

**FINAL**

**BOARD OF SELECTMEN'S MEETING**

**February 4, 2013**

**7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH**

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Athos Rassias, Vice Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; and Julia Griffin, Town Manager. Absent: Jay Buckey, Selectman.

**1. PUBLIC COMMENT.**

Chairman Christie asked for Public Comment. There were no comments from the public.

**2. SOCIAL SERVICE AGENCY PRESENTATIONS: FY2013-14 FUNDING REQUESTS.**

Chairman Christie stated that the Board started the tradition last year to have the Social Service Agencies make their presentations to the Board in advance of the budget hearings. Chairman Christie noted that the Board does not view the Town's contributions as charitable contributions because these are services that the Town would need to otherwise provide if these agencies were unable to.

**Youth-In-Action**

Chris Lord, Director of Youth-In-Action, introduced himself and noted that this is his 3<sup>rd</sup> year as Director. Youth-In-Action is in its 29<sup>th</sup> year and was started by Maureen Hall. The agency became a non-profit a few years ago and he provided the following statistics; 71% of Hanover High Students signed up for Youth-In-Action so out of 740 students, 524 are signed up; close to 84% of the 11<sup>th</sup> Grade participates. Mr. Lord noted that a lot of parents and community members are involved. There were 94 projects/events last year and 88 were completed. Some of the events that they were not able to complete were weather related.

Mr. Lord stated that Youth-In-Action is an organization that can help other organizations that are stretched for volunteers. There is a Leadership Committee (mostly juniors) that meets with Mr. Lord on a regular basis looking to branch out on other projects. Last year they completed close to 1,300 hours of community service. He noted that the hours don't accurately reflect the efforts of the individuals.

Chairman Christie asked which projects draw the most students. Mr. Lord stated that any projects that work with younger students seem to attract students. Mr. Lord stated that they also have programs through the Children's Hospital.

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Selectman Carter asked if there is still a community service expectation at Hanover High. Mr. Lord stated that the school encourages community service but it's not currently a requirement. This was of concern to him since the change was made a couple of years ago but the students are still signing up and contributing. Chairman Christie noted that the Board realized when it put the Social Service Agency policies in place that Youth-in-Action did not fit the criteria so they are now being funded through the Recreation Department budget. Chairman Christie thanked Mr. Lord for speaking to the Board.

Grafton County Senior Citizens Council, Inc.

Roberta Berner, Executive Director, Grafton County Senior Citizens Council, Inc. introduced herself and Molly Scheu, Board Member. Ms. Berner stated that the Grafton County Senior Citizens Council, Inc. is celebrating its 40<sup>th</sup> year in the community. She noted that there are a lot of agencies celebrating 40 years this year. Ms. Berner reported that their agency has experienced huge cuts so they very much appreciate support from the communities.

Ms. Berner stated that they served over 2,300 home delivered meals to Hanover residents last year. Ms. Berner reported that since the Senior Center is based in Lebanon, it doesn't attract as many Hanover residents for meals but they do come to volunteer. She noted that there were requests for rides from Hanover residents, primarily to medical appointments, to the CCB, recreation and shopping. The social services hours are still pretty robust and they are contracted with the Town of Hanover to provide counseling outreach work. She noted that the Council served 49 Hanover residents in a 3 month time period during Medicare open enrollment.

Ms. Berner stated that the Council's services are designed to keep people living in their own homes/communities for as long as possible. She noted that they did eliminate their homecare program in the past year. Lakes Region Community Services took over this function and they hired most of the Grafton County Senior Citizens Council's staff which were laid off last year; 40 people were laid off and 39 have been re-employed. Ms. Berner reported that they reduced their budget by \$900,000.

Selectman Geraghty asked what resources provided the biggest cuts for their agency. Ms. Berner stated that it was primarily Federal and State funding cuts. Since it took longer to get people into the Medicaid system, they realized a \$150,000 to \$200,000 drop; they were served through other funding sources.

Ms. Griffin asked whether the Governor's proposed budget may provide some hope. Ms. Berner stated that it is possible that it may remain status quo but the Council will not be able to raise their rates.

Chairman Christie thanked Ms. Berner for her presentation to the Board.

