

FINAL

BOARD OF SELECTMEN'S MEETING

July 1, 2013

7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Selectman; and Julia Griffin, Town Manager. Absent: Athos Rassias, Selectman.

1. PUBLIC COMMENT.

Chairman Christie asked for Public Comment. There were no comments from the public.

2. SECOND PUBLIC HEARING TO CONSIDER AND ADOPT A RENTAL HOUSING ORDINANCE FOR THE TOWN OF HANOVER.

Chairman Christie opened the Public Hearing and stated that the Board has been working very hard the past few months to finalize this Rental Housing Ordinance.

Judith Esmay, Chair of the Hanover Planning Board, noted that it is 10 years to the week that the Select Board first considered a rental housing ordinance. She noted that the discussion 10 years ago included a very lively conversation and she noted that Chairman Christie stated at the time that the proposal was akin to using a sledgehammer response for a flyswatter problem. Ms. Esmay expressed her appreciation for the work done on this ordinance.

Brian Denk, Hanover resident and landlord for 37 South Park Street, stated that he was a renter for 10 years as a student and after that experience he determined that if he ever rented a place he wanted to make it fair for both tenant and landlord. He also noted that he has spent many years paying for his children to go to college in which they rented places and they would see the conditions and options that they had. He noted that when he would help his own kids move out of rental housing they would clean everything to make sure it was in good shape. They then received a notice from the landlord that the property is not clean and that they will be keeping the deposit. He offered proof to the landlord and they then received notice that the landlord made a mistake and that it was a different property that they were referring to. He noted that there are a lot of students that never follow up on this and get taken advantage of. He would like to be respected as a landlord in Hanover.

Mr. Denk noted that he did tune in for the last discussion about the ordinance and the fine amounts. He noted that in lease agreements with his tenants, it is agreed that a health and safety inspection will be done every quarter. He stated that he checks the batteries in the smoke detectors, carbon monoxide detectors and all other safety issues. He would like to see other landlords do this.

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Mr. Denk further stated that he has seen other properties in town deteriorate with garbage and debris strewn everywhere which depreciates the neighborhood.

Mr. Denk stated that the average student pays \$600/month or even \$400/month for a room but when they start doubling up, this brings in a lot more money to the landlord regardless of the conditions. Mr. Denk questioned how the Town would assess penalties for the violations because if the landlord is fined \$1,000, they can pay it and they are still ahead.

Ms. Griffin stated that the ordinance is designed to give the Town greater ability to get into units that are problematic. Mr. Denk stated that the ordinance seems to be tenant oriented and not landlord oriented. Ms. Griffin stated that they do receive complaints from landlords which generally surround damage being cause by a tenant and the desire to have some recourse. She agreed that there may be a landlord that decides to pay the fine and not make the changes and in that case, the Town would need to consult with their attorney.

Ms. Griffin stated that the Board wanted inspections to be at the Town's discretion and if they are not granted access, they could apply for a warrant. Mr. Denk thanked the Board for their work on this.

Dave Cioffi, Etna, stated that he is not a landlord but he is concerned about the way that the Town continues to move to become a "nanny town." He stated that Dartmouth students are the best and the brightest in the nation and if there are already regulations in place now, he asked why the Town needed to create another layer that was going to cost the Town money having to hire more people to perform these functions. He asked why the current regulations aren't being enforced and asked for examples of gross violations that the Town has had to address in the last year that would require this restrictive ordinance.

Ms. Griffin stated that currently, the only way that the Town can gain access in an emergency situation is to utilize the powers of the Fire Chief. Ms. Griffin stated that the Town is aware that there are only a handful of property owners that would be more inclined to be subject to the ordinance. She noted that in situations where they have gained access, there have been life safety code violations, structural problems, overcrowding (more than 3 unrelated in a unit), and landlords that are not truthful about what is going on within the units. She noted that there have been examples of the need to gain a foothold when they receive complaints. There was an illegal unit that had never been permitted which had previously been a retail operation with a sewer that was leaking into the unit. She stated that there was a disagreement with the landlord over the need to fix the problem and one of the tenants contracted hepatitis. In another situation, the Town suspected overcrowding in a rental unit with students living in the basement. It took weeks to get into the unit to inspect and by the time they got in, everyone had moved out. The Fire Chief noted that this situation was extremely dangerous.

