

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**April 22, 2013**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Vice Chairman Athos Rassias. Present were: Athos Rassias, Vice Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Selectman; and Julia Griffin, Town Manager. Absent: Peter Christie, Chairman.

**1. PUBLIC COMMENT.**

Vice Chairman Rassias asked for Public Comment. There were no comments from the public.

**2. PUBLIC HEARING TO REVIEW AND ADOPT FY 2013-2014 BUDGET FOR HOUSING FUND.**

**Selectman Buckey MOVED for the Board to Convene as the Hanover Housing Authority Board. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO CONVENE AS THE HANOVER HOUSING AUTHORITY BOARD.**

Ms. Griffin noted that Betsy McClain, Finance Director, was present to speak to the Board about the Housing Fund Budget.

Vice Chairman Rassias noted that the responsibility of the Hanover Housing Authority is to run the Summer Park housing. Ms. Griffin stated that the Summer Park housing consists of 3 buildings that house 24 units. The Authority also oversees the implementation of the annual budget which supports the operating costs and revenue with regard to the Summer Park Housing in addition to expending funding from reserves for repair and maintenance.

Ms. McClain provided the Housing Authority with an overview of the budget. She noted that the contents of the budget come from work done by Ross Farnsworth and Peter Kulbacki in conjunction with Ditha DeSimone, Lebanon Housing Authority Executive Director. Ms. McClain stated that the Senior Center activities are also budgeted in this fund.

Ms. McClain stated that there are 24 units at Summer Park; 12 one bedroom and 12 efficiency units. She noted that these units are supported by federal money and the Lebanon Housing Authority administers the HUD and NH Housing Finance Authority contracts, and provides tenant and intake support services.

Ms. McClain noted that the budget also includes input from Gail Schaal who is the Coordinator at the Senior Center. As a prerequisite to receiving HUD funding when the complex was built, the Town had to commit to offerings of senior activities for the tenants.

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Ms. McClain stated that the funding sources for the Housing Fund include rental income, HUD subsidy (approved rental amount less the tenant rent), and the back-charge cost of Senior Activities Programs to the General Fund Parks & Recreation Budget. Ms. McClain noted that Ditha DeSimone assisted in getting an independent consultant to do a market study to determine whether the rent that was being charged was reasonable. This resulted in a renewed HUD contract that allows for rents to increase annually by the Federal Operating Cost Adjustment Factor (OCAF) for NH.

Ms. McClain stated that a prerequisite for the building to be built was that they needed to have the Senior Center provide activities for the tenants of Summer Park. At the time, HUD provided a lot of funding for these activities but over the years the funding has been scaled back; this has resulted in a charge-back to the Parks & Recreation budget for the cost of operating the Senior Center. The Town can recover funding for services provided directly to the tenants of Summer Park Housing.

Ms. McClain reported that the scope of capital improvements for the upcoming fiscal year is vastly reduced over this year's budget which results in a 76% decrease. In the budget there are appropriations for paving and carpet replacement for a total of \$22,000. The projects taken on in the current budget year included replacing the ventilation system, updating the alarm system and painting which explains why there is such a large decrease in that line item. There is a big percentage increase in the liability insurance although the amount is not a large amount of money (from \$1,200 to \$2,400/year).

Vice Chairman Rassias asked Ms. McClain if there were any highlights to the revenue side of this budget. Ms. McClain stated that they are projecting that the rent will go up by 2% which has already been authorized by HUD and they are also projecting that the transfer into the reserve will be reduced because the scope of the improvements are reduced.

Vice Chairman Rassias asked when HUD reviews the budget to determine the subsidy that they will provide. Ms. McClain stated that she believes that the Lebanon Housing Authority files a portfolio of the tenants annually. Ms. Griffin stated that the tenants are scheduled to pay a total of \$95,476 in rent and HUD subsidizes \$172,978 through the Section 8 program. Ms. Griffin stated that the Section 8 program makes a huge difference in creating housing opportunities and they worry about this funding being taken away.

