

FINAL

BOARD OF SELECTMEN'S MEETING

May 14, 2012

7:30 P.M. – MUNICIPAL OFFICE BUILDING – HANOVER, NH

The meeting of the Board of Selectmen was called to order at 7:30 p.m. by Chairman Peter Christie. Present were: Peter Christie, Chairman; Bill Geraghty, Selectman; Nancy Carter, Selectman; Jay Buckey, Jr., Selectman; Julia Griffin, Town Manager; and Jessie Levine, Assistant Town Manager/Human Resources Director. Vice Chairman Rassias arrived after the meeting was called to order.

1. PUBLIC COMMENT.

Chairman Christie welcomed the newly elected members of the Select Board, Nancy Carter and Jay Buckey, Jr., and he congratulated Bill Geraghty on his re-election.

Chairman Christie asked for Public Comment. There were no comments from the public.

2. PUBLIC HEARING TO CONSIDER ACCEPTANCE OF HOMELAND SECURITY GRANT PROGRAM FUNDS FOR WATER TREATMENT FACILITY SECURITY IMPROVEMENTS.

Chairman Christie opened the Public Hearing and invited Doug Hackett to speak to the Board regarding this item.

Doug Hackett, Communications Coordinator, stated that the Town was notified by the Department of Homeland Security that Hanover's Water Treatment Facility was on their hazard list as a potential threat to security if someone attempted to tamper with the facility. A representative came out to do a study of the facility and determined that the security around it was lacking; there was no secure fencing to keep people out and there was no monitoring of the building. Mr. Hackett stated that they provided the Town with some suggestions with regard to security and offered that there were Federal funds available and for each project there would be funding up to \$100,000; the Town would just need to apply for the grants.

Mr. Hackett reported that he, John Dumas, Peter Kulbacki and Don Ware met and went over the results of the audit and determined that the three suggestions that they would tackle would be the video, fencing and the security system. Mr. Hackett reported that the video system was nothing more than adding on to what the Town started 3 years ago with the complete re-vamp of the video system done at the police department; they added the Parking Garage last year and this is going to be another addition to it. There would be fencing around the facility and replacement of the fire and burglary systems in the building. The project would receive 100% funding with no matching funds from the Town.

Ms. Griffin asked about the completion date requirement. Mr. Hackett stated that they have a deadline of August 31, 2012. Mr. Hackett felt that this could be accomplished. Ms. Griffin

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stated that everything is lined up; they are just waiting for the Town to do a little land clearing to make way for the fencing. Ms. Griffin clarified that the fencing would go around the treatment plant itself and not all 3 reservoirs.

Selectman Buckey asked about the video monitoring and asked whether the addition of monitoring more areas would require more staff. Mr. Hackett stated that it will not require more staff and they can set the system so that when it senses motion or heat to a certain degree it would alarm and notify the dispatcher to look up at the system.

Selectman Carter asked about the funding and whether it covers the Town work that needs to be done. Ms. Griffin stated that it does not cover the land clearing; they did not incorporate the cost of the Town staff time in the grant.

Ms. Griffin stated that they probably should have included the land clearing but Don Ware wasn't aware that this would be eligible and it's not a large expense.

Selectman Geraghty MOVED to Accept the Homeland Security Grant Funds in the Amount of \$93,398 for Water Treatment Facility Improvements. Selectman Buckey SECONDED the motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE HOMELAND SECURITY GRANT FUNDS IN THE AMOUNT OF \$93,398 FOR WATER TREATMENT FACILITY IMPROVEMENTS.

3. ORGANIZATIONAL MEETING OF THE FY 2012-2013 HANOVER BOARD OF SELECTMEN.

Chairman Christie stated that the Board's charge would be to elect a Chairman, Vice Chairman, and Secretary and to discuss committee assignments.

