fact that the company does have a very good track record.

Selectman Christie asked about how this works financially. Ms. McClain noted that their fee will be on a monthly basis and will be determined by how much Comstar collects. Selectman Christie asked what it would cost per year and what it will cost to pay Comstar versus what it costs now. Betsy McClain advised that the year end results are not in front of her. Selectman Christie assumes that in the long run it will cost less but he asked how long it would be for the Town to be ahead. Ms. McClain advised that it will take less than a year. Selectman Lubrano noted that the amount of \$52,830 which is the administrative time comes to 20% of everything the Town receives and collects which would be about \$250,000 and now there is the agreement to pay only 7% of the \$250,000. Ms. Griffin noted that this was a way to more efficiently bill and net more revenue but will not change Judy Stevens's job as she will now be able to dedicate her time to the Fire Department. Ms. McClain noted that the amount Mrs. Stevens is paid from the ambulance fund would be taken out of the fire fund. Ms. Griffin advised that the goal is to boost revenue to pay for the additional cost and re-deploying the department secretary. Selectman Christie asked how much Comstar is going to be paid in the next 12 months. Ms. Griffin stated it would be about \$22,000/year. Ms. McClain noted that the Town has encumbered \$20,000 in the fire fund to handle the cost. Chairman Walsh is concerned about the budget process in March and whether this item is an add-on to a budget issue. Ms. Griffin also feels it's important that this will pay for itself by boosting the revenue. She is hopeful that by hiring a company who knows how to bill these things in an efficient manner will help boost the revenues.

Selectman Baschnagel asked if the Town will still set own rates. Ms. McClain advised that the Town will still set their own rates and Comstar will come up with suggested rates each year that are significantly higher. Selectman Baschnagel would like to point out that in the contract, they are not indemnifying the Town for any mistakes that they might make and he would like to request that this is added to the contract. Fire Chief Bradley advised that in speaking with the President of Comstar, there is less exposure for them to do the work versus the Town's current practice. Ms. Griffin will see about adding an errors and omissions clause in the contract.

**Selectman Baschnagel MOVED to authorize the Town Manager to execute the agreement to outsource ambulance billing. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE THE AGREEMENT TO OUTSOURCE AMBULANCE BILLING.**



**4. RECOMMENDATION TO ADOPT RESOLUTION AUTHORIZING TOWN MANAGER TO EXECUTE LEASE FINANCING DOCUMENTS FOR PARTIAL LEASE-PURCHASE OF AERIAL LADDER TRUCK**

Ms. Griffin noted that this fell after Town Meeting where the Town was authorized to pay 50% for the aerial ladder from the fire fund and lease the rest of the amount. The Fire Department has worked into an agreement to purchase a ladder that's slightly used which gained a savings.

Selectman Baschnagel asked whether we had researched all possible financing options. Ms. McClain did research any grant opportunities and there were none. The Bond Bank's rate was higher than the leasing agents. She didn't search nationwide for grant money, but she felt that she did her best. Chairman Walsh noted that the rate is at 4.445%, which is a good number.

Selectman Christie asked how much was saved. Fire Chief Bradley advised that they were approved for \$700,000 and the truck that they bought is \$675,000 and new would have been closer to \$800,000. The Town has had an offer from Berlin Vermont on the old truck for \$42,000.

**Selectman Christie MOVED to adopt resolution authorizing the Town Manager to execute lease financing documents for partial lease-purchase of an aerial ladder truck. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE LEASE FINANCING DOCUMENTS FOR PARTIAL LEASE-PURCHASE OF AERIAL LADDER TRUCK.**

**5. RECOMMENDATION TO AUTHORIZE TOWN MANAGER TO EXECUTE CONTRACT WITH TRANS FIRST TO PROVIDE PILOT CREDIT CARD PAYMENT SERVICES FOR THE PARKING DIVISION.**

Ms. Griffin advised that Town Meeting authorized the Town to proceed with providing the credit card payment process and Lt. O'Neill offered to test this process with the parking division. This will be an experiment and if it goes well the Town may look to expand. Selectman Lubrano asked where people would use these cards. Lt. O'Neill advised that there would be 3 stations for making these payments.

**Selectman Lubrano MOVED to authorize the Town Manager to execute contract with Trans First to provide pilot credit card payment services for the Parking Division. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE A CONTRACT WITH TRANS FIRST TO PROVIDE PILOT CREDIT CARD PAYMENT SERVICES FOR THE PARKING DIVISION.**

**6. RECOMMENDATION TO AUTHORIZE TOWN MANAGER TO EXECUTE SHORT-TERM LEASE FOR PARKING LOT LOCATED AT 2 MAPLE STREET.**

Ms. Griffin noted that there is a proposal to build a new site (Bayne Stevenson) for the 24 parking spaces behind the Bank of America building and they only would like an August through December lease and then on a month by month basis. Selectman Lubrano asked what HSD stood for and Lt. O'Neill advised that it was the Hanover Super Duper Lot.

**Selectman Lubrano MOVED to authorize the Town Manager to execute the short-term lease for parking lot located at 2 Maple Street. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE SHORT-TERM LEASE FOR THE PARKING LOT LOCATED AT 2 MAPLE STREET.**

**7. DISCUSSION REGARDING PROPOSED GIFT OF A BELL FOR PINE KNOLL CEMETERY.**

Ms. Griffin noted that there is a picture of the bell tower but the actual proposal is to give the middle bell on the bell tower and the family would pay for a structure to hold it. She and William Desch are picturing something that is about 15 feet high. The outstanding question is that there is some wording on the bell and they are just wondering what the wording is. This was not something that the Town was seeking but she feels that there could be something small and tasteful done with this. This was brought before the Select Board to get their feeling as to this gift. Selectman Baschnagel asked under what conditions the bell would be rung. Ms. McClain noted that the family has no feeling as to the use of the bell; they just want to send the bell to a meaningful place.

Chairman Walsh asked if there were any objections from the Board. A public hearing would be set for the September 18<sup>th</sup> meeting. Chairman Walsh asked if they could get more information about the bell and wondered about the tone of the bell. Ms. Griffin felt that this information would be provided.

**8. DISCUSSION REGARDING PROPOSED LEGISLATIVE POLICY FLOOR PROPOSAL RELATED TO RETENTION OF PUBLIC RECORDS IN ELECTRONIC FORMAT.**

Ms. Griffin advised that Jonathan Edwards brought this to the Town and the Local Government Center because State Law recently changed and the Registry of Deeds can save their records electronically now and under current law, Planning and Zoning has to be on file with the Town forever which takes up a lot of space. In order to pursue this with the Local Government Center, the Board would need to support it. Vice Chair Connolly asked what type of electronic format is being discussed. Ms. Griffin advised that it would be on cds in part or on disk. Selectman Baschnagel supports the idea of getting legislative authority to do this but it is still an expensive prospect. Vice Chair Connolly advised that there should be a way to demonstrate that there is a reliable way of doing this. Ms. Griffin noted that Joe Dupuis, County Registrar has offered to help Hanover with this. Selectman Lubrano feels that the Board should support it.

**Vice Chair Connolly MOVED to support the legislative policy floor proposal related to retention of public records in electronic format. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SUPPORT THE LEGISLATIVE POLICY FLOOR PROPOSAL RELATED TO RETENTION OF PUBLIC RECORDS IN ELECTRONIC FORMAT.**

**9. UPDATE ON FY 2005-2006 GOALS AND OBJECTIVES AND DISCUSSION REGARDING PROPOSED FY 2006-2007 GOALS AND OBJECTIVES.**

Chairman Walsh advised the viewing public that this time of year is when the Board tries to set their goals and objectives for the year. The first item was a budget goal not to exceed the inflation rate and the Town Manager and staff met that goal. The second item was finalizing negotiations with regard to the Gile Tract property for affordable housing. Chairman Walsh felt that they have succeeded with this although the project is still in the works.

Selectman Christie noted that at a recent affordable housing commission reviewed the Gile Tract status and there were questions about the number of units and the impact, etc. Selectman Christie asked if there was a written document that describes the land swap and the quid pro quo. Ms. Griffin advised that they are waiting on Dartmouth and because they made a decision to slow down on the Grasse Road III parcel, and the possibility of advancing the Rivercrest project, the work on the related document relative to how Dartmouth will include affordable units, that document still needs to be finalized.

Chairman Walsh advised that they are going to want an objective in the coming year on affordable housing. Ms. Griffin noted that it might be a multi step objective and she would be willing to do a rough draft of what that would look like.

Chairman Walsh moved on to the next item which was to explore the proposal to municipalize the Hanover Water Works Company. He is not as convinced that it will come together as he was a year ago.

Chairman Walsh moved on to the next item which was to further explore options for reconfiguring Town Meeting to encourage more flexible and broader voter participation, including variations of Option #3 as outlined by the Town Meeting Taskforce, with the goal of preparing a recommendation for public consideration in late 2005 for possible amendment of the Town Charter. Chairman Walsh would like to update this and incorporate ideas from the Town Meeting Taskforce.

Chairman Walsh noted the Annual Event to recognize volunteers and retirees. Ms. Griffin is hoping to bring this before the Board in the near future and there might be some minor expense involved. The spring seems to work best to guarantee the most participants and holding these at the Community Center or Storrs Pond, weather permitting.

Chairman Walsh asked whether the fall would be better but Ms. Griffin advised that the Board felt that the fall is extremely busy for families.

Chairman Walsh went on to the next item which was to define clearly the goals and charge and which Boards or Committees have responsibility for long-range transportation planning. Ms. Griffin noted that not much is happening with this in terms of formal work on this. Selectman Baschnagel felt that they could better identify the need versus who should resolve the problem. Ms. Griffin noted that the Rt 120 corridor was something that was tackled this year. Selectman Baschnagel feels that the specific transportation problems need to be identified. Chairman Walsh also felt that it was tackled process-wise versus content-wise and suggested that there be a work session between the Select Board, Planning Board, PTB and others who have interest in this. Selectman Baschnagel noted that a couple years ago there was a list of things brought forward that could be done but there wasn't clear direction as to what was critical and it became too broad. Chairman Walsh noted that the State Department incorporated a group that came up with a great plan. This item will remain on the current list.

Chairman Walsh moved on to the recommendations regarding boundary lines of the current Fire Districts and the rationale for allocation of expenses to the districts.

Ms. Griffin felt that the timing would be dependent upon the municipalization of the water company. Chairman Walsh feels that this should be done this year and noted that changing to 2 districts seemed to make sense. Selectman Baschnagel advised that they can't change to 1

without changing the Town Charter. Selectman Christie feels that the presentations that have been made have been convincing that it needs to be done and there should be a date set to do this. Chairman Walsh feels that it should be done this fall before budget season. Ms. Griffin stressed that the Board is going to want to educate the residents. Chairman Walsh would like Ms. Griffin and Mike Hinsley to come up with some type of schedule including educating the residents. Ms. Griffin noted that most residents don't know why they pay a district tax and the difference between the 4 districts.

Chairman Walsh noted that the Howe Corporation's initiatives to raise funds and to expand and improve the facility have been completed.

Chairman Walsh asked if there were any goals not included on the list. Selectman Lubrano asked about the continuing expenses for the Select Board. Chairman Walsh advised that the expectation was that there would have been money to pay for the June storm but keep the rest of the language. Selectman Lubrano mentioned that the Reservoir Road issue needs to be resolved this year. Vice Chairman Connolly added the development of Town Ordinances that we need to control the post planning board, site management and allocation of duties. Selectman Lubrano felt this should be put under Administration and not the Select Board goals. Ms. Griffin stated that the staff is taking the recommendations and putting together an ordinance. Chairman Walsh also feels that this goes to the Administration. Selectman Lubrano reviewed the June minutes and the Hanover Voter Service Committee asked for the Board to finalize a policy on committees and how they operate. Ms. Griffin stated that they have sent this to Walter Mitchell for review. Chairman Walsh would like to add that as a Board item.

Chairman Walsh wanted to give credit to Ms. Griffin and Chief Giaccone for the resolution of Tubestock.

Selectman Christie asked about the Town Meeting Taskforce recommendations. Ms. Griffin advised that there is a NH Municipal Association called for members to form a committee look at three sections of state law to evaluate how communities can govern themselves, conduct Town Meeting and the way communities can vote. Ms. Griffin sits on this committee and they are working on streamlining the process for having a Charter Commission. Ms. Griffin advised that right now towns are limited in terms of what they can do to change their form of government because they have to create a Charter Commission. Another part is looking at the form of government which provides the community with more options but she cautioned the Board that there is tremendous resistance in the legislature.

Ms. Griffin advised that the Secretary of State's office is the biggest opponent that the Town's have with regard to making changes. Selectman Christie brings this up because he gets asked about what is going on with Town Meeting and they looked at the last meeting in the spring and compare that turnout to what happened that night. What's the best way to get input on these decisions? Chairman Walsh feels that the best they could get to was a Charter change

which would take the bond issues and put them on the all day voting and continue to leave the budget in the night session. They also considered whether they could hold the votes open so that people could decide after the budget discussion. Selectman Christie asked how to educate people as to where we are in this process and why it will take so long. Selectman Baschnagel asked if there was an opportunity to encourage residents to communicate with the State to build the momentum. Ms. Griffin suggested inviting Moira Carroll to speak about this issue because it is such a complicated issue. Other communities are wrestling with this same issue. Chairman Walsh feels that the citizens of Hanover need to be educated as to what is going on with Town Meeting and what is happening with the NHMA and to explain that the Town of Hanover is looking along with other towns to create a change. He feels that doing a public meeting in the fall would be worthwhile, possibly November, and do it with some advertising and press.

Chairman Walsh moved on to the Administration Goals and Objectives. There is a joint Board Committee that needs to meet in September to take the first draft of the Capital Improvements Program (CIP) and present them to the Boards for adoption.

Chairman Walsh advised that the next item is to develop a policy on how to address upgrades to paving, including funding options. Vice Chair Connolly advised that enhancements had not been addressed. Ms. Griffin advised that there needs to be a policy written to explain the upgrades and this item should be left on the list.

Ms. Griffin advised that she has the report from Underwood on the long-term capital improvement program for the Wastewater Treatment Plant. On September 18<sup>th</sup> will be a work session on this to address capacity issues and wear and tear on equipment. The build-out analysis has been completed to serve Hanover and Lebanon.

Chairman Walsh suggested that Ms. Griffin make a list for September 18<sup>th</sup> and the Board will advise which items take precedence.

Ms. Griffin advised that they have not done much with the complaint driven rental housing inspection and licensing program proposal. Chairman Walsh would like to prioritize these items. Ms. Griffin advised that this requires a lot of work from the Planning Board. The past year was more about the CIP and zoning ordinance amendments in addition to the workload related to the Planning Board review. There are regular complaints from tenants and there is a fairly small subset of landlords that generate the complaints. Ms. Griffin asked if there can be an ordinance enforced by complaint only. Vice Chair Connolly feels that there should be some kind of ordinance that would discourage landlords from providing poor living conditions.

Selectman Lubrano asked about a fine based ordinance for those few landlords that continue to encounter issues with their tenants. Ms. Griffin advised that when the Town attempts to take action against the landlords, they have attorneys that spar with the Town's attorney, but the issue doesn't remain resolved. Selectman Baschnagel asked whether the tenants could fill out a form

to publicly complain about their landlords. Chairman Walsh felt there was consensus to keep this item on the list.

Chairman Walsh asked about the status of the Ethics Statement. Ms. Griffin advised that it has been sitting in a folder on her desk, it has been worked on. She also advised that there are now good ones that can serve as models. Chairman Walsh wondered if there were some simple examples that could be used.

Chairman Walsh noted that the report outlining the tax status of Dartmouth College owned properties was completed.

Ms. Griffin asked if she should just revise the list based on what was discussed at this meeting. Chairman Walsh encouraged her to do that and ask for feedback.

#### **10. APPOINTMENTS:**

- Parks & Recreation Board

**Chairman Walsh MOVED that Jack Lee and Judith Doherty both be appointed to the Parks and Recreation Board. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT JACK LEE AND JUDITH DOHERTY TO THE PARKS AND RECREATION BOARD.**

#### **11. BANNER REQUESTS:**

- Special Olympics
- American Diabetes Association

Chairman Walsh confirmed that both requests meet standards and policies. The dates will be staggered. Ms. Griffin mentioned that there have been discussions about charging a fee for this service since it does require staff time. It's becoming a challenge to manage everyone's expectations.

**Vice Chairman Connolly MOVED to approve the banner requests. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUESTS OF THE SPECIAL OLYMPICS AND THE AMERICAN DIABETES ASSOCIATION.**

#### **12. APPROVAL OF MINUTES:**

- June 5 and 19, 2006
- July 10, 2006

**Selectman Lubrano MOVED to approve the minutes of June 5, 2006. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JUNE 5, 2006.**

**Selectman Lubrano MOVED to approve the minutes of June 19, 2006 as amended. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JUNE 19, 2006 AS AMENDED.**

**Vice Chairman Connolly MOVED to approve the minutes of July 10, 2006. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JULY 10, 2006. CHAIRMAN WALSH AND SELECTMAN LUBRANO ABSTAINED.**

### **13. ADMINISTRATIVE REPORTS**

Ms. Griffin advised that she is in the process of laying out the fall schedule. The roundabout will not be fully complete by the start of school but it will be functionally complete. She noted that the High School is not going to start until September 5<sup>th</sup> but the construction looks questionable. Dartmouth is working fast and furious to finish up the Maynard Street dormitories. Jeryl Frankenfield is spending a lot of time making sure the interior systems are ready and as of this date they are not.

Once the public works department finishes with the roundabout, there is hazard mitigation money \$60,000 for the Ruddsboro Road retaining wall. There are still outstanding requests for \$1 million dollars for infrastructure around town.

Ms. Griffin noted that Mike Ryan advised that the additional taxable property will be \$50 million and not \$28 million as originally projected. There was a goal in the budget discussions to set a 15% tax rate increase but to beef up undesignated fund balance and do we reduce the rate of tax or does it go into undesignated fund balance. This will be discussed in more detail in the September meeting.

### **14. SELECTMEN'S REPORTS**



**Peter Christie**

Selectman Christie had nothing additional to report.

**Kate Connolly**

Vice Chairman Connolly gave an update on the Nihonmatsu student's visit. Tip of the Hat certificates were sent out to families and to the people at Dartmouth who set up a tour. Next year, Yale is going to dedicate a statue to Dr. Osikawa so the Mayor and several of his friends will be going and may visit Hanover first. The usual visit by the students will take place in July. Nihonmatsu's population went from 28-30,000 to 60,000 due to the consolidation of communities.

Vice Chairman Connolly advised that the Planning Board heard more about the Gile Tract, road regulations, and subdivision regulations and tomorrow night and there will be discussion of the project at 2 Maple Street.

**Bill Baschnagel**

Selectman Baschnagel added that the Planning Board reviewed plans for demolition of the Hinman Dorm and replacement of the dorm and combined dorm and classroom for Tuck. The Conservation Commission will be receiving a grant request for a demonstration project for the Collier property along the river for river bank stabilization. There are continuing discussions of Girl Brook and sedimentation, brook scouring and tree falling is a serious problem. Ms. Griffin advised that there was a walk through and there was much discussion and disagreement about what needs to be done and how it should be done. Selectman Baschnagel advised that the Planning Board also had a site visit for 100+ acres with residents that have ambitious plans. There are plans to preserve the old school house and open up some cross country trails.

The Parking and Transportation Board met last week and received the final figures on the FY06 parking budget, surplus of \$200,000. Now there is \$600,000 +/- that can be put into undesignated fund balance. The Parking Supervisor will be watching for meter feeders in town and will notify them of violations. Selectman Baschnagel also noted that the Busch Wedding paid the appropriate rates/fees for their parking.

**Allegra Lubrano**

Selectman Lubrano noted that the CHaD outrun the Sun marathon will be taking place this Saturday. Anyone interested can still register for the race and get sponsors for laps or running the full race. There will be a celebration afterwards taking place downtown. Jeff Hastings headed up the event and the goal was to raise \$100,000 and he may meet that goal. There were

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560 runners registered so far. The race starts at Hanover Center, up Dogford, Lower Dogford, Greensboro, Rt 120 into Town to get to the Green and it will be 13.1 miles.

**Brian Walsh**

The Chamber is very active at this time.

**15. OTHER BUSINESS**

Vice Chairman Connolly regrets to announce the passing of Bob Kirk. He was a former Chairman of the Hanover Select Board and there is a memorial service scheduled for October 7<sup>th</sup>.

**16. ADJOURNMENT**

**Selectman Lubrano MOVED to adjourn the meeting. Vice Chairman Connolly SECONDED.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

The meeting was adjourned at 9:45 p.m.

Respectfully Submitted,

Allegra Lubrano, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Selectman Baschnagel MOVED to set the public hearing on September 18, 2006 to consider modifications to the building code adopting ordinance. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON SEPTEMBER 18, 2006 TO CONSIDER MODIFICATIONS TO THE BUILDING CODE ADOPTING ORDINANCE.**

2. **Selectman Baschnagel MOVED to authorize the Town Manager to execute the agreement to outsource ambulance billing. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE THE AGREEMENT TO OUTSOURCE AMBULANCE BILLING.**

3. **Selectman Christie MOVED to adopt resolution authorizing the Town Manager to execute lease financing documents for partial lease-purchase of an aerial ladder truck. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE LEASE FINANCING DOCUMENTS FOR PARTIAL LEASE-PURCHASE OF AERIAL LADDER TRUCK.**

4. **Selectman Lubrano MOVED to authorize the Town Manager to execute contract with Trans First to provide pilot credit card payment services for the Parking Division. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE A CONTRACT WITH TRANS FIRST TO PROVIDE PILOT CREDIT CARD PAYMENT SERVICES FOR THE PARKING DIVISION.**

5. **Selectman Lubrano MOVED to authorize the Town Manager to execute the short-term lease for parking lot located at 2 Maple Street. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE SHORT-TERM LEASE FOR THE PARKING LOT LOCATED AT 2 MAPLE STREET.**

6. **Vice Chair Connolly MOVED to support the legislative policy floor proposal related to retention of public records in electronic format. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SUPPORT THE LEGISLATIVE POLICY FLOOR PROPOSAL RELATED TO RETENTION OF PUBLIC RECORDS IN ELECTRONIC FORMAT.**

7. **Chairman Walsh MOVED that Jack Lee and Judith Doherty both be appointed to the Parks and Recreation Board. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT JACK LEE AND JUDITH DOHERTY TO THE PARKS AND RECREATION BOARD.**

8. **Vice Chairman Connolly MOVED to approve the banner requests. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUESTS OF THE SPECIAL OLYMPICS AND THE AMERICAN DIABETES ASSOCIATION.**

9. **Selectman Lubrano MOVED to approve the minutes of June 5, 2006. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JUNE 5, 2006.**

10. **Vice Chairman Connolly MOVED to approve the minutes of June 19, 2006 as amended. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JUNE 19, 2006 AS AMENDED.**

11. **Vice Chairman Connolly MOVED to approve the minutes of July 10, 2006. Selectman Baschnagel SECONDED the motion.**

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**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES  
OF JULY 10, 2006. CHAIRMAN WALSH AND SELECTMAN LUBRANO  
ABSTAINED.**

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**July 10, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 by Vice Chairman Katherine Connolly Present were: Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Julia Griffin, Town Manager. Brian Walsh, Chairman, and Allegra Lubrano, Selectman, were absent from the meeting.

**1. PUBLIC COMMENT**

Vice Chairman Connolly asked for any comments from the public. There were no comments from the public.

**2. CONTINUED PUBLIC HEARING FOR CONSIDERATION AND APPROVAL OF AMENDMENTS TO OPEN CONTAINER ORDINANCE (#32) AND THE OUTDOOR ACTIVITIES ORDINANCE (#34).**

Vice Chairman Connolly noted that there were minor changes to the ordinances approved at the June 19<sup>th</sup> meeting. She noted that the ordinances have been in effect for some time and apply to everyone. Tubestock is illegal because alcohol is consumed by people under age 21, which is illegal in both Vermont and New Hampshire. It is unfortunate that this is considered some type of Dartmouth tradition because it is not sanctioned by the College.

Julia Griffin, Town Manager, advised that the Open Container Ordinance (#32) was adopted in 1998 in response to changes in State law. Originally, the ordinance was specific to certain types of Town property. The Outdoor Activities Ordinance (#34) was approved in 2002 in conjunction with the noise ordinance. It created a permit system for outdoor activities and the Town processes over 200 permits a year. The recommendation to amend the ordinances allowed the Town to regulate activities like Tubestock.

Alison May, Norwich Select Board Chairman, thanked the Select Board for working so closely with Dartmouth and Norwich to come up with something to regulate Tubestock. She pointed out that Tubestock comes from the Vermont side and there is a law that people can not consume alcohol on public lands. On behalf of Norwich and the police budget she thanked the Board for amending their ordinances. On a side note, she advised the Board that she grew up in Hanover and her father taught at Dartmouth. The big events were Dartmouth Carnival and Green Key Weekend. Tubestock was not and is not a Dartmouth tradition.

Robert King, Dartmouth College Sophomore, wanted to take issue with the statement from the Board that the event is illegal. It is not an illegal event just because there are

illegal events taking place during the event. Instead of it getting less safe, he feels it is getting safer. The State law recently passed, established that there can not be a Tubestock. He also noted that the amendments to the ordinance should have been printed in the Valley News and provided seven days prior. He expressed his displeasure that the Town has taken this stand against the students. He advised that, like it or not, the students are a part of this community and they provide a lot of time and a lot of money and service to the community and a large part to the economy, and he feels that the overbearing paternity on behalf of the Town in looking out for their safety, the students have some right to make decisions for themselves instead of the Town dictating policy. He thinks it's unfortunate that this has been outright banned from the students.

Vice Chairman Connolly asked him to consider putting together a permissible event and get a permit. Mr. King advised that the biggest problem is that they can not get an insurance certificate. Selectman Baschnagel stated that the student's problem is safety. Mr. King advised that there are two different types of safety, there's regular safety and then there's insurance safety. Selectman Baschnagel advised that he could not get insurance because it's not a safe event. Just the same as trying to find someone to insure you if you were going to drive your car at twice the speed limit. The Board hasn't banned Tubestock, they are just requiring safety. Ms. Griffin advised that the Town has events and activities that they can no longer conduct because of increased insurance liability. It is also unfair that if something went wrong with Tubestock, the Town and the College and possibly Norwich would be the first to be sued, not the Sophomore class and not the individuals involved in the event. It is not fair that the taxpayer carry that burden. It's a risk and it's not fair that the students place the burden on the residents of the Town. Ms. Griffin feels that there could be some sort of permissible event but the students first need to meet with the State and come up with a plan that is acceptable.

Vice Chairman Connolly asked for any other public comment, hearing none, she closed the public hearing.

**3. RECOMMENDATIONS TO ADOPT ABATEMENTS AS PROPOSED BY THE BOARD OF ASSESSORS.**

Ms. Griffin advised that there is still one case pending before the Board. Mike Ryan was available to answer questions. Mr. Ryan advised that the NH Public Television abatement is one that the legislature changed to tax exempt status.

**Selectman Baschnagel MOVED to accept the recommendations as proposed by the Board of Assessors. Selectman Christie SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATIONS TO ADOPT ABATEMENTS AS PROPOSED BY THE BOARD OF ASSESSORS.**

**4. APPROVAL OF MINUTES: June 5 and June 19<sup>th</sup>**

Vice Chairman Connolly asked that these be held for another meeting.

**5. ADMINISTRATIVE REPORTS**

Ms. Griffin noted that it's unclear whether the Board will meet on July 24<sup>th</sup>. Ms. Griffin provided the Board with a list of unlicensed dogs and asked that they adopt the Dog Warrant.

**Selectman Baschnagel MOVED to adopt the Dog Warrant. Selectman Christie SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE DOG WARRANT.**

Vice Chairman Connolly advised that there are 10 students and 2 adults coming to Hanover on July 28<sup>th</sup> from Nihonmatsu. There will be a party at the Tom Dent cabin because the Boathouse is tied up with equipment from the gym. On Sunday, the students will stay with the families and enjoy the Upper Valley. They will leave on Monday morning. Selectman Baschnagel suggested that if they are looking for additional activities, perhaps taking them to Saint Gaudens might be an option.

**6. SELECTMEN'S REPORTS**

**Peter Christie**

The Finance Committee is gearing up earlier this year. They are working on the target setting for the school process, on-going activities at the school including measurable goals for the schools.

**Bill Baschnagel**

The Planning Board had a chance to review the Hitchcock Dorm refurbishment. This will bring the dorms up to code. In the previous meeting he attended, there was discussion of straightening Tuck Mall and a sidewalk including a row of trees down one side of Tuck Mall. This is supposed to improve the look of the area.

**Kate Connolly**

Vice Chairman Connolly advised that the Planning Board discussed the Gile Tract. Those discussions will continue at tomorrow night's Planning Board meeting. The Town received funding from the State for the Route 120 Corridor study. The Upper



Valley Lake Sunapee Regional Planning Commission did a fine job to get this to go through.

Ms. Griffin advised that there is an in-kind contribution of labor that will perform the match and it was not a matching of funds. The staff time is what is required to match the State funds.

Ms. Griffin advised that Twin Pines and the Hartland Group applied for a Community Development Block Grant from the County Commissioners and the hearing went well and it was approved.

Vice Chairman Connolly asked if Ms. Griffin could get the approval on paper to show to the Planning Board. The grant helps to fund infrastructure for affordable housing. This project will consume an entire year's funding for Grafton County. This project will also receive \$6.8 million in tax credits. The application was due July 1<sup>st</sup> and it seems that it is doing pretty well. They also received \$400,000 through the Federal Home Loan Bank through Citizens Bank. This process demonstrates how important organizations like Twin Pines and the Hartland Group are because the Towns can not handle this kind of project.

Selectman Baschnagel advised that the funding issues were discussed in a previous meeting and it was important for Board members to be able to explain it to citizens. Ms. Griffin will put together an e-mail for the Boards summarizing the funding so that they can see what's happening. Vice Chairman Connolly thought that that cap was 9% so this is not a profit making enterprise and the government gives the Banks tax abatements if they fund the affordable housing projects.

## **7. OTHER BUSINESS**

Vice Chairman Connolly asked if the Town Calendar could be reconsidered. The calendar maker has time constraints and if it is not approved in some form now, it will not be done. She feels it is one of the special things that they do in the Town of Hanover. Ms. Griffin advised that it would come from the Select Board's budget which would take up about half of the budget.

Selectman Baschnagel is uncomfortable making some sort of decision on this with a minimal number of people. Selectman Christie doesn't think it was an oversight. There were items that had to be sacrificed in the budget and he feels that it symbolizes things that needed to be cut. He would not support it. Selectman Baschnagel asked what the time constraint is. Vice Chairman Connolly advised that Marilyn "Willy" Black, the person who does the work will be going out of town. She feels that this is a very special item and would like to see it done. Ms. Griffin really wanted to have the whole Board discuss this issue. It's a major time commitment for Penny Hoisington and they try to mail it the beginning of December.

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**Selectman Baschnagel MOVED to adjourn. Selectman Christie SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:15 P.M.**

Respectfully submitted,

Peter Christie, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Selectman Baschnagel MOVED to accept the recommendations as proposed by the Board of Assessors. Selectman Christie SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATIONS TO ADOPT ABATEMENTS AS PROPOSED BY THE BOARD OF ASSESSORS.**

2. **Selectman Baschnagel MOVED to adopt the Dog Warrant. Selectman Christie SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE DOG WARRANT.**

3. **Selectman Baschnagel MOVED to adjourn. Selectman Christie SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:15 P.M.**

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**JUNE 19, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh asked for any comments from the public. There were no comments from the public.

**2. PUBLIC HEARING FOR CONSIDERATION AND APPROVAL OF AMENDMENTS TO OPEN CONTAINER ORDINANCE (#32) AND THE OUTDOOR ACTIVITIES ORDINANCE (#34).**

Chairman Walsh announced the public hearing on the proposed Open Container Ordinance (#32) and the Outdoor Activities Ordinance (#34).

Ms. Griffin advised the Board that part of the reason for the proposed amendments are directly related to Tubestock. Ms. Griffin advised that she has met with the College students and although they were frustrated with the idea of losing the "tradition" of Tubestock, they seemed to understand the Town's concern surrounding the event. Ordinance #32 relates to the consumption of alcohol in public places and Ordinance #34 relates more toward the noise and traffic issues relative to outdoor activity permits.

Ms. Griffin advised that the thought was to hold a public hearing tonight and continue it until the July 10<sup>th</sup> meeting since some students are not on campus at this time. Ms. Griffin noted that if adopted, the amendments would be in effect immediately.

Chairman Walsh advised that there have been 4 deaths in the river due to alcohol related deaths in the past 15 years, none of which are Tubestock related. The National Statistics are that roughly 50% of drowning deaths nationwide are alcohol related. Tubestock is a dangerous event and the Town has been fortunate that there have not been deaths related to it. This event has gotten worse and worse in relation to dangers to public safety.

Robert King, Dartmouth College Sophomore, feels that it is inappropriate to hold this meeting tonight since it is between terms and it directly affects students which appears to be an effort to exclude student participation and comments. The ordinances were not available until Friday so there was not enough time to adequately review the changes. He

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is asking that they postpone the vote until the next scheduled meeting. Tubestock has been part a Dartmouth tradition for the past 15 years. Destroying it will eliminate what many Alumni have described as the pinnacle of their Dartmouth careers. He advised that there have never been serious injuries related with Tubestock. Students are “mystified” as to why the Town is trying to eliminate this event. The requests from the students have been summarily ignored by the Town. He urges the Town to come to the table, meet with the students and reach a reasonable solution. Chairman Walsh asked Mr. King for his age. He advised he is 21.

Selectman Baschnagel advised that he can appreciate the role that Tubestock plays for the Dartmouth College experience, but it is an unsanctioned event that is not overseen by the College. He advised that he was involved in similar self-organized activities at the College but it was always done under one of the College organizations which provided a valuable backdrop as to what was going on. This is not the case with Tubestock. He is concerned about the Town’s responsibility and were the College to come forth and oversee the event, it might be a different situation. The Town can not provide the level of safety or oversight for this event.

Selectman Christie asked what the College, Norwich and the State are doing or not doing with regard to this event.

Ms. Griffin advised that the State through the Department of Safety introduced a piece of legislation that makes it illegal to participate in an event on a State water body without a permit. The problem that the Marine Patrol identified is that the State law made it illegal for the event sponsor to conduct an event without a permit but there were no ramifications for the participants of the event. It was the State Marine Patrol that made it a violation to participate in the event on a body of water without a permit. Selectman Christie asked if it had been approved into law. Ms. Griffin advised that it went through committee and was awaiting the signature from the Governor.

Ms. Griffin is aware that there is some type of alternate event that might take the place of Tubestock called “Fieldstock”. The students understood that it may be hard to get a certificate of insurance and although they have not approached the State, it will be hard to get a permit for the event.

Ms. Griffin advised that in Norwich, there will be no trespassing signs on the Vermont side to discourage launching watercraft from that area. Selectman Christie noted that the State finds it dangerous and the Town of Norwich also finds it dangerous. Ms. Griffin stated that the State has had frustration in having to deploy their entire Marine Patrol for this event with no one paying for it. There are things going on in the middle of the event that they can not get to.

Selectman Lubrano asked if there was any discussion of having an alcohol free event since this is the main concern of the Town. Perhaps the Towns and the State would feel differently if Tubestock operated differently. She noted that although Mr. King is 21, most sophomores are not.

Mr. King advised that in the past Tubestock has had difficulty enforcing such a thing for a large event like this but he doesn't feel comfortable speaking for the entire '08 class.

Ms. Griffin advised that she mentioned to the students having a dry event and some of them felt that it didn't make sense to have a dry event. Other students did seem to understand. There can't be a sanctioned event that serves alcohol to underage students. She feels that there is a sincere effort to make a dry event so that they can get permitted and insured.

Selectman Christie does a lot of work with the Aloha Foundation and some of the traditions go back 100 years and one of the secrets is to know when those tradition needs to evolve into other things and maybe this is an example of that.

Chairman Walsh asked if there were any questions with the suggested changes to Ordinance #32, Open Container Ordinance. Vice Chairman Connolly noted that on page one, there is a reference to Way and on page 3 it says Town Way. Town is crossed out and she feels that it should be put in. Ms. Griffin noted that this was intentional so that it doesn't limit this to just the Town and they wanted to make sure the definition was clear in this ordinance.

Selectman Baschnagel noted that under exceptions, he felt that someone could argue that a raft was built to transport passengers. He suggested it contain wording such as licensed or otherwise approved to carry passengers. Chairman Walsh suggested it should say registered or documented vessel.

Chairman Walsh moved on to Ordinance #34 and asked the Board for any questions. Selectman Baschnagel asked about the Registration statement which doesn't make reference to insurance or liability coverage. Ms. Griffin advised that on the permit itself, occasionally depending on the event, a certificate of liability or insurance can be required so it doesn't need to be stated specifically in the Ordinance.

Selectman Baschnagel asked if there should be anything specific to water events vs. land events. Ms. Griffin doesn't think that they will want to differentiate between these types of events and use their discretion to require it on a permit.

**Selectman Lubrano MOVED to approve the amendments to the Open Container Ordinance (#32) and the Outdoor Activities Ordinance (#34) and to continue the public hearing to the July 10<sup>th</sup> meeting. Selectman Christie SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE AMENDMENTS TO THE OPEN CONTAINER ORDINANCE (#32) AND THE OUTDOOR ACTIVITIES ORDINANCE (#34) AND TO CONTINUE THE PUBLIC HEARING TO THE JULY 10<sup>TH</sup> MEETING.**

**3. PUBLIC HEARING FOR CONSIDERATION AND APPROVAL OF MODIFICATIONS TO THE FY2006-2007 RATES AND FEES SCHEDULE.**

Chairman Walsh advised that they went over the rates and fees that were put forth in the budget hearing process in March. Ms. McClain clarified that the dump ticket fees should be \$1.50/ticket for 30 lbs which was incorrect previously.

Chairman Walsh asked if there were any questions. Selectman Lubrano asked why the gravestone foundation fee went up so much. Peter Kulbacki advised that this costs closer to \$500.00 and there have been a lot of requests.

Vice Chairman Connolly advised that the cemetery is disappearing and the non-resident fee used to be \$2,000 and her recommendation is to raise the non-resident fee back to \$2,000. Ms. Griffin advised \$400/Hanover resident and \$500/non resident. When other towns were surveyed, there were almost always separate rates between resident and non-resident. Selectman Baschnagel is concerned about people who live in Town for years and then end up in a retirement community out of town, he would like to consider that person a resident. Ms. Griffin noted that it needs to be very clear. Chairman Walsh would like a fee and policy brought before the Board in September.

Selectman Baschnagel noted that there is a fee of 35 cents a page for mailing labels and it must cost more than 35 cents a page. Betsy McClain confirmed that they do cost more than that but they have not had to provide labels for a long time. Normally labels are e-mailed to the person requesting them. Chairman Walsh would like this included in the conversation in September if it should be different.

**Vice Chairman Connolly MOVED to approve the FY2006-2007 Rates and Fees Schedule. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE FY2006-2007 RATES AND FEES SCHEDULE.**

**4. REVIEW OF PROPOSED LYME ROAD STREETScape IMPROVEMENTS.**

Chairman Walsh moved on to the review of the proposed Lyme Road Streetscape Improvements.

Chairman Walsh thanked Christine McDevitt and Bob Ballou for all of their hard work on behalf of the Board and the residents of the Town of Hanover. Ms. Griffin presented them with a Tip of the Hat Award.

Mr. Ballou advised that when they started on this project, one of the first things that became evident was that there was a lot of traffic and that traffic was high speed in nature

and it didn't contribute to a village scale. The Streetscape plan tries to tame the corridor by making the roundabouts gateways into the village. There would be more flowers and shrubs on the southern roundabout. At Dresden Road there would be a more articulated intersection and there were some pictures depicting some ideas. He provided the Board with some pictures as examples of the ideas they are looking at. The other problem with the corridor is that there are some points where it is closed and then it opens up. The thought is to add trees to try to close it off. There are a family of trees that would work to define the space and close the gap. The rest of the corridor would include a group of street trees approved by William Desch. Ms. Griffin advised that Mr. Desch has come up with trees that will withstand weather and road conditions. Mr. Ballou advised that there are lighting options that they are considering and although no costs have been associated with these proposals. The lighting only goes along the walkway on Lyme Road and on both sides near the intersections. The Committee noted that Dartmouth will underground their utilities for their part of the project. There has been discussion with regard to benches and there was some concern that there are not currently benches located at the areas where there are kids waiting for the bus. The point of the project plans is to have something to look at and it can be done over time as they understand there is no money for it at this time.

Ms. McDevitt thanked Mr. Ballou because his firm donated the visuals for the project and his time. It's a big challenge to figure out how to fund this but it's all about creating a sense of place in this neighborhood. They are interested in seeing how this is implemented and they know that this has to be done in phases. The Committee members want to remain involved and would like to work actively with the Select Board.

Mr. Ballou advised that they have had meetings with Peter Kulbacki and Jonathan Edwards and the College have sets of CD's with the drawings on them. Ms. Griffin advised that she would ask staff to come up with pricing on the proposed project and this factors into the Capital Improvements Project.

Chairman Walsh asked Mr. Ballou about the trees. There isn't usually a mix of trees; it's usually one type of tree. He asked whether the committee went back and forth on the trees. Mr. Ballou advised that although he agrees with Chairman Walsh, the current thinking is to mix it up in case something wipes out one species of trees.

Chairman Walsh asked Peter Kulbacki about bicycles. He gets a lot of questions, complaints, fear and frustrations from bicyclists. What is the plan to make it bicyclist safe? Peter Kulbacki advised that the plan is to continue with the way it is now but the challenge is in front of the school. The travel lanes could be narrowed and the bump outs could be brought back. There is a lot more work in moving the bump outs back but there are options with striping and narrowing travel lanes. The staff is trying to figure out what to do and where.

Kari Asmus asked for Peter Kulbacki to address pedestrian safety in conjunction with the proposed roundabout. Mr. Kulbacki stated that there is a designated place for the crosswalks. Right now there is only one crosswalk. With the new roundabout, there will



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be more crosswalks and the proposed trees and shrubs will not obstruct views. The bicycles will have a lane provided on one side but not on the golf course side.

Ms. Asmus asked about cars turning north, at what point would drivers see a pedestrian crossing? Mr. Kulbacki noted the area on the boards provided by Mr. Ballou. He noted that the roundabout encourages slower driving.

**5. RECOMMENDATION TO CONVENE AS HANOVER HOUSING AUTHORITY TO CONSIDER MODIFICATIONS TO MANAGEMENT AND TENANT SELECTION PLAN.**

**Chairman Walsh MOVED to convene as the Hanover Housing Authority. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO CONVENE AS THE HANOVER HOUSING AUTHORITY.**

Chairman Walsh advised that the modifications to management and tenant selection plan was to deal with students who want to claim that they are low income.

**Selectman Lubrano MOVED to approve the modifications to management and tenant selection plan. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MODIFICATIONS MADE TO THE MANAGEMENT AND TENANT SELECTION PLAN.**

**Chairman Walsh MOVED for the Board to discontinue acting as the Hanover Housing Authority. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO DISCONTINUE ACTING AS THE HANOVER HOUSING AUTHORITY.**

**6. DISCUSSION REGARDING THE PROPOSED MODIFICATION OF DOWNTOWN TRASH REMOVAL.**

Chairman Walsh noted that there was a memo from Mike Chase about this issue. Ms. Griffin stated that the Town is trying to be more efficient but it increases the size of the fleet by one vehicle. Spending \$44,000 to have the street cans picked up prompted the proposal to have the Town take on picking up trash and recycling receptacles. She feels that the Town could do a better job in getting it done promptly and the frequency in which it's done. She didn't want to add a vehicle without Board approval. Selectman Christie asked if this was going to affect the recycling contract. Peter Kulbacki advised that they kept it separate so it does not affect that. The Board acknowledged the request and no vote is needed.

**7. UPDATE FROM THE PTB RELATIVE TO RECENT IMPLEMENTATION OF PARKING INITIATIVES.**

Ms. Griffin advised that Patrick O'Neill was asked to provide an update on two initiatives that were adopted in the last year. At the last meeting, the PTB is recommending tweaking the free Saturday parking initiative and increasing the meters from 2 to 3 hours.

Lt. O'Neill noted that the program of having free parking at the facility was very popular with the public. The people who parked there usually stayed about 2 hours. There were concerns that there would be employees using the facility. Out of 250 vehicles, 7 were there for less than 4 hours and then returned to the facility. The PTB recommended that it be limited to 3 hours to help eliminate the chance for employees to abuse that.

Vice Chairman Connolly asked how that would work if they stay beyond that; how are they charged? Lt. O'Neill advised that they would be charged as if they were there for the entire amount of time.

Lt. O'Neill advised that with regard to the Municipal Lot meters, the PTB was looking for initiatives for customers by increasing the meter time to 3 hour parking as an experiment would be a good thing to do. There's been very little feedback from the public advising whether they feel it was a good idea or not and the PTB did not get back to them either. The members of the PTB felt that if it's not hurting anything, it should be continued. There may have been about 200 less tickets.

**Selectman Baschnagel MOVED to accept the recommendations made by the PTB with regard to the parking initiatives. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATIONS MADE BY THE PTB WITH REGARD TO PARKING INITIATIVES.**

**8. RECOMMENDATION TO AUTHORIZE TOWN MANAGER TO EXECUTE AMENDMENTS TO RESIDUALS MANAGEMENT AGREEMENT WITH NEW ENGLAND ORGANICS.**

Peter Kulbacki advised that the only change is that the term expires and there are indications of the high amounts of silver coming through. Mr. Kulbacki advised that because the Town's sludge goes to the State of Maine which tests for silver and since Hanover is the only one around testing for it, there is no way to compare to other communities. Ms. Griffin feels that the relationship has been working well.

**Selectman Baschnagel MOVED to authorize the Town Manager to execute amendments to the residuals management agreement with New England Organics. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN  
MANAGER TO EXECUTE AMENDMENTS TO THE RESIDUALS  
MANAGEMENT AGREEMENT WITH NEW ENGLAND ORGANICS.**

**9. DISCUSSION REGARDING PRACTICES REGARDING  
UTILIZATION OF WORKING COMMITTEES.**

Chairman Walsh moved on to item number 9 due to the people present in the audience waiting to speak to this matter.

Ann Crow, Hanover Voter Service Committee, advised that the committee has been working on the documents that were provided to the Board. The people working on it are Kari Asmus, Barbara McIlroy, Anne Morris, Kim Perez and Joanna Whitcomb. The Voter Service Committee citizen participation in all facets of Town government. (See attached letter) The hope is to finalize the documents that they have prepared this summer and have the Board adopt it as part of their best practices policy.

Kari Asmus, member of the League of Women Voters/School Board member, feels it would be helpful to hand people a brochure which would be a quick guide to the Right-to-Know Law with information on where to go to get more information. She advised that the working committees brought these discussions forward. The temporary committees are the ones that are hard to get information from. The Fields Committee is referred to as a committee that is doing everything right but even that committee wanted to meet without including the public. She feels that it would be helpful for the Town to hand people a brochure before they serve on a committee so they know the law.

Kim Perez advised that the intent is to be helpful. She advised that they didn't realize that this was the law and this is something that all these little committees need to know. It's not just Hanover, it's other Towns and the school boards as well. She advised that they are not asking them to adopt the Right-to-Know Law but if there are editorial comments about this particular document and the way it will be distributed. They are also looking for input from the Board on the Best Management Practices. There is a fine line between education and advocacy. There needs to be balanced information.

Ms. Griffin confirmed with Ms. Perez that the Committee is asking the Board to look at the Best Practices. Ms. Perez advised that they would like the Board to give the brochure to new committee members when they form or join a new committee. If the Board could look at the Best Practices sheet and eventually adopt it. Ms. Griffin would like to get an opinion by Walter Mitchell to see what the thoughts are on the Right-to-Know Law and whether there are things that should be added to the brochure. There are new issues with the Right-to-Know Law all the time including issues surrounding e-mail communication and what is and isn't subject to the Right-to-Know Law.

Ms. Perez noted the issue with the source of the zoning warrant articles. The articles that are brought to the Planning Board by outside sources that are not public boards so they don't have to notice their meetings, etc. and it looks as though they are one of the

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Planning Board articles and she feels it is not the right process. Ms. Griffin advised that they will want to speak to the Planning Board on this issue.

Vice Chairman Connolly advised that the non-petitioned amendments should be required to be in by November 15<sup>th</sup> of the prior year. If the Committee wants to bring something to the Planning Board in the eleventh hour and the Planning Board is buried, she feels that in fairness these should be complete and brought to the Boards attention by November 15<sup>th</sup> of the prior year.

Selectman Baschnagel appreciates the work done on this subject. He would encourage them to make clear the definitions of what is a committee. The distinction should be made clear if they are a working committee of the Planning Board or a private committee. For a quorum, it implies that there will be a stated known fixed membership to develop a quorum. He feels that they also need to identify membership. The process for zoning amendments is that there are two sources of zoning amendments, they come in by petition and go to the voters directly. There is also a system where proposals are accepted by anybody before the Planning Board. Part of what happened was that there was a huge list and it was reviewed at disjointed times and they all had a public hearing and were either accepted or rejected and it was a confusing process.

Ms. Perez advised that Dartmouth has resources for planning and it can be very useful but people can feel blindsided when an amendment comes up and although Dartmouth is involved in the process, it is not clear that they are involved. She feels that there should be a more formal relationship with the Dartmouth Planning office so it's apparent when they are involved in planning amendments. Selectman Baschnagel stated that he also feels there needs to be more transparency.

Christine McDevitt found the brochure helpful as she is on a working committee. The Best Practices sheet, because the ad hoc committees are made up of volunteers, her suggestion is for there to be some type of streamlining to have the meetings posted, the minutes done, etc. Who does it go through? If there is one place it goes, this should be clarified better and made more public.

Ms. Perez noted that it does take some effort on the part of the Town to adhere to these practices. The School Board has developed a process for doing that. Selectman Baschnagel advised that the Town has done this also. Staff has access to the web page and can post things.

Kari Asmus agreed that there needs to be better definition is to what is a committee and what is not but she feels that there should be some sort of agreement as to examples of what a Town Committee is. There has not been a clear agreement as to what a committee is and who is on it.

Selectman Baschnagel noted that if the Town asks the Chamber of Commerce for an opinion, it may not be a committee, they are just asking for an opinion. Ms. Asmus felt that the difference is that if there is a pre-existing committee that is being asked for an

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opinion, it is not the same as when the Chair asks a certain group to meet and form a committee.

Chairman Walsh advised that there are many issues that are complicated and in getting a committee to look into an issue, it's not necessarily to educate the public but more to find more information about an issue to the Board.

Anne Morris feels that there is an underlying problem of scheduling. The Planning Board has asked that zoning amendments be submitted by November 15<sup>th</sup> and this year Jonathan Edwards stated that they are going to deal with the time problem. She feels the process should start in June after Town Meeting. There just is not enough time and all of the flurry and behavior is really because of the time issue. The new Master Plan is an area where there is a lot of work to be done and the petitioned amendments came up because there was not time to do it any other way. It would be really good if the Planning Board could be directed to do that and if ways were found to make the process work on a continuing basis.

Rich Howarth advised that with the Planning and Zoning Amendment Board process the Planning Board is overwhelmed so then these things are deferred to an ad hoc committee. If demand is driving problems such as not giving public notice and when it's not clear who the membership is, if there's not an opportunity for public input he is worried that the Town is not being served well.

Selectman Christie cautioned that in some cases he feels that the underlying committee meetings get the process going and then the information was provided to the Town through meetings and ultimately voted on at Town meeting. But the underlying work where a compromise had to be reached, if it had been done in the public eye, it may not have been done.

Kari Asmus noted that there are always exceptions and in dealing with real estate issues, it may not be something that is subject to the Right-To-Know Law.

Ms. Griffin feels that the challenge before the Town is that there is the law and they don't want to hinder the participation by making it harder for the participants of the committees. There needs to be a decision made as to when a committee is a committee. There are sometimes preliminary meetings to get things moving prior to public meetings. There needs to be some type of detailed checklist to help the Board determine where this comes into play.

Selectman Baschnagel advised that this is why they want to get a definition of committees within this spectrum. The people who have been involved in the committees and processes have an obligation to help the public understand how local government works and how they can get involved.

Bill Machaw advised that he previously sent this information to the Select Board and no action was taken and no effort was made to remedy the on-going violations. He feels that

the quibbling over what is a committee and what is not is not enough to stop. When in doubt, provide minutes and public notice and the goal is to provide the public with information and encourage the public to participate. It also doesn't matter because the law is explicit and it is not something that requires discussion or consideration. The quotations that are in the documents are from the Town's own lawyer and he fails to see why there is a lot of ambiguity. The Town Website is not used as widely as it should be and he feels that Lyme and Lebanon are doing a better job with better notice and posting public meetings and minutes.

Rich Howarth quoted from the statute and advised that it's fairly precise and he doesn't feel that the Board can not set aside the law.

Selectman Lubrano feels that they all agree transparency is a wonderful thing but there are times when there need to be private discussions. She is concerned about over-formalizing the process to the extent that it could alienate the potential committee members, and although they have to conform to the State Law, she wants to carefully review the Best Practices to see if posting the agenda in advance in three public places is something that needs to be done. She serves on committees where there is not an agenda and they discuss the same issues over and over again. She just doesn't want to discourage members because someone needs to do the agenda and someone needs to prepare the minutes. The Board is not trying to shirk its responsibility.

Chairman Walsh advised that there is a service piece and a participation piece. He has done plenty of recruiting to get people to serve but he needs more people to participate. He is in agreement with Selectman Lubrano that there is not aim to be non-transparent, but the Planning Board got caught in a whirlwind of events and there are probably places where there could be improvements but he can not think of a time when the Select Board has intentionally created a group and then use that group to hide conversation from the public. There are times when conversations could not have been successful had they been done publicly.

Chairman Walsh noted that he appreciates the work that has been done and the information that has been provided.

## **10. DISCUSSION REGARDING U.S. CONFERENCE OF MAYORS**

Chairman Walsh moved on to Item 10 and invited Jim Rubens to speak to the Board.

