

FINAL

BOARD OF SELECTMEN'S MEETING

September 28, 2015

7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Athos Rassias, Vice Chairman; Nancy Carter, Selectman; Joanna Whitcomb, Selectman; Bill Geraghty, Selectman; and Julia Griffin, Town Manager. (Selectman Carter arrived at 7:33 p.m.).

1. PUBLIC COMMENT

Chairman Christie asked for Public Comment. There were no comments from the public.

2. HOLIDAY PARKING REQUEST—HANOVER AREA CHAMBER OF COMMERCE.

The Hanover Chamber of Commerce is making a request of the Town to provide free parking on Main Street and the rear parking lots on Saturdays from November 28th through December 26th. Ms. Griffin stated that the Town has accommodated this request from the Chamber for the last several years. During the free parking days, one parking enforcement officer does come in to track the number of cars utilizing the free parking as well as make note of vehicles that may be abusing the free parking. The free parking is for customers, not employees, of the downtown business district.

Chairman Christie asked what the Town's experience was in accommodating this request last year. Ms. Griffin replied that it worked very well.

Vice Chairman Rassias MOVED to Approve the Free Holiday Parking Request of the Hanover Chamber of Commerce for Saturdays from November 28th through December 26th, 2015. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 1 ABSENT TO APPROVE THE FREE HOLIDAY PARKING REQUEST OF THE HANOVER CHAMBER OF COMMERCE FOR SATURDAYS FROM NOVEMBER 28TH THROUGH DECEMBER 26TH, 2015.

3. BANNER REQUESTS:

- A. UPPER VALLEY HUMANE SOCIETY**
- B. HANOVER PARKS & RECREATION—FALLFEST**

Ms. Griffin stated that the Town can accommodate these requests.

Selectman Geraghty MOVED to Approve the Banner Requests of the Upper Valley Humane Society and Hanover Parks & Recreation. Selectman Whitcomb SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE BANNER REQUESTS OF THE UPPER VALLEY HUMANE SOCIETY AND HANOVER PARKS & RECREATION.

4. PUBLIC HEARING TO DISCUSS POSSIBLE REVISIONS TO ORDINANCE #27, STREET VENDOR ORDINANCE.

The Public Hearing to discuss possible revisions to Ordinance #27, Street Vendor Ordinance, will be postponed until October 19th.

Chairman Christie stated that the Board has received requests from vendors to change parts of the ordinance. Some of the requested changes are minor, but one of the requests would be a significant change.

Chairman Christie suggested some alternative wording for the draft of proposed changes, which he passed along to Ms. Griffin.

Chairman Christie asked whether there was a lot of demand for the three seasonal vendor spaces in front of Town Hall. Ms. Griffin replied that two of the three spaces are currently filled, and the other is paid for through November, but the vendor is gone on medical leave. He also asked whether the proposed revisions would give those three vendors the same spaces forever, if the proposed revisions were to be approved. Ms. Griffin confirmed that would be the outcome.

Selectman Whitcomb asked how much each vendor space costs. Ms. Griffin replied that the cost is \$1,200 for the nine-month permit. It used to be \$2,000 per year until former hot dog vendor Lisa Locke made a compelling case to the Board that it was too much and made it hard for vendors to make ends meet. The Board agreed to reduce the fee to \$1,200 for a nine-month permit, as the vendors are not there during the winter months, anyway. She added that some communities assess a fee and require that a percentage of the proceeds be returned to the Town as a "tax," but Hanover does not do that.

Ms. Griffin stated that the Chamber of Commerce would like to be present for the Public Hearing, as its members and businesses with storefronts in the downtown area pay a lot in taxes and rent and feel that the vendor spaces are a relative bargain considering their prime locations. This sparks an interesting conversation for the Board about when the fee should be increased and at what point that fee becomes cost-prohibitive for a typical vendor.

Chairman Christie stated that he questions giving a monopoly to a vendor just because they "won the lottery" of getting that space before, especially since those spots are ideal. He understands why someone who currently occupies one of those vendor spaces would want to keep that space, but he does not feel that the vendor community, in general, would support that idea. Ms. Griffin

replied that, to date, this has not been an issue, as we have not had excess vendors seeking those spaces.

