

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**July 14, 2014**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Selectman; and Julia Griffin, Town Manager. Absent: Athos Rassias, Vice Chairman.

**1. PUBLIC COMMENT.**

Chairman Christie asked for Public Comment. There were no comments from the public.

**2. PUBLIC HEARING TO CONSIDER AND ADOPT AN AMENDMENT TO THE OPEN CONTAINER ORDINANCE (No. 32) RELATIVE TO THE SERVING OF ALCOHOL BY RESTAURANTS OCCUPYING SECTIONS OF PUBLIC SIDEWALKS.**

Chairman Christie opened the public hearing.

Ms. Griffin noted that Joe Mellia, General Manager of the Hanover Inn, was present to speak to the Board. Ms. Griffin stated that the request is for a simple modification to Ordinance #32 which prohibits open containers of alcoholic beverages or liquor in certain public places based on State Law and it also prohibits consumption of alcohol in certain public places. Ms. Griffin noted that there are already some exceptions in place and they are now considering a 4<sup>th</sup> exception with the following wording: "This ordinance shall not apply to persons consuming alcohol as part of an outdoor seating area operated by a restaurant holding a current liquor license, where such outdoor seating is located on a public sidewalk."

Mr. Mellia stated that this would be a great opportunity to animate the front of Wheelock Street and he is happy to be a part of it. Selectman Geraghty asked for a description of the plan for the Hanover Inn.

Mr. Mellia stated that they have received approval for 49 seats out on the porch which is front of their Pine Restaurant. They would have approximately 24 seats on the upper terrace with 4 or 5 tables. He stated that there would be planter boxes that are approximately 3' high and about 1 ½' wide to provide separation and guidance for people to walk around.

Mr. Mellia reported that the porte-cochere will be expanded to accommodate 2 vehicles. He stated that the sidewalk will be pushed out another 4 ½ to 5 feet; this will leave a 5' passageway for pedestrians and a 4 ½' area for Hanover Fire to access the area.

Selectman Carter stated that she serves as the liaison to the Planning Board; she noted that there will be less of an area for people to wait to cross the street. The Planning Board made their

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approval conditional for a year to see how this change goes. She noted that the rocking chairs will move to the left side of the entrance. Mr. Mellia stated that this change would mean a better view of Baker Library.

**Selectman Geraghty MOVED to Approve the Amendment to the Open Container Ordinance (No. 32) Relative to the Serving of Alcohol by Restaurants Occupying Sections of Public Sidewalks, as Presented. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE AMENDMENT TO THE OPEN CONTAINER ORDINANCE (No. 32) RELATIVE TO THE SERVING OF ALCOHOL BY RESTAURANTS OCCUPYING SECTIONS OF PUBLIC SIDEWALKS, AS PRESENTED.**

**Selectman Carter MOVED to Close the Public Hearing. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO CLOSE THE PUBLIC HEARING.**

- 3. PUBLIC HEARING TO ACCEPT A \$5,000 DONATION FROM THE HANOVER IMPROVEMENT SOCIETY FOR CONSTRUCTION OF A SHADE PAVILION AT THOMPSON TERRACE.**

Chairman Christie opened the Public Hearing.

Ms. Griffin stated that there a \$5,000 donation from the Hanover Improvement Society for the construction of a shade pavilion at Thompson Terrace and a \$10,000 donation for the Summer Gardening Program.

**Selectman Buckey MOVED to Accept a \$5,000 Donation from the Hanover Improvement Society for Construction of a Shade Pavilion at Thompson Terrace and a \$10,000 Donation from the Hanover Improvement Society for the Summer Gardening Program. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE DONATIONS FROM THE HANOVER IMPROVEMENT SOCIETY.**

- 4. DISCUSSION OF PROPOSED GOALS AND OBJECTIVES FOR FY 2014-15.**

Chairman Christie felt that they should review the current Goals and Objectives List and then determine any additional goals.

Ms. Griffin stated that the tax rate target goal is always the biggest goal and objective on the list. She stated that developing the budget guidelines further refined the way they approach the budget. Chairman Christie had some additional wording suggestions regarding budget

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guidelines. Selectman Buckey stated that one thing that has come up in the past is whether they should be setting specific amount guidelines for bonding versus funding through reserves. Chairman Christie asked Selectman Buckey to work with Betsy McClain and the Finance Committee to look more closely at this as it has been on the back burner for some time.

