

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**June 2, 2014**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Athos Rassias, Vice Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Selectman; and Julia Griffin, Town Manager.

**1. PUBLIC COMMENT.**

Chairman Christie asked for Public Comment. Chairman Christie welcomed the Hanover High School students who were in the audience.

Leslie McNamara introduced herself and stated that she was present with other Hanover High students as part of a Civitas class assignment in which they need to get involved in the community and attend a town meeting.

There were no other comments from the public.

**2. RECOMMENDATION TO SET PUBLIC HEARING FOR MONDAY, JUNE 23<sup>RD</sup> TO REVIEW AND CONSIDER THE PROPOSED RATE AND FEE SCHEDULE FOR FY2014-15.**

Ms. Griffin noted that the Board meeting scheduled for June 16<sup>th</sup> was rescheduled to June 23<sup>rd</sup>. Ms. Griffin noted that each year the Board reviews the rates and fees that the Town charges for services. She stated that one new item is a fire inspection fee which would be used to offset the cost of part-time Fire Inspector Jeryl Frankenfield. Ms. Griffin reported that the Board will see an update of all proposed changes prior to the public hearing.

Ms. Griffin explained to the audience that the Town of Hanover charges many different fees for services such as dog registrations, landfill tickets, registering motor vehicles, etc. and every year this fee schedule is adopted by the Select Board with any new fees going into effect on July 1. Chairman Christie noted that the fees make up 40% of the Town budget and taxes make up 60%.

**Selectman Buckey MOVED to Set a Public Hearing for Monday, June 23<sup>rd</sup> to Review and Consider the Proposed Rate and Fee Schedule for FY 2014-15. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR MONDAY, JUNE 23<sup>RD</sup> TO REVIEW AND CONSIDER THE PROPOSED RATE AND FEE SCHEDULE FOR FY 2014-15.**

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**3. RECOMMENDATION TO ADOPT SENIOR WATER TECHNICIAN JOB TITLE, LABOR GRADE 12.**

Ms. Griffin stated that there is a memo accompanying the job description from Public Works Director Peter Kulbacki. She noted that John Dumas was the former Water Superintendant and with his resignation it was determined that the Water Company did not need a second supervisory position. She reported that Todd Cartier has been promoted to fill Mr. Dumas' position. The recommendation is for the Board to adopt the job title and the labor grade.

**Selectman Carter MOVED to Adopt the Senior Water Technician Job Title, Labor Grade 12. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE SENIOR WATER TECHNICIAN JOB TITLE, LABOR GRADE 12.**

**4. BANNER REQUEST:**  
- Hypertherm – 9<sup>th</sup> Annual Special Olympics

**Vice Chairman Rassias MOVED to Approve the Banner Request for Hypertherm – 9<sup>th</sup> Annual Special Olympics. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUEST FOR HYPERTHERM – 9<sup>th</sup> ANNUAL SPECIAL OLYMPICS.**

**5. APPROVAL OF MINUTES:**  
- May 13, 2014  
- May 19, 2014

**Selectman Geraghty MOVED to Approve the Town Meeting Minutes of May 13, 2014. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSTAINED TO APPROVE THE TOWN MEETING MINUTES OF MAY 13, 2014.** (Selectman Buckey abstained from the vote).

**Vice Chairman MOVED to Approve the Minutes of May 19, 2014. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 19, 2014.**

**6. ADMINISTRATIVE REPORTS.**

Ms. Griffin reported that the Nihonmatsu (Japan) visit is scheduled for July 25<sup>th</sup> through July 28<sup>th</sup>. She has already found host families and there will be a gathering on July 26<sup>th</sup>

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at the Dartmouth Outing Club at 6:00 p.m. She stated that the kids will visit with their host families on Sunday, July 27<sup>th</sup> and they leave Monday, July 28<sup>th</sup>. The newly elected Mayor of Nihonmatsu will be here as well.

Ms. Griffin reported that a delegation from Joigny (France) will be visiting in October from the 9<sup>th</sup> through the 18<sup>th</sup>; there will be 16 adults, 1 teenager and 2 younger boys. Ms. Griffin encouraged the Board of Selectmen members to host a family. Ms. Griffin stated that she would be able to host one family.

Ms. Griffin reported that she met with Kate Connolly and the Joigny representatives and they are planning a big dinner at the Hanover Inn on October 11<sup>th</sup>. This is the 20<sup>th</sup> Anniversary of the twinning of the Towns. Ms. Griffin stated that they plan a full day of field trips on Saturday and Sunday and they will figure out transportation plans.

Ms. Griffin stated that she provided an update from the Grafton County Commissioners regarding the proposed Grafton County Budget increase of 3.35% for the FY 2015 budget. She noted that they have some issues to address at the Grafton County Nursing Home.