Selectman Whitcomb asked if there were other locations for vendors. Ms. Griffin replied that there are, however, those spaces are temporary vendor spaces and are typically used by non-profits and the area in front of Town Hall is viewed as a prime location for vendors. She added that the corner by the Hanover Inn could also be a prime location, but pedestrian flow would be impacted by placing a vendor there. The Town is therefore careful about what vendors are placed in that location, and for how long.

Selectman Geraghty inquired when the last time the fee was raised for a vendor space. Ms. Griffin replied that the fee has not been raised in years and that, in fact, it has been lowered.

Chairman Christie added that the current ordinance does not answer the question of how applications are handled when submitted via different avenues, i.e. in person versus in the mail.

Selectman Whitcomb stated that the requirement of vendors to carry half a million dollars in liability insurance seems like a lot. Ms. Griffin replied that this is the amount required by our property-liability insurance carrier, and is standard in the municipal industry. Selectman Whitcomb asked Ms. Griffin for clarification that we do not require this amount for non-profits. Ms. Griffin clarified that we do not, but for others that are required to carry this amount of general liability, it is relatively easy to provide a certificate of insurance to the Town.

5. RECOMMENDATION TO AUTHORIZE ADDITIONAL EXTENSION OF HANOVER/COMCAST FRANCHISE AGREEMENT AS NEGOTIATIONS ON RENEWED CONTRACT CONTINUE.

Ms. Griffin stated that the Town has just started negotiations with its new Comcast representative. There have been recent changes in staff at Comcast's Municipal Affairs Department, and their focus has been on negotiating the first ever contract for the town of Lebanon, which was executed in August. Pam Miller, who represents the Town through its law firm, suggested that we strive for an extension of the current agreement to March 31st, which Ms. Griffin agrees with. We are just starting the conversation with Comcast about what more we could get out of our next franchise agreement, which typically lasts ten years.

Chairman Christie stated that he has not seen the details of the agreement with Lebanon, but he did read an article about it in the newspaper, and it seems that there are portions of Lebanon's agreement that would also benefit Hanover. Ms. Griffin replied that we are well aware of those pieces of the agreement.

Selectman Geraghty asked what agreement Lebanon had before the agreement that became effective in August. Ms. Griffin stated that they had no agreement even though, by law, they are required to have a franchise agreement. They had Comcast service, but there was no agreement, which meant there was no franchise fee.

Selectman Geraghty asked for clarification that the new franchise agreement would be on the details of that agreement, as Comcast is our only option. Ms. Griffin confirmed this is the case and added that there is rarely competition in the cable industry. Cable companies divide up states and allocate themselves to portions of states, so you can't often get what you want due to lack of competition.

Selectman Carter MOVED to Authorize Additional Extension of Hanover/Comcast Franchise Agreement as Negotiations on Renewed Contract Continue. Vice Chairman Rassias SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE ADDITIONAL EXTENSION OF HANOVER/COMCAST FRANCHISE AGREEMENT AS NEGOTIATIONS ON RENEWED CONTRACT CONTINUE.

Ms. Griffin introduced to the Board the Town of Hanover's new Parks and Recreation Director, John Sherman. Chairman Christie invited Mr. Sherman to introduce himself.

Mr. Sherman stated that he was very excited to be working for the Town of Hanover. He came here from Saco, Maine as the Parks and Recreation Director for the last ten years. He worked in Kennebunk, Maine's Recreation Department for seven years prior to that, so he has many years of experience in Recreation. He is enjoying the small-town aspect of Hanover, as Saco is a large city

Chairman Christie welcomed Mr. Sherman to the Town of Hanover on behalf of the Board.

6. FURTHER DISCUSSION OF RAY SCHOOL BUILDING PERMIT FEES RELATIVE TO INFRASTRUCTURE IMPROVEMENTS IMPLEMENTED BY THE DISTRICT ON BEHALF OF THE TOWN.