Selectman Geraghty MOVED to Elect Peter Christie as Chairman of the Board. Selectman Carter SECONDED the motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ELECT PETER CHRISTIE AS CHAIRMAN OF THE BOARD.

Selectman Carter MOVED to Elect Bill Geraghty as Vice Chairman of the Board of Selectmen.

Chairman Christie MOVED to Elect Athos Rassias as Vice Chairman of the Board of Selectmen. Selectman Geraghty SECONDED the Election of Athos Rassias for Vice Chairman of the Board of Selectmen.

Selectman Carter WITHDREW her Motion to Elect Bill Geraghty as Vice Chairman of the Select Board.

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Selectman Geraghty noted that Athos Rassias was not present but it is his understanding that he is willing to serve as Vice Chairman. Selectman Geraghty also stated that he has been on the Board for 6 months and feels that he is still in the beginning stages of his tenure on the Board and Selectman Rassias has more experience. Chairman Christie also confirmed that he spoke with Selectman Rassias and he is willing to serve as Vice Chairman.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ELECT ATHOS RASSIAS AS VICE CHAIRMAN OF THE BOARD OF SELECTMEN.

Ms. Griffin reported that the appointment of Secretary usually falls to the most junior member of the Select Board; currently there are two new members of the Select Board. Ms. Griffin noted that acting as Secretary is not a burdensome task; it requires that the Secretary sign the Minutes of each Board meeting after they have been adopted. Occasionally, there may also be a document from the State that requires a signature of the Secretary of the Board of Selectmen.

Selectman Carter stated that she would be willing to be Secretary.

Selectman Geraghty MOVED to Nominate Nancy Carter as Secretary of the Board of Selectmen. Selectman Buckley SECONDED the motion.

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ELECT NANCY CARTER AS SECRETARY OF THE BOARD OF SELECTMEN.

Chairman Christie wanted to go over the Committee assignments and noted that they have been discussing the liaisons to the Board and Commissions. Historically there has been one member of the Board of Selectmen assigned to the Boards and Commissions. Chairman Christie noted that there have been discussions in the past about scaling the assignments back because there were so many committees and with the obligations on the Select Board; participation on multiple committees could become very time consuming and difficult.

Chairman Christie also stated that one of his personal objectives was to get around to each one of the committees because he feels that he has been narrowly focused in terms of the committees that he's had a chance to work with.

Chairman Christie stated that the Board was going to determine which committees require a Selectman liaison and the time obligations, etc. Ms. Griffin stated that the statutes provide for a Select Board liaison role to certain boards and committees and others are creations of Hanover that may have some provision in state law for the way they operate but don't necessarily require a Select Board member sit on the board or committee. She noted that the Advisory Board of Assessors does have a statutory provision in state law that a Board of Selectman member serves as a voting member. The Planning Board is a body that provides for a Selectman to be a member of the Planning Board. The Planning Board takes the most significant time commitment on the part of the member of the Select Board; it meets on a regular basis and sometimes will meet 3 times in a month.

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Ms. Griffin stated that the Planning Board has the strongest statutory linkage and is a major time commitment for the Select Board member. There is a provision for an alternate member because there is a recognition that this can take a lot of time. Ms. Griffin stated that because the Planning Board can generally maintain a quorum without the Select Board member, the Selectman assigned can miss an occasional meeting without causing problems for that Board.

Selectman Carter clarified with Ms. Griffin that since the Select Board member would be a voting member, that person would count as part of the quorum. Ms. Griffin stated that they can count as part of the quorum but the Planning Board can easily have a quorum without the Select Board member.

