

FINAL

BOARD OF SELECTMEN'S MEETING

December 16, 2013

7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Selectman; and Julia Griffin, Town Manager. Absent: Athos Rassias, Vice Chairman.

1. PUBLIC COMMENT.

Chairman Christie asked for Public Comment. There were no comments from the public.

2. PUBLIC HEARING TO CONSIDER AND ADOPT PROPOSED AMENDMENT TO THE PARKING ORDINANCE.

Chairman Christie opened the Public Hearing.

Lt. O'Neill, Parking Supervisor, was present to speak to the Board. He stated that individuals that owe \$90 or more in parking tickets to the Town are eligible to receive a parking notice to warn them that an immobilization device will be placed on their vehicle if they do not make arrangements for payment with the Parking Division within 5 days of receiving the notice.

Lt. O'Neill stated that the current process requires the Parking Enforcement Officer to return to the office to print out a copy of the history of the tickets for the vehicle involved. His proposal is to amend the ordinance to allow the Enforcement Officer to issue a two-part form which would notify the individual that they can receive the history behind the tickets involved by contacting the Parking Division instead of requiring that the officer return to the Town office to retrieve this information.

Chairman Christie stated that the change is a very minor modification to the ordinance. Ms. Griffin noted that the wording change is in Section 21.5-a of the Parking Ordinance. Chairman Christie noted that the Board had a chance to review the proposed change.

Selectman Carter MOVED to Adopt the Proposed Amendment to the Parking Ordinance. Selectman Buckey SECONDED the Motion.

Selectmen Geraghty asked Lt. O'Neill if he received any feedback after his presentation at the last meeting. Lt. O'Neill reported that he did not receive any feedback.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE PROPOSED AMENDMENT TO THE PARKING ORDINANCE.

3. RECOMMENDATION TO APPROVE CONDUIT LICENSE.

Ms. Griffin stated that the Select Board grants licenses for new telephone poles and new conduits that are buried underground. The Town received a conduit request from NH Electric Co-op which serves a small number of residents on the east side of Moose Mountain. The request is for the Board to authorize Julia Griffin, as Town Manager, to sign a license allowing the utility company to reside in the right of way.

Ms. Griffin noted that the Town has not issued a telephone pole license in the past 10 years because of an on-going disagreement with the utility companies over the wording of the pole license. There have been multiple unlicensed telephone poles erected in Town and the utility company has increased liability for those poles because they are unlicensed. She noted that this is an issue being debated throughout the State.

Ms. Griffin stated that Town staff recommends that the Board authorize her as the Town Manager to sign the license for the residing of buried conduit owned by NH Electric Co-op under Wolfeboro Road.

Selectman Buckey MOVED to Authorize the Town Manager to Sign the Conduit License for NH Electric Co-op. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO AUTHORIZE THE TOWN MANAGER TO SIGN THE CONDUIT LICENSE FOR NH ELECTRIC CO-OP.

4. FY 2014-15 BUDGET UPDATE.

Ms. Griffin reported that she wanted to be able to provide the Board with the current CPI (Consumer Price Index) but it will not be issued until tomorrow; the October CPI was 0.2%.

Ms. Griffin reported that she and Betsy McClain have met with about half of the departments and noted they have been very conservative in their budget preparations. There are innovative efforts that are being proposed as well and she noted that they are about halfway through the internal budget process.

Ms. Griffin stated that typically they will put together the first draft and then start to make cuts. They will also have some options for the Board to consider. There are some new social service agencies that will be asking for funding this year.

5. APPROVAL OF MINUTES:
- December 2, 2013

Selectman Geraghty MOVED to Approve the Minutes of December 2, 2013. Selectman Buckey SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 1 ABSENT, 1 ABSTAINED TO APPROVE THE MINUTES OF DECEMBER 2, 2013. (Selectman Carter abstained from the vote).

6. ADMINISTRATIVE REPORTS.

Ms. Griffin announced that the Town Holiday breakfast for Town employees will take place at the Richard W. Black Community Center on Friday, December 20th from 8:30 a.m. to 10:30 a.m. She invited the Select Board members to attend and noted that the downtown offices will be closed for 2 hours so that employees can enjoy the party.

Ms. Griffin noted that there is free parking in Hanover on Saturdays in December. She encouraged everyone to shop locally and take advantage of the free parking. The downtown merchants reported that the first two weekends were very quiet.

