

FINAL

BOARD OF SELECTMEN'S MEETING

August 6, 2012

7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Julia Griffin, Town Manager; and Jessie Levine, Assistant Town Manager/Human Resources Director. Absent: Athos Rassias, Vice Chairman and Jay Buckley, Selectman.

1. PUBLIC COMMENT.

Chairman Christie asked for Public Comment. There were no comments from the public. Chairman Christie noted that the Boardroom was experiencing some technical difficulties which were affecting the live CATV Broadcast.

2. PLAQUE PRESENTATION TO HANOVER RESIDENT PETER WILLIAMSON HONORING HIS SELECTION AS THE SOUTHERN GOLF ASSOCIATION'S NATIONAL AMATEUR OF THE MONTH FOR JULY, 2012.

Chairman Christie introduced Peter Williamson and made him an honorary member of the Board. Chairman Christie asked Mr. Williamson to introduce his family members. Mr. Williamson introduced his Father Doug Williamson, Sister Katie Williamson, his Mother Leslie Williamson, Grandmother Susan Williamson and Aunt Debbie Williamson.

Chairman Christie asked Mr. Williamson multiple questions about his achievements from high school and through college.

Mr. Williamson stated that his team did win a championship in high school which was really competitive and was a preview for college golf. Chairman Christie noted that Mr. Williamson went to Dartmouth College but asked how many other colleges he may have chosen to play golf. Mr. Williamson stated that if there are coaches that are interested you, you could go anywhere but he wanted to stay in New Hampshire and played a lot of tournaments throughout the State and worked on his game. He felt like he could play anywhere but needed to prove himself and saved it for this year to do that and now he's out of college.

Chairman Christie asked how he did in college. Mr. Williamson stated that he did well. He stated that this year was the most successful and didn't place worse than 5th in any tournament individually and the team won two events back to back which hadn't been done in a long time. He won 3 Ivy League Championships in the spring and 6 tournaments overall in his college career and he had a lot of fun doing it.

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Chairman Christie stated how intense the Amateur Circuit is now that he's part of it. Mr. Williamson stated that it's a lot of travelling and this is his first summer participating in the national tournaments. He has been everywhere from Rhode Island, Pittsburg, PA to Arkansas, Colorado and Texas so it's been a lot of tournaments but a lot of fun at the same time. He wanted to be in the national spotlight to see how he can do at the top level.

Selectman Christie presented Mr. Williamson with a *Tip of the Hat* which is an acknowledgement from the Town of Hanover on his achievements and a Town of Hanover t-shirt. Chairman Christie also asked Mr. Williamson to sign and date a copy of the Town of Hanover 250th book. Chairman Christie predicted that this signature someday can be auctioned and will allow the Town to not have to raise taxes for one year.

Selectman Geraghty read the following announcement that was received by the Southern Golf Association:

“Proving that an Ivy League golfer can compete at the highest level of amateur golf, recent Dartmouth grad Peter Williamson has been named as the Southern Golf Association's National Amateur of the Month for July.

Peter Williamson, from Hanover, NH, was the near-unanimous selection after he won two prestigious amateur events during the month. First, he won the North-South Amateur, sailing through the final match with a bogey-free round at famed and difficult Pinehurst (NC) No. 2 Course. Two weeks later, he followed with a dramatic, overtime victory in the venerable Southern Amateur at Chenal CC in Little Rock, Arkansas. Williamson won the Southern annually ranked among the top three stroke-play amateur events in the U.S. by posting a 12-under-par total of 276 to tie then-world No. 1 amateur Bobby Wyatt of Alabama and sinking a 25-foot birdie putt on the third playoff hole.

At Dartmouth, Williamson, 21, had been Player of the Year three times in the Ivy League, a conference not generally respected as a golf hotbed.

Winners of the SGA's March-through-October award are determined by a blue-ribbon national panel of golf officials, coaches and journalists. Earlier winners this year include J.J. Spaun of San Diego State, Alabama all-American Justin Thomas and Wyatt.”

Selectman Geraghty stated that the Board wanted to congratulate Mr. Williamson from the cold winter State of New Hampshire and stated that they are very proud of him being from Hanover and this is an honor from the Southern Golf Association.

The Board wished Mr. Williamson the best of luck.

3. PUBLIC HEARING TO INITIATE A PUBLIC ASCERTAINMENT PROCEEDING RELATIVE TO THE RENEWAL OF THE CABLE FRANCHISE AGREEMENT WITH COMCAST, WHICH EXPIRES ON DECEMBER 22, 2014.

