

FINAL

BOARD OF SELECTMEN'S MEETING

June 22, 2015

7:30 P.M. - MUNICIPAL OFFICE BUILDING - HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Athos Rassias, Vice Chairman; Nancy Carter, Selectman; Joanna Whitcomb, Selectman; Bill Geraghty, Selectman; and Julia Griffin, Town Manager.

1. PUBLIC COMMENT

Chairman Christie asked for Public Comment. There were no comments from the public.

2. PUBLIC HEARING TO REVIEW AND CONSIDER THE PROPOSED RATE AND FEE SCHEDULE FOR FY 2015-2016.

Chairman Christie opened the Public Hearing.

Ms. Griffin stated that many of these fee increases have already been reviewed and reflected in the budget for FY 2015-2016. She noted that the only changes are those highlighted in gray in the information packet distributed to the Board on Friday.

Ambulance

Betsy McClain, Director of Administrative Services, told the Board that there were three areas of the proposed rates and fees schedule that she wished to highlight. These include the bundling of ambulance charges, water rates, and sewer rates.

Ms. McClain said that the Town has been talking about bundling the billing for ambulance services for several months. The Town currently bases charges on an "a la carte" basis on top of a base charge. "Bundling" would allow all different levels of services to have a combined standard fee, regardless of what precise treatments the patient may or may not have received.

Comstar, our third-party billing agent, pointed out that this process is more simple, and the government doesn't want to look at specifics related to billing, just the general number of calls serviced.

Ms. McClain noted that one of our partners from Upper Valley Ambulance was present at this meeting. The College and partnering communities had been notified about this meeting because of the potential impact on them.

Chairman Christie asked whether there was just one charge for ambulance services, no matter what services were provided. Ms. McClain clarified that this is not the case—there are multiple levels of services, but mileage is the only service that is "broken down" as far as the charge.

Fire Captain Michael Hinsley stated that Medicare looks at our services as Basic Life Support, Advanced Life Supports 1 and 2, Specialty Care and Transports, and Paramedic Intercepts. They have additional lines and considerations for things like helicopters and interfacility transports. The Town of Hanover does not provide those additional services, so we focus on charges for Basic Life Support and Advanced Life Supports 1 and 2. We maintain a charge line for specialty care transports, though we do not have the staff to perform this service. We do, however, have the potential to call mutual aid to do so.

In looking at how this affects ambulance patients on Medicare, they will see no difference. Medicare has been “bundling” for more than eight years. Because Medicare is a law and dictates how much will be paid, we cannot bill or collect for more than those specified amounts. For those on private insurance, however, we could collect on those additional funds by billing “a la carte”, and that is money that we need. Our billing agent, however, is making a push for “bundled” rates, since that is how they bill and that is how insurance companies prefer to be billed.

We have tracked our actual costs, as well as depreciation and mileage, and came up with a cost “per run,” which we can justify.

Chairman Christie asked whether the affected towns and communities had been notified about this change in billing. Ms. McClain confirmed that they have been notified about the change as well as this meeting.

Captain Hinsley stated that forty-three percent of Hanover’s ambulance patients are on Medicare, so even if the bundled rate goes up, the amount of revenue is not going to increase with it. We need to take into account the medical disallowables.

Selectman Carter asked if Captain Hinsley was confident that our revenues would not decrease as a result of this change. Captain Hinsley confirmed this, and stated that the reason we are “bundling” is to comply with Medicare, insurance companies, and with what our third-party biller wants. He believes it will result in an increase in revenues, but a small one.

Selectman Geraghty asked for clarification on who is responsible to pay for services provided in other communities. Captain Hinsley stated that we try to collect from the patient first, then to the applicable town or community after sixty days without payment from the patient. They will then try to collect from the patient. If they are not successful in getting payment from the patient, the responsibility falls on that Town or community.