Mr. Cioffi stated that the Town ultimately gained access and currently have regulations in place. He questioned why they need another layer of regulation. Ms. Griffin stated that it took weeks to gain that access. Mr. Cioffi asked why the Town needs another layer of regulation when there are some already there. Ms. Griffin stated that the community has asked for this ordinance and

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they started with a very comprehensive ordinance which has been implemented in the Town of Durham but the Board decided to back away from inspecting every single rental unit.

Mr. Cioffi asked if the ordinance could be retracted after it goes into effect. Ms. Griffin stated that they could challenge it in court. Mr. Cioffi asked if it could go to Town Meeting for a vote. Ms. Griffin stated that Town Meeting authorized the Board to adopt a rental housing ordinance 10 years ago. Mr. Cioffi asked if the citizenry has the right to retract the ordinance because it has been 10 years since Town Meeting approval. Ms. Griffin stated that they could always petition Town Meeting to withdraw the Board's authority.

Ms. Griffin asked Mr. Cioffi to give the Town a chance with this ordinance and noted that this will not require the addition of any new staff. Chairman Christie stated that the only requirement of the landlord is to register the units. He stated that compared to other housing ordinances, this is very light.

Mr. Cioffi asked why fraternities and sororities are not subject to the ordinance. Ms. Griffin stated that the Town and the College officials are often in these areas and they didn't want to require registration of those units because they know they exist. The Town is trying to get the individual units registered so that they will be in a better position to respond to complaints. Mr. Cioffi stated that there is such a push for affordable housing now and it seems to him that this is a step in the wrong direction. He feels that the landlords are going to raise rent if they need to go through another layer of registration.

Dr. Bill Boyle stated that he was the health officer for 24 years and he wanted to congratulate the Board on finally moving this ordinance forward.

Jolin Kish stated that she is a landlord in Hanover and noted that the complaints that she hears are more focused on how things look on the outside such as the trash and the lawn and the general external appearance. She wondered how it is appropriate to go after rental properties and not the other properties that are creating these issues. She stated that if the concern is to address health and safety, she's not sure if they are achieving this by limiting themselves to only targeting 20% of the population.

Ms. Griffin stated that there is not a property maintenance ordinance in town although the Town can go after a property owner if there is a hazardous situation. She acknowledged that they receive complaints about overgrown lawns and trash, etc. This residential housing ordinance will allow the Town to gain access for life safety code and building code violations.

Ms. Kish expressed her concern over the term "overcrowding" and noted that the limit is currently 3 unrelated individuals for a rental property. She felt that the properties should have an appropriate occupancy limit. She didn't feel that there should be 3 students placed in a studio apartment nor did she feel that it was appropriate to limit a 5 bedroom house to 3 people. She asked when the Town would be looking at this.

Ms. Griffin stated that the occupancy limit is controlled by the zoning ordinance and not the rental housing ordinance. She agreed that 3 people living in a studio apartment could be

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overcrowding and the opposite for a 5 bedroom home and the zoning ordinance is amended through the Zoning Board and not the Select Board. Ms. Kish felt that this needed to be looked at and stated that the house needs to be safe to live in regardless of the relationship.