Selectman Carter MOVED to open a Public Hearing to Initiate a Public Ascertainment Proceeding Relative to the Renewal of the Cable Franchise Agreement with Comcast, which Expires on December 22, 2014. Selectman Geraghty SECONDED the Motion.

Ms. Griffin stated that the Comcast Franchise Agreement expires in December, 2014 and as part of undertaking the renewal negotiations, the Town needs to ascertain the community's satisfaction of the services provided and ask Comcast to look at the services provided to the Town and comment with respect to a series of issues addressed in the Franchise Agreement. Comcast needs to ascertain from the Town as a customer what their needs and desires are in terms of the agreement renewal but also past experience. The Cable Act requires that the Town start the process no later than 6 months after the Town is notified by Comcast that they are interested in proceeding to discuss renewal. Ms. Griffin reported that Comcast notified the Town of their interest in late February, 2012.

Ms. Griffin stated that typically the Town will survey the community residents, schools, Chamber of Commerce, Dartmouth College, the Libraries, CATV, Town Departments, etc. Ms. Griffin stated that she assumes that they will have a second public hearing with more people in attendance before the end of the calendar year. The goal is to accumulate data before re-negotiating the Franchise Agreement.

Ms. Griffin noted that a lot has changed in telecommunications since they last negotiated the agreement in 2004. She noted that the main complaint that she has heard from residents is that they wish that Comcast would extend service to areas that have fewer than 20 households per mile.

Ms. Griffin asked Mr. Rainwater from Comcast to introduce himself to the Board.

Tuck Rainwater, Director of Community and Government Relations for Western New England/Comcast, introduced himself and noted that he is based in the Burlington Vermont area but travels to the Upper Valley frequently. He is also a continuing resource for the Town of Hanover and he looks forward to working with the Board as they move forward.

Selectman Geraghty noted that there have been a lot of discussions about getting to the last mile in Vermont and New Hampshire and wondered about the funding options and what Comcast's position is in trying to deal with the change in the rapid pace in trying to get coverage for the last mile.

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Mr. Rainwater stated that Comcast and other providers don't generally think of themselves as "last mile providers" but they have been able to serve certain communities at certain densities and Hanover's 20 homes per mile is less than the average for New Hampshire at 25 homes per mile. Mr. Rainwater noted that the Town of Hanover entered into the agreement with Adelphia which was their predecessor and he's looking forward to bringing the Comcast approach to the negotiations. Mr. Rainwater stated that Comcast has done a lot to invest in their network to make sure that the areas that they do serve do not have gaps.

Mr. Rainwater noted that there was a lot of federal money available through the stimulus programs and Comcast did not participate in receiving grant money from the federal government; all of their money has been private dollars.

Ms. Griffin stated that in Vermont, the State negotiates a blanket Cable Franchise Agreement with Comcast for the entire state. In New Hampshire, the Franchise Agreements are left to be negotiated by each of the individual communities. Mr. Rainwater stated that the most common negotiations around the country are municipality by municipality.

Chairman Christie asked if the agreement is an exclusive one. Mr. Rainwater said that it was not exclusive and there is a law in the State of New Hampshire that prevents Towns from granting exclusive franchises. Ms. Griffin stated that any other provider could come to town to offer a competitive service but no other company has come forward.

The Board had no further questions of Mr. Rainwater. Chairman Christie thanked Mr. Rainwater for speaking to the Board.

THE BOARD UNANIMOUSLY AGREED TO CLOSE THE PUBLIC HEARING.

4. RECOMMENDATION TO SET A PUBLIC HEARING ON MONDAY, SEPTEMBER 10, 2012 TO CONSIDER AND ADOPT AN INTERMUNICIPAL AGREEMENT FOR THE PROVISION OF WASTEWATER TREATMENT SERVICES TO PORTIONS OF THE CITY OF LEBANON, WHICH WAS CONSIDERED BY THE BOARD OF SELECTMEN IN APRIL, 2012 AND ADOPTED BY THE LEBANON CITY COUNCIL IN JUNE OF 2012.