Ms. Griffin gave a rundown of the Boards and Commissions with information about their meeting schedule:

- Advisory Board of Assessors – meets in the winter and spring transition period to take requests for abatement which can be tied to the state of the economy. They usually meet from 4p-5p in the afternoon for an hour or hour and a half. They hear the requests for abatement from taxpayers and make recommendation to the Board of Selectmen. There are 3 assessors and the Selectman makes the 4th. Mike Ryan is the Town’s assessor and he presents the abatement recommendations to the Board of Selectmen.
- Affordable Housing Commission – meets monthly typically on a Thursday evening. The Commission was very active with the development of the Gile Hill Project. The Commission has been doing long range studies on affordability in Hanover. The Commission meets 10 to 12 times a year and their meetings are 90 to 120 minutes long. There are 9 members on the Commission and Andrew Winter is the current Chairman and the Commission is about 10 years old. Ms. Griffin noted that the meetings are held in the evening at 7:00 or 7:30 p.m.
- Bike & Pedestrian Committee – meets monthly, typically on Wednesdays at around 5 p.m. and they often take the summer off. The Bike & Pedestrian Committee is advisory only and has been in existence for about 15 years; there are 12 members on the Committee. They have spent a lot of time proactively looking at the bike path and pedestrian ways, making recommendations to the Town about enhancements. Most recently they oversaw completion of a Pedestrian and Bicycle plan for the Town which is now serving as the basis for Capital Improvement work that is being done.
- Chamber of Commerce – Ms. Griffin stated that she serves on the Chamber of Commerce as ex-officio on a permanent basis and the Select Board has one representative. The Chamber Board meets bi-monthly typically on a Tuesday afternoon around 3:00 or 3:30 p.m. to 5:00 p.m. There are about 20 members on the Chamber Board and it’s a good chance to network with the business community.

Vice Chairman Rassias arrived at the meeting.

- Conservation Commission – meets monthly typically on Wednesdays at 5:00 p.m.; 2nd Wednesday of every month. Ms. Levine stated that the Conservation Commission has 7 members and there has recently been a change to the makeup of the Commission in which they are enhancing their role and what they do. The meetings are usually no longer than 2 hours and sometimes require an occasional site visit. The Commission has regulatory roles providing recommendations to the Planning Board and Zoning Board of Adjustment in addition to reviewing septic plans and wetland applications that are submitted to the State. There are a number of special projects and there are three subcommittees: the Trails Committee; the Biodiversity Committee which attempts to manage invasive species; and the Open Space Committee.

Selectman Carter asked Ms. Griffin to provide the staff members assigned to each Committee. Ms. Griffin stated that the Jonathan Edwards, Planning & Zoning Director, is the key staff person for the Affordable Housing Commission; Peter Kulbacki, Public Works Director, is the key staff person for the Bike & Pedestrian Committee; the Conservation Commission currently has three staff members – Jessie Levine, Assistant Town Manager; Jonathan Edwards; and Vicki Smith, Senior Planner. Ms. Griffin stated that the Chamber of Commerce is not supported by Town staff, although she sits on its Board.

- Finance Committee – Chairman Christie reported that the Finance Committee meets monthly and members of the Finance Committee review both Hanover and Dresden financial issues. The Committee meets the 2nd Monday of each month starting at 5:00 p.m. and the first hour is to review Hanover issues and then the last hour to handle Dresden. Their job is to primarily opine on the Town and school budgets. Ms. Griffin stated that Betsy McClain, Administrative Services Director, supplies the core support on the budget.
- Friendship Sister Cities Advisory Committee – Ms. Griffin stated that this has been a committee of two including herself and Kate Connolly. They coordinate the visits when Nihonmatsu students/teachers come to visit in July. Ms. Griffin would like to build up a Nihonmatsu Committee that might be interested in helping plan activities. There is a Joigny Committee that they are not a part of but the Town provides annual funding to the Committee in the amount of \$2,000.

Selectman Carter asked whether the Select Board member assigned to that committee would also be expected to host. Ms. Griffin stated that they are not expected to host and they are usually looking for families with children around Middle School or High School age because that is the most fun for the Japanese students.