Selectman Buckey asked about the payment in lieu of taxes. Ms. McClain stated that because the property is owned by the Town, it is not on the tax rolls. There is a commitment to not have the taxpayers take on this burden and it's not uncommon for Housing Authorities to recognize that this could be prohibitive in getting residents to approve these kinds of complexes in their communities. There is a payment made in lieu of taxes which keeps the Town whole with regard to the lost tax revenue from this tax exempt property. Ms. Griffin stated that this is a federally funded program. Ms. McClain stated that this payment does keep pace with the current tax rates through the assessed valuation done by the Town.

Bob Strauss, local resident, asked about the building renovations and improvements. Ms. Griffin noted that there is a decrease from \$91,000 due to work being done in this year's budget. She

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noted that the money for the projects come out of the Housing Fund Capital Reserve. The annual contribution to the reserve is relatively even but the expenses vary year to year. She noted that they have been committed to put funding into these reserves every year to avoid impacting the operating costs.

Mr. Strauss stated that one of the major problems for the tenants is the lack of the elevator. A dumbwaiter would cost approximately \$25,000 per building and if the Town wanted to put elevators in, it would cost twice as much. He felt that they should consider dumbwaiters because the tenants are elderly. Ms. Griffin stated that there are chairlifts in each building from the first floor to the second floor. She noted that Andrew Winter from Twin Pines Housing Trust has secured two Tuck Students who are looking at future potential grant money or tax credit funds to look at converting the 12 efficiency units into 1 bedroom units in addition to looking at elevators for each building. She feels that this is the first step in determining what kind of financing may be available.

Mr. Strauss noted that these improvements are not planned in the next few years according to the maintenance schedule. He would like for the Town to start thinking about this and start putting money aside. Ms. Griffin stated that they can start looking at this but she needs to have Ross Farnsworth's (Building Maintenance Supervisor) involvement. It is too late for this next fiscal year but perhaps July of 2014. Mr. Strauss asked if the Board would be presenting this budget to the Affordable Housing Commission. Ms. Griffin stated that it is on the Affordable Housing Commission's agenda in May.

Vice Chairman Rassias clarified with Ms. McClain that the schedule for capital reserves are not adjusted for inflation. Ms. McClain confirmed that this is true.

Ms. Griffin noted that the buildings have electric heat and they have looked at the potential of changing the heating source.

Vice Chairman Rassias asked if there was a target for the Undesignated Fund Balance. Ms. Griffin stated that because this fund is dedicated for these 3 buildings, there is additional money available for larger capital projects. Ms. McClain stated that this would form the discussion if new ventures came forward.

**Selectman Geraghty MOVED to Adopt the Housing Fund Budget as Presented. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADOPT THE HOUSING FUND BUDGET AS PRESENTED.**

**3. HANOVER HOUSING AUTHORITY CONSIDERATION OF REVISION TO SUMMER PARK MANAGEMENT AND TENANT SELECTION PLAN REGARDING WAITING LIST PROCEDURES.**

Ms. Griffin stated that the Management and Tenant Selection Plan is the document that governs the way in which the units are made available to tenants. The Lebanon Housing Authority

manages the property on the Town's behalf. She stated that their Executive Director, Ditha DeSimone alerted her that in the last 3 or 4 years, there has been an extensive list of individuals on the waiting list that continue to turn offers of availability down. When there is a large waiting list, there is an extensive period of time to reach one of the tenants that are interested. The waiting list policy was extremely liberal and not normal for HUD funded units so she recommended that the Town revise the waiting list plan to allow individuals the ability to turn down the offer twice and then they are either removed from the list or moved to the bottom of the list.