Selectman Whitcomb noted that the rates are increasing significantly, in some cases, by 100 percent. Ms. Griffin responded that with the current rates, for example, Advanced Life Support, a fee of \$775 would be due as well as several other fees which are usual in an Advanced Life Support service. In comparison, the proposed “bundled” rate would not double the typical total cost, but does include a modest increase.

Selectman Carter acknowledged Ms. Griffin's explanation, but pointed out that the mileage rate is, in fact, increasing significantly. Captain Hinsley confirmed this is true, and is related to the rising cost of running an ambulance.

Police

Ms. McClain stated that the Police Department is suggesting that all customers be charged for fingerprinting services, including residents. Currently, only non-residents are charged. The projected increase in funds would ideally help the Police Department finance a piece of equipment that can much more efficiently capture fingerprints.

Ms. Griffin told the board that this equipment would cost about \$15,000, but would make fingerprinting much easier and more efficient. Fingerprinting is still done now using ink, which can be time-consuming, messy, and not always clear, and the demand for fingerprints has risen significantly over the years.

Vice Chairman Rassias asked how many sets of fingerprints the Police Department does. Ms. Griffin replied that it is not unusual for them to do twenty to thirty sets in a week. People requesting fingerprints tend to come in clumps, but the flow is steady.

Parks and Recreation

Ms. McClain brought to the Board's attention that there were some changes to the Parks and Recreation proposed fees that had come about after the information for the Selectmen had been distributed on Friday. These changes relate to the department's summer camp programs. The department decided to eliminate the option of signing up for six-week sessions at a discounted rate. This would allow the opportunity for more children to participate in the program. They have found that children were not always attending for the entire six weeks, which left reserved spaces empty that could be filled by others. Elimination of the six-week discounted option would allow for the department to better manage enrollment.

Ms. Griffin stated that the summer camp programs are significantly oversubscribed this year, and that parents tend to sign up for the discounted six-week option because the cost of the program is so inexpensive—even if the child does not attend for the entire six weeks. She believes that there will be increases to fees in the Parks and Recreation Department for next year's budget.

Selectman Carter asked Ms. Griffin to verify that the proposed elimination of this option would go into effect this year and whether Liz Burdette, Assistant Director for Parks and Recreation, had informed the parents who had already signed their children up of this change. Ms. Griffin confirmed that this will be in effect for this summer's programs and that parents have been notified that enrollment will be on a weekly basis. The elimination of the six-week option came about with the realization of oversubscription and a desire to allow more children to participate.

Ms. McClain said that there is one other change in the Parks and Recreation Department, which is an added fee structure for use of the pavilion at Thompson Terrace. The pavilion currently gets reserved for private functions over summer weekends.

Ms. Griffin stated that, to date, the department has asked for donations for reservation of the pavilion, which have tended to range from \$50-\$100. The proposed fees are significantly lower than those for reserving space at the R.W. Black Community Center, which takes into consideration that Thompson Terrace is an outdoor space subject to weather-related issues. There is a schedule at the pavilion showing when it is reserved, which is primarily for family functions, birthday parties, and the like.

Selectman Carter stated that she was surprised to learn that the Thompson Terrace pavilion could be reserved, being that it is an outdoor space and was funded by donations. There is a feeling at Thompson Terrace that it is an open, community-based park. There is very little natural shade on the playground, which makes the pavilion portion ideal for those seeking shade. The idea that someone could reserve part of a community park that is small to begin with doesn't seem to be in the spirit of being a community park. Ms. Griffin replied that allowing the pavilion to be reserved came about due to public demand. They had not anticipated that the area would be as popular as it is. The Town of Lebanon also reserves its pavilion by the skateboard park, however, that is a much larger space. There is no fee for use of the space, but Lebanon does ask that people reserve it in advance. She agreed with Selectman Carter that Thompson Terrace does not have the kind of space that the pavilion in Lebanon does, and someone nearby the rented pavilion at Thompson Terrace would feel like a "third wheel".

Chairman Christie asked whether there have been any issues related to reservations of the pavilion. Ms. Griffin stated that she has not been made aware of any such issues.