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#### Outreach House

Susan Shinn, Administrator for Outreach House, introduced their new Board President, Corinne Fortune. Ms. Shinn stated that Outreach House is a full residential care facility and they have worked very hard to keep the monthly rates low. She noted that last year they had more turnover than they've ever had; they normally keep 9 residents but they kept an average of 6.5 residents; some people came in for 3 weeks at a time. Ms. Shinn stated that they appreciate the support from the Town for the one month's rent which helps them keep afloat.

Ms. Griffin asked what trends they are seeing. Ms. Shinn stated that residents are coming to them at an older age. Ms. Fortune stated that people are staying home longer which is good. Ms. Shinn stated that their goal is to have people there for the rest of their lives.

Chairman Christie thanked Ms. Shinn and Ms. Fortune.

#### WISE

Peggy O'Neill, Executive Director of WISE, stated that they appreciate the Town of Hanover's support of their services. WISE is the Upper Valley's domestic and sexual violence advocacy/education center; they provide 24 hour crisis services for anyone affected by domestic violence, sexual assault or stalking. Ms. O'Neill stated that WISE responds to calls from local hospitals, police departments and they serve the Lebanon District Court and Windsor Family Court. Ms. O'Neill reported that they are noticing that people connecting for an initial crisis stay to receive support for longer periods of time because the victim's situations are very complicated.

Ms. O'Neill reported that they work in the Hanover School District providing prevention education and this year they will be providing a course for the March intensive on bystander intervention.

Ms. O'Neill reported that they received a small grant from the United Way to offer a sobriety group at WISE. She noted that WISE moved into their own building about 5 years ago and have been able to add on a meeting room so they can now offer this support group.

Ms. O'Neill reported that for the past 6 years, WISE has partnered with the Lebanon Police Department to offer trainings to improve investigation and prosecution for sexual assaults. This year they have pulled together a group of people in coordination with Lara Saffo (County Attorney) and the Department of Justice to develop a SART Team (Sexual Assault Resource Team). This includes Chief Giaccone, Dartmouth professionals, West Central and the Child Advocacy Center; the purpose is to bring together those who are working with adult survivors of sexual assault to make sure they get the advocacy that they need.

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Ms. O'Neill reported that their shelter continues to be full and last year they sheltered 60 people and continue to work with Twin Pines Housing Trust to help people get Section 8 housing.

Ms. O'Neill also reported that WISE is getting ready to launch a business outreach program to help employers respond to employees dealing with domestic violence.

Chairman Christie thanked Ms. O'Neill.

#### Headrest

Mike Cryans, Executive Director of Headrest, reported that Headrest was recently accredited by the American Association of Suicidology because they answer one of the 70 call centers for 1-800-SUICIDE and 1-800-273-TALK; they also do a lot to work with substance abuse.

Mr. Cryans stated that Headrest started in January 4, 1971 at the Collis Center in Hanover. In addition to the hotline, they offer counseling services, both in house and at the drug court at the jail; 90% of the people in the county jail have a substance abuse issue. Mr. Cryans stated that even though they look to the Towns to support the hotline, Headrest also has transitional housing with 8 beds where they help individuals get on their feet and move forward. Headrest appreciates all that the communities do for their agency. The greatest numbers of contributors for their annual appeal come from Hanover. Headrest will be involved with the 5th Annual Cully's run at the Rugby area for the Dartmouth Women's Rugby Team. Mr. Cryans stated that they will benefit from that event because of Headrest's work in treating eating disorders and suicide which dovetails nicely with their mission.

#### Visiting Nurse/Hospice

Dick Carney, Recently Retired Board Member from VNA, reported that he just finished his third 3 year term. Mr. Carney stated that the Town of Hanover has a very long relationship. He has personally witnessed the VNA's services this year for his wife who broke her leg and fractured her wrist while walking their dog. Mr. Carney asked his wife to characterize her treatment by the Visiting Nurses and she said that once they arrived and made an assessment, the plan was followed; the occupational therapist arrived when they said they would be there; they were very professional and very skilled and it's obvious that they love what they do.