Selectman Buckey asked whether the Board wanted to develop a policy or consider this on a case by case basis. Selectman Geraghty wasn't sure that he would want to have a policy but maybe some general guidelines to encourage additional discussion. Chairman Christie felt that additional discussion would narrow down the amounts that you definitely would not want to bond for. Chairman Christie felt that they should form a small committee including Betsy McClain and a member of the Finance Committee to develop a draft. He would like to add this as an additional goal.

Ms. Griffin stated that the second item is to consider and adopt a comprehensive Capital Improvements Program. She noted that Peter Kulbacki, Public Works Director, worked in great detail on this but there are additional items for the Water Reclamation, Water and Sidewalk areas so it's not quite finished. Chairman Christie felt that they should complete the outstanding 3 items and put it on the agenda for discussion.

Chairman Christie stated that they would keep the Board and Commission Code of Ethical Conduct on the list and strive to move forward with this. Chairman Christie suggested keeping this to 4 or 5 principles that they should adhere to and could pull ideas from the hospital and college on this as well. Selectman Carter also suggested working with Vermont Law School.

Chairman Christie stated that they would keep the goal of supporting the efforts of Dartmouth College to reduce excess alcohol consumption and sexual assault on campus on the list for another year.

Ms. Griffin reported that Chief Dennis is attending the Summit on Sexual Assault today and tomorrow. Chairman Christie stated that this will continue to be something that they continually work on even after it is taken off the goals and objectives list.

Ms. Griffin suggested having a couple of people attend the Board and Commission meetings to discuss their needs and challenges. She noted that there are 7 or 8 in total and she suggested that she and one Board member attend.

Chairman Christie felt that it was important to continue to try to cultivate volunteers. Selectman Buckey felt that this one was also linked with the other goal to increase Town Meeting attendance. He reported that there is an organization that put together a list of things that have been tried in other communities and several have been done in Hanover. He stated that one suggestion was to have design charrettes; telephone Town Halls where they can have people phone in at a particular time; different ways to inform residents about what is going on; and a whole list of things that other communities have done. He noted that there are different ways to look at this. If people don't come, maybe they are happy with what is going on. Sometimes people are concerned after the fact and not when the decisions are being made. Technology has changed the way people are participating; people are not coming to evening meetings but there

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are internet meetings and e-mail exchanges. Selectman Buckey noted that there were suggestions about different ways to keep meetings short and efficient.

Chairman Christie stated that one issue is citizen engagement in terms of what is going on in town and keeping people informed; the other is getting people engaged to volunteer to serve the Town. Chairman Christie felt that it would be helpful to ask people independent of the Board to brainstorm some ways to address both of the issues. Ms. Griffin stated that it would be helpful to have Select Board members involved to solicit some people to come together and figure out how to engage people.

Chairman Christie stated that for people who want to really understand the budget they could have a 2 hour budget session outside of the normal budget discussions. He stated that the first step would be to start a focus group about this to see where it takes them.

Ms. Griffin noted that the policy regarding payments for Town services by credit card was completed. Chairman Christie asked about meter feeding and was told that the Parking Division is not vigorously enforcing this. Ms. Griffin stated that she would ask Patrick O'Neill for an update.

Selectman Carter asked about a question that came up; someone asked about the ability to get credit on a credit card if they come back to the meter and indicate that they are leaving the parking space early. Ms. Griffin stated that this technology requires a puck in the pavement in addition to the smart phone technology which these meters do not have.

Ms. Griffin reported that with the goal of further regionalization of resources, she and Chief McMillan are working closely with the local Fire Chiefs. It makes sense to keep this on the list as a reminder of the ultimate goal.

Selectman Carter relayed a concern from a resident after a recent fatal accident in Lebanon on Interstate 89. She asked about mutual aid on the police services side and whether Hanover Police ever respond to the neighboring communities to assist. Ms. Griffin stated that there is a lot of reciprocity of police services and the challenge with the I89 incident was the limited State Police resources. Lebanon's police force was tied up with that incident and Hanover Police provided assistance by responding to calls in Lebanon. She reported that as soon as Chief McMillan heard about the call he stationed one of the Fire units at the Lebanon line and then Hanover FD responded directly to the scene of the fatal.

