

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**February 3, 2014**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Athos Rassias, Vice Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Selectman; and Julia Griffin, Town Manager.

**1. PUBLIC COMMENT.**

Chairman Christie asked for Public Comment. There were no comments from the public.

**2. SOCIAL SERVICE AGENCY PRESENTATIONS: FY2014-15 FUNDING REQUESTS.**

Chairman Christie noted that the Town's relationship with the social service agencies is much different than those in the viewing audience. He stated that the agencies are not asking for a donation, they are asking for help funding services that they are providing to the Town of Hanover. He expressed appreciation for what these agencies do for the Town of Hanover.

West Central Behavioral Health

Ms. Suellen Griffin introduced herself as the President and CEO of West Central Behavioral Health and introduced Heidi Postupack as the Director of Development. She thanked the Board for their past support.

Ms. Suellen Griffin reported that last year they provided \$15,351 to residents who are uninsured or underinsured and 1,367 hours of service to people in Hanover. They served approximately 71 clients and continue to provide those services whether or not they receive reimbursement. She reported that they provide a 24/7 emergency call service and a licensed therapist is on call.

Ms. Postupack reported that West Central provides services in Hanover and Etna but they also collaborate with other non-profits that provide social services to coordinate care. Case management is an important service that they offer. She noted that they do provide quite a bit of uncompensated care every year. Ms. Postupack reported that for FY 2013 they had provided \$600,000 to 3,400 clients in Sullivan and Grafton County. Without the support of Hanover and 22 other towns and cities, they would not be able to continue providing this care.

Selectman Geraghty asked about their Federal and State funding. Ms. Suellen Griffin reported that the State and Federal government have put funds into their budgets to help with housing and programs but this doesn't help with their service bottom line. These funds do help with specific programs.

WISE

Peggy O'Neill, Executive Director, thanked the residents of Hanover and the Select Board for their continued support. Ms. O'Neill stated that they are requesting that the Town support their core program; they served over 1,000 people last year in the 21 communities that Wise serves in Windsor County, VT, Grafton County, NH and a couple of towns in Orange County, VT. She noted that about 40 of those people served were in the Town of Hanover.

Ms. O'Neill stated that they continue to see requests for advocacy support for victims and they are now supporting DHMC, Mt. Ascutney Hospital, Alice Peck Day Hospital and the VA Hospital when a victim of violence shows up and they are able to respond quickly. Ms. O'Neill reported that the Hanover Police Department, WISE, West Central and other organizations in the Upper Valley started a Sexual Assault Response Team (SART) to raise awareness and have a more coordinated response team.

Ms. O'Neill reported that they are trying to organize more groups for victims to join and are currently running a weekly sobriety support group which is open to anyone in the Upper Valley who would like an AA (Alcoholics Anonymous) alternative. They have been working on this with Turning Point in Norwich as well as Headrest. She noted that they also offer economic empowerment programs for WISE service users who need more assistance in getting their economic situations strengthened.

Ms. O'Neill announced that they will have more emergency shelter space; they recently purchased a building which can offer more of a shelter for people. Previously they had been renting a two bedroom apartment but this is a 3 bedroom single family home. It's conveniently located and they are pleased to have a permanent shelter. She also noted that they do have community education programs through the schools.

#### Outreach House

Carol Weingeist, Board Member for Outreach House, thanked the Town for their continued support. She reported that Outreach House is dedicated to provide excellent services to elderly residents at a reasonable cost. Ms. Weingeist reported that they were originally founded by a group of social workers that saw a need for an affordable community oriented home for seniors to give them a residence where they can age in place. She noted that there are 3 Dartmouth Grad students who live on the 3<sup>rd</sup> floor. She stated that having these students provide night time coverage saves money on nighttime staffing. The cost savings is extraordinary for them as well as they receive free housing.

Ms. Weingeist reported that the monthly charges are below the average at about \$3,500/month where other facilities in the area cost about \$7,000/month for assisted living. Ms. Weingeist stated that they have 9 rooms and they sometimes have an empty room for a month or two and because more people are staying at home or living with children, they do not have a long waiting list so having support from the Town of Hanover for one-month's room rent makes a huge difference.