Ms. Griffin stated that Frank Bass, Superintendent of SAU 70, was present to answer any questions the Board has about the request of waiving the Ray School building permit fees.

Chairman Christie stated that the Board addressed a similar issue previously, before the first phase of the Ray School renovation was underway. The question was related to which budget the expense was shown in, i.e. school versus town budget. The Board turned down the request, as it felt the expense belonged in the school budget. His question is why that would change now.

Ms. Griffin stated that she raises the issue of the water line that was encountered during excavation, which had to be relocated. This water line had been overlooked by Town staff during the planning of the project, and therefore had not been budgeted for as part of renovations. She added that one could argue that the line would not have needed relocation were it not for the renovation, which is correct—but she is sympathetic to the issue. She does, however, question how to justify potentially waiving a building permit fee when there is much time and resources used by Town staff in a project like this. Mr. Bass has raised the issue of

whether the Town can legally assess building permit fees, anyway. Ms. Griffin stated that, with the middle school and high school projects, we opted to assess the building permit fees for all inspections that were required, but she does not believe that we charged for site plan or zoning board reviews. The difference is that the middle and high schools are Dresden facilities, so she feels that one reason we should charge the building permit fees is so that Norwich is paying its fair share.

Chairman Christie asked about the legal issue that was raised by Mr. Bass in his letter to the Board. Ms. Griffin stated that, according to our Town Attorney Walter Mitchell, we are entitled to assess this building permit fee based on the wording of RSA 674. She believes David Bradley raised this issue with the school district and argued that we are not entitled to these fees. Chairman Christie questioned why this would not have been included as part of the budget, given that we feel it is legal and we always have charged these fees to the Ray School. Mr. Bass replied that the building fees were not included as part of the budget because they were under the impression by the wording of the RSA that these particular building fees would not be charged. He reiterated Ms. Griffin's statement that the water line repair was an unexpected cost for them and added that there were other items brought to their attention during construction which they addressed. The construction of the school was done with the benefit of the entire Town in mind, and not just those attending the Ray School, which also added to their costs.

Chairman Christie asked whether the water line would have needed to be relocated had the District been aware of it. Ms. Griffin confirmed that the line would have needed to be relocated regardless—the issue is that it was not budgeted for due to an oversight on the Public Works end. She stated that this would have been built into the budget had the District been aware. Chairman Christie asked what the additional cost was for relocation of the water line. Ms. Griffin replied that the cost was \$20,000, which is fairly close to the amount in building permit fees. They also had to install a slipline in a sewer line, which they were aware of.

Selectman Whitcomb asked whether the extra costs incurred from relocation of the water line would have been covered by contingencies in the budget. Mr. Bass replied that they encountered a number of issues during the project, which ate up the contingency. This included building a retaining wall due to a standing water issue.

Selectman Carter asked whether the water line would have been the responsibility of the Town, considering that it serves others in the municipal system and not just the Ray School. Ms. Griffin replied that this is a Water Fund asset, and the infrastructure is owned by the Water Fund. Typically in a construction project, if a piece of Town infrastructure has to be moved as part of the project, the applicant is required to incur that cost. Selectman Carter added that she recalled a discussion during site plan review about a pipe that was old and bowing and creating standing water. Ms. Griffin replied that she does not know about this, but that the issue being presented is about a line that was not known or identified as being where it actually was.

Selectman Geraghty stated that he was unsure why the District would not have expected to be charged the building permit fees based on the history of charging these fees, and that it sounds like the Town lawyer and school district lawyer are interpreting RSA differently. He added that the issue of waiving the fee is a difference of whether the money comes out of the school or

Town budget, but makes no difference in the taxpayer's budget. Mr. Bass replied that he understands this, but the water line relocation put them over budget. He stated that he is not interested in arguing the interpretation of the RSA and just wanted to point out that there is some consternation in how that law might be read.