Mr. Carney stated that there is a difference between the hospital nurse and the home care nurse. Mr. Carney stated that there were 3,901 homecare visits in Hanover last year which is up 3% from the previous year. The number of residents went down 7% to 158 residents being treated down from 170. The unreimbursed charges went down from just over \$145,000 to just over \$130,000. They are asking for the same amount of funding from Hanover as they have for the past two years at \$25,930 which is calculated based on

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the number of people served and at \$3.37 per capita. Chairman Christie thanked Mr. Carney for speaking to the Board.

#### American Red Cross

Tom Byrne introduced himself as a 20+ year member of the Board of the local Red Cross Chapter. Larry Crist introduced himself as the Executive Director of the Red Cross for the VT/NH Upper Valley Chapter. Mr. Crist thanked the Board for the opportunity to be here. The Red Cross consists of three entities: Blood Services, Charitable Services (which help over 3,000 people in the region), and Shelter Services.

Mr. Crist stated that this year they are asking for contributions to be used toward shelter kits. Mr. Crist gave an overview of the situation that VT found itself in during Hurricane Irene and the lack of sufficient cots. Bennington VT had 50 cots to offer and 278 people in their shelter that needed assistance. He noted that the night that Irene struck, they had 13 shelters set up and then there were 35 other communities that needed help. The Red Cross evaluated their preparedness and they are working to enhance infrastructure. The reality is that had Hanover experienced the same kind of storm, they would not be prepared. This is a sheltering requirement that can't be done with people that haven't done it before.

Mr. Crist reported that in Japan there were approximately 289 people that died because of the nuclear plant accident (not because of the tsunami) and 47% of the people died of shelter exhaustion because they couldn't get the proper care. The American Red Cross is in the process of providing shelter kits to every community in the Upper Valley that wants it, at no cost. This includes a cache of cots, blankets, water, wind-up lighting, and wind-up radios to operate for 3 to 5 days. Most importantly, it provides the training that local communities need in order to staff an emergency shelter in a way that they can operate it without outside assistance for 3 to 5 days. Mr. Crist stated that the reality is that the Red Cross (Nationally) and FEMA will not arrive with aid for 3 to 5 days.

Mr. Crist stated that right now Hanover has 50 cots and as the program unfolds the American Red Cross can provide the community with 500 additional cots. The National Red Cross brought in over 200 full-time volunteers from around the country to help with Hurricane Irene. Mr. Crist stated that the Town will need to decide whether this request fits into their Social Service Policy.

Chairman Christie thanked Mr. Crist and Mr. Byrne.

#### The Bridge House

Dr. Elizabeth Trott introduced herself and Jeff Brown as Board members of The Bridge House. She stated that The Bridge House is the homeless shelter for Grafton County. She reported that they run on a budget of around \$300,000/year. They have a 20 bed homeless shelter but clarified that it is not an overnight shelter. Dr. Trott stated that they are there to deal with homelessness. There are case workers and others who work to train

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their residents to move back in to the job market and enable them to find affordable housing.

Dr. Trott stated that because of the State's requirements they need to deal with the entire State but their priority is really Grafton County. She reported that they have a growing cadre of veterans that are homeless. Dr. Trott reported that they have helped 20 veterans over the past year and they have 10 in the shelter right now. The Bridge House works with the VA Hospital in White River Junction but they are unable to receive reimbursements from the VA because The Bridge House is located outside the 30 mile radius requirement.

Dr. Trott reported that they do receive funding from grants and private donations but they have seen a significant decrease in funding. Although they have put emphasis on finding grant funding, this is not providing them with the resources that they need so they are now approaching Towns to ask for help with funding.

Dr. Trott reported that the Town of Plymouth is giving \$10,000 to their agency because they are saving money by having The Bridge House provide services. The other project that they are working on is affordable housing with a focus on veterans that would be located in Grafton County and they have raised \$70,000 toward this effort under the name "Soldier On". Dr. Trott stated that they believe that there are 150,000 homeless veterans across the country and they are looking at a facility that could house 40 to 60 people. Many Vietnam vets have lived for years without resources. Mr. Brown noted that the Solider On Program will be funded through Federal and grant funding.