Ms. Griffin read the changes to Applicant Notification in the Management and Tenant Selection Plan: "Applicants will be processed from the waiting list in the order they were received by date and time. The applicant with the earliest date and time of application will be processed first and if the fully processed application has no findings and it is approved, then the available unit when ready will be offered to that pre-approved applicant. At that time, the applicant has the right to first refusal and wait for the next offer. Only two offers will be made. If the applicant refuses the first offer, and subsequently refuses a second offer of another available unit, then the applicant is removed from the waiting list and made inactive." Ms. Griffin stated that at that point they can put themselves back on the waiting list but they would be added to the bottom of the list.

Ms. Griffin stated that this is also the standard operating procedure that Lebanon Housing Authority uses for its facilities. Ms. Griffin noted that a unit was vacant for almost six months last fall because it took so long to get responses from people on the waiting list. She stated that they not only lose the rental income but there are people on the list that need housing and the goal is to meet those needs as quickly as they can.

Selectman Geraghty asked about the time limit for a response from a person on the waiting list. Ms. Griffin was not sure of the exact timeframe but thought it was around 15 days; she will find out and inform the Board.

Vice Chairman Rassias asked for the occupancy and vacancy rate. Ms. Griffin stated that it is not unusual for there to be a vacant residence on regular basis and the Town always prepares units for turnover which can take 2 weeks. She would guess that in a 12 month period, they may have 2 to 4 units turnover.

Vice Chairman Rassias asked how big the waiting list is. Ms. Griffin stated that there are about 26 people. Vice Chairman Rassias was concerned about a short period of time between offers to someone on the waiting list. Ms. Griffin stated that she felt that the Lebanon Housing Authority would be able to handle that and it's not usual for 2 units to be available at the same time. Ms. Griffin stated that the goal is to keep the units filled.

Selectman Geraghty felt that the goal was admirable and he was also concerned about a timeframe between offers. Ms. Griffin would discuss this with Ditha DeSimone.

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Selectman Carter assumed that everyone on the list would be informed including the individuals responsible for those people. Ms. Griffin stated that HUD has a very specific plan so the Lebanon Housing Authority will go out of their way to make sure all contacts are made.

Mr. Strauss asked if the people on the waiting list have their finances reviewed annually. Ms. Griffin stated that their finances would be evaluated once a unit becomes available.

Mr. Strauss wanted to make sure that they included the word "prospect" with regard to this change to make sure that previous turndowns don't count.

Ms. Griffin gave an overview of the issues brought up which she would work to clarify:

- 1) Within 30 days, close proximity of two offers
- 2) Prospect vs. retrospect application wording
- 3) Length of response time for an offer

**Selectman Geraghty MOVED to Accept the Amendments to the Summer Park Management and Tenant Selection Plan Regarding Waiting List Procedures as Presented. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE AMENDMENTS TO THE SUMMER PARK MANAGEMENT AND TENANT SELECTION PLAN REGARDING WAITING LIST PROCEDURES AS PRESENTED.**

**Selectman Buckey MOVED to Suspend Acting as the Hanover Housing Authority and Reconvene as the Hanover Board of Selectmen. Vice Chairman Rassias SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO SUSPEND ACTING AS THE HANOVER HOUSING AUTHORITY AND RECOVENE AS THE HANOVER SELECT BOARD.**

- 4. PUBLIC HEARING TO ACCEPT A \$25,000 ANONYMOUS DONATION TO BE USED AS A DEPOSIT TO HOLD 44 LEBANON STREET FOR TOWN PURCHASE PENDING TOWN MEETING APPROVAL.**

Vice Chairman Rassias opened the public hearing to accept the anonymous donation. Ms. Griffin stated that she received word that the original anonymous donor for the 44 Lebanon Street property made an additional \$25,000 donation for a refundable deposit on the property pending Town Meeting approval. The Board needs to accept the donation through a public hearing. If the Board accepts the money, it will be deposited and issued to the seller with a letter of agreement.

**Selectman Carter MOVED to Accept a \$25,000 Anonymous Donation to be Used as a Deposit to Hold 44 Lebanon Street for Town Purchase Pending Town Meeting Approval. Selectman Geraghty SECONDED the Motion.**

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Mr. Strauss noted that the \$600,000 is not included in this discussion and asked if that covers the cost of the property. Ms. Griffin stated that \$600,000 is the agreed upon purchase price for the property.