Selectman Geraghty stated that, for future projects, building fees should be expected and planned for. However, keeping in mind good relationships between the Town and schools, he understands that the District is having a challenging year in a number of areas, so he does have some sympathy for their position. He did want to point out that there have been discussions about the Town needing spaces for recreation, especially for after school programs, and there hasn't always been a receptive view on the side of some District staff in supporting this need. He has encouraged management to look into this in a constructive way, and he continues to encourage staff to support this. Mr. Bass replied that he understands Selectman Geraghty's position and has had discussions with Ms. Griffin on how the schools can contribute to providing opportunities and about not charging fees to one another. He plans on continuing discussion on these issues with Ms. Griffin.

Selectman Carter asked Mr. Bass for clarification on whether the entire contingency in the budget had been used up. Mr. Bass replied that it has. She also asked what percentage of the budget the \$26,000 in permit fees plus the \$20,000 it cost to repair the water line amounts to for phase two of the project. With a budget of a little more than \$1,000,000, this amounts to about four to five percent.

Vice Chairman Rassias asked about movement of funds from department to department and how this is an accounting issue. Miss Griffin stated that this would result in the general fund receiving \$26,000 less in revenue than projected. She added that our revenues as of our most recent fiscal year end were excessively more than projected, and she expects the same to be true for this fiscal year as well. She therefore doesn't feel that we would be jeopardizing our budget by waiving these fees.

Chairman Christie stated that his main concern is that costs remain where they belong in the budget. Chairman Geraghty stated that he agrees with Chairman Christie overall, but he is willing to approve the Ray School's request as an act of goodwill and to promote good relationships. Vice Chairman Rassias stated that he feels the same as Selectman Geraghty. Selectman Whitcomb struggles with the request. She feels that the permit fees should have been budgeted for, as building permits are required of all projects like this, but the Town did have a good year. Selectman Carter is struggling on the issue as well. She is in favor of helping the school district out because they are struggling—however, she worries about this being inconsistent with charging fees for other school projects.

Chairman Christie suggested an alternative, though he is not in favor of it, of denying the request to waive the fees but granting the school funds for a specific reason. Ms. Griffin clarified for Mr. Bass that the Town has a policy for its undesignated fund balance of retaining five to ten percent of total general fund expenditures over and above those expenditures in the undesignated fund balance. We accumulated substantially more than required at the end of our most recent

fiscal year. The policy allows us to draw from the funds over ten percent for one-time expenditures.

Mr. Bass stated that he is in agreement with this idea and agrees that this would be a good way to avoid setting a precedent of waiving these fees for similar projects.

Selectman Whitcomb asked Mr. Bass whether the project is complete, as there are some required elements that have not yet been fulfilled, such as covered bike racks and student access to get around the school. Mr. Bass replied that they are not yet finished.

Chairman Christie suggested granting the school district \$30,000 rather than \$26,000 so that it would not be tied to the building permit fees. Selectman Whitcomb suggested that the Board make a motion to deny the request of the school district, and then make a motion to provide monetary assistance to the school district.

Selectman Geraghty MOVED to Deny the Request of Rescinding the Building Permit Fees as Presented by the Hanover School District. Selectman Whitcomb SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO DENY THE REQUEST OF RESCINDING THE BUILDING PERMIT FEES AS PRESENTED BY THE HANOVER SCHOOL DISTRICT.

Vice Chairman Rassias MOVED to Allocate \$26,000 from the Undesignated Fund Balance to Offset Unexpected Expenses by the Hanover School District. Selectman Whitcomb SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 1 OPPOSED TO ALLOCATE \$26,000 FROM THE UNDESIGNATED FUND BALANCE TO OFFSET UNEXPECTED EXPENSES BY THE HANOVER SCHOOL DISTRICT.

Selectman Carter MOVED to Amend the Motion to Allocate \$26,000 from the Undesignated Fund Balance to Offset Unexpected Expenses by the Hanover School District by Increasing the Figure to \$30,000. Chairman Christie SECONDED the Motion.

THE BOARD VOTED 2 IN FAVOR, 3 OPPOSED TO AMEND THE MOTION TO ALLOCATE \$26,000 FROM THE UNDESIGNATED FUND BALANCE TO OFFSET UNEXPECTED EXPENSES BY THE HANOVER SCHOOL DISTRICT BY INCREASING THE FIGURE TO \$30,000.