Selectman Carter asked if there was a stipulation on the length of time the pavilion could be reserved. Ms. Griffin said that the reservation is for a four-hour block. The proposed fees vary for residents vs. non-residents, Hanover-based or other groups, etc.

Selectman Carter inquired whether a Hanover-chaired scout troop selling cookies at the pavilion would be considered use by a Hanover resident or as a Fundraising group, as the two would have different fees charged for use of the pavilion. Ms. Griffin clarified that this would be considered to be a Hanover Based Group Fundraising Event.

Ms. McClain stated that the Parks and Recreation Department has also introduced a merchandising fee to entertain the idea of bringing trade shows or sales events to the Recreation Center.

Selectman Carter asked Ms. Griffin if Ms. Burdette has considered the purchase of a sound system for Thompson Terrace or allowing a portable sound system. Ms. Griffin stated that, so far, there have not been any requests for use of outdoor amplification at Thompson Terrace, and the consensus is to keep it that way in order to preserve the current feel of the park. There has, however, been a request to hold a wedding at Thompson Terrace. This would involve an outdoor activities permit, but so far, there has not been any pattern of such requests.

Water and Sewer Rates

Ms. McClain stated that both water and sewer rates are being proposed to increase, but the increase is more significant for the water rate. The proposed rates would increase by five percent

for the flat rate and ten percent for the flow rate. This will result in an average annual bill increase of eight percent. Ms. McClain stated that there has been a dramatic decrease in water usage over the past couple of years. The state has done a water rate survey and found the average usage to be 67,389 gallons per year down from 100,375 gallons per year. Using 67,389 gallons as an average annual consumption, the average annual water cost per family in Hanover would go from \$459 to \$497 (about an eight percent increase), and the average annual sewer cost per family would go from \$360 to \$364 (about a one percent increase).

Ms. McClain also stated that the Water Department took on replacing the water meters to capture more flow. The intent was to have increased flow charges help fund the new meter system. We have yet to realize this funding as intended and are chasing that revenue to try and make up that gap. Ms. Griffin pointed out that the decreased consumption could be the reason we have not made up these revenues—we could have been losing less water than we thought.

Chairman Christie asked whether all of the new meters had been installed. Ms. Griffin confirmed that they all have been installed. Ms. McClain stated that not all meters are transmitting as intended, so there are about five percent of the meters that we are estimating reads on. The issue with non-transmitting meters relates to locations of those meters (for example, in a basement where a signal cannot be obtained). Todd Cartier, Superintendent of the Water Department, is working on resolving these issues with the other Water Department employees.

Chairman Christie added that he thought part of the increased rates were intended to be used as reserves for the water distribution system, and it sounds as though we are not making these reserves as we had hoped. Ms. Griffin confirmed this, but said that the good news is that the Water Department has done an excellent job at cataloging the infrastructure, so we are in a reasonable position of knowing what condition the lines are in. She has asked Peter Kulbacki, Director of Public Works, to further refine his estimates of adequate reserves based on assessment of the infrastructure. In the fall, when we revisit our Capital Improvement Plan, the Board should expect that there will be significant attention paid to determining the amount that should be put into the Water fund.

Ms. McClain stated that the other increases are related to connection fees. The finance committee goal had been to base the connection fee on the value of the water plant at the time of connection. The value of the water plant is now depreciating, so the proposed connection fee is going down nominally, though we will continue to make investments in the plant.

Selectman Carter asked if it is appropriate to “dip”. Ms. McClain replied that the money collected from connection fees goes into reserves for future improvements. She felt that it would be disingenuous to build in a rate that would contribute to the debt service and help pay for the plant that’s being used, then connect and pay for more of the value than you are actually getting. We could do that, but she felt it would erode the rationale of the rates being directly tied to the book value of our assets.