- Hanover Improvement Society – Ms. Griffin stated that there is not direct staff support for the Hanover Improvement Society; Matt Marshall is the Executive Director and typically there is one Town representative that serves on their Board. Chairman Christie stated that this is typically a once a year responsibility.
- Howe Library Board of Trustees – Ms. Griffin stated that they meet monthly and are a separate organization supported by the Howe Library Corporation. One Select Board

member is the liaison and Mary White, Library Director, provides staff support and reports to Ms. Griffin. The relationship with the Howe is that the Howe Corporation owns the building and the Town owns the land under the building; the Town employs the staff and provides about 75% of the operating funds of their budget.

Selectman Carter asked about the relationship between the Howe Library and the Etna Library. Ms. Griffin stated that the Etna Library is separate and they have 3 Library Trustees who are elected on a rotating basis at Town Meeting. They have their own separate \$40,000/year operating budget and Barbara Prince is the Etna Library Director and she reports to the Town Manager. The Etna Library Trustees meet monthly and they don't have a Selectman liaison. They are largely a fundraising Board that provides support to Barbara Prince.

Chairman Christie also suggested checking with Matt Marshall on the Hanover Improvement Society because he recalls that the Chairman of the Select Board is invited to be a member and attend the annual meetings so it might be specific in their by-laws that it be the Chairman and not another member of the Select Board. Ms. Griffin will look into this with Mr. Marshall.

- Parking & Transportation Board (PTB) – meets once a month and Lieutenant Patrick O'Neill is the key staff member to that Board. The PTB Board is advisory to the Selectmen and the staff on various parking and transportation issues. Currently, they are providing leadership while the Town is working on a parking study in conjunction with Dartmouth College.
- Parks and Recreation Board – meets on the 2nd Monday of every month at 6:30 p.m. just prior to the Board of Selectmen's meeting. The Select Board liaison will generally stay for the first part of the Planning Board meeting before heading to the Select Board meeting. Ms. Griffin reported that Hank Tenney is the staff member liaison for the Parks & Recreation Board.
- Planning Board – Vicki Smith is the key staff person assigned to the Planning Board. Jonathan Edwards also attends every Planning Board meeting. They meet on Tuesday evenings beginning at 7:00 p.m. They usually meet twice a month and sometimes they meet three times a month. The Planning Board handles subdivisions, lot line adjustments, approval of site plans and they oversee the development and updating of the Master Plan, subdivision and site plan regulations. The Planning Board also has purview over the Zoning Ordinance and they are responsible for amending and overhauling the Zoning Ordinance.

Selectman Carter confirmed with Ms. Griffin that there is not a Select Board member assigned to the Zoning Board. Ms. Griffin stated that the Town has tried having a Planning Board member sit on the Zoning Board so that there is communication between the Boards. Ms. Levine stated that it's not usually advised to have a Select Board representative on the Zoning Board because the ZBA might hear appeals of a decision made by the Board of Selectmen, which would pose a conflict. Ms. Griffin stated that there are times when members need to recuse themselves such as when the Town has a project that is going through the planning and zoning process; the Select Board member would need to recuse him or herself from the review process.

- Senior Citizens Advisory Committee – this is a Committee created by Hanover that meets monthly; typically late in the afternoon. This Committee spends a majority of its time planning activities for the Senior Citizens through the Senior Center. They also get involved in regional activities in conjunction with the Grafton County Senior Citizens Council in Lebanon.
- Sustainable Hanover Committee – used to be the Hanover Recycling Committee but in addition to recycling, the Committee is focused on sustainability initiatives. Larry Litten is the Chairman and Peter Kulbacki is the key staff person for that Committee. Ms. Griffin reported that the Committee meets the 2nd Wednesday of every month at 8:30 a.m. to 10:00 a.m.
- Trescott Company – is a Board responsibility after the Town and the College went through the process of municipalizing the Water Company 2 years ago; they set aside a large majority of the land surrounding the 3 reservoirs and converted that to land held by the Trescott Company. This is a 50/50 split ownership between the Town and the College; there are 3 Town representatives and 3 College representatives. Ms. Griffin noted that Peter Christie and Athos Rassias are on the Board and she is the 3rd member representing the Town. This Board meets quarterly on Tuesday afternoons at 3:30 or 4:00 p.m. There is an annual meeting that is required during the month of September.
- Upper Valley Lake Sunapee Regional Planning Commission – the Town has the ability to send 3 people to that Commission; that Commission has representatives from each of the communities that make up the Region. The Planning Committee consists of up to 3 members of each of the communities and it is a very large group. Kate Connolly has been the treasurer of that group and she would like to continue to be involved and the Town can add one more person to the Committee.
- Upper Valley Transportation Advisory Committee – also known as TAC is an operating committee of the Regional Planning Commission and typically Peter Kulbacki, Public Works Director, attends the meetings because they are very technical with regard to transportation planning with the NH Department of Transportation.