Ms. Griffin advised that the Town of Hanover has been in negotiations for the past 18 months with the City of Lebanon for an Intermunicipal Agreement for the provision of Wastewater Services. Hanover's Wastewater Treatment Plant treats all of the wastewater generated from DHMC, all of Centerra and all of north Lebanon off Route 10 from the Wilder Dam north to the Hanover/Lebanon City town line. Lebanon and Hanover have been operating by an old agreement dating back to the early 1970s. The agreement was in place before the Town took on the large amount of wastewater that Hanover provides for the City; the old agreement also doesn't recognize that Hanover has limited excess capacity available to Lebanon in the future. The negotiated agreement allows about 30%

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of the remaining capacity to be allocated to the City of Lebanon. Currently, about 30% of the wastewater treated at the plant is generated by the City of Lebanon.

Ms. Griffin stated that the Hanover Board of Selectmen held a work session in April to review the proposed Intermunicipal Agreement and concurred with the agreement with a couple of revisions. The Lebanon City Council held a public hearing in June and adopted the agreement with some minor editorial changes. The Hanover Board of Selectmen must now hold one public hearing on the Intermunicipal Agreement and then the document needs to go to the Attorney General's Office for review and then the Department of Environmental Services. This agreement is based on similar agreements in other communities that treat wastewater from their neighboring communities.

Selectman Geraghty MOVED to Set a Public Hearing on Monday, September 10, 2012 to Consider and Adopt an Intermunicipal Agreement for the Provision of Wastewater Treatment Services to Portions of the City of Lebanon. Selectman Carter SECONDED the Motion.

Chairman Christie noted that he had previously expressed concern that there was a 5 year notice period. Ms. Griffin stated that this was now clarified. Selectman Geraghty confirmed that the Town can give the five year notice at any time and this is now clear within the agreement. Chairman Christie stated that they have a 10 year agreement with automatic renewals for 5 year periods but at any moment in time, either party can give notice of 5 years that they need to take care of their own wastewater.

Selectman Carter asked about the upcoming public hearing and whether they can make any changes to the agreement or if they need to approve the identical agreement that Lebanon has already approved. Ms. Griffin stated that the Town of Hanover ideally would be approving the same agreement and it is her sense that it is either this agreement or not. The communities have already been through a lot of back and forth but if someone came to the September 10th public hearing with a dramatic new idea, they would most likely table the issue.

Chairman Christie noted that there was some public participation at the last meeting. Ms. Griffin stated that only one party expressed concern about the fact that DHMC was not included in the discussions but it is truly an agreement between the two towns and not any individual entity being served by the Wastewater Treatment Facility.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO SET A PUBLIC HEARING ON MONDAY, SEPTEMBER 10, 2012 TO CONSIDER AND ADOPT AN INTERMUNICIPAL AGREEMENT FOR THE PROVISION OF WASTEWATER TREATMENT SERVICES TO PORTIONS OF THE CITY OF LEBANON.

5. RECOMMENDATION TO APPROVE LEASE-PURCHASE AGREEMENT FOR REPLACEMENT OF WATER METERS AND READING SYSTEM AND AUTHORIZE TOWN MANAGER TO EXECUTE ALL RELATED DOCUMENTS ON BEHALF OF THE TOWN.

Selectman Carter MOVED to Approve the Lease-Purchase Agreement for Replacement of Water Meters and Reading System and Authorize the Town Manager to Execute All Related Documents on Behalf of the Town. Selectman Geraghty SECONDED the Motion.

Ms. Griffin stated that as part of the budget that was brought to the Board and adopted by Town Meeting for FY 2012-13, Town staff proposed that they begin the process of replacing all of the water utility meters. Part of the issue was inaccurate water meter registering of water flows and the other is due to the lead and copper rules and the older meters could sometimes be a source of lead. Peter Kulbacki, Director of Public Works, had put together a proposal for the Board identifying a strategy for moving forward and because there was surplus available in the Water Fund, the recommendation was to use these funds for the initial phase of this program. They placed a request for bids and came up with a recommendation. The lease terms are included in the information that was provided to the Board. The lease rates are going to change upon the expiration of the terms which is coming up August 20, 2012. The lease rate term is 2.59% and the equipment cost is \$700,996.38 and it is a 10 year tax exempt lease-purchase.

Ms. Griffin noted that there are some legal terms still being negotiated with the Bank and the leasing company so they are not ready to execute the document yet but she is looking for the authorization to go forward and finalize the documents on behalf of the Town by approving the attached Resolution.

Selectman Geraghty asked about the pace of replacement for the meters; how long is this going to take and what is the priority to get it done? Ms. Griffin recalled a 3 to 5 year replacement pattern for the bulk of the residential meters with the oldest meters being replaced first; the oldest meters caused the biggest concern.