Vice Chairman Rassias MOVED to Allocate \$26,000 from the Undesignated Fund Balance to Offset Unexpected Expenses by the Hanover School District. Selectman Whitcomb SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ALLOCATE \$26,000 FROM THE UNDESIGNATED FUND BALANCE TO OFFSET UNEXPECTED EXPENSES BY THE HANOVER SCHOOL DISTRICT.

7. PROPOSED PUBLIC SAFETY ACCESS IMPROVEMENTS TO WOLFEBORO ROAD.

Ms. Griffin stated that Fire Chief Martin McMillan is very proactive in looking at our trail network and says that improvements to Wolfeboro Road would make responding to calls on the Appalachian Trail and Moose Mountain much easier. He has spent time talking with Senior Planner Vicki Smith and Public Works Director Peter Kulbacki, as well as with the Conservation Commission about this. It is the responsibility of the Board to approve making improvements to Wolfeboro Road for the purposes of emergency access only. Chief McMillan and Mr. Kulbacki have formulated a plan for reducing the impact of the steeply-rutted portions of the road, which currently make the area nearly impossible for an ATV. The proposed improvements would make it possible to get to patients along portions of the hillside from three separate locations on Wolfeboro Road.

Selectman Carter asked why there were no associate costs provided to the Board. Ms. Griffin replied that all work would be done in-house.

Chairman Christie stated that Chief McMillan did a great job at the Conservation Commission meeting of outlining the issues and the opportunities to improve access. He is looking to create an emergency lane, which allows the Town to appropriate funds to create and support the lane. Chairman Christie stated that he was told that it would cost \$5,000 a year for ongoing upkeep. There was also discussion related to Wolfeboro Road being classified as a Class VI road and perhaps making it into a Class A trail, though he believes that is a different issue. Chief McMillan is looking to obtain an emergency lane designation for now, which would allow them to figure out how to fund it in the next budget cycle. Selectman Whitcomb asked Chairman Christie whether the Conservation Commission was supportive of this. He replied that they do support this.

Vice Chairman Rassias asked what it means to place an emergency lane designation upon a Class VI road. Ms. Griffin replied that the issue with Class VI roads is that once a community maintains a road, it can no longer be considered a Class VI road—it becomes a Class V road. Creating an emergency lane designation on a Class VI road for purposes of maintenance, however, does not constitute changing the road from Class VI to Class V.

Selectman Carter stated that she has talked with Chief McMillan about this issue informally, but she has not asked him whether these improvements would make the road more attractive for non-emergency ATV users. Ms. Griffin and Chairman Christie both say that this will be the case, but the idea is to create simple access to patients. Some sections of the road are extremely difficult to get through, which is also dangerous for responders, and it isn't unusual for them to respond to calls of injured hikers.

Selectman Geraghty MOVED to Authorize Creation of an Emergency Lane on Wolfboro Road for Purposes of Emergency Extrication. Vice Chairman Rassias SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE CREATION OF AN EMERGENCY LANE ON WOLFEBORO ROAD FOR PURPOSES OF EMERGENCY EXTRICATION.

8. DISCUSSION OF FY 2015-16 GOALS AND OBJECTIVES

Chairman Christie asked whether there were any goals and objectives that Board members wished to add or delete from the current list.

Selectman Whitcomb would like to add a goal of obtaining a full Planning and Zoning staff by the end of the year.

Vice Chairman Rassias would like to remove “Continue to support the efforts of Dartmouth College to reduce excess alcohol consumption and sexual assault on campus” as it is an ongoing effort and daily business.

Ms. Griffin will return with a final draft of the FY 2015-16 Goals and Objectives. She will italicize any requests that come in between now and the next meeting.

9. APPROVAL OF MINUTES: A. AUGUST 17, 2015

Chairman Christie would like to add a paragraph at the end of Item #3 to read: “Chairman Christie recommended that the Board take no action at this time and that Ms. McClain prepare a position paper on alternative reserve guidelines. The Board concurred.” He also noted some changes related to the wording in his Selectman’s Report under Item #12 related to Hypertherm and the Conservation Commission.