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Grafton County Senior Citizens Council

Roberta Birner, Executive Director, introduced Jill Fahey who is the Director of the Upper Valley Senior Center. She stated that they are very grateful for the Town of Hanover's longtime support. She noted that they approach 40 towns to ask for support and it's always a pleasure to come to Hanover.

Ms. Birner reported that they served about 8,000 people last year. The NH Center for Public Policy stated that the area is experiencing a "silver tsunami." There are a lot of baby boomers and a lot of people over age 85 living in the area. The National Council on Aging reports that for Grafton County more than 41% of the people over age 60 are living on incomes of \$2,000/month or less which is the population that they primarily serve.

Ms. Birner reported that they deliver meals every day and provide congregate meals at the senior centers. They provide transportation in conjunction with Advance Transit (AT) but they handle areas outside of AT's fixed routes including Etna and Hanover Center. A lot of volunteers provide transportation for deliveries and medical appointments. She reported that they served 116 Hanover residents through their basic services. They served 114 people through the Grafton County ServiceLink noting that there have been a lot of people needing Medicare counseling when a major employer changed benefits for retirees so there were people that really needed the help.

Ms. Fahey stated that they continue to provide congregate meals on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays of the month to the Hanover Senior Center. She noted that they deliver every day to the Hanover Senior Housing.

Selectman Buckey asked about Service Link.

Ms. Birner reported that ServiceLink was created to provide information assistance and is now the place to find information about long term care counseling. If someone needs Medicare long term care, nursing home care or home community based care, they can provide counselors; caregiver support counselors; Medicare support for the state health insurance program; and health assisters who help with the new health exchange.

Ms. Griffin asked about the impacts of budget cuts. Ms. Birner reported that they have had deep cuts from the State and Federal government. They experienced a 20% cut for Meals and Wheels and transportation which amounted to \$130,000 this year out of the total budget of just over \$3 million. This follows 6 years of level funding in spite of the increased costs of insurance, fuel and food. She reported that there have been layoffs and furloughs as they are trying to provide basic services for a growing population. Some colleagues are closing senior centers or only providing meals for 4 days instead of 5.

Selectman Geraghty asked Ms. Birner about the number of sites and employees that they currently have.

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Ms. Birner reported that they have 10 locations consisting of 8 Senior Centers and 2 ServiceLink Centers. She stated that they have around 90 employees but 3 years ago they had 140 employees; when they transitioned the homecare to outside agencies they lost 40 employees. She noted that they have 915 volunteers.

#### VNA/Hospice of VT and NH

Melina Hill-Walker thanked the residents of Hanover and the Select Board for their support. She reported that last year there were 3,502 homecare visits to 142 residents of Hanover. This results in approximately \$114,600 in unreimbursed care. She noted that this is due to the rate of reimbursement from Medicare, Medicaid and other payers which do not cover the cost of the services provided. They also provide Flu clinics and well child clinics. She noted that NH is the 4<sup>th</sup> oldest State in the country and seniors are choosing to age in place, age at home and this is good because this is less expensive. The Visiting Nurses allow the person to stay in the home longer and they have home assistance to help individuals with daily living. The Visiting Nurses cover 100 towns throughout NH and VT. Ms. Hill-Walker reported that they did receive a loss of funding during the sequester which resulted in a 2% reduction or \$300,000. They do anticipate increased funding cuts in reimbursement rates while the need is growing. She stated that they do request that the residents of Hanover support their agency for funding.

Selectman Geraghty clarified that it sounded like the Visiting Nurse approach is one of the most cost effective care methods but asked whether there is any hope that logic would prevail and funding would be restored.

Ms. Hill-Walker stated that she doesn't like to use the word hopeless but they cannot predict where the Federal policies will go in terms of Medicare reimbursement; they are looking to cut the expense to Medicare. It is making it increasingly difficult for social service agencies to provide the care with reduced reimbursement. She noted that they have had to make cuts as well and work on a lean budget.

Selectman Carter asked whether they could use volunteers. Ms. Walker stated that there are hospice and community volunteers, many of whom have benefited from VNA services in the past.