Chairman Christie asked for any new goals and objectives.

Selectman Buckey felt that they should set aside a time to discuss long term trends such as NH is getting older; Hanover is moving away from retail establishments and more toward food and entertainment; the sorts of things that are happening locally and regionally and what they should be thinking about. Selectman Buckey stated that one concern is that some trends are not accurate or misleading and may not ultimately be an issue for the Town. Ms. Griffin stated that they could put together a list of topics that they may be interested in hearing about, she could find people come speak to the Board from the Chamber of Commerce, NH Municipal Association, etc.

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Selectman Carter felt that for this kind of effort they should definitely engage members of the Planning Board because they have had discussions with neighborhoods and residents in terms of zoning and the desires of the residents. Selectman Geraghty asked if there were going to be presentations about the results of the charettes to the Board. Selectman Carter stated that she would ask the Chairman of the Planning Board for additional information for the Select Board.

Ms. Griffin stated that they could have a strategic visioning session and invite members of the various Boards and Commissions to hear from others to follow trends in the region and the State and have people speak to the Board. Selectman Buckey felt that they could narrow it down and speak with Dartmouth College, DHMC, Chamber of Commerce, and hi-tech companies.

Chairman Christie felt that the Board should ask these entities what they would recommend for changes in the Town's policies and procedures etc.; determine the impact on the Town and what the Board could do in response. Chairman Christie felt that for this to become a strategic planning activity, they need to be sustained. Selectman Buckey stated that when they are making short term decisions, thinking long term and having some input as to what other entities are seeing could be helpful.

Selectman Geraghty stated that he didn't feel that there needed to be a full committee but felt that they could start with some education and see about carrying it further. For example, what infrastructure is coming in the next 10 years? Some areas that he can see may be expansion of Kendal and whatever may go on with Rivercrest. What does this mean for the sewer system, traffic, etc.? These are the things that the Select Board may need to know more about when making budget decisions. Chairman Christie felt that the Board should get some insight from the Planning Board.

Ms. Griffin stated that they could get a monthly update from entities such as Dartmouth, DHMC, Chamber of Commerce etc. for a little education every month as opposed to having one large session. Chairman Christie felt that they should be speaking with the Planning Board because there is a long time lapse between efforts there with limited information coming back to the Select Board. He felt that they could get a feel for the timing of projects and updates such as the neighborhood discussions. Ms. Griffin stated that she could work on making this a goal and objective.

Selectman Carter asked that they keep a goal and objective to work closely with the School District regarding the use of their resources; access continues to be an issue. Ms. Griffin noted that this is under the Administration goals and objectives; they are working on developing a comprehensive inventory of Town and School recreation facilities with information on ownership, current uses and potential uses. She has also been reviewing other communities joint use policies which would be more comprehensive than the current use practices.

Ms. Griffin noted the goal under Administration regarding the presentation methodology for the Town Ordinances. She noted that the Town Attorney continues to work with the Town to ensure that the ordinances reflect current State legislation.

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Ms. Griffin reported that Human Resources Director Dave Stewart is working on the Personnel Rules and Regulations with the labor attorney.

Chairman Christie felt that the Board might want to set target dates for the Goals and Objectives. He also felt that they should add the goal of reviewing all goals and objectives quarterly.

Selectman Buckey noted that one potential trend is the move away from large scale power distribution to more distributed generation. He stated that it's unclear as to how far this trend will go. Ms. Griffin reported that Peter Kulbacki working with Revision on the seacoast which is developing a proposal for a solar installation near the Water Reclamation Facility. She also noted that Sustainable Hanover would like to the Town of Hanover to submit an application to be a round two community in Solarize Upper Valley which is a Vital Communities program. She noted that the Sustainable Hanover Committee has already prepared an application in an effort to encourage multiple homeowners and businesses to consider solar installations and maybe achieve a group discount on the equipment.

Chairman Christie stated that he would like to see a 5 year plan for sustainability with the assumption that they will continue to fund this at \$50,000/year. He was interested in all that Ross Farnsworth has accomplished with the money being set aside toward these efforts. Chairman Christie would like to see what they would be able to accomplish in 5 years time if they continue to invest this money each year; and see how the projects change over time.