Selectman Whitcomb would like to clarify that there are nine curb cuts on the opposite side of the Lyme Road Multi Use Path. She also noted a change in wording related to her Selectman’s Report in Item #12.

Selectman Carter MOVED to Accept the Minutes of August 17, 2015 as Amended. Vice Chairman Rassias SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 1 ABSTAINED TO ACCEPT THE MINUTES OF AUGUST 17, 2015. (*Selectman Geraghty abstained from the vote, as he was not present at the August 17th meeting.*)

10. ADMINISTRATIVE REPORTS.

Ms. Griffin wanted to set the record straight on the Multi Use Path on Lyme Road, as there has been much confusion. She emphasized that the change was designed to be all things to all people, safely. With the previous wide right-of-way, it was very easy to go forty to fifty miles per hour between the roundabout and the Park Street intersection because it felt like you could. The improvements, which were the top priority of the Safe Routes to School Committee, include a 10-foot wide multi-use path on the west, with an eight or ten-foot wide tree lawn (trees to be planted in the spring), a small space between the fog line and the tree lawn, then two travel lanes, which are intentionally narrower than before to cause people to slow down, then a five-foot wide bike lane on the east. For bicyclists comfortable using the roadway, the five-foot bike lane on the right is to be used for commuting. For individuals not comfortable on the roadway, the path is a two-way, ten-foot wide path to be used by any and all bicyclists and any and all pedestrians. Southbound bicyclists should use the path, not the roadway. Some bicyclists may continue to use the roadway, which is their choice.

Vice Chairman Rassias stated that this project has received the most feedback of many Town projects. This path will improve things for those on bike and foot. The biggest change is for the large groups of cyclists that like to travel fast, and they need to understand that the project was not designed for that group. They will have to travel more slowly at times and in a different pattern, i.e. they will have to respect the purpose of the path and slow down if they choose to use it, and ride single file. One can still ride a bicycle in the travel lane—it is not illegal to do so just because it is not marked as such. He has heard several people ask why the tree lawn is so wide, and couldn't they have used part of that space to make more of a bicycle lane on the southbound side? Ms. Griffin replied that the reasoning for the width of the tree lawn is that it is needed to ensure enough space for the roots to thrive. Vice Chairman Rassias added that he finds bicycling on the northbound side completely comfortable.

Selectman Whitcomb stated that the dip in the road was a challenge. There is not enough space when going down into the dip to allow wider configurations. She stated that this is an excellent start. Chairman Christie said that it is a pleasure to see the path being used by entire families—children riding on their bicycles with their parents following behind. This is not something that you would have seen in that area before. People were very skeptical about the roundabouts when they were put in, and it took some time for people to adjust to them. He feels that the same goes for the path.

Vice Chairman Rassias asked why we don't lower the speed limit in the area of the path. Ms. Griffin replied that we could, but we have not yet seen the necessity to do so.

Chairman Christie asked Vice Chairman Rassias what the typical cyclist's speed is. Vice Chairman Rassias replied that it varies from twenty-seven miles per hour with large groups to twenty-two miles per hour when traveling by himself, on his good bike. Chairman Christie stated that reducing the speed limit to twenty-five miles per hour would place the serious bicyclists in line with vehicle speeds.

Ms. Griffin stated that we just installed the new bus shelter in front of the Hopkins Center Plaza. It is much larger and much more comfortable than the previous shelter. The shelter was provided by Federal Transportation funding grants.

Fallfest is this Friday at Storrs Pond from 4:30-6:30 PM. It is a fun community event that has had much more attendance than we expected when the event started.

11. SELECTMEN'S REPORTS.

Selectman Bill Geraghty

Selectman Geraghty had nothing to report.