Chairman Christie asked for any questions from the Board. Selectman Carter stated that she assumed for some of these, there could be a lot of meetings if specific issues come forward or for example during budget meetings. Ms. Griffin indicated that there are certain times when there are many meetings. Ms. Griffin stated that it's very unusual for the Planning Board to meet for more than 3 Tuesdays in a month.

Chairman Christie noted that the Finance Committee meets once a month and as part of that group, a representative may attend Board of Selectmen's meetings or School Board meetings.

Chairman Christie suggested that the Board members take some time to consider which committees they might wish to serve on and then let him know. Vice Chairman Rassias stated

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that he wanted to stay on the Hanover Bike & Pedestrian Committee. Chairman Christie felt that it made sense that he (Chairman Christie) should stay on the Trescott Committee. Selectman Geraghty stated that he would like to stay on the Parks and Recreation Committee.

Chairman Christie would like for Board members to let him know which committees they may wish to serve on by next Monday. Ms. Levine noted that the person who chooses to be part of the Planning Board may also want to be on the Regional Planning Commission. Chairman Christie noted that the Finance Committee would need a representative because acting as Chairman on the Select Board and being part of the Finance Committee can be challenging.

4. RECOMMENDATION TO ADOPT ABATEMENTS AS RECOMMENDED BY THE ADVISORY BOARD OF ASSESSORS.

Ms. Griffin noted that this item is not ready for tonight's meeting.

5. RECOMMENDATION TO ADOPT RECREATION DEPARTMENT SEASONAL DAY CAMP JOB TITLES.

Ms. Griffin noted that this item is not ready for tonight's meeting but will be brought forward at the next Board meeting.

6. RECOMMENDATION TO SET A PUBLIC HEARING ON MONDAY, JUNE 4, 2012 TO REVIEW AND CONSIDER THE PROPOSED RATE AND FEE SCHEDULE FOR FY2012-2013.

Ms. Griffin noted that there is a conflict with the June 4th meeting so they need to alter the meeting schedule. The Board chose to change the meeting date from June 4th to June 11th and keep the June 18th meeting as scheduled.

Vice Chairman Rassias MOVED to Set a Public Hearing on Monday, June 11, 2012 to Review and Consider the Proposed Rate and Fee Schedule for FY2012-2013. Selectman Carter SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON MONDAY, JUNE 11, 2012 TO REVIEW AND CONSIDER THE PROPOSED RATE AND FEE SCHEDULE FOR FY2012-2013.

**7. APPOINTMENTS:
- Planning Board**

Selectman Buckey MOVED to Appoint Kate Connolly to the Planning Board. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO APPOINT KATE CONNOLLY TO THE PLANNING BOARD.

8. ACCEPTANCE OF DONATION.

Ms. Griffin stated that Bill and Edna Silverman generously donated \$400 toward the planting of flowering shrubs in the Pine Knoll Cemetery and Town staff recommends that the Board accept that donation.