Selectman Geraghty asked for clarification about the 30 mile radius requirement. Dr. Trott stated that in order to fund Veteran's care, they have to be within a 30 mile radius of the VA hospital. There are 3 homeless shelters that Veterans are directed to that are not in their area. Selectman Geraghty asked how the facility started in Plymouth. Dr. Trott stated that in 2005 there was a major community push where money was raised to build a 20 bed shelter. They were able to build the shelter without needing a mortgage but they lacked the on-going support.

Chairman Christie thanked Dr. Trott and Mr. Brown for speaking to the Board.

### **3. PRESENTATION OF EMPLOYEE PARKING STUDY FOR THE TOWN, CONDUCTED BY ANDY HILL OF DESMAN ASSOCIATES.**

Ms. Griffin reported that Andy Hill has been working with the Town for about one year. The Downtown Parking Study grew out of a request from the Hanover Chamber and others to better understand the parking needs of those working in the downtown area; the other piece was part of the Hanover Inn renovation project and the concern about the additional parking demands of a new parking center that could prove challenging in the downtown area. Ms. Griffin noted that the College assisted with the funding of this parking study.

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Ms. Griffin stated that they wanted to get the first draft of the study done as some of the recommendations could affect the budget; tonight is just an opportunity to see the findings and recommendations and to ask questions. Ms. Griffin noted that Iain Simm from the Planning Board; Bill Baschnagel from the Parking & Transportation Board; Vicki Smith from Planning & Zoning; Tim McNamara and Joanna Whitcomb from the College; and Patrick O'Neill from Hanover Parking were all present as well.

Mr. Hill stated that he wanted to focus on the employee parking study. He offered to come back at another time to provide the Hanover Inn recommendations if the Board would like to see them.

Mr. Hill gave an overview of the process they used to collect data. He stated that they started by asking the stakeholders for their input. They needed to get a survey out and retrieve their input. They needed to determine what the issues were so they could distribute a productive survey. The final survey included 40 questions and this was done through e-mail blasts with responses being brought forward through Survey Monkey. Surveys were also dropped off door-to-door and arrangements were made for pick-up; 1,500 hard copies were dropped off but only about 300 to 400 were returned and of that only about 200 were complete. He noted that the electronic responses were more likely to be returned.

Mr. Hill reported that in speaking with employers they learned that 1,717 employees work in the downtown area. There were 576 responses which was 33% of the target population; 64% respondents were female; 77.4 % were employed full-time; 20% part-time. He noted that Thursday was the busiest day of employment. They learned that 74% worked first shift (5:00 a.m. to 5:00 p.m.); 14% worked "second shift" (10:00 a.m. – 6:00 p.m. and on).

Mr. Hill reported that the travel mode survey indicated 81.8% employees drive alone (which is about 1,000 cars); 4.6% car pool; 2.6% take transit; 4.0% walk; 2.9% get dropped off; 0.9% bike and 48% of employees are aware of the transportation alternatives. Mr. Hill stated that they looked at both Dartmouth and non-Dartmouth employees.

Mr. Hill stated that in the survey the mode choice came down to convenience; 27.2% indicated that they need their car for obligations before or after work; 19.6% lived too far away for any other alternative; 14.5% prefer the convenience of driving alone; 12.2% work variable hours and can't be tied to a fixed schedule.

Mr. Hill stated that when they talked about commuting, the average commute time is 31-36 minutes. Dartmouth staff lived closer to their destination and non-Dartmouth lived further away. The average commute distance is 16 to 20 miles; 36.6% come across the Ledyard Bridge daily (38.9% of these come up I-91 from the south); 26.0% come up Route 120.

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Mr. Hill reported that 48% of the respondents received information on where to park from their employers; 49% of respondents got “free parking” as part of their job. The average cost to park per day was \$3.41; per month was \$50.88; 38% of respondents got a ticket in the last 6 months.

Mr. Hill displayed a slide depicting the areas where people are parking. The parking garage accounts for 2.8% of the respondents’ location for parking.