**5. BANNER REQUEST:**

- Granite United Way – Day of Caring Banner
- Opera North – Summer Production

**Selectman Buckey MOVED to Approve the Banner Requests for the Granite United Way – Day of Caring Banner and Opera North – Summer Production. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE BANNER REQUEST OF GRANITE UNITED WAY AND OPERA NORTH.**

**6. ACCEPTANCE OF DONATION:**

- Sushiya, Inc. – Donations to Police & Fire Department

Ms. Griffin reported that the owner of Sushiya, Inc. donated \$100 to the Police Department and \$100 to the Fire Department.

**Selectman Carter MOVED to Approve the Donations from Sushiya, Inc. for the Police and Fire Departments. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE DONATIONS FROM SUSHIYA, INC. FOR THE POLICE AND FIRE DEPARTMENTS.**

**7. APPROVAL OF MINUTES:**  
- June 23, 2014

**Selectman Geraghty MOVED to Approve the Minutes of June 23, 2014. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 1 ABSENT, AND 1 ABSTAINED TO APPROVE THE MINUTES OF JUNE 23, 2014. (Selectman Buckey abstained from the vote).**

**8. ADMINISTRATIVE REPORTS.**

Ms. Griffin reported that the Environmental Protection Agency (EPA) has designated Hanover as NH's first Green Power Community (the 2<sup>nd</sup> in all of New England). She stated that Dartmouth purchased 10% of their energy consumed in RECs (Renewable Energy Certificates) which put them over the top. There will be press releases going out. She stated that Yolanda Baumgartner was instrumental in this effort and between Kendal, Hanover Co-op, Dartmouth College, Dartmouth Printing, Hypertherm and the Town they are purchasing 19% of total power consumption in RECs.

Selectman Geraghty asked Ms. Griffin to explain this for the audience. Ms. Griffin RECs are renewable energy certificates which are used to subsidize renewable energy sources as an offset to the amount of energy consumed. She stated that the Town of Hanover consumes 3,000 kilowatt hours/year and by purchasing 10% RECs which cost a total of \$400 this provides a subsidy to the renewable energy sources through a company in Boulder Colorado called Renewable Choice. In order to become a Green Power Community, the community needs to be able to calculate the total energy consumed and then commit to purchasing at least 5% beyond what they consume to subsidize renewable energy sources such as wind power, solar, geothermal, small hydro facilities or other forms of energy generators. She stated that this encourages communities to support the producers of renewable energy. Hypertherm is the entity that provided the platform on this and they were instrumental in walking the Town through the process.

Ms. Griffin stated that this fall, they are hoping to roll this out to residents who may be interested in joining this effort. She reported that the Town will be working with Renewable Choice to get the information out there. Chairman Christie felt that this was a critical objective.

Ms. Griffin stated that this and the Solarize Phase Two participation will make it real for people. The Town of Hanover is the first and only New England community that's a direct member of the New England Power Pool and the first community in New Hampshire that is a Green Power Community.

Ms. Griffin reported that the Nihonmatsu Sister City representatives will be visiting Hanover on July 25 to July 28<sup>th</sup>. She invited the Board members to join them for dinner on Saturday night July 26 at the Dartmouth Outing Club starting at 6 p.m. The newly inducted Mayor of Nihonmatsu will also be attending.

Ms. Griffin reported that she would be attending the solid waste briefing tomorrow night at the VA Hospital. Officials from Lebanon, Norwich, Hartford and Hanover will be in attendance.

Selectman Geraghty asked about the status of the South Main Street construction. Ms. Griffin stated that there have been delays from Liberty Utilities and the Town is waiting for additional details from the company.

**9. SELECTMEN'S REPORTS.**

**Jay Buckey**

Selectman Buckey had nothing new to report.

**Nancy Carter**

Selectman Carter reported that the Planning Board has finished a review of the zoning amendments in terms of looking for inconsistencies. This was manageable because Judith Esmay limited the scope to looking at the language with the purpose of ensuring that they make sense and that there is no duplication. This entire document should be available for a vote at the next Town Meeting. The substantive outcome is very limited as it will just clean up grammar, etc.