Keri Craft asked if occupancy will be included in the rental housing ordinance. Ms. Griffin stated that the occupancy limits are part of the zoning ordinance and are not going to be addressed in the rental housing ordinance. She stated that anyone who wanted to raise the issue of occupancy should address the Zoning Board and the zoning amendments are started in the fall of each year. Ms. Craft stated that she lives in a neighborhood where there is a proposal to build a 10,000 square foot home and it seems that there will be some renting going on at that location. They are very concerned about the occupancy of that home which is not characteristic with the neighborhood. She noted that there will be a 5 car garage attached which will add traffic to a very small road with a lot of young children running around. This is a safety concern in addition to occupancy. Ms. Craft felt that the fines are very minimal and that the penalties are not great enough to enforce compliance.

Ms. Griffin stated that the Town can administer a \$250/day fine until the problem is corrected. They have found that when the fine notice goes out it does get the individual's attention. She agreed that if the landlords are making \$40,000/year on rentals, a fine of \$2,000 isn't a big deal but they are working within the limits of the law.

Selectman Geraghty MOVED to Adopt the Rental Housing Ordinance. Selectman Carter SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADOPT THE RENTAL HOUSING ORDINANCE.

3. REVIEW OF SUMMER IMPLEMENTATION PLAN FOR 2013 REVALUATION.

Chairman Christie invited Mike Ryan, Director of Assessing, to speak to the Board. Ms. Griffin stated that Mr. Ryan noted that this was his last revaluation with the Town because he has notified them that the chance of him being here in 5 years for the next one is not likely.

Mr. Ryan stated that the last revaluation was done in 2008 and by State Statute the Town is required to do this every 5 years. He noted that for the past 2 years they looked at the Commercial and Industrial properties in Town. Since this is the 3rd time that the Town has done the revaluation, most of the taxpayers understand how the process works. He reported that Craig Nichols from the State Department of Revenue has been out to monitor the process to make sure that the Town is in compliance with the guidelines for the process.

Mr. Ryan stated that they are down to the last phase of the process in which each taxpayer will receive notice of their new assessment in July. There will be taxpayer hearings for anyone that requires clarification of the revaluation.

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Mr. Ryan stated that with regard to the market, there was some weakness in 2009 and there has been some depreciation in the last couple of years. He noted that the 2008 ratio (which measures the assessments to the sales) was at 94%. By 2012, the tax ratio was almost 102% and he expects that the ratio in 2013 will be around 96% to 97%.

Mr. Ryan stated that things look stable with regard to the spring sales. The goal will be to get the MS1 (Summary Inventory of Evaluation) to the State in the fall prior to the tax billing.

Mr. Ryan noted that residential parcels and single family residences are down 3% since the last revaluation. The residential condominiums are down 4% and commercial industrial properties are down 2%.

Mr. Ryan stated that there will be areas that go up more than others such as the Dresden subdivision which has been a very desirable area; Valley Road to Tyler Road which is within walking distance to Town has done well; Maple Street, Allen Street, and Lewin Road, are all doing well versus the rural areas of Town. Mr. Ryan invited the Board to ask questions.

Selectman Geraghty asked about the dates for the change in assessment. Mr. Ryan stated that it is the 5 year trend since the last revaluation. Selectman Geraghty stated that his sense is that properties are becoming part of a bidding war and are selling at higher rates than what they are being listed for. Mr. Ryan stated that the date for the revaluation is April 1st by State law. In looking back, there may be a bubble where there are more sales in certain months and then sales back off in others. He feels that there has been a bit of a turnaround in the last 6 months.

Ms. Griffin found it interesting that knowing what the Town has been through in the past 5 years; a change of -3% is pretty small. Mr. Ryan stated that there were some really difficult properties that have come through; properties that had been held for a long time or that had deferred maintenance and there have been some large abatements. In relative terms, values were going down for 4 years and there is a measure of depreciation but it is now coming back.

Chairman Christie felt that there were going to be difficult discussions with residents. He stated that this is difficult enough when values are going up but it may be harder to explain when values are going down. If a person's house is valued at a lesser rate and the rates are going up, the amount of tax may go up or down and this is going to be difficult to communicate to the residents. Mr. Ryan felt that this is the same problem with values that go up.