Mr. Strauss felt that anything done with the property should be integrated with the Summer Park triangle. Ms. Griffin stated that there will be initial discussions with the original architect of the R.W. Black Center and they will look at options for a gymnasium addition with an eye toward connecting this with the Summer Park complex. Ms. Griffin assured Mr. Strauss that this would be a very public planning process including parking.

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE \$25,000 ANONYMOUS DONATION TO BE USED AS A DEPOSIT TO HOLD 44 LEBANON STREET FOR TOWN PURCHASE PENDING TOWN MEETING APPROVAL.**

**5. RECOMMENDATION TO ADOPT ABATEMENTS AS RECOMMENDED BY THE ADVISORY BOARD OF ASSESSORS.**

Mike Ryan, Director of Assessing, was present to speak to the Board. Ms. Griffin stated that every year the Board of Assessors hears requests for abatement and then the Board of Assessors will make their recommendations to the Board.

Vice Chairman Rassias asked Mr. Ryan if there has been any change in the number of requests that their office is handling this year. Mr. Ryan stated that there has been an increase over the past couple of years; there have been 25 appeals this year which is comparable to last year but in the two years prior, that amount is double. Ms. Griffin stated that whenever there is a weak real estate market, there are more abatement requests.

Vice Chairman Rassias asked how the Town's appraisal compares with a private appraisal. Mr. Ryan stated that they conduct a sales ratio study in conjunction with the State every year. In looking at the last update in 2008, the ratio study was at 94%; the Town is slightly over 100% now. Mr. Ryan is a firm believer that when a problem is presented, it needs to be dealt with. The Board takes a great deal of time to look at each request to determine whether it should be accepted or not.

Mr. Ryan stated that there is another Advisory Board of Assessors meeting on May 2<sup>nd</sup> and he hopes that they will get the remainder of the requests done at that time.

**Selectman Carter MOVED to Adopt the Abatements as Recommended. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADOPT THE ABATEMENTS AS RECOMMENDED.**

**6. PRESENTATION OF THE SAFE ROUTES TO SCHOOLS REPORT.**

Carolyn Radish from ORW Architects was present to speak to the Board and to present the Safe Routes to Schools Report.

Ms. Radish stated that the Town applied for a grant to prepare a travel plan to improve opportunities for walking and biking to the Ray School and the Richmond School. She noted that Safe Routes to School is a national program addressing issues for Kindergarten through Grade 8.

Ms. Radish noted that this was a collaborative effort between the Town and the School District. There were parents on the committee, the Trails Alliance, Bike & Pedestrian Committee members, Town Staff, and students from the Richmond School.

Ms. Radish introduced the Task Force members that were present. Vicki Smith, Town Planner; Joan Garipay, Hanover Planning Board; Joan Garipay; Catherine Patch, Richmond School P.E. Teacher; and Julia Griffin, Town Manager.

Ms. Radish also recognized Bike & Pedestrian Committee members; Carol Weingeist; Bill Young; Barbara McIlroy; and Scott Drysdale.

Ms. Radish stated that the Town would need to have a travel plan in order to apply for grants. She noted that they were primarily looking at the 2 mile radius around the schools to address the "5 E's", Education, Encouragement, Evaluation, Enforcement, and Engineering.

Ms. Radish noted a map indicating the 2 mile radius around the Ray and Richmond Schools stating that there are many kids within walking distance for both of those schools.

Ms. Radish stated that the Town of Hanover has very high rate of bikers and walkers. She noted that the National average is 13% for walking and biking. At the Richmond School there is an influence of Norwich School kids so there is a larger average of car and bus travel; approximately half of the kids from the Ray School are within walking distance so there is room for improvement.

Ms. Radish noted that there was a survey in 2008 through the Ray School PTO which indicated that 75% of parents who drive children to school would prefer that their students walk, bike or ride the bus. This goal would require enhancements such as the addition of sidewalks, bike lanes and shorter bus trips.