Chairman Christie suggested that we look at making smaller increases to the rates each year rather than larger amounts every third or fourth year. Ms. Griffin replied that we could do that,

but her hesitation is that many of the fees are small, and making small increases on those fees yearly would cause a feeling of “nickling and diming”. She has deferred making increases to Planning and Zoning Fees as re-evaluating those fees would be a large task with the few employees the department has. It is also easier for customers for changes to be made in even-numbered increments rather than by a few cents each year. Some fees are set by state law, including many of the Town Clerk fees, so we would not be able to change them even if we wanted to. We do, however, make more regular increases in water and sewer fees, primarily to help fund significant capital improvement projects. Many of our administrative fees are based on what surrounding towns charge.

Chairman Christie wanted to point out that there are a lot of small fees, but there are a number of larger fees as well. He noted that several of these larger fees have not increased in at least the last four years, yet the budget has increased between two and four percent each year. Selectman Geraghty stated that he agrees with Ms. Griffin about keeping the smaller fees the same, but he felt that changes to some of the larger fees would be reasonable.

Chairman Christie asked if the rates and fees for Fiscal Year 2012 for the larger fees would be the same as the following four years as presented on the rates and fees schedule. Ms. McClain replied that most of them would be the same. She stated that our fees are not driven by the actual cost, but more so on “what feels good”. Ms. Griffin backed up Ms. McClain’s explanation and reiterated that many of our fees are based on those of surrounding towns relative to the quality of our services as well as what we feel our customers would be willing to pay. A proposed increase would be more likely with fees if we found that the time put into providing those services increased significantly, due to state regulations, for example. We have not looked at our non-tax fees as a large source of revenue, but have strived to find a balance that keeps customers happy.

Selectman Geraghty suggested that we further investigate raising all fees over a certain amount that have not been raised in the last four years to get a sense of what kind of impact it would create on our budget. He felt that increasing the larger fees would not be a burden on customers but could potentially help with the budget overall.

Chairman Christie added that he would like to see the last time each of the larger rates was changed, how much the general tax rate has gone up since then, then revisit the proposed rates and fees schedule. He suggested that the public hearing on the proposed rates and fees schedule continue. Ms. Griffin reminded Chairman Christie that the next Board meeting is on July 6th, so continuation of the hearing would result in a loss of projected revenues for the first six days of the fiscal year. Chairman Christie asked if the Board could adopt the rates and fees schedule as proposed and make modifications later. Ms. Griffin replied that the Board could adopt the rates and fees schedule but continue the hearing to July 6th for further modification.

Vice Chairman Rassias added that while it would be difficult to determine the actual cost of many of the services, there are some that could easily be determined, particularly those that are based on labor only.

Selectman Carter stated that she would also like to see fees increase, even some of those that are smaller fees, as salaries have risen for those providing the services.

Ms. Griffin suggested that Ms. McClain provide a revised rate and fee schedule with additional columns to include the last time a fee was adjusted, a recommended new fee, and additional revenue expected to be generated from the recommended new fee. She and Ms. McClain will work on coming up with new rates for the larger fees based on the input received from the Board this evening, and present the related information to the Board.

Chairman Christie suggested that the Board adopt the proposed rate and fee schedule this evening and revisit the fees when Ms. Griffin and Ms. McClain are ready to present the revised version.

Selectman Whitcomb added that she agrees with Chairman Christie's suggestion, but suggests leaving the Planning and Zoning portion of the rates and fees schedule as-is. Determining appropriate amounts for those fees is complicated. Chairman Christie replied that Ms. Griffin and Ms. McClain could leave certain fees as-is with a brief explanation of why on the revised rate and fee schedule.

Selectman Carter MOVED to Approve the Proposed Rate and Fee Schedule for FY 2015-2016. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE PROPOSED RATE AND FEE SCHEDULE FOR FY 2015-2016.

Selectman Carter MOVED to Continue the Public Hearing until July 6th to Consider Portions of the Proposed Rate and Fee Schedule. Vice Chairman Rassias SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO CONTINUE THE PUBLIC HEARING UNTIL JULY 6TH TO CONSIDER PORTIONS OF THE PROPOSED RATE AND FEE SCHEDULE.