Mr. Hill stated that when people are making a decision as to where to park they responded with the following:

- 1) 49% of employees chose to park based on proximity.
- 2) 45% of employees cited “other” as their primary criteria.
- 3) 44% indicated that cost was a major factor.
- 4) 41% stated availability was also a significant factor.
- 5) 41.2% were ‘satisfied’ with their current parking arrangements.
- 6) 38.6% were dissatisfied with parking.
- 7) 20.1% were neutral on the topic.

Mr. Hill noted that there were 38% that were dissatisfied with parking and there were also 38% that received a parking ticket in the last 6 months. He stated that the classic solution to a parking problem is to build more parking but it is clear that there isn’t a lot of available space in Hanover to add more options.

Mr. Hill noted the reasons for resistance to transit. The majority cited the reason that transit is not available near their home. There was a large number who stated that it wouldn’t work with their schedule; 10.4% indicated that it is not reliable; 5.6% indicated that it would take too long; 3.7% stated that they would never use mass transit; and a smaller number stated that they had safety concerns, they didn’t want to be tied to a schedule and they didn’t want to wait outside.

Mr. Hill stated that the majority of those surveyed regarding biking indicated that they live too far away for this to be an option; 12% indicated that they would never bike to work. There were concerns about the lack of ability to take a shower or to store a bicycle.

Mr. Hill noted the obstacles to carpooling and the majority indicated that it wouldn’t work with their schedule; 26.5% didn’t want to be tied to a schedule; 21.5% indicated that they didn’t know anyone to carpool with. There are some strategies that could be used to reduce these barriers about carpooling.

Mr. Hill stated that with regard to remote park & rides and remote park & shuttles the feedback indicated that 27.9% felt that their commute is already too long; 25.7% stated that it wouldn’t work with their schedule; 17.7% indicated they didn’t want to be tied to a schedule; 14.0% stated that the shuttle doesn’t run when they need it.



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Mr. Hill stated that the survey tried to gauge the impact of improved shuttle service; 36% were neutral but not many would be moved to try it.

Mr. Hill reported that with regard to the fair cost of a day's parking; 49% felt that parking should be free for all employees (and 49% of those surveyed receive free parking).

Mr. Hill noted that the survey asked about willingness to pay for proximity and availability; most were not willing to pay for proximity but would be more willing to pay for availability.

Mr. Hill reported in summary that this study shows that there are 1,000 cars parked downtown on a typical weekday associated with employees; most see driving themselves as a necessity based on where they live and the lack of alternatives available; they are sensitive to parking costs but they are currently concerned with proximity.

Mr. Hill stated that when they did some field observations they noted 625 public off street spaces (which doesn't include the 50 spaces at Thompson Arena) and 404 public on street spaces. This does not include the 700+ private spaces within the study area. Selectman Geraghty asked if the private space users were included in the survey and Mr. Hill indicated that they were.

Mr. Hill stated that they did some surveys in the fall and off street occupancy equals 86%; on street occupancy equals 96%.

- Only availability was the Parking Garage.
- On Street occupancy was consistently high.
- 10 hour meters are the first to fill each day.
- Some on-street vacancy along lower Lebanon Street and Hovey Lane.
- Main Street and surrounding streets are always full.

Mr. Hill reported that with the exception of the garage, almost everything is priced the same; whether you were feeding meters or you were paying for permits.

Mr. Hill noted that he is not a political consultant; options were developed based on feedback and best practices without considering the political fallout. Options presented are conceptual in nature; developing more parking in downtown is not geometrically feasible and counter to objectives; "carrot and stick" methodology.

Mr. Hill offered the following recommendations:

- Lebanon Street Day Passes.
- 50 spaces empty at peak hours on weekdays (on a facility that cost \$17,500/space to construct); find a way to fill those spaces.
- Need to open that capacity to employees instead of short-term meters.
- Offer day passes on a variable basis starting at mid-morning.
- \$2.00 for up to 8 hours on weekdays; \$1.00 for up to 8 hours on weekends.

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- Town controls the number of passes (based on past data).
- +\$26,000/year and more open meters.

Mr. Hill stated that offering the employees that arrive later in the morning \$2.00 to park on the weekday; the Town can set the number of passes that will be assigned during the day. The Town has collected 3 years worth of data/counts so they can determine the days that they can offer passes and how many can be offered. This would unlock the other meter spaces for customers. This could potentially net the Town an additional \$26,000/year.