Jim Rubens thanked the Board for taking time to hear this issue. He advised that Global Warming is a present problem and not a theoretical problem. The indicators are the northward migration of pathogens, mosquito born diseases, winters in NH since 1970 winters have become 4 degrees warmer and have had considerable impacts on Ski areas that have closed due to the weather problems. Scientists can say with certainty that the probability that certain weather events are due to global warming. The 20 hottest years on record have happened since 1980. He works as a consultant for the Union of Concerned Scientists and they are trying to encourage Washington to act on this issue.

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The states and local governments are working on this issue. The Northeast states are working on a Renewable Greenhouse Gas Initiative to set up a regional cap and trade system for global warming gas emissions. New Hampshire may be a participant of that if the legislature chooses to enact the model Regional Greenhouse Gas Initiative into law. There are over 300 town and cities that have done things toward cutting greenhouse gas emissions. Finding ways to cut greenhouse gases actually saves money. Recognizing that the Town's budget is tight, there are ways to cut energy use and cut greenhouse gases and there are other things that can be done that have a cost and are more difficult but the Town could make a political statement to Congress and the President that Towns are going to do things to cut greenhouse gas emissions. He would encourage the Town to look at things that can be done to reduce these gas emissions and send a statement to Washington. Keene, NH burns its landfill gas into electricity, which cuts greenhouse gases and saves money. He would like the Town of Hanover to go on record to achieve these feasible goals.

Chairman Walsh asked for comments from the Board. Vice Chairman Connolly would like to hear some options and the mechanisms that they can use. Ms. Griffin advised that in the information that was provided to the Board, there are some things that the Town is doing already but there are some other things that the Town can do. Ms. Griffin noted that there was an energy audit done by Granite State about four years ago and they are due for another review to reduce the cost of lighting. The Energy Star equipment and appliances are things that help accommodate and there is typically an initial investment up front but there are fairly quick cost benefits. Vice Chairman Connolly noted savings that could be realized by using methane at the Water Reclamation Facility.

Chairman Walsh feels that any one of the things are going to require a certain amount of study. He would like to look at this over the next 6 months and see where there are opportunities to work this into the budget, see where there are paybacks and if there are items that should be flagged. He would like to look at the list and take the next 6 months to do it in.

Selectman Christie advised that these things usually work because one or two people really feel passionate about it to make it work. He wonders if there is someone that can drive them. Ms. Griffin noted that some towns have a full time staff member working on this.

Ms. Perez, Etna, noted that she and Bob Norman stopped by to see Ms. Griffin and the Sierra Club has been working on a Cool Climate Campaign and there would be a baseline assessment and attempt to reduce their emissions by 2012 from what the 1990 emissions were. She feels that the Town is overstretched and this only will happen if there are volunteers to help do this for the Town. If this is something that will help, she will take this to the group that she has been working with to try to work with the Town on this. Ms. Perez noted that Lynn Miller said that she would be excited to have the Recycling Committee take this on. Jean Cornfeld has some HHS students that could be involved. There is some interest in the Town.

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Ms. Griffin advised that Dartmouth was interested in creating a “Green Committee” and it was difficult for them to get it going. If there can be a working group that takes this on as a passion, it will be more likely to be done.

Ms. Perez noted that the Cool Climate Campaign looks for specific steps to take to reduce the energy that is used by 7%.

Chairman Walsh feels that in the past 10 years, they have tried to minimize the amount of people working for the Town and minimize the tax rate. What would be helpful to have very specific information as to where the Town was in 1990 and where they are now and what can be done to bring these things down by doing one, two and three. He is not ready to hire someone to do an audit, even as important as he thinks this is and this is a critical issue for generations to come. To have a very specific list of things that the Town can do now would make a big difference.

Chairman Walsh is concerned about making assignments to Town staff. Ms. Griffin advised that if help comes in the form a group looking at information that the Town can provide, that would work best but she can’t assign someone to work hundreds of hours with a committee. Ms. Perez noted that cities have the scale to hire people and pay for their salaries through the savings whereas towns don’t usually have the resources. Ms. Griffin also noted that if there were grant funds to fund a third party review, the Town could put together a grant proposal.

Chairman Walsh noted that there was a second part of Mr. Rubens request that the Town vote to sign on to the U.S. Conference of Mayors Climate Protection Agreement. Selectman Baschnagel advised that he wouldn’t mind signing on recognizing that there are limitations that have been mentioned.

**Chairman Walsh MOVED to endorse the U.S. Conference of Mayors Climate Protection Agreement. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ENDORSE THE U.S. CONFERENCE OF MAYORS CLIMATE PROTECTION AGREEMENT.**

**11. BANNER REQUESTS: STREETFEST CHAD HALF MARATHON**

Ms. Griffin advised that there have been so many banner requests that it keeps the Fire Department busy and there are arguments about who takes precedence. There will be banners sharing light poles. Penny Hoisington suggested charging a fee because there have been so many and it’s such a challenge to manage. Vice Chairman Connolly asked if the FD puts the banners on the light poles. Ms. Griffin advised that either the grounds division or the College put those banners up. Chairman Walsh asked if there are any scheduling conflicts with these two banners. Ms. Griffin advised that there are not.



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**Selectman Baschnagel MOVED to approve the banner requests for Streetfest and the CHaD Half Marathon. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUESTS FOR STREETFEST AND THE CHaD HALF MARATHON.**

**12. ADMINISTRATIVE REPORTS**

Ms. Griffin advised that she is busy but nothing to report.

**13. SELECTMEN'S REPORTS**

**Peter Christie**

Selectman Christie advised that he has nothing to report.

**Kate Connolly**

Vice Chairman Connolly advised that the Planning Board meeting involved an addition of a dining deck on the front of Hanover Park and discussion of road standards.

**Bill Baschnagel**

The Conservation Commission met and is actively moving along. The State will be working on the Rt. 10 Mink Brook Bridge this summer. There will only be one lane through the end of the summer. There are concerns about the erosion on Girl Brook.

Ms. Griffin advised that there was a meeting today, with Dartmouth, Pine Park and Town staff to discuss maintenance responsibilities, costs, areas of concerns to be addressed and she expressed her concerns about not having an action plan with figures attached and under agreement between Pine Park and the College, the Town and the College are supposed to split the costs 50/50. She suggested that there be a group of folks working for the better part of the day with DES officials and a couple of the design professionals to come up with an action plan to come up with a plan for the budget. It will probably take place the last week of July.

**Allegra Lubrano**

Selectman Lubrano advised she had nothing to report.

**Brian Walsh**

Chairman Walsh advised that the Recreation Board had their annual dinner.

**14. OTHER BUSINESS**

**Chairman Walsh MOVED to reappoint Ned Wittington to a three year term on the Recreation Board. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO REAPPOINT NED WITTINGTON TO A THREE YEAR TERM ON THE RECREATION BOARD.**

**15. ADJOURNMENT**

**Selectman Baschnagel MOVED to adjourn. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:05 P.M.**

Respectfully Submitted,

Allegra Lubrano, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Selectman Lubrano MOVED to approve the amendments to the Open Container Ordinance (#32) and the Outdoor Activities Ordinance (#34) and to continue the public hearing to the July 10<sup>th</sup> meeting. Selectman Christie SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE AMENDMENTS TO THE OPEN CONTAINER ORDINANCE (#32) AND THE OUTDOOR ACTIVITIES ORDINANCE (#34) AND TO CONTINUE THE PUBLIC HEARING TO THE JULY 10<sup>TH</sup> MEETING.**

2. **Vice Chairman Connolly MOVED to approve the FY2006-2007 Rates and Fees Schedule. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE FY2006-2007 RATES AND FEES SCHEDULE.**

3. **Chairman Walsh MOVED to convene as the Hanover Housing Authority. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO CONVENE AS THE HANOVER HOUSING AUTHORITY.**

4. **Selectman Lubrano MOVED to approve the modifications to management and tenant selection plan. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MODIFICATIONS MADE TO THE MANAGEMENT AND TENANT SELECTION PLAN.**

5. **Chairman Walsh MOVED for the Board to discontinue acting as the Hanover Housing Authority. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO DISCONTINUE ACTING AS THE HANOVER HOUSING AUTHORITY.**

6. **Selectman Baschnagel MOVED to accept the recommendations made by the PTB with regard to the parking initiatives. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATIONS MADE BY THE PTB WITH REGARD TO PARKING INITIATIVES.**

7. **Selectman Baschnagel MOVED to authorize the Town Manager to execute amendments to the residuals management agreement with New England Organics. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE AMENDMENTS TO THE RESIDUALS MANAGEMENT AGREEMENT WITH NEW ENGLAND ORGANICS.**

8. **Chairman Walsh MOVED to endorse the U.S. Conference of Mayors Climate Protection Agreement. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ENDORSE THE U.S. CONFERENCE OF MAYORS CLIMATE PROTECTION AGREEMENT.**

9. **Selectman Baschnagel MOVED to approve the banner requests for Streetfest and the CHaD Half Marathon. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUESTS FOR STREETFEST AND THE CHaD HALF MARATHON.**

10. **Chairman Walsh MOVED to reappoint Ned Wittington to a three year term on the Recreation Board. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO REAPPOINT NED WITTINGTON TO A THREE YEAR TERM ON THE RECREATION BOARD.**

11. **Selectman Baschnagel MOVED to adjourn. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:05 P.M.**

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**JUNE 5, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 P.M. by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; and Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh asked for public comment. There were no comments from the public.

**2. WORK SESSION REGARDING PROPOSED MODIFICATION OF SITE PLAN, SITE MANAGEMENT AND EROSION AND SEDIMENTATION REGULATIONS.**

Chairman Walsh noted that there have been a lot of discussions throughout town and there has been a working group focusing on this issue. He noted that some members of the Planning Board are in attendance. The recommendations touch things which are in either the Select Board's purview or the Planning Board's purview.

Ms. Griffin referred to a memo that had been provided to the Board and posted on the website that detailed the work being done with regard to site management, erosion and sedimentation regulations. (See attached memo). She has asked Vicki Smith to speak to the Velvet Rocks Development and the challenges that are being faced by the Town. Jonathan Edwards will provide the Board with an overview. Peter Kulbacki is also present and spent a lot of time on erosion control, management and procedures. There is a conflict as to whether this should be done as an ordinance or whether it should be done as site review.

Chairman Walsh feels that there are issues where the regulations can be clearer or stronger and then the other issue is how are the regulations or conditions going to be enforced. He would like to identify the regulations themselves or enforcement procedures because they are similar but not the same.

Vicki Smith, Senior Planner, advised that she works with the Planning Board and the Conservation Commission and part of her job is to work with applicants as they become site developers. She advised that plans come to the Planning Board and the regulations are not very thorough and recently there have been discussions about the information provided to the Town. She feels that there should be more information provided to the Planning Board in order for the Board make an informed decision. The plans are approved and along with that are a set of performance standards or construction

sequence. From the time of the approval to the end result, there are a whole series of site development that are happening with the performance standards as a guide but nothing is in writing specific to a certain site. There are a lot of undefined areas within this process and there are some ideas that could assist with this. There is a pre-construction meeting with the contractors; the parameters set during the meeting need to be more specific. Some things are clear as far as communication, limits of clearing and disturbance but there needs to be more specific information about what will happen. There is limited information with regard to timing because of approval timing issues. After they receive the okay to start development, there are infrequent inspections; there aren't regularly scheduled meetings or milestones for the project. If an applicant needs to change something, it's usually something that is different from the approved plan once construction begins and obstacles come into play. She feels that developing milestones and having regular meetings would help with this issue. Compliance inspections need to be made on a more regular basis and not just when the project is finished. The Town also has no interaction with the design engineer and it would be helpful to work with this person to make sure the site is developed as responsibly as possible. Enforcement is not addressed here and this is another whole issue. She feels that if they could stay on top of the sight development, there might be less to enforce.

Selectman Christie asked what the percentage is of the projects that run into trouble. Ms. Smith felt that most of the big projects run into problems. There are real challenges and by understanding the site and hydrology better, they could anticipate the drainage and erosion problems better. In the big projects, there have been a lot of problems.

Vice Chairman Connolly asked if a more rigid construction schedule would be more helpful. Ms. Smith noted that there are timing issues and the sites need to be shut down and stabilized and she is not sure that the Planning Board can decide exactly when the contractors can move dirt around. There needs to be a late October stop point for site disturbance. Selectman Connolly wondered about the disturbance of the property and the requirement to not clear more than 2 acres at a time.

Selectman Baschnagel asked about the comments made about getting information in a timely sense. He asked if this was for the full spectrum of development from residential to large commercial. Ms. Smith advised that she was speaking more from her experience with the larger projects. There are smaller projects that have a lot of land disturbance and almost no information is being provided. Selectman Baschnagel advised that for the larger projects there are engineers that present to the Planning Board, they go through the checklist and he expressed surprise that there isn't a full list that is checked for a project. Ms. Smith advised that they never ask for the interim phases and it's difficult for the developer to know because they don't have the site contract. Where is the construction trailer going, where is the construction vehicle going to be, where's the staging area going to be, but the Town doesn't get a lot of information for example, when the sewer is put in and the water starts draining the other way, what is the plan at that point. There are very detailed plans for the permanent structures but for the interim construction period, there are problems that come up.

Ms. Griffin noted that as a Town, they've had a tendency to focus their inspection attention to the roads, sidewalks, and sewer and water because they become the Town's responsibility to maintain, etc. Now, it's proving problematic in the interim phases with regard to the erosion, etc.

Chairman Walsh also noted that the Planning Board is given one set of plans and then the subcontractors do other work on site. This is a piece that concerns him because the Town should not be policing the subcontractors and at what detail should the Town be approving and then policing versus having very tight performance requirements. He is not sure the policing role for designing and then inspecting it is the proper thing for the Town to do.

Ms. Smith feels that the policing of the interim phase needs to happen. If the design engineer is disconnected from the development process, the owner doesn't necessarily know anything about these problems either.

Ms. Griffin noted that Jonathan Edwards will make a presentation with regard to alternative approaches that the staff have discussed including having the developer retain the engineer during the construction phase. The first option is that the developer be required to maintain the design engineer who would provide weekly reports of the construction phase to ensure that the plans that are being executed are adhered to the design and the second option is to require the developer to escrow funds to pay for weekly inspections. The inspection would be for quality assurance and best practice policies.

Selectman Baschnagel feels that developers get to a point where it starts raining and it starts to destroy the land. He doesn't feel that having even more people on site is the solution. His question is trying to think of appropriate authority on the part of the Town to take immediate action to put on hold whatever is going on and that action may destroy some of the work that is being done.

Chairman Walsh stated that what the Town is trying to achieve is that during the construction period, there will not be ill effects off site and then on the site, those things which have been indicated to stay or be preserved are not harmed during the building process.

Jonathan Edwards, stated that the Construction Practices Review Committee which was headed by Sandy White broke it down into 3 elements. 1) those that protect natural resources on the development site and elsewhere and the degradation that could be caused by construction activities and post construction conditions. 2) to protect other properties, particularly adjacent ones from damage and 3) to reduce public expenditures in removing sediment from storm water drainage water systems and natural resource systems.

Mr. Edwards advised that the plan can be broken down into four categories.

- 1) Design Standards and Regulations
- 2) Site Analysis/Plan Review
- 3) Construction Practices/Inspections & Enforcement
- 4) Post Construction Practices

Mr. Edwards outlined the suggestions that the Committee had regarding each of these sections which had previously been provided for the Board's review.

Mr. Edwards feels that the Town should hire an independent site inspector paid for by the developer. Also, the developer must retain the site engineer throughout the construction in order to establish clearance limits, frequently monitor site work, evaluate the performance of the engineer's own design and specify corrections and revisions. The hope is that the site inspector and the site engineer would work closely together. The Town needs to coordinate better with State requirements. They also feel that the permit issuance should be tied directly to site stabilization. There should be clear inspections, complaint and follow up protocols. He summarized the detail of the memo provided and he noted that there are a lot of items listed in the memo but it is still just an outline.

Selectman Baschnagel asked if this applies to any disturbance of earth; small vs. large projects. Selectman Lubrano noted that it was for site plan and subdivisions. Mr. Edwards stated that the Committee felt that this would cover subdivisions of 4 or more lots and large commercial developments. Vice Chairman Connolly noted that this is done in two parts. One part is aimed at a Town ordinance which would apply toward every lot/development. Does the Town want redundant ordinances? Chairman Walsh noted that these are to be parallel and not overlapping. Ms. Smith noted the noise ordinance as an example which has both zoning and Town ordinances in place.

Ms. Griffin noted that smaller projects are seeing huge expenses with regard to having wetlands delineated and wetlands defined and now what started as a simple addition turns into a huge complicated project. The State has adopted the IBC for one and two family homes in addition to the larger projects. There are those out there who do not want these things to apply to the small projects. Selectman Baschnagel is concerned about the resource aspect of this, but the bigger projects involve a multiplicity of subcontractors. Depending on the developer's management style, there are differences on sites where there are people not having any idea who they are working with.

Chairman Walsh noted that there are two ways to deal with this. One is to be intimately involved in the project with on-site design and inspection and the other is to have a competent licensed professional that oversees the project. He is questioning who should be doing this and whether the Town should be staffing up to do these inspections or should they be looking at certifications.



Selectman Christie asked if there have been any discussions regarding cost. He wanted to get a sense as to the cost to society for these regulations. Mr. Edwards was unsure how much it would cost the developer to retain an on-site engineer as recommended but noted another inspector's rate is about \$3,500/month. Selectman Christie asked Mr. Edwards whether these regulations that are being considered are conservative. Mr. Edwards felt that on a scale of 0-12 it would be about a 7. Chairman Walsh noted that there have been issues that have come up that were not driven by Mother Nature, but it was more of a design and construction project that was out of control. Mr. Edwards stated that there can definitely be improvements but they do not expect a certain level of perfection since there are so many different circumstances.

Selectman Baschnagel advised that it appears that the Committee is recommending that Hanover impose some design requirements which is several steps above the accepted standard and does the Town have the authority to do that. Mr. Edwards advised that the Town does have the authority. Selectman Baschnagel questioned who would be working the inspection process and the interactions with the contractor; whether it would be Planning Board or DPW. Mr. Edwards advised that they didn't make any presumptions about which department would be responsible and this is something yet to be worked out and he felt that it would require the cooperation from both departments.

Chairman Walsh asked which problem is more prevalent; quality design as finished or the process of land development problem. Ms. Smith advised that it was the latter one. There is a reporting mechanism that is supposed to happen and though a report may be submitted that it has been completed but there is no physical inspection done.

Ms. Griffin noted several projects that ran into significant problems. It wasn't necessarily a design flaw but the execution did not hold up under stress. Chairman Walsh noted that the final design received the most review but they didn't look at all at the interim. Mr. Edwards advised that this is another reason that they recommend a site engineer for the entire construction project.

Ms. Griffin noted that it appears that there needs to be someone on site and responsible every day but the Town can not do that and the taxpayers should not fund that.

Vice Chairman Connolly feels that there should be greater depth of planning for projects. She would like to see a deeper analysis of the site done and the engineer kept on site to make sure it's being done.

Selectman Baschnagel agrees but many developers come before the Planning Board without having these people hired until approval. Mr. Edwards didn't feel that who the site contractor is, is not as important as what the site contractor does. Selectman Baschnagel asked how they would establish standards that are clear enough with enforcement that is tough enough. Mr. Edwards referred the standards question to Peter Kulbacki but the hope is to avoid problems with more rigorous standards and penalties for example, \$275/day for the first type of offense and \$550 thereafter. Mr. Edwards

advised that often that's the cost of doing business according to the developers and it actually works better to suspend the permit. They are trying to deal with incentives for better performance. Selectman Baschnagel asked if there were any merit in setting up a process to set remedial action for work being done. Mr. Edwards noted that it would put the liability on the Town for the project.

Ms. Griffin noted that one of the ideas is for the money being put in escrow to allow for another person to come in and deal with the situation. She would like to require training and certification of the equipment operators. There are currently no requirements that these people be certified to do anything other than be certified to actually use the equipment but not as to what they are doing to the land. She feels that there are a small number of developers that keep having some of these issues.

Chairman Walsh asked how Peter Kulbacki's work fits into this discussion. Mr. Edwards feels that Peter's standards are dealing with what to do versus how to do them. Chairman Walsh asked about the subdivision regulations and they have similar requirements with regards to roads and their construction and sanitary sewer. How are they structured and how do both of these work? Mr. Edwards advised that the subdivision regulations are quite detailed dealing with the roads and utilities as opposed to the erosion and sedimentation controls. Public Works inspects regularly the installation of streets and utility lines, not only to make sure they are installed according to plan but also to the standard required to make sure they will last.

Peter Kulbacki, Public Works Director, gave an overview of how the process starts. There is a lot of effort put into plans, but very little is put into executing plans. The DPW is put in the position of trying to make sure the projects are being managed properly and it is more than they should be doing and they would like to see modifications as to how the plan is approached. The problems that they are dealing with are, what's reasonable, how to manage the site, how to prevent small problems from becoming larger problems, and it isn't so much how to keep erosion from leaving the site, it's more a matter of how to stop erosion from happening. The roads aren't built yet and the buildings are going up so there are major problems in getting the process managed properly. The smaller sites do have problems but there are less people/equipment involved so they can be managed easier. The project should be managed by the developer or the owner and the burden should be put back on the developer to engineer solutions. The parts that nobody looks at are the struggles with water and sewer and at the critical periods there should be someone looking at these things. A lot of the problem is that the soil is not considered as they are looking at the paving and the pipes, etc. They need to get the contractor to think as much of the site as they do the road and utilities. This isn't just a matter of how they build the units, it's how you build a site. With regard to erosion control, how do other communities handle this, what are the best management practices and how are they going to be chosen and who is going to choose them. The Town should have the developer hire someone to look at these things. The developers are asking how the Town wants something done. The burden needs to be put back on them. They need to have a plan as

to how to stabilize the site prior to construction. There should be a stage by stage plan and have the developers provide a manageable construction schedule.

Mr. Kulbacki advised that they wanted to look at putting together an area where there are problems with highly erodable soils and areas that they should be paying attention to but look at the site in smaller pieces. The bulldozer operators don't have any knowledge as to the erosion, they just move the dirt. There needs to be money sitting in escrow, there needs to be a backup contractor to handle the erosion control, and the owner needs to be responsible for the site whether the primary contractor or the backup contractor handles this.

Mr. Kulbacki stated that generally when a site is done, there is a point of substantial completion and final completion, and currently with road construction, the Town requires a bond for two years so that if something goes wrong the work will be done. A missing piece is the reporting after things are done; there is no requirement put on development by the person who designed the plan. There may be design modifications required. The developer does not stay around once the work is done. One example is the debate about curbing, the developer is looking for the cheapest option up front and not what will last the longest, etc. Low Impact Development – good techniques to minimize the impacts. There may not be as high density but they tend to be lower maintenance and it tends to be a simpler process to maintain. The Town needs to know who is going to do it, what's going to be done, etc. Erosion control becomes a footnote and it should be incorporated with each phase which is not being done at that time. All of the people have to be involved throughout the process.

Mr. Kulbacki advised that the solution could be an ordinance or a section in the Planning Board regulations. The Town needs to establish an enforcement mechanism and determine what authority the Town has. He's not looking to make it redundant.

Selectman Baschnagel felt that there is a role for both site plan subdivision regulations and then the enforcement and inspection done by ordinance. Peter Kulbacki noted that they have looked at other ordinances for the (BMP's) Best Management Practices developed by the EPA and what works at certain conditions and everything should be kept at minimum impact which could be done by handling one section at a time. Peter Kulbacki noted that it is going to require the developers to take a little more time to plan out how each part of the project is going to be done.

Selectman Baschnagel asked about how a backup contractor could be set aside for the project. Peter Kulbacki noted that this would be up to the owner. There can be people taken from a pre-certified list. There is more time required up front and the owner has the right to hire whoever they want, but having them have a qualified back up in erosion control would be preferred.

Selectman Lubrano asked about Mr. Kulbacki's comfort level with the proposed regulation and the memo from the staff. Mr. Kulbacki noted that his focus is on

construction and Mr. Edwards is focusing on all aspects of the proposed regulation or ordinance. Chairman Walsh noted that he found it difficult to go through all 30 pages and get a framework of what the Town is trying to achieve and what the fees would be. He would like Mr. Kulbacki to go over the framework and then put details on it. Whether or not it has escrow, who is doing what, when, and that kind of thing. Mr. Kulbacki deals with more than just erosion control so there is final design mixed with erosion control and sedimentation plans, etc. This could be made into two sections as part of the ordinance. Chairman Walsh would like to see the bigger items highlighted. Vice Chairman Connolly noted that the other night at the Planning Board meeting someone asked why there isn't follow up with the decisions that have been made by that Board. She would like to see less dumped on staff and Public Works.

Selectman Christie asked about the expense to the contractors. Mr. Kulbacki advised that there is a premium being paid for a site to be developed but they are not receiving the management that they are paying for. A poorly managed contractor takes a lot more effort than a well managed contractor and the savings could be realized by a better managed project.

Selectman Christie asked about how this approach compares to other towns. Mr. Kulbacki advised that other Towns have put the burden back on the developers. There are other heavy handed approaches that would be more expensive and not necessarily providing a better project.

Ms. Griffin pointed out that developers feel that this will add significantly to the cost and this is a complaint that they will often hear. There are complaints that the Town is not reasonable to deal with as far as development. She suspects that there are many developers that retain the inspectors but do not actually use them as the Town is proposing, which will cost more. The proof will be seen on the night that the ordinances are up for approval.

Selectman Baschnagel advised that they don't have the ability to pick the developers that come into Town and the Town does not have the ability to qualify them and this may be a way to handle this. Ms. Griffin advised that the Town may be the first in the Upper Valley to require these things.

Chairman Walsh will open the floor to comments but does not want to open the floor to old anger issues with regard to prior construction projects

Rich Howarth, Hanover Center, commented that one item that was discussed with residents was the importance for there to be a mechanism in which citizen complaints can be registered to the Select board. There needs to be a file and a process and maybe it needs to be in the staff reports at the end of the Select Board meetings.

Tim Wagg, Cuttings Corner, advised that at the beginning of the session, there are a couple of ways to go, and to him the final result during construction should be that there is no run off and no erosion. There should not be any regulations in between but an expectation of what is required but the \$500/day penalty is meaningless. His suggestion is to ask the developer whether they feel obligated to stick by the plans. Ask the developer what they think that the penalty should be to come up with a meaningful penalty. If the developer feels that there should be a fee of \$10,000/day or \$100,000 for cutting down the wrong amount of trees, and if the developers complain about the fees associated with the project, ask if the developer agrees to the penalties. He is worried about the Town coming up with a list of things that need to be done because if they don't work, it gives the developer a way out.

Bob Norman, Berrill Farms, advised that there have been fine discussions between regulation and enforcement and in addition they've heard about the management issues. There have been thought provoking discussions regarding the regulations and management and as far as the enforcement portion, there needs to be a system whereby the developer does these things and make the penalties sufficient to encourage the developer to follow them.

Mr. Norman read a prepared statement encouraging larger fines as a deterrent and used as a supplement to other actions that the Town could enforce. (See attached statement).

Mike Nolen, Cuttings Corner, agrees with a great deal of what's been said. He is concerned that an owner can hire whomever they choose and there is nothing that "we" can do to stop it. If the Town collectively feels that they have had problems with a certain developer, there should be a certain way for the Town to keep that developer from doing business in the Town. There should be a failsafe system that prohibits them from working here.

Jeff Acker, 27 Greensboro Road, feels that the way that it should work is that there should be a set of performance standards and expectations. They either already exist in town ordinances, site plan regulations, state laws, etc. and all the problems that have occurred are already violations of state laws and regulations. With the talk about tightening up the regulations is great and making sure that there is a single person responsible and he feels that it comes down to setting the expectation and setting the standards and then setting up a system of punishments and rewards for those who meet or do not meet those standards and figure out the incentives if they do meet them. The contractor "death penalty" would be the most effective deterrent versus the fines per day or stopping the construction. If there was a way to prohibit developers from working in the Town, or for certain types of projects, there would be a lot of compliance. The regulations already exist and to him it's not a matter of regulation but more a matter of setting up enforcement practices to enforce the things that are already in place. The law already states that there can not be erosion on the site. It is important to make sure that the law is enforced.

Barbara McIlroy, Etna, thanked the Board for scheduling the meeting and inviting the staff to do some very hard thinking. She would like to hear Ray Lobdell who acts as inspector and he has been observing where they have been weak with regard to enforcement. He is doing reports that show where the failures are. When the report is submitted, there is a problem as to who reads it and what happens to it. She would like to hear his reactions to the suggestions that are made and what he would like to see happen with his reports that are submitted.

Ray Lobdelle, wanted to add that sometimes they get tied up with the details but the bigger picture is when they look at the whole development process. Often times the development pressures within the watersheds have a big impact on water quality, and when you look at planning erosion sediment drainage controls on the site, they need to look at the impact overall. What is the build out if everything is built out according to the zoning ordinance, how much wetland is being impacted, etc. These things are important in the big picture. He feels that there have been excellent discussions with the committee. He feels that the incentive is not always there for the developer to do what needs to be done on site and this is the key to handling erosion control. He feels that when the reports come in, he expects the applicant to look at them and respond to them. Chairman Walsh confirmed that the reports go to the owner and the Town. Mr. Labadelle noted that there could be very specific parts to the report with regard to things that need to be done or there could be more general observations as to the sequence of the project. There has to be some common sense in the process and there are storms that exceed design standards. He advised that if he does go on a site and sees that action has not been taken, there needs to be a next step to make sure that action is taken. Selectman Baschnagel asked if the Town is moving in the right direction to provide incentives to the developers. Mr. Lobdell advised that he felt that they were heading in the right direction.

**3. RECOMMENDATION TO SET A PUBLIC HEARING ON MONDAY, JUNE 19, 2006 TO CONSIDER AMENDMENTS TO OPEN CONTAINER ORDINANCE (#32) AND THE OUTDOOR ACTIVITIES ORDINANCE (#34).**

Ms. Griffin advised that there was a request from a Dartmouth Student that the meeting be postponed until July 10<sup>th</sup> which is the meeting after the 19<sup>th</sup>. The only risk in doing that is that Tubestock is typically the 3<sup>rd</sup> week of July. In talking with Dartmouth staff, the '08 class is working on an alternate event called "Fieldstock" but there may still be some sort of informal Tubestock happening but if the amendments are made immediate, they will be in effect for that weekend.

Chairman Walsh has never heard of the Select Board dealing with a request done by e-mail versus an in-person request to change the agenda. He is put off by the way this request was made but he would like to decide this on the merits of the request. Vice Chairman Connolly would like to see the amendments in place before the event takes place. Chairman Walsh advised that there could be an open meeting on the 19<sup>th</sup> and then

they could continue the hearing to the 10<sup>th</sup> of July which would allow the staff to get a first look at it. Vice Chairman Connolly feels that this should be done prior to the 19<sup>th</sup>. Selectman Baschnagel asked if there was a sense as to the arguments that may be put forth before by the Dartmouth students. Ms. Griffin saw the argument related to the right to assemble but this is not an issue for the Town. It has more to do with the underage consumption of alcohol, the non-permitted activity on the river, and conducting an event on Town property without the appropriate insurance certificates. The Dartmouth students have heard from Ms. Griffin as to the feelings of the Town about this activity but it would be helpful for them to hear from the Select Board.

Vice Chairman Connolly advised that there should be hearings scheduled for the 19<sup>th</sup> and the students could come to the next meeting and present their case and ask for the Board to reverse or amend their decision. Selectman Lubrano sympathizes with the fact that the students will be on break and she would like for them to come before the Board with their concerns, but she feels that they should go ahead and set the date for the amendments.

**Vice Chair Connolly MOVED to set a public hearing on June 19<sup>th</sup> to consider the amendments to the Open Container Ordinance (#32) and the Outdoor Activities Ordinance (#34).**

Ms. Griffin confirmed that the topic on the 10<sup>th</sup> will be whether they will revise or unadopt the approved amendment changes made on June 19<sup>th</sup>.

**Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON JUNE 19<sup>TH</sup> TO CONSIDER AMENDEMENTS TO THE OPEN CONTAINER ORDINANCE (#32) AND THE OUTDOOR ACTIVITIES ORDINANCE (#34).**

Selectman Christie would like to encourage the students interested in this to be here on June 19<sup>th</sup>.

**4. RECOMMENDATION TO ADOPT ABATEMENTS AS PROPOSED BY THE ADVISORY BOARD OF ASSESSORS.**

Chairman Walsh started with item #4 due to the technical difficulties with the CATV live feed.

Chairman Walsh asked the Board for any comments with regard to the proposed abatements. There were no questions or comments from the Board.

**Selectman Lubrano MOVED to adopt the abatements as proposed by the Advisory Board of Assessors. Selectman Baschnagel SECONDED the motion.**

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**Selectman Lubrano MOVED to adopt the abatements as proposed by the Advisory Board of Assessors. Selectman Baschnagel SECONDED the motion.**

Mike Ryan, Town Assessor, asked about the meeting of May 3<sup>rd</sup>. He pointed out an adjustment for 2006.

**Selectman Lubrano AMENDED the motion to include the adjustment made for 2006. Selectman Baschnagel SECONDED the amended motion.**

**THE BOARD VOTED UNANIMOUSLY TO AMEND THE MOTION TO INCLUDE THE ADJUSTMENT MADE FOR 2006.**

**5. RECOMMENDATION TO ADOPT JOB TITLES: CHIEF OPERATOR (LG 16) AND MAINTENANCE FOREMAN (LG 13).**

Chairman Walsh advised that the Selectmen had the opportunity to review these previously.

**Selectman Christie MOVED to accept the recommendation to adopt job titles of Chief Operator (LG16) and Maintenance Foreman (LG13). Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATION TO ADOPT JOB TITLES: CHIEF OPERATOR (LG 16) AND MAINTENANCE FOREMAN (LG 13).**

**6. APPOINTMENTS – CONSERVATION COMMISSION**

**Selectman Baschnagel MOVED to appoint Joanna Whitcomb and Ray Hogue as alternate members of the Conservation Commission. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT JOANNA WHITCOMB AND RAY HOGUE AS ALTERNATE MEMBERS OF THE CONSERVATION COMMISSION.**

**7. BANNER REQUESTS  
- Artificial Intelligence @ 50 – Dartmouth College**

Ms. Griffin advised that the request is from the philosophy department at Dartmouth hosting the Artificial Intelligence 50<sup>th</sup> anniversary and they are requesting a simple banner on July 13-15<sup>th</sup> commemorating the conference. The conference will be heavily attended from people all over the world.



**Selectman Lubrano MOVED to grant the banner request from Dartmouth College for the Artificial Intelligence Conference July 13<sup>th</sup> – 15<sup>th</sup>. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO GRANT THE BANNER REQUEST FROM DARTMOUTH COLLEGE FOR THE ARTIFICIAL INTELLIGENCE CONFERENCE JULY 13<sup>TH</sup> -15<sup>TH</sup>.**

**8. APPROVAL OF MINUTES:**

**- May 1, 2006**

**Selectman Lubrano MOVED to adopt the Minutes of May 1, 2006 as revised. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE MINUTES OF MAY 1, 2006 AS REVISED.**

**- May 9, 2006 Town Meeting**

**Selectman Lubrano MOVED to approve the Minutes of May 9, 2006. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 9, 2006.**

**- May 15, 2006**

**Selectman Christie MOVED to accept the Minutes of May 15, 2006 as revised. Chairman Walsh SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE MINUTES OF MAY 15, 2006 AS REVISED.**

Selectman Christie did ask Betsy McClain to prepare a chart showing the funds going in and out of Capital Reserve. It supports the Select Board's claim of the money going out and there would be a direct impact to the taxpayer's burden. Chairman Walsh would like to take the argument one step further to show the taxpayer impact.

**9. ADMINISTRATIVE REPORTS**

Ms. Griffin advised that tax bills went in the mail today. She is still hopeful for hazard mitigation money. She spoke to Governor Lynch while she was in Concord today to

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witness the signing of a House Bill and asked about providing some assistance for the Towns that were affected by last year's storm in addition to the communities affected by the most recent storm.

Ms. Griffin advised that there is a lot of activity around the eight community consortium on developing a business plan to deploy the high speed internet throughout the eight communities. The basics of the business plan may be in place by early July. It has caused the Town to pursue possible funding sources.

Chairman Walsh asked about the line for the state education tax. Ms. Griffin advised that it's still there but this is the last installment.

## **10. SELECTMEN'S REPORTS**

### **Peter Christie**

The Recycling Committee will be winding down for the summer but there are a few events that will take place during the summer.

The Finance Committee is gearing back up again looking to work with the School Board in terms of educational initiatives and the financial concerns.

### **Katherine Connolly**

The Planning Board approved a new entrance to Hanover Center Church and reviewed the Gile Tract.

Last week they met to accept or reject the Paragon Corporation's submission and their application was found incomplete and therefore it was denied.

### **Brian Walsh**

The Chamber of Commerce is very active. Streetfest is set for July 15<sup>th</sup>. The New Hampshire Housing Finance Agency (NHHFA) had their board meeting. The Gile Tract was presented and the Board members were very enthusiastic. The Recreation Department; the NH Lacrosse Association decided that there can not be kids from Vermont playing lacrosse. The Recreation Department is trying to find a tournament for the 6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> grade kids from Vermont. There is a lot of frustration out there.

### **Bill Baschnagel**

Selectman Baschnagel had nothing to report.

### **Allegra Lubrano**

Selectman Lubrano and Ms. Griffin attended the last CSAAC meeting until the fall. There will be a speaker in the fall to speak about parenting adolescents, setting limits, etc. Chairman Walsh asked if there could be an intern from the College who could do a couple of terms on the Committee. Selectman Lubrano felt that it would be worth speaking to the Dean's office.

Last Friday, Selectman Lubrano went on a field trip with her daughter's first grade class to meet Mrs. Griffin to see how the Town works. They then took a tour of DPW.

The Howe Library Board meets on Thursday for the last time until September. Selectman Lubrano will not be attending any meetings in July.

### **11. OTHER BUSINESS**

Vice Chairman Connolly stated that in the budget hearings the Town Calendar was eliminated. She would like to find money to reinstate the funds to do this publication and it is a good deal because it is acquired from so much free labor and research. If it is to be reinstated, it needs to be done soon. She feels that there should be some money in the Selectmen's funds to cover this expense. It costs \$2,800 to publish it. Ms. Griffin stated that one option would be to sell it. Vice Chairman Connolly stated that even if they sell it, the production needs to be financed up front. Chairman Walsh would like to put this on the agenda for June 19<sup>th</sup> with options of how to fund it. Ms. Griffin asked to include rates and fees.

**Chairman Walsh MOVED to set a public hearing for the rates and fees schedule on June 19th. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR THE RATES AND FEES SCHEDULE ON JUNE 19<sup>TH</sup>.**

### **12. ADJOURNMENT**

**Selectman Lubrano MOVED to adjourn. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:15 P.M.**

Respectfully submitted

Allegra Lubrano, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Vice Chair Connolly MOVED to set a public hearing on June 19<sup>th</sup> to consider the amendments to the Open Container Ordinance (#32) and the Outdoor Activities Ordinance (#34). Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON JUNE 19<sup>TH</sup> TO CONSIDER AMENDEMENTS TO THE OPEN CONTAINER ORDINANCE (#32) AND THE OUTDOOR ACTIVITIES ORDINANCE (#34).**

2. **Selectman Lubrano MOVED to adopt the abatements as proposed by the Advisory Board of Assessors. Selectman Baschnagel SECONDED the motion.**

**Selectman Lubrano AMENDED the motion to include the adjustment made for 2006. Selectman Baschnagel SECONDED the amended motion.**

**THE BOARD VOTED UNANIMOUSLY TO AMEND THE MOTION TO INCLUDE THE ADJUSTMENT MADE FOR 2006.**

3. **Selectman Christie MOVED to accept the recommendation to adopt job titles of Chief Operator (LG16) and Maintenance Foreman (LG13). Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATION TO ADOPT JOB TITLES: CHIEF OPERATOR (LG 16) AND MAINTENANCE FOREMAN (LG 13).**

4. **Selectman Baschnagel MOVED to appoint Joanna Whitcomb and Ray Hogue as alternate members of the Conservation Commission. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT JOANNA WHITCOMB AND RAY HOGUE AS ALTERNATE MEMBERS OF THE CONSERVATION COMMISSION.**

5. **Selectman Lubrano MOVED to grant the banner request from Dartmouth College for the Artificial Intelligence Conference July 13<sup>th</sup> – 15th. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO GRANT THE BANNER REQUEST FROM DARTMOUTH COLLEGE FOR THE ARTIFICIAL INTELLIGENCE CONFERENCE JULY 13<sup>TH</sup> -15<sup>TH</sup>.**

6. **Selectman Lubrano MOVED to adopt the Minutes of May 1, 2006 as revised. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE MINUTES OF MAY 1, 2006 AS REVISED.**

7. **Selectman Lubrano MOVED to approve the Minutes of May 9, 2006. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 9, 2006.**

8. **Selectman Christie MOVED to accept the Minutes of May 15, 2006 as revised. Chairman Walsh SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE MINUTES OF MAY 15, 2006 AS REVISED.**

9. **Chairman Walsh MOVED to set a public hearing for the rates and fees schedule on June 19th. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR THE RATES AND FEES SCHEDULE ON JUNE 19<sup>TH</sup>.**

10. **Selectman Lubrano MOVED to adjourn. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:15 P.M.**

**FINAL**

**TOWN OF HANOVER  
BOARD OF SELECTMEN**

**MAY 15, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Julia Griffin, Town Manager. Absent: Allegra Lubrano, Selectman.

**1. PUBLIC COMMENT**

Chairman Walsh announced Public Comment. Winifred Stearns read a letter to the Board. She is following up on her previous request to spare Currier/Dorrance Place from the double yellow line and mentioned the on-going problems with the trucks from United Construction. Mrs. Stearns provided her letter to the Board (see attached).

Chairman Walsh advised that Mrs. Stearns concerns would be addressed under Other Business tonight.

**2. DISCUSSION REGARDING RECONSTRUCTION OF RESERVOIR ROAD.**

Chairman Walsh announced the beginnings of a discussion regarding the reconstruction of Reservoir Road.

Chairman Walsh advised that it is not a public hearing. This will be a conversation that will continue over the next few months. No construction would start until the spring of 2007, if it happens at all. This is a time to look at all the options, costs and opinions. Chairman Walsh cautioned that there would not be any big decisions made tonight.

Ms. Griffin stated that the cost to restore Reservoir Rd is approximately \$115,000 for materials only; the option for one lane only, gated at each end for emergency access only, would cost \$50,000 for materials only. At Town Meeting last Tuesday, the Town Budget was approved for 2006-2007 and included in that budget was about 50% of the money to fully repair the roads damaged last June. The Board's thinking is that this time next year, the Town would ask for the other 50%. The Town is still waiting to find out whether they qualify for Hazard mitigation funds and the request is for over \$900,000 which is the amount available for the entire state. The plan is to not repair Reservoir Rd this summer. There were other roads that took precedence such as Wheelock and Dogford which are heavily traveled. There will be another roundabout at Reservoir and Lyme Road as planned with the new school construction. Nobody should feel that the decision will

happen any time soon. The lower traffic on Reservoir Rd made it less a priority over other roads.

Chairman Walsh confirmed with Ms. Griffin that the costs that were discussed are materials only and not labor. Ms. Griffin stated that the road base, guardrail work and tree plantings will also need to be replaced.

Vice Chairman Connolly wondered how long a stretch of Reservoir Road is being discussed here. Peter Kulbacki stated that it's roughly 1500 feet. Ms. Griffin stated that although it is not a huge length of area but it's somewhat complex. There would need to be permits from the state due to the close proximity to the brook. Ms. Griffin stated that "scenic" means that it can not be paved and they are careful about what is done with the road and it needs Planning Board review.

Chairman Walsh felt that the objective of this meeting is to listen to the various ideas presented. Chairman Walsh invited members from the audience to make presentations to the Board.

Maryann Cadwallader, representing the Rip Road neighbors, read a letter to the Board advocating the replacement of Reservoir Road. (See attached letter)

Chairman Walsh noted that at Town Meeting, at the \$100,000 level, his view is that this is not a financial decision. It was important to get through Town Meeting with approval of the budget and that kind of expenditure range the issue isn't the money, it's what is the right thing to do.

Robert Chambers, 6 Rip Road, read a letter to the Board to encourage finding solutions to ensure safety on Rip Road and the option of opening Reservoir Road to decrease traffic volume on Rip. (See attached letter)

Bernie Benn, 28 ½ Rip Road, (Ms Griffin noted that Bernie worked very hard to try to get government funding for the repairs to Reservoir Road). Mr. Benn supported the idea of opening up Reservoir Road as soon as possible. Reservoir Road provides an opportunity to create a bypass from Etna to the new proposed development near the school. It has very few driveways that come off of it. He also noted that perhaps Reservoir Road should be taken off scenic road status and paved in anticipation of an increase in future use with the planned development in the area.

Chairman Walsh requested that Ms. Griffin research when Reservoir Rd became a scenic road and the legal issues surrounding designation.

Kari Assmus, Etna, feels that she has a different perspective as an occasional commuter on a bicycle who misses the use of Reservoir Road. It is very difficult to go down Balch Hill on a bicycle and make a hard right turn. She felt it was very safe going down Grasse Road and make the turn on Reservoir Road. She also feels that the question isn't really

whether or not they open the road but how to come up with a whole plan for the area that balances the needs of the community. Perhaps the cars should be able to travel down Rip Road but very slowly.

James Murphy, 4 Morrison Road, stated that he is not officially representing his neighborhood. He wanted to describe his experience with the connectivity issues in the neighborhood. There is a path in the woods at the end of MacDonald Drive used to get to the Ray school. Because the college developments have been expanding, the number of kids walking down the path has increased dramatically. There are scores of kids walking to and from the school through that path at the end of MacDonald drive. When he heard the consideration of extending MacDonald drive, he was appalled; it's like stating that you will be paving the Appalachian Trail. There are a lot of people that walk that path every day and to open it up and pave it would displace activities that are taking place there now. He felt that expanding MacDonald Drive to the end of Reservoir would be a real disaster for his neighborhood.

Judy Reeve, Chair of the Conservation Commission, noted that she feels that Camp Brook and the valley are really important natural resources and a floodway. In 1973, the road was flooded out so it has had to be rebuilt a number of times. There were talks of various alternatives that they feel are important for the town to explore. One of the first concerns is that it is a primary stream and very large water shed. There was a huge storm last June but it would appear to those observing Camp Brook that with the increase in development with Grasse Road 1 and 2 and then ultimately within 10 years whatever Grasse Road 3 will be, there will be a lot more impermeable surfaces so that when there is a flash thunderstorm or event, water does not get absorbed into the ground and it all ends up draining through that valley and for it to be able to withstand that, it's going to involve some huge permitting to restore it. The Conservation Commission had concerns about the realities of the site, regardless of cost of repair. One of the ideas floated was that the area could become a nature park for walkers and bikers and not vehicles. It is also important that there be some kind of emergency access when Dartmouth finishes with their third phase of development. There is a lot of planning that has to be looked at. Ed Chamberlain, who is on the Commission, mapped out three alternatives for the roads in this area. One was the end of MacDonald drive which has that neighborhood concerned. That's the shortest path between the existing Reservoir Road that is paved and the area of that neighborhood. Another option was to cut across to the historic Wolfeboro Rd trail. All of these options cost a lot of money but so does rebuilding Reservoir Road. There are possibilities that the Commission considers before settling in on the details. The natural drainage there is something that should be considered. They do not have an agenda but the natural resources should be considered.

Vice Chairman Connolly asked Judy Reeve to provide the Board with the map she was referring to. Ms. Reeves stated that she would.

Ms. Griffin advised that Town staff looked at the public safety vehicle only option with gates at each end and the cost was also about \$50,000. It doesn't resolve the Rip Road



neighbors concerns but just to give everyone a sense about the public safety issue. The expansion to Wolfboro Road would be a much more costly option.

Dave Peters, MacDonald Drive, noted that he provided the Board with an e-mail earlier today. Although he sympathizes with the Rip Road residents but when you buy a house on a dead end because you have a 7 year old that rides his bike and can use a path, then you hear that the Conservation Commission might recommend ripping through the cul-de-sac to create a connector road, you become emotional and want to know why. He wanted to know if there was any precedent for ripping through a cul-de-sac and he advised that it was shocking and appalling to him. He doesn't feel that traffic other than those who live there should go through Rip Road. It should be for emergency vehicles or local residents only but he is against ripping up the cul-de-sac. To get out from Grasse Road to the police and fire station, you could go down the hill and down to the light and take a right. He is very concerned about trying to fix a problem and creating another one. He hopes that others are as outraged. He feels for the Rip Road residents but hopes that he will get the same consideration and sympathy.

Paul Christenson, 29 MacDonald Drive, feels that MacDonald Drive would have access problems and he does not feel that this would solve the problems being discussed. This drive is full of children and its suitability as a main thoroughfare through town does not seem practical. He understands the need for Conservation but there needs to be some sort of balance with the neighborhoods that exist.

Roberta Stewart, 28 MacDonald Drive, advised that she's been concerned about the larger planning issues here because the planning for the development of Grasse Road have been going on for years now and only now after the zoning changes is there any consideration of traffic and roads. She is surprised that questions of Town infrastructure has not been dealt with in a more responsible way. The vote was for a larger perspective to be taken when the Town looks at proposals for housing. What's being asked is that the Town figure out a way to pay for a road to bear the traffic and then the citizens bear the cost of further development. She feels that having a developer pay some of that street cost would be a bargaining chip for the Town. She asks that not only that her street remain a private road and not a thoroughfare but that the Town show more care when considering future development. The Grasse Road 3 project in one of its designs involved the plan to close off Reservoir Road. She feels that there is a real problem with planning and that should be addressed.

Judy Reeve, Conservation Commission, wanted to make it clear that the Conservation Commission in no way recommended that they open up the end of MacDonald Drive. They were looking at the overall planning and looking at alternatives and in doing that they are also dealing with a major waterway and all of the people traveling. She wanted to set the record straight that the Conservation Commission did not come out suggesting that they should be using MacDonald Drive.

Selectman Baschnagel wanted to correct the impression that the Planning Board did not consider traffic and transportation in the Grasse Rd 3 approval process; they considered it quite extensively and the difference was that Reservoir Road existed at the time and provided an alternative. The focus of the meeting is to consider how to replace Reservoir Road and he wants to make sure that they look at all the options.

Neely McNulty, Rip Road, advised that what she wants everyone to remember is when considering a road leading from Storrs Pond to the top of Balch Road, the Grasse Road 3 development there needs to be consideration toward the long term and not just the developments behind them.

Bill Lotco, 29 Reservoir Road, he stated that he appreciates the comments of his neighbors and the desire to preserve the quality of life here in Hanover. He feels a bit selfish because in the alternative that would develop MacDonald Road and carrying it down to Reservoir will impact him more than almost everyone. He is in the last house on Reservoir Road on the South Easterly side of the road. He built that house in 1988. It's a little known fact that he owns the land with the bike path. The Warranty Deed indicates that the Town of Hanover has an easement through their property for a number of things but one of them being for a bicycle pathway and pedestrian trail. He feels that he was one of the last ones to know about the possibility of this option and he would ask whether there is a process to inform residents who will be impacted by this and he heard this through a back door way. He feels that it's important to recognize that there are some issues that involve taking land and there will be some additional costs that will significantly impact the value of their property. It will also impact the property of other neighborhoods as well.

Chairman Walsh feels that the Town is sufficiently far from anything concrete to considering this a public hearing. There would have been notification made to the abutters if there was anything that was going to be decided.

Rich Howard asked that they bear in mind; the back up route to get to town is Greensboro Road. Not having Reservoir Road has not really created a problem. He felt that the cars coming down Reservoir were a hazard when riding a bike on the road. One problem that the Planning Board and Board of Selectman are going to have is that they need to consider the new development at the top of Balch Hill. If the development was going to be scaled back, it would take care of some of the problem.

Nina Banwell, 42 year-resident of Reservoir Road, she feels that the statement made by the nature conservancy stating that this is one of the last great places in Hanover is that section of Reservoir Road which is a scenic road. She feels that there are some formalities that the Board may need to go through to remove it or take it out of being a scenic road. Her recommendation would be (while the neighborhood of Grasse Road 1 and 2 have their concerns, and the neighbors of Rip Road have their concerns) with the approval of Article 10, there may be hundreds of new residents brought to Lyme Road, close to Rip and Reservoir, this entire neighborhood is really going to change. When

developments of that size are going to hit the town, it may be only 10 years or less that Dartmouth decides to increase their development potential at the top of Grasse Road; all roads have to be looked at. Although tonight's focus is on Reservoir Road, and while Grasse Rd 1 and 2 are not very large developments, her recommendation would be to restore Reservoir Road to what it was, emergency vehicles would be able to use the road again.

Bernie Benn, Rip Road, has a suggestion that he made to the neighbors on Rip Road and there is not a full consensus on it but the short term simple solution for extra traffic on Rip Road could be to make the section between Wheelock and Pine one-way and not permit traffic to come in from Wheelock in that direction and it would be exit only. It would cut down tremendously the traffic. Local residents could come up Verona and Meadowbrook. It would cut the notion of using it as a through road.

Sue Young, 11 Rip Road, wanted to address the suggestion about speed calming measures on Rip Road. She moved in 14 years ago and they had small children and they had concerns because at the time there were no stop signs at Pine Drive and there was no speed bump and she was one of the ones trying to get a sidewalk put in. The solution was to get the stop signs by her house; they are located at the 4 corners. It has calmed down the speed. Not everyone stops at the stop sign. The speed bump is seen as a launch pad for the local kids driving through the area. She would hate having to go through the cement barricades as located on Hovey/Buell. There are not a lot of traffic calming measures that will work on that road.

Brian Polk from Camp Brook Common, wanted to speak with regard to rebuilding Reservoir Road. In looking at the culverts, this all happened because they were too small to deal with the water that went through there. It is normally a dry creek bed and with the storms becomes full of rushing water. His suggestion is to rebuild the road and expand the culverts.

Ms. Griffin advised that with regard to Rip Road and traffic calming, there was a meeting 5 or 6 years ago with a new wave of requests for sidewalks on Rip Road. What was demonstrated for the residents is that it would have required land donation and the ripping out of many trees and it was decided that it didn't make sense to do that at that time. There was a double yellow line, narrowed the travel lanes, erected stop signs and fog lines and traffic experts advise that when the line is put down the middle it signals to travelers to slow down. They build up the shoulder to provide the walkers with a little more area to walk on.