#### Mascoma Valley Health Initiative

Alice Ely, Executive Director, introduced herself and noted their appreciation for the on-going funding from the Town of Hanover. The request is on behalf of the Upper Valley Public Health Advisory Council. She reported that the concept is to create regional leadership teams for public health throughout the State to address the fact that there isn't any local health capacity in NH. They are looking to create this leadership capacity and increase capacity for collaborative action. Ms. Ely stated that they are doing this with representatives from the Town, health care organizations, social services, businesses, education and they are looking to expand the membership over the course of the next year.

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Ms. Ely reported that they hope to accomplish putting together a public health action plan and support the work other organizations are doing by coordinating and make connections for agencies that don't have time to do this on their own.

Ms. Ely provided the following fiscal information: MVHI's total budget for 2014 is just over \$90,000; the budget for the Advisory Council is roughly \$44,000; they are hoping to receive at least \$12,000 from the 12 towns in the region toward that budget. Ms. Ely stated that any funding from the Town of Hanover would go toward the Advisory Council. She reported that they do receive money from The Charitable Foundation and noted that DHMC and Alice Peck Day Hospital provide them with a space.

Ms. Ely stated that the importance of increasing the amount of funding provided by the Town is due to the Charitable Foundation money which is start-up money and they expect that this will go away. The Foundation provided \$20,000 last year and \$10,000 this year. Most of the towns in the region are supporting them. Ms. Ely reported that the Town of Orford will begin to fund them this year for the first time. Grafton has funded them but they were unable to do so last year. Lebanon does not intend to fund them but they will make some sort of in-kind contribution.

Ms. Ely stated that the structure is forming for the Advisory Council and there are 11 executive team members providing oversight and leadership with ways to reach out to the community. She noted that Julia Griffin has been an important part of the group. She noted that the point of this is to determine how various agencies can come together and collaborate to address problems and leverage their resources in a new way.

Selectman Carter asked Ms. Ely whether they could reduce redundancy or find common areas that might be helpful in terms of the ongoing funding shortfalls and whether they could be the ones to spearhead those efforts.

Ms. Ely felt that there isn't a lot in terms of "cutting out the fat" or redundancies but they could look for new ways to make use of resources. She stated that at the State and Federal government levels there are more and more funding opportunities for initiatives that require partnership. She stated that they are hoping to have relationships with the partners to take advantage of opportunities that become available for funding and they are already seeing this develop.

Ms. Griffin stated that they have looked at the Keene model which is years ahead and when the region identifies a public health problem, they have the right agencies that they can bring together to collaborate to address the problem. The public health infrastructure doesn't exist in New Hampshire and she noted that she is the Town's Health Officer and she doesn't have all of the knowledge in that capacity.

Ms. Ely stated that they are doing this without any State or Federal money so they are keeping it very lean with the goal that this doesn't go away after a year or two. She stated that they are looking to find funding sources that they can count on year in and year out and they don't want a grant funded program that then goes away.

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Selectman Geraghty asked if she was familiar with the *Rethink Health Program*. He stated that this is a National program which has some money to fund communities that have been identified to coordinate better outreach in public health, community health, etc. He stated that he has been to 3 sessions consisting of 100 people in the communities that should be able to address the issues. He asked how this coordinates with MVHI because it sounds like they are doing some of the same things and it seems so viable and makes sense.

Ms. Ely stated that she finds that the reinvestment piece with the *Rethink* model speaks to her. She further clarified that as they save money, they move that money into the upstream costs so that they can reduce disease and illness in the long run. She feels that when the *Rethink* community is ready, they can invest in the work being done by the Advisory Council and partner with MVHI.

Selectman Geraghty hoped that they will be able to move forward with some action plans.

#### Youth In Action

Chris Lord, Director, stated that Youth in Action is in its 32<sup>nd</sup> year with about 73% of Hanover High Students involved. He noted that last year they had just over half of all HHS students involved. Mr. Lord stated that they are thankful to the Town of Hanover for giving the students opportunities to be active in the community. Mr. Lord stated that they have connected with about 25 agencies over the last few years and there has been consistency with relationships that they have formed. He stated that the goal is to have students directly involved and meet the people that they are serving. He noted that the Student Leadership Committee was developed last year serving as representatives for the Board of Directors. He noted that the first big project with COVER is coming up for spring break and they have a 4 day build but clarified that this is not part of the March Intensive program at HHS. Mr. Lord stated that the volunteers will be able to see this project from beginning to end.