Ms. Griffin stated that letters will go out to every taxpayer that will include the new assessed value versus the 2012 value in addition to the FAQ's sheet. Chairman Christie suggested reviewing the FAQ's again to make sure that the wording still works when the revaluation is going down.

Chairman Christie wanted to point out for the residents that the revaluation process does not change the amount of money the Town receives in taxes; it changes each resident's share.

4. CONTINUED DISCUSSION REGARDING MUNICIPAL MANAGEMENT OF CREDIT CARD TRANSACTION FEES.

Lt. O'Neill introduced himself and stated that he supervises the Parking Division. He stated that since 2006 the Parking Division has accepted credit cards for the payment of parking fines and for parking permits, mostly over the telephone and in person. The transaction fees cost around \$10,000/year.

Lt. O'Neill stated that they are anticipating absorbing the transaction fees for on-line fine payments. If they decide not to absorb the fees, the Town needs to determine how they are going to be handling this. Lt. O'Neill noted that he previously submitted a memo to the Board with several options if they decide to absorb the transaction fees. He will be putting this out to bid in the next few weeks and is looking for direction from the Board as to whether the Town will continue to absorb the credit card fees at the parking meters or if the cost is going to be passed along to the customer.

Lt. O'Neill stated that there were 5 options for the Board to consider: 1) the parking fund absorbs the related credit card fees; 2) set two rates – one for coin and one for credit cards; 3) set a minimum time/amount of purchase for credit card users to offset the transaction fees; 4) charge a convenience fee based on the parking systems average payment; or 5) add a formula based fee unique to each transaction.

Lt. O'Neill stated that not all companies can handle each of these options so whatever choice the Board makes may limit their equipment options and the companies that they can do business with. Ms. Griffin stated that they need feedback from the Board before they move forward with sending the requests for proposals.

Lt. O'Neill noted that the processing fees that they would be looking at are 1.87% and the meter company charges \$0.13/transaction in the worst case scenario.

Selectman Buckey noted that for a \$1.00 parking charge it would cost the Town \$0.25 in fees or 25%. Selectman Carter noted that there were some meters that they liked more than others so she would like to see the cost for the meters that the Town would most likely find the most user friendly.

Lt. O'Neill stated that each company will allow for a minimum amount purchase. The single space meter that Lt. O'Neill prefers would allow for Option 2; Option 3 and Option 4.

Selectman Buckey liked Option 5 but Lt. O'Neill pointed out that this would limit them to a single space meter company.

Selectman Buckey stated that the Town has the responsibility to be fair so the amount that they collect from people should be the same but the transaction cost could vary. He gave an example of making a tax payment to the IRS where the amount owed would be one figure but the method of payment would have different fees associated with it.

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Selectman Buckey noted that in doing some research on fees, other countries are not being charged as much in transaction fees. The United Kingdom incurs a charge of .8% with no extra charges and France is around .4% so it can be done a lot cheaper than the Town is being charged. He found Option 5 appealing because he would be in favor of passing along the fees. When the Town starts feeling the reduction in revenue from paying those fees, it will push parking rates up.

Ms. Griffin stated that the option that is most like the Town's standard fee policy is Option 4. She stated that knowing that some will pay more and some will pay less; there is an average that comes through. She stated that whether they are talking about the fee that the Police Department charges to assemble a police report or the cost for a supplemental inspection or a driveway permit, the Town is aiming at the average cost for a transaction or interaction with the Town. Selectman Buckey felt that if this is part of the Town-wide approach then it makes sense to do it this way. Lt. O'Neill noted that this would also be the easiest way to get the message across with the stickers on the parking meters.

Chairman Christie stated that he didn't feel that it is a convenience fee and that someone would need to demonstrate to him that it costs more to process a credit card transaction than to count quarters. He feels that it will cost the Town less in the long run and eventually there would be no coins.