Chairman Christie asked if the amount of \$700,000 covers 100% of the meters. Ms. Griffin stated that it replaces almost 100% of the meters; there are a few institutional meters and a few residential meters that are fairly new that they don't intend to replace.

Chairman Christie clarified that the Town is entering into a lease to buy all of the meters for a total cost of \$700,000; Town Meeting authorized the money in the budget to come out of the Reserve Funds; the Town has seen on paper the demonstration of the payback period and this deals with all of the issues except for a few. Chairman Christie confirmed with Ms. Griffin that the Town is not going to continue to get into a new lease each year

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and that this is the total package. Ms. Griffin confirmed that this is the package for this project.

Ms. Griffin stated that the package includes a reading system set-up; 1,732 small residential meters and 173 large meters.

Chairman Christie stated that this becomes an expense to the Water Fund and the savings also go to that fund and they are certain that the savings will exceed the cost.

Ms. McClain stated that in addition to capturing flow which is not being billed for which will provide the most savings, over time the reading system will be more accurate and could expedite the billing process currently in place.

Ms. Griffin stated that they have determined that the Town is losing \$120,000/year in revenue due to the under recording of water use which was what really motivated the Town to move forward.

Selectman Carter asked if this would make people more aware about the amount of water that they are using and possibly encourage conservation. Ms. Griffin stated that they saw a significant shift after Dartmouth started efforts to conserve water. The reservoirs are a limited resource and are predicted to be able to serve Hanover at full build-out but anything that can be done to conserve water is a good thing.

Ms. Griffin read the Resolution into the record:

RESOLUTION

RESOLVED, that the Board of Selectmen of the Town of Hanover, NH authorize Julia Griffin, Town Manager to finalize the financing of its Water Meters and Reading System with Municipal Leasing Consultants of Grand Isle, VT, Its Agents and/or Assignee. The proposal was approved at a rate of 2.59%, which is fixed until August 20, 2012 after which time the rate floats until funding and will be based on the Like Term Swap Rates. Julia Griffin, Town Manager of the Town of Hanover, is hereby authorized to execute any and all legal documents necessary to conclude the financing of the lease purchase agreement, subject to the approving opinion by the Town's attorney.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO APPROVE LEASE-PURCHASE AGREEMENT FOR REPLACEMENT WATER METERS AND READING SYSTEM AND AUTHORIZE THE TOWN MANAGER TO EXECUTE ALL REALTED DOCUMENTS ON BEHALF OF THE TOWN.

6. REVIEW AND DISCUSSION OF NHMA LEGISLATIVE FLOOR PROPOSALS FOR 2013.

Ms. Griffin noted that Kate Connolly is interested in attending the meeting on September 21st.

Ms. Griffin stated that Jessie Levine and Kate Connolly have been heavily involved in the sessions and the Board could weigh in on the proposals. Chairman Christie stated that there are many proposals and he does not wish to go over them one by one; his assumption is that the Board is supportive of all of the proposals supported by the NH Municipal Association so unless there's something that a member has an issue with, the Board could discuss it and delegate their position to Kate Connolly. Ms. Levine stated that these proposals have gone through a number of steps before they are brought to the Board so they should be a list of positive proposals for the Town's consideration. Selectman Geraghty stated that as he went through the list, nothing jumped out at him of any concern but would look for more information from Ms. Connolly if she notes anything of concern.

Chairman Christie would like advisement by Town staff if there are any proposals that are not in Hanover's best interest. If not, he doesn't see any reason to go through each of them individually. Ms. Levine stated that there are no concerns for the Town of Hanover with regard to the proposals. Chairman Christie asked if the Board is able to send Ms. Connolly on the Board's behalf. Ms. Griffin stated that Kate Connolly is on the Planning Board and can represent the Town.

Ms. Griffin stated that Floor Proposals are due later this month and she can bring them to the Board on September 10th for the Board's review and discussion. The Board needs to then indicate their approval or denial and Kate Connolly will need those recommendations at that time. Chairman Christie would like to focus on any proposals that the Board may wish to oppose.

Selectman Carter noted that there were a couple of Floor Proposals that she had questions about and it was suggested that she e-mail Jessie Levine and Kate Connolly to get further background on them.

7. RECOMMENDATION TO AUTHORIZE SUBMITTAL OF NHMA FLOOR POLICY PROPOSAL TO NHMA REGARDING INVESTMENT OF FUNDS HELD BY TRUSTEES OF TRUST FUNDS AS PROPOSED BY HANOVER TRUSTEES OF TRUST FUNDS.