Ms. Radish noted that there were workshops and surveys taking place in 2012. Ms. Radish noted another map depicting neighborhoods near the schools that could be improved to encourage walking.

Ms. Radish referred to the Education, Encouragement, Evaluation and Enforcement Implementation Calendar with the goal of having more frequent events which would need to be coordinated with parental assistance.

Ms. Radish gave an overview of the Engineering Recommendations which included adding sidewalks, crosswalks, and improving paths. She noted that Hemlock Street and Reservoir Road which links to Rip Road is a major area where kids are coming down to the schools. There are no sidewalks in some of the most important areas; they would like to tighten up the corners adding sidewalks and crosswalks. There is currently a diagonal crosswalk at one intersection which requires pedestrians to be in the street longer and there is a recommendation to add a speed table at the intersection to calm traffic. Ms. Radish suggested extending a sidewalk from the roundabout down Curtis Road.

Ms. Radish noted the street crossing at the end of Dresden Road, which used to be a through street but is currently closed off with fencing. The fence impedes bike traffic; it is not ADA accessible and does not allow for emergency vehicles. They suggest another treatment for the area such as a mountable curb that allows for bicycles is a better solution.

Ms. Radish noted a road treatment called a "Bicycle Boulevard" and reported that these are located in other parts of the country and are used as traffic calming measure encouraging bicycle and pedestrian travel. This could work between the Ray School and the Richmond School.

Ms. Radish stated that for the Girl Brook path, Verona Avenue is a connector street with a sewer easement trail which provides a direct off street connection between the school and the neighborhoods. She noted a picture of a trail head at Verona Ave and the thought is to make the area a 4 season trail which could be used for skiing in the winter. The recommendation is to change the grade on one section of the trail. Ms. Radish noted that she spoke with the Public Works Director who indicated that there is plenty of fill available.

Vice Chairman Rassias asked about the right of way. Ms. Radish stated that the right of way goes straight through but they moved everything a little to the left to avoid some of the wet areas.

Ms. Radish stated that Peter Kulbacki asked for some options for Lyme Road between the roundabout and Park Street because it is very wide. He was looking at addressing this issue before they repave. Ms. Radish noted that this was discussed with the Task Force and the Bike & Pedestrian Committee and there were recommendations made to add trees. She noted that students can ride on the sidewalks until they are 12 years old which keeps bike lanes open for the commuter bikes. She also stated that students have different bike safety needs than the commuters.

Ms. Radish stated that there were also recommendations to create a wider recreation path on the golf course side of the road and noted that there are already a lot of recreational activities going on in that area. They would recommend bike lanes on both sides of Lyme Road and then a recreation path on one side. The Bike & Pedestrian Committee and Task Force discussed concerns about the path being on the west side of the road which means that students still need to cross the street. The better recommendation seemed to be sidewalks on both sides of Lyme Road.



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Ms. Radish reported that for Rip Road the recommendation was to install advisory bike lanes on both sides of the road; take out the center line and cars would share the center and stay away from the sides where the bikes and pedestrians are. This is common in Europe and is starting to be discussed in the U.S. These areas are easier to plow and this suggestion was discussed with DPW and the Police Department and the Task Force. The result was that they would like to experiment with this on Valley Road and then extend it toward Rip Road.

Ms. Radish noted that there were cost estimates prepared for each proposal. This includes labor, materials, and contingency if the work was to be done by others outside of the Town. She noted that because the Town handles a lot of their own labor, it may cost significantly less but the estimates are included in case they are applying for grant funding.

Ms. Radish noted that it was great working with the Town, the Schools and the Committees on this project.

Ms. Griffin stated that in conjunction with the budget discussions, she and Peter Kulbacki will sit down and look at these recommendations after Town Meeting. They have a good sense of where sidewalk segments should be considered and noted that they are trying to consider how to address the issues at Hemlock and Reservoir Road next year as a priority. It would take limited expense to greatly improve that area.

