

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**January 26, 2015**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Athos Rassias, Vice Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Selectman; and Julia Griffin, Town Manager.

**1. PUBLIC COMMENT.**

Chairman Christie asked for Public Comment. There were no comments from the public.

**2. PUBLIC HEARING TO ACCEPT HOMELAND SECURITY GRANT FUNDS FOR INSTALLATION OF VIDEO CAMERA SYSTEM AT THE WATER RECLAMATION FACILITY AND FOR ENHANCEMENT OF DISPATCH EQUIPMENT IN THE PUBLIC SAFETY FACILITY.**

Chairman Christie invited Doug Hackett, Communications Coordinator, to speak to the Board. She noted that the Valley News article in today's paper was not clear so Doug can clarify the project. Mr. Hackett stated that the Wastewater Treatment Plant also known as the Water Reclamation Facility located at 121 Pine Knoll Drive was identified as a potential terrorist target by Homeland Security. He noted that that Homeland Security has offered grant opportunities to try to secure some of the facilities that were listed as potential targets. He stated that about 4 years ago the Town received a grant to install camera equipment, fencing and alarms at the Water Treatment Facility. Mr. Hackett stated that after a site survey at the Water Reclamation Facility, the only recommendation that they could fund was the addition of video surveillance system.

**Selectman Geraghty MOVED to Accept Homeland Security Grant Funds for Installation of the Video Camera System at the Water Reclamation Facility. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT HOMELAND SECURITY GRANT FUNDS FOR INSTALLATION OF THE VIDEO CAMERA SYSTEM AT THE WATER RECLAMATION FACILITY.**

Mr. Hackett reported that every year Homeland Security does a competitive grant program and this year Hanover applied for a grant to replace the aging radio consoles in dispatch. He noted that each year money is set aside in the reserve fund in anticipation of replacing this equipment. The grant opportunity presented itself because this would allow for Hanover to tie in with the Grafton County Sheriffs' office. This will allow for complete redundancy so that if Hanover dispatch ever went down, Grafton County would be able to take over from their location in Haverhill. The grant is for \$175,000 out of the total of \$239,000. Mr. Hackett stated that there are more than sufficient funds in the capital reserve to pay the remaining amount for this project.

**Selectman Buckey MOVED to Accept the Homeland Security Grant Funds in the Amount of \$175,000 for Enhancement of Dispatch Equipment in the Public Safety Facility. Selectman Carter SECONDED the Motion.**

Vice Chairman Rassias asked about the reserve funds. Ms. Griffin clarified that there will be a warrant article at Town Meeting to authorize the withdrawal from the capital reserve funds which would be added to the grant funds for the purchase of the equipment.

Chairman Christie asked Mr. Hackett how much money he has been able to obtain in grant funds over the past 12 to 18 months. Mr. Hackett reported that there is a small grant committee that he, Lt. Michael Evans and Captain Michael Hinsley work on and in 10 years they have just topped \$2 million in grants.

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE HOMELAND SECURITY GRANT FUNDS IN THE AMOUNT OF \$175,000 FOR ENHANCEMENT OF DISPATCH EQUIPMENT IN THE PUBLIC SAFETY FACILITY.**

**3. RECOMMENDATION TO AUTHORIZE TOWN MANAGER TO EXECUTE LEASE PURCHASE AGREEMENTS FOR THE HOWE LIBRARY & POLICE DEPARTMENT COPIERS.**

Ms. Griffin reported that these are standard lease purchase agreements for copiers and noted that Corey Stevens aggressively negotiates these leases. These were budgeted for in this current fiscal year.

**Vice Chairman Rassias MOVED to Authorize the Town Manager to Execute Lease Purchase Agreements for the Howe Library and Police Department Copiers. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE LEASE PURCHASE AGREEMENTS FOR THE HOWE LIBRARY AND POLICE DEPARTMENT COPIERS.**

**4. DISCUSSION REGARDING PROPOSED REALIGNMENT OF THE CLASS VI PORTION OF ELM ROAD.**

Chairman Christie invited Attorney Scott McGee to speak to the Board. Mr. McGee introduced Dody Perkins as the daughter of the owner of the property, Eric Goldwarg also representing the owner and Rod Finley from Pathways Consulting who conducted engineering work to delineate the wetlands, layout the trail and design the proposed turnaround.

Mr. McGee reported that there is a 2 year or more history for this project and it is quite different from the wishes of the original owner. He noted that this is the result of a collaborative effort with the owner, Upper Valley Trails Alliance and the Conservation Commission.

Mr. McGee noted that if approved, they would survey the route of the public trail to establish a defined pathway connecting Elm Road to Wolfeboro Road. He stated that this plan will enlarge the length of the trail, adding a new section to Wolfeboro Road. If the Town approves this, Mr. McGee reported that the property owners will prepare the easement deeds and descriptions.

Mr. McGee reported that they have worked with Peter Kulbacki to devise a new turnaround and the landowners agree to pay for the construction of this turnaround if the proposal goes through.