Selectman Geraghty MOVED to Accept the Donation of \$400 from Mr. & Mrs. Silverman for the Planting of Shrubs in the Pine Knoll Cemetery. Vice Chairman Rassias SECONDED the Motion.

Selectman Geraghty just wanted to get clarification as to why the Select Board needed to vote on this donation. Ms. Levine stated that RSA 31:95 (e) requires the acceptance of donations of any value and any donation that is over \$5,000 requires a public hearing to accept the donation.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE DONATION OF \$400.00 FROM MR. & MRS. SILVERMAN FOR THE PLANTING OF SHRUBS IN THE PINE KNOLL CEMETERY.

9. APPROVAL OF MINUTES:

- April 30, 2012
- May 8, 2012

Chairman Christie asked for any comments regarding the Minutes of April 30, 2012. There were no changes to the draft Minutes.

Selectman Geraghty MOVED to Accept the Minutes of April 30, 2012. Vice Chairman SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSTAINED TO APPROVE THE MINUTES OF APRIL 30, 2012. (Selectman Carter and Selectman Buckey ABSTAINED from the Vote).

Chairman Christie asked for any comments regarding the Minutes from Town Meeting on May 8, 2012. There were no changes to the draft Minutes.

Selectman Geraghty MOVED to Accept the Minutes of May 8, 2012. Vice Chairman Rassias SECONDED the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSTAINED TO APPROVE THE MINUTES OF MAY 8, 2012. (Selectman Carter and Selectman Buckey ABSTAINED from the Vote).

10. ADMINISTRATIVE REPORTS.

Ms. Griffin gave an update on the undergrounding of utilities and paving going on downtown. They are getting ready to put down the final course of paving this week. Ms. Griffin noted that

SegTel has one lone fiber hanging on one of the poles but it should be coming down shortly and then the rest of the telephone poles will be going away. The poles between Main Street and Currier are now down and it is a noticeable improvement. Ms. Griffin reported that the crews will be moving the curb on North Park Street on the west side and they will gain an additional 5 feet where they will install bicycle lanes. There is a new short sidewalk segment on South Park Street that has been completed in front of Leede Arena and there is another segment to be completed just beyond Leverone Field House; all of South Park and North Park Streets will be repaved later this summer.

Ms. Griffin stated that there is also activity on Laramie Road and there will be paving as well on Blueberry Hill Road; staff will be repainting crosswalks in the downtown area in the next week after the final course of paving goes down. Ms. Griffin also reported that the ornamental street lights on Lebanon Street have been electrified and are on now.

Chairman Christie noted that the Park Street project with the bike lanes was started about 4 years ago and now the major corridor is going to be as good as it can be given the geography. Vice Chairman Rassias also noted that the sidewalk that has been installed next to the baseball field near the gym looks great and this improvement makes it more livable.

Ms. Griffin stated that there is a staff committee working on the Etna Library Project and now that Town Meeting has approved the funding for the project, they are on a very tight schedule to get through the necessary approvals by early July to get the project done by the end of October. The end result will be an addition that conforms with the structure that already exists; a handicap accessible restroom and entrance at the rear of the library with a basement storage room below; a parking lot adjacent to the addition with 16 parking spaces; an enhanced parking surface behind the Fire Station; and a playing field that could be used as an ice skating rink in the winter.

Ms. Griffin stated that this is the main project that the Public Works crew will be working on this summer after the paving projects; they are preparing documents now to go out to bid for the construction of the Library; and staff will also be working on fundraising with the Etna Library Trustees.

11. SELECTMEN'S REPORTS.

Athos Rassias

Vice Chairman Rassias had nothing new to report. He noted that he had to miss the last meetings of the Hanover Bike & Pedestrian Committee and the Conservation Commission.

Bill Geraghty

Selectman Geraghty had nothing new to report.

Peter Christie

Chairman Christie reported that the Finance Committee met today and had a good in depth discussion about the police budget and he stated that the Committee appreciated how quickly staff put together the information they were requesting.