Chairman Christie stated that this is funded through the Parks & Recreation Department but they have asked him to speak to the Board at this time. Mr. Lord stated that he is always trying to reach out and provide students with the most diverse opportunities and anyone interested can e-mail him at [YIA@dresden.us](mailto:YIA@dresden.us).

#### HIV/HCV Resource Center

Laura Bird, Executive Director, introduced herself and noted that the HIV/HCV Resource Center was formerly known as ACORN. She stated that they are actively looking for new funding sources and noted that State funding is dwindling; they conduct HIV and Hepatitis C testing, prevention and education. She stated that all of their services are free of charge and available to residents of Grafton and Sullivan counties. They have Hanover residents that are clients who come in for anonymous testing and the syringe exchange program which is located at the Good Neighbor clinic in WRJ. She stated that there is a huge opiate addiction problem in the community and there is no Federal funding for the syringe exchange.

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Ms. Griffin noted that Mike Cryans was planning on attending the meeting but would be late to represent Headrest.

Chairman Christie thanked the members of the social service agencies for their presentations.

#### Headrest

Mr. Cryans reported that Headrest started over 43 years ago on campus. They are asking the Town to fund a portion of the hotline. He reported that they are logging 400,000 hours of consecutive service. Mr. Cryans reported that they have become more involved in suicide calls, real crisis calls, and major substance abuse calls versus just an information line.

Mr. Cryans reported that they do a lot of work with 1-800-SUICIDE. He announced that their Hotline Director was asked to speak at the National Suicide Conference last year and will be going again this year. He reported that Headrest received a grant recently to help with follow up on suicide calls. In addition, anyone living in Hanover can come for counseling or use their building for the transitional living program. Mr. Cryans stated that they never turn anyone away for their inability to pay. He also noted that if people can't afford to stay at the transitional living program, they can stay for free.

Selectman Carter asked if they have statistics as to how many Hanover residents are served by Headrest. Mr. Cryans stated that they don't have a lot of people from Hanover reaching out to them. He is hopeful that they are not needed as much in Hanover and that it's not that people in need aren't calling; Lebanon and Hartford are communities that generate many calls.

Selectman Carter asked how often they are at capacity. Mr. Cryans stated that their numbers are in the 90%+ range. Usually when someone leaves there is someone ready to take their place. Usually the stays are much longer because instead of being used for just detox purposes, they now find themselves helping people search for employment while they try to save money and move on.

Chairman Christie thanked Mr. Cryans for speaking with the Board.

### **3. INITIAL REVIEW OF DRAFT CAPITAL IMPROVEMENT PROGRAM FORMAT FOR FY2014-2015.**

Mr. Kulbacki, Director of Public Works, was present to speak to the Board about the Capital Improvement Program and noted that he organized a database that he will show the Board that can be updated each year.

Chairman Christie asked Mr. Kulbacki to explain the purpose of having a Capital Improvement Program for the viewing public. Mr. Kulbacki stated that the purpose is to keep track of major purchases that they know they are going to have in the future whether it's large pieces of equipment or infrastructure to keep future budgets from fluctuating dramatically with the replacement of these items. Chairman Christie noted that in the Board's budgeting guidelines one objective is to fully fund these kinds of reserves so that these large purchases do not impact

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their tax rate in a particular year; the money coming out of the reserve would not create additional taxes.

Mr. Kulbacki stated that in the database he sorted the categories by fund, noted the type of equipment, year of replacement and cost. This provides a snapshot of how this equipment would be funded, what the equipment is, the year of replacement and the anticipated replacement cost.

Selectman Buckey asked if the contribution listed is the amount of money going in every year. Mr. Kulbacki stated that it is the current contribution going into the account and another column for the balance that is estimated each year and he made the assumption that the same amount would be placed in the reserve every year. This is how the projections are made. He stated that the items are put on a 10 year cycle which would be reviewed annually. Chairman Christie clarified with Mr. Kulbacki that the amounts listed were constant current dollars and not adjusted for inflation. Mr. Kulbacki stated that he could do that at some point in the future.