Selectman Geraghty MOVED to Authorize Submittal of NHMA Floor Policy Proposal to NHMA Regarding Investment of Funds Held by Trustees of Trust Funds as Proposed by Hanover Trustees of Trust Funds. Selectman Carter SECONDED the Motion.

Ms. McClain stated that she is the staff person who supports the elected Trustees of Trust Funds: Chairman Paul Gardent, Brian Doyle and Jay Pierson. For the past several years, the Trustees have undertaken several projects, including the task of exploring ways to allow a total return investment approach for funds in the custody of municipal Trustees of Trust Funds.

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Ms. McClain stated that the State has been understandably very cautious in terms of what it allows and how municipalities can invest funds. In 2008, there was a change in law which allowed for the *Prudent Investor* standard vs. the *Prudent Man* standard, and it was the first significant change in the law governing municipal investments since the 1950s. There are a lot of different investment options available to institutional investors, and the office that oversees this activity is the Office of Charitable Trusts which is out of the Attorney General's Office. Ms. McClain stated that Terry Knowles, who works in this office, came to Hanover to meet with the Trustees and is, in concept, supportive of what the Trustees want to do – to allow the investment of funds to utilize a total return spending formula.

The Trustees are interested in revising the RSA related to the Uniform Prudent Management of Institutional Funds Act so that the specific exclusion of municipal funds is struck. Ms. McClain stated that Hanover has a handful of endowment type funds from which only income earned can be utilized which means no capital gains and no capital appreciation. Ms. McClain noted that other institutional investors usually operate under a spending formula which allows for them to use part of their capital growth. This expands the investment options in which they will not just be looking at stocks that pay dividends for income or bonds; the investment manager will be looking at vehicles that will grow in value over time which is desirable for perpetual funds. In concept, the State Office of Charitable Trusts supports this direction, but Ms. Knowles' concern is that there is a range of sophistication across the State in the volunteer Trustees of Trust Funds so she has been hesitant to fully endorse it. The Hanover Trustees of Trust Funds are anxious to move this process forward to allow for enabling legislation for those communities who do have experienced Trustees of Trust Funds.

Ms. McClain noted that Ms. Levine recently mentioned the Floor Policy process which is why this is being proposed to the Board at this time. The Trustees were reviewing their upcoming goals and objectives and brought this forward. Ms. McClain stated that they do need a majority vote by the Board of Selectmen to move this Floor Policy forward to be considered by the NHMA Legislative Conference.

Chairman Christie stated that the investment of municipal funds is quite limited. Ms. McClain stated that the Treasurer oversees the Town's working capital and then the Trustees of Trust Funds are specifically charged with overseeing any capital reserve funds, gift funds given to the Towns for restrictive purposes or any expendable trust fund (such as Land and Capital Improvement funds) that Town Meeting might authorize to create. This elected body is charged with making sure that the money is utilized for only those purposes that Town Meeting said it could be used for. Through the *Prudent Investor* rule, the Trustees employ an investment manager who invests their funds in a range of equities and fixed income holdings; there is an investment policy that has an asset allocation range so they are already actively investing in a lot of different things to maximize the value of the funds held by the Trustees. However, it is the reporting and distribution of the income that this law would be vastly improved if Trustees of Trust Funds could employ total return investment and spending.

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Chairman Christie noted that there is an abundance of Town capital reserves that are measured in the millions. Ms. McClain stated that those funds would not be affected by this because this proposal includes perpetual funds; endowment type funds that are invested for income. Chairman Christie asked what the source of these funds are for the Town of Hanover. Ms. McClain stated one example of this type of fund was the bequest from Adelaide Hardy to benefit the Etna Town Library. This was an estate gift where only the income earned on the Trust Fund could be used to improve the Town Library; the total market value of the fund is around \$40,000. Ms. McClain clarified with Chairman Christie that the Trustees cannot use principal to fund the project. Chairman Christie asked what the magnitude of funds currently managed by the Town would fall under this. The value of the funds impacted by the proposal is around \$280,000. Chairman Christie clarified that there is around a quarter of a million dollars that would be available to be invested under a total return investment approach.

