

FINAL

BOARD OF SELECTMEN'S MEETING

May 19, 2014

7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Athos Rassias, Vice Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Selectman; and Julia Griffin, Town Manager.

1. PUBLIC COMMENT.

Chairman Christie asked for Public Comment. There were no comments from the public.

2. ORGANIZATIONAL MEETING FOR THE 2014-15 BOARD OF SELECTMEN.

Chairman Christie noted that he sent an e-mail out to the Select Board members prior to the meeting and reported that all members chose to remain with their previously assigned committees.

Selectman Carter MOVED that Peter Christie Serve as Chairman to the Board of Selectmen and Athos Rassias Serve as Vice Chairman. Selectman Buckey SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT PETER CHRISTIE AS CHAIRMAN TO THE BOARD AND ATHOS RASSIAS TO SERVE AS VICE CHAIRMAN.

The following is a list of the committees and the Select Board members assigned to each:

Advisory Board of Assessors

Athos Rassias

Peter Christie, Alternate

Bike/Pedestrian Committee

Athos Rassias

Chamber of Commerce

Bill Geraghty

Julia Griffin

Conservation Commission

Peter Christie

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Hanover Finance Committee
Jay Buckey
Peter Christie (alternate)

Friendship/Sister Cities Advisory Committee
Katherine Connolly (on behalf of the Select Board)

Hanover Improvement Society
Bill Geraghty

Howe Library Board of Trustees
Nancy Carter

Parking and Transportation Board
Request report every 6 months from Patrick O'Neill
Bill Baschnagel

Parks and Recreation Board
Bill Geraghty

Trescott Company
Peter Christie
Jay Buckey

Upper Valley Lake Sunapee Regional Planning Commission
Katherine Connolly
Joanna Whitcomb
Jonathan Edwards

Chairman Christie confirmed with Ms. Griffin that the non-Select Board members are willing to serve again in the roles that are listed. Selectman Carter offered her services as Secretary.

Selectman Buckey MOVED that Nancy Carter Continue To Serve as Secretary for the Select Board. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT NANCY CARTER AS SECRETARY TO THE SELECT BOARD.

3. RECOMMENDATION TO ADOPT ABATEMENTS AS RECOMMENDED BY THE ADVISORY BOARD OF ASSESSORS.

Mike Ryan, Director of Assessing, was present to speak to the Board. Chairman Christie noted that the Select Board received recommendations from the Advisory Board of

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Assessors. Mr. Ryan noted that SegTel and Fairpoint are in the Superior Court for the issue surrounding the telephone poles.

Chairman Christie asked about the Hanover Terrace issue. Mr. Ryan stated that they have filed periodically over the years and he noted that Mr. Hendrickson went to see him last summer and filed an appeal but later failed to respond. Mr. Ryan stated that it was his understanding that the facility was up for sale. Chairman Christie clarified that the argument was that the property value was based on the number of residents and not the value of the property. Mr. Ryan stated that Mr. Hendrickson was trying to use a cost approach where he used 50% depreciation on the improvements which he felt was not appropriate. Mr. Hendrickson also used an expense ratio at about 90% expenses and 10% return to the real estate and Mr. Ryan felt that this was a bit aggressive as well. Mr. Ryan felt that the Board should deny this request and then the applicant could take the next step in the process. Ms. Griffin stated that the property is in the process of being sold.

Selectman Geraghty MOVED to Accept the Recommendations of the Advisory Board of Assessors. Selectman Buckey SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATIONS OF THE ADVISORY BOARD OF ASSESSORS.

4. RECOMMENDATION TO APPROVE TOWER LEASE FOR NORTHERN LINK RADIO.

Ms. Griffin stated that this lease was fairly straightforward. She stated that this is a generous lease with regard to the property owner. Selectman Buckey clarified that the insurance is something that the Town already has in place.

Selectman Carter MOVED to Approve the Tower Lease for the Northern Link Radio. Vice Chairman Rassias SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE TOWER LEASE FOR THE NORTHERN LINK RADIO.