Jim Barry, Rip Road, advised that it seems that most of the traffic is school related and suggested trying to encourage kids to take the bus.

Tracy Young, 11 Rip Road, advised that the edges of the road were not built up and the fog lines have disappeared but he understands the problem of priorities but he is disappointed that Reservoir Road has been given lowest priority. The level of traffic has

increased because of the school but Reservoir has never been measured with the school opening. There have been traffic counters, so there is information for the cars traveling on Rip but there is little known about the possible traffic on Reservoir. He feels that there should be a way to open it under the old conditions, and do traffic studies.

Lynn Swett-Miller, 22 Rip Road, she is concerned about people's behavior and use of cars and lack of environmental responsibility using large oversized vehicles. She is wondering what the Town is doing to enhance the school bus schedule for example it comes either too early or too late. When more growth is coming into the town, there needs to be consideration to promote other forms of transportation. There are other behavioral issues that the school could be a part of this conversation and collaboration and this particular discussion about people not using car pools and driving their kids around too much.

Dean Madden, Camp Brook Common, feels that there are an incredible amount of cars pouring in at the end of Reservoir Road to be dropped off for school and he wondered why the school bus network isn't being used. He realizes that this is a big town but for the children to take the school bus, it would take less time to walk to school. There are ways to make the school bus more attractive. The extension of the Advance Transit system may be an option. There shouldn't be kid's activities planned for areas/times that require parents to drive and drop them off. He advised that he would gladly pay a small fee to have the kids bus in to after school sports, etc.

Doug McIlroy, is on the Conservation Commission and wanted to put in a word for Camp Brook and its potential value as a trail. The one good thing about the strong trail is that it's almost the only well used bicycle trail used in town however it is parallel to another possible bicycle trail which is Reservoir Road provided that there is no vehicular traffic. Camp Brook Valley is scenic and in a sense a resource for the whole town. There are three major brooks in town, Mink Brook, Girl Brook and Camp Brook. Girl Brook has been hurt by development. Camp Brook has the potential to remain as a useful park for the town. It is well worth thinking about saving.

Chairman Walsh read e-mails he received from residents that could not attend the meeting. Eric Edmonds encouraged repair of Reservoir Road and expressed concern about the suggestion that MacDonald Drive may be expanded. Patricia Anderson also supported rebuilding Reservoir Road and had concerns about MacDonald Drive. David and Cynthia Glueck expressed their concern about MacDonald Drive and suggested leaving Reservoir Road closed if cost/maintenance were too high. (See attached).

Joanna Whitcomb, 16 Reservoir Road, requests that in looking at the options, that some real analysis is done. Not just how much it costs in dollars but what it costs the neighbors, how much it costs the environment and what are the real figures from the traffic counts. The state numbers indicate that the average count is 920 cars at the peak hour in 1997. What are the numbers now and when you look at the big picture; consider the options. The e-mail from the Conservation Commission did the discussion a

disservice. What about enforcing the 25 mph limit on Rip Road? Enforcing the 20 mph limit on Reservoir Road. Maybe next year the school can have a walk to school day but right now it is too unsafe.

Robert Chambers asked that the fines could be increased for speeders in the area.

Joan Laramie, stated that when MacDonald Drive was built and the bike path was built, it was never to be made a road.

Chairman Walsh thanked the audience and feels that there are two competing pressures. One is to look broadly and do it right and the other is to get it done expeditiously.

### **3. BOARD OF SELECTMEN ORGANIZATIONAL MEETING FOR 2006-2007.**

Chairman Walsh stated that at this time every year the Board has an organizational meeting to determine liaison responsibilities for the Boards and Commissions. Vice Chairman Connolly would like to be Vice Chair.

**Chairman Walsh MOVED to nominate Katherine Connolly as Vice Chairman. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE NOMINATION OF VICE CHAIRMAN CONNOLLY.**

**Vice Chair Connolly MOVED to nominate Brian Walsh as Chairman. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE NOMINATION OF CHAIRMAN WALSH.**

**Chairman Walsh MOVED to nominate Allegra Lubrano as Secretary. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE NOMINATION OF SELECTMAN LUBRANO AS SECRETARY.**

Chairman Walsh consulted with the Board members and it was determined that each person would continue to work with their respective Boards and Committees.

Selectman Lubrano will continue her work with the Community Substance Abuse Advisory Committee (CSAAC), Howe Library, Joigny France, and remain as an alternate for the Hanover Water Works Company.

Vice Chairman Connolly will remain the Select board rep for the Planning Board, Advisory Board of Assessors, Howe Library Board of Trustees (alternate), Upper Valley Lake Sunapee Regional Planning Commission and the Nihomatsu sister city in Japan.

Chairman Walsh will continue as an alternate for the Advisory Board of Assessors, representative to the Chamber of Commerce, Hanover Water Works Company, Park and Recreation Board, Downtown Marketing Association, Hanover Improvement Society and the Town Meeting Task Force.

Selectman Christie will remain the representative to the Affordable Housing Commission, Finance Committee, Recycling Committee, Senior Citizens Steering Committee and the 2<sup>nd</sup> alternate to the Planning Board.

Selectman Baschnagel will remain the representative to the Conservation Commission, Parking and Transportation Board, Upper Valley Transportation Advisory Committee and the 1<sup>st</sup> alternate to the Planning Board.

Willy Black will remain the representative to the CATV Board on the Select Board's behalf.

**4. REQUEST FOR MAIN STREET CLOSURE ON AUGUST 26, 2006 FOR HALF MARATHON.**

Chairman Walsh announced that CHaD is hosting a half marathon Ms. Griffin outlined the event. There is a half marathon planned for late August similar to the Covered Bridges Half Marathon. Originally they wanted to run from Thetford, through Norwich and up Wheelock Hill into Hanover. They are considering doing an all Hanover race, starting at the Hanover Center Green, up Dogford, down Greensboro and ending on Main Street with a street closure and event at the end of the race. She will be looking at this with the Police Department to make sure it could be done safely. The request is to ask whether they could do the entire race in Hanover. It would start at 4:30 in the afternoon and end between 6:00 and 7:30 and they are calling it the "Outrun the Sun" half marathon. There would need to be South Main Street closure which is not unlike the Street Fest event.

Selectman Christie asked how many runners are expected. Ms. Griffin stated that there is a 2,000 runner limit for the Covered Bridges Half Marathon which usually fills in the first few hours of opening slots. Ms. Griffin advised that Selectman Lubrano felt it would be a nice event for Hanover to host. Ms. Griffin also stated that this is being coordinated with the Chamber and the DMA.

Chairman Walsh asked when school opens. Ms. Griffin thought it would be the next week.

Mr. Howard asked what the impact would be on cars coming into the community. Ms. Griffin stated that the proposal is to bus people in from the Medical School.

Mrs. Stearns does not feel that this is something that the Town should consider.

Chairman Walsh gave his okay on the downtown street closure for the first year but that doesn't mean that it is a long term recurring commitment. He is concerned about the route and the safety so he's okay with the street closure but will wait to hear more about the safety precautions and who is paying for the police officers assigned. Ms. Griffin stated that the event coordinators would be responsible for paying the police.

**Selectman Christie MOVED to approve the request for Main Street closure on August 26, 2006 for the proposed Half Marathon. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF APPROVING THE MAIN STREET CLOSURE ON AUGUST 26, 2006 FOR THE PROPOSED HALF MARATHON.**

## **5. TOWN MEETING RECAP**

Ms. Griffin advised that there is not much to recap but traditionally this is discussed after Town Meeting. She needs to get the input from the Board about the use of the Middle School and there will need to be some consideration as to whether they want to use the High School. The State wants the Town to identify the polling places for the fall. There needs to be some decision made but she is concerned about moving voting places around. There was mixed feedback about the Middle School. Selectman Christie had no negative feedback and all positives especially about parking availability and access. Selectman Connolly had mixed comments and feels that when there is a larger space available, it should be used. This was not a very well attended Town Meeting and she feels that it should be moved back to the High School.

Winifred Stearns had concerns over the lighting at the Richmond School. She stated that in the voting booths themselves, it was not well lit.

Selectman Baschnagel also had mixed reviews. He also feels that moving back downtown would be the better choice. The Richmond School is still a better option than the Community Center.

Chairman Walsh feels that this fall, the primaries and the general election should be at the Middle School.

**Chairman Walsh MOVED to hold all future elections for the year 2006 at the Richmond Middle School. Selectman Baschnagel SECONDED the motion.**

Vice Chairman Connolly wondered if there was more space for voting booths in the Community Center.

**THE BOARD VOTED UNANIMOUSLY TO HOLD ALL FUTURE ELECTIONS FOR THE YEAR 2006 AT THE RICHMOND MIDDLE SCHOOL.**

Chairman Walsh would like to see a set of criteria and compare the pros and cons between the High School and the Middle School. He feels that the Middle School is temporary until the High School is available.

Selectman Christie would like to have more of an auditorium setting for Town Meeting and he assumes that this means a separate area for the voting. Selectman Christie would like to add this to the discussion for the evening meeting.

## **6. APPROVAL OF MINUTES**

Chairman Walsh wanted to pass comments to give to Selectman Lubrano and the minutes of May 1st will be back before the Board for approval when she is back.

## **7. ADMINISTRATIVE REPORTS**

Ms. Griffin busy doing the post town meeting clean up. They need to discuss the Capital Improvement Program and decide which board members will be joining town staff and Planning Board members to come up with round two. There is a commitment to come back the second week in June.

There are discussions with regard to Wastewater capacity and there is interest from the City of Lebanon that is looking at space near Jesse's to build a new hotel but with the remaining capacity, they have been put off until the Underwood report but given that the hotel could use 1/5 of the remaining capacity, she thinks that before committing to anything that large, there needs to be a better understanding. Perhaps the Board should do a joint meeting with Lebanon and determine what level of investment is going to be required in the future for solid waste.

Selectman Baschnagel confirmed that this was not something currently under construction. Ms. Griffin advised that this is a new development proposal.



## **8. SELECTMEN'S REPORTS.**

### **Peter Christie**

Selectman Christie advised he had nothing to report.

### **Katherine Connolly**

Vice Chairman Connolly advised that there is a meeting tomorrow night where there will be consideration of the Gile Tract. She has heard from Nihomatsu and they are sending ten students and two adults on July 28<sup>th</sup>. The Town has tripled in population since we were there because of their absorption of two municipalities. The number they are sending remains the same. She also had the occasion to visit the new Hanover Hardware and she is delighted with it.

### **Bill Baschnagel**

Selectman Baschnagel noted that there were two cases before the Planning Board involving re-routing and upgrading the power supply to the Med School. This is part of a continuing upgrade for future activities.

The Conservation Commission had a meeting last week; other topics were a preliminary review of the Gile Tract which is the first of a four step process and they will be providing their comments to the Planning Board. They also discussed Girl Brook. There is an effort between the Town and the College to work through erosion problems. The erosion problems on the west side of Rt 10 have gotten worse. The College recognizes that the Town doesn't have any resources to do anything about it at this point but they are asking the College to see what they can do.

### **Brian Walsh**

Chairman Walsh advised that he has nothing to report.

## **9. OTHER BUSINESS**

Chairman Walsh moved on to the striping of Currier Street. He understands that Currier will not be striped unless the Board decides to stripe it.

Chairman Walsh wanted to know if the Board did not make a decision, what would happen. Ms. Griffin stated that if there were no decision from the Select Board, the markings would be repainted on Currier. The current practice is to paint a double yellow line per State regulations, it needs to be a double yellow and not a single yellow line for roads that are both arterial and collector roads. West Street, Maple, and School Streets have double yellow lines. Streets particularly in the downtown that receive a significant

amount of through traffic are collector roads. The town does this to protect drivers where there is a narrow roadway with high volume of traffic. Currier is challenging because it is only 18 feet wide. Downing is not a collector street; Rope Ferry Road and Allen Street Extension are not collector streets. Carriage Lane is not a collector road. Striping is done for safety purposes.

Selectman Baschnagel asked if the road was not to be striped, would it materially impact the safety of traffic on that street.

Chief Giaccone has a safety point of view; he would prefer that every road in town with blacktop be marked for the safety of the drivers and pedestrians. Striping does cost money and they have to look at the traffic patterns and the roads that are traditionally marked are the ones that carry the most traffic. When fresh pavement is put down, people are lost and they need the lines to guide them. The downtown area is very prone to fog in the summer and into the fall months.

Selectman Baschnagel doesn't argue with the Chief's reasoning and he does not want to create an accident by not striping but he is not against not striping it to see what happens. Vice Chairman Connolly feels that the lines assist in keeping the vehicles from getting into a head-on collision. There is a sidewalk that is narrow but, she feels that eliminating the center line would be asking for problems. Selectman Christie would look to the Chief for advice. Kari Assmus, Hanover Center Road, just got their double yellow line put back after not having it for about 9 months and she feels that people stay where there supposed to and wondered whether there were more accidents during the time that they didn't have the lines.

Ms. Griffin asked Peter Kulbacki why Hanover Center Road wasn't striped for so long. Peter Kulbacki stated that it was money related and the rebuilding of the roads after the storm. Chief Giaccone could not comment as to whether there was an increase in accidents because most accidents involve two vehicles. He still feels that the double yellow line is a guide.

Chairman Walsh stated that Dorrance is not a collector road and based on that logic it should not have a double yellow stripe. The other piece is that he would like some information for criteria to be making the decision. He would like to know what the traffic volumes are and what happens if the lines are there or not. He would propose that Dorrance is not a collector road and that Currier is.

Vice Chairman Connolly stated that there is information on Currier. Selectman Christie asked for the definitions. Ms. Griffin stated that collector roads have to do with volume and cut through streets. But Downing Road is used for local traffic only but Currier is used as a by-pass to cut through town. Peter Kulbacki advised that part of this came from the Master Plan. Rip Road and Currier are listed as collector streets. Ms. Griffin stated that they try to be consistent in application. The overall safety also needs to be considered.

**Chairman Walsh MOVED that Currier is a collector street and should be subject to the standard operating procedures for striping collector streets and Dorrance is not a collector street and not referred to in the Master Plan as a collector street and thus should not be striped. Vice Chairman Connolly SECONDED.**

**THE BOARD VOTED UNANIMOUSLY THAT CURRIER IS A COLLECTOR STREET AND SHOULD BE SUBJECT TO THE STANDARD OPERATING PROCEDURES FOR STRIPING COLLECTOR STREETS AND DORRANCE PLACE IS NOT A COLLECTOR STREET AND NOT REFERRED TO IN THE MASTER PLAN AS A COLLECTOR STREET AND THUS SHOULD NOT BE STRIPED.**

Chairman Walsh wanted to address the issue about trucks parked running continuously. Ms. Griffin advised that some of them may have been working on the road or they may have been working on the South Block. Winifred Stearns advised that there are flat beds that come up Currier or come down Dorrance and park on the corner of Currier and Dorrance, unload bulldozers, go up to South Block, they are not supposed to be below the site. It is in constant violation. Ms. Griffin asked Winifred Stearns to provide the Town with specific information with company names and plate numbers. According to Mrs. Stearns, these truck drivers state that they do not work for South Block and they work for the Town of Hanover. Peter Kulbacki stated that United was there to grind the intersections prior to paving. United Construction is also working for South Block. Ms. Griffin stated that the Town needs to contact Cary Whipple to deal with this issue and instruct them that they need to stay north of the intersection of Dorrance and Currier. Winifred Stearns went on to explain her frustration over the last couple of years.

Chairman Walsh also asked Winifred Stearns to assist in getting the names and plate numbers for the offending trucks in the area with the date and time.

Winifred Stearns asked about putting up barricades on Currier to keep the big trucks out. Peter Kulbacki advised that the trucks are not to be coming up Currier. Chairman Walsh would like the information at the next meeting relative to enforcing the Planning Board's conditions set on construction truck location and access for this site.

#### **10. ADJOURNMENT.**

**Selectman Baschnagel MOVED to adjourn the meeting. Selectman Connolly SECONDED the motion.**

Board of Selectman  
May 15, 2006  
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**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF ADJOURNING THE MEETING AT 10:20 P.M.**

Respectfully Submitted,

Peter Christie

Minutes transcribed and prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Chairman Walsh MOVED to nominate Katherine Connolly as Vice Chairman. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE NOMINATION OF VICE CHAIRMAN CONNOLLY.**

**Vice Chair Connolly MOVED to nominate Brian Walsh as Chairman. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE NOMINATION OF CHAIRMAN WALSH.**

**Chairman Walsh MOVED to nominate Allegra Lubrano as Secretary. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE NOMINATION OF SELECTMAN LUBRANO AS SECRETARY.**

2. **Selectman Christie MOVED to approve the request for Main Street closure on August 26, 2006 for the proposed Half Marathon. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF APPROVING THE MAIN STREET CLOSURE ON AUGUST 26, 2006 FOR THE PROPOSED HALF MARATHON.**

3. **Chairman Walsh MOVED to hold all future elections for the year 2006 at the Richmond Middle School. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO HOLD ALL FUTURE ELECTIONS FOR THE YEAR 2006 AT THE RICHMOND MIDDLE SCHOOL.**

4. **Chairman Walsh MOVED that Currier is a collector street and should be subject to the standard operating procedures for striping collector streets and Dorrance is not a collector street and not referred to in the Master Plan as a collector street and thus should not be striped. Vice Chairman Connolly SECONDED.**

**THE BOARD VOTED UNANIMOUSLY THAT CURRIER IS A COLLECTOR STREET AND SHOULD BE SUBJECT TO THE STANDARD OPERATING PROCEDURES FOR STRIPING**

**COLLECTOR STREETS AND DORRANCE PLACE IS NOT A COLLECTOR STREET AND NOT REFERRED TO IN THE MASTER PLAN AS A COLLECTOR STREET AND THUS SHOULD NOT BE STRIPED.**

- 5. Selectman Baschnagel MOVED to adjourn the meeting. Selectman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF ADJOURNING THE MEETING AT 10:20 P.M.**

**FINAL**

**2006 TOWN MEETING  
TOWN OF HANOVER  
Tuesday, May 9, 2006  
Richmond Middle School Gymnasium**

The annual Town Meeting of the Town of Hanover, New Hampshire convened on May 9, 2006 at 7 a.m. by the Town Moderator, Marilyn “Willy” Black, at the Richmond Middle School Gymnasium. Moderator Black explained that the polls would be open from 7:00 a.m. until 7:00 p.m. for the purpose of voting for candidates for Town Offices and for all other articles requiring vote by official ballot as set forth in Articles One through Twenty of the Town Meeting Warrant.

**ARTICLE ONE:** To vote (by nonpartisan ballot) for the following Town Officers:

Two Selectmen, each to serve for a term of three (3) years;

William Baschnagel                      1,348 (elected)

Katherine Connolly                      1,311 (elected)

One Moderator to serve for a term of two (2) years;

Marilyn “Willy” Black                      1,567 (elected)

One Town Clerk to serve for a term of one (1) year;

Charlie Garipay                              1,537 (elected)

One Treasurer to serve for a term of one (1) year;

Michael Ahern                                1,504 (elected)

One Library Trustee to serve for a term of three (3) years;

Elizabeth (Beth) Vesley-Gross              1,494 (elected)

One Trustee of Trust Funds to serve for a term of three (3) years.

Jay Pierson                                    1,529 (elected)

One Supervisor of the Checklist to serve for a term of six (6) years.

Arlene Mahler                                1,492 (elected)

**ARTICLE TWO** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 1:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 1 would require that, in cases for which subdivision or site plan approval by the Planning Board is required, no application for a Wetlands/Water Body Special Exception may be accepted until preliminary site plan or subdivision design review for that project has been completed, and that the application for such Special Exception would reflect the Planning Board’s recommendations.

At a Public Hearing held January 24, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,658 NO 130 ARTICLE PASSED**

**ARTICLE THREE** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 2:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 2 would modify Section 702 with respect to protection of intermittent streams, defining sub-areas within the existing wetlands/water body buffer, and broadening the extent of applicability of Administrative Permits in connection with wetlands, water bodies, and intermittent streams.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,546 NO 229 ARTICLE PASSED**

**ARTICLE FOUR** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 3:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”



Amendment No. 3 would amend Section 701 so as to prohibit most new development within a 100-year floodplain.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,599 NO 183 ARTICLE PASSED**

**ARTICLE FIVE** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 4:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 4 would add a Section 703 to prohibit most development on steep slopes, and to require Special Exceptions for certain activities proposed, on steep slopes.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted 5:2 to recommend that Town Meeting NOT approve this zoning amendment.

**RESULTS: YES 734 NO 1,023 ARTICLE DEFEATED**

**ARTICLE SIX** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 5:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 5 would amend the objectives statement and allowed uses in the “BM” Service Business and Limited Manufacturing zoning district and would rezone certain lands south of Mink Brook from BM to “F” Forestry.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,528 NO 241 ARTICLE PASSED**

**ARTICLE SEVEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 6:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 6 would remove the last sentence of Section 1004.2 which has stipulated a zoning violation notice period different from that provided for in State Law.

At a Public Hearing held January 24, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,612 NO 127 ARTICLE PASSED**

**ARTICLE EIGHT** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 7:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 7 would add a new Section 301, which would prohibit aircraft take-offs and landings, except in emergency situations.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,326 NO 442 ARTICLE PASSED**

**ARTICLE NINE** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 8:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 8 would alter Paragraph 502.4 B so that only land on which Planned Residential Developments are allowed can contribute to the basis for the computation of densities for such developments.

At a Public Hearing held January 24, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment

**RESULTS: YES 1,533 NO 205 ARTICLE PASSED**

**ARTICLE TEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 9:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 9 would make a number of related changes to the text of the Zoning Ordinance and to the Zoning Map to accommodate the development of a village center by adding new zoning districts, including a new General Residence “GR-4” zoning district; altering the geographical extent of existing zoning districts, including extending the “F” Forestry and Recreation, “NP” Nature Preserve, “SR” Single Residence, and “RO” Residence and Office zoning districts, altering the extent of the “OL” Office and Laboratory zoning district, and reducing the extent of the “RR” Rural Residence zoning district, and replacing most of the General Residence GR-1 zoning district in the area with GR-2; thereby increasing and decreasing allowable development densities in different portions of the village center area; and thus also changing allowable land uses in various parts of the area along Lyme Road (Route 10), roughly bounded by Kendal, Storrs Pond, Oak Hill, Garipay Fields, Hanover Country Club, and the Connecticut River.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,199 NO 570 ARTICLE PASSED**

**ARTICLE ELEVEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 10:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 10 would amend Section 210 so that additional driveways would be allowed on lots in Planned Residential Developments, which lots each have more than one dwelling unit.

At a Public Hearing held March 7, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,380 NO 397 ARTICLE PASSED**

**ARTICLE TWELVE** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 11:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 11 would amend Section 210 to allow that accessory parking spaces on lots in the D and I Districts may be made available for occupants of and visitors to other properties in these districts.

At a Public Hearing held March 7, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,531 NO 239 ARTICLE PASSED**

**ARTICLE THIRTEEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 12:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 12 would add a Section 310.2 which would eliminate the need for a separate Zoning Permit application and approval process with respect to temporary construction activities approved by the Planning Board as part of the Site Plan Review.

At a Public Hearing held March 7, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,545 NO 216 ARTICLE PASSED**

**ARTICLE FOURTEEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 13:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 13 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 13 would modify the definition of Accessory Building or Use in Section 902 to include not only those which are “subordinate and customarily” incidental, but also those which are “subordinate and reasonably” incidental to the principal building or use, and it provides a standard for determining what is “reasonable”.

At a Public Hearing held March 7, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,588 NO 162 ARTICLE PASSED**

**ARTICLE FIFTEEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by the Hanover Planning Board in Amendment No. 14:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 14 as proposed by the Planning Board for the Hanover Zoning Ordinance as follows?”

Amendment No. 14 would modify Section 1003 to delete the word “literally” from the description of the manner in which the Zoning Ordinance is to be administered.

At a Public Hearing held March 7, 2006, the Hanover Planning Board voted 6:1 to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,526 NO 208 ARTICLE PASSED**

**ARTICLE SIXTEEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No. 15:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 15 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 15 would amend Table 204.7 to remove Continuing Care Retirement Community from the list of permitted uses in the “RR” Rural Residence zoning district.

At a Public Hearing held January 24, 2006, the Hanover Planning Board voted 6:1 to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,418 NO 391 ARTICLE PASSED**

**ARTICLE SEVENTEEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No. 16:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 16 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 16 would amend Table 204.7 to remove Planned Residential Development from the list of permitted uses in the “RR” Rural Residence zoning district.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted 4:3 to recommend that Town Meeting NOT approve this zoning amendment.

**RESULTS: YES 1,418 NO 391 ARTICLE PASSED**

**ARTICLE EIGHTEEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No. 17:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 17 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 17 would add a new Section 207.3 which would not permit the counting of the areas of water bodies, floodplains, wetlands, and steep slopes toward the calculation of lot area or size or of density for major subdivisions in the “RR” Rural Residence zoning district.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted 4:3 to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,386 NO 429 ARTICLE PASSED**

**ARTICLE NINETEEN** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No. 18:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 18 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 18 would modify Table 204.7 so that lots in major subdivisions in the “RR” Rural Residence zoning district would need to have a minimum lot size of ten acres and a minimum frontage of 400 feet.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted 6:1 to recommend that Town Meeting approve this zoning amendment.

**RESULTS: YES 1,322 NO 493 ARTICLE PASSED**

**ARTICLE TWENTY** (to vote by ballot): To see if the Town will vote to amend the existing Hanover Zoning Ordinance as proposed by petition in Amendment No. 19:

The following is on the official ballot:

“Are you in favor of the adoption of Amendment No. 19 as proposed by petition for the Hanover Zoning Ordinance as follows?”

Amendment No. 19 would amend Section 702 by defining intermittent and ephemeral streams and setbacks there from; regulating intermittent streams and their setbacks as wetlands and water bodies and their setbacks are currently regulated; stipulating limitations of, and Special Exceptions relative to, activities that may take place within the intermittent stream or its setback; and defining the applicability of Administrative Permits to such intermittent streams and related setbacks.

At a Public Hearing held March 28, 2006, the Hanover Planning Board voted unanimously to recommend that Town Meeting NOT approve this zoning amendment.

**RESULTS: YES 675 NO 1,102 ARTICLE DEFEATED**

### **BUSINESS MEETING**

Moderator Black announced the Ray School signing group and led the audience in the pledge of allegiance.

Moderator Black introduced the Board of Selectmen, Department Heads and Town staff.

**ARTICLE TWENTY-ONE:** To choose the following Town Officers to be elected by a majority vote:

**Vice Chairman Connolly MOVED to nominate the following persons for the following offices:**

**One member of the Advisory Board of Assessors for a term of three (3) years; Richard Birnie; Three Fence Viewers and one alternate, each for a term of one (1) year; Edward Latham, William Garrity, Lucie Minsk, and Robert Morris**

**(alternate); Two Surveyors of Wood and Timber, each for a term of one (1) year; Willem Lange and John Richardson; One Pine Park Commissioner for a term of three (3) years; Richard Nordgren and such other officers as the Town may judge necessary for managing its affairs. SECONDED by Selectman Lubrano.**

There was no discussion on Article twenty-one. **The motion PASSED unanimously and the nominees were ELECTED.**

**ARTICLE TWENTY-TWO:** To receive reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

**Vice Chairman Connolly MOVED that the reports from the Selectmen, Town Clerk, Treasurer, Collector of Taxes and other Town Officers as printed in the 2005 Town Report be accepted, as well as any Special Resolutions. The motion was SECONDED.**

Aileen Chaltain, Chair of the Hanover Parks & Recreation Board presented the Hanover Parks and Recreation Volunteer of the Year Award to the Hanover Lions Club.

“On behalf of the Hanover Parks & Recreation Department and the Recreation Board, I am pleased and very proud to present the Volunteer of the Year award to the Hanover Lions Club. Cam Rankin, is with us to accept the award for the Lions Club.

Founded in 1917, the Lions Club mantra is "we serve," simply that, ‘we serve’ and boy do they ever!

The LIONS, whose name stands for Liberty, Intelligence, Our Nation's Safety is made up entirely of volunteers, men and women from all walks of life. The very diverse membership has a single focus – to provide community services and capital projects benefiting the entire Upper Valley including support for:

*Arthritis Camp*

*Assistance for the Needy*

*Audiology Fund*

*Audrey Prouty Bike/Walk-A-Thon*

*Boy/Cub/Girl Scouts*

*Camp Allen*

*Camp Mayhew*

*Christmas for the Needy*

*COVER*

*Dartmouth Relays*

*Eyeglasses and Hearing Aid Assistance for the Needy*

*The Family Place*

*Good Beginnings*



*Grafton County Senior Citizens Council*  
*Hanover After School Program*  
*Hanover Community Center*  
*Hanover Conservation Council*  
*Hanover High School Scholarships*  
*Hanover High School Senior Class Party*  
*Hannah House*  
*Hanover Recreation Winter Pond Party*  
*Hanover Senior Citizens Barbeque*  
*Headrest*  
*Howe Library*  
*Jr/Sr Babe Ruth Baseball*  
*Junior Solar Sprint*  
*Kids & Cops Project*  
*Lions International Sight First*  
*Red Cross Blood Drive*  
*Reservoir Road Ball field*  
*Therapeutic Riding Program*  
*Twin State Soccer*  
*Upper Valley Haven*  
*Upper Valley Hostel*  
*Visiting Nurse Association—Hospice*  
*West Central—Paddle Boats*  
*Youth-in-Action*

For many, many years, the Hanover Parks and Recreation Department, its programs, and the children and community members who participate in them, have been the beneficiary of Lions Club’s volunteer support. Their dedication and commitment to this community is everywhere you look. They helped build the baseball fields at Sachem and Grasse Rd. They have quietly donated funds to install a sound system at the new RW Black Center. They are always just a phone call away for Hank when we need help with special events such as Women in Sports Day, our Tsunami Relief effort, the Hurricane Katrina Relief effort, and the Alstead NH “Help a Neighbor” flood relief project.

The Lions Club’s on-going support of the Hanover Parks and Recreation Department allows us to offer quality programs for our community. And not only do they contribute directly towards the support of our programs, several Lions Club members have also served on the Rec. Board over the years.

This is not a group looking for praise or attention. That’s not who they are or how they operate. It is simply a group of fellow citizens who look to serve others in the best way they can. The Hanover Lions Club and its members contribute so much to our community.

So, THANK YOU, Hanover Lions Club for all you do for the Hanover Recreation Department and for entire community. We are lucky to be living in a community with such caring individuals.

The Hanover Parks and Recreation Board's annual volunteer service award is presented to an individual or group who contributes their time, above and beyond ordinary service, for the citizens of Hanover. The men and women of the Hanover Lions Club who have been serving the Hanover community since 1937 are the 2006 recipients."

Cam Rankin, accepted the award on behalf of the Hanover Lions Club. "Thank you very much. I just wanted to outline a few other things that you didn't cover as far as who we are. First of all, I want to acknowledge a few of the folks in the audience. I see Gary and Carlotta Nevers, Joan Weider, Marty Corcoran and Bill Crooker over here. Bill, would you stand up please? Bill has been a Lion for over 50 years. It's really a privilege on behalf of the Lions to be standing up here. For people like Bill and the rest of us, there are roughly 50 members in our club, we meet the first and third Thursdays at the Hanover Inn roughly around 6:15 for camaraderie, dinner and education. It's a lot of fun. We have people from the various organizations that we support, come talk about what they're up to, the Police Chief, the Fire Chief. We have celebrities from CATV come. This last go round we had celebrity movie star Julia Griffin. I don't know if you know her.

So that's part 1. Part 2 is raising money, as you can see we raise a lot of money. We do that through the Auto, Boat and RV Show and we do parking for the football games and the Shriner's game. On the 24<sup>th</sup> of June we're going to be doing a hidden garden tour which takes place in different towns throughout the Upper Valley. This coming year on June 24<sup>th</sup> it will be in Woodstock, last year it was Thetford, the year before it was in Hartland and next year it will be in Hanover. The money goes to all of these organizations as well as Lebanon College. We're doing a joint venture with Lebanon College for scholarships. And, we also get out and do barbecues for the Seniors, we do all the barbecue for the Audrey Prouty bicycle ride fundraiser. We also serve dinners at the Community Center and Hank, I'd like to ask if you could change the menu, I think people are getting bored with the spaghetti and red sauce there. Finally, I just want to make a little pitch for anybody that's got a few hours to give towards the community and having fun with our neighbors, look at coming to one of those meetings on the first and third Thursday, we'd love to have a few new folks, every year we're going to lose a few to attrition, as any organization would. I've been with them for over 15 years and have had a lot of fun with it so I'd like to invite you to come. If anybody has a project, whether it be a small project or a large project that they want financial assistance, put it down on paper and put it in the mail and send it to P.O. Box 807, Hanover, and we'd love to look at it because we are always entertaining new ideas and we do have funds for something significant that will go towards possibly some kind of community building or a trail system or whatever. So give us some ideas so we can come up with a real winner for the Town of Hanover. I'm going to leave and hand out some brochures about the garden tour, if you can come, take one, if not pass it on to the next person. Thank you very much."

Moderator Black announced Ruth Ann Groh who will present a Resolution for Alice Jackson on behalf of the League of Women Voters.

Ruth Ann Groh gave the following presentation:

“I’m speaking on behalf of the League of Women Voters here to introduce a Resolution honoring Alice Jackson who lived from 1918 until 2006.

Alice Jackson, a community leader in the fields of public health, care of the environment and the education of children died at the age of 87 on April 15, 2006. She and her husband, the late Dr. Raymond S. Jackson, had lived in Hanover since 1966. During her lifetime, because of her volunteer efforts and leadership, Alice was honored by seven different organizations from 1987 – 2005.

Her efforts to promote environmental awareness in Hanover and the Upper Valley are almost legendary. She helped to organize our “Green-Up” Day and our town and school Recycling Committees – and remained active with both until the end of her life – not just as a leader, but also as a hands-on volunteer on collection days. On a regional basis she helped to organize the Household Hazardous Waste Collection.

The Bernice A. Ray School’s children and staff have been fortunate to have Alice Jackson as a volunteer since 1970, the year the school was built. Her volunteer work in our school began with her involvement in developing the Nature Trail behind the school. She quickly moved into working with a second and third grade co-operative teaching class. She was instrumental in designing and developing unique and clever methods of teaching children in the areas of reading, spelling, math and science. Alice used hands-on activities in all areas of the curriculum and was especially talented in helping children with skills that they found difficult. She designed and produced flash cards, board games, crossword puzzles and wrote skits to help the children understand and master these skills. All the children were eager to be with Mrs. Jackson.

Alice helped with the second and third grade garden project and even weeded and gathered the vegetables throughout the summer. She would freeze the vegetables so that she could use them in the fall when she would make, with the children, her very famous soup recipe that she created called “Dolch Word Vegetable Soup”. This became a popular treat each fall for all the second and third grade students and teachers.

Another aspect of Alice’s work at the Ray school was her involvement with the third grade Japanese Festival. It was one of her joys!! She taught the Tea Ceremony to every third grade student for years. When the children from past years bumped into Alice, they always mentioned remembering the Tea Ceremony.

She had just finished working with this year’s third grade class in preparation for the Japanese Festival when she was hospitalized. Alice’s dedication to the children of the Bernice A. Ray School was endless. She was a mentor, an educational partner and a very special friend. We will miss her.

Alice personified the idea that good things come in small packages. Her widespread influence and effect on people came about through her gentle persuasiveness and unassuming manner. She was one of the most self-effacing persons we knew. She always gave credit to her committee, to others and shied away from any aggrandizement.

In the League of Women Voters, too, she was known for her soups. As chair of our Natural Resources Committee, she provided her committee members with lunch, and looked after each and every person. Along with this nurturing manner went an openness to criticism and a rigorous intellect. Alice had the ability to lead by example, to let everyone have a chance to share their thoughts and skillfully bring the committee to a conclusion that all agreed with.

How did she find the time and energy to do all that she did? I think this will remain a mystery. Alice was a genuine team player, willing, in her quiet, cheerful and intelligent way, to take on whatever menial chores needed to be done. While she was living, many of us only saw one facet of Alice's good works and did not realize the extent of her involvement in other activities. Thank you." *Lee Udy, Elaine Hawthorne, Suzanna Liepmann, Kim Perez, and Charlotte Faulkner contributed to this tribute which was edited by Ruth Ann Groh.*

Moderator Black pointed out that Alice never had a driver's license and she walked to the Ray School from Hemlock Road for 36 years. Hanover is going to miss her dearly.

Moderator Black announced the Consent Agenda, Articles Twenty Three through Twenty eight.

**Chairman Walsh MOVED Articles Twenty-Three through Article Twenty-Eight as written in the Town Warrant. Selectman Lubrano SECONDED the motion.** Chairman Walsh summarized the Articles for the benefit of the audience. He also announced that if anyone wanted to vote on an article separately, he requests that they raise their hands.

**ARTICLE TWENTY-THREE:** To see if the Town will vote to raise and appropriate \$12,177.50 for deposit into the Land and Capital Improvements Fund, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2004-2005. Funding deposited into the Land and Capital Improvements Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

**ARTICLE TWENTY-FOUR:** To see if the Town will vote to raise and appropriate \$12,177.50 for deposit into the Conservation Fund created as authorized by RSA 36-

A:5.1, and to authorize funding of this amount by transfer from the Land Use Change Tax Reserve, with no funds being raised by taxation. The amount appropriated is the equivalent of 50% of the total collected in the Land Use Change Tax Reserve in the fiscal year 2004-2005. Funding deposited into the Conservation Fund derives from 50% of the land use change tax proceeds, paid by property owners when they take land out of current use.

**ARTICLE TWENTY-FIVE:** To see if the Town will vote to raise and appropriate \$34,880 for deposit into the Municipal Transportation Improvement Fund, and to authorize funding of this amount by transfer from the Transportation Improvement Fee Reserve, with no funds being raised by taxation. This amount is equivalent to the total Transportation Fee surcharge for each motor vehicle registered in the Town of Hanover (\$5.00 per vehicle) during fiscal year 2004-2005.

**ARTICLE TWENTY-SIX:** To see if the Town will vote to raise and appropriate \$589,510 and authorize payment into existing capital reserve funds in the following amounts for the purposes for which such funds were established:

Ambulance Equipment Capital Reserve Fund	\$ 44,000
Dispatch Equipment and Dispatch Center Enhancements and Capital Reserve Fund	\$ 10,000
Fire Department Vehicle and Equipment Capital Reserve Fund	\$101,400
Highway Construction and Maintenance Equipment Capital Reserve Fund	\$195,000
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund	\$ 2,660
Police Vehicles and Equipment Capital Reserve Fund	\$ 50,000
Sewer Equipment and Facilities Improvements Capital Reserve Fund	\$186,450

Lewis Saper asked how the money for this article would be raised. Chairman Walsh advised that it would be raised by parking taxes. Elsa Garmerier asked how the numbers came about and why they are what they are. Chairman Walsh advised that for all of the equipment in town, there is a schedule as to how long it is expected the vehicles will last. In the case of police vehicles it's 4 years, some equipment goes out as far as 30 years, there are estimates as to how much the Town will make by selling these items in a secondary market. This year the Selectmen are looking to fund 75% of what is on that schedule. This year because of the storm damage it was decided that they would fund  $\frac{3}{4}$  of it to bring the tax rate down a little bit.

Anne Crowe asked if it would be reasonable to take this item and consider it at budget. Chairman Walsh advised that this was considered as they built the budget and it can be

taken out but it is smaller than it would have been. This can be taken out of the Consent Agenda to take this out and vote on it separately.

**David Cioffi would like to AMEND the motion.** Chairman Walsh advised that Article 26 would be taken out of the consent calendar to be discussed and voted on separately.

**ARTICLE TWENTY-SEVEN:** To see if the Town will vote to raise and appropriate \$567,083 for the purposes listed below, and to authorize funding these amounts by withdrawal from the listed capital reserve funds in the following amounts:

Ambulance Equipment Capital Reserve Fund <i>Rescue vehicle #151 and hydraulic extrication equipment</i>	\$215,026
Highway Construction and Maintenance Equipment Capital Reserve Fund <i>Sidewalk tractors 01 and 02; vacuum and manhole cleaner and sweeper</i>	\$278,912
Parking Operations Vehicles and Parking Facility Improvements Capital Reserve Fund <i>Parking Operations vehicle</i>	\$ 15,845
Sewer Equipment and Facilities Improvements Capital Reserve Fund <i>Utility Pick-up; Truck #16222</i>	\$ 57,300

This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these specified purchases are complete or June 30, 2012, whichever is sooner.

Chairman Walsh noted that this article is where the money is taken out for purchases. He went on to detail the above listed items.

Tim Pillsbury asked about the vacuum manhole cleaner and sweeper. Is this a second one or is it a replacement? Chairman Walsh advised that it is a replacement for the one that the Town currently has that is 10 years old.

**ARTICLE TWENTY-EIGHT:** To see if the Town will vote to raise and appropriate \$51,513 for the construction of certain roadway improvements along Lyme Road, and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until these improvements are complete or June 30, 2012, whichever is sooner.

Chairman Walsh summarized Article Twenty-Eight and asked for further discussion. Stan Colla, Rip Road, advised that he would have an easier time voting for this article or removing it from the consent calendar if the Select Board could give some kind of idea as to what the plan is for Reservoir Road.

Chairman Walsh advised that the \$51,513 is for work that essentially was committed when the decision to build the school was made and the work was going to be stretched over 3 years. When dealing with the budget itself, the hardest job the Selectmen had this year was to figure out how to budget the issues in to include the June 10<sup>th</sup> storm. Relative to Reservoir Road, there has not been a decision made whether to improve it or whether not improve it. The decision that was made was to budget this year and next year sufficient funds to pay for the totality of the improvements from that storm. There will be a set of public hearings in the near future. Ms. Griffin advised that the meeting with regard to Reservoir Road is scheduled for May 15<sup>th</sup>. Chairman Walsh advised that financially, it is going to be provided for but the decision as whether to do it or not has not yet been determined.

A resident asked why there was a decision to put another roundabout on Reservoir Road instead of a stop light or a police officer. Chairman Walsh advised that this allows traffic to move more freely and cost less money. There tends to be less queuing with a roundabout so from that perspective it was the Town's perspective and the Planning Board's concurrence that a roundabout was the best option. This also gives a way for people to change direction when leaving the school. Chairman Walsh also advised that the roundabout at Reservoir Rd will be twice the diameter of the roundabout north of the school.

Another resident wanted to confirm that this will not affect the tax rate. Chairman Walsh confirmed that it will not because this was raised by an additional \$5.00 fee on motor vehicle registrations so it will not come out of property taxes.

**Moderator Black advised that there is an amendment to remove Article 26 from the Consent Agenda and to make it a separate vote. SECONDED by David Bradley.** Moderator Black asked for a vote as to whether Article 26 should be taken out of the consent agenda. The majority of the vote was against removing Article 26 from the Consent Agenda.

A resident made a point of order, stated that the idea was that the Article could be voted on separately and the majority wanted to leave it in. Moderator Black asked for a vote on the Consent Agenda for all articles EXCEPT Article 26. **Articles Twenty-three through Twenty-eight PASSED with the exception of Article Twenty-six which will be discussed and voted on separately and were ADOPTED jointly as written.**

Chairman Walsh announced Article 26 and advised that this is where the Town takes money from property taxes to be put into the Capital Reserve Fund. The amounts listed in the Article are three-fourths of the amount that the Board normally would have recommended based on the long schedule of town vehicle replacement. It was the Board of Selectmen's judgment to go with three-fourths funding since zero funding is not a reasonable option.

Hilary Pridgen asked if Article 27 would also have been at three-fourths for funding this year. Chairman Walsh advised that it would be close to three-fourths.

Tim Pillsbury asked if it would make sense to vote on Article 26 after hearing the rest of the budget. Chairman Walsh felt that this would make sense.

David Cioffi asked if the budget is voted down, would that mean the money that was appropriated in the Article would be voted down? Chairman Walsh advised that the vote is done separately but he feels that if they voted for Article 26 and then the budget was voted down, it would need to be voted down after that.

Bob Norman, felt that the Board did well to keep it under the amount requested from last year and he felt that some of the figures are under three-fourths funded.

Gordon McCooch, Lyme Road, wanted to know if Article 26 is not voted in approval, is there enough money to pay for the items in Article 27. Chairman Walsh advised that the money would be there to pay for those items.

David Bradley referred to page 57, there is \$2.7 million in the reserve so it's not like we're going to run out of money if it's not put in the reserve. Chairman Walsh noted that when towns do not reserve, it ends up raising taxes in the future. David Bradley does not agree with this, what we have done for decades now is put in about what we take out leaving in about \$2.7 million which he does not feel is fiscally responsible. Chairman Walsh wanted to point out things like a fire truck ladder which costs roughly \$750,000 which has been saved for, for a number of years. There is a sewage treatment plant that was funded largely by federal funds but it is going to be the Town's burden. He feels that it serves us well to keep in line with this process. Ms. Griffin also pointed out which is not in the Town Report, the equipment replacement schedule for the Town, each of the funds has the equipment replacement plan for every piece of rolling stock, the amount that we contribute each year and the amount that we expend each year are significant. In particular if you look at page 57, the most significant expense by far is the sewer equipment facility improvement fund. The town is looking at over \$11 million in improvements for water reclamation. The goal is to set aside the same amount each year so that there isn't an intermittent shock to the tax rate.

David Bradley advised that he can accept the philosophy for something harsh that is done over time but in fact that is not what we've done over time with most of these funds. Every year we put half a million, \$800,000, whatever it is in and then we spend it on the same amount. For all of these years you've been sitting on the taxpayers money more than necessary, that's my view.

Christian Passow noted that the amount to be put into the Capital Reserve Fund represents three quarters of what it would normally be, do the taxpayers have the option of adding the last quarter? Chairman Walsh does not recommend putting in the last quarter. Ms. Griffin pointed out that it could be amended to add the other quarter. Mr. Passow referred to page II-19, one component of the budget increase is to reinstate



reduced level of transfers to capital reserve funds and he wondered what it was being reduced from and what it's reinstating.

Ms. Griffin advised that her job as the manager is to meet the tax rate budget. This year the Board gave a 4% tax rate increase budget, so she had to cut \$255,000 worth of capital reserve. The Board decided that they needed to stay with their capital reserve policy and decided to reinstate three-fourths of what they would have liked to set aside in the capital reserve. What you see on page II-19 is an explanation of a piece of the component of the 15% tax rate increase and of that 4.62% is related to try to restore as much of the capital reserve in addition to everything else they are trying to do with the budget. Mr. Passow noted that the \$255,000 brings the reserve up to three-fourths.

Kari Asmus asked if the Article were to be approved that it would be part of the 15% tax rate. Chairman Walsh advised that this is correct.

Chairman Walsh asked to defer voting on this Article until after reviewing the budget presentation but before voting on the budget itself. It was the wish of the majority of the audience to move forward.

Moderator Black advised that Article 26 would be set aside for now and moved on to Article 29.

**ARTICLE TWENTY-NINE:** To see if the Town will vote to raise and appropriate the sum of \$700,000 to purchase a replacement Aerial Tower for the Fire Department and to fund this appropriation by authorizing the issuance of not more than \$350,000 of bonds, notes or to enter into a capital lease with no escape clause in said amount in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes or capital lease and to determine the rate of interest thereon; payable over a term of Ten Years; and to authorize the withdrawal of \$350,000 from the Fire Department Vehicle and Equipment Capital Reserve Fund. (The anticipated cost of the first year's lease payment is included in Article 32). A two-thirds vote is required on this article.

**Selectman Baschnagel MOVED that the Town vote to raise and appropriate the sum of \$700,000 to purchase a replacement Aerial Tower for the Fire Department and to fund this appropriation by authorizing the issuance of not more than \$350,000 of bonds, notes or to enter into a capital lease with no escape clause in said amount in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes or capital lease and to determine the rate of interest therein; payable over a term of Ten Years; and to authorize the withdrawal of \$350,000 from the Fire Department Vehicle and Equipment Capital Reserve Fund. (The anticipated cost of the first year's lease payment is included in Article 32). A two-thirds vote is required on this article. Selectman Lubrano SECONDED the motion.**

Selectman Baschnagel summarized Article Twenty-nine for the audience. We need a new aerial ladder truck. The current truck was purchased back in 1978, it was

refurbished in the early 90's, we've had problems with it recently both in terms of equipment failure on the truck, putting it out of order and excessive costs in repairs, 30 years is enough, we need a new one but the challenge is that it is very expensive. In the course of putting the budget together, we worried about this large piece of equipment and felt that it needed to be treated differently than the average bucket truck, or dump truck or new police cruiser, things like that. The proposal is to split the cost into two components. \$350,000 (half the cost) to be pulled from the existing Fire Department equipment reserve, and the expectation is that the balance will be covered in a multi-year, 10 year lease to be \$44,000/yr so half will be taken out of reserve funds, half over a lease payment which will run over a period of 10 years. Ms. Griffin stated that \$44,000/year for 10 years is the lease amount. The fact that we are proposing to enter into a multi-year lease, which means we are committing the Town and not just this Town Meeting, but the Town Meetings for the next 10 years for the \$44,000/year is what requires that it be treated as if it were a mini bond vote. So basically, we're talking about purchasing a new fire aerial truck for \$700,000, \$350,000 from capital reserve, \$350,000 to be paid under a lease.

Elsa Garmire noted that it appears that there's only \$200,000 in the capital equipment fund for the Fire Department for the equipment and if we voted on this, it would be adding more but it still wouldn't get to \$350,000. Ms. Griffin advised that if you look at that line item, we deposited \$98,500 in this past budget year, we will then be spending \$340,000 and there is interest that accrues in this account. Ms. Garmire felt that as of May of 2005 there is \$200,000 in it. Betsy McClain, Town Finance Director, advised that it doesn't show the action from last year which is the difference.

Bob Peet of Etna asked about the \$44,000 over 10 years which is \$440,000 and the difference is costing the Town about \$100,000. Selectman Baschnagel advised that the alternative is to defer and to continue to approve funds on an annual basis. Mr. Peet feels that maybe the Town should borrow from themselves and pay themselves. He also feels this is not a good idea and who gets the extra \$100,000. Selectman Baschnagel advised that it goes to the company that the lease is being acquired from.

Ms. Griffin advised that normally they could borrow the difference from the undesignated fund balance but \$210,000 was taken to fix the roads from the storm damage and the thought was to borrow it over 10 years, instead of 20-30 years to spare the Fire District tax rate from going up.

Jim Rubens asked where the \$44,000 figure came from. Betsy McClain advised that the \$44,000 came from a proposed lease that isn't budgeted into yet. If Town Meeting approves this warrant article the Town could negotiate the lease and she does not have the lease agreement with her so she can not report on the interest rate.

Judy Reeve asked how many years beyond the 10 year lease this new vehicle will last. Chief Bradley advised that typically a piece of fire apparatus, depending on it's location and how much use it gets, dictates it's life. In Hanover, a piece of fire apparatus will last at least 20 and 25 years, unlike New York City where it may last 10. The 30 year life has

not been without expense, repair, etc. He would expect this new piece of apparatus to last 20 – 25 years.

Stan Colla, asked whether at the end of the 10 year period do we own the whole truck of half a truck. Selectman Baschnagel advised that the Town would own the whole truck. Ann Morris, advised that she's assuming that this is a ladder truck and is the new truck AFSCME rate as high as the present truck and will it to provide service for buildings that are higher than we currently have.

Chief Roger Bradley advised that the current ladder truck is 85 ft. We anticipate purchasing a truck with a minimum of 95 feet high. Depending on what they end up with and the amount of money, they could end up with a ladder at 105 feet. Ms. Morris asked if it would allow higher buildings. Selectman Baschnagel pointed out that it would not necessarily allow higher buildings because the zoning board controls that and not the fire department.

Elizabeth Crory asked a question as to the wording of the Article and based upon those words, do you as the Town have the option as to how this is going to be funded, whether it is by note, capital lease or bond and are we authorizing you now to make the best financial decision? Selectman Baschnagel confirmed that this is correct, it is allowing the Town to get the best financing possible.

Jim Rubens, to what extent is this piece of equipment and others like it, with regard to sharing with other municipalities. Ms. Griffin advised that in a previous budget discussion with regard to ISO ratings. There was extra money spent to come into compliance with ISO requirements for firefighting capability. The Town also applied for a declining grant to add 4 full time firefighters. For every single call received, the ladder truck should be rolled with 2 engines. Chief Bradley advised that 80% of alarms are false alarms. Ms. Griffin advised that ISO is there to protect property which provides a rating to the insurance companies, they want the maximum manning for every single call so the maximum is one ladder and two engines for every call which means that they can not share the ladder with Lebanon and Hartford. Lebanon has a ladder and Hartford has a "quint" and in fact they often respond when we have multiple alarm calls in Hanover.

Jim Rubens asked about other equipment that might not be ISO related. Chairman Walsh advised that ISO is a non-governmental agency that is put together by the insurance companies. The Selectman looked at this very carefully to reduce the costs of individual homeowners and commercial property owners.

Bob Russell, had two questions on this topic. First, are these malicious false alarms and second, are there penalties for false alarms and what does Dartmouth contribute toward this cost. Ms. Griffin noted that there are fees associated with false alarms. Secondly, as a reminder, in NH, private colleges pay property taxes on dormitories and dining halls in excess of \$150,000 of their value. One could argue that they are paying a significant property tax which would cover this cost.

Chief Roger Bradley clarified the difference between false alarms and malicious false alarms. In a year there are typically 8 or 9 malicious alarms, the rest of the alarms are responses where there is no actual fire but due to construction, a smoke detector gets activated. Back in time, years ago, they used to respond to more “working fires” where a fire has gone beyond the working stages but in recent times, over the last 15 years or so with the upgrades in smoke detection technology, and the requirements of smoke detectors systems installed in new construction, there is an earlier jump on potential problems. Also for further clarification, please consider the fact that the ladder truck is for more than reaching the ISO requirement. First, the safety of the firefighters and operating at fires in elevation. Something as innocuous as a chimney fire, they are much safer and it will help with rescues from tall buildings or short buildings.

Bob Strauss, technically if you are going to buy on time or your going to bond, couldn't the Town throw the money into the State pool and get the best rate. Does this qualify? Betsy McClain advised that this is an option that the Town would look in to.