Chairman Christie stated that he is involved in multiple non-profit endowments and this proposal is middle of the road for how these endowments could be managed with a 60/40 split between equities and fixed with a spending formula based on a 3 year rolling average of a certain amount of money so that the money will hopefully keep pace with inflation, etc. There is nothing here that is any way out of the ordinary. Ms. McClain stated that when the Uniform Prudent Management of Institutional Funds Act was written, municipal funds were expressly excluded. Chairman Christie stated that the recommendation is for the Trustees to use a spending formula other than actual income for those limited endowment-oriented funds.

Ms. Griffin stated that this has been an important issue for the Trustees. Ms. McClain stated that members of the Trustees of Trust Funds wanted to be present for tonight's meeting but were unable to attend. Ms. Levine stated that they talked about a process and this is not the only avenue to get the amendment before the legislature but going through the NHMA was the best approach. If NHMA does not support this, it doesn't mean that there aren't other legislators that may sponsor the bill.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO AUTHORIZE SUBMITTAL OF NHMA FLOOR POLICY PROPOSAL TO NHMA REGARDING INVESTMENT OF FUNDS HELD BY TRUSTEES OF TRUST FUNDS AS PROPOSED BY HANOVER TRUSTEES OF TRUST FUNDS.

8. REVIEW OF REVISED GOALS AND OBJECTIVES FOR FY 2012-13.

Ms. Griffin noted the changes to the Goals and Objectives list from the July meeting based on the Board's discussion. There was an addition to one of the goals regarding the capital reserves and the desire to have the Hanover Finance Committee review the adequacy of capital reserving in conjunction with the Board review.

Chairman Christie noted that there are two items; one about capital reserves based upon the expectation of replacement; and the other about the adequacy of undesignated reserve. He feels that the Finance Committee should help on undesignated reserves but

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only about adequacy of the undesignated fund balance and whether the rate should be 5% to 10% or some other rate. This would be a separate goal from which they would include the Finance Committee. Chairman Christie feels that they need the Finance Committee input as they consider a policy change. Ms. Griffin would remove the last sentence for that goal regarding the review by the Hanover Finance Committee on the Capital Improvement Program.

Chairman Christie would like to re-write goal number 3 to read: "Adopt guidelines for utilization of bond financing to support Town capital projects. Such guidelines to be developed by Town Staff in conjunction with the Selectmen and the Hanover Finance Committee." Chairman Christie stated that he sees this consisting of Town staff, someone from the Select Board, and representation from the Hanover Finance Committee to review their proposals. Chairman Christie also wanted to add: "To review the undesignated reserve rate guidelines and such guidelines are to be developed by Town staff in conjunction with the Select Board and the Hanover Finance Committee." Chairman Christie offered to assist in the development of the guidelines.

Chairman Christie noted the goal to explore the request to change the Town Meeting schedule. Ms. Griffin stated that this came as a result of one comment at Town Meeting. Chairman Christie wanted to reach out and talk to that individual and find out the intent but does not necessarily need to make it a goal of the Select Board. Ms. Griffin stated that she will reach out to her. Selectman Geraghty felt that looking into the history might be helpful.

Chairman Christie noted that for the Administrative Goals, Wilson's Landing should be included in the Recreation Master Plan goal and not listed individually. Ms. Griffin stated that they also should define what the Board means about a Recreation Master Plan; whether this was the desire to do something for Wilson's Landing. She noted that the Board wanted a current inventory of Town facilities and from there they could decide about additional work that could be done.

Selectman Geraghty felt that they should just look at an inventory and not necessarily refer to it as a Master Plan; creating an inventory seemed like a good practical first step.

Selectman Carter felt that not only members of the Board but the Community at large may not be aware that this is the culmination of changes over the past 10 years collaborating between the College, the Town and the School District. A lot of constituents don't understand who owns which property and how it may be used or how it may potentially be used; the inventory is a great place to start.

Selectman Geraghty clarified that he considers the inventory to be properties of the School and the Town and it doesn't matter who owns it. A total inventory of resources available to the taxpayers of the Town of Hanover and they could work with the School District on efforts of joint recreation.

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Chairman Christie had questions about the last item on the list which is “Look to incorporate more information in the FY 2013-14 Proposed Budget related to the impact of energy costs and utilization on the Town Budget.” He believes that this was Selectman Buckley’s addition to the list but he felt that he may have been thinking of moving away from fossil fuels because they will be more expensive and volatile in the future and how is the Town of Hanover looking to move away from fossil fuels or move toward other sources of energy.

Ms. Griffin noted that they would have a mid year review in January but the Goals and Objectives list would also be reviewed in September for a final review of the wording.