Vice Chairman Athos Rassias

Vice Chairman Rassias wanted to correct a statement from the previous meeting about the configuration of the Multi Use Path. This is not a change in minutes, rather, a correction of the stated configuration. At the August 17th meeting, the configuration was described as having a ten-foot multi-use path, a five to seven foot tree lawn, then a five foot bike lane, two travel lanes, and another five foot bike lane. There is actually only one five-foot bike lane, on the northbound side. There is no five-foot bike lane on the southbound side, just a fog line. Ms. Griffin added that there is a misunderstanding by several people that bicyclists are not allowed on the path. The purpose of the path is for use by bicyclists and pedestrians.

Selectman Joanna Whitcomb

Selectman Whitcomb stated that the American League of Bicyclists will be in Lebanon tomorrow morning and in Hanover in the afternoon. They will be meeting in the Town Hall Board Room at 1:00 P.M. From 1:30-3:00 P.M., there will be a guided tour of existing and planned bicycling infrastructure as well as an opportunity to work through challenges and opportunities for improvements. From 3:00 P.M. to 4:30 P.M, there will be a debriefing in the Board room with the Bicycle Friendly Community group. She believes Dartmouth will have a pop-up bike repair area for students to fix bikes, and hopes the League may have some suggestions for students on bicycling more safely. The Town applied to become a bicycle-friendly community and received honorable mention. The College has followed suit and applied for bicycle-friendly university status.

The Chamber of Commerce held a meeting earlier this month. The annual chamber leadership awards are on November 6th.

Ms. Griffin stated that Board members are welcome to attend the event. She and Chairman Christie will be there.

Selectman Nancy Carter

Selectman Carter stated that the Howe Library's annual meeting is Thursday, October 8th from 4:30 P.M. to 6:00 P.M. in the lower level of library. Punch and cookies will be served, then there will be an informative hour of business meeting time for questions. Any member of the Town or library card holder is welcome to attend.

Chairman Peter Christie

Chairman Christie stated that the Trescott Board held its annual meeting and director's meeting today. The major item was a discussion by Adair Mulligan of the Hanover Conservancy and John Taylor of the Trails Alliance on all of the work that has been done in planning to open up the Trescott land for public use. They have met several times and there have been about ten groups attending the meetings. They have come up with great ideas and they hope to open up the land for public use on December 15th. The plan is very comprehensive. The Trescott Board also approved funding to help keep this moving along. They are thinking about a way to get people to use the land with guided tours at first.

12. OTHER BUSINESS.

Chairman Christie stated that the Board would need to affirm Vice Chairman Rassias, Ms. Griffin, and himself as representatives to the Trescott Board.

Selectman Geraghty MOVED to Affirm Chairman Christie, Vice Chairman Rassias, and Ms. Griffin as Representatives to the Trescott Board.

THE BOARD VOTED 3 IN FAVOR, 2 ABSTAINED TO AFFIRM CHAIRMAN CHRISTIE, VICE CHAIRMAN RASSIAS, AND MS. GRIFFIN AS REPRESENTATIVES TO THE TRESSCOTT BOARD. (*Chairman Christie and Vice Chairman Rassias abstained from the vote as they are not eligible to affirm themselves to the Board.*)

Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-A:3, II (a), (c), (d) and (e).

SELECTMAN GERAGHTY VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; SELECTMAN WHITCOMB VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 8:52 P.M.

Vice Chairman Rassias MOVED to Exit the Non-Public Session at 10:00 p.m. Selectman Whitcomb SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION.

13. ADJOURNMENT.

Vice Chairman Rassias MOVED to Adjourn the Meeting at 10:00 p.m. Selectman Whitcomb SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

Respectfully Submitted,

Joanna Whitcomb, Secretary

Minutes prepared by Adriane Coutermarsh.

SUMMARY

- 1. Vice Chairman Rassias MOVED to Approve the Free Holiday Parking Request of the Hanover Chamber of Commerce for Saturdays from November 28th through December 26th, 2015. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 1 ABSENT TO APPROVE THE FREE HOLIDAY PARKING REQUEST OF THE HANOVER CHAMBER OF COMMERCE FOR SATURDAYS FROM NOVEMBER 28TH THROUGH DECEMBER 26TH, 2015.