3. RECOMMENDATION TO ACCEPT CRITICAL INFRASTRUCTURE GRANTS TOTALING \$38,800 TO FUND INSTALLATION OF ENTRANCE GATE AND FENCING SURROUNDING THE WATER RECLAMATION FACILITY.

Ms. Griffin reminded the board that there was a discussion about this in the spring. The Wastewater and Water Treatment plants have been identified as critical infrastructure, which could be more secure than they are at present. We do not have a full fence surrounding our Water Reclamation Facility, nor do we have a main entrance gate to the facility, which the federal government would like us to have. They have therefore awarded the Town of Hanover a grant of \$38,800 through the State Office of Emergency Management.

Selectman Carter asked if this grant could potentially be affected by the budget cuts being proposed by the State. Ms. Griffin replied that the grant would not be affected, as this is federal money that the Department of Homeland Security already has in place.

Vice Chairman Rassias asked what the fence would look like. Ms. Griffin stated that it would be a standard, chain-link fence.

Selectman Carter MOVED to Accept Critical Infrastructure Grants Totaling \$38,800 to Fund Installation of Entrance Gate and Fencing Surrounding the Water Reclamation Facility. Vice Chairman Rassias SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT CRITICAL INFRASTRUCTURE GRANTS TOTALING \$38,800 TO FUND INSTALLATION OF ENTRANCE GATE AND FENCING SURROUNDING THE WATER RECLAMATION FACILITY.

4. ANNUAL ADOPTION OF THE TOWN OF HANOVER EMERGENCY OPERATIONS PLAN.

Ms. Griffin stated that the Emergency Operations Plan is updated every five years. We worked with a consultant that does a lot of emergency management plan updating for communities throughout the state. The cost of the consulting services was funded by a Homeland Security and Emergency Management grant. The process of formulating the plan is very tedious, but helpful as it requires management to really think through parts of the plan. A challenging part of putting together an emergency operations plan is that FEMA requires it to be in a certain format. Each year, the Board of Selectmen must concur that the plan is up-to-date and meets federal standards.

Vice Chairman Rassias MOVED to Adopt the Town of Hanover Emergency Operations Plan. Selectman Whitcomb SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ADOPT THE TOWN OF HANOVER EMERGENCY OPERATIONS PLAN.

Ms. Griffin stated that there are copies of the Town of Hanover Emergency Operations Plan available at Town Hall in Betsy Smith's office, as well as at the Emergency Operations Center on the second floor of the Police Department/Dispatch center.

5. RECOMMENDATION TO ADOPT THE TOWN OF HANOVER INVESTMENT POLICY.

Ms. Griffin stated that Town Treasurer Patricia Coutermarsh forgot to ask for formal adoption of the Town of Hanover Investment Policy at the last Board meeting.

Vice Chairman Rassias asked Ms. Griffin to confirm that the investment policy was revised in May of this year. Ms. Griffin confirmed. He also asked which parts of the policy had been revised. Ms. McClain replied that the primary change was the addition of the Insured Cash Sweep program through Mascoma Bank, which is safe and involves no risk.

Chairman Christie mentioned that after the last Board meeting, he felt uncomfortable with Ms. Coutermarsh's request to the Board to provide suggestions for investment opportunities. His assumption is that, as Treasurer, Ms. Coutermarsh, or Mascoma Bank, would know about other investment opportunities better than the Board would. Ms. McClain clarified that Ms. Coutermarsh was simply opening up an opportunity for the Board to provide input about investment options. She stated that Ms. Coutermarsh is very aware of making sure that the investments are put into competitive programs not just locally, but throughout the state.

Selectman Geraghty MOVED to Adopt the Town of Hanover Investment Policy. Vice Chairman Rassias SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ADOPT THE TOWN OF HANOVER INVESTMENT POLICY.