Reconfigured HHS Parking:

- Students go into Thompson Arena.
- Employees come out into lower Lebanon Street and Hovey Lane.
- Reduced walking distance from employees.
- Possible price incentive for students.
- Could be a 1:1 exchange or greater (politics).
- Revenue neutral to revenue positive depending on final action.

Mr. Hill stated that there is a recommendation to relocate the student parking to the Thompson Arena and the employees over to the Lebanon Street and Hovey Lane area. This may allow the Town to reduce its shuttle contribution (currently \$85,000/year) so there is a potential cost savings. People not paying for parking may wish to pay for closer parking. He noted that depending on how this is structured, it could be a tricky political issue.

Mr. Hill stated that the biggest bang for the buck would be to start a Town Carpool program.

- Collaborative effort with Upper Valley Rideshare or Dartmouth College (Zimride).
- More easily implementable than transit expansion.
- More likely to succeed than biking initiatives.
- Convert “safety net” programs to voucher system.
- Appoint a “Town Champion” to administer.
- Offer rewards and incentives for participation.
- \$15,000 - \$100,000/year, depending on approach.

Mr. Hill noted that with the Rideshare program, if an employee has to find an alternative ride home, they would need to fill out a reimbursement form. He stated that they reviewed this and on paper it seems like a fair program but in practice it causes a bit of a barrier especially for those who are lower wage earners. He recommended that the Town look at a voucher program and negotiate fixed flat rates with vendors and then set up a system that the vendors would recognize. Provide users with the vouchers that include a list of vendors on the back and the vendor handles all of the paperwork. Mr. Hill stated

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that the most users where these programs are in place don't redeem the vouchers but there is psychology behind knowing that this is an option available to them.

Mr. Hill stated that the Town would need to appoint a Town champion that would go around and check in with the participants; give participants some incentive to encourage the behavior.

Mr. Hill stated that they felt there would be some potential for an intercept location especially near the I-91/I-89 junction. It needs to be easy on/off highway access; secure a climate controlled waiting area; countdown signage systems, bus tracking functions; dedicated right-of-way for shuttles; no/low cost parking; current conditions don't support installation at this time. Mr. Hill noted that studies have been done to show that for every minute that a person waits for a bus; their perception is that they have been waiting for 4 minutes.

Mr. Hill stated that to discourage drivers from using their cars, they need to provide negative reinforcement.

#### Raise Parking Fees

- Provides incentives to consider alternate forms (negative reinforcement).
- Prices proximity according to its value.
- Makes other peripheral programs more attractive.
- Pays for other programs and initiatives.
- Raise 2-3 hour meters in core to \$1.00/hour.
- Raise 10 hour meters in core to \$0.75/hour.
- Net revenue increase of \$85,000/year.

#### Increase enforcement

- New meters in heaviest utilized areas – up to \$300,000 in capital costs.
- Increase hours of enforcement to 8:00 p.m. – up to \$45,000 in operating expenses.
- Raise parking ticket fine rates – up to \$65,000 in new revenues.
- Consider “puck” detector functions - \$50-\$100/space in capital, plus \$5,000 - \$10,000 in software. Mr. Hill noted that the technology will read when a car has been in one location over their meter time and does not allow for the feeding of meters.

Mr. Hill stated that it is tempting for night time employees to feed the meters for a couple of hours and then they are potentially parking in spaces that would be used by customers.

Mr. Hill noted other recommendations:

- Engage in collaborative transportation planning.
- Automate non-essential town function.

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- Upgrade Town website to include alternatives.
- Conduct regular surveys to check conditions and assumptions.

Mr. Hill stated that there are a number of functions in the Parking Office that could be automated such as paying a parking ticket on-line, etc. Mr. Hill noted that 48% of the respondents know what their alternatives are but that means that 50% do not so having that information on the website would be helpful. Mr. Hill noted that continuing with regular surveys, meetings and forums will only help the Board make more informed policy decisions with greater return.