7. SELECTMEN'S REPORTS.

Jay Buckey

Selectman Buckey reported that the Finance Committee met last week. He stated that they have been reviewing the school budget and there are a lot of things being considered. One topic of discussion is a major renovation to the Ray School which will require a new bond; there are talks of improving one of the softball fields as there is a Title IX issue in that the women's softball field does not meet the standards of the men's field; a series of technology updates are being proposed; and discussions about all day kindergarten.

Ms. Griffin noted that the proposed renovations to the Ray School would take place over two summers; this upcoming summer would include renovations to the building itself and the following summer would include improvements to the parking lot and access entrances to the school.

Nancy Carter

Selectman Carter reported that the Planning Board met on December 10th and began with a conceptual review of the addition/renovation of the Ray School. She noted that there are good details and descriptions on the SAU #70 website. This is the beginning of the process and they will need to go to the Zoning Board of Adjustment for a wetlands issue. She noted that it appears that the project will become a \$5 million bond issue.

Selectman Carter reported that the Planning Board also had a conceptual review of AT&T's plans to site a tower on Moose Mountain. She noted that this is something that has been in the public conversation. There is a distinct possibility that they will be looking to add a new tower instead of taking the existing tower down. She noted that this is also just the beginning of the conversation.

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Selectman Carter reported that the Planning Board reviewed zoning amendments which will be part of the Town Meeting vote for 2014. The next hearing is set for January 7th which will include a more detailed look at the amendments. She noted that this looks like a quiet year for zoning amendments.

Bill Geraghty

Selectman Geraghty reported that there was nice community gathering in honor of Retired Police Chief Nick Giaccone. He noted that there was a nice cross section of the community in attendance and the food was great which was prepared by Dartmouth Dining Services. After dinner many wandered over to Lou's Restaurant for coffee and multiple choices of pie.

Peter Christie

Chairman Christie reported that the Conservation Commission held its monthly meeting and they had a lengthy discussion about Elm Road; it appears unlikely that there will be any action on this before Town Meeting.

8. OTHER BUSINESS.

Ms. Griffin reported that there is a family in Norwich that would like to donate an aged vehicle to the Hanover Fire Department for extrication training. The value of the vehicle is \$1,500 and requires Board approval.

Selectman Geraghty MOVED to Accept the Donation of a Vehicle to the Hanover Fire Department. Selectman Carter SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE DONATION OF A VEHICLE TO THE HANOVER FIRE DEPARTMENT.

Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (a) and (e).

SELECTMAN GERAGHTY VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; AND SELECTMAN BUCKEY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 7:50 P.M.

Selectman Geraghty MOVED to Exit the Non-Public Session. Selectman Buckey SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO EXIT THE NON-PUBLIC SESSION AT 9:10 P.M.

9. ADJOURNMENT.

Selectman Geraghty MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADJOURN THE MEETING AT 9:10 P.M.

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

SUMMARY

- 1. Selectman Carter MOVED to Adopt the Proposed Amendment to the Parking Ordinance. Selectman Buckey SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE PROPOSED AMENDMENT TO THE PARKING ORDINANCE.

- 2. Selectman Buckey MOVED to Authorize the Town Manager to Sign the Conduit License for NH Electric Co-op. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO AUTHORIZE THE TOWN MANAGER TO SIGN THE CONDUIT LICENSE FOR NH ELECTRIC CO-OP.

- 3. Selectman Geraghty MOVED to Approve the Minutes of December 2, 2013. Selectman Buckey SECONDED the Motion.**

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 1 ABSENT, 1 ABSTAINED TO APPROVE THE MINUTES OF DECEMBER 2, 2013. (Selectman Carter abstained from the vote).

- 4. Selectman Geraghty MOVED to Accept the Donation of a Vehicle to the Hanover Fire Department. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE DONATION OF A VEHICLE TO THE HANOVER FIRE DEPARTMENT.

5. **Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (a) and (e).**

SELECTMAN GERAGHTY VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; AND SELECTMAN BUCKEY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 7:50 P.M.

6. **Selectman Geraghty MOVED to Exit the Non-Public Session. Selectman Buckey SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO EXIT THE NON-PUBLIC SESSION AT 9:10 P.M.

7. **Selectman Geraghty MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADJOURN THE MEETING AT 9:10 P.M.