Ms. Griffin stated that by this time next year, if they have 9 months of credit card transactions behind them, they could make better decisions with regard to the required staffing levels. She stated that they know that the convenience fees will cost \$54,000/year but they don't know that they will save in reduced staff effort. She added that they will be looking at reconfiguring which staff members are handling tasks and should be able to tighten things up on the administrative side.

Selectman Geraghty stated that he also questioned how they would compare collecting the quarters manually to make a quick credit card transaction. He also looked at the piece where parking fines and permits could be paid on-line but under the current model they would not charge a convenience fee. This would save labor on those transactions so there should be a decrease in labor and thus more efficiency. He noted that the proposal is the opposite with the meters but once experience with this is generated, they will be able to determine the impact. Lt. O'Neill felt that they would look at their part-time staffing level. Selectman Geraghty felt that it would decrease the labor but it is unclear at this point by how much.

Lt. O'Neill stated that it seemed odd to him that they would accept on-line payments for parking fines and parking permits, etc. and absorb fees but then charge transaction fees for meter transactions. He feels that at some point he is going to have to explain this to the customers.

Selectman Carter stated that her reaction to Option 3 is that it would defeat the purpose of trying to turn over the parking spaces. If a person purchases maximum time, they may choose to stay longer. Selectman Carter wanted to know if they will be able to determine which meters will be full of quarters and whether staff will still have to check each meter.

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Lt. O'Neill stated that when they first started accepting credit cards it made up 7% of their transactions and now it's up to 25%. He would expect the same results on the street and maybe around 15% to 20% of transactions will be by credit card. They may be able to collect coin every two weeks versus every week but it certainly should take less time.

Ms. Griffin stated that staff have a pretty good sense of the meters that are heavily used and they will get a feel for how this changes with the percentages of people who choose to use credit cards over time.

Selectman Carter asked why some retail establishments have the requirement of a \$5.00 minimum purchase for the use of credit cards. Lt. O'Neill stated that the convenience fee is much higher for retailers than for municipalities. Selectman Buckey noted that credit card transaction fees are some retailers' 3rd highest cost after personnel and rent. There are restaurants that only want to accept cash because this directly affects their bottom line. There was a class action suit by major retailers against the credit card companies in protest of the fees and this has remained a major issue. Selectman Buckey stated that he doesn't know whether it costs more to collect quarters from meters but the cost for credit cards is 25%.

Ms. Griffin stated that one option might be to absorb the convenience fee in year one and look at what the actual costs are in fees versus the amount of labor they might save. She asked if they could then adopt a different way to build in a transaction fee. Lt. O'Neill stated that there would be software in the parking office that could control the meters and they could change the rates. Chairman Christie felt that one of the things that they're buying into with the equipment is the flexibility of being able to change this with the software.

Lt. O'Neill will look at the equipment and ensure that it can handle Option 4. Selectman Buckey stated that he would support that but they should also try to get the data regarding the cost to process cash transactions for the parking meters. Ms. Griffin stated that they would order meters and return for additional discussion.

Bob Strauss asked for clarification that if a person comes into town every day, whether they work in town or they need to be at a meeting for an hour or two, they are going to get multiple transactions on their credit card bill which could result in reams and reams of paper. Ms. Griffin confirmed that this was true. Mr. Strauss asked if they were going to find more spaces for employees. Ms. Griffin stated that they have located 35 additional spaces in Town.

Selectman Geraghty noted that the younger generation handles all of their transactions on-line so there wouldn't necessarily be reams of paper involved.

5. ACCEPTANCE OF DONATIONS.

Ms. Griffin announced that there are two donations that require action from the Board of Selectmen. The first is a donation in the amount of \$7,500 toward construction of an open pavilion at Thompson Terrace, the acceptance of which requires that the Board set a public hearing for August 5th. Ms. Griffin invited Roger Bradley, Fire Chief, to speak to the Board about a recent donation to his department.