Moderator Black asked for a vote. They asked for the audience members to write in either yes or no on the issue of whether to purchase a ladder truck. It requires a 2/3 vote to pass.

**RESULTS: YES 236 NO 11 ARTICLE PASSED**

**ARTICLE THIRTY:** To see if the Town will vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on March 20, 2006, between the Town of Hanover and the International Brotherhood of Police Officers (IBPO), Local 561, which calls for the following increases in salaries and benefits for its members:

<u>Year</u>	<u>Estimated Increase</u>
2005-2006	\$3,026
2006-2007	\$45,519
2007-2008	\$28,611 (low) to \$50,819 (high)

And further to raise and appropriate the sum of \$45,519 for the 2006-2007 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriations at current staffing levels paid in the prior fiscal year.

**Selectman Lubrano MOVED that the Town vote to approve the collective bargaining agreement approved by the Board of Selectmen on March 20, 2006, between the Town of Hanover and the International Brotherhood of Police Officers (IBPO), Local 561, and to raise the appropriate funds for additional increases in salaries and benefits for its members. Chairman Walsh SECONDED the motion.**

Selectman Lubrano advised that the Town and the IBPO spent a lot of time working on this article. She gave an overview of the information provided. She feels that this is a fair agreement. There was no further discussion.

**The motion PASSED unanimously and Article 30 was ADOPTED as written.**

<u>Year</u>	<u>Estimated Increase</u>
2005-2006	\$3,026
2006-2007	\$45,519
2007-2008	\$28,611 (low) to \$50,819 (high)

**ARTICLE THIRTY-ONE:** To see if the Town will vote to approve the cost items contained in the collective bargaining agreement approved by the Board of Selectmen on March 20, 2006, between the Town of Hanover and the International Association of Firefighters (IAFF), Local 3288, which calls for the following increases in salaries and benefits for its members:

<u>Year</u>	<u>Estimated Increase</u>
2005-2006	\$ 2,135
2006-2007	\$14,157
2007-2008	\$7,364 (low) to \$22,093 (high)

And further to raise and appropriate the sum of \$14,157 for the 2006-2007 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriations at current staffing levels paid in the prior fiscal year.

**Selectman Lubrano MOVED that the Town vote to approve the collective bargaining agreement approved by the Board of Selectmen on March 20, 2006, between the Town of Hanover and the International Association of Firefighters (IAFF), Local 3288, and to raise and appropriate funds for additional increases in salaries and benefits for its members. Selectman Connolly SECONDED the motion.**

<u>Year</u>	<u>Estimated Increase</u>
2005-2006	\$ 2,135
2006-2007	\$14,157
2007-2008	\$7,364 (low) to \$22,093 (high)

Selectman Lubrano gave an overview of the agreement and there was no further discussion. Moderator Black noted that the police and firemen would receive a 2% increase.

**The motion PASSED unanimously and Article 31 was ADOPTED as written.**

**ARTICLE THIRTY-TWO:** To see if the Town will vote to raise and appropriate \$16,454,185 to pay the operating expenses of the Town for the 2006-2007 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles.

Selectman Christie presented the rest of the budget to the Town with the following introduction: For the last several years, I have had the privilege of presenting the town budget at Town Meeting. I have done so with confidence and perhaps even a touch of smugness, since who could object to yet another budget increasing only by the CPI? What a difference a year makes. I remain confident that the right decisions have been made, but whatever smugness might have existed is long gone as this year's recommended budget represents a 15% increase in the General Fund tax rate and an average increase of almost 7% in the Fire Fund tax rate.

In last year's presentation, I noted that recent budgets had been balanced on the backs of our paving fund and by drawing down on undesignated reserves. How ironic that just one month later Murphy would jump up to inflict a one hundred year storm that would wipe out several roads and would require us to further tap into our already diminished reserves. Why, oh why, did I tempt Murphy?

Without going into all the detail that is available to you in the Town Report, let's briefly discuss the key drivers of this years budget, remembering that \$55,000 of budget expense represents 1% on the tax rate.

By far the largest impact is from the June storm. After trying to tap several Federal and State emergency management funds, it is now clear that we are most likely on our own to pay for the repairs.

The Select Board decided to bite the bullet over two years figuring that to do so in one year would just be too much, and worrying that by year three, those of us over 60 would have forgotten what this was all about.

We are also sensitive to the step increase in the School Tax Rate that we will experience when Dartmouth's school grant runs its course, and wanted to get the road repairs behind us before then.

Last summer, \$210,000 was spent from the Town's undesignated fund balance in order to perform interim repairs to get the damaged roadways back in service. Those reserves now need to be replenished. In addition, completing the repairs will cost \$170,000 for outside materials and services plus \$200,000 in staff time in this year's budget, with about the same amount needed next year as well.

The Select Board will treat these storm related expenses as a one time need, and has committed to NOT building these expenses in our on-going budget.

The Finance Committee has agreed to make sure we keep our promise.

In addition to storm damage repair, the Select Board reinstated the full long-term paving budget plus \$100,000 of catch up from prior year cuts. These cuts turned out to be neither advisable nor sustainable.

Another major driver to this budget is the funding of a new ladder truck – one half of which will be paid for from capital reserves and one half from lease financing. Repair costs, reliability, and functionality argued to move on this major acquisition now at a cost of approximately \$700,000.

Other drivers include:

- \$200,000 annualized increase for the costs of water by the Fire Fund once the new water treatment facility is brought on-line next January.
- An expected increase of \$175,000 for staff health insurance to reflect the anticipated 13% increase in premiums.
- A \$71,000 increase in the cost of electricity as a result of losing the “transition rate” previously required of National Grid by the PUC, and
- \$51,000 as the third and last installment to complete the Lyme Road improvements for the Middle School.

Stepping back a little, I think that it is important to reflect on how our standard of living has grown in recent years. We are enjoying a wonderful new community center, a renovated and expanded town library, improved roads for our next village center along Route 10, and later this summer an expanded response team for each fire call. Soon we will have cleaner water delivered to our homes and we already have cleaner water returning to the Connecticut River via our treatment plant.

These improvements have all come with a cost and have increased our on-going municipal budget. The Select Board is sensitive to their cumulative impact. We know that even 7% increases to the tax rate are not sustainable, not to mention 15%. We will be looking carefully, with the help of staff and the Finance Committee, at five year projections to make sure that we work our way back to sustainable increases.

We have also recently received the first draft of a Capital Improvement Plan that will help us look over several decades and help us debate and manage the impact of growth on Town infrastructure such as wastewater treatment, roads, parking and other key aspects of our quality of life.

As we look down the road, I also have a concern that measuring our “budget goodness” by the CPI as we have done for some time now is not the right yardstick. While the CPI

is most meaningful to the taxpayer, the CPI's bucket of goods is not representative of the makeup of town expenses. I hope that we will address this issue in the coming year.

Let me conclude by emphasizing that while next year's budget will also be impacted by the storm damage, we are committed to getting back to more sustainable increases as quickly as possible.

No presentation of the budget would be complete without recognizing the effort put in by Julia and Betsy, and this year particularly by the department heads. The department heads went well beyond the call by identifying painful cuts in their original budget requests to offset this year's special needs. So a well-deserved special thanks and round of applause please for our department heads, and to all those who helped them pull this budget together. Please stand up.

Selectman Christie opened the floor for questions.

Moderator Black brought the discussion back to Article 26. **Chairman Walsh advised that Article 26 had already been MOVED and SECONDED.** Moderator Black asked for a vote. **The motion PASSED unanimously and Article 26 was ADOPTED as written.**

**Selectman Christie MOVED that the Town vote to raise and appropriate \$16,454,185 to pay the operating expenses of the Town for the 2006-2007 fiscal year, for the purposes set forth in the Town budget. This sum does not include the funds voted in any of the preceding or succeeding articles. Selectman LUBRANO seconded the motion.**

Athos Rassias, Chair of the Hanover Finance Committee, wanted to present their report. The Finance Committee is comprised of members of the community appointed by the Town Moderator and their task is to monitor, review and participate in the budget process of the Town. Mr. Rassias reported that he has been on the Committee for 8 years and in meeting with the Select Board and Town administrators, it has been obvious that the citizens have benefited greatly from the steady handed approach and as the budget changes to levels close to CPI and minimizing the impact to the taxpayers has been a great priority of the town leaders. This past year there were events that were unforeseeable and there were some painful decisions. The Finance Committee unanimously supports the Select Board's decisions to fund the bulk of the expenses over a 2 year period and at the same time preserve the town services. This decision is appropriate and demonstrates continued responsible management as seen over the years. Fortunately, one would hope that many of the issues that are pressuring us to make these decisions are time limited and is reasonable to expect that there will be a decrease in the tax rate in future years.

Dave Vincelette, wanted to comment with regard to the discussions about the quality of water. He owns property in Hanover and bought the land in 1984 and has always thought that the Town was a decent town. A few weeks before the floods last year he had



concerns about used asphalt gravel being dumped on his property. You can't dump this stuff on private property. The town, for the last 8 years, has been taking the wasted asphalt all the way up Moose Mountain and two weeks later, it was a big problem. The town put a \$30,000 lien on my property.

Moderator Black requested that he speak to the budget.

Mr. Vincelette noted that the Town claimed to save \$40,000 by dumping the used asphalt gravel. Maybe the Town shouldn't be filled with asphalt waste and the State said they're supposed to stop, it's not supposed to be anywhere that it could go into the water. From my perspective, this is foolish money being spent.

Jim Rubens from Etna, would like to raise the connection in this budget and the increase in taxes of 15% and global warming. He noted the water disaster in Keene and he feels that there is a connection in this budget and global warming. This might not go away after 2 because it is likely that we will see more of this kind of climatic variability and that it may therefore require the town to beef up the engineering of their roads and the budget impacts might not go away. He has nothing but praise for the local officials but for those in Washington, when candidates are wondering what is on our minds, they should know that the climate changes do effect the budget, they need to deal with carbon pollution, and we should ask our state legislators to deal with greenhouse gases and to remove the \$1/4 trillion in annual subsidies at the federal level for fossil fuels.

Robert Chambers, asked how much the tax rate increase would be for a \$400,000 home in Hanover in comparison to last year. Ms. Griffin advised it would be \$224. She is looking at about a \$400 increase on her own property on Carriage Lane and reminded residents to keep in mind that when you get your tax bill, you don't look at the Municipal portion, you look at bottom line, your tax rate will go up about 7%. The Municipal portion of the tax rate is fairly small.

Elizabeth Crory had the same question as Mr. Chambers. She had called the Town and asked about the 15% increase and how that fits in with the total tax increase because it was shocking at first glance but she pointed out that the total increase to the tax would be around 7%.

Moderator Black advised that the Town budget is less than 22% of the total tax bill and the rest is the county and schools.

Another resident wanted to have Ms. Griffin highlight what items were cut from the budget. Ms. Griffin advised that there was \$224,000 cut. There were a lot of travel and training items, expenditures for "nice" but not essential equipment. The budget that you are looking at right now has already reflects \$1/4 million dollars that we all agree that we can live without. When the original budget was submitted to the Board, she did so without any money in Capital Reserve but the Select Board wanted to fund a portion of this.

Moderator Black called for a vote. **The motion PASSED and Article 32 was ADOPTED as written.** The budget passes.

**ARTICLE THIRTY-THREE:** To see if the Town will ratify the action taken at the May 8, 2001 Town Meeting to allow the Town, in accordance with RSA 80:52-c, to authorize the acceptance of payment by credit cards to allow the Town to absorb the credit card processing fees for certain payments; however, this ratification will not apply to the payment of taxes or utility services.

**Selectman Baschnagel MOVED that the Town ratify the action taken at the May 8, 2001 Town Meeting to allow the Town, in accordance with RSA 80:52-c, to authorize the acceptance of payment by credit cards to allow the Town to absorb the credit card processing fees for certain payments; however, this ratification will not apply to the payment of taxes or utility services. Selectman Lubrano SECONDED the motion.**

Selectman Baschnagel advised that there have been consistent requests to allow for payments to be made by credit card.

Bob Russell asked how much is the loss to the town. Selectman Baschnagel advised that it is about 3-5% and that the fees could be adjusted. The fees that could be charged are parking fees and recreation fees.

Moderator Black asked for a vote. The verbal vote was unclear. A manual count was required to determine the result of the vote.

**RESULTS: YES 130 NO 55 Article Thirty-Three PASSES and was ADOPTED as written.**

**ARTICLE THIRTY-FOUR:** To see if the Town will vote to authorize the Planning Board to require preliminary review of subdivisions as stipulated in State Law RSA 674:35 and preliminary review of site plans as stipulated in State Law RSA 674:43.

**Vice Chairman Connolly MOVED that the Town vote to authorize the Planning Board to require preliminary review of subdivisions as stipulated in State Law RSA 674:35 and preliminary review of site plans as stipulated in State Law RSA 674:43. Selectman Lubrano SECONDED.**

Vice Chairman Connolly advised that in considering development on land with environmental constraints, specifically wetlands and flood plains, developments need to be reviewed by both the Planning Board for subdivision and site planning and by the Zoning Board of Adjustment to reflect special exceptions. Because special exceptions are a necessary component to establish the legal validity of a subdivision per site plan application, special exception review needs to be undertaken first. It has become increasingly apparent in reviewing special exception proposals, the Zoning Board must

act without knowing whether the proposal is acceptable to the Planning Board regarding use, density, site design, circulation, off-site impacts and related issues. At times the Zoning Board has found itself thrust beyond strict jurisdictional limits. Likewise, the Planning Board and subsequent subdivision site plan review has found itself bound by the special exceptions granted by the Zoning Board. Meanwhile the Planning Board feels that a different site plan may be more appropriate. Without changes to the Planning Board procedural authorization, and Zoning Ordinance which is Article 2 voted on earlier today, there is no legally valid way to the Planning Board's requirement, even a preliminary one to develop a proposal before the Zoning Board. The end result of this is that if we require a preliminary site plan or subdivision review before any applicant goes to the Zoning Board, you have all the information in tact and it's good for the applicant because the applicant gets to do it once. The Planning Board has the full range of information that it needs and the Planning Board review has begun. We need your authorization to enable the Planning Board to require this preliminary review.

Robert Norman asked the question as to what happens if Article 2 doesn't pass. Vice Chairman Connolly advised that if Article 2 doesn't pass, then the Zoning Board would have to hear the application first. Article 2 authorizes the Zoning Board to wait for the Planning Board which is a change from current practice. Vice Chairman Connolly advised that this is probably going to be easier on the applicant.

Judy Reeve, Conservation Commission, advised that they are not a board that can make these decisions, but they see site plans and they are trying to make recommendations to the Boards and from her point of view, this would really simplify matters for the developers of land as well as the Boards.

Moderator Black asked for a vote.

**The motion PASSED unanimously and Article 34 was ADOPTED as written.**

**ARTICLE THIRTY-FIVE:** To see if the Town will vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by Bonnie CLAC. This is the second year this article has appeared on the warrant.

**Vice Chairman Connolly MOVED that the Town vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by Bonnie CLAC. This is the second year this article has appeared on the warrant.**

Robert Chambers, President of Bonnie CLAC, advised that the system of selling cars in the United States has impacted people with low income. Most of them make a higher monthly payments on older used cars with high mileage than they would with a new car with a low interest rate. The high monthly cost of used cars includes high fuel cost. Bonnie Clac's clients have reduced the demand of gas by 12,000 gallons of gas a month and the average car that we're helping to replace with a new car is 13 years old. This is pre-pollution control and many of these cars are really in bad shape. The second component of the high costs of used cars is on the sale of the car. The average gross

profit is about \$3,300 per vehicle. The gross margin that a base model vehicle produces is about \$1,100 and the imposition of the very high interest rates play a very strong component in that. We see people that are paying 25% interest for car loans and then unexpected repair bills that the 13 year old car creates and the social costs of not being able to show up for work, and this is one of Bonnie Clac's clients in Hanover and now she is saving to buy a home. The services that we provide, we teach people to understand how to budget and we won't guarantee a loan for somebody if they can't afford the payment, we have a temporary transportation program that people could take a donated vehicle. People have donated vehicles and they are greatly appreciated and are sorely needed. We guarantee the loans and of the 720 loans, the average interest rate is 5.85% which is better than most people pay on their own loans. We help negotiate with credit unions and banks and help with the insurance and we would appreciate your support. Mr. Chambers advised that they have assisted 135 people in the Town of Hanover.

Kari Asmus is full of admiration for the program but her concern again this year is that this organization is trying to get money from the tax rate when there are people who can not afford an increase in their taxes. She suggests that organizations approach individuals and would ask that the Town not contribute through their taxes. She will vote no.

Moderator Black advised that it has been the policy of the Town to support non-profits through taxes and if it's approved for 3 years in a row, it goes into the budget. As shown in the Town Report, certain non-profits have become part of the budget. This is Bonnie Clac's second year asking for money from the Town.

Moderator Black asked for a vote.

**There was a split vote with the majority in favor. Article 35 PASSED.**

**ARTICLE THIRTY-SIX:** To see if the Town will vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by the Upper Valley Humane Society. This is the first year this article has appeared on the warrant.

**Vice Chairman Connolly MOVED that the Town vote to raise and appropriate \$2,500 to support the services provided for the residents of Hanover by the Upper Valley Humane Society. This is the first year this article has appeared on the warrant. Selectman Baschnagel SECONDED.**

Bob Field, Board Member of UVHS, is happy to be a part of the UVHS. The humane society provides a critical service and not just to Hanover but throughout the Upper Valley and although they don't get any grants they do receive financial support from contributions and they do have an extensive community appeal for annual funds to support their operating budget but they also feel that they should get the support from the various communities that they serve. They respond to calls, as you may have read about the 19 animals rescued in Wilder. They are looking for more sustained contributions for the various communities they serve and are asking for \$2,500 and are extending this request to the other communities that they serve in addition to Hanover.

Bill Paull from Etna noted that they are already paying a fee from the police department's budget for losses and he wondered what they are paying the Humane Society for. Moderator Black noted that this is for animals that are taken to the Humane Society. Ms. Griffin stated that there is \$500 budgeted for the expense but the fee is passed on to the entity that releases the animal. Mr. Paull asked if there was a fee charged to the owner. Ms. Griffin advised that there was a fee charged to the owner.

Moderator Black asked for a vote.

**The motion PASSED unanimously and Article Thirty-Six was ADOPTED as written.**

**RESULTS: YES 127 NO 51 ARTICLE PASSED.**

**ARTICLE THIRTY-SEVEN:** (Article by Petition) To see if the Town will vote to support the impeachment of President George W. Bush and Vice President Richard B. Cheney due to their arbitrary exercise of executive power by instituting a system of warrant-less wiretapping of American citizens in defiance of the Foreign Intelligence Surveillance Act.

**Chairman Walsh MOVED Article 37 to see if the Town will vote to support the impeachment of President George W. Bush and Vice President Richard B. Cheney due to their arbitrary exercise of executive power by instituting a system of warrant-less wiretapping of American citizens in defiance of the Foreign Intelligence Surveillance Act. Selectman Lubrano SECONDED.**

My name is Jerry King, I live at 80 Lyme Road and I'm new to the Town. Since I am the proximate author of Article 37 I hope you will think it appropriate to allow me a few moments to explain my thoughts. I recognize that these moments are a privilege offered only by a New England Town Meeting and I am appreciative of them. If I abuse this privilege through enthusiasm for my cause, I am sure the Moderator will bring me to heel.

The first thing I'd like to emphasize is that our debate about Article 37 tonight is NOT a partisan matter. To the issue at hand it makes no difference whether you are Republican, Democrat, Independent, Libertarian, or don't identify yourself with any political party at all. The issue at hand is the separation of powers as framed by the Constitution and the violation of that separation by the current Administration. Public officials take an oath to "preserve, protect and defend the Constitution." I think duty and interest bind every one of us implicitly by the same oath. Though we cannot do what Congress is authorized to do, if we remain silent in the face of willful violation of the law, we fail both the Constitution and ourselves.

The "high crime" considered here was committed when the White House decided secretly to act against the terms of the Foreign Intelligence Surveillance Act of 1978 (FISA). By

its own admission, the Administration ordered the National Security Administration to flout this law, thereby allowing electronic eavesdropping without judicial supervision of any kind, against the express will and act of Congress. And this crime continues to be committed even now every hour of every day. If you think that's an exaggeration I'll refer you to an article in the Wall Street Journal of April 27<sup>th</sup>.

Perhaps some of you feel that although the Administration has been caught in contempt of a particular law, the number and gravity of problems facing the country overwhelm in importance what may seem an arcane matter of the balance of power between legislature and executive. Would it not be better if Congress focused on these other matters, rather than tying itself up for months in quasi-judicial hearings? Memories of the disgraceful impeachment of Clinton may also give pause. And finally, some of you may think that violation of FISA, which was until last November totally hidden from public view, hardly compares in importance to the other criminal acts of this Administration, such as the war of aggression against Iraq, endorsing torture, holding international treaties in contempt, and so on....

But suppose violation of FISA is passively accepted by Congress. On the Constitutional level, it would mean that Congress has been brought to accept Presidential undermining of its power to make law, and thus of its very reason for being. For us citizens, it means a slippery slope indeed: arbitrary and secret search, arbitrary and secret arrest, arbitrary and secret detention, arbitrary and secret trial, secret torture, "extraordinary rendition", "disappearance". They are all part of the same frame of reference – a view of national security exercised by an Administration which believes in its divine right to stick its searches, its police and its army wherever it pleases, without regard to any Constitutional restraints.

Unless we intend to leave our future to out-of-control power mongers like George Bush and Dick Cheney, it is up to us as citizens of every stripe and political conviction to think about and debate what kind of nation we are, and what we mean to become, by our words and actions today and every day. We urgently need to push – maybe even to shock (if not awe?) - Congress out of its current paralysis. Impeachment will oblige our representatives as a collective body to consider how to preserve their constitutionally granted power to legislate. The effort should help them recognize their common interest as law makers, and even, for a moment, surmount partisan deadlock. Even more importantly, it will remind future presidents of their Constitutional duty to "faithfully execute the laws," protecting us all against the arbitrary exercise of governmental power. Hanover's vote to support Article 37 will at one and the same time be a conservative act – looking to conserve the separation of powers which is one of our Constitution's vital features – and an expression of the "eternal vigilance" we know to be the keeper of our rights as citizens and human beings.

Moderator Black asked for any discussion on this Article.

Dennis Goodman, would prefer to keep the discussion on the question of procedure. He understands Mr. King's passion and that's quite legitimate. He has his own political

passions but he hasn't chosen to get them on the warrant of this meeting. We have in Hanover, 7,593 voters on the register and based on the votes counted tonight, we have fewer than 200 people in the audience and let's say every one of them vote in favor of Article 37 or 38. If everyone were to vote in favor of this petitioned article, you would have 2.6% of the public voting in favor and that means that 97% are not expressing themselves on this issue but to vote in favor is to put the Town of Hanover on record in favor of impeaching the President. It seems to me that one of the things that characterizes Hanover and we all think of ourselves as committed to fairness and while what the petitioners have done is quite legal, I don't think they are fairly on the ballot. This is not the way to go about putting Hanover on the record, I don't think this issue or anything like it belongs on the Warrant. None of this has been discussed previously as the other Articles were and now they are asking for a vote. I don't think that's fair and I think fairness is what this is all about and so I really ask that the sponsors, having made their point and having some publicity in the paper, having gone on record, now withdraw their article in the interest of fairness and if they wanted to be fair, what they should do is go door to door and get a majority of the voters of this Town to sign their petition, then they could state that the Town of Hanover favors impeachment. In no way to they speak for the other 97% and therefore the fair thing and the only thing they should do is withdraw. If they choose not to, I would like the opportunity to suggest an amendment.

Dick Braughmann, Etna, wanted the opportunity to vote to this issue. If we can't practice democracy here at home, how can we sell it abroad. I vote strongly in favor of this.

Jean Robinson, and she wanted to note that the statement that only 2.5% are able to vote is wrong, Town Meeting is open to all 7,000 voters and we don't have to pretend that we represent those that are not here.

Bob Strauss, was one of the petition carriers and spoke to about 30 households and 28 of the 30 signed the petition and you would have to speak to the other half dozen carriers but he thinks that response was overwhelmingly in favor.

Orrin Judd, stated that the advocates are speaking of the separation of powers as if that supported their argument when in fact it refutes it. The President is given the power to wage war. There has never been a case where the President went to Congress to see if it's okay to spy on the enemy. After 9/11 the Congress has allowed the President to use his powers in these types of circumstances. On its own terms, the amendment fails.

James Walk, noted that he was a soldier for 28 years and this particular article has to deal with the warrantless wire tap and if you consider what's happened in the past, the President who perhaps have done some things to safeguard us, we have had no further acts against us since 9/11 and so far we have remained untouched. Is this due to wiretapping? I don't know. But the result is that we have remained safe which is what the President of the United States job is to ensure.

Margaret Bragg, agrees with Dick Braughmann and has been waiting to vote on this article and people had plenty of opportunity to speak to this Article.

Quinton Deming, noted that on the procedural point of whether a vote here represents, if it doesn't, then neither have we approved the budget. On the question of things like whether or not the Congress authorized the President to do anything he wanted, I think the speaker is in error and the law is very clear and there is no question it was violated. The issue really is, on this motion, on this issue is whether this is a government of law or whether it is a dictatorship, it's that simple.

Robert Russell wanted to make a very brief point about unauthorized rendition, torture, imprisonment with no word to anybody and this has happened to human beings just like us, just like me, just like you, for the last several years. It's time to say 'no' this is a country of law or it's not.

Bud Munson, wanted to talk about a little bit of pre-emption, are we a country of laws, have we forgotten that we have a congress as well as a President. Have you so lost faith in our system of government? Do you think George Bush is a dictator or that he dictatorial power? I personally have an abiding faith in the US system of government and the separation of powers and the ability of this country and this government to work through these problems as the Constitution and the laws have protected us this far and they will again. I don't really think you want to be talking of a vigilante committee and that's what you're doing here. I strongly urge that we respect our laws and procedures and we don't take this matter up here; this is for the Town budget. We haven't been asked to vote on the US systems of government.

Karen Morrill and I am speaking for myself, I live at 80 Lyme Road and I thank you for the opportunity to speak. For the previous speaker, I would refer you all to two New York Times editorials. One is May 1, 2006, called "Veto, Who Needs a Veto." The other is a March 20, 2006 editorial of the NY times called "The President and the Courts" I was going to speak about those but I clipped my comments on purpose to be brief. I stand tonight in support of article 37 for two reasons. I feel it my responsibility as a citizen of the United States to speak up, in my case cry out when I see the continued increasingly alarming damage done at home and abroad by the policies of the administration of President George W. Bush and Vice President Dick Cheney. Together and with others, they have mistaken a crime against humanity for an act of war and have pitifully responded with arrogance and destruction as to drag this nation to a new low in its history and a new low in the world's view of us Americans. The second reason is because of the continuation of that damage which could occur over the next 2 year and 6 months before the 2008 election is in my view unacceptable and far too great to be tolerated. Impeachment is our constitutions only recourse and I feel that my duty to urge the beginning of that process. I hope that my fellow voters will consider this article.

Bernie Benn, in 1973 I lived in the town of Thetford VT and we had this similar conversation at our town meeting that year. The same idea about whether or not town meeting should be discussing a national issue. We did bring it to the floor to impeach President Nixon and it did pass and we were the first in the nation to bring such an action.



Leonard Kent, lives at Kendal but in the 1990's he lived in Berrill Farms and in 1988 moved from Andover MA to Vermont so he considers himself a native of the area. I would like to point out that what we are considering doing tonight is representing a voice of a group of people who have passed a tremendous motion and who represent the active concerned members of this community and he feels that they have the right to go on record to do anything they want to do.

Dennis Goodman noted that on April 12 in the Valley News, there was an interview with Bernie Sanders who is not exactly a conservative or a Bush supporter felt that calling for impeachment was going too far and he was clearly unambiguously against it. He also noted a website on the internet run by 3 Dartmouth Grads from the 70's. Franklin D. Roosevelt did the same thing prior to WWII. Everyone should recognize that Franklin Roosevelt is doing the same exact thing that the President and the Vice President are being accused of.

Steve Schlosser, advised that not only is he a police officer in Hanover, he did 20 years active duty in the Army and he is dead set against this article. You got to remember what happened on 9/11. 3,000 people died. They are not tapping your phone, they're not tapping my phone. If your not doing anything wrong, what are you worried about. We're trying to save people's lives, how do you do it? You've got men and women serving their country. You've go to show some positive reinforcement.

Moderator Black called for a standing vote.

**RESULTS: YES 111 NO 42 ARTICLE PASSED.**

**ARTICLE THIRTY-EIGHT:** (Article by Petition) To see if the Town will vote to support a Resolution to end the United States occupation of Iraq, to include a collaborative response by the two houses of Congress that will rapidly lead to an agreement on a specific budget and timing for the ending of the U.S. occupation and to the dismantling of all U.S. military bases in Iraq.

**Chairman Walsh MOVED Article 38 by Petition to see if the Town will vote to support a Resolution to end the United States occupation of Iraq, to include a collaborative response by the two houses of Congress that will rapidly lead to an agreement on a specific budget and timing for the ending of the U.S. occupation and to the dismantling of all U.S. military bases in Iraq. SECONDED.**

Thank you Madame Moderator and all of the Hanover residents who are here tonight. My name is Glendon Mayo. I reside at 80 Lyme Road in Hanover. I am the Chairman of a group of citizens of the Upper Valley working together under the name of the Citizens Action Alert. We meet periodically to discuss matters of national and local importance, and work together to assure that our elected representatives are made aware of our points of view. Our meetings are open to anyone who wishes to participate. Tonight, I am speaking as the representative of some 150 or more Hanover residents who signed the petition that resulted in having Article 38 brought before you. Most of those signers are here in the room.

Unfortunately, the full text of the resolution was not printed in the Town Report. In the event that those of you in the audience have not read the full text of our proposed resolution, I will read it to you:

**Therefore, be it resolved that we respectfully demand that our New Hampshire Congressional delegation take the leadership in calling for a collaborative response by the two houses of Congress that will rapidly lead:**

- 1. to an agreement on a specific budget and timing for the ending of the American occupation of Iraq by military as well as private security forces, and**
- 2. to the dismantling of all United States military bases in Iraq, and**

**Be it further resolved that this entire Resolution be forwarded to our New Hampshire Congressional delegation by the Selectmen of the Town of Hanover.**

In the preamble of the resolution, these points were made:

The US occupation of Iraq is of deep concern to most Americans. Polls by respected agencies show that the overall confidence in the President and his administration is about 35%. These same polls showed that 41% of the respondents felt that things were going well with the US efforts to bring about stability and order in Iraq, while 55% felt that they were not going well. In another poll, (April of this year) when asked if we should stay on the current course or change course and scale back on our objectives now, 54% said change as to 38% who said stay the course. It is of great interest that a poll just conducted of service personnel only by the Military Times, a military organ, showed that only 54% of the regulars say that the President's performance in Iraq is favorable. The majority also say that the action should be terminated soon.

The human, economic and political costs of this occupation are out of control, diverting our nation's attention away from concerns badly needing attention, both domestic and international. The human costs continue to mount. Not only have we lost lives of our own Americans, and those of others joining the US in the occupation, but the people of Iraq have suffered losses that we really can't count. The best estimate that we have found varies from between 80,000 to 100,000 who have died as a result of the occupation since it began. This does not report those who are injured. This does not even address the human costs throughout the rest of the world that must be ignored while our attention is focused on Iraq!

The economic costs are perhaps not as well recognized, in view of the way they are addressed in Washington. Very little is included in our national budget for the direct costs of the occupation of Iraq. What is addressed is the defense budget, which increases annually. This year, the "discretionary" portion, which includes military, is about 1

trillion out of 2.47 trillion dollars. The military portion of the discretionary budget is 54%, and does not include foreign military funding.

The total direct cost of the invasion and occupation of Iraq to date has reached some 279 billion dollars. Of the additional 72 billion just approved for Iraq operations alone, 65 billion will be for military operations, 4 billion will be for the reconstruction and 3 billion will be for intelligence.

The cost to New Hampshire to date is \$1.3 billion for the cost of war in Iraq. And that's not a war, it's an occupation. For the same amount of money, the following could have been provided here in New Hampshire:

- 121,913 People receiving health care or
- 25,045 Elementary school teachers or
- 162,000 Head Start Places for Children or
- 484,199 Children Receiving Health Care and on and on including
- 32,457 Public Safety Officers

There is no question in our minds that the US administration has been the leader of and the cause of this invasion and occupation of Iraq. The fact is that we, the citizens of this country, must either tell our elected representatives at the federal level that they, never having authorized a war, must reassume control of the country's progress and state authoritatively that the invasion must come to an end, or we must continue to be prepared to live in an increasingly oppressive nation, neglecting concerns that we feel should be addressed, and destroying our personal economic standings to pay for the whims of the present administration.

We do not believe that it is possible to "cut and run". We are beyond that. Any action this country takes must be such that the remainder of the world nationals will be willing to assist in the rehabilitation of the country that is called Iraq, no matter what its future is to be. And we must recognize that we, the citizens of this country will be called on to fund a major part of that effort. But it will be an understandable expenditure, not a military one. And we must remove all of our military bases and our special private security forces in order to make the remainder of the world believe that we are not still bent on preemptive military occupation of any country that incurs our displeasure.

To close, our resolution demands that our NH delegation take the leadership in re-assuming the only control that Congress has by setting a budget and a timetable for the conclusion of the occupation of Iraq.

I urge you to vote affirmatively on this resolution as presented.

Robin Carpenter, stated that this article obviously has some similarities to the previous one and most notably that it's an issue of national politics being brought to Hanover. Secondly, it's a slam dunk to pass in Hanover. I did notice that not one of our town

leaders saw fit to stand for or against that Article and to me, if our Town leaders feel it more appropriate to sit down and shut up on this issue at a Town Meeting, then I think that's more appropriate for us too.

Ann Allen said she'd like to represent some of the countries that are actually fighting with the boys in Iraq. The fact that you can have a democratic meeting like this, in a couple of years, this could be Iraq. How selfish of you to think purely of yourselves. Give peace a chance. You may call in an occupation. Let's remember this. Don't get at George Bush, get at the terrorists. What your Commander in Chief wants is for someone to stand up and say Damn those terrorists! This is a terribly unrepresented meeting. If Saddam hadn't fallen, who would come next, his two sons? How many would have died under Saddam? You are a very tiny lucky community, you have everything, everything in this community and you have democracy, you can speak without someone getting at you. The only people who have things to fear are the terrorists. Please, you represent not only this tiny hamlet of Hanover, but you represent a world and we were so grateful in England when you had the guts to try to help us and you did stand up and fight. You lost thousands of men willing to give their lives for democracy. If you can't see the wider picture, I've just given you.

Jim Rubens, like to get a note that would embolden and perhaps indicate caution to those who might vote for this. Emboldened because the use of Town Meeting in New Hampshire to provide political pressure on Washington. On the cautionary side, a case was made that this is not partisan but he would indicate otherwise. Would you have voted for impeachment against Chief Justice Brock? On President Clinton who traded campaign cash from the Chinese? Those who would vote for this, watch that it's not a partisan action.

Sally Page, noted that we have been forgetting to ask for abstentions which would allow the Select board to stand up.

Dennis Goodman, stated that just for the record, 111 voted for the last Article so 1.4% has put the Town of Hanover on record as adopting the most extreme position and when we get to Article 38, he would like to offer an amendment: **To see if the Town will vote to support a Resolution to end the United States occupation when requested to do so by the duly elected government of Iraq. And, further, to include a collaborative response by the two houses of Congress that will rapidly lead to an agreement on a specific budget and timing for the ending of the US occupation and at the request of the government of Iraq for the dismantling of all US military bases in Iraq. SECONDED from the floor.**

Charlie Muntz, of Blueberry Hill, there was a question as to whether you can amend a resolution. Ms. Griffin advised that as far as she knows they can vote to amend the resolution, it may not pass but you can vote to amend it.

Moderator Black restated the motion.

Rich Howarth advised that as a point of order and that what they are voting on is the amendment to change the text of the motion.

Mr. Mayo noted that the amendment is being proposed so that everyone clearly understands that when you are asked to vote upon the proposed amendment, you are asked to change the wording of the original resolution and if you do so, you will have destroyed the original resolution.

Marilyn Blight, Hanover, asked the Moderator to read just the words used for the amendment so people are very clear about what the amended words are.

Moderator Black stated that the amendment is ‘when requested to do so by the duly elected government of Iraq and at the request of the government of Iraq.’

A resident from South Park Street stated that there is a question as to what the duly elected government of Iraq is. The country is an occupation so it is not clear who the duly elected government is so to have that government request us to leave, we won’t know if they’re requesting it. Whenever something happens there that we don’t like, we go over there and pressure them until they change. Who is speaking for the people of Iraq? I don’t think we are helping them by being there so I support this resolution and I don’t think we should change it.

Orrin Judd, questioned how the amendment would defeat the intent of the original resolution. And as far as the government in Iraq, the United Nations recognizes it as a legitimate government.

Moderator Black asked for a vote on the amendment to the resolution.

Mr. Mayo asked for a point of order, if they vote yes, they are changing the original resolution. So if they vote no, the amendment is defeated.

Moderator Black stated that for clarification the vote is for the amendment and then there needs to be a vote on the original resolution.

Moderator Black called for the vote. The majority of votes were against the amendment.  
**The AMENDMENT FAILED.**

Moderator Black moved on to discussion about the original resolution.

**The ARTICLE PASSED with a majority vote.**

**ARTICLE THIRTY-NINE:** To transact any other business that may legally be brought before this Town Meeting.

Bob Keane, Etna, wanted to point out the appreciation for whoever put together the Town Report. Moderator Black recognized Penny Hoisington as being that person. He also

went on record in appreciation for all those who work in the government of this Town and the assurances made that this is one of the nicest places to live.

Fire Chief Bradley, wanted to state that this year the Town faced a very difficult challenge with the budget and the tax increases, on behalf of the Hanover Fire Department, he wanted to express his appreciation for the support shown.

Lee Udy, stated that she and Elaine Hawthorne would like to express their thanks to Louise Longnecker for her six years of fine service as Supervisor of the Checklist.

Moderator Black stated that this town is run by its citizens and the number of people who serve on the Committees and Commissions really make this town what it is and we owe a great bit of gratitude to those people.

Moderator Black ADJOURNED the meeting at 10:40 p.m.

Respectfully Submitted,

Charlie Garipay, Town Clerk

These minutes were prepared by Elizabeth S. Rathburn.

**FINAL**

**BOARD OF SELECTMEN'S MEETING  
JOINT MEETING WITH THE PLANNING BOARD**

**MAY 1, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh asked for public comment. Winifred Stearns, 5 Dorrance Place, stated that she and George Hathorn came up with ideas for Currier Place. She read a letter from George Hathorn (attached). He was writing to request that Currier Place “be spared” from repainting the yellow line. Mrs. Stearns read a letter she composed to the Board (attached). She feels that all traffic has increased and since the expansion of the Howe Library they have had to tolerate additional construction traffic. She is requesting the use of the concrete barricades to make it difficult for large trucks to use this roadway. She also stated that Peter Kulbacki had mounds of dirt leveled from the lots nearby as a result of construction in the area but there are again mounds of dirt built up in that area. She also wants Bill Desch to return the property to its SR-2 status.

Chairman Walsh would like to get input from Ms. Griffin and Peter Kulbacki on this issue in a future meeting two weeks from now.

**2. JOINT WORK SESSION WITH THE PLANNING BOARD:  
PROPOSED LONG RANGE CAPITAL IMPROVEMENT PROGRAM.**

Chairman Walsh announced the joint work session with the Planning Board. Chairman Walsh noted that a year or so ago the Board asked the staff to put together a long range capital improvement plan. There was a previous meeting with the Planning Board with regard to roads and whether roads are private or public and how they are maintained. The structure of the CIP starts off with a general overview, Water Reclamation, Water Distribution, Highways and Streets, Sidewalks, Parking and Public Transportation, Recreation, Public Safety, Schools, Other Considerations, Discussion Items and Policy Questions and then a Proposed Plan which is a listing of activities. It's a comprehensive first look at the Capital needs of Town at a broader level in response to the Master Plan as the Town grows over the next 10 – 40 years.

Chairman Walsh advised that there is a lot of information and a lot of implied policy questions and he is unsure what to start with. He would like to get out of the meeting with what the 10 most important issues are in the next few months and then there needs to be a discussion on the process to get the information and make those decisions.

Ms. Griffin felt that the Boards should walk through what is in the document and noted that this is a work in progress that will continually change. This will allow for more discussion on different issues for example, sidewalks. This doesn't answer questions about public vs. private roads. The goal was to create a Resource document for the Select Board and the Planning Board and the development of future ordinances and impact fees. She envisions more than one work session with the Planning Board to discuss this document and address questions about the infrastructure of the Town. The first section is an overview for everyone which shows the key assumptions that are being used in building the CIP. This section shows the basic building blocks to show where they came up with the projections for the additional expenditures on infrastructure. The projected build out is next and the potential development projects that have been discussed. Then there is a supplement which shows the relationship to provide the basis of impact fees. It is meant to be a resource document for the Planning Board.

Chairman Walsh would like to see rates forward as well as backward of rates of prior growth which may be helpful in getting a sense of pace for the Town. This would be for all the sections such as Water Reclamation as far as capacity, etc.

Selectman Baschnagel isn't sure that the growth rate that is shown in the 90's will benefit looking at future growth. Just because the Town grew that fast in the 90's does not mean that we will see that kind of growth in future years. He would like to see more of what the implications of impact fees are.

Selectman Connolly advised that it is her understanding that impact fees are paid to accommodate work that is to be done on a certain project. She is leery of comparing the numbers of the previous decades.

Jim Hornig, Planning Board member, asked what the mechanism is for eventual approval of this document. Ms. Griffin advised that it's not a Town Meeting approved document. The Town Meeting last year gave the Planning Board the authority to adopt a Capital Improvement Program and while in State law the Planning Board is enabled to draft the CIP, the Select Board has to fund the Capital improvements and the conversation should be held between the two Boards. The Planning Board would need to feel comfortable with the document, acknowledging that it will be a "living, breathing document" which will be updated regularly. The Planning Board holds public hearing, adopts the CIP and it's an official document.

Nancy Collier, Planning Board Chairman, observed that some of the growth management that the document tries to address indicates that perhaps the Master Plan needs to be expanded to address some issues. If the staff does something with history growth, the more information on what type of growth, etc. will enable the Boards to make better decisions.

Michael Mayor, Planning Board member, stated that in medical publishing there are more requirements for evidence-based assertions and at the same time require the use of



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numbers to offer power to the statistics that are cited. He wondered if that should be brought into this document and there may be reality and benefit in trying to find some way to get a sense for what the minimum and maximum limits are; to give people less of a surprise if something other than what is projected becomes true. Chairman Walsh stated that he had similar thoughts with regard to the Water Reclamation Facility.

Selectman Christie would like to know if there are any legal constraints in what a Town can and can not do to the infrastructure. Ms. Griffin stated that there are limits to the extent to which the Town can use the need to invest in infrastructure as a brake on development. It might be tempting for the Town to stop investing in the Water Reclamation Facility to prevent further development. The Courts want to see some sort of rational nexus between the growth pressures and the communities' willingness to finance the infrastructure improvements relative to that growth. In the next few years she feels that most of the discussion will be surrounding Water Reclamation. She stated that there is no reason that the Town request additional funds due to this impact but there needs to be a fair balance. There needs to be a reasonable rate of growth without shutting the door on future development.

Selectman Baschnagel wished that there was more clarity between maintaining infrastructure vs. expanding it. Ms. Griffin stated that those numbers are available and she will try to lay out the spreadsheet to show the Board.

Michael Mayor, Planning Board member, wanted to include the impact of technology such as low flow shower heads, children per family figures, and how reliable that statistic is in determining what may happen in the next decade, etc.

Chairman Walsh moved on to the Water Reclamation Facility. Ms. Griffin stated that they put this at the forefront of the plan because there has been so much work done there. She does not have the final numbers from Underwood about what the plant is going to require but they will have a better idea sometime in the summer. They have made bold assumptions estimating \$3.3 million per year for a number of years but they will be back before the Select Board to look at the improvements, etc. The secondary wastewater treatment plant was pretty much funded by the Federal government but now the money is gone away and communities are tasked with funding the replacement and upgrades of this facility. As the plant nears 30 years old, it is going to require another 11 million dollars. This is the most significant determining factor for the Planning Board in determining new projects. There is only so much capacity at the facility. There will be some tough decisions in the future with regard to capacity and the allowance of additional construction. They will have a better idea what the cost is for specific amounts of capacity. There is an additional component in dealing with the City of Lebanon and the question of what the reasonable balance of service needs across the two communities. Ms. Griffin stated that there was a question from a developer with regard to adding another hotel beyond Jesse's but she has asked Peter Kulbacki to put this project on hold because it is such a large project.

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Chairman Walsh stated that there is the current capacity and the set of costs to maintain that capacity and then the question of additional capacity is on top of that. The second issue is to look at the permit process to take care of the capacity that the Town has.

Selectman Christie asked if this plan assumes working within the footprint of the property. Ms. Griffin confirmed that there are space constraints which will be part of the capacity constraints.

Selectman Baschnagel recalled that there was a timeline to have discussions with Lebanon relative to continuing to accept septic or not. Ms. Griffin advised that the Town is waiting for a report from Underwood to back up the projection of additional expense to deal with these issues. Winifred Stearns asked if there was a date in which the Town will stop accepting the septic from Lebanon. Selectman Connolly noted that there is a countdown of 5 years once the Town elects to eliminate receiving their septic.

Ms. Griffin wanted to point out information such as the number of collection systems, etc., and although it may seem trivial, it is meant to be educational. Her thought was to 'break the whole into parts' so that the impact of development is better known.

Chairman Walsh asked whether in the conversation so far, if it's clear what they are looking for from staff. Ms. Griffin felt that she believed that she could break the numbers down in spreadsheet fashion noting that when the report from Underwood is received, the numbers would be refined. It could even be broken down by collection zone.

Chairman Walsh wanted to add some uncertainty around the capacity based on technology upgrades and current usage. Ms. Griffin stated that this could be factored in but future federal regulations that increase the cost would be an unknown which may offset any improvements in technology.

Peter Kulbacki stated that one change in policy which made a huge difference with regard to capacity was having the food and grease from DHMC and the Hanover Inn sent elsewhere. Mr. Hornig asked where this waste went. Ms. Griffin advised that it goes to the landfill instead of to the solids at the Water Reclamation facility.

Chairman Walsh moved on to Water Distribution. Ms. Griffin wanted to point out the chart on Page 21 because it is a very handy resource in looking at new projects, additional flow and treatment and what the peak flows would look like.

Selectman Connolly asked if the plan is to build for the peak day, the non-peak day or the average. Peter Kulbacki advised that it needs to be built for the highest peak and peak hour.

Selectman Lubrano asked if all of the assumptions about population growth are consistent throughout the document because they appear inconsistent. Jonathan Edwards stated that it was done in parts and there were different population assumptions made and this was done to get an extreme model.

Ms. Griffin stated that on the Water Distribution side, the Town is in much better shape than Water Reclamation in terms of future need for investment. The Water Company has made substantial investment in the water system with the construction of the water treatment plant on Grasse Road and what is hopefully the last 1 million gallon water tank. Ms. Griffin pointed out that the Town benefited from 2 low interest loans through the Department of Environmental Services; water main work 5 or 6 years ago and the million gallon water tank. Ms. Griffin moved to page 26 and the highlighted section that shows the amount needed to upgrade the off main line water distribution. Most of the big mains have been replaced or upgraded but the “secondary lines” which many are over 100 years old, need to be replaced. Ms. Griffin would bond it and do it over 3 or 4 years to replace all the old cast iron lines but the critical decision needs to be made as to what rate these need to be replaced or re-lined. The estimate is \$7.6 million assuming that it is done over 40 years. That comes to \$190,000/year for 40 years. Although she feels that 40 years is about 20 years longer than it should take to do this, this is just an example set before the Boards and the impact of new development.

Selectman Connolly wanted to note that when her street was done, it was a huge, time consuming task. Ms. Griffin pointed to page 27 which provides additional data with regard to condition, diameter, flow tests, etc. Chairman Walsh noted that Greensboro Road does not have adequate capacity for anything more.

Ms. Griffin stated that by the time the Town is done, they will have invested over \$22 million dollars in the water system. It will cost approximately \$7.5 million to replace the old lines.

Ami Meade asked if the water line has grown. Ms. Griffin stated that it hasn't grown but the Planning Board is looking at the current water and wastewater infrastructure and where future growth development might occur. They are not looking at expanding but they are looking at upgrading.

Nancy Collier advised that the Planning Board needs to have much more definitive limitations to make these decisions. In reading about Greensboro Road, she is not sure why the Planning Board is entertaining applications in that area. The Planning Board needs to know the capacity problems and make those decisions vs. starting traffic studies, etc.

Selectman Baschnagel isn't sure that having Greensboro Road at capacity is sufficient to state that the Town is not going to allow further development depending on what the builders offer.

Jonathan Edwards advised that legally it would be difficult to tell the developer 'no' but it may mean that the cost of expanding will land on the developer.

Chairman Walsh stated that historically the Towns in NH have been reactive and this task and the task of the Master Plan are to be proactive.

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Nancy Collier feels that there needs to be another plan written which is a Growth Management Plan. Selectman Baschnagel stated that capacity and limitations is a timing issue and not an absolute yes or no and everyone needs to become more knowledgeable about what the Town can and can not do.

Ami Meade asked why Jonathan Edwards made the statement that you couldn't tell the developer 'no'. Ms. Griffin stated that if the capacity is limited, the developer can always propose to pay for the upgrade of the capacity to allow for the project.

Len Cadwallader, Affordable Housing Commission, stated that the NH statute exempts affordable housing from growth management. Ms. Griffin stated that there are some exemptions for certain projects but that may mean that there are impact fees that come into play. In many communities, affordable housing is exempt from impact fees. Mr. Cadwallader asked about creating mixed income communities and how that would be handled. Ms. Griffin stated that this may result in pro-rated impact fees and she felt that there would be other examples in the State to compare with.

Larry Kelley, Assoc Dir of Real Estate, Dartmouth College, advised that the College has prepaid for some capacity in the Water Reclamation facility along with DHMC. Ms. Griffin stated that the remaining capacity is beyond the capacity purchased by the College, DHMC and projected growth.

Chairman Walsh moved on to Highways and Streets. Ms. Griffin stated that this is meant to be a resource and there are some general thoughts provided with regard to structural pavement, drainage, traffic and bicycle lanes, etc. On page 35 there is a supplement which is just the list of streets and noted that some of the information is a little outdated. Also included is a memo with regard to the meeting that was held previously about public vs. private roads and the cost per road mile for maintenance and sidewalks. Included is the highway replacement schedule. They want to have some structure to help determine the public vs. private roads. Chairman Walsh stated that there are no new major arterial streets so there are assumptions that they will be dealing only with what is here already.

Nancy Collier felt that an intro to each section such as the one about arterial streets, and whatever policies the Select Board currently have in place would be helpful to the Planning Board. She questioned whether the overall policy is sustainability or tax rate increase restraints, etc. and the Select Board has certain policies with regard to some of these items which may be known but not necessarily put in writing.

Chairman Walsh felt that there could be a future workshop with regard to these policies. Nancy Collier feels that there is a lot more to be done that can help the incoming applicants and the Planning Board.

Ms. Griffin noted that the order in which the streets are being dealt with are based on the assumptions about the in town sidewalk zone and choosing the arterial and connector streets vs. the out of town area that do not currently have sidewalks and there is 24,000

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linear feet of additional sidewalk would need to be constructed at a cost of \$47/per linear foot for a total cost of \$1.1 million additional cost. This is just the construction cost and not maintenance.

Chairman Walsh feels that this is a relatively new issue for the Boards and suggested they put together a joint committee to deal with the sidewalks. Selectman Lubrano asked what the Committee would be charged with. Selectman Baschnagel felt that their charge may be to consider which areas should have sidewalks to provide guidance to the Planning Board. Selectman Lubrano would like there to be more consideration before putting together a Committee.

Jonathan Edwards wanted to point out that there can be impact fees charged in an area that does not have development. There are general impact fees and project specific impact fees.

Chairman Walsh questioned the notation that 33% of commuters regularly walk to work. He is wondering what the source of that figure was. There are 3% that bicycle to work. This shows him that the Town is ahead of most communities in having people restrict auto use. Jonathan Edwards noted that this information comes from the US Census. Selectman Connolly noted that there are also people who work from home and questioned whether they were included in this statistic.

Chairman Walsh moved on to public transit. Ms. Griffin stated that there is not much to say definitively about parking. There may be future decisions about a municipal parking garage downtown and some preliminary numbers were done for this behind town hall and the cost is about \$10 million. This was just put in to show it as being potentially in the future. The potential for a commuter lot to be constructed on Sand Hill is also something that may come before the Planning Board's purview.

Selectman Baschnagel wanted to know whether it would be appropriate to ask the PTB for a set of guidelines with regard to public transportation and parking in Hanover. Chairman Walsh wanted to note that he felt it would be useful to know what the public transportation numbers are. Selectman Baschnagel advised that years ago there were two to three hundred people being bused into town and now there's a parking garage that houses these autos.

Chairman Walsh moved on to Recreation. Ms. Griffin stated that it is hard to tie in the rate of growth to the need for an additional field or park space or indoor community space. They looked first to resources available in the State and the types of growth that generate certain types of recreational need and comparing other areas such as Manchester vs. Hanover and what the deficiencies would be. There is a determination of cost assuming that the land is donated and also having Town staff build the fields/facilities. There are rough assumptions based on the current number of students registered with the Recreation department and how that compares to the number of households.

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Selectman Baschnagel liked the fact that there was a metric and the direct relation between growth and the impact of what is needed to accommodate that.

Ms. Griffin noted that this can also be passed on to developers mandating that they build a field in response to the project development they propose. The 2 playing fields on Reservoir Road will be lost in July, 2009.

Nancy Collier stated that given the soccer craze and the land demands of soccer and the expensive fields, does that drive the Board to set policy for the Recreation Board to provide more activities that don't require more land? For example, rock climbing or kayaking. She feels that the time of finding new fields is closing down.

Hank Tenney pointed out that the same kids that are playing soccer will also do the additional activities that don't require land. The number of kids that participate in these events is overwhelming.