Jay Buckey, Jr.

Selectman Buckey had nothing to report but he did say that it was great to be part of the Board and wanted to thank Town staff and the previous members of the Board that have made Hanover such a great place to live.

Nancy Carter

Selectman Carter had nothing to report.

12. OTHER BUSINESS.

Ms. Griffin stated that Doug Hackett, Communications Coordinator, was still present because there was a last minute request from the State that the Board sign an acknowledgement of non-standard addressing.

Mr. Hackett stated that he was before the Board about a year ago preparing to do mapping for 911 purposes and in doing so, issues have been identified that need to be addressed. One big issue came forward when the Hanover Inn project came up and the entrance from South Main Street was closed which is also an emergency exit only out of the restaurant which posed an issue with addressing; the Inn isn't really at 2 South Main Street which has been its address for a long time. Mr. Hackett reported that he met with the College and he has to sign off on Certificate of Occupancies to make sure that the building is properly addressed and that the address is properly posted. This prompted him to look at all of the addresses from Crosby Street to Main Street because Hanover has non-conforming addressing which basically means that they've given every building a sequential number and if there are 2 miles between them, in some cases there are no empty numbers in between so if a house is built in between, they have addressing issues.

Mr. Hackett was going to re-number the College buildings but if the Hanover Inn is going to have a Certificate of Occupancy, they need to re-address the whole block. The College agreed to do that and they reviewed the area and all of the buildings on the right are odd numbers. There are two streets in town that have the odd and even numbers on the wrong side of the road; Granger Circle and East Wheelock Street. Mr. Hackett stated that they would have to renumber East Wheelock Street from the Inn to Trescott Road to fix the problem; he noted that politically, this is a significant nightmare. Mr. Hackett stated that the State told him that the Town can do what they want with the address but they would need to take responsibility for the fact that the Town's addressing is non-conforming.

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Mr. Hackett reported that as they find areas that are non-conforming, he would need to come to the Board to see if they are willing to accept the responsibility for the fact that the odd and even numbers are on the wrong side of the road. He stated that there will be a group of these coming to the Board in the future but he needed to bring this one before them now because the Hanover Inn needs their Certificate of Occupancy. Mr. Hackett reported that one of the items that will come before them in the future is the renaming of either Chandler Road or Chandler Drive because they are so similar and they are so far apart from each other.

Mr. Hackett stated that he is before the Board because he knows that East Wheelock Street is incorrectly addressed and the Board needs to determine if they will take the liability with the fact that it is incorrectly addressed.

Selectman Buckey stated that he assumes that the liability has to do with public safety for example the response of police and fire departments. Mr. Hackett stated that this would be the basis of a concern but he doesn't see it as a big concern because they are aware of it. Mr. Hackett stated that this came out of 911 wanting to re-address Swanzey, Swanzey Center and West Swanzey and they each had a Maple Street or similar street names. There was a fire and responders went to the wrong street and someone died. The State determined that the Town would need to accept responsibility in these cases. Mr. Hackett stated that he doesn't see a huge issue with this in Hanover.

Selectman Buckey asked if there were any concerns with the police or fire departments that this is an issue. Mr. Hackett stated that when this came out, the Fire Department wanted to know why it was on the wrong side of the road but the priority was to get the numbers posted. If the numbers were out of order, they would need to make changes. Mr. Hackett noted that he is dealing with an issue on Chase Road and they are working with the neighborhood there to make changes. In cases where the neighbors are not in concurrence with the changes, there would need to be a public hearing and the Board would hear both sides and the Select Board would make the decision.

Vice Chairman Rassias asked what it means for the Town to accept responsibility. Mr. Hackett stated that the issue would be in a case where responders didn't get to a scene quickly enough and they determine that the issue was the addressing being on the wrong side of the road, the Town would accept the liability for this.