Chairman Christie clarified the role of the Select Board. He stated that the Board will lay out a new Class V Elm Road and new portion of Wolfeboro Road; the Board will then recommend to Town Meeting that the current Class VI portion of Elm Road be discontinued and the new Class V road be converted to a Class VI road and that Town Meeting approve the conversion of the new Class VI road to a Class A trail. The Select Board does not have the authority to discontinue the Class VI road or to make a Class VI road into a trail. Chairman Christie noted that he confirmed this with Peter Kulbacki and Vicki Smith.

Mr. McGee stated that they plan on working with Town Attorney Walter Mitchell for final documentation to ensure that this meets all of the requirements. Ms. Griffin stated that the goal is to lay out the next steps for this project so that it is clear what their roles are.

Chairman Christie stated that the end result will be a Class A trail that fully connects Elm Road to Wolfeboro Road and is further away from the existing house than the existing Class VI portion of Elm Road which will make for a better walking trail. He noted that there will also be clarity over where the trail is located.

Rod Finley, Pathways, provided the Board with an overview of a map of the area. He noted that the turnaround has a 25' radius and is located to the south of the split in the driveway. He noted the location of the house and the old right-of-way which was very close to the house. He stated that he will be making an application for some wetland issues which are involved in the proposed turnaround.

Chairman Christie stated that the steps in the process would not involve any easements but instead a relocation of a Class VI Road and then the Town would need to accept the relocated Class VI road to a Class A trail. Mr. McGee stated that they understand that the owners would need to give an easement to the Town for the new path because it goes across the owner's property.

Ms. Griffin noted that this was just an informational briefing and the next action will be to create a new roadway. They will work with Attorney McGee and Attorney Goldwarg as well as the Town's attorney, Walter Mitchell, to then set up a public hearing to lay out the new right-of-way. She stated that this will likely come back to the Select Board in March in preparation for the warrant and the May Town Meeting.

Selectman Carter asked if the survey would be done by the March meeting. Mr. Finley stated that the survey would not be done until the trail was accepted and that this would be part of the conditional approval.

- 5. BANNER REQUEST:**  
- Hanover Parks & Recreation Department – Pond Party  
- Hanover Farmer’s Market  
- CHaD Hero Event

**Selectman Geraghty MOVED to Accept the Banner Requests of Hanover Parks and Recreation Department, Hanover Farmer’s Market and CHaD Hero Event. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE BANNER REQUESTS OF THE HANOVER PARKS AND RECREATION DEPARTMENT, HANOVER FARMER’S MARKET AND CHaD HERO EVENT.**

- 6. ACCEPTANCE OF DONATION:**  
- Private Donations for Bridge in Pine Park

Ms. Griffin stated that the Pine Park Bridge is about \$780 away from being totally funded. She noted that there is a \$100 donation and a \$1,000 donation to be accepted.

**Vice Chairman Rassias MOVED to Accept \$1,100 in Private Donations for the Bridge in Pine Park. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT \$1,100 IN PRIVATE DONATIONS FOR THE BRIDGE AT PINE PARK.**

- 7. APPROVAL OF MINUTES:**  
- January 5, 2015

**Selectman Geraghty MOVED to Approve the Minutes of January 5, 2015. Vice Chairman Rassias SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JANUARY 5, 2015.**

- 8. ADMINISTRATIVE REPORTS.**

Ms. Griffin stated that the budget document will be presented to the Board in about 3 ½ weeks noting that this is right on schedule. She reported that the social service agencies will make their presentations at the next Board meeting.

Ms. Griffin reported that Peter Kulbacki indicated that they are in better shape than expected with regard to overtime and sand and salt. She noted that a storm is coming tonight and our area is anticipating 8 to 14 inches of snow.

Ms. Griffin announced that the Pond Party is on February 7<sup>th</sup> from 12 p.m. to 3 p.m. Liz Burdette is still looking for volunteers.

**9. SELECTMEN'S REPORTS.**

**Jay Buckey**

Selectman Buckey had nothing new to report.

**Nancy Carter**

Selectman Carter had nothing new to report.

**Peter Christie**

Chairman Christie reported that the Conservation Commission has been working hard on the Elm Road solution. He reported that they have two new members on the Commission that were part of the last meeting.

Chairman Christie announced they have received notification that Julia Griffin was presented with the New Hampshire Municipal Association Advocate of the Year Award. Ms. Griffin stated that this award was named after Russ Marcou who was a colleague who died unexpectedly about 4 years ago and although she was unable to be present to receive the award, she was honored.

**Athos Rassias**

Vice Chairman Rassias had nothing new to report.

**Bill Geraghty**

Selectman Geraghty reported that as the liaison to the Parks and Recreation Board he invited everyone to volunteer or participate in the Pond Party on February 7<sup>th</sup>. Ms. Griffin stated that the Hanover Rotary Club is providing hamburgers and hotdogs.