Jim Hornig asked why the school section is so sparse. Ms. Griffin stated that the School acknowledged that they do not have a clear approach to estimate the rate of growth. Jonathan Edwards worked with John Aubin to work on some assumptions which was the closest that they could come up with. Jim Hornig noted that their current capacity is not listed. Ms. Griffin stated that they haven't fully engaged the school as much prior to this initial draft of the plan. Mr. Hornig stated that the Town has identified the Water Reclamation facility as the "bottle neck" but felt that it is more likely the schools that are the bigger problem.

Ms. Griffin stated that they have not explored this as in depth because it is not their expertise and they need to do more work with the school district but it is also something that is out of the Town's control.

Jonathan Edwards noted that the School has a lot going on. Selectman Lubrano noted that the figures were perplexing when it talks about 1,300 new dwelling units and declines at both the Ray School and Dresden. She agrees that the Town needs to work more closely with the Planning Board and the School to determine future school needs.

Selectman Christie stated that he has no idea about the inter-dependencies within the plan. When one decision is made, it's bound to affect other parts of the plan. The build out plan will be heavily dependent upon what kind of zoning is implemented at that time.

Ms. Griffin stated that part of the issue is to create a CIP that is dynamic enough that it can be tweaked to recognize a new condition that can impact the growth rate projections. The rate at which you think the community will grow or wants to grow will determine the rate of investment in the infrastructure. The bottom line question is how much infrastructure can be used to hold off development or reduce the rate of growth and development.

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Selectman Christie noted the zoning decisions to be made next week will be affecting many other things. Selectman Baschnagel stated that assuming the zoning amendments will pass at Town Meeting, they will actually do the opposite with regard to influencing growth. Selectman Christie advised that the impacts are the build out plan, what is allowed to happen, he still feels that there are a lot of inter-dependents and his question is whether there are examples that this can be modeled after.

Chairman Walsh moved to Chapters 8 & 10 and noted that Public Safety is very straightforward. Ms. Griffin noted that this is the least impacted by growth as it happens gradually over time based on call for service increase. It happens reactively vs. proactively. There needed to be a link between the current staff to the population and the link can be made to the rates of growth.

Chairman Walsh noted a point of interest as being whether to add an additional fire station and the firefighting capability in the rural areas. Selectman Baschnagel noted that if the Town can implement the Master Plan with regard to growth in the rural areas, then the Town can avoid the need for an additional fire station in the future. Ms. Griffin also mentioned a sprinkler ordinance that requires all new households to have them. Chairman Walsh noted that ordinances of this type drive the cost up and the income distribution becomes more skewed.

Chairman Walsh moved on to Section 10 which is the cemeteries. Ms. Griffin stated that Pine Knoll is not going to last forever and where would the Town put another cemetery. Part of it is driven by the fees and whether they are limited to Hanover residents only, etc. Chairman Walsh noted that there is a responsibility for the health, public safety and general welfare and where is it required that the Town provide a place to bury their dead. Ms. Griffin will look into this, there is some requirement but she doesn't know the extent.

Ms. Griffin noted that solid waste is another issue that is out there. The rate at which the Lebanon landfill is reaching capacity is going faster than expected. The Town can not take for granted that it will always rely on another community to handle its solid waste.

Chairman Walsh asked for guidance in where to go from here. Selectman Lubrano noted Nancy Collier's recommendation to put in the Select Board's policies, whether they exist or they are historical, within each section as guidance for the Planning Board to beef up the document.

Chairman Walsh feels that there needs to be a small number of people (6) to sit down and work through it before the next conversation. He asked Nancy to ask the Planning Board members, he would talk to the Select Board members with Ms. Griffin to form a committee. Ms. Griffin would like to see this done by the end of the summer. Ms. Griffin advised that the 2<sup>nd</sup> meeting in June, the Lyme Road residents will make a presentation so June 19<sup>th</sup> may be a good date for this.

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Selectman Christie noted that on the grand total list, there are a few years that pop out as significant increases and they are driven by Wastewater. There are five \$6 million years. Judith Esmay asked about Underwood and when their report would come in. Ms. Griffin stated end of the summer and then there would be a major briefing of the Select Board.

Ms. Griffin stated that the two boards should hold a joint public hearing so that they all can answer questions of the public, etc.

Chairman Walsh doesn't think that summertime would be a great time in which to try to have a large public hearing on this.

Nancy Collier felt that this is a great step forward which will help with their meetings.

### **3. REVIEW AND ADOPTION OF THE PARKS AND RECREATION DEPT POLICY MANUAL.**

Chairman Walsh moved on to the review of the Parks and Recreation Department Policy Manual drafted January 16, 2006.

Hank Tenney advised that the policies were spread out in their computer and the Recreation Board wanted to put them together and wanted to use them as a Board policy to give out to parents, etc.

Chairman Walsh stated that having the policies written down and in one place is extremely helpful in dealing with all aspects of the Recreation department.

Selectman Christie asked if there were any new policies. Hank Tenney advised that there were some revisions but basically there is nothing really new in there. Most of it is related to the new building and this is to keep the Recreation Board members (old and new) informed.

Chairman Walsh advised that he has reviewed them as the liaison to the Parks and Recreation Board and he didn't see anything that troubled him with regard to the document.

**Chairman Walsh MOVED to approve the Hanover Parks and Recreation Policy Manual dated January 16, 2006. Vice Chairman Connolly SECONDED the motion.**

Selectman Lubrano asked about the wording about the on-going discussions of kids playing more than one sport. Are there on-going discussions or is that just the policy? Aileen Chaltain advised that it's constantly being discussed and the Board is approached all the time about this issue. Hank Tenney wants to have some foundation to support what the Recreation Board is trying to do.



**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF APPROVING THE HANOVER PARKS AND RECREATION POLICY MANUAL DATED JANUARY 16, 2006.**

**4. RECOMMENDATION TO AUTHORIZE THE TOWN MANAGER TO ACCEPT NINE (9) EASEMENTS GRANTED BY SOUTH STREET DOWNTOWN HOLDINGS, INC., RELATED TO THE SOUTH BLOCK PROJECT INFRASTRUCTURE.**

Vice Chairman Connolly moved on to the recommendation to authorize the Town Manager to accept nine (9) easements granted by South Street Downtown Holdings, Inc., related to the South Block Project infrastructure. Ms. Griffin advised that there are 9 easements but the Town staff with Larry Kelly (Peter Kulbacki and Betsy McClain) have been through the easements and are comfortable with them.

Winifred Stearns asked for the details as to what the easements are. Ms. Griffin advised Mrs. Stearns that the first one is the sidewalk on Dorrance Place. Ms. Griffin briefed Mrs. Stearns on the easements with the help of Peter Kulbacki.

Ms. Griffin advised that these were all part of the site plan approval of the South Block. Selectman Connolly advised that only one of them has been built so far and she questioned whether the Select Board should assume ownership of something that hasn't been built and is there any liability to the Town in doing so. Betsy McClain spoke with the Town Attorney and the Local Government Center and she is comfortable that the Town will be held harmless. Ms. Griffin noted that there have been other items that were accepted prior to construction such as issues surrounding the parking garage.

**Chairman Walsh MOVED to empower the Town Manager to be able to sign for the easements when she considers it timely. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO EMPOWER THE TOWN MANAGER TO BE ABLE TO SIGN FOR THE EASEMENTS WHEN SHE CONSIDERS IT TIMELY.**

Larry Kelly wanted to clarify that there are 7 that run from South Street to the Town and 2 that run from the Town to South Street. So the Town would be accepting 7 amendments and giving 2.

**Chairman Walsh AMENDED his motion to read 'to accept and/or grant' as the case may be when. Selectman Lubrano SECONDED the amendment.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE AMENDMENT TO THE MOTION.**

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**5. RECOMMENDATION TO APPROVE BIKE/WALK TO WORK DAY PROCLAMATION.**

**Selectman Bashnagel MOVED to recommend the approval of the Bike/Walk to Work Day Proclamation for May 19<sup>th</sup>. Selectman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE BIKE/WALK TO WORK DAY PROCLAMATION FOR MAY 19, 2006.**

**6. BANNER REQUESTS:**

- American Red Cross Blood Drive

Chairman Walsh asked what the dates were requested. Ms. Griffin advised that the request is for August 9, 10 & November 8, 9 in 2006 and then February 7<sup>th</sup> & 8<sup>th</sup> and May 9<sup>th</sup> and 10<sup>th</sup> for 2007 and these are put up 4 times a year just in advance prior to the blood drive.

**Selectman Lubrano MOVED to approve the Banner Request for the American Red Cross on the dates requested. Selectman Connolly wanted to add that there shall be no commercial adds on the banner. Ms. Griffin stated that the banner policy has been amended. Selectman Bachnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF APPROVING THE BANNER REQUEST OF THE AMERICAN RED CROSS BLOOD DRIVE.**

**7. APPROVAL OF MINUTES**

April 3, 2006

**Selectman Lubrano MOVED to accept the minutes of April 3, 2006 with the requested revisions. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF APRIL 3, 2006 WITH THE REQUESTED REVISIONS.**

Chairman Walsh noted that the Town of Hanover Annual Report on page 7 where Peter Christie was listed as the Secretary to the Board of Selectman, it is actually Allegra Lubrano.

**8. ADMINISTRATIVE REPORTS**

Ms. Griffin stated that it's been extremely busy. There have been a lot of visitors to Hanover. The Public Works Department has started their summer work plan trying to

clean up some small items before tackling Reservoir Road and finalizing the paving plan. They are going to tackle Stevens Road and E. Wheelock Street. Typically the Public Works Department will go out to bid jointly with other communities but there was concern about the condition of those roads. There is still no word as to whether the Town will receive funds for hazard mitigation.

## **9. SELECTMEN'S REPORTS**

### **Peter Christie**

Selectman Christie wanted to remind the community that there will be a scrap metal recycling on Saturday, May 13<sup>th</sup>. The Recycling Committee put a lot of effort into this and he feels it has been improved this year. This would be particularly for metal and electronics.

### **Kate Connolly**

Vice Chairman Connolly advised that on the 4<sup>th</sup> of April the Planning Board approved the Dresden Fields. There was a fair conclusion as to the schedule for the fields. The Gile Tract was handled the same date. On April 11<sup>th</sup> the Planning Board dealt with road standards and how they should be built. There have been 2 visits to the Velvet Rocks building sites done as conservation and building seminars. The person hired to oversee the project taught them a lot. The Planning Board approved balcony covers for The Greens on Lyme Road. On April 25<sup>th</sup> there was a lot line adjustment approved between Dartmouth Printing and Storrs pond which became quite complicated and they have to work out the easements before the adjustments are made. The Planning Board had its first look at an informal project with the Fullington/Forward property which is approximately 93 acres. There is a playing field there which the Town has been using for years. The Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) had a business meeting and there are some new members from the larger towns. Hanover's former resident Sean Donovan is now the Commissioner from Lebanon.

### **Brian Walsh**

Chairman Walsh thanked the Board for approving the Parks and Recreation Policy Manual. The Downtown Marketing Alliance are meeting together jointly with the Chamber.

### **Bill Baschnagel**

Selectman Baschnagel advised that the Public Transportation Board (PTB) did not meet last week. The TMA met in Lebanon. It's become a place where all three of the bus lines serving the Upper Valley get together. They are all

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seeing significant increases in ridership. The three bus lines are Stagecoach, CTS and Advance Transit. They are coordinating services. There is a big problem for the small carriers in VT to fund their 20% match for capital investments and 50% match for operating funds.

**Allegra Lubrano**

Selectman Lubrano reported that the Howe Board met since the last Select Board meeting and today the Community Substance Abuse Advisory Committee (CSAAC) met. The Joigny students were in town and she received a report about the activities that they participated in.

**10. OTHER BUSINESS**

There was no other business.

**11. ADJOURNMENT**

**Selectman Lubrano MOVED to adjourn the meeting. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 10:20 P.M.**

Respectfully submitted,

Allegra Lubrano, Secretary

Minutes prepared and transcribed by Elizabeth S. Rathburn.

**SUMMARY**

1. **Chairman Walsh MOVED to approve the Hanover Parks and Recreation Policy Manual dated January 16, 2006. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF APPROVING THE HANOVER PARKS AND RECREATION POLICY MANUAL DATED JANUARY 16, 2006.**

2. **Chairman Walsh MOVED to empower the Town Manager to be able to sign for the easements when she considers it timely. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO EMPOWER THE TOWN MANAGER TO BE ABLE TO SIGN FOR THE EASEMENTS WHEN SHE CONSIDERS IT TIMELY.**

**Chairman Walsh AMENDED his motion to read ‘to accept and/or grant’ as the case may be when. Selectman Lubrano SECONDED the amendment.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE AMENDMENT TO THE MOTION.**

3. **Selectman Bashnagel MOVED to recommend the approval of the Bike/Walk to Work Day Proclamation for May 19<sup>th</sup>. Selectman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF THE BIKE/WALK TO WORK DAY PROCLAMATION FOR MAY 19, 2006.**

4. **Selectman Lubrano MOVED to approve the Banner Request for the American Red Cross on the dates requested. . Selectman Bachnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF APPROVING THE BANNER REQUEST OF THE AMERICAN RED CROSS BLOOD DRIVE.**

5. **Selectman Lubrano MOVED to accept the minutes of April 3, 2006 with the requested revisions. Selectman Baschnagel SECONDED the motion.**

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**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE  
MINUTES OF APRIL 3, 2006 WITH THE REQUESTED REVISIONS.**

6. **Selectman Lubrano MOVED to adjourn the meeting. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE  
MEETING AT 10:20 P.M.**

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**APRIL 3, 2006**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:30 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh asked for comments from the public. Chief Giaccone approached the Board and introduced Officer Steve Read who deserved to be recognized by the Board for an incident that took place resulting in Officer Read saving a small child.

Chairman Walsh presented Officer Steven Read with a Resolution from the Town.

WHEREAS, the Selectmen for the Town of Hanover have jurisdiction over all entities so employed in the Town of Hanover, New Hampshire; and

WHEREAS, The Hanover Police Department is such an entity, whose mission is to “provide professional and compassionate police service through partnerships that build trust, reduce crime, create a safe environment and enhance the quality of life in our community”; and

WHEREAS, Officer Steven Read is employed as a Police Officer with the Hanover Police Department; and

WHEREAS, On March 21, 2006, while so employed as Police Officer in the Town of Hanover, Officer Read did perform his duties with the utmost ability by immediately identifying an emergency medical situation involving a young child who had stopped breathing and by taking action by performing CPR which resulted in the resumption of breathing; and

WHEREAS, the actions of Officer Steven Read saved the life of this young child;

THEREFORE, BE IT RESOLVED, that the Selectmen for the Town of Hanover warmly and whole-heartedly congratulate Officer Steven Read for a job well done and extends to him our gratitude, so read into the record on Monday, April 3, 2006.

Officer Read thanked the Board for the honor but wanted to point out that there were other people involved that should be mentioned. Officer Read advised that a woman walking by pointed out the emergency to him and there was another woman who was on

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the phone with 911 and trying to keep the mother calm. Officer Read also acknowledged the efforts of EMS personnel from both Lebanon and Hanover.

Chairman Walsh advised that he had read the article in the paper and stated that it shows the quality of the Hanover Police force and makes a statement about what is done for the public.

**2. PUBLIC HEARING TO CONSIDER PROPOSED WARRANT FOR 2006 TOWN MEETING.**

Chairman Walsh announced the public hearing to consider the proposed warrant for 2006 Town Meeting. Ms. Griffin stated that the Select Board has no role in Amendments 2 – 20 so their role begins with Article 21. She advised the Board to vote on each one and then each member should volunteer to introduce the articles at Town Meeting. Ms. Griffin advised that there is a petitioned article in protest of the War in Iraq and a petitioned article requesting the impeachment of the President and Vice President, which have to be on the Warrant. This section is sent last to the printer because of the timing of the petition of Warrant Articles.

Selectman Baschnagel asked about the Zoning Ordinance and Article 5 which was sponsored and then disapproved by the Planning Board. Ms. Griffin stated that the Planning Board took two votes on this item; the first vote was to put it on the Warrant and that passed 4-3 and the second vote was voting in opposition to the Warrant article. The Board did not want to reconsider their vote to put it on the Warrant.

Vice Chairman Connolly stated that when it was mentioned that the specific votes should be recorded for the public, it was turned into taking two votes. The Planning Board took a vote to approve or disapprove the article and then they took a second vote to endorse it. Article 5 is the only article where the two votes didn't match. The result was that one member felt it should be on the Warrant but did not approve of the article. Selectman Christie asked if there was an opportunity to reconsider and Vice Chairman Connolly stated that there would not be.

Ms. Griffin stated that she checked with Tim Bates about this because if the Planning Board doesn't approve of a Warrant article that they agree to put on the Warrant, it doesn't make sense and its going to confuse the voters. Mr. Bates advised that this should be put on the Warrant but that the Planning Board should never do this in the future.

Chairman Walsh stated that since there is no opportunity to reconsider, there should be a policy to make sure that this never happens again. Ms. Griffin stated that she was going to speak to Nancy Collier, of the Planning Board, about ensuring that there is only one vote for future articles.



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Chairman Walsh asked if there was anything in the Warrant itself that the Board has any purview over. Ms. Griffin noted that for Article 21, there needs to be an Advisory Board of Assessor representative. Jay Pierson has signed up to run as a Trustee of Trust Fund. John Hochreiter has decided not to run again on the Advisory Board of Assessors so the Select Board should be thinking of a replacement for Mr. Hochreiter.

Chairman Walsh moved on to Warrant Article 21. Vice Chairman Connolly will move Warrant Article 21 at Town Meeting.

Chairman Walsh moved to Warrant Article 22 and stated concern over the amount of grief the Board has received regarding the length of the reports received in public. Ms. Griffin stated that they could do the Resolutions honoring Town employees that retired at the summer banquet. The question is whether to continue the Recreation Volunteer of the Year Award Resolution reading at the summer banquet or Town Meeting. Vice Chairman Connolly would like to continue doing this Resolution at Town Meeting. Ms. Griffin stated that there could be a condensed version done at Town Meeting. Chairman Walsh asked how many retirements are being done this year. Ms. Griffin stated that she will know next week. Selectman Christie wants to do it in a condensed format for both retired employees and the Recreation Department. Chairman Walsh stated that if there is a long list, maybe read the first and last paragraphs. Vice Chairman Connolly will move Warrant Article 22 at Town Meeting.

Ms. Griffin stated that Warrant Articles 23 through 28 are on the consent agenda and they are the same as last year. Selectman Baschnagel advised that those Articles are all integral with the budget and wondered whether they should be discussed with the budget. Ms. Griffin pointed out that Articles 29, 30 and 31 are all also budget related. Article 32 is left as the last appropriation article. Selectman Baschnagel spoke to Article 26 and 27 which are large dollar items and integral to the proposal to the budget. Chairman Walsh stated that people have the opportunity to speak to these.

Chairman Walsh stated that if there is a heated debate at Town Meeting it can be changed. He questioned whether there needs to be another Article about the retaining wall and bridge reserve. Betsy McClain stated that Mike Chase and Peter Kulbacki could pull together the remaining \$10,000 which would be required to finish this project. Ms. Griffin stated that they are rolling over money from the current fiscal year. Selectman Baschnagel asked if part of the ladder truck is coming out of the Capital Reserve. Ms. Griffin stated that the half that was coming out of the Capital Reserve, in the Capital Reserve Appropriating Warrant Article which is Article 27, but when they sent the Warrant to the DRA and the Town attorney, they stated that because a portion of the amount is leased and a portion is from the Capital Reserve, it needs to be a separate Warrant Article and they need a 2/3<sup>rd</sup> vote. Ms. Griffin stated that Article 29 is a hybrid financing proposal.

Chairman Walsh advised that he would present the Consent calendar.

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Chairman Walsh asked for a vote on Warrant Article 23 to raise and appropriate \$12,177.50 to the Land and Capital Improvements Fund.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 23 TO RAISE AND APPROPRIATE \$12,177.50 FOR DEPOSIT INTO THE LAND AND CAPITAL IMPROVEMENTS FUND, AND TO AUTHORIZE FUNDING OF THIS AMOUNT BY TRANSFER FROM THE LAND USE CHANGE TAX RESERVE, WITH NO FUNDS BEING RAISED BY TAXATION.**

Chairman Walsh asked for a vote on Warrant Article 24 to raise and appropriate \$12,177.50 to the Conservation Fund.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 24 TO RAISE AND APPROPRIATE \$12,177.50 FOR DEPOSIT INTO THE CONSERVATION FUND CREATED AS AUTHORIZED BY RSA 36-A:5.1, AND TO AUTHORIZE FUNDING OF THIS AMOUNT BY TRANSFER FROM THE LAND USE CHANGE TAX RESERVE, WITH NO FUNDS BEING RAISED BY TAXATION.**

Chairman Walsh asked for a vote on Warrant Article 25 to raise and appropriate \$34,880 for deposit into the Municipal Transportation Improvement Fund.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 25 TO RAISE AND APPROPRIATE \$34,880 FOR DEPOSIT INTO THE MUNICIPAL TRANSPORTATION IMPROVEMENT FUND, AND TO AUTHORIZE FUNDING OF THIS AMOUNT BY TRANSFER FROM THE TRANSPORTATION IMPROVEMENT FEE RESERVE, WITH NO FUNDS BEING RAISED BY TAXATION.**

Chairman Walsh asked for a vote on Warrant Article 26 to raise and appropriate \$589,510 and authorize payment into existing capital reserve funds for the purposes for which such funds were established.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 26 TO RAISE AND APPROPRIATE \$589,510 AND AUTHORIZE PAYMENT INTO EXISTING CAPITAL RESERVE FUNDS FOR THE PURPOSES FOR WHICH SUCH FUNDS WERE ESTABLISHED.**

Chairman Walsh asked for a vote on Warrant Article 27 to raise and appropriate \$567,083 for the purposes previously established and to authorize funding these amounts by withdrawal from the listed capital reserve funds.

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**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 27 TO RAISE AND APPROPRIATE \$567,083 FOR THE PURPOSES PREVIOUSLY ESTABLISHED AND TO AUTHORIZE FUNDING THESE AMOUNTS BY WITHDRAWAL FROM THE LISTED CAPITAL RESERVE FUNDS.**

Chairman Walsh asked for a vote on Warrant Article 28 to raise and appropriate \$51,513 for the construction of certain roadway improvements along Lyme Road, and to fund this appropriation by authorizing the withdrawal of this sum from the Municipal Transportation Improvement Fund.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 28 TO RAISE AND APPROPRIATE \$51,513 FOR THE CONSTRUCTION OF CERTAIN ROADWAY IMPROVEMENTS ALONG LYME ROAD AND TO FUND THIS APPROPRIATION BY AUTHORIZING THE WITHDRAWAL OF THIS SUM FROM THE MUNICIPAL TRANSPORTATION IMPROVEMENT FUND.**

Chairman Walsh moved on to Warrant Article 29 which is for the new aerial ladder for the Fire Department. Selectman Baschnagel does not agree with the wording. Ms. Griffin stated that Walter Mitchell and Bob Anderson had looked at the wording and stated that this was the language that the Town needed to use but she will have them double check it. Selectman Baschnagel felt that part of it was redundant and it appears that it gives the amount of \$350,000 three times. Chairman Walsh also had trouble with the wording of this Article. Selectman Baschnagel would like the wording changed where it indicates the 2/3 vote required because it appears to be referring to Article 32 and not Article 29.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 29 TO RAISE AN APPROPRIATE THE SUM OF \$700,000 TO PURCHASE A REPLACEMENT AERIAL TOWER FOR THE FIRE DEPARTMENT THROUGH BONDS, NOTES OR LEASE AND TO AUTHORIZE THE WITHDRAWAL OF \$350,000 FROM THE FIRE DEPARTMENT VEHICLE AND EQUIPMENT CAPITAL RESERVE FUND.**

Selectman Baschnagel will move Warrant Article 29 at Town Meeting.

Chairman Walsh asked for a vote on Warrant Article 30 which deals with agreement with the IBPO.

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**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 30 TO APPROVE THE COST ITEMS CONTAINED IN THE COLLECTIVE BARGAINING AGREEMENT APPROVED BY THE BOARD OF SELECTMEN ON MARCH 20, 2006 BETWEEN THE TOWN OF HANOVER AND THE INTERNATIONAL BROTHERHOOD OF POLICE OFFICERS (IBPO), LOCAL 561, WHICH CALLS FOR INCREASES IN SALARIES AND BENEFITS FOR ITS MEMBERS.**

Selectman Lubrano will move Warrant Article 30 at Town Meeting.

Chairman Walsh moved on to Warrant Article 31 which is the agreement with the IAFF.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 31 TO APPROVE THE COST ITEMS CONTAINED IN THE COLLECTIVE BARGAINING AGREEMENT APPROVED BY THE BOARD OF SELECTMEN ON MARCH 20, 2006, BETWEEN THE TOWN OF HANOVER AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF), LOCAL 3288, WHICH CALLS FOR INCREASES IN SALARIES AND BENEFITS FOR ITS MEMBERS.**

Selectman Lubrano will move Warrant Article 31 at Town Meeting.

Chairman Walsh moved on to Warrant Article 32 to raise and appropriate \$16,454,185 to pay the operating expenses of the Town for the 2006-2007 fiscal year, for the purposes set forth in the Town budget.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 32 TO RAISE AND APPROPRIATE \$16,454,185 TO PAY THE OPERATING EXPENSES OF THE TOWN FOR THE 2006-2007 FISCAL YEAR, FOR THE PURPOSES SET FORTH IN THE TOWN BUDGET.**

Selectman Christie will speak to Warrant Article 32 at Town Meeting.

Chairman Walsh moved on to Warrant Article 33 to allow the Town, in accordance with RSA 80:52-c, to authorize the acceptance of payment by credit cards to allow the Town to absorb the credit card processing fees for certain payments; but will not apply to the payment of taxes utility services.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 33 TO ALLOW THE TOWN, IN ACCORDANCE WITH RSA 80:52-c, TO AUTHORIZE THE ACCEPTANCE OF PAYMENT BY CREDIT CARDS TO ALLOW THE TOWN TO ABSORB THE CREDIT CARD PROCESSING FEES FOR CERTAIN PAYMENTS; BUT WILL NOT APPLY TO THE PAYMENT OF TAXES OR UTILITY SERVICES.**

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Selectman Baschnagel will move Warrant Article 33 at Town Meeting.

Chairman Walsh asked for a vote on Warrant Article 34 to authorize the Planning Board to require preliminary review of subdivisions as stipulated in State Law RSA 674:35 and preliminary review of site plans as stipulated in State Law RSA 674:43.

**THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 34 TO AUTHORIZE THE PLANNING BOARD TO REQUIRE PRELIMINARY REVIEW OF SUBDIVISIONS AS STIPULATED IN STATE LAW RSA 674:35 AND PRELIMINARY REVIEW OF SITE PLANS AS STIPULATED IN STATE LAW RSA 674:43.**

Vice Chairman Connolly will move Warrant Article 34 at Town Meeting.

Ms. Griffin pointed out that Warrant Articles 35 and 36 for Bonnie CLAC and the Upper Valley Humane Society are articles that the Board does not usually speak to these but representatives from each agency should be present to speak to the details.

Vice Chairman Connolly will move Warrant Articles 35 and 36 at Town Meeting.

With regard to Warrant Articles 37 and 38, Ms. Griffin will advise if the Town receives any more petitioned articles. Ms. Griffin stated that the Board reads them and people speak from the floor. Chairman Walsh will speak to these articles at Town Meeting.

Selectman Lubrano will move Warrant Article 39 at Town Meeting.

Chairman Walsh advised that they talked about Town Meeting Task Force and the Fire Districts. Ms. Griffin stated that they talked about doing something with background information with regard to the Town Meeting Task Force to bring residents up to speed on this issue as opposed to making a presentation at Town Meeting. Chairman Walsh asked if this could be presented before the Town in Warrant Article 22. Ms. Griffin stated that she has drafted the insert that would go across the top. Chairman Walsh felt that there would be a lot to report with regard to this issue and they spent the last 2 years talking about improving Town Meeting and the State legislation has not allowed them to do anything too creative. Chairman Walsh feels that it should be reported at Town Meeting that there has been a lot of work done with regard to this. Chairman Walsh felt that the audience that would be most interested would be the people that are there that night.

Ms. Griffin wanted to confirm with regard to Warrant Article 22, the Board would like her to report on the Resolution honoring the Recreation Volunteer of the Year, the Resolution honoring retiring Town employees, Town Manager's update on the Town Meeting Task Force. Chairman Walsh would like it to be a report on State level work relative to Town Meeting options.

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Selectman Baschnagel asked if there was going to be a public hearing on the proposals that are being forwarded to the State. Ms. Griffin stated that there are three portions of the Statute that are being tackled. The first has to do with changing the form of government. Ms. Griffin stated that right now it is much easier under State law to convert to an SB2 Town than to convert to other forms of government allowed under the Statute. The decision made by the Municipal Association was to essentially create equity within the Statute. The other two pieces of the Statute have to do with the variety of forms of government that are available to Towns in New Hampshire and that is the piece that the committee will work on this summer that can then be taken with the idea of getting the legislation in the fall to be brought before the Legislature in January, 2007. They need to tackle the process first and then start working on the alternatives. Selectman Baschnagel wants to ensure that the proposals are offered for citizen comment before going to the Legislative process.

Chairman Walsh stated that this is not a conversation about special legislation for Hanover. Selectman Baschnagel wants there to be an opportunity for public comment. Ms. Griffin stated that she is part of a committee of approximately 20 people in looking at alternative Town Meeting formats to increase participation and tradition of Town Meeting. There may not be much opportunity to change it but there will be an opportunity to get feedback from the Town residents about how they feel about the study committee's work. She feels that this bill will be introduced for January 2007 and will end up in a legislative study committee.

Chairman Walsh asked about the Fire Districts. Ms. Griffin stated that they have discussed converting the Hanover Water Works Company budget from a private utilities budget to a municipal budget. In going over the figures, it might make sense to modify the Fire Districts at the same time that they municipalize the Water Works Company. She would like the Board to look at this and it may be premature to go to Town Meeting with this update. Chairman Walsh could understand holding off on this.

**Vice Chairman Connolly MOVED to adopt the Warrant as modified to be presented at Town Meeting. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE WARRANT AS MODIFIED TO BE PRESENTED AT TOWN MEETING.**

Ms. Griffin stated that she could take the comments from the Board on the remaining items. Vice Chairman Connolly sees some inaccuracies and does not feel that they can present this to the public. Selectman Baschnagel stated that the Town Report should have all of the wording. He noted that where the Planning Board did not vote to endorse an Article, there should be information included as to why they don't endorse it. Ms. Griffin stated that they want to be careful not to use the Town Report as a "soap box" and she can explain why the Planning Board voted not to approve a Warrant Article. Vice Chairman Connolly wants there to be information as to what the impact of passing or not passing the Warrant Article would be. Vice Chairman Connolly stated that there is an

inaccuracy in Article 16. Ms. Griffin asked for e-mail clarification on this. Chairman Walsh is concerned that Articles that are brought by petition are not in the Board's purview. The other way to approach this is to print the Article, print what was on the petition, and print the Planning Board vote. The petition process is not one that the Board should get between the petitioners and the voters. Vice Chairman Connolly feels that it is the Board's role to explain why the Planning Board has made their decision. Chairman Walsh is concerned about these 5 articles being presented in a more persuasive way and a less than factual way. Selectman Baschnagel feels that there needs to be a statement made but it should not be overly detailed or comprehensive concerning what the position of the Planning Board was.

Chairman Walsh would have no trouble with that if the Board had made those statements. The statements should come from the Planning Board. Vice Chairman Connolly pointed out that the explanation in the Warrant is inaccurate and it needs to be clear. Ms. Griffin stated that Vicki Smith and Jonathan Edwards drafted the Warrants working from the petitions themselves and this has been an unusual year. Chairman Walsh feels that the petition article should be in verbatim and then a statement reflecting the Planning Board vote and 2 or 3 sentences as to why the Planning Board voted this way. If the vote were 4-3, both sides need to be explained briefly. To explain the language of the petition is not the right thing for the Board to be doing. Selectman Connolly advised that there might be a one word change in the ordinances and there may be an explanation behind it but there were errors in the text.

Ms. Griffin advised that she would work on a format and e-mail it to the Selectmen and the Planning Board in order to come up with an approach that is comfortable for both Boards. Selectman Baschnagel suggested speaking to Nancy Collier. Ms. Griffin will also speak with Judith Esmay. Ms. Griffin stated that there were no substantive changes from the wording of the petitioners. Vice Chairman Connolly just wants accurate information to the voters. Vice Chairman Connolly spoke to the inaccuracies of the impact of approving or not approving the petitioned article. Ms. Griffin stated that historically they insert the background information to demystify the items for the voters.

Selectman Christie asked if this is reviewed by the petitioners. Ms. Griffin stated that she did receive an inquiry from a petitioner who is interested in seeing the background information before it gets published. Chairman Walsh stated that there has to be the petition and what was said because it was signed by twenty-five people with that wording whether accurate or inaccurate. If one of the reasons that the Planning Board did not approve the petition due to inaccuracies it could be put in there. The Board does not have the right to correct what the petitioners said even if it's wrong. Chairman Walsh stated that there needs to be a petition verbatim so that the Board is not coloring what was submitted. Selectman Baschnagel advised that what came in was the form that gives the background and the rationale that had been presented to the people who signed the petition. Chairman Walsh stated that even if it's inaccurate this needs to be done and then under the Planning Board statement, speak to the inaccuracies there.

Chairman Walsh advised that this information is provided to educate and not to sell this to the taxpayers. Selectman Lubrano asked if they should tackle the inaccuracies to craft the language to state 'the petitioners feel that' instead of the statements that are made indicating a statement of fact. Vice Chairman Connolly does not want inaccurate information to go out to voters. For example, Article 17 which discusses density. This is not an issue of density. Selectman Lubrano suggested refining the language so that its not stated as fact and its clear that the statements that appear inaccurate are the opinion of the petitioners, it's easily solved. Ms. Griffin will e-mail the Board tomorrow with wording that will present the viewpoint of the petitioners and the Planning Board position with regard to these items. Selectman Christie asked if the full text is available to the public. Ms. Griffin stated that they are posted at Town Meeting the day of the vote and at the Planning office in notebooks. Selectman Christie asked if the full text could be available on the Web. Ms. Griffin advised that it could be scanned onto the Website. Selectman Baschnagel mentioned that it needs to go beyond the form because there is text that describes this. Selectman Christie suggested directing people to the full petition so that anyone that wants further information above and beyond the explanation provided can then look at it.

Chairman Walsh would like the Planning Board to craft the language that goes into the explanatory information on zoning amendments and sign off on it for next year. Vice Chairman Connolly stated that she spoke with the Chair of the Planning Board who had not seen the wording on these warrants.

**3. PUBLIC HEARING FOR CONSIDERATION AND APPROVAL OF THE RENAMING OF EAST SOUTH STREET.**

Chairman Walsh advised that they spoke of this issue previously. Selectman Baschnagel recalled that in the 1990's when Maple Street was named, it seemed that East South Street was changed to South Street. Ms. Griffin discussed the history of the road name changes in 1995. South College was changed to Currier Street. There is no record in the old minutes that East South Street was officially changed to South Street.

Chairman Walsh asked for comments from the public. Posey Fowler, Chair of the Howe Library Corporation Board of Trustees, advised that it is just a small modification that they are asking for and it will remove some of the confusion.

**Selectman Christie MOVED to approve the renaming of East South Street to South Street. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF RENAMING EAST SOUTH STREET TO SOUTH STREET.**

**4. PUBLIC HEARING FOR CONSIDERATION AND APPROVAL OF PROPOSED FY2006-2007 BUDGET FOR THE HOUSING FUND.**



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Chairman Walsh suspended the meeting so that the Board may conduct business as the Housing Authority.

**Vice Chairman Connolly MOVED to that the Board of Selectman may act as the Housing Authority in order to consider the proposed FY2006-2007 budget for the Housing Fund. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF ACTING AS THE HOUSING AUTHORITY IN ORDER TO CONSIDER THE PROPOSED FY2006-2007 BUDGET FOR THE HOUSING FUND.**

Chairman Walsh moved on to the budget of the Housing Fund.

Vice Chairman Connolly asked how often smoke detectors are changed. Ms. McClain advised that it's every 15 years.

Chairman Walsh asked why the Senior programs and the Senior Lounge haven't been removed from the Housing Authority. Ms. McClain advised there is designated use of the facility for Summer Park residents that can't be rented to the outside and this is a value that HUD (U.S. Department of Housing and Urban Development) has recognized. Ms. Griffin stated that the Recreational portion of Senior activities budget should be moved over to the Recreation Department for next year.

Chairman Walsh moved on to page 4, 5, 6, 7 & 8. Selectman Baschnagel advised that it is good to see a plan for maintenance on the buildings.

The Board thanked Jonathan Chafee of the Lebanon Housing Authority for all of his good work.

**Selectman Baschnagel MOVED to accept the proposed FY2006-2007 budget for the Housing Fund. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE FY2006-2007 BUDGET FOR THE HOUSING FUND.**

**Selectman Lubrano MOVED to cease acting as the Housing Authority. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO CEASE ACTING AS THE HOUSING AUTHORITY.**

**Selectman Lubrano MOVED to resume the meeting of the Board of Selectmen. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO RESUME THE MEETING OF THE BOARD OF SELECTMEN.**

**5. PUBLIC HEARING FOR CONSIDERATION AND APPROVAL OF PROPOSED STREET VENDING FEE REVISION.**

Ms. Griffin stated that there was only one change to the vending fee and that's simply to revise the 9-month permit vending fee from \$2,250 to \$1,200.

**Selectman Lubrano MOVED to adjust the permit vending fee from \$2,250 to \$1,200. Vice Chair Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE ADJUSTMENT THE PERMIT VENDING FEE FROM \$2,250 TO \$1,200.**

**6. PRESENTATION OF THE DOWNTOWN MARKETING ASSOCIATION FINANCIAL REPORT FOR FY 2005-2006.**

Jim Rubens, Chairman of the Downtown Marketing Alliance, provided the Board with the financial report of the Downtown Marketing Association. Ms. Griffin recommended that the Board should look at the budget on the 3<sup>rd</sup> page. Chairman Walsh asked for questions from the Board. Mr. Rubens asked about the property that was removed from the district which reduced the total gross revenue. Ms. McClain advised that it was a clerical error and she had sent Mr. Rubens a revised financial. Chairman Walsh advised that the Town has raised \$50,000 from the district and this has been used by the Downtown Marketing Alliance for the purposes listed under expenditures. Ms. Griffin stated that the expenditures section most useful information to show what the money is being used for.

Selectman Lubrano asked about the gift card program. Mr. Rubens advised that they are working with the College on that with regard to marketing. The College administration is supportive but how to make it will be made known is still being worked on. They are working on a web link to purchase the cards or in any of the participating stores. They would want to have a town wide meeting to see about making the cards available. Selectman Lubrano asked if the \$8,000 figure was the cost of this project. Mr. Rubens confirmed that it was and that there is a balance available from this year's funding to assist with the cost. Chairman Walsh feels that the efforts of the DMA have brought new life into the Downtown area.

Chairman Walsh confirmed that the Board has now received the financial information from the DMA.

**7. RECOMMENDATION TO ADOPT A RESOLUTION TO ACCEPT FUNDS TO CREATE THE PLEASANT STREET VIEW AND SLOPE**

**MAINTENANCE FUND TO BE ADMINISTERED BY THE TRUSTEES OF TRUST FUNDS.**

Chairman Walsh moved on to the recommendation to adopt a resolution to accept funds to create the Pleasant Street View and Slope Maintenance Fund to be administered by the trustees of the trust funds.

Ms. Griffin advised that this is a small project where the neighbors of this area have pooled their resources to set up a fund that will enable the maintenance of the slope which is enjoyed by the residents and the public.

Vice Chairman Connolly stated that this area was purchased for the Town as conservation land by Maude French in the 60's. It was maintained Bill Clendenning by his own funds in the time that he lived there from around 1967 until last year. When he moved to Kendal, it became apparent that this area/view needs to be maintained. Vice Chairman Connolly stated that the fund was then set up and it's a culmination of a long and pleasant history. Selectman Lubrano asked about what kind of money is involved. Ms. McClain advised that it is \$13,325. Ms. Griffin advised that the Trustees wanted to have an affirmative vote of the Board of Selectmen that they be asked to manage the fund as a trust fund. Selectman Baschnagel stated that this would be overseen by the Conservation Commission.

**Selectman Baschangael MOVED to adopt the Resolution to accept funds to create the Pleasant Street View and Slope Maintenance Fund to be administered by the Trustees of Trust Funds. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE RESOLUTION TO ACCEPT FUNDS TO CREATE THE PLEASANT STREET VIEW AND SLOPE MAINTENANCE FUND TO BE ADMINISTERED BY THE TRUSTEES OF TRUST FUNDS.**

**8. RECOMMENDATION TO SET POLLING HOURS FOR TOWN MEETING, MAY 9, 2006.**

**Chairman Walsh MOVED to approve the recommended polling hours for Town Meeting from 7 a.m. to 7 p.m. on May 9, 2006. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE RECOMMENDATION TO SET THE POLLING HOURS FOR TOWN MEETING FROM 7 A.M. TO 7 P.M. ON MAY 9, 2006.**

**9. APPROVAL OF MINUTES**

**March 1, 2006**

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**Selectman Lubrano MOVED to accept the Minutes of March 1, 2006 as revised. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MARCH 1, 2006 AS REVISED.**

**March 6, 2006**

**Selectman Lubrano MOVED to accept the Minutes of March 6, 2006 as revised. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE MINUTES OF MARCH 6, 2006 AS REVISED.**

**March 20, 2006**

**Vice Chairman Connolly MOVED to approve the Minutes of March 20, 2006. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED 4-0 TO APPROVE THE MINUTES OF MARCH 20, 2006. SELECTMAN BASCHNAGEL ABSTAINED AS HE WAS NOT PRESENT FOR THIS MEETING.**

## **10. ADMINISTRATIVE REPORTS**

Ms. Griffin advised that there is not much to report. She has been busy preparing the Town Report. The storm repair legislation was never voted on because Senator Burling pulled it off the floor due to a lack of votes. There was a phone call from the Bureau of Emergency Management indicating that if the Town could turn around three more applications for Hazard Mitigation funds within 48 hours, Hanover would be included for consideration for funds out of \$900,000 from the 2005 heavy rainstorms. They have received over \$1 million of requests with only \$900,000 to distribute. There may be some money yet to be received.

## **11. SELECTMEN'S REPORTS**

### **Peter Christie**

Selectman Christie reported that the Hanover Finance Committee reviewed the budget and Union Contracts and supported them unanimously. They share the concern about long term implications.

### **Kate Connolly**

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Vice Chairman Connolly spent the last meeting on zoning ordinances. Last week, the NH Charitable Fund and the DOT, sent items to discuss with representatives from the RPC (Regional Planning Commission) with a focus on traffic, highways and travel in general. They want to get a community feeling on transportation and what is going on. Selectman Baschnagel advised that this was a continuation of an initiative to revise the planning process and break loose of the 10 year plan. Vice Chairman Connolly advised that Van Chesnut was there and he (Mr. Chesnut) was surprised that Advance Transit is one of the most successful public transit systems in the State.

Chairman Walsh feels that what is happening is good. He noted that Greensboro Road and Lebanon Etna Road he travels daily and they are in terrible shape. These are State roads and some citizens don't realize that the Town has nothing to do with the maintenance of those roads.

### **Brian Walsh**

Chairman Walsh advised that the Recreation Board has revised their policy manual and wants to know when the Board of Selectmen will act on it. Ms. Griffin stated that it should be schedule for the beginning of May.

Chairman Walsh also wanted to give the Boards a "heads-up" that there is a high degree of frustration with the proposed restrictions on the use of the lights of the artificial turf field that are being proposed before the Planning Board behind the high school and the feeling is that the fields will be less useful than we expected when they were originally bonded for and will not meet the school needs. There is a hearing tomorrow night and it is expected that there will be a number of residents there to discuss the issue. The position that he has heard is that the School Board has given much to much to the neighbors to try to get it passed quickly and the Planning Board shouldn't allow it. Selectman Baschnagel stated that he was aware that there was a feeling that there hadn't been enough discussions with the neighbors because there were many neighbors upset over this. Chairman Walsh just wanted to give the Board the heads up.

### **Bill Baschnagel**

Selectman Baschnagel advised that he had nothing to report.

### **Allegra Lubrano**

Selectman Lubrano advised that she and Ms. Griffin met with CSAAC (Community Substance Abuse Advisory Committee) today. They continue to have good discussions and projects for the future.

## **12. OTHER BUSINESS**

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Chairman Walsh asked if there was any other business. No other business was reported.

**13. ADJOURNMENT**

**Vice Chairman Connolly MOVED to adjourn the meeting. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

The meeting ended at 9:15 p.m.

Respectfully submitted,

Allegra Lubrano, Secretary

Minutes transcribed and prepared by Elizabeth S. Rathburn.

**SUMMARY**

- 1. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 23 TO RAISE AND APPROPRIATE \$12,177.50 FOR DEPOSIT INTO THE LAND AND CAPITAL IMPROVEMENTS FUND, AND TO AUTHORIZE FUNDING OF THIS AMOUNT BY TRANSFER FROM THE LAND USE CHANGE TAX RESERVE, WITH NO FUNDS BEING RAISED BY TAXATION.**
- 2. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 24 TO RAISE AND APPROPRIATE \$12,177.50 FOR DEPOSIT INTO THE CONSERVATION FUND CREATED AS AUTHORIZED BY RSA 36-A:5.1, AND TO AUTHORIZE FUNDING OF THIS AMOUNT BY TRANSFER FROM THE LAND USE CHANGE TAX RESERVE, WITH NO FUNDS BEING RAISED BY TAXATION.**
- 3. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 25 TO RAISE AND APPROPRIATE \$34,880 FOR DEPOSIT INTO THE MUNICIPAL TRANSPORTATION IMPROVEMENT FUND, AND TO AUTHORIZE FUNDING OF THIS AMOUNT BY TRANSFER FROM THE TRANSPORTATION IMPROVEMENT FEE RESERVE, WITH NO FUNDS BEING RAISED BY TAXATION.**
- 4. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 26 TO RAISE AND APPROPRIATE \$589,510 AND AUTHORIZE PAYMENT INTO EXISTING CAPITAL RESERVE FUNDS FOR THE PURPOSES FOR WHICH SUCH FUNDS WERE ESTABLISHED.**
- 5. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 27 TO RAISE AND APPROPRIATE \$567,083 FOR THE PURPOSES PREVIOUSLY ESTABLISHED AND TO AUTHORIZE FUNDING THESE AMOUNTS BY WITHDRAWAL FROM THE LISTED CAPITAL RESERVE FUNDS.**
- 6. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 28 TO RAISE AND APPROPRIATE \$51,513 FOR THE CONSTRUCTION OF CERTAIN ROADWAY IMPROVEMENTS ALONG LYME ROAD AND TO FUND THIS APPROPRIATION BY AUTHORIZING THE WITHDRAWAL OF THIS SUM FROM THE MUNICIPAL TRANSPORTATION IMPROVEMENT FUND.**
- 7. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 29 TO RAISE AND APPROPRIATE THE SUM OF \$700,000 TO**

- PURCHASE A REPLACEMENT AERIAL TOWER FOR THE FIRE DEPARTMENT THROUGH BONDS, NOTES OR LEASE AND TO AUTHORIZE THE WITHDRAWAL OF \$350,000 FROM THE FIRE DEPARTMENT VEHICLE AND EQUIPMENT CAPITAL RESERVE FUND.**
- 8. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 30 TO APPROVE THE COST ITEMS CONTAINED IN THE COLLECTIVE BARGAINING AGREEMENT APPROVED BY THE BOARD OF SELECTMEN ON MARCH 20, 2006 BETWEEN THE TOWN OF HANOVER AND THE INTERNATIONAL BROTHERHOOD OF POLICE OFFICERS (IBPO), LOCAL 561, WHICH CALLS FOR INCREASES IN SALARIES AND BENEFITS FOR ITS MEMBERS.**
  - 9. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 31 TO APPROVE THE COST ITEMS CONTAINED IN THE COLLECTIVE BARGAINING AGREEMENT APPROVED BY THE BOARD OF SELECTMEN ON MARCH 20, 2006, BETWEEN THE TOWN OF HANOVER AND THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF), LOCAL 3288, WHICH CALLS FOR INCREASES IN SALARIES AND BENEFITS FOR ITS MEMBERS.**
  - 10. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 32 TO RAISE AND APPROPRIATE \$16,454,185 TO PAY THE OPERATING EXPENSES OF THE TOWN FOR THE 2006-2007 FISCAL YEAR, FOR THE PURPOSES SET FORTH IN THE TOWN BUDGET.**
  - 11. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 33 TO ALLOW THE TOWN, IN ACCORDANCE WITH RSA 80:52-c, TO AUTHORIZE THE ACCEPTANCE OF PAYMENT BY CREDIT CARDS TO ALLOW THE TOWN TO ABSORB THE CREDIT CARD PROCESSING FEES FOR CERTAIN PAYMENTS; BUT WILL NOT APPLY TO THE PAYMENT OF TAXES OR UTILITY SERVICES.**
  - 12. THE BOARD VOTED UNANIMOUSLY TO APPROVE WARRANT ARTICLE 34 TO AUTHORIZE THE PLANNING BOARD TO REQUIRE PRELIMINARY REVIEW OF SUBDIVISIONS AS STIPULATED IN STATE LAW RSA 674:35 AND PRELIMINARY REVIEW OF SITE PLANS AS STIPULATED IN STATE LAW RSA 674:43.**
  - 13. Vice Chairman Connolly MOVED to adopt the Warrant as modified to be presented at Town Meeting. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE WARRANT AS MODIFIED TO BE PRESENTED AT TOWN MEETING.**



14. **Selectman Christie MOVED to approve the renaming of East South Street to South Street. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF RENAMING EAST SOUTH STREET TO SOUTH STREET.**

15. **Vice Chairman Connolly MOVED to that the Board of Selectman may act as the Housing Authority in order to consider the proposed FY2006-2007 budget for the Housing Fund. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF ACTING AS THE HOUSING AUTHORITY IN ORDER TO CONSIDER THE PROPOSED FY2006-2007 BUDGET FOR THE HOUSING FUND.**

16. **Selectman Baschnagel MOVED to accept the proposed FY2006-2007 budget for the Housing Fund. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE FY2006-2007 BUDGET FOR THE HOUSING FUND.**

17. **Selectman Lubrano MOVED to cease acting as the Housing Authority. Vice Chairman Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO CEASE ACTING AS THE HOUSING AUTHORITY.**

18. **Selectman Lubrano MOVED to resume the meeting of the Board of Selectmen. Bill SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO RESUME THE MEETING OF THE BOARD OF SELECTMEN.**

19. **Selectman Lubrano MOVED to adjust the permit vending fee from \$2,250 to \$1,200. Vice Chair Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE ADJUSTMENT THE PERMIT VENDING FEE FROM \$2,250 TO \$1,200.**

20. **Selectman Baschangael MOVED to adopt the Resolution to accept funds to create the Pleasant Street View and Slope Maintenance Fund to be administered by the Trustees of Trust Funds. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE RESOLUTION TO ACCEPT FUNDS TO CREATE THE PLEASANT STREET VIEW AND SLOPE MAINTENANCE FUND TO BE ADMINISTERED BY THE TRUSTEES OF TRUST FUNDS.**

21. **Chairman Walsh MOVED to approve the recommended polling hours for Town Meeting from 7 a.m. to 7 p.m. on May 9, 2006. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE RECOMMENDATION TO SET THE POLLING HOURS FOR TOWN MEETING FROM 7 A.M. TO 7 P.M. ON MAY 9, 2006.**

22. **Selectman Lubrano MOVED to accept the Minutes of March 1, 2006 as revised. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MARCH 1, 2006 AS REVISED.**

23. **Selectman Lubrano MOVED to accept the Minutes of March 6, 2006 as revised. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE MINUTES OF MARCH 6, 2006 AS REVISED.**

24. **Vice Chairman Connolly MOVED to approve the Minutes of March 20, 2006. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED 4-0 TO APPROVE THE MINUTES OF MARCH 20, 2006. SELECTMAN BASCHNAGEL ABSTAINED AS HE WAS NOT PRESENT FOR THIS MEETING.**

25. **Vice Chairman Connolly MOVED to adjourn the meeting. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

**FINAL**

**TOWN OF HANOVER**

**BOARD OF SELECTMEN'S MEETING**

**March 20, 2006**

**7:30 PM – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The Chairman, Brian Walsh, called the meeting of the Board of Selectmen to order at 7:30 pm. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Allegra Lubrano, Selectman; and Julia Griffin, Town Manager. Selectman William "Bill" Baschnagel was absent from the meeting.

**1. PUBLIC COMMENT**

Chairman Walsh asked for any comments from the public. Vice Chairman Connolly mentioned the passing of former Selectwoman Dot King.

**2. RECOMMENDATION TO RATIFY CONTRACTS FOR FY2005/06  
– FY2007/08 WITH IBPO LOCAL 561 AND IAFF LOCAL 3288**

Chairman Walsh moved on to the recommendation to ratify the contracts for FY2005/06 – FY2007/08 with IBPO Local 561 and IAFF Local 3288.

Ms. Griffin explained to the public the process involved in contract negotiations. The Town finalized the contract with AFSCME which is the public works union last year and there was an agreement for a 2% increase effective July 1, 2005, 2% increase effective July 1, 2006 and a 1 – 3% increase depending on the CPI increase effective July 1, 2007. Through the mediation process for the police officers and firefighters the Town was able to reach an agreement at the very end of the calendar year for the same 2%, 2% and the 1-3% with an agreement that they would not go retroactive for the 2% but that there would be a 2% increase in effect for May 9, 2005 to June 30<sup>th</sup> then a 2% increase effective July 1, 2006 and a 1-3% increase effective July 1, 2007. Both unions voted to ratify the contract. The Board has already approved these contracts, through non-public session, all of the details of the tentative agreement but there needs to be formal approval of the two contracts to bring both of the contracts to Town meeting in May as separate Warrant Articles with each article clearly outlining the fiscal impacts of each agreement. In negotiations with police, the Hanover Police officers and dispatchers were being paid less than 20 other comparable communities. Ms. Griffin explained that when the public sees that Warrant on May 9<sup>th</sup> they will see that the amount in years 1 and 2 of the contract for the police officers is larger than the amount for the firefighters and that is because they had not had a lag in firefighters salaries.