Vice Chairman Rassias stated that the sidewalk discussion for Verona Avenue took up quite a bit of time in the budget hearings due to concerns over maintenance costs. He thanked Ms. Radish for her presentation and wanted to thank everyone on the Task Force and everyone that worked on this effort.

Ms. Griffin stated that this summer the goal is to get the bus stop/intermodal facility in front of the Hanover Inn completed. The Bike & Pedestrian Committee's Master Plan, the work done by Carolyn Radish on the bus study and the Safe Routes to School Plan will all be reviewed when work is being considered in those areas.

Janice Starkey stated that she is new to Hanover having moved here from Europe. She stated that she moved onto Lebanon Street which is outside of the radius being discussed. She would like to provide some input but was afraid that she may be coming late to the conversation. Ms. Griffin suggested that she join the Bike & Pedestrian Committee. Ms. Griffin offered to put Ms. Starkey in touch with the Committee.

Lynn Miller, Sustainable Hanover Committee and resident of Rip Road, asked how quickly they could change the lines on Rip Road. She would like to see if there could be a way to do this and not wait until 2014. The children have been asking for this and she encouraged the Board to move on this project which seems to be a low cost solution.

Ms. Griffin stated that it was the suggestion from the Police Department to start on Valley Road. Ms. Griffin noted that they need to wait until the temperatures are high enough to put the paint on the roadway and they will enlist the Valley News to publicize the change to train people. Ms.

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Griffin stated that the Town would then look at tackling Rip Road in the fall. Ms. Miller stated that the neighborhood would be happy to have community meetings to help facilitate that.

Ms. Griffin stated that the Town looked at placing a sidewalk on Rip Road but this was problematic because the Town does not have sufficient right of way. They would need to acquire property which would also require taking down a lot of trees on the uphill side or building extensive retaining walls on the downhill side. The options are to make it a one-way road or to try the proposed approach with bike lanes on each side and remove the middle line.

Selectman Buckey asked how they would deal with the intersection from Rip Road to Wheelock Street. Ms. Griffin stated that they would need to make some changes to the intersection. Ms. Radish felt that there would probably need to be a treatment further down from the intersection at Wheelock. Ms. Radish noted that making the road one-way increases speed and creates extra driving miles. If the recommended treatment doesn't work, the Town can repaint the area.

The Board thanked Ms. Radish for her presentation.

Selectman Carter departed the meeting at 9:10 p.m.

#### **7. TOWN MEETING UPDATE.**

Ms. Griffin stated that she will be e-mailing the warrant to the Board and then work out which member will be presenting each article.

Ms. Griffin stated that they are getting ready to prepare a mailing; the Town Reports are in and each resident will receive a mailing with the notice of the Town Meeting date and background information. Ms. Griffin stated that they received feedback last year that the simplified mailing was appreciated although the type was too small so this is being addressed.

#### **8. RECOMMENDATION TO SET POLLING HOURS ON TUESDAY, MAY 14<sup>TH</sup> FROM 7:00 A.M. TO 7:00 P.M.**

**Vice Chairman Rassias MOVED to Set Polling Hours on Tuesday, May 14<sup>th</sup> from 7:00 a.m. to 7:00 p.m. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO SET POLLING HOURS ON TUESDAY, MAY 14<sup>TH</sup> FROM 7:00 A.M. TO 7:00 P.M.**

#### **9. ACCEPTANCE OF DONATIONS.**

Ms. Griffin stated there are two donations for the Etna Library. She noted that to finish the upgraded interior, the cost is another \$12,000 so Barbara Prince did a mailing and now they have received more than half of what they need to complete this work. Ms. Griffin noted that Mr. & Mrs. Tom Hall donated \$500 and then \$5,000 from George and Dominique Lightbody through the Head Light Fund which is overseen by the NH Charitable Foundation.