**6. BANNER REQUEST:
PARKS & RECREATION DEPARTMENT-JULY 4TH**

Ms. Griffin noted that the Town can accommodate this request.

Selectman Geraghty MOVED to Approve the Banner Request of the Parks and Recreation Department for July 4th. Selectman Whitcomb SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUEST OF THE PARKS AND RECREATION DEPARTMENT FOR JULY 4TH.

**7. APPROVAL OF MINUTES:
JUNE 1, 2015**

Selectman Carter MOVED to Approve the Minutes of June 1, 2015. Chairman Christie SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 2 ABSTAINED TO APPROVE THE MINUTES OF JUNE 1, 2015. (Vice Chairman Rassias and Selectman Whitcomb abstained from the vote).

8. ADMINISTRATIVE REPORTS.

Ms. Griffin stated that the Board of Selectmen are scheduled to meet on July 6th, July 20th, August 3rd, and August 17th. If the Board would like, Ms. Griffin feels that two meetings during the summer would be sufficient. This has also been the practice in the past. The Board decided to cancel the meetings scheduled for July 20th and August 3rd.

Ms. Griffin stated that the property at 10 Greensboro Road sold for \$90,000 at auction. The closing should take place around the middle of July. Ms. Griffin believes that the buyer, an investor, will take down the house and construct a duplex. The Town had put about \$145,000 worth of expenses into the property between deferred taxes, welfare liens, and water and sewer fees, but the bulk of the expenses will be covered by this sale. Ms. Griffin stated that this is the first time Hanover has ever held a tax-deeding auction. Auctioneer Rick Sager did a great job and there was a large turnout at the auction.

We will be holding a retirement reception this Friday at 2 pm for Officer Rick Paulsen. Officer Paulsen is retiring from the Hanover Police Department after twenty-three years and will be working at Hypertherm as a Floor Supervisor.

The Town will be closing on the property at 44 Lebanon Street shortly after July 1st at Ms. Hewitt's apartment at Harvest Hill. We are working on the title search now as well as finalizing the details.

The Hanover Center Old Timer's Fair will be held this weekend on Friday and Saturday.

The Sidewalk Sale will be held on Saturday, July 18th in downtown Hanover.

The Japanese will be visiting Hanover during the last week of July. The schedule for their visit will be ready shortly.

Ms. Griffin shared an email with the Board that Water Reclamation Facility Superintendent Kevin MacLean received recently. In summary, when the Town of Hanover receives its National Pollutant Discharge Elimination System permit, the nitrogen limit may be in the range of 8 milligrams per liter. This would trigger a substantial plant upgrade. NPDES permits are issued in five-year increments, and each issuance of a new permit can trigger new loading requirements. The EPA has been concerned for several years about the nitrogen loading in the Great Bay as well as the Connecticut River because of loadings at the mouth of the Connecticut River and at Long Island Sound. Although we feel we have an excellent Water Reclamation Facility and have spent over twelve million dollars over the last ten years with two upgrades, we may face yet another upgrade. It would be mandated by the EPA and we would need to come into compliance within two years. The cost would likely be at least a few million dollars.

9. SELECTMEN'S REPORTS.

Selectman Bill Geraghty

Selectman Geraghty wanted to point out for general information that a search is underway for a new Parks and Recreation Director, as Hank Tenney is retiring at the end of August.

Vice Chairman Athos Rassias

Vice Chairman Athos Rassias had nothing to report.

Selectman Joanna Whitcomb

Selectman Whitcomb had nothing to report.

Selectman Nancy Carter

Selectman Carter reported that almost every Tuesday night at 7:30 PM, the Planning Board convenes here in the Boardroom. The Board tends to alternate weekly meetings between technical changes in zoning regulations and zoning cases.

Chairman Peter Christie

Chairman Christie reported that the Hanover Conservation Commission met about a week ago. There has been a tremendous amount of trails activity this season, including improvements to trails, new trails, and re-routing of trails that aren't working. Some additional thought about improvements to Wilson's Landing was discussed at the meeting.