Selectman Carter reported that on July 1<sup>st</sup> the Planning Board had a brief discussion about the design charrette. There is now a smaller working group looking at the implications based on the recommendations; they will be looking at incentives for private landowners. Ms. Griffin stated that there is a working group that will meet tomorrow to discuss this further. Selectman Carter noted that there is the potential for a large amount of zoning amendments.

**Bill Geraghty**

Selectman Geraghty expressed his appreciation for all of Assistant Parks and Recreation Director Liz Burdette, Parks and Recreation Board and all of the volunteers for the very successful 4<sup>th</sup> of July parade and celebration on The Green.

**Peter Christie**

Chairman Christie reported that the Conservation Committee held their monthly meeting at Wilson's Landing. They are coming up with a plan for additional amenities, beautification, and to make it ever more user friendly area. He stated that it is a beautiful spot down there.



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**10. OTHER BUSINESS.**

Ms. Griffin reported that in order for the Town to become a Round Two community for the Solarized Upper Valley effort, the application requires the Board's approval. This will ultimately allow for homeowners and small businesses to purchase solar equipment for their homes at the bulk rate.

**Selectman Buckey MOVED to Authorize the Town Manager to Move Forward with the Phase Two Application for the Solarized Upper Valley. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO AUTHORIZE THE TOWN MANAGER TO MOVE FORWARD WITH THE PHASE TWO APPLICATION FOR THE SOLARIZED UPPER VALLEY.**

**Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II, (a) (c) and (d).**

**SELECTMAN BUCKEY VOTED YES; SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON PUBLIC SESSION AT 8:56 P.M.**

**Selectman Buckey MOVED to Exit the Non-Public Session. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO EXIT THE NON-PUBLIC SESSION.**

**11. ADJOURNMENT.**

**Selectman Buckey MOVED to Adjourn the Meeting. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADJOURN THE MEETING AT 9:35 P.M.**

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Selectman Geraghty MOVED to Approve the Amendment to the Open Container Ordinance (No. 32) Relative to the Serving of Alcohol by Restaurants Occupying Sections of Public Sidewalks, as Presented. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE AMENDMENT TO THE OPEN CONTAINER ORDINANCE (No. 32) RELATIVE TO THE SERVING OF ALCOHOL BY RESTAURANTS OCCUPYING SECTIONS OF PUBLIC SIDEWALKS, AS PRESENTED.**

2. **Selectman Carter MOVED to Close the Public Hearing. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO CLOSE THE PUBLIC HEARING.**

3. **Selectman Buckey MOVED to Accept a \$5,000 Donation from the Hanover Improvement Society for Construction of a Shade Pavilion at Thompson Terrace and a \$10,000 Donation from the Hanover Improvement Society for the Summer Gardening Program. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE DONATIONS FROM THE HANOVER IMPROVEMENT SOCIETY.**

4. **Selectman Buckey MOVED to Approve the Banner Requests for the Granite United Way – Day of Caring Banner and Opera North – Summer Production. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE BANNER REQUEST OF GRANITE UNITED WAY AND OPERA NORTH.**

5. **Selectman Carter MOVED to Approve the Donations from Sushiya, Inc. for the Police and Fire Departments. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE DONATIONS FROM SUSHIYA, INC. FOR THE POLICE AND FIRE DEPARTMENTS.**

6. **Selectman Geraghty MOVED to Approve the Minutes of June 23, 2014. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 1 ABSENT, AND 1 ABSTAINED TO APPROVE THE MINUTES OF JUNE 23, 2014. (Selectman Buckey abstained from the vote).**

7. **Selectman Buckey MOVED to Authorize the Town Manager to Move Forward with the Phase Two Application for the Solarized Upper Valley. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO AUTHORIZE THE TOWN MANAGER TO MOVE FORWARD WITH THE PHASE TWO APPLICATION FOR THE SOLARIZED UPPER VALLEY.**

8. **Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II, (a) (c) and (d).**

**SELECTMAN BUCKEY VOTED YES; SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON PUBLIC SESSION AT 8:56 P.M.**

9. **Selectman Buckey MOVED to Exit the Non-Public Session. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO EXIT THE NON-PUBLIC SESSION.**

10. **Selectman Buckey MOVED to Adjourn the Meeting. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADJOURN THE MEETING AT 9:35 P.M.**