Chairman Walsh would like the wording for the Town Report prior to Town Meeting to state something to the effect of the police officers salaries were not rising as rapidly as other towns as opposed to fallen because they have not in fact been falling.

**Selectman Lubrano MOVED to ratify contracts for FY2005/06 – FY2007/08 with IBPO Local 561 and IAFF Local 3288. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO RATIFY CONTRACTS FOR FY2005/06 – FY2007/08 WITH IBPO LOCAL 561 AND IAFF LOCAL 3288.**

**3. RECOMMENDATION TO SET A PRE-TOWN MEETING PUBLIC HEARING ON APRIL 3, 2006.**

Chairman Walsh moved on to the recommendation to set a pre-town meeting public hearing for April 3<sup>rd</sup>. Ms. Griffin stated that State Law requires that cities and towns that hold town meetings have a pre-town public hearing no less than 30 days prior to the actual town meeting to review the warrant and to provide additional information and an opportunity for voters to speak up about anything that is on the warrant. She has the Warrant done but with the exception of some of the zoning amendments which will be provided on March 29<sup>th</sup> after the Planning Board makes their final decisions on them.

Ms. Griffin stated that the Town Report will provide residents with background information about the overall budget and the tax increase. Vice Chairman Connolly noted that the Selectmen's letter is a reiterative document that speaks to the financial woes of this year's budget. Chairman Walsh asked if the pre-town meeting public hearing is the night that the Board takes their position on the items. Ms. Griffin stated that this is the night that the Board should decide which Selectman member should present which warrant article before town meeting.

**Selectman Lubrano MOVED to set a pre-town meeting public hearing on April 3, 2006. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO SET A PRE-TOWN MEETING PUBLIC HEARING ON APRIL 3, 2006.**

**4. RECOMMENDATION TO SET A PUBLIC HEARING ON APRIL 3, 2006 TO CONSIDER THE PROPOSED FY2006-2007 BUDGET FOR THE HOUSING FUND.**

Chairman Walsh moved on to the Housing Fund. This is a separate fund from the Town Budget; this is something that does not go before Town Meeting. The Selectman become the housing authority and hold a public hearing on the housing fund and then adopt it or seek modifications and then stop being the housing authority. Ms. Griffin stated that it is a very straightforward budget.

**Vice Chair Connolly MOVED to set a public hearing on April 3, 2006 to consider the proposed FY2006-2007 budget for the Housing Fund. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON APRIL 3, 2006 TO CONSIDER THE PROPOSED FY2006-2007 BUDGET FOR THE HOUSING FUND.**

**5. PRESENTATION OF THE DOWNTOWN MARKETING ASSOCIATION FINANCIAL REPORT FOR FY 2005-2006.**

Chairman Walsh moved on to the other parts of the agenda in an effort to give the Downtown Marking Association representatives time to arrive at the meeting. After completing the rest of the agenda, there were no representatives present to present the financial report for the DMA.

Chairman Walsh feels that something must have happened because no one has arrived. Ms. Griffin stated that they are required as part of State Statute to provide the Board with an annual financial report. She will get in touch with the DMA to reschedule. Chairman Walsh stated that there was an update in February and there would have been a public hearing but it didn't go through due to a canceled meeting in March. Ms. Griffin will reconnect.

**Selectman Lubrano MOVED to adjourn the presentation of the Downtown Marketing Association financial report for FY2005-2006 to the April 3<sup>rd</sup> meeting. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE PRESENTATION OF THE DOWNTOWN MARKETING ASSOCIATION FINANCIAL REPORT FOR FY2005-2006 TO THE APRIL 3<sup>RD</sup> MEETING.**

**6. DISCUSSION REGARDING PROPOSED RENAMING OF EAST SOUTH STREET.**

Ms. Griffin mentioned a letter received by Posey Fowler and the Howe trustees have spoken to the property owners on E. South Street about the possibility of dropping "East" due to all of the construction going on in that area. There is some concern from one family about changing stationary etc. but her suggestion to the Board is to set a public hearing and this should be done before people are going to be taking residence in the newly constructed areas. Ms. Griffin stated that there is no E-911 concern and the Board has the ability to change street names. Selectman Lubrano asked if the Town would send notification to owners and tenants. Ms. Griffin stated that the Town will notify them of the public hearings as well as publishing a notice in the newspaper.

**Vice Chairman Connolly MOVED to set a public hearing for further discussion regarding the proposed renaming of East South Street to South Street on April 3, 2006. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF SETTING A PUBLIC HEARING FOR FURTHER DISCUSSION REGARDING THE PROPOSED RENAMING OF EAST SOUTH STREET TO SOUTH STREET ON APRIL 3, 2006.**

Chairman Walsh advised that the Howe Trustees have spoken with the Post Mistress about the logistics of this change and he would like to hear more about that.

**7. DISCUSSION OF PROPOSED STREET VENDING FEE REVISION.**

Ms. Griffin advised that Lisa Locke is present and provided a letter to the Board requesting that they reduce the rate of the vending fee. She is only able to work the street vending about 6 months versus 9 months which is what the fee covers. She spoke with other communities about vending licenses and found out what other communities are charging. Montpelier, VT charges \$250/year. Burlington, VT charges \$1,100/year. Lebanon charges \$400/year and the vendors primarily vend adjacent to The Green in downtown Lebanon. Manchester, NH charges \$400/year, Concord charges \$1,250 and Hanover \$2,250/year. She is asking that they consider reducing the amount to \$1,250.

Lisa Locke stated that the State of NH has changed some of their vending rules which directly affect what she can sell. Ms. Griffin advised that they can not sell sausages and onions on the street and the smell of browning sausages does bring customers. Ms. Locke has not seen her numbers reach what they were before 9/11/2001 and that is a combination of things. She is going into her 16<sup>th</sup> summer and she would like to stay in this business another 7 or 8 years and she is not going to walk away if the Board does not reduce the amount.

Chairman Walsh thought that this was a monthly lease and wondered how the Town got so much higher than the other Towns. Ms. Locke stated that you can buy a daily permit for the next day if you don't have contract with the Town. Ms. Locke knows that 20 years ago there were a lot of vendors but those days are over with. The liability issue is going to rule out a lot of people. She spends \$1,000/year keeping her insurance policies up-to-date. The days of people thinking that they are going to make \$40,000 selling hot dogs are gone. She stated that out of 270 days that she paid for last year, she worked 118 because of weather. She typically works 24-26 days a month because she takes Sundays off. It rained a lot and every month there were 7-10 days of rain. Her goal is to be out there more often weather permitting.

Selectman Christie asked how many vendors the Town has currently. Ms. Griffin stated that Ms. Locke really is the only one. Ms. Griffin stated that if the Board wishes, they would need to set the Vending Ordinance down for a public hearing to amend Section 9-C which outlines the fee for the permit. Chairman Walsh asked if the request is to take the amount down from \$2,250 to \$1,200/year. Ms. Griffin stated that it is.

Vice Chairman Connolly stated that the reason the number is so high is because of all of the competition and the number of vendors years ago and it became a police problem.

**Vice Chairman Connolly MOVED to set a public hearing to amend Section 9-C of the Vending Ordinance to reduce the permit fee from \$2,250 to \$1,200/year. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING TO AMEND SECTION 9-C OF**

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**THE VENDING ORDINANCE TO REDUCE THE PERMIT FEE FROM \$2,250 TO \$1,200/YEAR.**

**8. BANNER REQUEST**

- Prouty
- March of Dimes

Chairman Walsh moved on to the banner requests of the Prouty Ride and the March of Dimes. He asked about the timing of these requests. Ms. Griffin stated that they are going to do a little jockeying but the people who do the banners are aware of this.

**Selectman Lubrano MOVED to approve the banner requests of The Prouty Ride and the March of Dimes. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUESTS OF THE PROUTY RIDE AND MARCH OF DIMES.**

**9. APROVAL OF MINUTES**

- February 27, 2006

Vice Chairman Connolly, Selectman Lubrano and Chairman Walsh advised the recording secretary of changes to be made to the minutes.

**Selectman Lubrano MOVED to approve the Minutes of February 27, 2006 as amended. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF FEBRUARY 27, 2006 AS AMENDED.**

- February 28, 2006

**Selectman Lubrano MOVED to approve the minutes of February 28, 2006. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED IN FAVOR TO APPROVE THE MINUTES OF FEBRUARY 28, 2006.**

**10. ADMINISTRATIVE REPORTS**

Ms. Griffin there was a celebratory reception for Mark Boillatat at the High School athletics department and she gave his resolution and he was very grateful.

Ms. Griffin reported that with regard to the storm damage, Peter Burling called on Thursday afternoon to advise that the Senate Finance Committee voted down Senate Bill 402, 2 Democrats voted in favor, 4 Republicans voted against. Chairman Walsh confirmed that it included other towns in addition to Hanover. Ms. Griffin stated that if this is going to be resurrected before the Senate this Thursday which is the last day the Senate has to act on bills before they are required to go to the House. Republicans have to support the bill. Senator Johnson (R) who represents the other communities missed the sessions with the Senate due to surgery and missed a couple of weeks in the Senate and

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she encouraged the other communities to contact Senator Johnson to lobby the Republicans. It doesn't look very promising. Senator Burling has been very helpful with this process. The worst case scenario is that the Town goes with the tax rate scenario.

Chairman Walsh wanted to clarify that if they received the money, it would change how they deal with next year and not this year's budget. Ms. Griffin stated that she has not had a lot of feedback on the tax rate issue and she feels that residents are aware and in finishing up the Town report she wants to articulate the strategy that the Board has adopted so it's very clear.

Ms. Griffin stated that she and Betsy McClain had a very candid conversation with the Finance Committee about their standing. Ms. Griffin is concerned about the number of zoning amendments that are going to be out there. Selectman Lubrano asked how many zoning amendments there were. Vice Chairman Connolly stated that there are 5 petitioned amendments that must be on the ballot. Ms. Griffin stated that her challenge is just to notify residents so that they are not overwhelmed. She is concerned about conflicting amendments because it becomes difficult if both sides pass. Chairman Walsh noted that it is very hard to read amendments in the voting booth. Chairman Connolly stated that some are specific and some are pointed in a very specific direction. Ms. Griffin stated that she would like to come up with some kind of public information form to advise the public.

Selectman Lubrano advised that in reviewing the minutes from the budget hearings, there was some information included in the Annual Report dealing with a potential reduction in the number of Fire Districts. Ms. Griffin stated that she will be preparing something to be inserted in the Town Report and discuss this on April 24th to discuss how to move this forward. She wanted there to be opportunity for public input.

Ms. Griffin stated that it's the Board's call to discuss the change in Fire Districts at Town Meeting. The other option is to have display boards for people to look at. Chairman Walsh stated that if the Warrant is short enough, he would rather have some discussion at that time. Ms. Griffin stated that the Warrant is fairly straightforward with no big controversial issues. Chairman Walsh stated that the other thing that might be useful is a paragraph on what is happening at the NH Municipal Association and the Local Government Center relative to alternative forms of Town Meeting.

## **11. SELECTMEN'S REPORTS**

### **Peter Christie**

Selectman Christie advised that Affordable Housing met at the beginning of the month and there is a lot of activity. Their major focus is on the Gile tract. There have been some realities about slopes and drainage that have come to the forefront with varying opinions from conservation vs. affordable housing. Some members of the Affordable Housing Committee have tried to do some fundraising for Twin Pines to get them ahead.



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Ms. Griffin stated that the Affordable Housing Members had a good hearing with the County Commissioners to make a presentation to the Commissioners that they consider supporting an application for the Gile Tract housing for the County's annual \$500,000 CBG allocation and the commissioners all voted in favor of doing that. The commitment of the land was an important provision that the Town had made. Federal Community Development Block Grants are allocated at \$500,000 per County per year. The grant application will be submitted and it should go into the fall funding round and because the County has allocated the \$500,000 presuming the project scores well, it's an extra funding source for the project together with the tax credit program that they've already applied to through the NH Housing Finance Authority.

Selectman Christie reported that the Grasse Road project is also facing some wetland issues so they are about a year behind from the original schedule. Chairman Walsh asked when there may be a hearing on Reservoir Road. Ms. Griffin stated that this could be done on April 24<sup>th</sup> or May 15<sup>th</sup>. The April 24<sup>th</sup> agenda is filling up and this issue should be jointly reviewed with the Planning Board. This was tentatively set for April 24<sup>th</sup>. The date may not be that important because it is not dependent on the budget or Town meeting.

Selectman Lubrano felt that May would be better. Ms. Griffin stated that the April 24<sup>th</sup> meeting should be an intense night. Chairman Walsh does not want the Capital Improvement Program to be dominated by Reservoir Road discussions. Selectman Christie pointed out that even if it's decided that they will do work on Reservoir Road, it will not be this year.

Ms. Griffin will let the neighbors know that May 15<sup>th</sup> will be the night for the Reservoir Road discussion.

### **Kate Connolly**

Vice Chairman Connolly met with the Planning Board on March 7<sup>th</sup> and the discussion revolved around zoning amendments. There are still a lot of decisions to be made as to whether to send them all to Town Meeting or not. Vice Chairman Connolly reported that both she and Selectman Baschnagel missed the meeting on the 14<sup>th</sup> about Paragon. Tomorrow night there is a meeting with the Howe library with the State's 10 year transportation plan. Ms. Griffin stated that this is a process that has been supported by the NH Charitable Foundation. The NH Department of Transportation is trying to take a community oriented approach to their 10 year planning than it has in the past. Ms. Griffin feels that it's going to be an interesting meeting.

Chairman Walsh stated that he has seen some overviews of it and there has been a citizens group that has been trying to deal with the issue of sprawl. Vice Chairman Connolly noted that the enlargement of I-93 is taking most of the State's transportation money.

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**Brian Walsh**

Chairman Walsh asked if Ms. Griffin wanted to speak about the Chamber Board. Ms. Griffin stated that the Chamber Board is kind of reinventing itself; they have a brand new Executive Director who is trying to streamline the meetings, change the approach to make the way that they tackle issues more efficient. She feels that Janet Rebman has brought a lot of energy to the Chamber and focus on the priorities of the Chamber as they move forward.

The Recreation Board and the Senior Citizens Group are doing a lot to support the Community of Alstead. There is a sports equipment exchange. Ms. Griffin advised that the Senior Citizens are doing an indoor yard sale this Saturday with the drop-off of items for the yard sale on Friday. The Recreation Board with the help of high school students, raised \$750 at the Auto Show for the Alstead playing fields. There is a sports exchange at the Community Center on April 7<sup>th</sup> and 8<sup>th</sup> where gently used sports equipment will be put on sale. This Sunday at Campion there is a skating event to raise funds for Alstead. There will be more raffle tickets sold at the Home Show this weekend.

**Allegra Lubrano**

Selectman Lubrano had nothing to report.

**12. OTHER BUSINESS**

Ms. Griffin noted the effort put forth by the Dartmouth Girl's Basketball team against Rutgers in the first round of the NCAA. They represented the Ivy League well and they almost won.

**13. ADJOURNMENT**

**Vice Chairman Connolly MOVED to adjourn. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Allegra Lubrano, Secretary

Minutes transcribed and prepared by Elizabeth S. Rathburn.

## SUMMARY

1. **Selectman Lubrano MOVED to ratify contracts for FY2005/06 – FY2007/08 with IBPO Local 561 and IAFF Local 3288. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ATIFY CONTRACTS FOR FY2005/06 – FY2007/08 WITH IBPO LOCAL 61 AND IAFF LOCAL 3288.**
2. **Selectman Lubrano MOVED to set a pre-town meeting public hearing on April 3, 2006. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO SET A PRE-TOWN MEETING PUBLIC HEARING ON APRIL 3, 2006.**
3. **Vice Chair Connolly MOVED to set a public hearing on April 3, 2006 to consider the proposed FY2006-2007 budget for the Housing Fund. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON APRIL 3, 2006 TO CONSIDER THE PROPOSED FY2006-2007 BUDGET FOR THE HOUSING FUND.**
4. **Selectman Lubrano MOVED to adjourn the presentation of the Downtown Marketing Association financial report for FY2005-2006 to the April 3<sup>rd</sup> meeting. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE PRESENTATION OF THE DOWNTOWN MARKETING ASSOCIATION FINANCIAL REPORT FOR FY2005-2006 TO THE APRIL 3<sup>RD</sup> MEETING.**
5. **Vice Chairman Connolly MOVED to set a public hearing for further discussion regarding the proposed renaming of East South Street to South Street on April 3, 2006. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF SETTING A PUBLIC HEARING FOR FURTHER DISCUSSION REGARDING THE PROPOSED RENAMING OF EAST SOUTH STREET TO SOUTH STREET ON APRIL 3, 2006.**
6. **Vice Chairman Connolly MOVED to set a public hearing to amend Section 9-C of the Vending Ordinance to reduce the permit fee from \$2,250 to \$1,200/year. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING TO AMEND SECTION 9-C OF THE VENDING ORDINANCE TO REDUCE THE PERMIT FEE FROM \$2,250 TO \$1,200/YEAR.**

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7. **Selectman Lubrano MOVED to approve the banner requests of The Prouty Ride and the March of Dimes. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUESTS OF THE PROUTY RIDE AND MARCH OF DIMES.**
8. **Selectman Lubrano MOVED to approve the Minutes of February 27, 2006 as amended. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF FEBRUARY 27, 2006 AS AMENDED.**
9. **Selectman Lubrano MOVED to approve the minutes of February 28, 2006. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED IN FAVOR TO APPROVE THE MINUTES OF FEBRUARY 28, 2006.**
10. **Vice Chairman Connolly MOVED to adjourn. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

**FINAL**

**TOWN OF HANOVER  
BOARD OF SELECTMEN'S MEETING**

**MARCH 6, 2006**

**7:00 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:00 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh announced the 4<sup>th</sup> Budget Hearing and asked for Public Comment. There was no public comment.

**2. 4<sup>th</sup> BUDGET HEARING**

**Police Department**

Chairman Walsh asked Chief Nicholas Giaccone to identify himself. Chairman Walsh referred to page 26 in the budget binder. Chief Giaccone stated that the way that the budget process has been, it will be a matter of what they can get back vs. what they can take away.

Selectman Baschnagel asked about the charge for the Prosecutor, has something changed? Chief Giaccone announced that over the last few years they were working on a surplus.

Selectman Baschnagel asked about personnel salaries and whether it includes the two vacancies. Chief advised that it does.

Chairman Walsh moved on to the dispatch portion of the budget and noted that Doug Hackett is present. Doug Hackett, Communications Coordinator, advised that this will be the first full year having Enfield and Canaan as part of their dispatching area. It did increase the revenue more than the expenses. When he created the budget, all the cuts were made and out of everything, he wanted to bring to the attention to the Board to start looking ahead at the Town Wide phone system. The dispatch center has an expense of \$40,000 for telephone service and lines, and then among all departments, it is growing. One way to reduce it is to put in place a town wide complete network and one issue is that in looking at incoming phone lines, one of the things, daytime phone calls into the dispatch center are from other town agencies and in the current way that the phone system is constructed, it requires 2 lines and with the additional phone traffic, there is an increase in traffic among buildings. With a town wide system it would eliminate the need for 2 telephone lines because they would be just intercom calls. The costs have grown

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substantially and he wants to 'plant the seed' to this Board. If there was one thing that he would ask for in this budget, he would ask for the police department phone system to be reconsidered.

Selectman Lubrano asked if the amount was the \$15,741 listed. Mr. Hackett confirmed that it was. He also advised that to buy a service contract on the existing 9 year old service switch it is just over half the yearly cost just to get a service contract to support the phone. The \$15,000 is for a five year lease and a recurring cost. His concern is that if the PBX goes down they do go to a very limited phone service. The department PBX should not go down, the police department needs to keep current on a 10 year cycle. Selectman Baschnagel asked about cost savings. Mr. Hackett stated that if the police department was the only department done, there would not be a savings. It would need to be the Town wide system before they start seeing a savings. A 5 year lease would be \$3,400 vs. the \$1,311 so it's a little over double to do the town wide.

Chairman Walsh would like Doug Hackett, Corey Stevens and Betsy McClain to be here next year with a phone, network, etc plan with costs and savings instead of pieces of these projects to make those decisions together. Chairman Walsh asked if it could be another year. Mr. Hackett is hopeful that he can but he wanted to make sure that the Board knows that this is coming down the pike.

Vice Chairman Connolly asked if it was coming from an Internet Provider. Mr. Hackett stated that part of it would be from G4 (Telecom provider) and  $\frac{3}{4}$  of the Town is converted from Verizon to G4 for phone service and the last pieces will be done in the next 3 weeks. Ms. Griffin stated that the Town is looking at stringing their own fiber but the immediate in town services is about \$100,000 and the outlying areas are about \$200,000. Ms. Griffin stated that this is not the year to do this due to budget constraints but it would be beneficial to get everyone on the same page.

Mr. Hackett stated that things are going well with Enfield and Canaan and the mobile data system is on-line today.

Selectman Baschnagel asked about the auto/education line item for dispatch vs. patrol. Ms. Griffin stated that the training budget on the police side has always been so low because there is free training through the academy.

Chairman Walsh stated that they are planning on funding  $\frac{3}{4}$  of the Capital Reserve balance. Betsy McClain stated that this would be \$40,000 to the reserve this year and what they are not presenting is that there will be a number presented by the Board and then management will decide which reserves need it most because if they do the \$40,000, the 2009 cruiser replacement will be in the red. Chief Giaccone advised that there were other pieces that they wanted to add to the capital reserve. One is for ballistic vests and the other is for firearms. Chief Giaccone advised that Lt. Evans provided him with a spreadsheet with regard to the capital reserve contributions and even at the full contribution rate, that would also be in the red. Chairman Walsh stated that they are

going to go back to the things that were taken out after reviewing the overall budget. Chairman Walsh asked about any questions about the performance indicators. Chief Giaccone stated that there are revised figures for 2002, 2003 and 2004 for the items in the theft categories because the software was not accounting for everything. The ratios are the same but the numbers are larger.

Chief Giaccone stated that the cuts were made by management in the hopes that they would be able to control the expenses. There is an investigation going on now that is going to entail travel which was not funded in this year's budget and you can't anticipate the special problems that develop during the year. Chairman Walsh understands that there is no fat in the budget and that there are some lean areas in this one too. Chief Giaccone pointed out that the reserve for dispatch is for the eventual replacement of the console in the distant future. Chief Giaccone advised that the police department bond ends in 2007 which is an \$89,000 piece.

### **Parking**

Chairman Walsh invited Patrick O'Neill to speak to the Board. Ms. Griffin handed out a memo to the Board for their review regarding managing the parking lot that is part of the South Block.

Chairman Walsh stated that the memo states that if the Town chooses to manage parking near the South Block, the net budget effect is an addition of \$5,800 between parking fees and fines and additional expenditures totaling \$500 and then the cost for equipment which would come out of the current year's budget not affecting the proposed budget. There would be a net change in the revenue estimates of \$5,000.

With respect to the Parking Fund, Chairman Walsh does not feel that it is good to start off with a tax of \$12,000. Vice Chairman Connolly asked why the tax increment financing district does not provide taxes for the General Fund this year. Betsy McClain stated that while the building was under construction there were interim valuations of the property and that entire property value was contained in the tiff and generated an excess of \$85,000 and in 2 years the extra was set aside in reserve thinking that the parking facility debt could be paid down sooner so that money was sitting dormant in the parking fund. She later found that this is against their covenants and that it could not be paid down the debt sooner. Last year the PTB wanted to clean up that reserve so half went to the General Fund and half went to the parking division.

Selectman Baschnagel advised that hopefully the Upper Valley Lake Sunapee Regional Planning Commission will be doing a corridor study for Route 120; he'd like to identify \$20,000 from undesignated parking fund balance to take it to the next step if there is more productive work to be done. Ms. Griffin stated that the UVLSRPC is looking to access monies the state has available to fund a corridor study for Hanover and Lebanon. If that study is done within the next 12 months and some recommendations come out of that study, Selectman Baschnagel would like to use a little bit of the parking fund

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undesignated fund balance, if needed, to fund some of the consulting work. Selectman Lubrano gave a conditional okay. Chairman Walsh stated that this would be provided if the study looks good.

Chairman Walsh asked about the \$25,000 on the parking facility to maintain the membrane annually. He would like to know why this wasn't brought forth before they bought it and installed it. Patrick O'Neill advised that from his discussion with Frank Austin, the warranty lasted for a 5 year period and it is beyond that period now and he is being told that it could be as much as the amount that was budgeted based on plow damage, high turn areas, etc. Ms. Griffin stated that this doesn't just protect the travel surface but the floors underneath. This needs to be done to properly maintain the structure underneath the surface and in hind sight it is unclear how effective the membranes are when compared to parking garages in other parts of the country. The reality is that there is a membrane that requires a certain amount of maintenance. There was \$50,000 set aside every year for the big ticket items and instead \$25,000 should be allocated to the membrane repair. Chairman Walsh would like to see alternative solutions next year.

Vice Chair Connolly asked if the garage would be out of service while this is being done. Lt. O'Neill advised that they can work a level at a time so parts of the facility may be closed but the full operation of the facility will not be affected.

Vice Chairman Connolly asked if the number of permit parking went up. Lt. O'Neill stated that the number hasn't been raised. They've always been either been fully sold or had a small amount of oversell. Selectman Baschnagel pointed out that this includes a rate increase for the lower level.

Chairman Walsh did a total expenses vs. total revenue on the parking facility and it looked like the total expenses were \$609,000 including principal and interest of almost \$400,000 and total revenue was \$533,000 so there is \$80,000 net a year and 300 spaces and this is a little better than projected when they took the bond to the Town.

Chairman Walsh asked about performance indicators. Chairman Walsh was looking for a number showing that parking downtown has been harder than in past years but it appears to be about the same. Lt. O'Neill advised that he thinks that it's getting busier in town in the afternoons. Selectman Baschnagel feels that by losing the Fleet deck, there are fewer spaces. Lt. O'Neill stated that they are seeing an increase in the use of the parking facility. Selectman Baschnagel stated that they are keeping track of the full times on the garage and having people at the gate direct people to the lower decks when the upper decks are getting full so it is being used at a greater capacity. Ms. Griffin stated that parking spaces are also harder to find at night as well.



## **HOWE LIBRARY**

Chairman Walsh announced the Library budget. Ms. Griffin asked the Board if they would take 3 minutes to look at a presentation in celebration of the new library. Marlene McGonigle, Library Director, introduced Posie Fowler, Chair of Trustees, Mado MacDonald, Pam Smith in charge of information systems, and Ellen Lynch, Assistant Director. Ms. McGonigle offered to do the presentation after the budget review. They feel that their budget is on the lean side and would like to reinstate the funding next year but they do understand the position that the Town is in. Chairman Walsh stated that he appreciates the staff efforts. Chairman Walsh recognizes that this was a tough year and thanked the present department heads.

Chairman Walsh received a note from the Non-Resident Fee Committee about not raising the fees at this time. Chairman Walsh walked through the pages of the budget and asked if there were any questions about the performance indicators. Ms. McGonigle pointed out that the numbers were really good considering that they were under construction.

Ms. McGonigle wanted to thank everyone from the Howe Corporation and everyone who helped raise \$5.5 million dollars. It was a wonderful gift to give to the Community. The library is very busy these days. Chairman Walsh asked Posie Fowler to stand up and be recognized for all of her hard work with the library.

Ms. McGonigle and Ms. Smith provided the Board with a presentation celebrating the new Howe library.

### **Etna Library**

Chairman Walsh asked Barbara Prince to come forward. Barbara Prince noted that they had a celebration including a painting by Brian Walsh for the 100<sup>th</sup> anniversary of the Etna library.

Chairman Walsh moved on to page 219, 220 and 221. He noted that the number of patrons has doubled in the last 8 years which is good to see. Ms. Prince noted that she is open to questions. Vice Chairman Connolly encouraged her to carry on and thanked her.

### **Budget Review/Approval**

Chairman Walsh asked about the packet of information that was provided to the Board. Vice Chairman Connolly went through the items listed on the memo that the Board has decided that needed additional review. The first item is the revised FY2007 proposed budget tax rate impacts. She stated that there was agreement that they would deal with the amount of \$500,000 over 2 – 3 years and that 75% of the capital improvement funding but it was not decided how it would be allocated. Selectman Lubrano also mentioned that there may also be some State money. Ms. Griffin pointed out that this would probably be known closer to some time in June because it is a Senate bill.

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Senator Burling's bill calls for 25% of the costs to be reimbursed. It could be used toward the proposed tax rate or it could be used toward undesignated fund balance.

Vice Chairman Connolly's preference is to do it over two years, \$350,000 and then \$200,000 because it is so high and she would like to see the larger portion dealt with in the beginning. She also stated that this is somewhere between two scenarios that were brought before the Board. Chairman Walsh ran a scenario based on option 5C and his calculation showed an increase of 11% increase on top of the 4% increase for a total of 15% increase. On a \$400,000 house the 4% increase was the equivalent of \$60.00 in taxes and the additional items would be an additional \$165 which would bring the total increase to \$225.00. Chairman Walsh would like to do it in the 2 years with a front loaded system. Vice Chairman Connolly noted that the rate goes to 16 or 16.5% and it will get more done. Chairman Walsh felt that they should go through the rest of the process and come back to this. Selectman Lubrano feels that it should be split and she doesn't want to go much above 15% and she was initially thinking 3 years but she has come around to thinking sooner rather than later. Selectman Baschnagel would rather a big hit once than a slightly smaller hit that continues on. He wants to bring it back down and he is still hopeful that some state money will come through.

Ms. Griffin stated that on a \$400,000 house, 14% increase is \$210.56 whereas a 16% increase is \$240.64. So there is a \$30.00 swing over a 2% difference per \$400,000 of assessed value.

Selectman Baschnagel feels that they should look at the rest of the budget and come back. Chairman Walsh stated that this is a budget that they are recommending to Town Meeting and the public may bring this number up or down. Selectman Christie is fine with 2 years but would love to keep the increase below 15%.

Chairman Walsh referred to information provided in the Selectman's packets regarding Planning and Zoning budgeting professional services and he would take that off of the list unless someone wants to keep it there. Ms. Griffin stated that they budgeted \$30,000 in the year that they are operating in now and they've only spent \$1,800 - \$2,000 on that because the consulting firm split apart. She would like to encumber the money into next year to do whatever the Planning Board would like to do so she doesn't feel that they need the Board to carry additional money. Chairman Walsh agreed.

Chairman Walsh stated that there was a request on the Ambulance Budget to develop a strategy to have patient charges and community contributions in a place that the Town still has a solvent fund if Medicare and Medicaid continue to reduce their levels so this is just a financial strategy and he would like to review this during the year.

Chairman Walsh stated that there was a request to add back \$7,982 to the Ambulance auto/education for Paramedic training. Betsy McClain stated that this would be for the EMT training. Chairman Walsh invited Captain Mike Hinsley to speak to this item. Captain Hinsley stated that the amount of money is split, 50% of the cost for the required

EMT training, the course costs, the overtime for the people to go and the people to cover the shifts. One of the goals was to try to streamline and save money on course costs and it was cheaper for them to pay the Town employees on duty to go to Lebanon, Claremont and Hartford than to have outside people come in to do the course just for Hanover. This is the amount of money needed to cover the overtime and it is every two years they have to do the recert and this is what it costs. Selectman Baschnagel asked what the impacts are if it is not funded. Ms. Griffin stated that this was to be straddled over 2 years. Captain Hinsley stated that because of staffing, this is needed every year because people are either due in even or in odd years and it must be done, it is a requirement, they have language in the contract that demands this.

Chairman Walsh suggested that they choose between the Hazardous Materials overtime request of \$8,362 or you choose to do the EMT training. Selectman Christie felt that any department head could show up here and convince everyone that it is necessary but he is reluctant to add back into the budget on a piecemeal basis when they are all justified. He doesn't know how to reinstate items like this. Selectman Lubrano asked if Selectman Christie is stating that they should not go into the items that have been cut. Selectman Christie feels that he is not in support of adding things back in.

Chairman Walsh would like to talk about Item 5 on page 3. He is concerned about the retaining wall on Ruddsboro Road and his request is that the \$79,000 has been put into it, there is a substantial amount of money in the capital reserve for bridges and if its not possible to do the retaining wall, because there is not the leadership or the people, that is one thing but he wants this retaining wall thought through clearly. This is more of a risk than not paving some road. He would like to see this as a priority looking back at the damage in June. Selectman Baschnagel is in agreement with this thinking.

Ms. Griffin clarified that the Board doesn't want to boost the budget in order to fund it, it needs to be made a priority using money that is already in the budget. Chairman Walsh agreed and advised that this would be with money that is currently in the reserve fund.

Selectman Baschnagel stated that part of what they are doing is putting some money back in the reserve and if emergency repairs are called for, this is where the money would come from. Chairman Walsh would like to see this repaired before it becomes an emergency. Vice Chairman Connolly pointed out that they are putting in \$80,000 in the paving budget reserve but questioned if it makes sense to reduce the amount of sand and salt. Betsy McClain stated that they will be buying less sand and salt. Ms. Griffin stated that something else gets pushed off when the expenses come forward. Something from another budget will suffer as these things come forward.

Chairman Walsh referred to page 4 and asked Betsy McClain to take them through this. Betsy McClain stated that in order to put forth a budget that meets the tax rate target of 4%, they needed to take out the annual transfers to capital reserve funds. She gathered a laundry list of extraordinary items that pushed the budget beyond the logistics that were discussed. In the current proposed budget there's no draw from undesignated fund

balance and that is because of the emergency repairs so there was a loss in revenue of \$93,450. Also there was a loss in revenue relating to the financing revenue reserve of \$61,550. The third item is an increase in salaries beyond what is the "norm" which would be a 2% wage scale adjustment and an anticipated 2% merit increase and there would be a 4% increase. In the proposed budget, it had to be made up from 2005 to 2006. Last year it was anticipated that there would be a 1% increase but after negotiations there was a 2% increase. The total impact of those changes is \$99,000. The health insurance premiums impact is \$120,000. There have been big increases in the past but the way that it's been budgeted is to assume that everyone takes the largest benefits package and there isn't a big swing in that line item that they could work with. They are anticipating an increase in electricity rates of \$71,000. The sum total of those items is \$445,000, which is extraordinary.

Chairman Walsh advised that the scary part of this is not only this year but the upcoming years. Chairman Walsh would like to have a meeting in the fall with the Finance Committee to try to project 5 years out. He feels that the statements that are made with regard to the current budget will be things that will come up each year in the coming years. He is concerned that it is not legitimately achievable in the future and he would like to think of that earlier rather than later.

Chairman Walsh moved on to page 5 and asked Betsy McClain to explain this. Ms. McClain stated that to make a 5 year projection there were a lot gross assumptions made. These items made assumptions such as salary increases of 4% per year, assumed 4 firefighters would be promoted to the Paramedic level. She assumed no growth in the call firefighting force. Assumptions were made regarding health insurance increases, employer contributions to the NH Retirement System, hydrant rental increases, transfer capital reserve funds would be reduced by \$25,000 to partially fund the lease on an on-going basis, payment for the aerial ladder, equipment purchases, electricity charges increase at 3% per year, fuel charges increase at 5% per year, charges from Admin and charges from dispatch increase at 4% to account for projected merit and wage scale adjustments. Property and liability insurance and other costs assumed to increase 2% per year and MIS charges to increase 3% per year.

Betsy McClain went on to page 6 which is a chart showing increases in the Hanover Fire Department. In the proposed 2007 budget showed a potential increase of 6.8% tax rate increase, 2008 5.7% increase, 2009 5.2% increase, 2010 4.8% increase based on the set of assumptions. Fiscal year 2011, the outside funding for the additional firefighters from the SAFER grant will be gone.

Selectman Lubrano asked how the budget would be back down to normal rates when they lose all the additional funding. Betsy McClain stated that in the final year of the funding is 2010 and in 2011 there is a budget to budget change but in the years after it will be funded at 100% capacity but they need to keep up with all of the assumptions. Chairman Walsh asked in the next four years past the current budget, with the assumptions the Town is looking at 5% year over year increases and in the end, the Town is absorbing the

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costs of the water and hydrant fees, 4 new firefighters, more equipment, new ladder truck and four new paramedics. Betsy McClain stated that this would secure ISO ratings that would save the taxpayers money.

Chairman Walsh would like to have less increases. He felt that this information was very useful and being able to look at other funds in this way in a 5 year view instead of a 12 month view. Ms. Griffin asked if there were any concerns about the assumptions that Betsy McClain had made.

Chairman Walsh thought that maybe every October they should look at the 5 year plans and get a 'macro' kind of view rather than providing the Town manager with a tax rate goal. Selectman Baschnagel stated that this would help the Department heads to make some decisions well in advance vs. working on this in a 90 day time frame.

Vice Chairman Connolly stated that she would like to see the number of dollars represented by the percentages. She suggested that they should use District 4 to show the amounts.

Chairman Walsh moved on to page 14 with regard to the Fire Department overtime. Ms. Griffin stated that the commitment has been made to ISO to have a staffing of 4 plus a Captain on a regular basis and when there are 4 more staff members, you have to fill those positions on overtime when someone is out sick, on vacation or on training leave. Selectman Baschnagel stated that if, on average, the current group has 50 hours of overtime per year and you add 4 people, you've just added 200 more hours of overtime. ISO's position was not to spend more overtime to bring more firefighters per shift, they said that the Town needs 4 firefighters per shift plus a Captain. Ms. Griffin stated that Chief Bradley received a request from ISO asking for the Fire Department Stats and they are keeping the Town on a short leash and they want to make sure that the Town has procured the equipment that they required the Town to have and that it is being kept in service.

Chairman Walsh moved on to page 2 which summarized the tentative decisions made from these hearings. The Board has made the decision to reinstate at reduced levels the transfers into the capital reserve by taking 3 years of planned reserve contributions and spreading them over 4 years which is a 4.62% additional tax rate increase.

Chairman Walsh advised that the next item is to reinstate the reduction in the paving budget of \$76,685 to get back to where the Town should be which is an additional 1.39%. Ms. Griffin stated that this gets them halfway back to where they were.

Chairman Walsh stated that Item 3 is an offer to Mike Ryan to reduce the overlay by \$10,000 and put it into reserve and there is no tax rate impact for property revaluation.

Chairman Walsh went on to Item 4 which allows for Health Inspection fines but Ms. Griffin is going to research whether the Statute allows for this and whether the Town has

the authority under State law. The Health inspection would not be reduced but that \$500 or more would be brought in through fines of failures.

Chairman Walsh stated that the total is the 4% target plus 4.62% plus 1.39% which is 10.01% and then the question is how much is the Town ready to pay for June 10<sup>th</sup> and he would like to add another 5% which would bring the amount to 15% which would pay for half of June 10<sup>th</sup> paid for this year.

### **3. PUBLIC HEARING TO CONSIDER AND APPROVE FY 2006-2007**

Chairman Walsh asked for comments from the public. There were no comments from the public.

**Selectman Christie MOVED to spread the cost of \$551,000 which is the combination of replenishing the undesignated fund balance by \$210,000 and implementing the remainder of the storm repairs for \$341,000 for a total of \$551,000, spreading that over 2 years, frontloading that to the extent that the Town has the capacity to raise the tax rate by another 4.99%, not to exceed a 15% increase this year.**

Betsy McClain stated that the way that the math breaks down, that's exactly half and if there was State funding, potentially they could fund the whole thing and have a 15% increase. Chairman Walsh would like to have a 15% tax increase this year and if something came through from the State, they could apply it to next year's and be back at zero.

**Selectman Baschnagel SECONDED the motion. THE BOARD UNANIMOUSLY APPROVED SPREADING THE COST OF \$551,000 WHICH IS THE COMBINATION OF REPLENISHING THE UNDESIGNATED FUND BALANCE BY \$210,000 AND IMPLEMENTING THE REMAINDER OF THE STORM REPAIRS FOR \$341,000 FOR A TOTAL OF \$551,000, SPREADING THAT OVER 2 YEARS, FRONTLOADING THAT TO THE EXTENT THAT THE TOWN HAS THE CAPACITY TO RAISE THE TAX RATE BY ANOTHER 4.99%, NOT TO EXCEED A 15% INCREASE THIS YEAR.**

Selectman Christie noted that there are some items that are one time expenses but the health care cost increases are going to be an on-going challenge.

Chairman Walsh stated that this would bring them back to square zero with the June 10<sup>th</sup> storm but not with the general cost increases in the budget.

Chairman Walsh closed the hearing.

#### **4. ADMINISTRATIVE REPORTS**

Ms. Griffin stated that there is not much more to report since last Wednesday.

#### **5. SELECTMEN'S REPORTS**

##### **Peter Christie**

The Recycling Committee met this week. He met with the Seniors this afternoon and there is going to be an Indoor Yardsale on March 25<sup>th</sup>. Chairman Walsh stated that this is to benefit the Town of Alstead. He also mentioned the sports equipment swap being done by the Recreation Department which will also benefit Alstead. Ms. Griffin stated that it's set for April 7<sup>th</sup> and 8<sup>th</sup> to help the Town rebuild their baseball field.

Chairman Walsh is very pleased that the Recreation Department and the Senior Citizens are doing what they can to help out.

##### **Kate Connolly**

The Planning Board is meeting tomorrow night to consider zoning amendments. There are some amendments with respect to natural preserve zoning, wetland zoning, an assortment of amendments that emanated from the Chamber of Commerce regarding numbers of driveways and accessory buildings and some consideration of amendments in the rural areas that may affect the density as well as a conservation subdivision which is like the planned residential development currently in the ordinance. There are petitions to remove the planned residential development in rural residential zones.

##### **Bill Baschnagel**

Selectman Baschnagel had nothing to report.

##### **Allegra Lubrano**

The Community Substance Abuse Advisory Committee (CSAAC) met and it was a productive meeting. There will be a presentation for Middle School age parents and children, there was discussion about Tubestock and whether it is on its way out.

##### **Brian Walsh**

Chairman Walsh had nothing to report.

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**6. OTHER BUSINESS**

Chairman Walsh asked for other business. There was no other business.

**7. ADJOURNMENT**

**Selectman Lubrano MOVED to adjourn the meeting. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF ADJOURNING THE MEETING.**

Respectfully submitted,

Allegra Lubrano, Secretary

Minutes transcribed and prepared by Elizabeth S. Rathburn.



**SUMMARY**

1. **Selectman Christie MOVED to spread the cost of \$551,000 which is the combination of replenishing the undesignated fund balance by \$210,000 and implementing the remainder of the storm repairs for \$341,000 for a total of \$551,000, spreading that over 2 years, frontloading that to the extent that the Town has the capacity to raise the tax rate by another 4.99%, not to exceed a 15% increase this year. Selectman Baschnagel SECONDED the motion.**

**THE BOARD UNANIMOUSLY APPROVED SPREADING THE COST OF \$551,000 WHICH IS THE COMBINATION OF REPLENISHING THE UNDESIGNATED FUND BALANCE BY \$210,000 AND IMPLEMENTING THE REMAINDER OF THE STORM REPAIRS FOR \$341,000 FOR A TOTAL OF \$551,000, SPREADING THAT OVER 2 YEARS, FRONTLOADING THAT TO THE EXTENT THAT THE TOWN HAS THE CAPACITY TO RAISE THE TAX RATE BY ANOTHER 4.99%, NOT TO EXCEED A 15% INCREASE THIS YEAR.**

2. **Selectman Lubrano MOVED to adjourn the meeting. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF ADJOURNING THE MEETING.**

**FINAL**

**TOWN OF HANOVER  
BOARD OF SELECTMEN'S MEETING**

**MARCH 1, 2006**

**7:00 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:00 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh announced the 3<sup>rd</sup> Budget Meeting and asked for Public Comment. There was no public comment.

**2. 3<sup>rd</sup> BUDGET HEARING**

**Public Works**

Chairman Walsh addressed the audience that were present to speak about Reservoir Road advising them that this meeting will not include conversation about whether the Town will or will not repair the road. This will be a discussion as to whether the Town is going to set aside funding and the amounts for road repair. Ms. Griffin stated that there is a plan to have a separate public discussion in April to discuss whether or not to repair Reservoir Road.

Chairman Walsh advised that the total bill for the July storm is about \$600,000 in materials. If they were to repair all the roads and rebuild the capital reserve account, the sense is not to do it all in this year's budget. There may be some large numbers in the budget, but that doesn't imply that they are for or against doing anything to Reservoir Road. He wanted to clarify that by approving these amounts does not indicate a commitment to repair these roads.

Chairman Walsh asked Peter Kulbacki to introduce his staff. Mr. Kulbacki introduced Don Ware, Utilities Engineer, Frank Austin, Fleet and Facilities, and Mike Chase, Operations Manager. Chairman Walsh praised Mike Chase with his positive dealings with the public.

Chairman Walsh stated that they have been fairly thorough in reviewing the storm damage and asked Peter Kulbacki to take them through the Public Works budget. Mr. Kulbacki stated that right now the budget does not have the repairs for the roads including East Wheelock, Dogford, Reservoir, or Trescott Road. Park Street is in bad shape. There is no money in Capital Reserve for the equipment, bridges or traffic lights. They reduced their paving budget by \$76,000 and are going to try to keep in line with

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those numbers. There will be reductions in the line painting and the department has level funded the sand/salt for the year. Ms. Griffin stated that the best sheet to look at is page 21 of the supplemental information. Public Works every year has money cut from the General Fund. There was \$16,000 to defer the Rudsboro Road bridge replacement, and the Town has applied for some hazard mitigation funds for the retaining wall. Chairman Walsh asked to clarify that they made a commitment to repair the 4 bridges on Rudsboro Road five years ago. Mike Chase stated that they have replaced 3 of the 4 and then there is a retaining wall. Chairman Walsh asked what the amount is for the retaining wall. Mr. Kulbacki stated that it is about \$65,000 - \$75,000.

Ms. Griffin stated there are two big hits in Highway. The request for regular routine paving was reduced by \$76,000 and transfers to Capital Reserve Funds have been suspended. The goal of the department is to catch up with their paving schedule but only part of this catch up could be funded.

Vice Chairman Connolly asked if there were other roads in this same situation. Mr. Kulbacki stated that any time you rebuild a road you have to grind down the road, bring in gravel and reshape the road. That's where the costs increase. Mr. Kulbacki stated that they needed an additional \$16,000 to finish the retaining wall but that was cut from the budget. Chairman Walsh asked if the overtime and fleet level funding was going to be workable. Mr. Kulbacki stated that it depends on how far they stretch vehicles out and Ms. Griffin stated that it depends on how the vehicle holds up.

Chairman Walsh asked about the cut of \$1,500 in vehicle maintenance and what this is for. Frank Austin advised that this is do-able and it is for body work. If there is an accident, there is a \$1,000 deductible so they put money in that account if there is an accident they draw from that account.

Selectman Peter Christie stated that they are looking to fund this year's budget at 75%. Selectman Lubrano stated that there is \$240,000 of Capital Reserve suspended and she asked if they are talking about funding 75% of this. Ms. Griffin stated that this was the goal at this point instead of funding 0%. Ms. Griffin stated that the extent that they get behind may come out as more repair costs etc. It's a year to year balancing act for Frank Austin.

Chairman Walsh asked when the 75% is going to be dealt with and is it going to be across the Board. Betsy McClain took the planned contributions for FY2007, FY2008 and FY 2009 and spread the anticipated contribution over 4 years instead of 3. What hasn't been done is mapping the schedule through with Frank Austin to see what purchasing shuffling and reprioritizing needs to occur to reduced available funds. Chairman Walsh asked if this could be done by Monday. Ms. Griffin stated that this would not be possible, and this may be a year to year process. Chairman Walsh confirmed that some of the money would be funded now and then next year maybe they can put more in the reserve. Selectman Baschnagel didn't feel that the contributions needed to be the same department to department. Betsy McClain stated that in the Friday

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mailing, the schedule will show which departments are going to have reserves go into the red sooner. Ms. Griffin stated that after seeing it laid out, they can discuss it on Monday night.

Chairman Walsh asked about the reduction in salaries of \$6,717 and whether this was going to be okay. Mr. Kulbacki stated that there could be savings by not contracting out.

Chairman Walsh asked about \$7,000 for fields. Mr. Kulbacki stated that if it's funded, there is no one to do the work. It's the turf maintenance and they opted to use the money for staff instead but not do the level of improvements that have been done in the past.

Chairman Walsh noted that there is a \$5,000 decrease in OT and Ms. Griffin stated that this is in hopes that the winter is not too harsh. Selectman Baschnagel pointed out that it is still going up \$17,000 and Ms. Griffin confirmed that this is salary related.

Chairman Walsh asked about line painting. Mr. Kulbacki stated that this is not a reduction in painting the crosswalks, it is the road lines.

Chairman Walsh asked about the \$76,685 reduction for paving and whether this is something that they want to put back in. Mr. Kulbacki stated that they have had to juggle these roads around. Mr. Kulbacki stated that they will try to keep the arterial roads on a 10 year plan and they need to look at the newer developments, neighborhood roads that don't need repair as often because the traffic is slower. Selectman Baschnagel asked roughly how many miles the reduction in tons would cover. Mr. Kulbacki stated that it is 610 tons a mile. Ms. Griffin stated that it's about 3.2 miles or half of Hanover Center Road. Mike Chase wanted to speak to the cost of salt and sand which have increased and there is a good chance that this is going to continue to increase regardless of whether it's a hard winter or not. Chairman Walsh noted it as the amount of \$7,935 that was cut from the salt and sand budget.

Chairman Walsh asked about the stone bucket and Mike Chase stated that they could do without it this year. Chairman Walsh asked about the traffic light replacement. Mr. Kulbacki stated that this is something that was put off last year too. Ms. Griffin stated that the Town saw some relief when the College had to pay for the South Block project with the light upgrades. Chairman Walsh asked why the lights don't work for good once they are installed. Mr. Kulbacki stated that they stop making the parts, they wear out in the weather, and the components deteriorate. Ms. Griffin stated that the controllers wear out and technology upgrades need to be changed. Mr. Kulbacki stated that the newer signals are more efficient if set up properly. Chairman Walsh stated that there will be another one year suspension of the traffic light replacement item. Ms. Griffin stated that the next item, bridge replacement, is also on the list again this year.

Chairman Walsh is trying to condense the list and he has two questions, level funding of winter materials and the retaining wall on Rudsboro Road. Selectman Lubrano mentioned the paving program. Chairman Walsh stated that they have put off the paving

program. The Board discussed the night before funding 75% of the capital reserve. The Board is looking to stay where they should be on the paving program. There are really just two items to think about. Chairman Walsh asked if the \$35,000 for the bridge repairs would include the retaining walls. Mr. Kulbacki stated that \$16,000 would get the rest of the retaining wall done. Ms. Griffin stated that the numbers to be looked at are the \$16,000 for the Rudsboro Road bridge replacement, \$195,000 capital transfer and whether 75% of that should be funded, the \$7,935 is for winter materials, the \$76,685 restored to the budget and the \$341,000 for additional repairs and replenish undesignated fund balance of \$210,000 that was borrowed for the repairs made last summer.

Chairman Walsh noted that the Recycling seems to be going well. Ms. Griffin stated that by going every other week, the volume has gone up. Ms. Griffin asked Mr. Kulbacki to clarify about the Village Planning Group recommendation on the bike lanes and sidewalks, which will cost an additional \$85,000 but there is \$51,000 already budgeted. Peter stated that there was a cross section in front of the school, sidewalks are already in, crosswalks are in, but there is a foot and half space between the curb and the edge of the line and they would have to move the curb back a few spots. Ms. Griffin stated that the Village Planning Group would like to come in the spring to talk to the Board. Mr. Kulbacki has worked with this Group. Selectman Lubrano asked about the second roundabout and she doubts that people really know about the second roundabout and asked if there have been continuous complaints about the first roundabout. Mr. Kulbacki advised that the complaints have slowed down and there haven't been any real accidents there and also the Reservoir Road roundabout was in the Annual Report last year. Ms. Griffin stated that the second roundabout will be larger. Mr. Kulbacki stated that the roundabout does work well and the only damage has been tires that have blown out when people have hit the curbs by traveling too fast through there.

Chairman Walsh advised that he received positive comments and people are now used to it. He feels that the uproar has died down. Mr. Kulbacki also advised that the State is considering a roundabout for the area of Buck Road on Rt 120.

Lynn Swett-Miller from Rip Road spoke from the audience asking about the Dresden neighborhood and the village project and her question is the focus in one location and what is the proportional financial commitment to anything connected to that focal point. This is the first time she's seeing a dollar amount for that and she wanted to know more about this.

Chairman Walsh stated that when the decision was made to move the Richmond Middle School, the decision was also made to make appropriate changes to Lyme Road to make it safe for the students and to tie it in reasonably to get into Reservoir Road and the Ray School. Beyond that they have not set any policies or direction to invest money in it for a "village center" kind of area in both looks and safety. Lynn Swett-Miller stated that this was an assumption that the Board made and that this has broader implications and that when there are dollar figures for these things, they need to be considered. Her concern is that Reservoir Road receives the same kind of consideration. Chairman Walsh stated that

they are very well aware that Reservoir Road has been an increasingly important link between Etna and the Ray School and the Richmond Middle School and there are other competing interests and in the numbers that they are talking about, they are talking about funding to be able to rebuild it.

Ms. Swett-Miller wanted on public record that when there are dollar amounts with regard to the bike path and then the ridiculous amount of people who do not ride bicycles and who drive cars as a proportion, as a dollar figure, as a proportion to danger and safety there are bigger issues and much bigger fish to fry. She is all for bike paths but wants to make sure that its part of a larger conversation. Chairman Walsh stated that the decisions on Route 10 from Reservoir to past Rivercrest were made long before June 10<sup>th</sup> and the Board is treating it as a separate event. Stan Colla from Rip Road wanted to speak about the budgeting process. Freezing decisions made prior to the June 10<sup>th</sup> event is not allowing reality to enter into the budgeting decision. The storm affected the Town in a very serious way and it should put the discussions back on the table with the order of development. Chairman Walsh feels that the policy in the budget has been to plan on funding this over 1, 2 or 3 years getting back to 0, getting back to where we were before June 10<sup>th</sup> but do the other commitments plus that. It is not reasonable to state that the Board is going to put June 10th in second place. It is going to cost \$600,000 to recover from the storm, and it is going to be put in the budget and raised through property taxes, and he feels that they are being fairly responsible.