Chairman Christie asked the audience for any input. Bill Baschnagel noted that the information was very useful especially regarding the Parking Garage; there is an opportunity there so the Town should use that information. He noted that having the information about how many people are parking in the Town during the day is also very helpful.

Ms. Griffin stated that when the Parking Fund budget is brought forward, there will be dollar amounts attached to the recommendations that Mr. Hill has made; switching the Hanover High students to the Thompson lot; changing the cost of meters; day by day parking passes for the Parking Garage; cost estimates for additional hours of enforcement; and cost upgrades for smart meters (which would allow for the use of credit cards). Ms. Griffin noted that there will be vendors making presentations to Lt. O'Neill.

Bill Baschnagel stated that with regard to the carpooling aspect, he recently had a conversation with Van Chesnut of Advance Transit and he (Mr. Baschnagel) feels that this is a good time to take a step back with Rideshare. He noted that VT has withdrawn the funding for Upper Valley Rideshare because they put in their own central system that they are operating out of Montpelier and the State of NH is considering whether they will continue to fund Rideshare; the software they are working with doesn't work. There may be an opportunity to work with the College, the hospital and the Town to re-create a central rideshare.

Selectman Carter asked about the Dartmouth and non-Dartmouth workers and how this is broken down in terms of percentages and is he referring to the College or is the hospital included. Mr. Hill stated that they are strictly talking about Dartmouth College employees. Mr. Hill stated that within the survey results, the Dartmouth College employees made up about 47% of the respondents.

Selectman Carter asked about the Parking Garage. She has had numerous occasions to search for a space and found none in the central areas of the garage but there were many spaces in the basement of the parking garage. She was sure she would get in trouble for parking in the lower area. Selectman Carter asked if all spaces were being treated equally such as parking spaces on the 2<sup>nd</sup> floor of the parking garage vs. the lower level that aren't available. Mr. Hill stated that there may be 50 spaces available in the Parking Garage but 40 of them are leased and unavailable but they are empty. Mr. Hill stated that the goal would be to get the leased spaces back if they aren't being used.

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Iain Simm noted that 82% of the spaces that everyone parks in are occupied but 75% of the leased spaces had a vehicle parked there. When talking about occupancy, the question is whether there was a vehicle in the space at the time they were surveying the area. Mr. Hill stated that the leased spaces have an oversell factor for example, in downtown Boston they will sell 125 subscribers for 100 spaces because they know they are going to have 25% available spaces. They could also cap the number of users but capitalize on the absentee factor by using day passes.

Chairman Christie stated that as soon as the spaces are available to employees at an affordable price, they will be used. Mr. Hill agreed that if the Town decided to open it up to day passes they can determine how many they will allow in.

Lt. O'Neill reported that when this was proposed he wanted to talk about starting this at the 9:30 or 10:00 a.m. hour which will give staff an opportunity to look at the space available and determine how many passes they can open up.

Jay Campion stated that he has had a lease in the garage since it was built. He reported that today he drove to the bottom of the garage to the last space in the building before he found a place to park. He noted that when the weather is bad, renters are forced to park in spaces in the upper levels and they know they aren't supposed to be there. He stated that it's not creating new spaces unless it doesn't impinge on the people who are paying for the convenience of having a space. He would rather see more emphasis on the people who park in the parking garage and he admits that when he needs to run to his building, he'll pay the 50 cents to park, run in and leave while his leased space remains empty. Mr. Campion also noted that he's disappointed that they aren't talking about creating new parking spaces in Town; there are new spaces to be gained with Rideshare and carpooling but he felt that they should look outside of the Town's borders.

Selectman Carter asked about the ability to have a permit to park in one location but then choosing not to use it and whether the study addressed whether the vehicles were appropriately parked. Mr. Hill stated that this was outside of the scope of the study. He noted that by raising the cost of the parking, it raises the cost of the behaviors. Mr. Hill stated that there is always a way to beat the system but if they create a system that increases the cost of making decisions that are not in the best interest of the community, there will be a change in the behavior.

Selectman Carter asked if they talked to employers in addition to employees. The employers can either become an ally or an enemy depending on how they view the Town's role. Mr. Hill stated that they were part of the initial stakeholder process and were targeted through the survey process.