11. OTHER BUSINESS.

Ms. Griffin stated that the Town received a check of \$50 as well as goodies from the Paydarfar family to the Police Department. Ms. Griffin asked that the Board accept the donation.

Selectman Geraghty MOVED to Accept the \$50 Donation from the Paydarfar Family to the Police Department. Vice Chairman Rassias SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE \$50 DONATION FROM THE PAYDARFAR FAMILY TO THE POLICE DEPARTMENT.

Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-A:3, II (b), (c) and (e).

VICE CHAIRMAN RASSIAS VOTED YES; SELECTMAN GERAGHTY VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; SELECTMAN WHITCOMB VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 8:57 P.M.

Vice Chairman Rassias MOVED to Exit the Non-Public Session at 9:30 p.m. Selectman Carter SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION.

12. ADJOURNMENT.

Vice Chairman Rassias MOVED to Adjourn the Meeting at 9:30 p.m. Selectman Carter SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.

Respectfully Submitted,

Joanna Whitcomb, Secretary

Minutes prepared by Adriane Coutermarsh.

SUMMARY

- 1. Selectman Carter MOVED to Approve the Proposed Rate and Fee Schedule for FY 2015-2016. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE PROPOSED RATE AND FEE SCHEDULE FOR FY 2015-2016.

- 2. Selectman Carter MOVED to Continue the Public Hearing until July 6th to Consider Portions of the Proposed Rate and Fee Schedule. Vice Chairman Rassias SECONDED the Motion.**

THE BOARD VOTED UNANIMOSULY TO CONTINUE THE PUBLIC HEARING UNTIL JULY 6TH TO CONSIDER PORTIONS OF THE PROPOSED RATE AND FEE SCHEDULE.

- 3. Selectman Carter MOVED to Accept Critical Infrastructure Grants Totaling \$38,800 to Fund Installation of Entrance Gate and Fencing Surrounding the Water Reclamation Facility. Vice Chairman Rassias SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ACCEPT CRITICAL INFRASTRUCTURE GRANTS TOTALING \$38,800 TO FUND INSTALLATION OF ENTRANCE GATE AND FENCING SURROUNDING THE WATER RECLAMATION FACILITY.

- 4. Vice Chairman Rassias MOVED to Adopt the Town of Hanover Emergency Operations Plan. Selectman Whitcomb SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ADOPT THE TOWN OF HANOVER EMERGENCY OPERATIONS PLAN.

5. **Selectman Geraghty MOVED to Adopt the Town of Hanover Investment Policy. Vice Chairman Rassias SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ADOPT THE TOWN OF HANOVER INVESTMENT POLICY.

6. **Selectman Geraghty MOVED to Approve the Banner Request of the Parks and Recreation Department for July 4th. Selectman Whitcomb SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUEST OF THE PARKS AND RECREATION DEPARTMENT FOR JULY 4TH.

7. **THE BOARD VOTED 3 IN FAVOR, 2 ABSTAINED TO APPROVE THE MINUTES OF JUNE 1, 2015. (Vice Chairman Rassias and Selectman Whitcomb abstained from the vote).**

THE BOARD VOTED 3 IN FAVOR, 2 ABSTAINED TO APPROVE THE MINUTES OF JUNE 1, 2015.

8. **Selectman Geraghty MOVED to Accept the \$50 Donation from the Paydarfar Family to the Police Department. Vice Chairman Rassias SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE \$50 DONATION FROM THE PAYDARFAR FAMILY TO THE POLICE DEPARTMENT.

9. **Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-A:3, II (b), (c) and (e).**

VICE CHAIRMAN RASSIAS VOTED YES; SELECTMAN GERAGHTY VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; SELECTMAN WHITCOMB VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 8:57 P.M.

10. **Vice Chairman Rassias MOVED to Exit the Non-Public Session at 9:30 p.m. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION.

- 11. Vice Chairman Rassias MOVED to Adjourn the Meeting at 9:30 p.m. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING.