

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**September 9, 2013**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Athos Rassias, Vice Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Selectman; and Julia Griffin, Town Manager.

**1. PUBLIC COMMENT.**

Chairman Christie asked for Public Comment. There were no comments from the public.

**2. REVIEW OF "SUGGESTION LANE" DESIGN OPTION FOR IMPLEMENTATION ON VALLEY ROAD.**

Ms. Griffin reported that Carolyn Radish from ORW Landscape Architects was present to speak about the proposed "suggestion lane" road design option where they are hoping to deal with the two way traffic challenges on Rip Road in addition to bicycle/pedestrian traffic on the way to and from school. The challenge is the inability to add bicycle lanes or walking lanes because it has steep grades on each side. Ms. Griffin noted that there are other more expensive options which would include tearing down trees and building retaining walls. Ms. Griffin stated that they are talking about experimenting with this change on Valley Road before tackling Rip Road. The thought was to get Select Board and community input on this before putting paint down on Valley Road.

Ms. Radisch stated that she has been working with the Bike & Pedestrian Committee and introduced David Dostal, Chair of Bike/Pedestrian Committee and Peter Kulbacki, Director of Public Works. Ms. Radisch noted that they are looking at running a test for the "suggestion lane" on Valley Road which would include adding white dash lines on both sides of the street to encourage vehicular traffic to pull over to yield to bicyclists and pedestrians. There is a traffic calming effect with this solution. This option has no specific plowing requirements nor does it require additional lanes. In NH there is a law that requires a 3' clearance zone between motorists and bicyclists. Ms. Radisch noted that Valley Road is an important street on the Bike/Pedestrian network that ties into the improved sidewalk behind the Berry Gym. If this works on Valley Road, they could move on to the same treatment for Rip Road and at that time they can direct residents to see how it worked on Valley Road.

Mr. Kulbacki stated that this is a simple area to try this out because there are no lines on Valley Road now. Ms. Griffin stated that they felt that this would be a good time to "test drive" this option as early as this fall to see if it works for the community.

Selectman Carter asked about the costs and whether different colored pavement would be used on each side as depicted in the report from ORW. Mr. Kulbacki stated that they would not be using additional colored pavement but they would be adding lines which costs around 4 cents per

foot. Ms. Radisch noted that the red bike lanes depicted in the report are unique to The Netherlands.

Selectman Buckey asked about the intersections and how this would be dealt with particularly on Rip Road. Ms. Radish stated that they would need to set back from those intersections; the internal intersections on Rip Road have 4-way stop signs which slows vehicles down. The intersection of Trescott and Rip Road would require a setback from that area. Mr. Kulbacki felt that they may need to have signage in the area when this is first implemented.

Selectman Carter asked if they would be including Valley Road Extension. Ms. Radish stated that they would not include this area at this time.

Vice Chairman Rassias asked about the size of the bike lanes. Ms. Radish stated that the bike lanes would be 5' on either side with 20' in the middle. Mr. Kulbacki stated that there are areas where the middle lane may narrow to 19'.

Vice Chairman Rassias asked about signage. Ms. Radish stated that they anticipate minimal signage as they feel this will be fairly intuitive. In the long term, she liked the idea of branding the streets with a designation of being a Bike/Pedestrian shared street. She also felt that putting this information out through the media and on the website would be helpful.

Vice Chairman Rassias asked about the winter and concerns when the lines aren't visible. Mr. Kulbacki stated that when the road is clear they should have no problem seeing the lines but he does have concerns that as they plow the road, the lines will be worn off.

Vice Chairman Rassias asked how they would measure the success of this. Ms. Griffin stated that the Police Department would be monitoring problems in that area. Ms. Radish felt that the Bike/Pedestrian Committee should do observations, traffic counts, speed counts in the area before and after. She also noted that Lieutenant Michael Evans does participate in the Bike/Pedestrian Committee meetings so he is well versed on this issue as well. Mr. Dostal felt that the public feedback will come forward automatically and then they can proactively reach out to walkers and bikers to get their feedback. Ms. Griffin stated that a good way to communicate with the Valley Road and Rip Road community is through the Principal's e-mailed letter to Ray School parents.

Selectman Carter asked about cars approaching each other at night and being impacted by each other's headlights. Mr. Kulbacki stated that this condition is happening now with it being a narrow side street so this change shouldn't make a lot of difference at a distance.

Selectman Geraghty stated that he is supportive of the test on Valley Road and he felt it would be helpful to get the data before and after implementation. He noted that making the change on Rip Road would be a more complex and expensive project. He stated that since the Board rejected a \$19,000 sidewalk project during budget discussions, he expects that there will be conversations about the cost of this project. Mr. Kulbacki stated that the initial upfront cost will be more because they need to remove the existing lines but after that, there is no additional cost.

Ms. Griffin stated that Rip Road has a double yellow center line and fog lines on each side of the road so the new paint scheme will ultimately cost less after the center lines are removed.

Chairman Christie felt that this was a wonderful concept and the Board supports it.

### **3. DISCUSSION OF PROPOSED GOALS AND OBJECTIVES FOR FY2013-14.**

Ms. Griffin stated that she provided the Board with a status update on last year's Goals and Objectives list so that they can decide what they would like to keep and what they can remove. Chairman Christie felt that they should add to the list a goal of reviewing the Goals and Objectives list once every 6 months.

#### SELECTMEN

- Request the Town Manager bring to the Board a base budget proposal which would require a town budget tax rate increase not to exceed a target to be established by the Board in November, which target is to be informed by the CPI and in conjunction with the Board's review of the next set of rolling five year projections for the Town's various funds.

Chairman Christie noted that the first goal on the Selectmen's list pertains to the process in which they prepare the budget and he has no trouble keeping this on the list. The Board felt that this should remain on the list.

- Consider and adopt a comprehensive Capital Improvements Program for adoption in FY 2012-13, in preparation for development of an Impact Fee Ordinance. As part of development, review adequacy of capital reserving, including adequacy of current paving budget.

Chairman Christie stated that the next goal regarding Capital Improvements Program (CIP) hasn't been dealt with yet this year. Ms. Griffin stated that the Board will see this in the near future and they are utilizing the format developed by the City of Portsmouth. She noted that the draft CIP will be presented to the Board in November. Ms. Griffin reported that Peter Kulbacki has taken the lead as it is the Department of Public Works (DPW) projects that make up the majority of the CIP.

- Review guidelines related to undesignated fund balance reserving rates and adopt guidelines for utilization of bond financing to support Town capital projects. Such guidelines to be developed by Town staff in conjunction with the Board of Selectmen and Hanover Finance Committee.

Chairman Christie stated that the Board decided not to work on fund balance reserving rates because they didn't find an opportunity to extend them. He noted that one aspect of the policy that may be worth reviewing would be the objective of spending down the undesignated fund

balance over two years. Chairman Christie stated that he doesn't see much reason to put more energy into this issue with the financial constraints.

Ms. Griffin stated that the undesignated fund balance issue is a lively discussion throughout the State due to the severe weather events. She would recommend that they don't get set on a strict number. Chairman Christie suggested that he, Betsy McClain (Finance Director), and Selectman Buckey have a quick meeting to discuss this issue.

The Board chose to remove this item from the list of Goals and Objectives.

- Adopt formal Board and Commission Code of Ethical Conduct to be developed by Town staff.

Ms. Griffin stated that she will be coming to the Select Board with a draft of the Board and Commission Code of Ethical Conduct.

- Continue to support the efforts of Dartmouth College to reduce excess alcohol consumption and sexual assault on campus.

Chairman Christie would like to leave the goal to support efforts of the College with the new administration.

- Meet with each Board and Commission to discuss their needs and challenges.

Ms. Griffin extended the offer to each of the Boards and Commissions that she and a member of the Select Board could come to one of their meetings instead of expecting them to come to a Select Board meeting.

- Review the Town volunteer cultivation and engagement process to assure adequate volunteer recruitment and succession and to optimize volunteer participation on Town committees.

Ms. Griffin stated that she has been trying to think of ways to reach out in seeking new volunteers. She would like to find an effective way to advertise open positions on Boards and Commissions and a way to thank folks for their service each year. She noted that they are very fortunate with the quality of volunteers that they have but she doesn't think that the Town adequately reflects its appreciation.

Chairman Christie asked who they could delegate this to in order to move this along. Selectman Carter asked if they could bring this up to the Chamber. Ms. Griffin felt that they would struggle with the same issue of not having enough help to accomplish this. Chairman Christie would like to keep this on the list and figure out a couple of individuals who might be able to take this on as a project.

Selectman Carter stated that she would like to find a public way to recognize their public servants. Ms. Griffin stated that it is a lot of work to do this right and some communities have

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Assistant Town Managers that can take this on. Ms. Griffin feels that other communities handle this in a better way.

Chairman Christie suggested taking the Rental Housing goal off the list.

Chairman Christie asked for any new goals for the year. Selectman Buckey mentioned voter engagement at Town Meeting and wanted to find ways to increase participation/attendance.

Selectman Buckey felt that they should also consider ways to deal with payments; over the web site or other approaches.

Chairman Christie wanted to add plans for regionalization and felt that this is a high level goal that needs to come from the Select Board level; determine those that are possible, those that may be practical in the future.

#### ADMINISTRATION

- Embed the Total Compensation Policy statement, crafted and adopted by the Board in 2010, within the organization to insure that the approach is commonly understood by Town staff.

Ms. Griffin noted that the Total Compensation Policy is on-going and they are about to go into the negotiations with the bargaining unions. Chairman Christie felt that this could come off the list because it is embedded in the culture and they have accomplished this.

- Continue to support regional efforts to foster build-out of middle mile and last mile broadband networks in West Central and Southwest New Hampshire by further exploring financing options available to municipalities.

Ms. Griffin stated that this is an exciting project that is almost complete. There are now 6 internet service providers who signed service agreements for the FastRoads network. This network extends from Orford to Keene with last mile components in one census tract in Enfield and one census tract in Rindge. She noted that Corey Stevens, (Information Technology Director) is in a bidding war with two internet service providers that could provide 10 times the Town's current band width at half the cost which is the function of fiber.

Ms. Griffin stated that the next challenge will be to figure out how to finance last mile build-out. She noted that the Regional Planning Commission just finished a survey of outlying regions of Hanover and received a 75% return rate on a survey that was sent out to around 175 residents on streets that they knew had limited or partially limited internet access. The survey shows that people would like more bandwidth. The Federal Grant Deadline is 06/30/14 and the project should be done before that. Ms. Griffin felt that this item could be dropped from the list as it will continue on its own.

- Work with Town Attorney to update Town Ordinances to reflect recent changes in state legislation.

Ms. Griffin noted that the Town Ordinance format is outdated and Betsy Smith is working on a new format. Attorney Laura Spector is also reviewing all of the ordinances and this may result in minor changes that could be brought forward to the Board of Selectmen. Chairman Christie felt that they should leave this for another year.

- Update Personnel Rules and Regulations to reflect recent changes in state and federal regulations.

Ms. Griffin noted that Dave Stewart (Human Resources Director) is working on updating the Personnel Rules and Regulations.

- Revisit with the Board of Selectmen the options available for distribution of the Town Report.

Ms. Griffin noted that the Town has decided not to change their approach with regard to the Town Report. The Town Report is available in multiple areas and they have been able to reduce the number of copies printed to about 600 reports. Chairman Christie felt that those people who are looking for the Town Report are aware of how to access it. This item was removed from the list.

- Develop a comprehensive inventory of Town and School District recreation facilities to include information about ownership, current uses of the property and potential future uses, to be considered as a first step in discussing the need for a community-wide Recreation Master Plan.

Ms. Griffin noted that the Board previously asked for an inventory of the Town and School District recreational facilities and this is being worked on in conjunction with the overall Capital Improvement Program (CIP).

- Recognizing that energy costs are unpredictable, provide the Board with an overview of where the Town is financially vulnerable to short-term fluctuations in energy costs and what we are doing to reduce our exposure to this unpredictability (e.g. reducing fossil fuel dependence, negotiating long-term contracts, diversifying the fuel mix, etc.)

Ms. Griffin reported that the Board will be presented with a staff report in conjunction with Sustainable Hanover; they did a green power purchasing study committee over the summer and there are some exciting opportunities that they are pursuing. She noted that they will be going out to bid with regard to new electricity prices as their contract expires at the end of December. She stated that they discovered that there isn't a green power community in New Hampshire so Hanover could potentially become the first one if the Board is comfortable with this.

Ms. Griffin stated that this started with one member of Sustainable Hanover, Yolanda Baumgartner, asking for the Committee to look at this. She noted that Ross Farnsworth at Public Works continues to make improvements in all of the buildings; there will be solar panels

installed on the roof of the Richard W. Black Center later this fall and there is a new heat exchanger at the Etna Library. This item was left on the list.

#### **4. DISCUSSION OF REGIONALIZATION EFFORTS – SOLID WASTE AND EMERGENCY SERVICES.**

Ms. Griffin stated that there are on-going regionalization discussions. She stated that some stem from work done by the Regional Planning Commission, Vital Communities and the Upper Valley Lake Sunapee Regional Planning Commission.

##### Solid Waste

Ms. Griffin stated that the Regional Planning Commission (RPC) received a grant to focus on disposal of household hazardous waste. The Town of Hanover participated in some household hazardous waste drop-off days at the Lebanon Landfill and spent between \$7,500 and \$9,000 to cover the cost of handling the waste; the Town is billed for every Hanover household that drops off hazardous waste at that facility. When the Regional Planning Commission received the grant, the Town asked whether this could be expanded to cover the issue of composting as well as it seemed like there might be some regionalization opportunities for this.

Ms. Griffin reported that since late last fall, there are two committees that are meeting monthly; 1) The Household Hazardous Waste Committee and 2) The Food Composting Committee. She noted that Mark Morgan, former Manager at the Lebanon Landfill, is looking at the financial costs of running a full time hazardous waste drop-off facility. She reported that Hartford is looking at repurposing their former construction and demolition debris facility to include an on-going hazardous waste drop-off facility. Ms. Griffin stated that the Committee felt that they should pledge the amount of money they currently spend toward the annual cost of supporting a facility like this.

Chairman Christie stated that he feels that the community desperately needs this as he's sure that hazardous materials are being disposed of in non-environmentally friendly ways. He also stated that this seems to be low in cost so he is going to urge that Hanover take a leadership role and figure out how to do this in Hartford. Chairman Christie stated that they have some preliminary numbers and it's not scary. Ms. Griffin stated that it feels like the right thing to do but they need to figure out how to fund it.

Ms. Griffin reported that there are also discussions surrounding food composting. She stated that Dartmouth composts food waste at the Resource Optimization Technology (ROT) facility near the hospital. She reported that the School District, the Hanover Co-op Food stores and Kendal currently compost their food waste and haul it to a site in Corinth VT. Ms. Griffin noted that the local farmer who does this is about to reach the limit for his Act 250 permit so she has asked the RPC to find a site closer to Hanover for a regional food composting facility. The Greater Upper Valley Solid Waste District is looking at viable sites. She stated that the Central Vermont Solid Waste District picks up food waste from various locations and takes it to Vermont Compost in Montpelier; the compost is then sold. Chairman Christie noted that there is now a requirement in

Vermont that food waste from restaurants is not to be dumped in landfills. He felt that smaller towns are going to have a lot of difficulty complying with that law.

Ms. Griffin noted that one of the impediments to food composting for the downtown restaurants was that the charging system from Northeast Waste was based on a flat fee so they wouldn't save any money on trash collection. She reported that Peter Kulbacki started working with Northeast Waste to redefine the rates for restaurants.

Chairman Christie stated that the last time they met with the Vital Communities he indicated that the Board of Selectmen would be very supportive of the household waste and other regional activities. Selectman Geraghty felt that each Town needs to figure out how to work together to reduce costs or they will all be in trouble financially in addition to it being the right thing to do. Selectman Geraghty noted that other locations throughout the country are more regionalized.

#### Public Safety Regionalization

Ms. Griffin stated that Hanover already dispatches regionally on both sides of the Connecticut River but there are discussions about consolidating those services. The Lebanon and Hanover Dispatch Centers are linked through fiber so they can back up each other should one go down. Hartford and Hanover have been discussing possibilities over the last few months.

Ms. Griffin reported that there are a group of managers that approached Dartmouth to talk about the pros and cons of consolidating emergency medical services. Due to staff turnover at DHMC, they are waiting to discuss this with DHART air and ground ambulance services in addition to Hartford and Upper Valley Ambulance.

### **5. RENTAL HOUSING ORDINANCE IMPLEMENTATION UPDATE.**

Ms. Griffin stated that the Planning and Zoning Department has been busy since July 1<sup>st</sup> which was the start date for the new Rental Housing Ordinance. The registration component went into effect on September 1<sup>st</sup> but there was a lot of preparatory work that had to be done in developing forms and procedures. There was a general postcard mailing to everyone on the property tax list so that they didn't miss anyone. The month of August was busy with receiving registration forms and staff are now busy entering this information into the database that was created. They are already received calls with rental housing problems; Ryan Borkowski, Roger Bradley and Judy Brotman have completed some inspections in response. The Town now has the right to gain access within 24 hours and they did find some issues; she noted that the landlords in 3 recent cases were cooperative.

Ms. Griffin reported that the complaints that they generally receive surround overcrowding of rental units. The landlords were asked to complete a registration form for each unit for legal reasons. There was some frustration in the beginning with landlords that had multiple properties. She does suspect that there are units that are unregistered. They did receive some forms back from a couple of landlords who advised that they are choosing not to register, although she's not sure what that means and they will be following up.

Chairman Christie asked how many rental properties are registered. Ms. Griffin stated that she should have that information in the near future. Chairman Christie confirmed with Ms. Griffin that they did not have any negative feedback. Ms. Griffin stated that if they had charged for registration, that would be a different scenario.

Vice Chairman Rassias asked about the staff workload. Ms. Griffin stated that things have been pretty quiet but the students are coming back to campus. She anticipates that they will be busiest when moving in and moving out.

Selectman Carter asked what happens if someone failed to register as of September 1<sup>st</sup> but then they decide to do this now. Ms. Griffin stated that the Town is not anxious to be punitive so they will take these situations on a case by case basis; for the landlords who indicated that they choose not to participate, this would result in a \$500 fine. Ms. Griffin noted that they have already dealt with one inspection and under the ordinance there is a \$200 fee for this but if the landlord is making every effort to clean this up, the Town isn't inclined to charge that fee.

Bryant Denk, Hovey Lane, stated that he appreciates the Rental Housing Ordinance. He also commented that the report from ORW about the bike lanes is amazing and they deserve a lot of credit.

**6. RECOMMENDATION TO ACCEPT FIRE PROTECTION EASEMENT.**

Ms. Griffin reported that each year the Town tries to add one dry hydrant which requires a Fire Protection Easement authorizing the placement of the hydrant on private property. This new hydrant will be located on Etna Highlands Road. Ms. Griffin stated that town staff recommends that the Board accept the easement and authorize Chairman Christie to sign it on their behalf.

**Selectman Jay MOVED to Accept the Fire Protection Easement and to Authorize Peter Christie to Sign the Easement on Behalf of the Select Board. Vice Chairman Rassias SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE FIRE PROTECTION EASEMENT AND TO AUTHORIZE PETER CHRISTIE TO SIGN THE EASEMENT ON BEHALF OF THE SELECT BOARD.**

**7. ACCEPTANCE OF DONATIONS:**  
- Donation to Fire Department

Ms. Griffin reported that a 1996 Mazda Millennia has been donated to the Fire Department for use in vehicle extrication training. The value of the vehicle is \$1,845 and requires acceptance by the Board.

**Selectman Geraghty MOVED to Accept the Donation to the Fire Department. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE DONATION TO THE FIRE DEPARTMENT.**

- 8. APPOINTMENT:**  
- Conservation Commission

Ms. Griffin reported that Judith Colla would like to be appointed to the Conservation Commission.

**Chairman Christie MOVED to Appoint Judith Colla to the Conservation Commission. Vice Chairman Rassias SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT JUDITH COLLA TO THE CONSERVATION COMMISSION.**

- 9. BANNER REQUEST:**  
- CHaD Half-Marathon – lamppost banners

Ms. Griffin reported that the fundraising goal for the CHaD Half Marathon in October is \$700,000 and the organization felt that they would have a lot more success when the Dartmouth students are on campus.

**Vice Chairman Rassias MOVED to Approve the Banner Request for the CHaD Half Marathon. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUEST FOR THE CHaD HALF MARATHON.**

- 10. APPROVAL OF MINUTES:**  
- August 5, 2013

**Chairman Christie MOVED to Approve the Minutes of August 5, 2013. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSTAINED TO APPROVE THE MINUTES OF AUGUST 5, 2013.** (Selectman Buckey abstained from the vote.)

- 11. ADMINISTRATIVE REPORTS.**

Ms. Griffin reported that the improvements to the Etna Library are done and a ribbon cutting event is being planned. Ms. Griffin stated that there will be bookcases added to the front entryway. Chairman Christie noted that the Improvement Society had their annual meeting in Etna this year and they took the opportunity to visit the library and although it was still under construction, it was sensational.

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Ms. Griffin also reported that town staff re-graded the embankment in front of the library so that nobody can park there and to encourage parking in the parking lot. The field is complete as well but it won't be used until the spring.

Ms. Griffin reported that Jim Kennedy who is part of the Conservation Commission and a wetlands soil scientist offered to pull together a forum about ticks. It will take place this Wednesday at the Howe Library at 6:30 p.m. There will be experts on deer, mice, ticks and Lyme disease for anyone who is interested.

Ms. Griffin reported that she, Lt. Michael Evans and Department of Public Works staff are working with Fish and Game Officer Tom Dakai on the possibility on allowing hunting closer toward town to try to thin the herd in the area of Oak Hill, Balch Hill and Velvet Rocks. Ms. Griffin noted that hunting was allowed on the Trescott Company last year and 48 deer were taken; they intend to make that property available again this fall.

Ms. Griffin reported that the trip to Hanover's Sister City in Joigny, France is coming up. She noted that Kate Connolly is going. Vice Chairman Rassias may be attending as well.

Ms. Griffin reported that "Move-In Day" at Dartmouth is tomorrow and it will be very busy in town.

Ms. Griffin reported that The Chieftain is now owned by Kendal.

Ms. Griffin reported that she would be attending the ICMA Conference in Boston on September 23<sup>rd</sup> so the next Board meeting was re-scheduled for September 30<sup>th</sup>.

Ms. Griffin referred to a Parking Meter Memo that was provided to the Board by Lt. Patrick O'Neill. She wanted to make sure that the Board was prepared for staff to go ahead and order the meters. Chairman Christie noted that he spoke with 3 people who were adding quarters to the parking meters and he took the opportunity to ask them whether they would mind a convenience fee added to the meters if they had the ability to use a credit card as payment; all 3 individuals said that it wouldn't matter at all.

Ms. Griffin stated that the Town can go either way with regard to where the transaction fees are charged. Ms. Griffin wanted to know whether the Board wished to have the Town absorb the fee or pass it along to the consumer. Chairman Christie felt that he was the only one that felt that the convenience fee should be passed along. Selectman Geraghty felt that they should start by charging the transaction convenience fees to the customer and then they could change it later if they need to. Chairman Christie felt that they should handle these fees this way and then see what kind of feedback they receive.

Ms. Griffin noted that the additional spaces on Hovey Lane and Sanborn Road have been a big hit. Chairman Christie clarified with Ms. Griffin that the increase in fees will be concurrent with the implementation of the new meters.

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Selectman Geraghty clarified that they increased the fees but did not extend the time on the meters.

Selectman Carter asked about the less expensive permits for the parking garage after 10 a.m. Ms. Griffin stated that Patrick O'Neill would be bringing this forward in October. Selectman Carter noted that there are empty spaces on Lebanon Street near the football field which require a permit and felt that these spaces should be metered. She also felt that these metered spaces should not be at the higher rates. Ms. Griffin will speak with Lt. O'Neill about this.

Ms. Griffin confirmed with the Board that it is their desire to pass along the credit card transaction fees to the customers who choose to pay with that method.

## **12. SELECTMEN'S REPORTS.**

### **Bill Geraghty**

Selectman Geraghty announced that Hanover Parks and Recreation in conjunction with the Hanover Improvement Society is sponsoring a community event to thank the Hanover Community Citizens. This is a free event that will include entertainment and activities on October 4<sup>th</sup> at 4:00 to 6:30 p.m. at Storrs Pond.

### **Athos Rassias**

Vice Chairman Rassias had nothing new to report.

### **Peter Christie**

Chairman Christie reported that he has attended a few meetings with the Hanover Conservation Commission; they are working on their by-laws which will be presented to the Select Board after they are approved by the Commission.

### **Nancy Carter**

Selectman Carter reported that the Planning Board is gearing up for fall. She noted that there will be a series of neighborhood based meetings so that they can discuss what residents envision their neighborhoods to look like.

Selectman Carter reported that in November there will be a design charrette to discuss the development of Wheelock Street; this is a long-term project and a chance for the community to talk about what the entrance to Hanover from that location should look like.

### **Jay Buckey**

Selectman Buckey reported that the Hanover Finance Committee met today, mainly dealing with the school budgets. He noted that there is a change in the State that allows up to 2.5% of the budget to be used for emergencies. The Finance Committee is also going to be asking the School

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Board for guidance about the kind of increase they are looking at this year. There is a meeting scheduled with Julia Griffin and Peter Christie on October 14<sup>th</sup>.

**13. OTHER BUSINESS.**

**Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a:3, II (a) (c) and (e).**

**SELECTMAN BUCKEY VOTED YES; SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES; AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:10 P.M.**

**Vice Chairman Rassias MOVED to Exit the Non-Public Session. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION AT 10:00 P.M.**

**14. ADJOURNMENT.**

**Vice Chairman Rassias MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY THE ADJOURN THE MEETING AT 10:00 P.M.**

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

1. **Selectman Jay MOVED to Accept the Fire Protection Easement and to Authorize Peter Christie to Sign the Easement on Behalf of the Select Board. Vice Chairman Rassias SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE FIRE PROTECTION EASEMENT AND TO AUTHORIZE PETER CHRISTIE TO SIGN THE EASEMENT ON BEHALF OF THE SELECT BOARD.**

2. **Selectman Geraghty MOVED to Accept the Donation to the Fire Department. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE DONATION TO THE FIRE DEPARTMENT.**

3. **Chairman Christie MOVED to Appoint Judith Colla to the Conservation Commission. Vice Chairman Rassias SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPOINT JUDITH COLLA TO THE CONSERVATION COMMISSION.**

4. **Vice Chairman Rassias MOVED to Approve the Banner Request for the CHaD Half Marathon. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY TO APPROVE THE BANNER REQUEST FOR THE CHaD HALF MARATHON.**

5. **Chairman Christie MOVED to Approve the Minutes of August 5, 2013. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSTAINED TO APPROVE THE MINUTES OF AUGUST 5, 2013. (Selectman Buckey abstained from the vote.)**

6. **Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a:3, II (a) (c) and (e).**

**SELECTMAN BUCKEY VOTED YES; SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:10 P.M.**

7. **Vice Chairman Rassias MOVED to Exit the Non-Public Session. Selectman Buckey SECONDED the Motion.**

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**THE BOARD VOTED UNANIMOUSLY TO EXIT THE NON-PUBLIC SESSION  
AT 10:00 P.M.**

- 8. Vice Chairman Rassias MOVED to Adjourn the Meeting. Selectman Buckey  
SECONDED the Motion.**

**THE BOARD VOTED UNANIMOUSLY THE ADJOURN THE MEETING AT  
10:00 P.M.**