**10. OTHER BUSINESS.**

Ms. Griffin noted that three State Representatives were present at the meeting. Chairman Christie invited the State Representatives to speak to the Board.

Representative Patricia Higgins reported that she started her second term in Concord and was reappointed to Public Works and Highways. Martha Hennessey introduced herself and stated that she is new to the House of Representatives and has been appointed to the Children and Family Law Committee. She noted that she is a longtime Hanover native. Chris Brown introduced himself and noted that he is also new this year and has been appointed to the Municipal and City Government Committee as well as the Executive Board of the Governing Council for Grafton County.

Hanover Board of Selectmen  
January 26, 2015

Representative Higgins stated that she wanted to come to the Board to encourage them to come to her with any questions or to let her know if there is something that needs to be addressed.

Ms. Griffin noted that the Representatives will often see communications from her when there is a bill of municipal concern. They have an active municipal association that keeps them posted on all of the bills. She encouraged the Representatives to call if they have questions requiring a municipal perspective.

Chairman Christie stated that at times Concord seems very far away and he doesn't feel that the Town has had much of a voice in what happens there. He noted that the Town usually receives bad news. He noted that the Representatives would be more aware of bills that the Board should be worried about.

Selectman Buckey asked Ms. Griffin what top three issues going on in Concord would affect the Town of Hanover. Ms. Griffin stated that this is a budget year with the most ability to impact them financially and the first year of a biennium is 85% focused on the budget. She stated that there will be study committees looking at the future of the New Hampshire Retirement System. Ms. Griffin is a new representative to represent municipalities on the NH Retirement System Board and she noted that there are concerns about State retirement plans in general.

Ms. Griffin stated that there is a shortfall in the health services budget and the state of Medicaid reimbursements will affect many agencies which the Board will hear about when the social service agencies present their funding requests in February.

Chairman Christie noted that the Town sees the downshifting and the Retirement System is a big part of this. Rep. Higgins stated that one of her colleagues is forming a caucus to look at the downshifting to examine each piece of legislation in terms of the impact of downshifting. Chairman Christie stated that the Town has kept close track of this and it has cost around \$600,000 in the past few years; he noted that Hanover can provide this specific information to the representatives.

Selectman Geraghty also noted that he went to the NH Municipal Government training with 40 to 50 towns from NH and he was thankful to be from Hanover. He cautioned the Representatives about the hardships that the downshifting caused for Towns other than Hanover and he wished them well in their efforts.

Chairman Christie thanked the Representatives for their service and for speaking with the Board.

**Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (a), (d) and (e).**

**SELECTMAN BUCKEY VOTED YES; SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES; AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 8:15 P.M.**

Hanover Board of Selectmen  
January 26, 2015

**Vice Chairman Rassias MOVED to Exit the Non-Public Session. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION AT 8:57 P.M.**

**11. ADJOURNMENT.**

**Vice Chairman Rassias MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:57 P.M.**

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth Rathburn.

**SUMMARY**

1. **Selectman Geraghty MOVED to Accept Homeland Security Grant Funds for Installation of the Video Camera System at the Water Reclamation Facility. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT HOMELAND SECURITY GRANT FUNDS FOR INSTALLATION OF THE VIDEO CAMERA SYSTEM AT THE WATER RECLAMATION FACILITY.**

2. **Selectman Buckey MOVED to Accept the Homeland Security Grant Funds in the Amount of \$175,000 for Enhancement of Dispatch Equipment in the Public Safety Facility. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE HOMELAND SECURITY GRANT FUNDS IN THE AMOUNT OF \$175,000 FOR ENHANCEMENT OF DISPATCH EQUIPMENT IN THE PUBLIC SAFETY FACILITY.**

3. **Vice Chairman Rassias MOVED to Authorize the Town Manager to Execute Lease Purchase Agreements for the Howe Library and Police Department Copiers. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER TO EXECUTE LEASE PURCHASE AGREEMENTS FOR THE HOWE LIBRARY AND POLICE DEPARTMENT COPIERS.**

4. **Selectman Geraghty MOVED to Accept the Banner Requests of Hanover Parks and Recreation Department, Hanover Farmer's Market and CHaD Hero Event. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE BANNER REQUESTS OF THE HANOVER PARKS AND RECREATION DEPARTMENT, HANOVER FARMER'S MARKET AND CHaD HERO EVENT.**

5. **Vice Chairman Rassias MOVED to Accept \$1,100 in Private Donations for the Bridge in Pine Park. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT \$1,100 IN PRIVATE DONATIONS FOR THE BRIDGE AT PINE PARK.**

6. **Selectman Geraghty MOVED to Approve the Minutes of January 5, 2015. Vice Chairman Rassias SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JANUARY 5, 2015.**



7. **Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (a), (d) and (e).**

**SELECTMAN BUCKEY VOTED YES; SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES; AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 8:15 P.M.**

8. **Vice Chairman Rassias MOVED to Exit the Non-Public Session. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION AT 8:57 P.M.**

9. **Vice Chairman Rassias MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:57 P.M.**