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Chief Bradley stated that he received a call from VT EMS Department of Health offering an Amazon "Toughbook" laptop for their department. The Fire Department members are licensed EMS providers in VT and the VT EMS Department of Health received federal funding to provide laptops and the only string that is attached is that they need to report their Vermont data with patient information to that agency. If the Hanover Fire Department ever becomes unlicensed in VT, they will need to return this property to Vermont and the value is around \$3,000.

Selectman Carter asked if the Fire Department was already collecting the data being requested and whether this creates an extra burden on his staff. Chief Bradley stated that this information was being collected and reported previously for both VT and NH. Ms. Griffin stated that this is an effort from Vermont to streamline their data collection and they are handing out these federally funded laptops as an incentive.

Selectman Carter MOVED to Set a Public Hearing on August 5th to Receive a Donation in the Amount of \$7,500 Toward Construction of a Pavilion at Thompson Terrace. Selectman Buckey SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO SET A PUBLIC HEARING ON AUGUST 5TH TO RECEIVE A DONATION IN THE AMOUNT OF \$7,500 TOWARD CONSTRUCTION OF A PAVILION AT THOMPSON TERRACE.

Selectman Buckey MOVED to Accept the Donation of a Laptop for the Hanover Fire Department. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE DONATION OF A LAPTOP FOR THE HANOVER FIRE DEPARTMENT.

- 6. APPOINTMENTS:**
- Hanover Affordable Housing Commission
 - Bicycle and Pedestrian Committee

Chairman Christie MOVED to Appoint Bob Strauss as a Regular Member of the Hanover Affordable Housing Commission.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPOINT BOB STRAUSS AS A REGULAR MEMBER OF THE HANOVER AFFORDABLE HOUSING COMMISSION.

Mr. Strauss stated that he is looking forward to continuing his work with the Commission.

Chairman Christie MOVED to appoint Sam Burdick to the Bicycle and Pedestrian Committee. Selectman Buckey SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPOINT BOB STRAUSS AS A REGULAR MEMBER OF THE HANOVER AFFORDABLE HOUSING COMMISSION.

7. APPROVAL OF MINUTES:
- June 17, 2013

Selectman Geraghty MOVED to Accept the Minutes of June 17, 2013. Selectman Buckey SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE MINUTES OF JUNE 17, 2013.

8. ADMINISTRATIVE REPORTS.

Ms. Griffin announced that the *Hanover's 250th ~ The Movie* will be premiering at the R.W. Black Center on July 3rd at 7:00 p.m. She stated that Bill Young, Willy Black and Tom Byrne spent about a year working on this movie. The Hanover 250th Anniversary Book will also be for sale and it is sponsored by the Hanover Improvement Society. There will be a red carpet and should be a classic Bill Young extravaganza.

Ms. Griffin provided the Board with the design for the ILEAD banner that was previously approved which will go up the week of August 11th.

Ms. Griffin reported that Town dodged some bullets with the State legislature's adoption of the budget. The focus is about the underfunding of the Department of Transportation and concerns about what the legislature will do next January to address the shortfall in funding. Ms. Griffin noted that the fear is that they will look at reducing the amount of shared highway revenues used for paving next fiscal year but for now the Town emerged in good shape. Medicaid funding is of great concern but there is a study committee that will be working on this during the summer and fall.

Ms. Griffin stated that the Town is in the process of implementing their major projects and support will be going to Mike Ryan and Sue Girouard as they work on the implementation of the revaluation process. Ms. Griffin will forward the revaluation FAQ's to the Board for their input.

Ms. Griffin reported that today was a busy day in Town Hall as taxes were due.