Ms. Griffin reported that when they hired a parking consultant for the downtown area, one recommendation was to implement new credit card devices. Another recommendation was to beef up the ridesharing program. She has been working with Lt. O'Neill and representatives from Lebanon and although the recommendation was to have the Town of Hanover implement a more aggressive program, she felt that it made more sense to work with Lebanon. Advance Transit may be approved for a grant to improve the rideshare program for the region. The Town of Hanover was involved and provided some seed funding for this and this grant may have funding effective July 1 if approved. The goal is to create a one stop website for Rideshare to facilitate ridesharing from home to work in the Upper Valley; in addition to services offered by Dartmouth College to its students.

Selectman Carter asked if they would be handling "one-offs" for individuals who need to go a great distance once in a while. Ms. Griffin stated that this would be part of the program. She noted the website is meant to help coordinate rides in an attempt to get more cars off the road.

Ms. Griffin reported that the Transit Hub and porte-cochere project at the Hanover Inn will happen right after graduation. She noted that the section of East Wheelock Street to College Street will be congested and they will continue to work in close coordination with Dartmouth. She reported that the large windows in front of the Hopkins Center will be replaced which will involve the use of a large crane. The paint on the pavement will be made permanent and there will be a new bus structure and possibly a covered bike rack. Ms. Griffin also noted that Dartmouth will be changing the drive-through area at the Hanover Inn.

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Ms. Griffin stated that Liberty Utilities will be upgrading the underground lines on South Main Street and traffic will be limited to one lane. She noted that they are authorizing night work because this would be almost impossible to do during the day. South Main Street will be limited to one lane during the course of this project. She reported that neighbors will be notified by Liberty Utilities and they hope to get the work done as quickly as possible. The Town will be getting new sidewalks and a new path to the substation at the end of South Main Street. Chairman Christie confirmed that this is all funded by Liberty Utilities.

Ms. Griffin stated that she met with neighbors on Spencer Road about concerns surrounding improvements on South Esker Road. It appears that the concerns were addressed so this \$5,000 project will go forward this summer.

## **7. SELECTMEN'S REPORTS.**

### **Jay Buckey**

Selectman Buckey stated that he was recently asked about the speed limits on South Main Street and noted that the 35 mph part of the road is State owned and the Town portion is marked at 30 mph.

### **Nancy Carter**

Selectman Carter reported that the Planning Board will meet tomorrow at 7:30 in the Board Room. The proposed renovation at the Co-op is on the agenda and she anticipates that this discussion will take a couple of hours. She noted that the renovation plan is to happen in pieces so that the store will not be closed. The Planning Board has spent two full meetings looking at the issues surrounding this renovation. The public is welcome and encouraged to attend.

### **Peter Christie**

Chairman Christie reported that the Leadership Upper Valley Heroes and Leaders 2014 Celebration took place last week honoring 14 fabulous women in the Upper Valley and he was proud to say that Ms. Griffin was one of the recipients. He noted that Selectman Geraghty was the Master of Ceremonies and it was a fun evening with great people to celebrate.

### **Athos Rassias**

Vice Chairman Rassias had nothing new to report.

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**Bill Geraghty**

Selectman Geraghty reported that the Parks and Recreation Department has a new brochure available on-line; there are a lot of programs and he encouraged people to sign up for programs before they are sold out.

**8. OTHER BUSINESS.**

Ms. Griffin reviewed the summer meeting schedule with the Board of Selectmen. The Board decided that they would meet on July 14<sup>th</sup> and August 18<sup>th</sup>.

**9. ADJOURNMENT.**

**Selectman Carter MOVED to Adjourn the Meeting. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:00 P.M.**

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Selectman Buckley MOVED to Set a Public Hearing for Monday, June 23<sup>rd</sup> to Review and Consider the Proposed Rate and Fee Schedule for FY 2014-15. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING FOR MONDAY, JUNE 23<sup>RD</sup> TO REVIEW AND CONSIDER THE PROPOSED RATE AND FEE SCHEDULE FOR FY 2014-15.**

2. **Selectman Carter MOVED to Adopt the Senior Water Technician Job Title, Labor Grade 12. Selectman Buckley SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADOPT THE SENIOR WATER TECHNICIAN JOB TITLE, LABOR GRADE 12.**

3. **Vice Chairman Rassias MOVED to Approve the Banner Request for Hypertherm – 9<sup>th</sup> Annual Special Olympics. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUEST FOR HYPERTHERM – 9<sup>th</sup> ANNUAL SPECIAL OLYMPICS.**

4. **Selectman Geraghty MOVED to Approve the Town Meeting Minutes of May 13, 2014. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSTAINED TO APPROVE THE TOWN MEETING MINUTES OF MAY 13, 2014. (Selectman Buckley abstained from the vote).**

5. **Vice Chairman MOVED to Approve the Minutes of May 19, 2014. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF MAY 19, 2014.**

6. **Selectman Carter MOVED to Adjourn the Meeting. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:00 P.M.**