- 2. Selectman Geraghty MOVED to Approve the Banner Requests of the Upper Valley Humane Society and Hanover Parks & Recreation. Selectman Whitcomb SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE BANNER REQUESTS OF THE UPPER VALLEY HUMANE SOCIETY AND HANOVER PARKS & RECREATION.

- 3. Selectman Carter MOVED to Authorize Additional Extension of Hanover/Comcast Franchise Agreement as Negotiations on Renewed Contract Continue. Vice Chairman Rassias SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE ADDITIONAL EXTENSION OF HANOVER/COMCAST FRANCHISE AGREEMENT AS NEGOTIATIONS ON RENEWED CONTRACT CONTINUE.

4. **Selectman Geraghty MOVED to Deny the Request of Rescinding the Building Permit Fees as Presented by the Hanover School District. Selectman Whitcomb SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO DENY THE REQUEST OF RESCINDING THE BUILDING PERMIT FEES AS PRESENTED BY THE HANOVER SCHOOL DISTRICT.

5. **Vice Chairman Rassias MOVED to Allocate \$26,000 from the Undesignated Fund Balance to Offset Unexpected Expenses by the Hanover School District. Selectman Whitcomb SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 1 OPPOSED TO ALLOCATE \$26,000 FROM THE UNDESIGNATED FUND BALANCE TO OFFSET UNEXPECTED EXPENSES BY THE HANOVER SCHOOL DISTRICT.

6. **Selectman Carter MOVED to Amend the Motion to Allocate \$26,000 from the Undesignated Fund Balance to Offset Unexpected Expenses by the Hanover School District by Increasing the Figure to \$30,000. Chairman Christie SECONDED the Motion.**

THE BOARD VOTED 2 IN FAVOR, 3 OPPOSED TO AMEND THE MOTION TO ALLOCATE \$26,000 FROM THE UNDESIGNATED FUND BALANCE TO OFFSET UNEXPECTED EXPENSES BY THE HANOVER SCHOOL DISTRICT BY INCREASING THE FIGURE TO \$30,000.

7. **Vice Chairman Rassias MOVED to Allocate \$26,000 from the Undesignated Fund Balance to Offset Unexpected Expenses by the Hanover School District. Selectman Whitcomb SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ALLOCATE \$26,000 FROM THE UNDESIGNATED FUND BALANCE TO OFFSET UNEXPECTED EXPENSES BY THE HANOVER SCHOOL DISTRICT.

8. **Selectman Geraghty MOVED to Authorize Creation of an Emergency Lane on Wolfeboro Road for Purposes of Emergency Extrication. Vice Chairman Rassias SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE CREATION OF AN EMERGENCY LANE ON WOLFEBORO ROAD FOR PURPOSES OF EMERGENCY EXTRICATION.

9. **Selectman Carter MOVED to Accept the Minutes of August 17, 2015 as Amended. Vice Chairman Rassias SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 1 ABSTAINED TO ACCEPT THE MINUTES OF AUGUST 17, 2015. (Selectman Geraghty abstained from the vote, as he was not present at the August 17th meeting.)

- 10. Selectman Geraghty MOVED to Affirm Chairman Christie, Vice Chairman Rassias, and Ms. Griffin as Representatives to the Trescott Board.**

THE BOARD VOTED 3 IN FAVOR, 2 ABSTAINED TO AFFIRM CHAIRMAN CHRISTIE, VICE CHAIRMAN RASSIAS, AND MS. GRIFFIN AS REPRESENTATIVES TO THE TRECOTT BOARD. (Chairman Christie and Vice Chairman Rassias abstained from the vote as they are not eligible to affirm themselves to the Board.)

- 11. Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-A:3, II (a), (c), (d) and (e).**

SELECTMAN GERAGHTY VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; SELECTMAN WHITCOMB VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 8:52 P.M.

- 12. Vice Chairman Rassias MOVED to Exit the Non-Public Session at 10:00 p.m. Selectman Whitcomb SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION.

- 13. Vice Chairman Rassias MOVED to Adjourn the Meeting at 10:00 p.m. Selectman Whitcomb SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.