9. SELECTMEN'S REPORTS.

Bill Geraghty

Selectman Geraghty asked about Lebanon Street and whether it will need to be dug up over the summer. Ms. Griffin stated that this work will be done right after the July 4th parade. The water line excavation will happen to the parking spots on the north side of Lebanon Street and not in the travel portions. This project consists of replacing the water lines that broke and resulted in canceling school. As part of this project, they will also repave Hovey Lane and they can widen it a bit so that they can realign the parking spaces in that area to gain an additional 25 spaces. The water line replacement is paid for through the water fund.

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Selectman Geraghty announced that the annual 4th of July parade and BBQ on The Green will take place on Thursday and the start for the parade is 10 a.m.

Peter Christie

Chairman Christie had nothing new to report.

Nancy Carter

Selectman Carter reported that the Howe Library Trustees met on Thursday, June 27th where they received Mary White's (Director) report with several ideas including one with the potential for creating several small free lending libraries where people can give a book and/or take a book. The money has already been raised for this effort and the Board was looking for ideas. The Board is going to have 4 vacancies due to active members stepping down at the end of their terms. There is a list of potential candidates and they don't feel that the Howe Library Board will suffer in any way with the change in members. They are also looking for more members for the Howe Corporation.

Selectman Carter reported that members of the Howe Library Board also took time to take post cards to write special thank you messages to those who donated during the annual appeal for the Howe Library. The goal was \$100,000 and they met and exceeded it for a total of \$110,916. She noted that this was a very upbeat meeting. In May there was a breakfast with the Board and it was very successful so they are talking about having this take place in the spring and the fall so that people can get to know the library and the members of the Howe Library Board.

Jay Buckey

Selectman Buckey had nothing new to report.

10. OTHER BUSINESS.

Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (c) and (e).

SELECTMAN GERAGHTY VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; AND SELECTMAN BUCKEY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:02 P.M.

Selectman Buckey MOVED to Exit the Non-Public Session. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO EXIT THE NON-PUBLIC SESSION AT 10:03 P.M.

11. ADJOURNMENT.

Selectman Buckey MOVED to Adjourn the Meeting. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADJOURN THE MEETING AT 10:03 P.M.

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

SUMMARY

- 1. Selectman Geraghty MOVED to Adopt the Rental Housing Ordinance. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADOPT THE RENTAL HOUSING ORDINANCE.

- 2. Selectman Carter MOVED to Set a Public Hearing on August 5th to Receive a Donation in the Amount of \$7,500 Toward Construction of a Pavilion at Thompson Terrace. Selectman Buckey SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO SET A PUBLIC HEARING ON AUGUST 5TH TO RECEIVE A DONATION IN THE AMOUNT OF \$7,500 TOWARD CONSTRUCTION OF A PAVILION AT THOMPSON TERRACE.

- 3. Selectman Buckey MOVED to Accept the Donation of a Laptop for the Hanover Fire Department. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE DONATION OF A LAPTOP FOR THE HANOVER FIRE DEPARTMENT.

- 4. Chairman Christie MOVED to Appoint Bob Strauss as a Regular Member of the Hanover Affordable Housing Commission.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPOINT BOB STRAUSS AS A REGULAR MEMBER OF THE HANOVER AFFORDABLE HOUSING COMMISSION.

5. **Chairman Christie MOVED to appoint Sam Burdick to the Bicycle and Pedestrian Committee. Selectman Buckey SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPOINT BOB STRAUSS AS A REGULAR MEMBER OF THE HANOVER AFFORDABLE HOUSING COMMISSION.

6. **Selectman Geraghty MOVED to Accept the Minutes of June 17, 2013. Selectman Buckey SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE MINUTES OF JUNE 17, 2013.

7. **Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (c) and (e).**

SELECTMAN GERAGHTY VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; AND SELECTMAN BUCKEY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:02 P.M.

8. **Selectman Buckey MOVED to Exit the Non-Public Session. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO EXIT THE NON-PUBLIC SESSION AT 10:03 P.M.

9. **Selectman Buckey MOVED to Adjourn the Meeting. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADJOURN THE MEETING AT 10:03 P.M.