9. BANNER REQUESTS

- Hypertherm – *7th Annual Special Olympics Fall Games*
- Granite United Way – *Day of Caring*
- Dartmouth College – *Year of the Arts*

Ms. Griffin stated that the Town can accommodate these requests.

Selectman Geraghty MOVED to Approve the Banner Requests of Hypertherm, Granite United Way and Dartmouth College. Selectman Carter SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED AND 2 ABSENT TO APPROVE THE BANNER REQUESTS OF HYPERTHERM, GRANITE UNITED WAY AND DARTMOUTH COLLEGE.

10. APPROVAL OF MINUTES:

- July 2, 2012

The Board had no recommended changes to the Minutes.

Chairman Christie MOVED to Approve the Minutes of July 2, 2012. Selectman Carter SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO APPROVE THE MINUTES OF JULY 2, 2012.

11. ADMINISTRATIVE REPORTS.

Ms. Griffin reported that they had a lovely visit recently with the students, School Superintendent and Teacher from Nihonmatsu. Ten host families stepped up to take care of the kids; there were 8 girls and 2 boys. There were many new host families with younger kids which was nice. There was a well attended BBQ on Sunday night at the Dartmouth Outing Club. This was the first visit for the Nihonmatsu students since the earthquake and tsunami.

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Chairman Christie wanted to also note that at the closing picnic the Japanese children brought some traditional non-electronic games that all of the kids started playing. Chairman Christie thanked Julia Griffin for all of her hard work coordinating the visit and noted that this doesn't just happen by itself.

Ms. Griffin reported that Hanover received a grant from the Federal Transit Administration in the amount of \$183,200. This money in addition to the intermodal earmarked money for the transit hub project will be used to fund all of the improvements in front of the Hopkins Center and the Hanover Inn. The Town has received responses to the requests for proposals from 4 engineering firms in the region and the first selection committee meeting is coming up this Thursday. The Regional Planning Commission is working with the Town on the series of grants because they are skilled at managing the paperwork that comes with receiving these funds. Ms. Griffin stated that if all goes according to plan, this will be the major project for the Department of Public Works next summer.

Ms. Griffin announced that Jessie Levine has taken a new position as the Town Manager of Bedford, NH. Ms. Griffin stated that Town staff will certainly miss her. Ms. Levine stated that she will miss people here in Hanover and she appreciated the support she has received.

Chairman Christie noted that at the last meeting a concern was brought forward by Bill Pierce about an incident that occurred at his 50th Reunion. Chairman Christie stated that this resulted in a recommendation by the Board that Mr. Pierce and the public feel free to review the police report on that incident. He wanted to make sure that this was brought forth for the public's knowledge. Ms. Griffin did note that this was included in the Minutes of July 2, 2012. Selectman Geraghty asked if there had been any additional feedback since that was brought forward and Ms. Griffin stated that there had not.

12. SELECTMEN'S REPORTS.

Bill Geraghty

Selectman Geraghty had nothing new to report.

Nancy Carter

Selectman Carter reported that she attended the Planning Board meeting. Among the actions taken there was an approval of an application for a minor subdivision at 147 Three Mile Road which was the culmination of a case that had been before the Planning Board several times. There was a long conversation about the Etna Library and Hayes Farm Property with Jonathan Edwards, Peter Kulbacki, Barbara Prince and a couple of Library Trustees. They discussed the approvals that they would need in order to finish the work on the Etna Library project. They hope to have all of the outside work done

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while the good weather lasts. The Planning Board also granted a request for an extension for the Gile Tract Maintenance site.

Selectman Carter reported that there is also a Request for Proposal that has gone out for consultant services for the Residential Zoning Project and the results were supposed to come in by July 23, 2012. The Residential Project subcommittee was going to review the RFPs and their recommendations will be reviewed at the next meeting on August 21st. The consultant is going to start the comprehensive revisions to the Town's residential zoning. They hope that this will result in significant amendments for Town Meeting in May of 2013.

Selectman Carter reported that the Planning Board will be having a site visit to the Etna Library on August 14th. There is also conserved land there so they will also be walking over several of the acres in the area.

13. OTHER BUSINESS.

Ms. Griffin stated that she needs to have the Board review and adopt the Dog Warrant. There are 79 dogs on the list that are still not licensed with the Town so after sending notices to the residents, the owners will now be contacted by the Hanover Police Department. The Board needs to accept the Warrant and approve it to allow the Police Department to assist. Ms. Griffin stated that in some cases the dogs have died and the owners have not alerted the Town. The registration notices have been sent.