Mr. Kulbacki stated that he has data for 300 pieces of equipment and there are more things that are not included yet or there are placeholders. The items included are things that the Town currently has in their inventory for example, the reservoirs are there and they can see what the life expectancy is but the sewage collection and pipes are not included. These would be included under projects.

Mr. Kulbacki stated that he included figures associated with equipment and it's not clear whether these items should be bonded or reserved but he has now organized the information. Chairman Christie was interested in making sure that this didn't show up as a reserve deficit. Mr. Kulbacki stated that his first goal was to create a list of the equipment and the value and life of the equipment.

Selectman Buckey clarified that the contributions would be just the contribution and no interest growth assumed and no inflation assumed. Mr. Kulbacki stated that they would add the contributions each year to the balance. Ms. Griffin stated that they need to get a handle on the appropriate inflators for each piece of equipment so that they will have a better idea of the replacement cost for the equipment.

Mr. Kulbacki reviewed the bridge replacement schedule with the Board. He noted that he included a grand total of everything spent each year. He noticed that there are some funds that have surpluses for a few years and some that are not funded. He also noted that some things are directly related to cash flow issues. He felt that some things should be combined because there are so many separate reserves. Selectman Carter asked if these funds are only to be used for a specific fund. Ms. Griffin stated that they are set up as a fund for a specific purpose with specific language. She stated that when they look at the status of the bridge fund, in FY 2018, they will have a funding shortfall. Mr. Kulbacki stated that they can look at ways to make repairs to increase their service life by a few years.

Chairman Christie asked how this would be used in the next budget cycle. Ms. Griffin stated that they will not be bumping up the reserves as part of this year's budget process because they can't add money to the reserves and reach the tax rate target of 1.3%. She stated that they will



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need to consider adding money to the reserves next year but felt that this is an ideal schedule and year to year they may move some projects around. She stated that this is not a schedule that is set in stone but rather a planning tool.

Chairman Christie wanted to see where things are underfunded. Ms. Griffin stated that they will have this information. Chairman Christie stated that the objective is to fund the reserves at 100% but some things have worked against that such as the reserves versus actual costs; the need goes above what they had anticipated; they had been level funding the reserves for years and are falling behind and they need to determine what percentage of the need is covered and what order of magnitude changes in taxation will be required to get back to the 100% goal. To the extent that they can quantify that, it will be very helpful. Chairman Christie suggested that they may need to do a special warrant article and find a way to explain it to the residents.

Chairman Christie expressed appreciation for Mr. Kulbacki's work on this.

Mr. Kulbacki stated that there are 300+ pages of detail in the CIP draft. There are pictures of equipment and items being inventoried; there are descriptions and costs associated with it and he has estimated the useful life of the equipment.

Chairman Christie would like to find the quantitative amount as to how much they should bond for equipment and how far they are falling behind and where they should cut the line. Ms. Griffin stated that she is envisioning a 1 page Reserve Fund summary spreadsheet that would show the extent that funds may be behind for projects in each calendar year. Ms. Griffin asked the Board to provide feedback to Mr. Kulbacki with regard to the format that he has prepared for the CIP.

Selectman Carter asked if this information was available on the Town website. Mr. Kulbacki stated that this is a database that he has created but it is not currently available on-line. It is a very large document and would probably need to be broken down into PDFs per department.

#### **4. RECOMMENDATION TO SET POLLING HOURS FOR SPECIAL STATE ELECTION ON TUESDAY, MARCH 11, 2014.**

Steve Fowler, Town Moderator, introduced himself. Ms. Griffin noted that Betsy McClain would be reserving the school hallway for voting.

Ms. Griffin noted that Chairman Christie would not be available on March 11<sup>th</sup>. The Board worked out the details for Select Board coverage at the meeting.

**Vice Chairman Rassias MOVED to Set the Polling Hours for Special State Election on Tuesday, March 11, 2014. Selectman Buckley SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET THE POLLING HOURS FROM 7 A.M. TO 7 P.M. ON TUESDAY, MARCH 11, 2014.**

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**5. APPROVAL OF MINUTES:**  
- January 27, 2014

Selectman Buckey noted one change to the Minutes.