#### **4. RECOMMENDATION TO SET PUBLIC HEARINGS ON THE FY2013-14 PROPOSED BUDGET:**

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- Monday, February 25, 2013 7:00 p.m.
- Wednesday, February 27, 2013 7:00 p.m.
- Monday, March 4, 2013 7:00 p.m.
- Tuesday, March 5, 2013 7:00 p.m.

**Chairman Christie MOVED to Set the Public Hearings on the FY2013-14 Proposed Budget. Vice Chairman Rassias SECONDED the Motion.**

- **Monday, February 25, 2013 7:00 p.m.**
- **Wednesday, February 27, 2013 7:00 p.m.**
- **Monday, March 4, 2013 7:00 p.m.**
- **Tuesday, March 5, 2013 7:00 p.m.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO SET THE PUBLIC HEARINGS ON THE FY2013-14 PROPOSED BUDGET.**

**5. APPOINTMENTS:**

Upper Valley Lake Sunapee Regional Planning Commission

Ms. Griffin stated that Jonathan Edwards asked to be appointed as the Town's third representative on the Commission.

**Selectman Carter MOVED to Appoint Jonathan Edwards to the Upper Valley Lake Sunapee Regional Planning Commission. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPOINT JONATHAN EDWARDS TO THE UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION.**

**6. APPROVAL OF MINUTES:**

- January 28, 2013

**Chairman Christie MOVED to Approve the Minutes of January 28, 2013. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE MINUTES OF JANUARY 28, 2013.**

**7. ADMINISTRATIVE REPORTS.**

Ms. Griffin reported that Terri Jillson died of cancer this morning. She worked for the Town for more than 25 years starting as the Administrative Assistant for the Hanover Water Works Company and then for the past 4 years for the Public Works Department.

**8. SELECTMEN'S REPORTS.**

**Nancy Carter**

Selectman Carter had nothing new to report.

**Peter Christie**

Chairman Christie had nothing new to report.

**Athos Rassias**

Vice Chairman Rassias had nothing new to report.

**Bill Geraghty**

Selectman Geraghty had nothing new to report.

**9. OTHER BUSINESS.**

**Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (d) and (e).**

**SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES; AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:55 P.M.**

**Vice Chairman Rassias MOVED to Exit the Non-Public Session. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO EXIT THE NON-PUBLIC SESSION AT 10:44 P.M.**

**10. ADJOURNMENT.**

**Vice Chairman Rassias MOVED to Adjourn the Meeting. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADJOURN THE MEETING AT 10:45 P.M.**

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

**SUMMARY**

- 1. Chairman Christie MOVED to Set the Public Hearings on the FY2013-14 Proposed Budget. Vice Chairman Rassias SECONDED the Motion.**

- **Monday, February 25, 2013 7:00 p.m.**
- **Wednesday, February 27, 2013 7:00 p.m.**
- **Monday, March 4, 2013 7:00 p.m.**
- **Tuesday, March 5, 2013 7:00 p.m.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO SET THE PUBLIC HEARINGS ON THE FY2013-14 PROPOSED BUDGET.**

- 2. Selectman Carter MOVED to Appoint Jonathan Edwards to the Upper Valley Lake Sunapee Regional Planning Commission. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPOINT JONATHAN EDWARDS TO THE UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION.**

- 3. Chairman Christie MOVED to Approve the Minutes of January 28, 2013. Selectman Geraghty SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO APPROVE THE MINUTES OF JANUARY 28, 2013.**

- 4. Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II (d) and (e).**

**SELECTMAN CARTER VOTED YES; CHAIRMAN CHRISTIE VOTED YES; VICE CHAIRMAN RASSIAS VOTED YES; AND SELECTMAN GERAGHTY VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:55 P.M.**

- 5. Vice Chairman Rassias MOVED to Exit the Non-Public Session. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO EXIT THE NON-PUBLIC SESSION AT 10:44 P.M.**

- 6. Vice Chairman Rassias MOVED to Adjourn the Meeting. Selectman Carter SECONDED the Motion.**

**THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ADJOURN THE MEETING AT 10:45 P.M.**