5. RECOMMENDATION TO ADOPT UPDATED EMERGENCY OPERATIONS PLAN.

Ms. Griffin noted that the 275 page plan is also posted on the Town website. Selectman Geraghty noted that the Emergency Operations Plan was impressive. Ms. Griffin stated that the State provides grant funds for a couple of consultants who specialize in revising the plans. Ms. Griffin noted that she and June Garneau worked with Doug Hackett, Michael Evans, Michael Hinsley, Don Ware, and Peter Kulbacki as a team to go through each chapter and make changes. She noted that Betsy Smith made quite a few formatting changes. She stated that the State requires that the Select Board formally adopt the document when any revisions are made. The key members of the Emergency Operations

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Plan have a complete copy; there are 3 Dam Emergency Plans, plans for CRREL and Dartmouth College.

Ms. Griffin read the Resolution that needed to be adopted by the Board and would be included with the Emergency Operations Plan:

“It is hereby Resolved by the Town of Hanover NH that:

WHEREAS, emergency response to critical incidents whether nature or man-made requires integrated professional management and;

WHEREAS, united command of such incidents is recognized as the management model to maximize the public safety response and;

WHEREAS, the National Incident Management System herein referred to as NIMS has been identified by the federal government as being the requisite emergency management system for all political subdivisions and;

WHEREAS, failure to adopt NIMS as the requisite emergency management system may preclude reimbursement to the political subdivision for costs expended during and after a declared emergency or disaster and for training and preparation for such disasters or emergencies;

THEREFORE, it shall be the public policy of this municipality to adopt the NIMS concept of emergency planning and unified command. It shall further be the policy of this municipality to train public officials responsible for emergency management.”

Ms. Griffin stated that the key players in the Town have been trained in NIMS 100 and some have been trained in NIMS 400 and 500. This Resolution would be included at the beginning of the Emergency Operations Plan.

Selectman Carter MOVED to ADOPT the Resolution and the Emergency Operations Plan. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ADOPT THE RESOLUTION AND THE EMERGENCY OPERATIONS PLAN.

Selectman Buckey stated that he was surprised that the Town would have risks from dam failure. Ms. Griffin stated that dam at the First Reservoir has had significant improvements to avoid such an issue but it has the potential for failure which would flood into Storrs Pond. The Storrs Pond dam could fail and if either failed, it has the potential to take out Route 10 at the bottom of Chieftain hill. There is a large culvert at the bottom of Chieftain hill and they have taken steps to mitigate the risk if that were washed out.

Ms. Griffin stated that the culvert is a listed site in the Hazard Mitigation Plan because they feel that the State could do more to make the culvert more resilient. She stated that

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in order for Towns to file for FEMA funds, they need to update their Hazard Mitigation Plan every 5 years. Ms. Griffin noted that the Town has to identify any potential hazard that could benefit from some upgrades; for example, the retaining wall on Ruddsboro Road was replaced 4 years ago using hazard mitigation funds. Ms. Griffin reported that the Town received hazard mitigation funds for improvements on Etna Highlands Road. The funds have to be matched with town labor and equipment but it is a good way to get these systems upgraded.

6. APPOINTMENT:
- Zoning Board of Adjustment

Ms. Griffin stated that David Donegan would like to serve on the Zoning Board. She noted that Gert Assmus recruited Mr. Donegan; Nancy Carter and Judith Brotman interviewed him and recommend him as an alternate to the Zoning Board.

Selectman Carter MOVED to Appoint David Donegan as an Alternate to the Zoning Board of Adjustment. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO APPOINT DAVID DONEGAN AS AN ALTERNATE TO THE ZONING BOARD OF ADJUSTMENT.

7. APPROVAL OF MINUTES:
- May 5, 2014

Selectman Buckey MOVED to Approve the Minutes of May 5, 2014. Selectman Carter SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED AND 2 ABSTAINED. (Vice Chairman Rassias and Selectman Geraghty abstained from the vote.)

8. ADMINISTRATIVE REPORTS.

Ms. Griffin stated that after Town Meeting it's time to clean up and work on capital improvement projects. She noted that Peter Kulbacki has been working closely with Tim McNamara on the improvements to the mobility hub. She reported that the Hanover Inn porte-cochere over the drive-thru will be widened to two lanes so that two cars can get through that area. She noted that they will be changing the sidewalk alignment and the Hanover Inn hopes to have some outdoor seating. This will come before the Planning Board in the future.

Ms. Griffin stated that there are discussions about a bus shelter with heat and cooling facilities in the area where the construction staging was placed next to the Hanover Inn. They received approval from the federal government for this building that has an interior component that is heated and cooled but because it is constructed in Canada and it is under \$100,000, they are unable to use federal money for this project. There is a company in Burlington that they are working with so this project should be underway. Ms. Griffin

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reported that Liberty Utilities will be doing some major underground work to replace lines on South Main Street. She noted that this is the line that causes the large power outages and has created huge problems for the local restaurants. The downtown area will be messy this summer. Ms. Griffin reported that they may need to re-route the Shrine Parade and Lt. Evans is working out the details.