Maureen Brentrup, Pete's Lane, spoke next. She had a question about the Rt 10 development and the roundabout and turnouts. She asked about the lights in front of the middle school and how much did they cost. Mr. Kulbacki advised around \$45,000 total. Maureen felt that one light would be sufficient and there is still a police officer there directing traffic. With regard to the bike path, a lot of money was spent on the turnouts and what is the purpose because they are now on South Street and Maynard Road which limits traffic. She is wondering what the cost is for this. Ms. Griffin stated that the term is bump outs and the purpose is traffic calming. Regarding the Lyme Road section between Rivercrest and Reservoir, the purpose was to slow traffic down. Ms. Griffin stated that the police officer is funded by the School district. The section of Lyme Road is so wide and people tended to drive much faster, and the new presence of the school emphasized the need to reduce the width of the roadway and the same thing was done on Rip Road, South Street and Maynard St. Whenever there are more pedestrians with more cars, they need to do whatever they can to slow cars down.

Ms. Brentrup stated that the bump outs are not visible in a snow storm. She feels that they are more of a hazard. She referred to the traffic on Lebanon Street near the High School. Ms. Brentrup stated that the roundabout will create more havoc and she has seen 6 cars go all the way around. Ms. Griffin stated that there is a heavy movement of cars in the morning using the roundabout to reverse direction. There are complaints about the officer delaying traffic on Reservoir Road. Another goal of the roundabout was to signal to cars to slow down because there is a village center there, and the travel zone is different there than from the north and south.

Ms. Brentrup asked how much the signs cost. Ms. Brentrup stated that there are 23 signs on the roundabout and feels that this is overkill. Mr. Kulbacki stated that they intended to use more signs until people got used to them and then take them down over time.

Chairman Walsh continued with the budget review. Vice Chairman Connolly had a question about the highway maintenance overtime and why it had increased. Mike Chase stated that it is the painting of crosswalks, winter maintenance and sweeping. Ms. Griffin stated that the employees have been in every weekend even though there isn't a lot of snow.

Chairman Walsh asked about the \$7,935 for winter materials and the \$16,000 for the Ruddsboro retaining wall and what the Board's feeling is on whether this should be added back in at this time. Selectman Christie wants to leave the cuts as they are in the budget for now. Selectman Baschnagel is concerned that the \$7,900 is a real cost and feels that this should be rolled back into the budget. Selectman Christie feels that this should be left out unless there is a pre-buy issue. Mike Chase stated that you do pre-buy because you order this in late summer and late fall. Selectman Baschnagel wants to throw these budget cuts back in and the Ruddsboro Road retaining wall, if it goes, it is going to be a major job to fix and it will more than likely happen at the worst time. Ms. Griffin stated that if the retaining wall was compromised, some other area in the budget would suffer. Chairman Walsh now feels that this should be done at the last night but asked Betsy McClain to highlight those two items. Betsy McClain stated that this will be added to the other items previously highlighted.

### **Water Reclamation Facility (Wastewater Treatment Plant)**

Chairman Walsh moved to the Water Reclamation Facility. Ms. Griffin stated that this used to be considered the "Wastewater Fund". Selectman Baschnagel asked why the tipping fees would be going down. Mr. Kulbacki stated that they are in the process now of nearing capacity of the solids and there was a decision to buy as much time as possible by reducing the amounts they are receiving. Mr. Kulbacki stated that more than half the septic that comes in is port-a-potties. Ms. Griffin stated that this was an unforeseen impact due to the heavy construction.

Chairman Walsh thought that there would be a reduction due to eliminating the UV. Mr. Kulbacki advised that they used less but at a higher rate. Mr. Kulbacki stated that the UV has been off line for about 6 months. Selectman Baschnagel asked what the logic was to reduce the transfer to capital reserve. Mr. Kulbacki stated that they have seen a reduction in BOD's and the bonds are now due and they don't need the extra \$100,000 rather than put it into reserve and raise the rate. Betsy McClain stated that the FY2006 transfer included the State Aid Grant that isn't going to be there this year, and they transferred the money into the reserve.

Mr. Kulbacki stated that there is equipment to reserve for and equipment that is too expensive to reserve for, and they drew a line for the amounts that they would reserve for.

Mr. Kulbacki noted that Town staff will be making a detailed presentation of proposed plant improvements sometime in the spring. Ed Underwood, our consulting engineer, has been tasked with the funding and phasing elements of these improvements.

### **Capital Improvement Program**

Chairman Walsh moved forward to the Capital Improvement Program. Ms. Griffin stated that the Board has been through most of the parts of this except the Public Works Department and Wastewater.

Selectman Baschnagel asked about page 149 and the amount of \$741,350. Betsy McClain feels that this may be a typo and that the individual line items are correct. Betsy McClain stated that \$334,510 is what the number should be.

Chairman Walsh asked if there were any questions about the Vacuum Manhole cleaner. Ms. Griffin stated that Frank Austin could talk about this because it is a specialized piece of equipment. Frank Austin stated that the purchase of the sidewalk sweeper equipment 10 years ago it was two separate pieces and it cost \$109,000 for the truck and there was a \$20,000 trade in. Frank Austin looked at it coming into the final years, for the same exact unit it will cost about \$200,000. The 3% cost of inflation pertaining to vehicles doesn't match. The costs of fuel and steel are a direct factor. It is good to put away for it but when the time comes to replace it, he looks at several factors including what the vehicle would do for the department and how they could cut man hours, etc. He has looked at demo units or purchasing a rental unit but these unique pieces of equipment make it harder to do. Chairman Walsh stated that he has a fear that inflation is going to eat up their funds over the next 5 years. Vice Chairman Connolly asked if the \$135,624 is way too low. Frank Austin suggested keeping this at that price and see what he can do to come up with a piece of equipment or wait and try to get more funds next year.

### **Town Properties**

Ms. Griffin stated that it is pretty straightforward. Frank Austin's job title was changed. The cleaning contracts for Town buildings were changed and they hired 3 custodial staff members to bring it in-house. Frank Austin was upgraded last January. Ms. Griffin stated that Steve Driscoll works with Frank Austin and there are two custodians who are overseeing the cleaning of all the Town buildings. Ms. Griffin stated that what they are seeing in this budget is the first year of Frank Austin's work in looking at the on-going maintenance and repair issues, for example, the Police Department roof and HVAC controller. Ms. Griffin stated that Frank Austin is doing a great job and they realize it is stressful.

Frank Austin stated that he understands that there may be things that they are seeing for the first time and it is his opinion that they have items that need to be addressed that haven't been dealt with for a long time. He likes to break down the cost for each building instead of lumping it all in together. Mr. Austin feels that the buildings are being cleaned



better and there are now people looking for problems in the buildings and unfortunately they are finding it. He feels that some of these things have been paid for in the past but were not fixed the way that they should be.

Chairman Walsh asked about the police department roof repair. Ms. Griffin stated that there is a section right over dispatch that has a major problem. Frank Austin found that some of the things were budgeted in the past didn't always get done, but the money was used for something else. Selectman Baschnagel was pleased that someone is tracking these things. Ms. Griffin stated that one of the things that she has wanted to know about is what the routine repairs are going to cost, as this was previously under budgeted. Vice Chairman Connolly asked about the air conditioning system. Ms. Griffin advised that the building is an air conditioning nightmare. It has routinely been malfunctioning and Frank advised her that he wants to do it once and do it right, instead of patching it together. Ms. Griffin stated that she spoke to the Police Chief about shutting down the central system. Ms. Griffin stated that dispatch creates its own amount of heat which provides an additional challenge. Vice Chairman Connolly felt that by putting in a new system it may reduce the energy demands. Mr. Austin stated that this system has been dismantled and there was a controlled system that had actuators on them and the dampers were opened up by repairmen in the past. If there is one part of the building that needs air conditioning, it heats up all of the cooled air coming through the system because it's not a controlled system. Mr. Austin stated that it's not that the heating or the air isn't working but where they are most affected is in the summer and in the spring, the winter is not as bad and the other contributing factor is that the central thermostat system is in the dispatch center which is in the warmest part of the building. Mr. Austin stated that they have paid people to dismantle the system in the past instead of making it cost effective/energy efficient. Ms. Griffin stated that she wants it fixed this year and not seen again.

Chairman Walsh asked Betsy McClain about the Endowment Support from the Howe Corporation which appears to be a 4.6% return on \$500,000 and how that number gets set. Ms. McClain stated that it is set by the Howe Corporation. Chairman Walsh wants to know more about what the basis is because they are looking at that number being about the size of the increase of the electric bill and wants to make sure that they are getting the full value. Betsy McClain stated that there is a spending formula which controls the amount to which they will distribute income and she will get the Board the information provided to her from Mado MacDonald of the Howe Corporation.

Selectman Baschnagel asked about the School Street building. Ms. Griffin stated that it's just sitting there. They also need to remember to encumber the money for the demolition of it from the parking fund. Ms. Griffin feels that this becomes an attractive nuisance even if it does work well for the Haunted House. Her sense is that they are driving toward a decision fairly soon.

Chairman Walsh had questions on page 182. There is 11 years of data for electric and heating costs and they averaged 16% per year increase from 1996 to the 2007 budget and

he feels this is an astonishing increase. They have really only seen a 3% per year increase. Vice Chairman Connolly pointed out that Public Works was doubled and the Library was expanded. There is a 16% increase and Ms. Griffin stated that it's directly in relation to adding increased square footage to the buildings. Selectman Baschnagel assumed that the infrastructure decreases are due to the more efficient street lights, etc.

### **3. ADMINISTRATIVE REPORTS**

Ms. Griffin reported nothing new since last night's meeting.

### **4. SELECTMEN'S REPORTS**

#### **Kate Connolly**

Vice Chairman Connolly reported that the Planning Board met and accomplished setting the zoning amendments of the district for Lyme Road.

### **5. OTHER BUSINESS**

There was no other business.

### **6. ADJOURNMENT**

**Vice Chairman Connolly MOVED to adjourn the meeting. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:45 P.M.**

Respectfully submitted,

Allegra Lubrano, Secretary

Minutes transcribed and prepared by Elizabeth S. Rathburn.

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### **SUMMARY**

- 1. Vice Chairman Connolly MOVED to adjourn the meeting. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:45 P.M.**

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**FEBRUARY 28, 2006**

**7:00 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:00 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh announced the 2<sup>nd</sup> Budget Meeting public hearing and asked for Public Comment.

Chairman Walsh announced the departments that would be heard tonight and then he would like to discuss the Finance Committee meeting that took place earlier in the day.

**2. 2<sup>nd</sup> BUDGET MEETING**

**Parks and Recreation**

Chairman Walsh invited Hank Tenney to speak to the Board. Hank Tenney, Director of Parks and Recreation, also introduced Deb O'Byrne the after school director. In the Recreation Department, Ms. Griffin advised that they are always trying to find a balance between charging too much for a program and then not enough. This year they are trying to push up the revenue numbers but they want to make sure that the revenue growth continues to expand with the expenses.

Chairman Walsh advised that next year he would like to see the revenue portion by item, expense by item and then net position. He advised that going back and forth is difficult. Selectman Christie asked if all program increases were covered by revenue increases. Mr. Tenney advised that this is the case.

Selectman Baschnagel asked if the credit card agreement would work toward Recreation fees to accept client payments. Betsy McClain pointed out that the current agreement is not set up to do that but there is a module that allows on-line registration and an integrated credit card payment but the Town would need to purchase that module. Mr. Tenney advised that it would cost \$8,000 for the module but that was cut from the budget.

Chairman Walsh wanted to hear more discussion about this. One of the real issues has been, people signing up and not paying and then the department being revenue short. Mr. Tenney advised that this is not being done any more. Ms. Griffin advised that there is a

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desire in the community to pay on-line through credit cards for not only the Recreation Department.

Chairman Walsh moved to page 23 of the budget book to the items that were cut and asked if there are any things that will critically hamper the Recreation Department's ability to deliver the quality of service that is expected. Mr. Tenney advised that this is something that they struggle with every year but he feels that this does balance out and although he doesn't like to increase the amounts charged, he feels that they can reach these goals.

Vice Chairman Connolly had a question about 2 accounts; the Admin. Seasonal Temporary and the Black Center temporary. They are currently listed as \$8,000 and \$9,000 for nights and weekends and she asked whether they were both positions are needed. Mr. Tenney advised that they do need both and he isn't sure why they are separate in the budget.

Vice Chairman Connolly noticed in the youth programs, property services have doubled. Is this for the School gyms? Ms. Griffin advised that they have worked out an agreement with the School District where the Town can consider hiring work study students at a lower rate to staff the Middle School gym on Sundays and/or the Ray School gym on Sundays for open gym times. Traditionally the Town has paid the School District some monies to rent the gyms for Town programs. The School District has to hire custodial coverage to open those gyms to make sure that everyone is safe and that the gymnasiums is being well taken care of.

Chairman Walsh asked Deb O'Byrne to speak about the after school program. Chairman Walsh stated that she has been at this for about 9 months and the Board hasn't heard much about it. Ms. O'Byrne stated that enrollment in the after school program at the Middle School is slow but enthusiastic; they offer fencing class on Thursdays, cooking on Tuesdays and video production class Mondays and Wednesdays. The kids are enjoying it and parents are still finding out about it. Ms. Griffin stated that it started in January. Ms. O'Byrne stated that in the last week, parents of 5<sup>th</sup> grade students have been asking about fall sign-up and she anticipates a much larger enrollment. In addition, her duties are not just after school, there was a mini camp in February and it is catching on and she is expecting a larger enrollment in April. Ms. Griffin stated that they anticipate expanding to the grade school age kids. Bruce Williams suggested to Ms. Griffin in a meeting with Susan Finer that they should meet with the Principal in Norwich which would include grades 1-3 in both towns and grades 4 and 5. Ms. Griffin stated that the Norwich community is overwhelmed with kids that use the library as home base after school and she would like to start a "Dresden" after school program to meet the needs on both sides of the river.

Chairman Walsh confirmed that this would be a self supporting program. Chairman Walsh thanked Hank Tenney.

### **Fire Department**

Chairman Walsh asked about the 8% tax increase in the Fire Department budget. Betsy McClain stated it was overall 6.8%. Chairman Walsh stated that 6.8% is a big number but in his calculations over the past 4 years there has been an 8% increase each year and he feels that this is unsustainable but he doesn't feel that there has been an increase in safety to the people of this Town at an 8.3% level. Chairman Walsh wants to hear how this year's budget is different. Ms. Griffin advised that the Fire Fund is challenged due to items that are out of its control. The Water Rate increases to pay the hydrant rental and if you look at the history of the expenditure increases, there have been hefty water increases. Ms. Griffin suggested speaking specifically to the components of the rate of increase and that they are separated out by category so that everyone can see what they are. Chairman Walsh doesn't understand how the increase in water should do anything to increase public safety. Ms. Griffin stated that it could have been worse this year. Because of the delays in construction, it is not likely that they will implement the new 52% water rate increase until the middle of the fiscal year and they've only budgeted half of the increase and next year it's going to be double. From the fire department's perspective, cleaner water does not enhance the firefighting abilities.

Selectman Baschnagel asked what the basis is for the hydrant rental. Betsy McClain doesn't have the calculation in front of her but its set through the Public Utilities Commission (PUC). Selectman Baschnagel asked specifically what the metrics of the charges are and whether it is based on a forecast of usage or how they come up with this figure.

Ms. Griffin stated that they have talked about municipalizing the water company because the presumption is that if it became a Town municipal utility it would not cost the Fire Fund any money for the hydrant rental but the Town would also lose the taxes on the water company.

Chairman Walsh advised that in the 3 years from 2003-2006 there was a 6.95% per year increase and in the 4 years from 2003 to this year, taking out the \$100,000 difference in the hydrant rental fee, it's still 7.23% so there are other things besides the hydrant rental fee that are driving this and the Town can not sustain 7% per year without the hydrant rental fee. Ms. Griffin noted that the other big increase is in the Retirement Fund. The large increases are from Water increases and Retirement system increases which are not controlled by staff.

Selectman Lubrano stated that it is fairly clear that it is not in the Department's control that the numbers are so high. Chairman Walsh stated that they have worked hard on the General Fund about the externally driven factors and feels that these should be worked hard and he is saying that this can not continue there has to be ways to work down expenses and they need to deal with this budget in the same way as the general fund budget.

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Vice Chairman Connolly asked about the overtime number in suppression. It was set last year to represent the time actually spent by 4 firefighters to mitigate ISO and she wants to know why the overtime is so huge.

Fire Chief Roger Bradley stated that the Department is still mandated to staff a minimum of 4. Chief Bradley stated that they will have 5 scheduled on shift on July 1. Vice Chairman Connolly asked about why this would still require overtime. Chief Bradley gave an example of someone on injury leave, sick, or vacation time, that brings it back down to 4. Chief Bradley stated that with the negotiated increase in salary and benefits, but overall they've reduced it by 10%.

Ms. Griffin stated that the SAFER grant numbers may be a good refresher to compare with these numbers. The goal in adding the additional firefighters was to meet the ISO requirements. Ms. Griffin stated that this was the almost \$50,000 increase for funding the additional firefighters but the department is facing having to staff, always, the extra firefighters and the overtime. The rate of overtime has been reduced because of the extra person on each shift. Fire Chief Bradley added that as the response times and call back coverage increases, they are allocating money for that as well. Vice Chairman Connolly feels that she still has a problem knowing that they are substituting real bodies for theoretical ones and why the theoretical ones aren't reduced. Selectman Baschnagel suggested going back 2 years ago before ISO and the discussion of covering with overtime and etc and is the \$20,000 just a matter of compensation differences? Ms. Griffin stated that it's largely compensation differences and she will provide the Board with these figures.

Chairman Walsh stated that from FY 2003, the overtime number of \$161,000 to FY 2007 which is 4 years, averaged an increase of 7.6% per year. Chairman Walsh feels that this is higher than the Town can accept and this can not be sustained unless there is measurably, perceivably increased value.

Ms. Griffin stated that there are two areas that they need to look at. The pay rate increase is one and the other is call for service levels and more call backs are executed which require more overtime. The call volume has gone up and in part is a factor in the increase in overtime based on firefighter's salaries. Ms. Griffin pointed out that they see the same thing in the Police Department. In the past, the department's submit the overtime budgets and she generally cuts their overtime numbers and but she didn't want to do that to the Fire Department budget to ensure that these numbers are right in terms of the compensation numbers and the overtime numbers with the new staff per shift.

Selectman Baschnagel agrees that they need to understand what the ISO costs are.

Chairman Walsh stated that the call volume numbers from the year 2000 to 2005 have increased 1.5% a year. Chief Bradley stated that in comparing the run activity, there was a change in the way that they track their runs so some of the previous year's runs show up as ambulance stills which wouldn't necessarily show the complete picture.

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Chairman Walsh turned the meeting over to Vice Chairman Connolly.

Ms. Griffin asked if the Board wanted a break down of the overtime expense to be able to explain this to their constituents. Selectman Lubrano asked how this would be broken down. Ms. Griffin stated that it would be by rates and hours. Vice Chairman Connolly also asked to break it down by regular and call firefighters.

Selectman Baschnagel asked about the \$17,000 line item for pagers and whether this is due to the technology updates. Chief Bradley stated that this is correct and that the old pagers are not serviceable. Selectman Baschnagel thought that this would be phased out. Chief Bradley stated that they had been doing that previously. Ms. Griffin stated that they decided that it would be more cost effective to just get it over with.

Ms. Griffin asked about a \$48,000 question that Selectman Baschnagel had previously. She wanted to point out that this is for the acquisition for the new Jaws of Life tool coming out of the capital reserve in combination with the acquisition of the new Rescue vehicle. Captain Chris Broderick pointed out that it is in the narrative of the ambulance. Selectman Baschnagel asked if they have done a lot of calls that require the Jaws of Life and who else has them. Chief Bradley advised that they do not do a lot of calls requiring the Jaws of Life and other communities have them. Selectman Baschnagel asked if this is required. Chief Bradley stated that it is absolutely necessary. Captain Michael Clark stated that cars are made to absorb energy and they semi disassemble and the tools are required and necessary. Chief Bradley advised that stated that it's more than cutter and spreaders, its lifting rams and it's a very universal tool.

Selectman Lubrano asked whether the electricity and heat increases are in line with what the Town is expecting because they appear lower. Betsy McClain projected them based on actuals and Frank Austin and his staff went through based on actual use. Ms. Griffin stated that Frank Austin has a better handle on the actual allocation of gallons of oil utilization per building and each building is handled a little differently.

Selectman Baschnagel would like to have a discussion about the ladder truck. Ms. Griffin stated that this is also why Frank Austin is here. Selectman Baschnagel stated that it would cost \$21,000 to keep the ladder truck going but he's not sure for how long.

Chief Bradley asked for Captain Chris Broderick and Frank Austin to answer this. Mr. Austin stated that the \$21,000 is for rust damage repair only. One of the things to be aware of is that they have had to bring in a certified welder to weld structural cracks in the ladder system and they have had problem with the hydraulic system which makes it a less reliable unit. During the refurbishment in 1991, they fixed up the body and the ladder but it's still a 1978 ladder and the problems that the mechanics are dealing with is they are 'chasing ghosts' when trying to repair it and parts are hard to find.

Ms. Griffin stated that they wrestled with this because in reviewing this year's budget because when putting together the Fire equipment reserve this was going to require a bond or some other way to replace the Ladder truck and she thought she had another



couple of years but after speaking with Frank Austin about the structural issues and the fact that at best they might wait 2 years to replace it, she had a hard time recommending pumping money into a high risk vehicle and there is money in the reserve now to pay for half the replacement and fearing that there will be larger expenses in the next two years she feels that this should be done this year and not spend any more money on the very old ladder. This will also allow them to stay on track for other truck replacement within this department.

Selectman Baschnagel felt that it would be an easier sell if there was a semi formal survey of the machine. He agrees that if there are structural issues with the frame and the ladder, should someone from outside come in to look at it. Captain Chris Broderick stated that Underwriters Laboratories come in every other year as required by ISO. In Hartford at a fire, they had to bypass all safety features with a key. In Thetford, at a Silo fire that was starting to tip over, he couldn't get the truck out of there because parts of it had overheated so the truck was stuck there and had the silo fallen over on it, they would have needed a new truck last year. Frank Austin stated that the tough part is that he does look at dollars with regard to this and Fire equipment is not as cut and dry and anyone in the industry would more than likely tell you to replace it because of the reliability factor and the unknowns. This is such a unique piece.

Selectman Christie stated that the \$21,000 would be wasted money and having it listed implies that this would provide some kind of extended life to the vehicle. It would be best to stick with the arguments already made with regard to structural problems, etc. in favor of replacing it.

Vice Chairman Connolly asked how many years the half of the \$350,000 would this be extended over. Ms. Griffin advised it would be 10 years. Selectman Lubrano asked how much money is in the reserve fund. Betsy McClain stated that there was a balance of \$127,500 and it was ramped up in anticipation of the purchase of the ladder \$350,000 coming out but there are balances for the SCBA's and the turnout gear and expenditures from those funds are not projected until much later. Betsy McClain stated that it is one fund but it is dedicated to the fire department.

Selectman Baschnagel stated that in 2013 Engine 3 will need replacement. Ms. Griffin stated that they knew all along that without increasing the reserves they wouldn't fully reserve to purchase the ladder. Vice Chairman Connolly asked if the leased purchase portion would go to Town meeting. Ms. Griffin stated that there would be an appropriation out of the fire equipment reserve for the equipment reserve portion of the purchase and then you'll have an appropriation for the lease purchase in the operating budget for the fire fund. In the budget warrant article, the \$14 million number, half of the lease purchase will be in there and there will be a separate warrant article that deals with the appropriation coming out of the fire equipment reserve and it will be important to link the two in the background information so the voters understand that this is a two-piece acquisition.

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Chairman Walsh stated that there is a 10 year \$440,000 commitment and asked how this flows through Betsy McClain stated that there would need to be a public hearing to authorize Ms. Griffin to execute the lease.

Vice Chairman Connolly restated her question to ensure that it is understood. Is the other portion of the lease purchase going to Town Meeting as a separate article? Ms. Griffin stated that the lease purchase portion of the expense goes to Town Meeting. Selectman Baschnagel stated that they are not making a 10 year commitment, they are making a one year lease time commitment because there is an out on the lease.

Chief Bradley stated that typically in this kind of lease there is a non-appropriation clause and if the money is not appropriated, the company can come back and get the equipment.

Selectman Baschnagel feels that if this is in the budget, it should be in the warrant and that although they are appropriating the funds, this is the cost and this is the plan for payment. Ms. Griffin stated that it needs to be made clear to the voters. Ms. Griffin stated that it will be an administrative challenge to balance the budget knowing that there is a 10 year purchase lease in the mix.

Vice Chairman Connolly asked if it was the Fire Department's intention to get the same type of ladder truck, same size, etc. Chief Bradley advised that they would be looking at a 100' tower which is larger and this is partly due to the setbacks and reach requirements in the community as well as getting full ISO credit for a ladder. A minimum of 100' is required. Selectman Baschnagel asked if it was a ladder or a bucket. Chief Bradley stated that this has yet to be determined, but he is leaning toward a bucket.

Chairman Walsh is concerned about increases in future years including the SAFER Grant increases, Water Company, etc. He feels that they have made decisions that are going to drive the tax rate increase to support it beyond any other fund and he feels that this is not acceptable without examining every other place that they can reduce costs. He feels that they participated in many of these decisions but it is unacceptable the way they are all adding up with respect to the tax rate.

Selectman Baschnagel shares his concerns and wonders whether they need to put a group together to project out 5, 8 and 10 years out.

Ms. Griffin stated that the other part of this is considering making the water department part of the municipality and what amount of money is involved. Ms. Griffin stated that Peter Kulbacki, Betsy McClain and she will be looking at this and the impacts on each department including the tax payers and rate payers.

Selectman Baschnagel wants to look at longer term to see the baseline. Selectman Christie asked how hard it would be to forecast this out for 5 years. Betsy McClain stated that there were parts that are known. Selectman Baschnagel would like to see the underlying numbers to realize the impacts and the unknowns.

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Selectman Christie asked if the amount used to pay off the 10 year lease would be money that would have gone into the reserve fund. Betsy McClain feels that this would be true and they would carve back the reserve. Selectman Christie stated that timing isn't the issue and it will cost the taxpayer the same regardless of timing.

Ms. Griffin advised that they will scale back the reserve based on the lease purchase. Selectman Christie feels that the timing is budget neutral. Selectman Baschnagel stated that the ladder truck has been introduced into the capital reserve fund in the last couple of years. Selectman Connolly asked if the Engine 3 replacement was pushed back. Captain Chris Broderick stated that this was already pushed back and purchasing the ladder truck purchase would not affect replacing Engine 3.

Chief Bradley also wanted the Board to consider that there will be a 10% increase in the cost of apparatus next year and who knows what increase in the following years. Chairman Walsh stated that they have had the truck for 35 years and it doesn't owe the Town a lot. He wanted to know if they can find something that will last another 35 years. The goal is to get something that will have a long life. Captain Chris Broderick stated that it would have a 30 year replacement. Frank Austin stated that the 10 year term would be very good because it would not need to be replaced at the end of the term.

Selectman Christie wanted to talk about leasing rates vs. bonding rates. Betsy McClain stated that the leasing rates were more competitive than bonding rates and it's because they are purchasing equipment.

Selectman Baschnagel asked about 2 new call firefighters. Chief Bradley stated that they have 4 in the wings.

Selectman Christie asked if there was consensus on the ladder truck. The Board was in agreement for replacing the truck. Selectman Christie wanted to make sure that the public is made aware of the agreement etc. Ms. Griffin will provide the two warrant articles in the background information and make it very clear that they are linked with respect to the purchase of one large item. Selectman Christie would like the budget Pro Forma-ed out 5 years.

Ms. Griffin stated that the retirement contribution is the scariest unknown in the budgeting process. The State contributes to the Retirement fund for Group II and if they eliminate their contribution when faced with their own budget challenges, the Town will see a huge increase.

Selectman Lubrano asked about the Fire Districts. Is this a realistic thing to tackle prior to Town Meeting? Ms. Griffin stated that it only requires a public hearing. She expects that the timing and the impact on rural areas is a concern but if they are going to pursue this, that there should be a mailing to the residents so they understand the background because this is not an insignificant shift. Vice Chairman Connolly feels that this should be isolated from this budget and Town Meeting. Ms. Griffin stated that it should be done before the fall and before DRA sets tax rates.

Chairman Walsh doesn't want to tackle this in the summer and wants the Board to decide tonight whether they are going to take this on this year. If it is going to be taken on this year, there should be information in the Annual Report, there should be a presentation at Town Meeting and act before school is out. Betsy McClain stated that this could be done in that time frame. Ms. Griffin felt that this could be added to the Annual Report as an insert. Chairman Walsh feels that it should at least be two districts. Vice Chairman Connolly thinks two districts make perfect sense. Selectman Baschnagel stated that the issue is whether to get it through before school ends. Chairman Walsh and the Board decided on no more than 2 districts.

### **Ambulance**

Vice Chairman Connolly moved on to the Ambulance. Selectman Baschnagel asked where the Town is at with regard to setting up rates and sharing that cost with other towns. Ms. Griffin stated that they had to give credit to Lyme and Norwich who understood that they needed come forth with their pro-rata share of the uncollectibles, etc. Captain Mike Hinsley stated that they have a very good program and the collection rate is very high compared to competitors. Judy Stevens does a great job in tracking these down. Selectman Baschnagel asked about the allocation of proportion of labor between the Fire Department and the Ambulance. Chief Bradley felt that it was a good set up. Vice Chairman Connolly stated that the number of ambulance runs goes up year after year.

Chairman Walsh stated that they have done a great job collecting money. He is worried about whether the collections line, with what the Federal Government and the State government is doing, that it isn't going to turn around. Total expenditures have been 6.4% increase and if they start to diverge, the Town can be in as bad a position in the Ambulance Fund as they are in the Fire Fund. Captain Mike Hinsley stated that in the Fire Department they are able to project out, but to try to track what NH Medicaid is going to do is impossible. Chairman Walsh suggests that it is treated as a risk. Ms. Griffin stated that so far they've been able to figure out solutions for all of these things.

Ms. Griffin feels that they may find that other communities may ask us to expand their service because of these problems with Medicaid, but although it is tempting it is fraught with peril. Vice Chairman Connolly noted that they used to handle more communities but it became too expensive. Captain Mike Hinsley stated that this happens with back to back calls and when they were serving the other towns, they didn't have the call volume that they have now.

Selectman Baschnagel asked if 151 was being replaced. Captain Chris Broderick stated that it's 10 years old. Frank Austin advised that 151 is in need repainting, and its life expectancy was 10 years old. He has a hard time predicting costs on equipment and they do delay equipment. Frank Austin stated that they could make it go another year but the cost increase isn't going to go up by 3%, it's going to be much higher due to the cost of oil and steel. He stated that the same vehicle cost increase is substantially higher. Ms.

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Griffin stated that the Board will hear this again tomorrow night with DPW. Chairman Walsh asked if 10 years was the life expectancy. Mr. Austin wasn't sure about the rule of thumb but 10 years is pretty standard. It will either be a replacement or a refurbishment.

Captain Chris Broderick stated that if they push it out, they will be looking to replace 2 vehicles in the same year. Captain Broderick also stated that this is the busiest piece of equipment in the department because it responds to every fire and ambulance call.

Captain Mike Hinsley advised that one of the proposed issues dealt with training and the reduction of overtime. They are looking at hosting a paramedic program which is 12 – 14 months long to be held one day a week. The tuition savings are realized and the amount of time staff are away from shift are dramatically decreased and the goal is to have 2 paramedics per shift. There are 3 people that have expressed an interest. The entire cost is \$21,000 to be spread over the 2 budget years that it falls into. This is a wish list item. Vice Chairman Connolly asked about the Auto/Education increase. Captain Hinsley wanted to break out where the overtime comes from with the SAFER grant. It takes that amount for refresher training and it is exclusive from the paramedic training. If there was an ability to add \$10,000, there could be paramedic training.

Vice Chairman Connolly wanted to add that to the list for consideration. Chairman Walsh wanted to also consider raising the Community Contributions and Patient Billed Service charges. Chief Bradley urged caution about raising the contributions and user fees in fear that they will price themselves out of the market and out of business.

Vice Chairman Connolly asked for any other comments. Chairman Walsh thanked the Firefighters for participating in the process.

### **3. ADMINISTRATIVE REPORTS**

Chairman Walsh asked about the Finance Committee meeting. Selectman Christie stated that they were supportive of breaking away from the traditional CPI increase and did not anticipate trying to constrain the Town in that way. Due to the necessity of road repairs, in light of the other pressures on the tax bill, they were in favor of spreading road repair costs over 2 or 3 years. They are looking at a double digit tax rate increase and having it done in 2 to 3 years would be more fair to taxpayers. The Finance Committee spent some time in dealing with the capital reserve issue and there was support in projecting out for the next 4 years what the capital reserve might be and reduce it by 1 year for a 4 year period of time. It would give the department heads time to figure out how to get the extra life from their equipment.

Chairman Walsh asked if it was similar to getting one more year of life out of those pieces of equipment that had a 4 year life expectancy increasing it to 5. Selectman Christie confirmed this. Selectman Baschnagel assumes that there are certain vehicles that would extend better than others.

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Selectman Lubrano asked if the Finance Committee is supporting funding Reservoir Rd in the amount of \$115,000. Selectman Christie stated that this is in the number and although they are not making the decision to do it, they are providing the funding to do it. Ms. Griffin mentioned that they would work with the paving schedule and the road repairs and reconfigure what is done and when it will be completed. Selectman Baschnagel stated that there needs to be a plan with specifics. Ms. Griffin stated that they would show a three year schedule for these repairs.

Chairman Walsh stated that there are two very different decisions with regard to Reservoir, one is whether it is going to be funded and when and the other decision is whether they are going to do it at all. Selectman Baschnagel asked about the timing of the decision. Ms. Griffin spoke with some of the folks on Rip Road who may be here tomorrow night and she envisions doing something in April to have a discussion on the merits of repairing vs. not repairing and when it would be done. In addition, Mike Chase and Peter Kulbacki did come up with a plan to have emergency vehicle access only and the costs associated with that, which is a lower cost, but would be a gated one vehicle only road. Selectman Christie advised that to do the work that's being discussed; it would amount to a 14% increase this year. Betsy McClain stated that this would be an additional \$211 of General Fund taxes paid on a \$400,000 home. Ms. Griffin stated that a 4% increase would be \$60.16 for a \$400,000. Chairman Walsh stated that is a \$150 difference on a \$400,000 assessed property. Selectman Christie mentioned that the money to go into the undesignated fund balance is another thing to consider.

Selectman Christie referred to page 15 and stated that the \$200,000 over 3 years, it comes to 3.6%. On item #3 Capital Reserve, fund it at \$240,000 which represents 4.3% instead of \$317,000 which is 4 years instead of 3. The other items (4, 5, 6, 7, and 8) are 6.05% collectively. Number 9 is not funded and added together it comes to 14%. Ms. Griffin advised that it looks a lot like Option 5 on page 20 which excludes the reserve piece. Chairman Walsh asked for clarification on the deferred transfers to capital reserve accounts. The Board has done a reasonable job of putting money in the capital reserve accounts for the past 7 years. If they are funding the catch up and they are funding the health insurance, fuel increase, etc. why do they need \$317,000 more than they have been doing normally, and conversely why are they having to take the \$317,000 out of what they have been doing normally. Ms. Griffin stated that this was the cumulative impact of squeezing the budget to offset expenditures. For example, in this year's budget they used \$93,000 undesignated fund balance the budget. This year's budget, nothing was used. There was excess money from the district that was transferred to the General Fund which is now gone. Chairman Walsh would like to see a list of these things that were in last year's budget that have disappeared. Betsy McClain stated that there are things in the proposed budget that aren't on the list such as merit increases and they can be quantified. Vice Chairman Connolly asked if these items were specific to public works and police. Ms. Griffin stated that they undesignated fund balance is so low because they had to use \$210,000 to repair roads. Ms. Griffin stated that they have 'wrung dry' every ability to patch together this budget because the annual costs are higher than the CPI. Selectman Christie asked if they take that approach, would they be able to get the undesignated fund

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balance up to 5%. Betsy McClain advised they would get up to the basement of the undesignated fund balance.

Selectman Christie stated that they need to look forward 5 years because these numbers indicate that holding this budget to CPI will be very difficult, if not impossible, and it would be good to try to project this out. Betsy McClain stated that Frank Austin had discussed that the expenses he is seeing are not corresponding with CPI. Ms. Griffin stated that it had been a good tool while it lasted.

Ms. Griffin stated that when she came to work for the Town about 10 years ago, they were over budgeting money that didn't get spent at the end of the year and this doesn't happen much anymore. Chairman Walsh is concerned that in looking into the details, there are a lot of cost drivers that may be bigger than inflation and there is something important about the budget growing and there are just more costs and higher taxes and there are all sorts of opportunities for that and he is worried about that over the next 5 years. If they increase beyond inflation, there should be increased quality service or something for that. Selectman Baschnagel felt that they should possibly fund the equivalent of the unfunded state mandates.

Betsy McClain asked a question about what methodology Mike Ryan would adopt for the revaluation. Chairman Walsh stated that it was his understanding that Mike Ryan can have his \$10,000 and have \$40,000 in overlay or he can have \$50,000 in overlay and not the \$10,000, but he should make that decision. Ms. Griffin felt that she would prefer reducing the overlay by \$10,000 and maintaining their contribution to the reval because she feels that the every 5 year measured list would bode better for the Town in the long run.

#### **4. SELECTMEN'S REPORTS**

Vice Chairman Connolly asked for any Selectmen's Reports. The Selectmen had no new reports to share at this time.

#### **5. OTHER BUSINESS**

There was no other business to report.

#### **6. ADJOURNMENT**

**Selectman Christie MOVED to adjourn. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

Respectfully submitted,

Allegra Lubrano, Secretary

**SUMMARY**

- 1. Selectman Christie MOVED to adjourn. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

Minutes transcribed and prepared by Elizabeth S. Rathburn.



**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**FEBRUARY 27, 2006**

**7:00 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER NH**

The meeting of the Board of Selectmen was called to order at 7:00 by Chairman Brian Walsh. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; Peter Christie, Selectman; Bill Baschnagel, Selectman; Allegra Lubrano, Selectman; Julia Griffin, Town Manager.

**1. PUBLIC COMMENT.**

Chairman Walsh announced the 1<sup>st</sup> Budget Meeting and asked for Public Comment. There were no comments from the public.

Chairman Walsh announced that the Selectmen were served (through the Sheriff's office) with a lawsuit by Pingree Brook Farm LLC.

**2. TOWN MANAGER'S PRESENTATION OF PROPOSED 2006-2007 BUDGET.**

Chairman Walsh asked Julia Griffin to present the proposed 2006-2007 budget. Ms. Griffin stated that the budget this year was very challenging. This is a year that the Town was hit with unusual circumstances to keep in line with the tax rate target of the Select Board which was set at 4%. The budgets have been tightened down to try to meet that tax rate target and there were increases in the salaries and benefits but compounded with the increase in fuel costs and the expected increase in electricity made it hard to provide a budget that met that target. There was \$1.1 million dollars cut from the budget and although the target was met, there are several categories of expense that were not funded in the budget. Ms. Griffin rolled the expenditures into 'topical areas' to demonstrate the budget to the Board. Page 15 of the budget book breaks the budget challenges into blocks. The first item is the expense that remains to fully repair the roads for the June 10<sup>th</sup> storm which amounted to \$341,000 for repairs. There are some lower cost options but in the opinion of Public Works, in order to do it right, it would cost \$341,000 to finalize the repairs. It would cost \$140,000 for E. Wheelock, \$115,000 to reconstruct Reservoir Road, \$56,000 to repair Trescott Road fully and \$29,500 to repair Lower Dogford Road. At that time, the Town borrowed from undesignated fund balance \$210,000 for 'band-aid' repairs to the roads last summer.

Ms. Griffin advised that for the 2005-2006 budget the Town assumed a 1% salary adjustment for employees but ultimately once the Unions settled the Board agreed to a 2% cost of living adjustment, so there is an additional \$48,000 to catch up. In order to fund the budget before the Board with a 4% tax rate increase, the area cut completely were all contributions for Capital Reserve. That totaled \$317,690, which is money that is

contributed to the police department vehicle reserve, public works vehicle reserve, dispatch reserve, and the revaluation reserve. The Town has also experienced a 13.2% health insurance premium increase. Hanover is the 2<sup>nd</sup> lowest in the State but it's still a 13.2% increase. The Town is anticipating a \$71,000 hit on the budget from the transition of electricity rates due the end of April. The Town took an optimistic approach with a 33% increase but this is something that there is no control over. Fuel price increase is about an \$18,000 impact which is over what's been budgeted in this year's budget. Ms. Griffin stated that this is a fairly low estimate. There was \$76,000 taken out of the paving budget in order to balance the budget. The Departments were asked to come up with 7.5% reductions over their original proposed budgets. The only area that was not cut was staffing positions. Ms. Griffin stated that had the full 7.5% been taken, there would have been layoffs. The largest expense is salary and benefits. The larger departments take more than their fair share of cuts because they've got more areas of expense other than salary and benefits so public works and police take the biggest cuts. The fire department had their own extra expenses with water etc. Theoretically if the Board funded everything that was cut from this budget, that's a 25.36% increase. Ms. Griffin advised that they came up with the best combination of reductions that could be determined to give a budget of a 4% tax increase and then she came up with 5 different scenarios which are highlighted on pages 16 – 20. She felt this would be a good baseline to come up with the Board's own strategy. She also tried to come up with some pros and cons. The bottom line is if the budget is approved as presented, the roads could not be repaired any more than what has been done. No money would go into capital reserve. Those are the two large chunks of expenditures that could not be funded in this budget. There is still the possibility that the Town will get money from the State for the storm damage last June. Chairman Walsh testified on a bill in the Senate that would provide the 7 communities with 25% of the expenses for repair. The Town spent around \$850,000 and could recoup \$210,000. There is only \$900,000 for the entire state of NH but perhaps one or two may receive some funding which would offset the budget but the answers may not arrive until after the decisions are made on the budget. If hazard mitigation monies are received, the money could be used to offset the tax rate increase or the Town can ask the DRA to put the money into undesignated fund balance.

Chairman Walsh reported on the Senate Finance Committee Hearing. He told Ms. Griffin that she and the public works department did a great job of providing him with the pictures and documents for testimony. He felt that they received a very fair hearing although is unable to predict what will happen. Chairman Walsh feels that they need to build a budget irrespective of the possibility of receiving other funds.

Selectman Christie wanted to confirm that the \$55,000 per point does assume the added \$28 million evaluation. Ms. Griffin stated that the \$28 million evaluation is coming from the increase in total assessed valuation that they're expecting to take advantage of by March 1<sup>st</sup> and includes the dormitories which will be essentially complete on Maynard Street. Selectman Christie asked about delaying the capital reserve contributions and whether that would imply that they will be adding one more useful life to everything that is being funded? Ms. Griffin advised that it takes them off the timeline for replacing

equipment and it may also affect the upcoming revaluation. From the Town's perspective, if there is a one-year delay, there will not be any purchases made from that reserve. It would force the police department and the public works department to get one more year out of the vehicle replacement schedule. Selectman Christie stated that at one extreme you could not fund the reserve and make no purchases or the Board could look at funding of the road repairs and look at funding it over a 4 year period. Ms. Griffin also stated that Frank Austin is looking into how this would work with respect to vehicles.

Selectman Lubrano asked why the cost of Reservoir Road keeps going down. Ms. Griffin stated that Peter Kulbacki and Mike Chase have come up with revised scenarios with respect to repairing this road. This is separate from the issue of whether the road should be repaired or not. This cost is the latest cost and whether they can reuse some of the gravel, alternatives that will reduce cost. Chairman Walsh wanted to make sure that in the pressure here, the numbers are not the 'cheap seats' but are being repaired to the standard that this Town should reasonably expect at reasonable levels. Ms. Griffin advised that they also provided the 'cheap seats' approach but the long term investment is the \$341,000. Chairman Walsh also advised that these figures do not include the labor. A similar number in terms of labor dollars will be used to make the repairs. Ms. Griffin advised that the \$1.1 million provided to FEMA include both labor and materials because FEMA reimburses for both but the figures provided in the budget do not reflect labor.

Selectman Christie advised that he would like to budget \$600,000 or \$200,000 over three years to replenish the reserve and to get the work done. It could be done in a special way so that in year 4; it would not be built in to the tax rate. He would take the 1%, the 13% health care, the anticipated electric, the fuel prices, the full paving budget and build those into this year's budget which would be a 6% increase.

Selectman Baschnagel stated that when he went through the scenarios that some of these are real increases and will continue to be and should be treated slightly differently from the one time event that the Town will recover from.

Ms. Griffin grouped the budget in this way because it was the easiest way for her to look at the challenges. Vice Chair Connolly stated that the large overages which can not be controlled due to Mother Nature or undesignated fund balance should be managed in a 1 or 2 year bump and although this is something that can't be controlled she doesn't want to raise the budget and then collide with the school budget and those anticipated taxes. She feels that the taxpayers would rather know that it's being done but don't drag it out to 3 years. Vice Chair Connolly feels that with respect to the road repairs, anything that isn't done now will cost more later.

Selectman Lubrano also feels that it should be managed over 2 or 3 years and she is very much aware of the school taxes increasing in the next couple of years. Chairman Walsh is in the same frame of mind but is also considering whether it should be dealt with in a one-time hit. Vice Chair Connolly feels that the citizens have grown accustomed to a certain level of service and atmosphere and she doesn't feel that they would object to

maintaining it. Selectman Christie asked if all this work can be done in one year or whether this work would have to be farmed out. Ms. Griffin advised that the paving would be contracted out with a couple of staff members that oversee the project. There are remaining Lyme Road improvements which might involve more money over the next couple of years to do some of the things the neighborhood would like to do. Ms. Griffin stated that last year, half the summer was spent on repairs and half of the summer was spent on Lyme Road and that would be what this summer would be like. This would include the Round-About at Reservoir Road.

Chairman Walsh feels that the Department Heads have done a great job and he doesn't want to go over small items. He feels that each departmental section should be gone through.

### **3. 1<sup>ST</sup> BUDGET HEARING.**

Chairman Walsh moved on to the Board of Selectman's budget. Ms. Griffin advised that the one significant modification made was looking at whether or not to print the calendar. The calendar is not funded in the proposed budget. There are also cuts in travel, training, education and the Recording Secretary salary based on the actual expense.

Chairman Walsh moved to the Human Resources budget. Ms. Griffin introduced Myra Johnson who started 2 weeks ago and she is here for the budget review which she has had no opportunity to speak on. On this budget everything was tightened as far down as it possibly could. It is offset by the fact that Barry Cox was funded for a 4 day week and now the Town has a 5 day week Human Resources Director.

Chairman Walsh moved on to the Administrative Services budget. Betsy McClain introduced Sylvia Hill, Tax Collector and Director of the Town Clerk's office. Ms. McClain advised that the budget is salary driven, they tweaked a lot of non-compensation items but the budget to budget change really captures the increase in anticipated salary levels and the other driver for the Town Clerk's is the Town Clerk's revenues. They have not been seeing an increase in the motor vehicle revenue item. Ms. McClain stated that they are going to need to be creative to provide staffing and food for next year's upcoming elections. There are no expansions other than they are paying for the software maintenance on their new administrative services package which is a new line item.

Chairman Walsh asked about the elections. He wants to ensure that the Town can pull off the quality that they need to since the Town is brought into the spotlight statewide and potentially nationwide. He doesn't want to undercut the process. Ms. McClain stated the Supervisors of the checklist are a well seasoned group and Sylvia has many years of experience in running elections and the Town has experienced ballot clerks. So in terms of the dollar figure it is relatively small with respect to the human side and she doesn't feel that the dollars are going to stand in the way.

Chairman Walsh moved on to the Assessing Office budget. Ms. Griffin invited Mike Ryan to speak to the Board about the Assessing Office and wanted him to talk to the Board about the challenges that the Town will face on the revaluation update side. The revaluation reserve was set up with the idea that they would set aside \$15,000/year over 3 to 4 years to fund someone to work with him once every 5 years to do a thorough comprehensive update as opposed to a more statistical update. The last revaluation went very smoothly partially because they hired a former police officer who helped Mr. Ryan with this process. Chairman Walsh asked for a review, State law requires that the Town revalue every 5 years. Mike Ryan advised that it would be billed in the fall, 2008.

Mr. Ryan stated that to do a complete list, the 2003 data is reasonable, he doesn't feel it is the optimum but he could do a statistical update with a Town-wide review with a 'drive-by' in this interim year. Chairman Walsh clarified that every 10 years they are going to do a re-evaluation, and then every 5 years, do the drive-by statistical check. Mr. Ryan advised that under the current budgetary constraints it is a very acceptable approach. The optimum approach would be to view all properties prior. Mr. Ryan stated for the Board's clarification that a statistical revaluation is primarily re-doing the cost tables, the land tables, and they continue to visit all the sales that have transpired and they basically set up the models to predict market value.

Vice Chairman Connolly asked if they review building permits. Mr. Ryan stated that this was done every year. He pointed out that they also check ones that are incomplete from the previous year. Ms. Griffin stated that with the statistical update that there will be more abatement requests. She would like to continue on the same trajectory as the last revaluation and do this every 5 years to hire another full time person to do a full measure list. It may cost every 5 years but it may cost less on the abatement side.

Vice Chairman Connolly wanted to know the difference between the full measuring and assessing versus doing this on a computer. Mr. Ryan stated that there is a lot of work being done by residents and the measured list is more thorough and it's only as good as the people that you get to do the work. The Town was lucky in 2003 with the person doing the assessments. Vice Chairman Connolly asked about the difference in amounts, if a full assessment costs \$60,000, will there be enough money by the time that it needed to be done. Ms. Griffin stated that the Town would have to boost next year's contribution to \$20,000 to fund it. Mr. Ryan stated that originally it was supposed to be \$10,000 the first year, \$15,000 the next year, \$15,000 the year after, \$15,000 the year after that and then \$5,000 which adds up to the \$60,000. Due to this year's budget constraints, there was \$10,000 in the standard budget and \$10,000 in the wish list and if the Town did not do a complete data check, it would still cost close to \$10,000 between notification, hearings, and miscellaneous expenses as the cost going into 2008. It wouldn't be just a statistical update, there would be an exterior drive by but it's not just sitting in the office punching in numbers.

Robert Chambers, resident of Hanover in the audience, commented that he noticed that part of the cuts are in books and subscriptions and he questioned whether this was a wise choice. Mr. Ryan advised that this was a one year cut. Ms. Griffin stated that these are the first items to let go of, no major conferences and use more on-line resources.

Chairman Walsh moved on to Unallocated Costs and asked if there were any questions with regard to this. Ms. Griffin stated that these are items that don't fit into any one operating department and it also includes the employee benefits component which is a significant piece of the budget. Betsy McClain stated that over the last couple of years, the Board has wanted to have a stronger discipline in how the fund balance is used to balance the budget and that trend appears to be tapering off and currently the Town is utilizing reserve in the parking fund to balance the general fund budget. The Town has had the luxury of balancing the budget with some one-time benefits. The Board did not want to fund on-going expenditures with fund balance so this shows the expiration of those items. The good news is that short term interest rates are going up because taxes are collected twice a year and the working capital and earnings are received by the Town. That revenue item is going up 16% but there is a loss of parking fund money that was used.

Betsy McClain stated that on the expenditure side, this includes the fringe benefits for all salaries that are paid for out of the general fund. The budget to budget increase on the expense side has everything to do with the increase in health costs that was mentioned earlier. Chairman Walsh stated that also the increase in state mandated retirement would be reflected as this expense.

Ms. Griffin stated that the State Retirement System is a mandated contribution that the Town has to deal with and when the investments under perform, the increase costs are a burden on the Town and the School budgets.

Chairman Walsh invited Corey Stevens of MIS to speak to the Board.

Corey Stevens advised that there is not a lot of change. The biggest change is the professional services line item which includes the service contracts that Ms. McClain spoke of earlier and the increase in cost for connectivity to the buildings with the switch from Valley Net to other sources. Vice Chairman Connolly asked about the Town Hall server, wants to make sure that Town Hall will have an up-to-date server at all times. Corey Stevens advised that this is his hope. Chairman Walsh thanked Corey for his help.

Chairman Walsh moved on to Social Services. Ms. Griffin stated that this is the portion of the budget that takes care of general assistance or welfare assistance to the residents of Hanover; in addition the Town funds the payment hardship tax abatements, the Town's contribution to the Ambulance Fund, the community contribution used to partially offset the ambulance service. The social service agencies are funded under this budget. Ms. Griffin advised that they level funded all of the social service contributions this year

because of the state of the budget. This is the first year Upper Valley Humane Society has asked for \$2,500 in funding.

Chairman Walsh wanted to go through the list of social services on page 79. Chairman Walsh announced ACORN and their request of \$2,000, The Family Place and their request of \$2,000. If something is approved for 3 years; it is then built into the budget. Chairman Walsh advised that the Grafton County Senior Citizens Council has been filling in for services that Dena Romero handled and they have doubled the number of social services provided for the last year.

Ms. Griffin stated that this was previously funded at the \$9,000 level but this amount was increased to \$14,000 in recognition that the Town would be looking to the GCSCC for specific outreach in replacement for Dena's position.

Chairman Walsh moved on to Headrest. Mike Cryans Executive Director of Headrest, announced that Headrest, West Central Services and the Child and Family Services are collaborating with New Futures to start an adolescent treatment initiative in the Upper Valley which will deal with substance abuse issues with adolescents. Headrest does three things that deal with Hanover residents. They have the Hotline which was started 35 years ago near Collis. They also handle Detox and outpatient counseling. Their budget is currently \$700,000 and 1 ½ % comes in from client fees. Headrest typically deals with people who can't pay for these services. In addition, they go to the homeless shelter in Claremont and to the jail at Grafton County for substance abuse counseling for female clients. Mr. Cryans thanked the Board for the many years of support.

Chairman Walsh asked for questions from the Board and hearing none, he stated that the request from Headrest was in the amount of \$7,000. Chairman Walsh announced LISTEN. No representatives spoke on LISTEN's behalf and their request was for the amount of \$2,000 which is \$700 less than the previous year's request.