**Selectman Geraghty MOVED to Approve the Minutes of January 27, 2014, as Amended. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JANUARY 27, 2014, AS AMENDED.**

**6. ADMINISTRATIVE REPORTS.**

Ms. Griffin reported that she has been busy with the budget. She is about to draft the transmittal memo for the Board to review. She and Betsy McClain are going to be working on the final details. They made some large cuts to the Fire Fund and some to the Ambulance fund in order to reach the tax rate target. The CIP will be part of the budget. The Planning Board has the adoption authority for the CIP and she expects that they may have more ideas of things that should be included.

Ms. Griffin reported that the Pond Party is this Saturday and she invites everyone to come.

**7. SELECTMEN'S REPORTS.**

**Jay Buckey**

Selectman Buckey had nothing new to report.

**Nancy Carter**

Selectman Carter reported that the Planning Board will meet tomorrow at 7:30 p.m. They will have a hearing on proposed zoning amendments in advance of Town Meeting.

Selectman Carter reported that on Sunday, February 9<sup>th</sup> there will be a special event at the Howe Library for children to share and donate their favorite children's book to benefit the CLiF program. It will be held from 2 p.m. to 4 p.m. and there will be food, magicians and reading of children's literature.

**Peter Christie**

Chairman Christie had nothing new to report.

**Athos Rassias**

Vice Chairman Rassias had nothing new to report.

**Bill Geraghty**

Selectman Geraghty noted that the Pond Party will take place from 12 p.m. to 3 p.m. on Saturday. He noted that the shuttle runs from 11:30 a.m. to 4:00 p.m. at the Maynard and Dewey Lots. There will be no parking allowed parking near the pond and there is a long list of activities taking place.

**8. OTHER BUSINESS.**

Ms. Griffin noted that John Criswell would like to be appointed as an alternate to the Planning Board. He has been interviewed by Nancy Carter, Judith Esmay and Vicki Smith and they approve this appointment. She noted that this would be for a 3 year term as an alternate to the Planning Board through September of 2017.

**Selectman Carter MOVED to Appoint John Criswell as an Alternate Member to the Planning Board for a 3 Year Term (through September, 2017). Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT JOHN CRISWELL AS AN ALTERNATE MEMBER TO THE PLANNING BOARD FOR A 3 YEAR TERM (THROUGH SEPTEMBER, 2017).**

Chairman Christie stated that for the budget presentations, he would like the Department Heads to address some specific issues including: 1) address the drivers of the budget; 2) what are the major changes (increases and decreases); 3) what accomplishments are they most proud of and 4) what worries them the most in their proposed budget. Selectman Geraghty felt that this framework would be good.

Chairman Christie felt that each Board member should focus on one specific section in depth to lead the discussion. The Board members chose their assignments for each department for the purpose of budget presentations.

**Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (a) & (e).**

**SELECTMAN BUCKEY VOTED YES; SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES; AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:15 P.M.**

**Vice Chairman Rassias MOVED to Exit the Non-Public Session. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION AT 9:45 P.M.**

**9. ADJOURNMENT.**

**Vice Chairman Rassias MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:45 P.M.**

Respectfully Submitted,

Nancy A. Carter, Secretary

*Minutes prepared by Elizabeth S. Rathburn.*

**SUMMARY**

- 1. Vice Chairman Rassias MOVED to Set the Polling Hours for Special State Election on Tuesday, March 11, 2014. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO SET THE POLLING HOURS FROM 7 A.M. TO 7 P.M. ON TUESDAY, MARCH 11, 2014.**

- 2. Selectman Geraghty MOVED to Approve the Minutes of January 27, 2014, as Amended. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE MINUTES OF JANUARY 27, 2014, AS AMENDED.**

- 3. Selectman Carter MOVED to Appoint John Criswell as an Alternate Member to the Planning Board for a 3 Year Term (through September, 2017). Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT JOHN CRISWELL AS AN ALTERNATE MEMBER TO THE PLANNING BOARD FOR A 3 YEAR TERM (THROUGH SEPTEMBER, 2017).**

- 4. Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (a) & (e).**

**SELECTMAN BUCKEY VOTED YES; SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES; AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:15 P.M.**

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5. **Vice Chairman Rassias MOVED to Exit the Non-Public Session. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION AT 9:45 P.M.**

6. **Vice Chairman Rassias MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:45 P.M.**