Ms. Griffin reported that Monday, May 26th is Mustard Day at the Hanover Center Green.

Vice Chairman Rassias asked about the crosswalk in the area of the Inn. Ms. Griffin stated that this will be an upgraded crosswalk with a raised island which is called a "refuge island". Ms. Griffin stated that the Town did allow the Rainbow Alliance at Dartmouth to paint the island on a temporary basis but this will be changed.

Chairman Christie asked if there had been any feedback on Town Meeting. Ms. Griffin stated that they have only had positive feedback. She will be working on the letter to the Legislators per Article Nineteen.

9. SELECTMEN'S REPORTS.

Jay Buckey

Selectman Buckey had nothing new to report and stated that he was sorry to miss Town Meeting.

Nancy Carter

Selectman Carter reported that the Planning Board met on May 6th and they received the Ray School renovation plan; it was subsequently approved. She noted that after the last day of school, the Ray School will be closed and the entire property will have a construction fence around it for the renovations. Selectman Carter reported that they hope to have the work complete by August 29th for the start of the school year.

Selectman Carter reported that the Planning Board will meet again tomorrow night and the Co-op is the only item on the agenda so that there will be a very thorough and potentially lengthy review. She encouraged community members to attend for the discussion.

Peter Christie

Chairman Christie reported that he participated in a site visit with the Conservation Commission at Pine Park. He noted that they need to reinforce the banks that have washed away and saw about 200 joggers that went by while they were there. He noted that Jim Kennedy has introduced him to new terms such as riprap which he was unfamiliar with and learned that it is a type of stone (not to be confused with riffraff).

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Chairman Christie reported that the Conservation Commission is also taking the lead to start discussions about ways to do some beautification at Wilson's Landing. There will be public meetings for that as well.

Athos Rassias

Vice Chairman Rassias had nothing new to report but noted that during Clean-Up Day he was amazed at how many blue bags were collected around town and thanked everyone involved. Ms. Griffin noted that the Department of Public Works spends all day on Monday picking up the blue bags.

Bill Geraghty

Selectman Geraghty had nothing new to report.

10. OTHER BUSINESS.

There was no Other Business reported.

11. ADJOURNMENT.

Selectman Geraghty MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY THE ADJOURN THE MEETING AT 8:04 P.M.

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

SUMMARY

1. **Selectman Carter MOVED that Peter Christie Serve as Chairman to the Board of Selectmen and Athos Rassias Serve as Vice Chairman. Selectman Buckey SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ACCEPT PETER CHRISTIE AS CHAIRMAN TO THE BOARD AND ATHOS RASSIAS TO SERVE AS VICE CHAIRMAN.

2. **Selectman Buckey MOVED that Nancy Carter Continue To Serve as Secretary for the Select Board. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ACCEPT NANCY CARTER AS SECRETARY TO THE SELECT BOARD.

3. **Selectman Geraghty MOVED to Accept the Recommendations of the Advisory Board of Assessors. Selectman Buckey SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE RECOMMENDATIONS OF THE ADVISORY BOARD OF ASSESSORS.

4. **Selectman Carter MOVED to Approve the Tower Lease for the Northern Link Radio. Vice Chairman Rassias SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO APPROVE THE TOWER LEASE FOR THE NORTHERN LINK RADIO.

5. **Selectman Carter MOVED to ADOPT the Resolution and the Emergency Operations Plan. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ADOPT THE RESOLUTION AND THE EMERGENCY OPERATIONS PLAN.

6. **Selectman Carter MOVED to Appoint David Donegan as an Alternate to the Zoning Board of Adjustment. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO APPOINT DAVID DONEGAN AS AN ALTERNATE TO THE ZONING BOARD OF ADJUSTMENT.

7. **Selectman Buckey MOVED to Approve the Minutes of May 5, 2014. Selectman Carter SECONDED the Motion.**

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THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED AND 2 ABSTAINED.
(Vice Chairman Rassias and Selectman Geraghty abstained from the vote.)

- 8. Selectman Geraghty MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY THE ADJOURN THE MEETING
AT 8:04 P.M.**