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**Vice Chairman Rassias MOVED to Accept the Donations for the Etna Library. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO ACCEPT THE DONATIONS FOR THE ETNA LIBRARY.**

**10. APPROVAL OF MINUTES:**  
- April 8, 2013

Vice Chairman Rassias tabled the Approval of the Minutes for the next meeting.

**11. ADMINISTRATIVE REPORTS.**

Ms. Griffin had nothing new to report.

**12. SELECTMEN'S REPORTS.**

**Bill Geraghty**

Selectman Geraghty had nothing new to report.

**Jay Buckey**

Selectman Buckey had nothing new to report.

**Athos Rassias**

Vice Chairman Rassias had nothing new to report.

**13. OTHER BUSINESS.**

Ms. Griffin reported that she received word of two federal grants that the Town is receiving through the NH Department of Homeland Security and Emergency Management and because the amount is in excess of \$5,000, there needs to be a public hearing. She recommends that the Board set a public hearing for May 6<sup>th</sup>.

**Selectman Buckey MOVED to Set a Public Hearing on May 6, 2013 to Receive Federal Grant Funds for Emergency Equipment. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO SET A PUBLIC HEARING ON MAY 6, 2013 TO RECEIVE FEDERAL GRANT FUNDS FOR EMERGENCY EQUIPMENT.**

**14. ADJOURNMENT.**

**Selectman Geraghty MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO ADJOURN THE MEETING AT 9:19 P.M.**

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

- 1. Selectman Buckey MOVED for the Board to Convene as the Hanover Housing Authority Board. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO CONVENE AS THE HANOVER HOUSING AUTHORITY BOARD.**

- 2. Selectman Geraghty MOVED to Adopt the Housing Fund Budget as Presented. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADOPT THE HOUSING FUND BUDGET AS PRESENTED.**

- 3. Selectman Geraghty MOVED to Accept the Amendments to the Summer Park Management and Tenant Selection Plan Regarding Waiting List Procedures as Presented. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE AMENDMENTS TO THE SUMMER PARK MANAGEMENT AND TENANT SELECTION PLAN REGARDING WAITING LIST PROCEDURES AS PRESENTED.**

- 4. Selectman Buckey MOVED to Suspend Acting as the Hanover Housing Authority and Reconvene as the Hanover Board of Selectmen. Vice Chairman Rassias SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO SUSPEND ACTING AS THE HANOVER HOUSING AUTHORITY AND RECOVENE AS THE HANOVER SELECT BOARD.**

5. **Selectman Carter MOVED to Accept a \$25,000 Anonymous Donation to be Used as a Deposit to Hold 44 Lebanon Street for Town Purchase Pending Town Meeting Approval. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE \$25,000 ANONYMOUS DONATION TO BE USED AS A DEPOSIT TO HOLD 44 LEBANON STREET FOR TOWN PURCHASE PENDING TOWN MEETING APPROVAL.**

6. **Selectman Carter MOVED to Adopt the Abatements as Recommended. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADOPT THE ABATEMENTS AS RECOMMENDED.**

7. **Vice Chairman Rassias MOVED to Set Polling Hours on Tuesday, May 14<sup>th</sup> from 7:00 a.m. to 7:00 p.m. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO SET POLLING HOURS ON TUESDAY, MAY 14<sup>TH</sup> FROM 7:00 A.M. TO 7:00 P.M.**

8. **Vice Chairman Rassias MOVED to Accept the Donations for the Etna Library. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO ACCEPT THE DONATIONS FOR THE ETNA LIBRARY.**

9. **Selectman Buckey MOVED to Set a Public Hearing on May 6, 2013 to Receive Federal Grant Funds for Emergency Equipment. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO SET A PUBLIC HEARING ON MAY 6, 2013 TO RECEIVE FEDERAL GRANT FUNDS FOR EMERGENCY EQUIPMENT.**

10. **Selectman Geraghty MOVED to Adjourn the Meeting. Selectman Buckey SECONDED the Motion.**

**THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO ADJOURN THE MEETING AT 9:19 P.M.**