Chairman Walsh invited Carol Olwert of VNA to speak to the Board. Ms. Griffin pointed out that the original request has been reduced by \$2,000 to \$19,340 and it's based on the challenge that was faced by this year's budget and it is something that she is recommending, it's not the amount that VNA requested. Ms. Olwert thanked the Board and the Town for the years of support to this agency. The VNA serves 86 towns. She wanted to give the Board some kind of perspective with regard to their funding issues and have been trying to get the Hanover per capita contributions up to \$4 per capita head for several years but this is where the figure comes. The funding levels have gone up and to give some perspective, the fiscal year 06 budget is 19.5 million dollars. The fund raising goal is \$1.65 million. Typically the VNA receives \$650,000 in total for all 86 towns. They are also facing increases in salary costs and are hoping to hire more people for increased demand. In terms of the Town itself, the VNA is also participating in preventative care.

Chairman Walsh asked for questions. Selectman Christie asked if that target was \$4 per capita for target, if the Town funded the full \$21,340 that would bring the rate to \$3.70.

Ms. Griffin stated that \$3.37 is the level the amount that the Town is suggesting for funding and that \$3.72 is what the VNA was requesting at the \$21,340 level.

Dick Carney, Chair of the Board of VNA and Hanover resident, stated that as a taxpayer and a Board member he had mixed emotions about asking for the increase but the need is very real. Those 2 million miles that their nurses and clinicians are driving, over 86 communities, some of the nurses are on a per diem basis and when cost of gasoline was increasing, some of the nurses were not paid to go to work, they would do it anyway. He reiterated that \$2,000 is meaningful to the organization.

Posey Fowler, 75 year resident of Hanover and Vice Chair of VNA Board, told the Board that she had a life threatening staff infection and was home alone for one month and the visiting nurse did the infusions every day. She spoke of the dedication of one worker who tended to her was also very sick and she died 6 months later and Posey felt that she is here today because of the care she received.

Chairman Walsh asked about West Central Services. Ron Michaud, Director of Community Relations and Development for West Central Services, thanked the Town for supporting West Central. The Town has been very generous over the years and asked for a 5% increase but can accept the amount that the Town recommended. Mr. Michaud stated that they served 28 children and their families, 69 adult residents (psychiatric and other psychotherapy) 35 residents that called for emergency services (suicide risk). West Central has a focus on suicide and suicide prevention and if someone is actively suicidal, they need to be hospitalized and in addition to that there are other like services that they provide. There is case management for the mentally ill, there are respite services for people in crisis where the person is taken out of the home situation temporarily. They also do vocational training with severely mentally ill. It is very difficult to raise funds for these types of services. People want to donate to other organizations. He wrote a letter to the Valley News talking about high profile people that have been mentally ill and asked for others who might be willing to speak up and the benefits that they received from organizations like these. Three people stepped forward and they are fairly well known and may work to reduce the stigma.

Chairman Walsh moved on to WISE. Peg O'Neil, Director of Wise, thanked the Town for the on-going support. Wise has also been around for 35 years. She is here to answer any questions but wanted to comment that not only are they working with victims of domestic violence and sexual assault, they are also working with the new Child Advocacy Center for Grafton and Sullivan Counties. This involves working closely with the center whenever a child is brought in for an exam or an interview. They are continuing to develop the children's groups. They work a lot in the schools for about 4 weeks a year, discussing healthy relationships, etc.

Chairman Walsh advised that the request from WISE is \$5,560 and West Central is at \$9,300. Ms. Griffin stated that West Central originally requested \$9,765 and it was reduced to \$9,300.



Chairman Walsh moved on to Youth in Action. Kathy Geraghty, Director Youth in Action, thanked the Board for the support. They have trouble getting funding from other places because of what they do. It's hard to measure tangibly what the students and residents receive from Youth in Action.

Ron Michaud stated a lot of the agencies that used to do outreach and prevention have cut back because of funding. The funding sources dictate what the mission becomes. He feels that things, like Youth-In-Action, are very important.

Chairman Walsh moved on to Bonnie CLAC. Robert Chambers, thanked the Town for last year's support and he wanted to advise the Board what Bonnie CLAC does. They provide credit and budget counseling, cars for people, guarantees for very low interest rates, loan and dealer pre-negotiations, insurance negotiations and vehicle selection assistance. They have a temporary transportation program where cars are donated, fixed and then loaned to people. This program has suffered greatly due to changes in the tax laws. Their fleet of vehicles has gone from 45 to 30. They are asking for a \$500 increase from the Town and they have experienced an increase of over 100% in the number of residents and town employees that they have served in the last year. They have helped 24 people from the Town of Hanover. This includes people working at the Richmond Middle School, Ramuntos, Martha Diebold, Molly's, Jesse's, Hanover True Value, Bagel Basement, Hanover Inn, Dartmouth Bookstore, Hanover Terrace Healthcare, Dartmouth Printing Company, Hypertherm, Dunkin Donuts, Dartmouth College, DHMC, Hanover Go-Go Mart, New Beginnings, and Dartmouth Moving Company are all organizations that have employees that have come forth for assistance.

Chairman Walsh stated that the amount requested is \$2,500 and will be brought before Town Meeting. Selectman Lubrano asked how much the City of Lebanon supported Bonnie CLAC. Mr. Chambers stated that they have not received funding from Lebanon but they are requesting \$5,000. He pointed out that Bonnie CLAC helped a larger number of people from Lebanon.

Chairman Walsh invited the representatives from the Upper Valley Humane Society to speak to the Board. Jill Harris, President and CEO, appreciates the challenges that the Town faces. In the training center, the Upper Valley Humane Society serves approximately 200 Hanover residents every year. This includes families surrendering animals, adopting animals, and families that partake in their training services. The number one reason that animals are surrendered are behavior related problems. They have outreach programs to help with behavior related issues including providing information at that Hanover Street Fest.

Chairman Walsh suggested that a representative from UVHS should be available to speak to residents to make a statement as to what the UVHS does and why this money is needed and what else is done with regard to obtaining funding from other sources.

Chairman Walsh moved on to Health Services. He noted that there was \$500 reduced time for the part time health inspector. He would like to see an increase in the level of fines for health violations. Ms. Griffin stated that they do not currently have a fine schedule for this. Chairman Walsh would like there to be consideration that maybe the Town should because he does not feel that the taxpayers should pay for this versus the people who are in violation.

Selectman Baschnagel asked how the gap is going to be filled with regard to the Community Counselor. Ms. Griffin advised that the services are split three ways. The Senior Citizens outreach is coordinated with Grafton Senior Citizens Council. The welfare caseload comes to the Town Manager and Myra Johnson. The third piece is the hardship tax abatements. Selectman Baschnagel asked about the funds split with the school. Ms. Griffin stated that they cut the funds in this budget. Previously the Town provided \$12,500 to pay for one day of the Drug and Alcohol Counselor's job at the high school. As a result of Dena's retirement, the school district restructured their counseling department and took monies that were previously allocated to David Sandberg's salary and a piece that they funded out of Dena's salary and created one full time Drug and Alcohol Counselor. This year in order to balance the budget the Town cut that funding from the budget and Deb Gillespie was alerted about this. This stemmed out of a long ago agreement that Cliff Vermilya and Joe Della Badia reached that was one of the founding components of the Community Substance Abuse Advisory Committee (CSAAC) which essentially said that the community needs to participate with the schools in drug and alcohol outreach with our teenagers so that Town worked a deal where the Town paid for half of a community counselor and a portion of what had been David Sandberg's 3 days a week at the school district.

Selectman Baschnagel asked if there would then be less counseling available to the school. Ms. Griffin stated that this would be up to the School District. They can either find the amount needed to fund this person in their budget or reduce the number of days each week that he's employed by the District; right now he's full time for the District.

Chairman Walsh asked Jonathan Edwards to speak to the Board about the Planning and Zoning budget. Mr. Edwards stated that they are busy and are working to keep their heads above water. Ms. Griffin stated that there were a fair amount of small cuts, \$1,000 for a traffic study; \$1,000 to eliminate the zoning map update, \$300.00 reduction in postage, \$1,000 out of professional development and then the Affordable Housing Commission was brought down \$1,000. The part-time building inspector began 2 weeks ago. The goal is to utilize the additional building permit revenues to offset the cost and allow the new building inspector to handle the smaller projects.

From the audience, Kari Assmus asked if fines could be assessed and could that be a source of revenue. Ms. Griffin stated that they do more stop work orders as opposed to fines and that is more effective than fines. Some people would pay the fine to continue the work. They have not budgeted fine revenue in Planning and Zoning.

Selectman Baschnagel is concerned knowing that the office is busy and it's a challenge but feels that they may be short changing people. It appears that there is \$30,000 to go back to the general fund. He is not advocating hiring any people but there have been talks of outsourcing things and he would hate to put the Town in the position of not being able to respond to concerns about getting things done. Mr. Edwards stated that they have been outsourcing about \$30,000 in the last two fiscal years. Ms. Griffin stated that this is paid for by the applicant. Selectman Baschnagel feels that this should be expanded to meet the work load requirements. Ms. Griffin understands the perspective but it would mean adding a line item in the budget. Ms. Griffin advised that this year was the first year that the department actually generated more revenue than it did expense.

Chairman Walsh felt that this was not what was reflected in the paperwork from the year 2005.

Ms. McClain wanted to speak to this. She stated that Mr. Edwards has gotten very calculating in anticipating building permit revenues. To try to be aggressive, they budget the revenue to try to offset the general fund expenditures. Selectman Baschnagel is addressing the question of sufficient flexibility so that if the work comes in, it is handled in a timely manner. Chairman Walsh said that last year they could look at the revenues running ahead but they were concerned about whether what was passed at Town Meeting would actually constrain the department.

Chairman Walsh is troubled with the professional services item. There was \$30,000 passed to re-write the zoning ordinance and only \$2,000 was spent. There is a Capital Improvements Plan that is behind and it is not clear whether money should be budgeted there so they are less behind and he would like to put that on the list for conversation.

Ms. McClain mentioned transfers to Capital Reserve and urged the Board to look at these, not as a one time catch up, but the Highway Department has not been funded at the highest level for the last several years. To not fund those transfers or to only fund half means deferring purchases, it means additional maintenance costs, additional staff costs to keep certain pieces of equipment in the shop. To continue to have the fleet of equipment, that level of contribution has to be boosted up.

Chairman Walsh advised that there is a question from last year which was adding a year to the useful life, how does it really work economically? They lose money if they wait for the 4<sup>th</sup> year. The difference between a 3 year life and a 4 year life is a big change, potentially.

Ms. Griffin stated that this is a good discussion for Frank Austin. Ms. Griffin noted the Fire Department ladder as an example such as putting \$20,000 into it when it really needs to be replaced.

Chairman Walsh mentioned that he heard something of a consensus from this meeting which was that they don't want to let the June 10<sup>th</sup> storm short change the normal operation of the Town. The repairs need to be made and the surplus needs to be built up as though that storm didn't happen. There are going to be substantial increase in taxes and it is unknown whether it is going to be spread over 1, 2 or 3 years. Selectman Christie stated that they will run this by the Finance Committee tomorrow.

#### **4. RECOMMENDATION TO APPOINT BALLOT CLERKS.**

Chairman Walsh moved to the Ballot Clerks. Ms. Griffin advised that the list expired in November 2005 and Sylvia Hill asked each of the ballot clerks to see if they were interested in serving again. They indicated that they would and they need to be reappointed. They will bring a reconsidered list before the Board in November. Chairman Walsh asked if they could appoint the ballot clerks until after the November election rather than three days before. Ms. Hill stated that she checked with the Secretary of State's office and by law they can not.

Ms. Griffin announced the ballot clerks requesting re-appointment, noting that half are registered Democrats and half are registered Republicans:

James Walk  
Elizabeth Walk  
James Mitchell  
Nancy Mitchell  
Vicky French  
Corinne Cassidy  
David Cassidy  
Marilyn Curfey  
Virgil Lunardini  
Susan Cohen  
Emily Duncan  
Antoinette Jeffrey  
Jan Chapman  
Elizabeth Crory  
Ruth Lapan  
Priscilla Weismann  
Phoebe Hickin  
Margaret Fanning

**Chairman Walsh MOVED to reappoint the ballot clerks on the list provided to the Board. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF REAPPOINTING THE BALLOT CLERKS ON THE LIST PROVIDED TO THE BOARD.**

**5. APPROVAL OF MINUTES (February 6, 2006).**

Vice Chairman Connolly asked for a change at the top of page 3. She wanted to clarify that the DMA would not affect the budget which is why she didn't want to include it in the budget hearings.

**Selectman Lubrano MOVED to approve the minutes of February 6, 2006 with the requested changes. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF FEBRUARY 6, 2006 WITH THE REQUESTED CHANGES.**

**6. ADMINISTRATIVE REPORTS.**

Ms. Griffin spent most of the day trying to catch up from what she missed last week. Betsy McClain covered the Senate hearing on HB 653 which is the bonding for Broadband bill. There were a number of municipal people who turned out in favor of that bill. It only gives municipalities the opportunity to bond for implementation of broadband if they so choose based on their own Town meeting discussions. There is a lot of support from the community. A number of residents wrote letters to Senator Burling and went to testify for the bill.

Ms. Griffin stated that Chairman Walsh went to testify Wednesday morning before the Senate Finance Committee relative to storm damage and Peter Burling feels that Lower Grafton County should be helped.

Ms. Griffin stated that there are so many things that could be employed on the innovation side in terms of the IP technology but it requires some up front investment but this would separate the Town's dependency from the Verizons of the world.

**7. SELECTMEN'S REPORTS**

**Peter Christie**

Selectman Christie advised that the Finance Committee has been extremely active in the past several months. They are being very thoughtful and careful and spent much time analyzing what is going on with the school budget. They are primarily looking at financial impacts of some of the decisions being made and be very deliberate and thoughtful about their education mission.

Selectman Christie wanted to thank Athos on a tremendous job of pulling the group together this year. He has also been chair of the Dresden finance committee so he's had to work with both the Norwich and Hanover members of the finance committee.

**Kate Connolly**

Vice Chairman Connolly stated that the Planning Board is meeting tomorrow night to consider zoning amendments. That will be going on during the budget hearing tomorrow. Dartmouth's portion of the Gile Tract was subdivided and Dartmouth is building a field house off of Park Street. There are two small subdivisions in the works out in Etna. The South Block is going to take longer than originally thought. There are now 5 petitioned amendments in addition to the ones the Planning Board is considering.

Vice Chairman Connolly asked how many amendments could be placed on the ballot? Selectman Baschnagel asked what the implications are if they have more than the ballot can handle. Ms. Griffin thought that they could program the machines to handle multiple page ballots. Sylvia Hill stated that this would cost more for printing ballots but she will check on that.

**Bill Baschnagel**

Selectman Baschnagel stated that the Conservation Commission met. They are working on putting a grant application together to do a River Bank Erosion Mitigation Demonstration Project. There have been a number of cases of Wetland applications to try to handle the erosion along the river between the waves and the raising and lowering of the water level. Technology has moved along and they are working with the Connecticut River Valley Group to find the best way to do it. There is a landowner that has offered to be the experimental plot.

The Commission is also working on the Mink Brook management plan. There was a survey completed in the last two years and they finally know where the boundaries are now. Part of that will be working with the neighbors.

Selectman Baschnagel advised that the PTB met last Tuesday. Dartmouth came to the PTB and presented an updated Sand Hill plan and the Planning Board will probably see that in the next few months. Thompson Lot is filling up and being used for other things. He is hoping this will be a joint effort with the Town. The College would be interested in the Town providing a match in kind for some of the work there in return for the use of a portion of the parking spaces there. The College will intend to run the shuttle bus. Ms. Griffin mentioned the Regional Planning Commission looking at the joint corridor study with Lebanon and Hanover and putting that forward for State funding. Selectman Baschnagel advised that Tara advised that at the last Transportation Advisory Committee meeting that the State has funds for corridor studies and has volunteered to work on it with Hanover and Lebanon's support. There is a draft letter from both towns that will be forwarded to the State to apply for funding.

**Allegra Lubrano**

Selectman Lubrano stated that she will provide her report in one of the next scheduled meetings.

Selectman Christie wanted to mention that there was an active Affordable Housing meeting and the Gile Tract continues to go along at a good pace and Roy Banwell was excited about the layout, quality, etc. He feels they are making good progress.

**Brian Walsh**

Chairman Walsh had nothing to report.

**8. OTHER BUSINESS.**

There was no other business.

**9. ADJOURNMENT.**

**Selectman Lubrano MOVED to adjourn. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**

The meeting was adjourned at 9:25 p.m.

Respectfully submitted,

Allegra Lubrano, Secretary

These minutes were taken and transcribed by Elizabeth S. Rathburn.

## **SUMMARY**

- 1. Chairman Walsh MOVED to reappoint the ballot clerks on the list provided to the Board. Vice Chairman Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF REAPPOINTING THE BALLOT CLERKS ON THE LIST PROVIDED TO THE BOARD.**
- 2. Selectman Lubrano MOVED to approve the minutes of February 6, 2006 with the requested changes. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF FEBRUARY 6, 2006 WITH THE REQUESTED CHANGES.**
- 3. Selectman Lubrano MOVED to adjourn. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.**



**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**February 6, 2006**

**7:30 PM – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The Chairman, Brian Walsh, called the meeting of the Board of Selectmen to order at 7:30 pm. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; William "Bill" Baschnagel, Selectman; Peter Christie, Selectman; Allegra Lubrano, Selectman; and Julia Griffin, Town Manager.

**1. PUBLIC COMMENT**

Chairman Walsh asked for any comments from the public. There were no comments from the public.

**2. REVIEW OF DOWNTOWN BUSINESS SERVICE DISTRICT AND CONSIDERATION OF CONTINUATION IN FY 2006-2007.**

Chairman Walsh invited Jim Rubens and Tom Byrne to come before the Board to speak about continuing the efforts of the Downtown Benefit District.

Jim Rubens advised that the Selectmen's Advisory Committee to the Downtown Business District met on January 19<sup>th</sup> and determined unanimously that the Downtown Business District and the associated tax should be continued contingent upon a survey being completed of the downtown merchants to determine if there was strong support or significant opposition. Mr. Rubens asked Tom Byrne to speak about the results of this.

Tom Byrne reported that they handed out a questionnaire downtown and picked it up and there was some confusion from time to time about how to answer some of the questions but the one question that asked whether they wanted to continue, yes or no. There were 28 answers, 2 abstained and 26 said yes. They asked other questions about what they liked and what they would like to see next year.

Chairman Walsh asked how many were handed out. Mr. Byrne advised that they were handed out to downtown businesses and not landowners and there were a potential of over 60 that could have responded but not everybody filled them out or responded. There may be additional surveys coming in this week.

Mr. Rubens mentioned the narrative comments on the survey and there is a feeling of teamwork and there is an influx of people in the downtown area. There is enthusiasm for continuing. The strongest support was for the events. The SAC's recommendation based on the survey results, which are not perfect, but he feels that they should continue for another year. There were comments on the negative side including that the budget is too small and therefore insufficient to do everything they want to do. They will request to have the same budget as last year in the amount of \$50,000. Mr. Byrne mentioned that the other negative thing is the objection to the tax and that will probably continue. Selectman Lubrano asked if

the negative responders supported the program but were against the tax. Mr. Byrne mentioned that one of the retailers said that as long as the rent doesn't go up, yes.

Chairman Walsh advised that there were two people on the Selectman's Advisory Committee that were against this in the beginning and he asked if they wanted to continue with this. Mr. Rubens stated that both members have been converted, they have seen the personal benefit and they see the momentum and would like to see it continue for another year. They have differing reservations but the output this far has been favorable. Mr. Byrne pointed out that they have not seen the results of the survey but when they see the results he feels that they will be in support of this.

Chairman Walsh advised that it was Marc Milowski and Paul Olsen that were appointed to the Committee and they both have spoken positively about it. Mr. Byrne advised that they aren't perfect yet but feels that they are zeroing in on it and they do need to coordinate better with the Chamber and the DMA but there was no director for half a year and Mr. Rubens had to do it without a lot of administrative support. The events have been well received. They were being brought forward a month before they happened and that is not enough time. There is also the thought that there could be too many events. The Chamber of Commerce voted 10 to 1 with 6 abstentions in favor of continuing. Some of the abstentions were new members who did not feel that they could judge it one way or the other. The veterans voted with appropriate abstentions in favor of about 90%. Mr. Rubens would like to thank the Selectmen and Town Manager; their cooperation made it possible to roll out events.

Chairman Walsh advised that this was a point of procedure. There needs to be a public hearing annually and Ms. Griffin pointed out that this is essentially to review the financial operations of the DMA and authorize the continuation in the succeeding fiscal year so the timing is important that it happen before Town Meeting and ideally before finishing the budget because there is an appropriation of expenditure which is the passing of the tax received to the DMA for expenditure so the Board might want to think about having a formal public hearing, possibly the last meeting in March, to receive a formal report from the Advisory Committee to review the operating budget of the DMA and feel comfortable with the budget that's proposed for next year.

Chairman Walsh felt that it could be done that way or that it could be part of the public hearing process in the budget and announce the time that it was going to be and if a large amount of people show up, it could be adjourned until later in March.

Ms. Griffin suggested that the time to do this might be at the February 27<sup>th</sup> budget hearing so it might make sense to set the public hearing tonight for that time.

Selectman Baschnagel asked if it would be worthwhile to send out letters to the property owners for discussion that night. Chairman Walsh feels that it should be Mr. Rubens and Mr. Byrne's responsibility. Chairman Walsh advised that they did not set a public hearing at the last meeting because it was cancelled and he doesn't want to have a large debate during a budget hearing meeting. Vice Chair Connolly advised that the budget schedule is a marathon

and she doesn't want to change this and would like to get the DMA a separate time so that the budget hearings are not burdened. Chairman Walsh asked to move the public hearing to March 20<sup>th</sup>.

**Vice Chair Connolly MOVED to set a public hearing for the DMA on Monday, March 20<sup>th</sup>. Selectman Lubrano SECONDED the motion. THE BOARD VOTED UNANIMOUSLY IN FAVOR OF SETTING A PUBLIC HEARING FOR THE DMA ON MONDAY, MARCH 20, 2006.**

Ms. Griffin advised that the Board will want to ask for a budget presentation. The Advisory Committee should have members here that night. Chairman Walsh praised Mr. Rubens and Mr. Byrne for all of their work in bringing life back to downtown.

**3. RECOMMENDATION TO SET PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED BUDGET FOR FY 2006-2007:**

- Monday, February 27<sup>th</sup>
- Tuesday, February 28<sup>th</sup>
- Wednesday, March 1<sup>st</sup>
- Monday, March 6<sup>th</sup>

**Vice Chair Connolly MOVED to Approve the Recommendation to Set the Public Hearings to Consider and Adopt the Proposed Budget for FY 2006-2007. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE RECOMMENDATION TO SET THE PUBLIC HEARINGS TO CONSIDER AND ADOPT THE PROPOSED BUDGET FOR FY 2006-2007.**

Ms. Griffin meant to add Town properties to the list which will be brought the night of Public Works and Wastewater. Ms. Griffin advised that they will get the packets on February 21<sup>st</sup>. The Finance Committee will meet on Tuesday the 28<sup>th</sup> at 4:00 p.m. at the Town office.

**4. RECOMMENDATION TO AUTHORIZE COMMERCIAL CREDIT CARD AGREEMENT.**

Chairman Walsh advised that the Friday packet had information relative to the Credit Card Agreement and asked whether Betsy McClain wanted to speak about this information. Betsy McClain stated that the agreement is still under negotiation to protect the personal information on the part of the cardholders and if there are any questions about the agreement, she would be happy to answer them.

Vice Chair Connolly looked at fees and asked if there was going to be a fee for each card or is there going to be a single fee. Ms. McClain advised that the fee per card is based on the

level of sales per card. There is a year's grace period because there is a slow acceptance and then people buy into the idea and then a big chunk of the purchasing activity will be on the card. There is only a fee if the Town is under \$500,000 a year and currently there are \$800,000 worth of transactions under \$500 and she is confident that there will not be a per card fee. There is a fee of \$50 per month to have access to the on-line reporting but the Town will be saving that much in bank fees and supplies cost if they can reduce the number of checks that are being produced.

Selectman Baschnagel advised that they are looking for statements faster than we get them. Ms. McClain stated that they have received draft statements for the year and she faxed them to the Bank and they've accepted those. They are using them to gauge the Town as a credit risk.

Selectman Baschnagel had a question on indemnification; governmental entities in many states are not allowed to provide indemnification in a contract and is the Town allowed to indemnify? Ms. McClain advised that she has not had the Local Government Center review that. The Town has done this before. Ms. Griffin recalled similar situations where the indemnification has not been a problem.

Selectman Baschnagel asked about the 'sovereign immunity' waiver and whether this would be a problem (page 8 section J). He is unsure if the Town has sovereign immunity, but it is the kind of thing that Governmental entities typically have. Ms. McClain will follow up with Walter Mitchell on this point.

Chairman Walsh advised that this is something that makes perfect sense. Vice Chair Connolly advised that they've been using it at Dartmouth College for years. Selectman Baschnagel advised that one thing to think about is how these transactions will be reconciled to the accounts. Ms. McClain advised that there are many options with regard to this issue and she was one of the leaders for the Dartmouth purchasing program so this is familiar territory.

**Selectman Lubrano MOVED that the Town of Hanover Board of Selectmen certify that Julia N. Griffin, Town of Hanover Town Manager, is duly authorized to enter into and perform the Commercial Card Classic Agreement. Vice Chair Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR TO CERTIFY THAT JULIA N. GRIFFIN, TOWN OF HANOVER TOWN MANAGER, IS DULY AUTHORIZED TO ENTER INTO AND PERFORM THE COMMERCIAL CARD CLASSIC AGREEMENT.**

**5. BANNER REQUESTS FOR HOOD MUSEUM AND LIONS CLUB AUTO SHOW.**

Chairman Walsh moved forward to the Hood Museum for the little banners on the light poles for basically 6 months starting at the end of March and then by the Lions Club for a banner

across Main Street dealing with the Auto Show. Chairman Walsh questioned the 6 months for the little banners. Ms. Griffin advised that the Town has done this in the past to advertise and exhibit but then took them down when the Howe Library needed to put up banners. Chairman Walsh asked if the Hood would be willing to have this flexibility. Ms. Griffin advised that yes, they are aware of the bumping rights.

**Selectman Baschnagel MOVED to approve the Banner Requests for Hood Museum and the Lions Club Auto Show. Vice Chair Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUESTS FOR THE HOOD MUSEUM AND THE LIONS CLUB AUTO SHOW.**

**6. APPROVAL OF MINUTES; JANUARY 9, 2006**

Chairman Walsh moved on to the Approval of the Minutes of January 9, 2006. He has some minor changes that were forwarded to Selectman Lubrano. Selectman Lubrano confirmed that the health insurance increase was 13% and not 3% on page 5 and the water increase is 53% and not 3%.

**Selectman Baschnagel MOVED to Approve the Minutes of January 9, 2006 with corrections. Vice Chair Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JANUARY 9, 2006 WITH CORRECTIONS.**

**7. ADMINISTRATIVE REPORTS.**

Ms. Griffin advised that they are finishing up the budget in the next ten days or so. She and Betsy McClain are working on coming up with 5 different scenarios in terms of how to deal with the challenging budget. There are a number of ways that expenditures can be added to the budget depending on whether they choose to tackle road repairs or not since the Town is not getting funding back from FEMA on appeal. There are some reasonable tradeoffs depending on what the Board wants to do and ultimately it is up to the Board to decide if they are comfortable with a tax rate increase of more than 4%. She is spending a fair amount of time working with Senator Burling and Representative Nordgren trying to get the State to fund a portion of the cost of the repairs. Senator Burling has put an amendment to a House Bill that is currently before the Finance Committee, Division 1 which deals with this particular expenditure which would seek a 25% reimbursement for the 6 southern Grafton County towns that experienced the damage in the June 10<sup>th</sup> storm. This would mean approximately 1/4 million dollars and she indicated to Senator Burling, Representative Nordgren, State Budget Director John Dolan and the Bureau of Emergency Management that the Town will take anything it can get toward this cost. She did speak with the chair of Division 1, Joe Stone, and she plans to speak to

Commissioner Cryans and Commissioner Burton who she is hoping will lobby on the Town's behalf. She has also spoken with the other towns alerting them that the amendment has been submitted by Senator Burling. Senator Johnson is the Senator for the four of the Communities and they need to work with their own Senator to gain support for this. The State believes that there is around \$40 - \$50 million in surplus funds that are available for expenditure and they will use \$30 million for last year's over expenditures. The biggest problem is there may not be an answer in time for budget. She thinks that the Board is going to need to vote to establish a number and if the money comes in from FEMA, the Town can offset the tax rate by taking it out of fund balance to offset any expenditures that may be incurred by a tax rate target that the Board sets.

Ms. Griffin advised that meanwhile there is a letter from the Rip Road neighbors asking for the Town to rebuild Reservoir Road and the Board needs to decide on a process to have a community discussion about the extent that the Town will repair Reservoir Road. The repair in and of itself is \$150,000. There are things that can be done at a minimum which will be less expensive to open the road to emergency services traffic but not for regular through traffic. Chairman Walsh had a larger number in mind from earlier conversations. Ms. Griffin advised that originally it was going to be \$250,000 but Peter Kulbacki and Mike Chase have estimated \$150,000. Selectman Baschnagel asked if there was going to be a chance to discuss alternatives. Ms. Griffin advised that this is the toughest year to try to please everyone on this issue and the tax rate.

Selectman Baschnagel advised that the patches that were put in are strictly patches and people need to understand that this was not a permanent fix. Chairman Walsh is concerned about the discussion on alternatives and worried about a design conversation in the middle of the budget hearings and how this is done usefully. Ms. Griffin advised that one way to handle this is to acknowledge that it is going to take \$150,000 which is a 3% tax rate increase by itself. Selectman Baschnagel would like the information that Peter Kulbacki has put together with ideas and pricing distributed to the Board. Chairman Walsh advised that relative to making a decision, it needs be made separately from the budget process. He was trying to figure out how to make those things happen. Selectman Christie knows that it's going to be painful and there will probably be 2 or 3 logical ways to solve the problem and it would be valuable to get Finance Committee input and the public input.

Chairman Walsh asked about the budget schedule and how this would work during this time. There's a second set of issues that are partially budget and partially Public Works, he feels that there can't be a useful public process between now and the time that this would be put together to put on the Warrant.

Ms. Griffin advised that the Board needs to decide from a tax rate impact perspective what the Board is comfortable asking for. Within that tax rate increase, the Board can decide which roads get tackled, when and how but after the Reservoir Road public hearing because that roadway discussion will bring out some competing interests. Ms. Griffin stated that the Board should have a figure in mind to either repair Reservoir Road in its entirety, or choose not to and use those monies in year one to do other repairs. The Board is going to want to fix

an upper limit as to how much the Board is willing to ask the taxpayers to fund in a one year tax rate increase.

Selectman Baschnagel's concern is the timing of when certain things should take place such as when Reservoir Road and picking which jobs you do, there are some timing issues. Ms. Griffin felt that they could buy a year's time on having to repair Reservoir Road until after June 30 of 2007 because it's not likely that the homes will be habitable before then and it's sort of business as usual with traffic patterns.

Vice Chair Connolly advised that if you add Reservoir Road to all the other road repairs and replacements, the sums are getting very large. Ms. Griffin advised that it's over \$500,000 in repairs, \$350,000 without Reservoir Road. Ms. Griffin advised that this particular storm is a good example of keeping a 10% balance in the undesignated fund balance but there is a tradeoff.

Vice Chair Connolly advised that if they put off the repairs, it may cost more later. Selectman Christie advised that they know there is a big bill coming down and they are expecting a special assessment to pay for it and they don't want it to be part of the permanent tax rate.

Chairman Walsh asked if there was a line item on the tax bill that allows for this to be a special assessment; it would be a very good way to do it.

Ms. Griffin advised that she doesn't think that they can without creating a special assessment district and what they may be better off doing a letter to taxpayers explaining that it includes this item.

Chairman Walsh wants to have a way to ensure the taxpayers that this would be for 3 years and not a permanent increase.

Ms. Griffin advised that HB 653 (the Broadband bill) will be heard next week.

## **7. SELECTMENS REPORTS.**

### **Peter Christie**

Selectman Christie advised that most of his time has been spent with the Finance Committee for both Hanover and Dresden. Both Committees spent a significant amount of time on the budget. Both Committees voted not to support the teacher's contract as presented but they were in support of the balance of the budget. They've spent a huge amount of time trying to understand it and review it.

**Kate Connolly**

Vice Chair Connolly advised that the Planning Board has had a couple of sessions with zoning amendments and there are a few petition zoning amendments. A couple of weeks ago they also heard more from the Paragon Group on Greensboro Road, the proposal for the retirement community and planned residential development which is still in the design review stage. Tomorrow night, one of the hearings will be the subdivision of the Gile Tract for the Town and the College. Selectman Baschnagel and Vice Chair Connolly will attend. Ms. Griffin will also be there to explain the Tri-Party Agreement if there are any questions.

**Bill Baschnagel**

Selectman Baschnagel reported that the Parking and Transportation Board has had two meetings going over parking fund budget; Betsy McClain and Patrick O'Neill have done an excellent job helping with this. There will be a small parking tax proposed but it started out much larger.

Selectman Baschnagel reported that the Conservation Commission has been doing wetland studies. The Pleasant Street view fund will have a public hearing on Wednesday. The Route 120 study went to the Upper Valley Lake Sunapee Regional Planning Commission has volunteered to ask for \$50,000 to help fund that study. When the parking fund budget comes up he would like to use some of those undesignated funds to follow up with the UVLSPPC work opportunities.

Selectman Baschnagel reported that Advance Transit (AT) has seen an increase in rider ship and there was a big bump with gas prices going up in the fall. AT has been told that by end of June they have to put in place the demand response service for disabled people who live within  $\frac{3}{4}$  of a mile of their fixed route structure and there is no funding to pay for that. It's being studied and there's a formal process to go through.

Selectman Lubrano asked what on demand means. Selectman Baschnagel advised that someone can call up and ask to be picked up and taken anywhere within the system area. In looking at whether AT can partner/contract with Grafton County Senior Citizens but this is a challenge. Selectman Lubrano stated that at this point there's no way to know what the demand is but Selectman Baschnagel advised that the number of handicapped trips provided by UDS last year was around 5,000. Vice Chair Connolly asked how many individuals that translates to. Selectman Baschnagel advised that this is part of the process due by June.

**Allegra Lubrano**

Selectman Lubrano stated that Community Substance Abuse Advisory Committee (CSAAC) met today and the Committee is further trying to identify what their role is. Ms. Griffin and Selectman Lubrano will create a website to provide more information to the Community.

The Howe Library met last month but is not meeting this Thursday.



**Brian Walsh**

Chairman Walsh attended the Recreation Board meeting tonight where the Hanover-Lebanon Twin Rinks Association which is a group of people with “ice interests” (some hockey, some figure skating) who are looking at whether there should be a new rink put in place near Campion. It’s a good process where people in both towns with the same interests are trying to do this together. There are wetland issues, Lebanon Conservation Commission issues and parking issues, etc.

**8. OTHER BUSINESS**

There was no other business.

**9. ADJOURNMENT.**

**Selectman Baschnagel MOVED to adjourn the meeting. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:30 P.M.**

Respectfully Submitted,

Allegra Lubrano, Secretary

Minutes transcribed and prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Vice Chair Connolly MOVED to set a public hearing for the DMA on Monday, March 20<sup>th</sup>. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR OF SETTING A PUBLIC HEARING FOR THE DMA ON MONDAY, MARCH 20, 2006.**

2. **Vice Chair Connolly MOVED to Approve the Recommendation to Set the Public Hearings to Consider and Adopt the Proposed Budget for FY 2006-2007. Selectman Baschnagel SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE RECOMMENDATION TO SET THE PUBLIC HEARINGS TO CONSIDER AND ADOPT THE PROPOSED BUDGET FOR FY 2006-2007.**

3. **Selectman Lubrano MOVED that the Town of Hanover Board of Selectmen certify that Julia N. Griffin, Town of Hanover Town Manager, is duly authorized to enter into and perform the Commercial Card Classic Agreement. Vice Chair Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY IN FAVOR TO CERTIFY THAT JULIA N. GRIFFIN, TOWN OF HANOVER TOWN MANAGER, IS DULY AUTHORIZED TO ENTER INTO AND PERFORM THE COMMERCIAL CARD CLASSIC AGREEMENT.**

4. **Selectman Baschnagel MOVED to approve the Banner Requests for Hood Museum and the Lions Club Auto Show. Vice Chair Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUESTS FOR THE HOOD MUSEUM AND THE LIONS CLUB AUTO SHOW.**

5. **Selectman Baschnagel MOVED to Approve the Minutes of January 9, 2006 with corrections. Vice Chair Connolly SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JANUARY 9, 2006 WITH CORRECTIONS.**

6. **Selectman Baschnagel MOVED to adjourn the meeting. Selectman Lubrano SECONDED the motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:30 P.M.**

FINAL

**BOARD OF SELECTMEN'S MEETING**

**January 9, 2006**

**7:30 PM – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The Chairman, Brian Walsh, called the meeting of the Board of Selectmen to order at 7:30 pm. Present were: Brian Walsh, Chairman; Katherine Connolly, Vice Chairman; William "Bill" Baschnagel, Selectman; Peter Christie, Selectman; Allegra Lubrano, Selectman; and Julia Griffin, Town Manager.

**1. APPROVAL OF MINUTES.**

Chairman Walsh called the meeting to order at 7:30 p.m. and announced that the first order of business would be the Approval of the Minutes.

Chairman Walsh asked the Board to refer to the Minutes of October 3, 2005 and asked whether there were any changes.

**Selectman Lubrano MOVED that the Board approve the Minutes of October 3, 2005 with minor corrections. Vice Chair Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF OCTOBER 3, 2005 WITH THE MINOR CORRECTIONS.**

Chairman Walsh asked the Board about the Minutes of December 5, 2005 and whether there were any changes.

Chairman Walsh and Selectman Connolly noted some changes that needed to be made. Selectman Connolly specifically mentioned that Selectman Lubrano needed to be added as attending the meeting. There was also a correction on page 8 that should state that the time limit for spending should take place "within 6 years".

**Selectman Lubrano MOVED to approve the Minutes of December 5, 2005 with the changes requested. Vice Chair Connolly SECONDED the motion. THE BOARD VOTED TO UNANIMOUSLY APPROVE THE MINUTES OF DECEMBER 5, 2005, WITH THE CORRECTIONS.**

Chairman Walsh asked about the Minutes of December 19, 2005 and asked for changes or Board comments.

**Selectman Lubrano MOVED to accept the Minutes of December 19, 2005 with the revisions. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF DECEMBER 19, 2005 WITH THE MINOR CORRECTIONS.**

**2. PUBLIC COMMENT**

Chairman Walsh announced the meeting for the benefit of the CATV audience. There were no comments from the public.

**3. PUBLIC HEARING FOR CONSIDERATION AND ACCEPTANCE OF WESTERLY SEGMENT OF BUCK ROAD AS A PUBLIC STREET.**

Chairman Walsh advised that this item is a continuation of a public hearing that was started at 4:00 on Buck Road.

Ms. Griffin referred to a map of the area. It begins just west of the entry drive to the Upper Valley Land Trust on the north to the private business to the south. It is the section of Buck Road that was extended to serve Wheelock Terrace including the partial cul-de-sac.

Chairman Walsh advised that it was built 4 or 5 years ago.

Ms. Griffin advised that this is part of a refinancing for the organization and not a transfer of ownership.

**Vice Chairman Connolly MOVED to accept the said westerly segment of Buck Road as a public street. Selectman Baschnagel SECONDED the motion. Ms. Griffin added that Town staff also recommended the acceptance. It was a challenging project to control the grade change. THE BOARD UNANIMOUSLY ACCEPTED THE ACCEPTANCE OF THE WESTERLY SEGMENT OF BUCK ROAD AS A PUBLIC STREET.**

Chairman Walsh asked if the reason for this is that the lot Wheelock Terrace is built on needed frontage. This is part and parcel with the discussions held with the Planning Board members about public vs. private roads. Ms. Griffin advised that there were two issues, one is frontage and the second is that the turnaround actually facilitates DPW's efforts toward maintenance. It is a very short amount of additional roadway to maintain and will not have a significant impact on the budget. It becomes convenient for the Town too.

Ms. Griffin advised that there was a lot of site work that had to be accomplished to make it a safe turnaround.

Chairman Walsh stated that there is a public benefit, a turnaround and a few hundred feet of additional maintenance. It lengthens the cul-de-sac. Chairman Walsh asked what would happen if the Board did not accept the segment of roadway.

Ms. Griffin advised that the frontage issue was a topic of discussion but she has not had the opportunity to discuss this with staff about background. The Board's decision relative to acceptance 'trumps' the Planning Board's decision to approve this. It is unclear what the affect on the owner would be if it were not approved.

Vice Chair Connolly stated that this would also be an unprecedented decision on behalf of the Select Board.

Ms. Griffin advised that she thinks Chairman Walsh's point is what happens with future requests in this area in taking on additional roadways. What makes sense from the Town's perspective is that this is an elongation of an existing road that makes maintenance easier.

Chairman Walsh feels that there didn't seem to be a major public purpose in making this a public road and what is the benefit of private vs. public.

Selectman Baschnagel agreed that public interest vs. private is an issue. He mentioned that the site plan approved this as drawn and he spoke to the issue of drainage that starts at the top of the hill.

Ms. Griffin stated that this was not an easy project in the design and limitation phase. As the Board may recall, this project originally called for a wooden guardrail and the Town made them take it down because it did not meet the State RSA standard. The Town mandated that the drainage was at the right grade change and it was not a 'slam dunk' for the developer as far as finalizing this project. There were challenges during the construction phase.

Vice Chair Connolly advised that this was not an easy process at the Planning level either.

Chairman Walsh felt that this is an example of what the Boards will deal with in future discussions.

Selectman Baschnagel advised that current development on Greensboro Road is a self-sustained project and interacts with the intersection that is used

strictly by the homeowners in that section. It's a relatively simple layout and it comes back to public vs. private interest.

Ms. Griffin advised that given the zoning of this area and the knowledge that the adjacent properties could be developed fairly intensively, the traffic that comes down Buck Road, the more justified the Town is to make the road public. When the staff was contemplating this, the Gile Tract was originally a possibility to impact Buck Road.

Chairman Walsh asked if there were any other comments or points of learning to take from this. Hearing none, the Board moved on to the next item.

**4. RECOMMENDATION TO AUTHORIZE EXECUTION OF VEHICLE LEASE FOR REPLACEMENT OF HANOVER WATERWORKS COMPANY VEHICLES.**

Ms. Griffin advised that the Town leases the vehicles for the Waterworks Company and then the Company reimburses the Town for the expense. The recommendation is that the Board authorizes the staff to execute the lease.

**Selectman Lubrano MOVED to approve the authorization to execute the vehicle lease for the replacement of the Hanover Waterworks Company vehicles. Vice Chair Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE EXECUTION OF THE VEHICLE LEASE FOR REPLACEMENT OF HANOVER WATERWORKS COMPANY VEHICLES.**

**5. RECOMMENDATION TO AUTHORIZE EXECUTION OF COPIER LEASE FOR THE POLICE DEPARTMENT.**

Ms. Griffin advised that this is the lease purchase document so it happens at the end of the lease and normally the Town uses the copiers another 2, 3 or 4 years beyond the expiration of the lease depending on the use of the machine by the department.

**Vice Chairman Connolly MOVED to approve the execution of the copier lease for the police department. Selectman Lubrano SECONDED the motion. THE BOARD UNANIMOUSLY APPROVED THE AUTHORIZATION TO EXECUTE THE COPIER LEASE FOR THE POLICE DEPARTMENT.**

**6. FY 2006-2007 BUDGET UPDATE.**

Ms. Griffin advised that it's been a difficult year again. Ms. Griffin is waiting for a figure from Betsy McClain as to how much money has to be cut depending on the FEMA funds. Ms. Griffin will develop a Plan A and Plan B budget.

Ms. Griffin advised that Valley Net left as the Town's internet service provider (ISP). The Town is in the process of looking at several modifications to the internet service that should hopefully not cost the Town more money. Corey Stevens is spending a lot of time looking at alternatives so that we can keep the services that we've grown accustomed to without spending any more money. She may know more at the end of January. By Valley Net leaving, it costs about \$10,000 more in internet costs and it was a great deal with Valley Net while it lasted.

Chairman Walsh mentioned that Valley Net is located in the basement. The revenue from that should be equal to the amount that is lost. Ms. Griffin stated that this is true but she'll have to wait to see how that plays out over the next couple of months.

Selectman Baschnagel advised that it is his understanding that Valley Net sold their ISP service to SoverNet and did SoverNet give the Town a quote?

Ms. Griffin advised that they did give a quote and it was more and SoverNet has since changed their operation.

Ms. Griffin stated that the ball is definitely still in motion and the Town is looking at several angles. She just wanted the Board to know that everything is up in the air. G4 is the new long distance telephone service provider. Verizon hit the Town with a large increase.

Ms. Griffin advised that health insurance is about a 13% increase.

Chairman Walsh asked what that meant for dollars.

Ms. Griffin advised that it's about \$50,000. She advised that they have to budget for the wage scale adjustments. In this years budget there was a 1% COLA and the Town needs to catch up to the July 1 number which is 2 %.

Ms. Griffin advised that there is a 53% increase in water rates due some time in the next fiscal year depending on when the water filtration plant comes on-line.



Chairman Walsh asked about the FD budget for this. Ms. Griffin said that the FD does get hit on this one and the good news is that Chief Bradley thinks it will be the fall before the increase hits. The project may be late and therefore the increase would be pushed back to January.

Ms. Griffin advised that the big change is the significant increase in electric bills as of April 1<sup>st</sup> when the transition rates expire. Joe Cote is working on an article for The Spectator to alert the public about this. There is a 75% increase that is assumed and it will apply to residential rates as well. After speaking with Granite State Electric (GSE), about 75% of the Town's expense will increase 100%. There is no way to know what that increase is until the bids come back from the electric company. GSE pools all of its smaller customers which includes the Town and the Town has been told to expect a 75% increase. Betsy McClain will be working on numbers for the budget. This was not expected for this year's budget and the Town should feel the full impact on July 1.

Ms. Griffin stated that the deregulation was supposed to create more competition but because the transition rate has been extended twice, the result is higher rates.

Vice Chair Connolly advised that it will raise her home rate from 12 cents/kwh to 21 cents/kwh.

Ms. Griffin encouraged Joe Cote to look at this and she is concerned that residents will not be prepared for this.

Vice Chair Connolly asked if the members of Congress were alerted to this.

Ms. Griffin advised that not yet. She advised that it's a matter of when it happens and not if. At some point it has to be dealt with.

Selectman Baschnagel doesn't understand the basis for this. Ms. Griffin mentioned that she has asked Betsy McClain to look further into this to get the background.

Chairman Walsh feels that this is a perfect issue for the Municipal Association. The Town may have been unique when the Town was tied to Wilder Dam but this is different and it should be worked on from the Municipal Association on behalf of the NH Towns and Cities.

Ms. Griffin stated that she did send an e-mail out to colleagues in the municipal network to see what would happen if all the municipalities got together on this issue and people aren't paying attention to it.

Chairman Walsh asked if there was a coalition of other cities and towns in the State would they be locked in for a period of time. Ms. Griffin would look into that.

Ms. Griffin is budgeting a 9% increase in gasoline and a 12% increase in heating oil. Frank Austin has urged the Town to boost transfers into equipment reserve because he is seeing an increase cost in fleet purchases is outstripping what has been saved in the reserve. Largely it is the increased cost of steel and some of the increase is fuel. Ms. Griffin advised that it's something she has to weigh in how much to set aside for the vehicle reserve versus using the money for other things. Frank Austin has gone through the vehicle replacement schedule and his fear is that there won't be enough money to stay on the replacement schedule. Ms. Griffin has asked Frank Austin to provide her with a revised schedule showing the vehicles being used a little longer than the Town has done in the past.

Ms. Griffin advised that the public works department is asking for a boost in money to the paving reserve. The focus has also been to put in place a CIP for replacement of the buildings such as roof replacement, etc.

Ms. Griffin also added that they are looking for ways to replenish the undesignated fund balance because it was tapped into for the emergency road repairs. This also depends on the outcome of the FEMA funds.

Selectman Baschnagel asked if there was a date to find out about the FEMA money and whether this should be a separate warrant article.

Ms. Griffin is hopeful that they will know by the end of the month. The appeal is supposed to take about 2 months. The Town was 2 months out on January 6<sup>th</sup> so it should be soon. If she hears by the end of the month, this will allow a couple of weeks to figure out which scenario to bring to the Board for budget.

Selectman Lubrano wondered if the time frame would be thrown off due to the demands on FEMA this year.

Ms. Griffin stated that it didn't take long to hear from them the first time. The State sent its letter on August 6<sup>th</sup> and the Town heard back two months later.

Selectman Christie is not very encouraged and feels that Plan B is the most realistic approach.

Ms. Griffin said that it's just a tough year and the Town will get through it. She will come before the Board with priorities.

## **7. ADMINISTRATIVE REPORTS.**

Ms. Griffin had nothing else to report but suggested that Friday night from 6-8 in Pine Park at the Golf Course there is an inaugural event called "Howl at the Moon" and there are 450 attendees expected. There will be snowshoes and cross country skiing.

Selectman Lubrano stated that there will be food stations. Ms. Griffin advised that it's turning out to be a very popular family event. Chairman Walsh wanted to commend the Recreation Department for doing a great job.

## **8. SELECTMEN'S REPORTS.**

### **Peter Christie**

The Recycling Committee is working on planning events for this year including the 4<sup>th</sup> of July. The Finance Committee is meeting regularly to better understand and anticipate the school budget. There will be a couple of new members to the Committee.

Ms. Griffin advised that Tom Blinkhorn has been appointed to the Finance Committee. There is another appointment and the letters have gone out. Selectman Christie advised that they would make a formal announcement at the next meeting.

Chairman Walsh explained that the Finance Committee is appointed by the moderator of the school district.

Chairman Walsh asked Selectman Christie to commend the Recycling Committee for the wonderful tree recycling event.

### **Kate Connolly**

The Planning Board met once to discuss the Qroe project and came to a conclusion that what they were presented with was too large with regard to location and access. The Planning Board is also reviewing a minor subdivision on 3 Mile Rd. The subdivision for the Gile Tract was heard and

approved last Tuesday. Tomorrow night the Board will be working on the proposed zoning ordinance.

**Bill Baschnagel**

Selectman Baschnagel reported that the Public Transportation Board (PTB) met just before Christmas. The budget seems to be on track. The land swap discussions have been going on and he is not sure if it is positive at this point or just alive. There are a lot of people involved and there is sorting out to be done such as property lines.

Chairman Walsh asked if this is the area behind the parking lot of Town Hall. Selectman Baschnagel confirmed this area and there are a number of different variables being looked at. Selectman Baschnagel felt it is a good exercise even if they can't come to an agreement.

**Allegra Lubrano**

Selectman Lubrano reported that she attended the Community Substance Abuse Advisory Committee (CSAAC) meeting today where the group agreed to ponder how to best serve the community by making them aware of CSAAC's existence. The focus of the meeting was the elementary school age children and their parents. The feeling is that a lot of parents don't seem to worry about substance abuse at the elementary level and the group wants to do something, possibly this spring or fall. The last two CSAAC meetings have been very productive.

**Brian Walsh**

Chairman Walsh announced that the 19<sup>th</sup> is the Chamber of Commerce annual meeting at 5:30 at the Hanover Inn. There has been a lot of press about the new Director of the Chamber. Chairman Walsh thinks she's great.

**9. OTHER BUSINESS**

Chairman Walsh asked for any other business. Hearing none he moved on to adjournment.

**10. ADJOURNMENT**

**Vice Chair Connolly MOVED to adjourn the meeting. Selectman Lubrano SECONDED the motion. THE BOARD UNANIMOUSLY APPROVED THE ADJOURNMENT OF THE PUBLIC MEETING AT 8:20 P.M.**

Respectfully Submitted,

Allegra Lubrano, Secretary

Minutes transcribed and prepared by Elizabeth S. Rathburn.

## SUMMARY

1. **Selectman Lubrano MOVED that the Board approve the Minutes of October 3, 2005 with minor corrections. Vice Chair Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF OCTOBER 3, 2005 WITH THE MINOR CORRECTIONS.**
2. **Selectman Lubrano MOVED to approve the Minutes of December 5, 2005 with the changes requested. Vice Chair Connolly SECONDED the motion. THE BOARD VOTED TO UNANIMOUSLY APPROVE THE MINUTES OF DECEMBER 5, 2005, WITH THE CORRECTIONS.**
3. **Selectman Lubrano MOVED to accept the Minutes of December 19, 2005 with the revisions. Selectman Baschnagel SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF DECEMBER 19, 2005 WITH THE MINOR CORRECTIONS.**
4. **Vice Chairman Connolly MOVED to accept the said westerly segment of Buck Road as a public street. Selectman Baschnagel SECONDED the motion. Ms. Griffin added that Town staff also recommended the acceptance. It was a challenging project to control the grade change. THE BOARD UNANIMOUSLY ACCEPTED THE ACCEPTANCE OF THE WESTERLY SEGMENT OF BUCK ROAD AS A PUBLIC STREET.**
5. **Selectman Lubrano MOVED to approve the authorization to execute the vehicle lease for the replacement of the Hanover Waterworks Company vehicles. Vice Chair Connolly SECONDED the motion. THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE EXECUTION OF THE VEHICLE LEASE FOR REPLACEMENT OF HANOVER WATERWORKS COMPANY VEHICLES.**
6. **Vice Chairman Connolly MOVED to approve the execution of the copier lease for the police department. Selectman Lubrano SECONDED the motion. THE BOARD UNANIMOUSLY APPROVED THE AUTHORIZATION TO EXECUTE THE COPIER LEASE FOR THE POLICE DEPARTMENT.**
7. **Vice Chair Connolly MOVED to adjourn the meeting. Selectman Lubrano SECONDED the motion. THE BOARD UNANIMOUSLY APPROVED THE ADJOURNMENT OF THE PUBLIC MEETING AT 8:20 P.M.**