Selectman Carter MOVED to Adopt the Dog Warrant. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO ADOPT THE DOG WARRANT.

Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II, (a) and (b).

CHAIRMAN CHRISTIE VOTED YES; SELECTMAN GERAGHTY VOTED YES; SELECTMAN CARTER VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:10 P.M.

Selectman Carter MOVED to Exit the Non-Public Session at 10:02 p.m. Chairman Christie SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO EXIT THE NON-PUBLIC SESSION.

Selectman Carter MOVED to Appoint Bill Dietrich as a Full Member of the Zoning Board of Adjustment. Selectman Geraghty SECONDED the Motion.

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THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO APPOINT BILL DIETRICH AS A FULL MEMBER OF THE ZONING BOARD OF ADJUSTMENT.

14. ADJOURNMENT.

Selectman Geraghty MOVED to Adjourn the Meeting at 10:04 p.m. Selectman Carter SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO ADJOURN THE MEETING AT 10:04 P.M.

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

SUMMARY

- 1. Selectman Carter MOVED to open a Public Hearing to Initiate a Public Ascertainment Proceeding Relative to the Renewal of the Cable Franchise Agreement with Comcast, which Expires on December 22, 2014. Selectman Geraghty SECONDED the Motion.**

THE BOARD UNANIMOUSLY AGREED TO CLOSE THE PUBLIC HEARING.

- 2. Selectman Geraghty MOVED to Set a Public Hearing on Monday, September 10, 2012 to Consider and Adopt an Intermunicipal Agreement for the Provision of Wastewater Treatment Services to Portions of the City of Lebanon. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO SET A PUBLIC HEARING ON MONDAY, SEPTEMBER 10, 2012 TO CONSIDER AND ADOPT AN INTERMUNICIPAL AGREEMENT FOR THE PROVISION OF WASTEWATER TREATMENT SERVICES TO PORTIONS OF THE CITY OF LEBANON.

- 3. Selectman Carter MOVED to Approve the Lease-Purchase Agreement for Replacement of Water Meters and Reading System and Authorize the Town**

Manager to Execute All Related Documents on Behalf of the Town. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO APPROVE LEASE-PURCHASE AGREEMENT FOR REPLACEMENT WATER METERS AND READING SYSTEM AND AUTHORIZE THE TOWN MANAGER TO EXECUTE ALL REALTED DOCUMENTS ON BEHALF OF THE TOWN.

- 4. Selectman Geraghty MOVED to Authorize Submittal of NHMA Floor Policy Proposal to NHMA Regarding Investment of Funds Held by Trustees of Trust Funds as Proposed by Hanover Trustees of Trust Funds. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO AUTHORIZE SUBMITTAL OF NHMA FLOOR POLICY PROPOSAL TO NHMA REGARDING INVESTMENT OF FUNDS HELD BY TRUSTEES OF TRUST FUNDS AS PROPOSED BY HANOVER TRUSTEES OF TRUST FUNDS.

- 5. Selectman Geraghty MOVED to Approve the Banner Requests of Hypertherm, Granite United Way and Dartmouth College. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED AND 2 ABSENT TO APPROVE THE BANNER REQUESTS OF HYPERTHERM, GRANITE UNITED WAY AND DARTMOUTH COLLEGE.

- 6. Chairman Christie MOVED to Approve the Minutes of July 2, 2012. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO APPROVE THE MINUTES OF JULY 2, 2012.

- 7. Selectman Carter MOVED to Adopt the Dog Warrant. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO ADOPT THE DOG WARRANT.

- 8. Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II, (a) and (b).**

CHAIRMAN CHRISTIE VOTED YES; SELECTMAN GERAGHTY VOTED YES; SELECTMAN CARTER VOTED YES. THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:10 P.M.

- 9. Selectman Carter MOVED to Exit the Non-Public Session at 10:02 p.m. Chairman Christie SECONDED the Motion.**

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO EXIT THE NON-PUBLIC SESSION.

- 10. Selectman Carter MOVED to Appoint Bill Dietrich as a Full Member of the Zoning Board of Adjustment. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO APPOINT BILL DIETRICH AS A FULL MEMBER OF THE ZONING BOARD OF ADJUSTMENT.

- 11. Selectman Geraghty MOVED to Adjourn the Meeting at 10:04 p.m. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSENT TO ADJOURN THE MEETING AT 10:04 P.M.