Vice Chairman Rassias asked how this is different from a correctly addressed location. Ms. Griffin stated that she feels that the State simply decided that rather than saying to the Town that they "should" do this, they wanted the Town to proactively accept liability, in many cases towns are more likely to seek the change than to agree to accept the liability. Ms. Griffin stated that in this case, because they know East Wheelock Street it is an easy street length for the Town to manage as they are so familiar with it. Chandler Drive and Chandler Street are a major problem that needs to be addressed because there could be a response time delay.

Chairman Christie asked if it affects insurance. Ms. Griffin stated that it does not and they have spoken with the Property and Liability Company and the Town would have this liability whether they sign the form or not. Chairman Christie asked if they would be setting any precedent for

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any other parts of Town. Mr. Hackett stated that he is going to ask another neighborhood to change numbers on their road where there are 6 homes affected versus East Wheelock Street where there are hundreds of addresses affected.

Chairman Christie stated that by making this decision, they are not setting precedent because they are going to address these issues on a case-by-case basis.

Mr. Hackett stated that the rationale behind doing this for East Wheelock Street is the fact that this is an area that is pre-existing and is well populated and well traveled. There are a large number of properties that re-numbering would affect versus a smaller street. Selectman Buckey also noted that emergency services are very close by. Ms. Griffin also noted that emergency crews are very familiar with this area because they drive through it every day. Chairman Christie was comfortable that because they are so familiar with this area, there will be no confusion.

Selectman Carter MOVED that the Town Agree to Accept Responsibility for Non-Standard Addressing Format on East Wheelock Street between South Main and Crosby Streets. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT RESPONSIBILITY FOR NON-STANDARD ADDRESSING FORMAT ON EAST WHEELOCK STREET BETWEEN SOUTH MAIN AND CROSBY STREETS.

Ms. Griffin noted that there is another item to be brought before the Board; it is time sensitive and requires a response within 7 days.

Mr. Hackett stated that the State of NH has some Homeland Security money that is set to expire. One of the things that came up as an issue is that the LawNet portables that the State of New Hampshire provided through Federal funds about 12 years ago; new mobile radios for the police cruisers; new portable radios for each officer; new base radios for the mountains at a price of \$250,000 or more and the radios are at the end of their useful life. The cost to replace them is at about \$3,400 each and there are about 25 of them.

Mr. Hackett stated that he received this letter today around 2 p.m. which stated that the Town of Hanover is entitled to \$35,847.52 for the Hanover Police Department which will ultimately purchase about 9 portable radios. This needs to get in to go before the Governor's Council for the June, 2012 Governor's Council meeting. It does require a Town Official and the Police Chief to accept this funding and use it for a purpose for which it was intended. Ms. Griffin stated that they need the Board of Selectmen to authorize that the Town Manager and Chief Giaccone sign the document on behalf of the Town so they can receive these funds.

Selectman Geraghty MOVED to Authorize the Town Manager and Police Chief to Sign Documents on Behalf of the Town to Accept Funds in the Amount of \$35,847.52 in Federal Grant Money Provided through the State, Homeland Security and Emergency Management Division. Selectman Carter SECONDED the Motion.

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THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER AND POLICE CHIEF TO SIGN DOCUMENTS ON BEHALF OF THE TOWN TO ACCEPT FUNDS IN THE AMOUNT OF \$35,847.52 IN FEDERAL GRANT MONEY PROVIDED THROUGH THE STATE, HOMELAND SECURITY AND EMERGENCY MANAGEMENT DIVISION.

Chairman Christie wanted to thank everyone who helped with Town Meeting and the voting.

Vice Chairman Rassias announced that the reason that he was late was because two of Hanover's finest baseball teams were facing off at Thompson Terrace. He noted that for anyone who has not been by Thompson Terrace, it looks wonderful thanks to Hank Tenney and the Parks & Recreation Department. Vice Chairman Rassias reported that The Green Machine was facing off against The Bulldogs which consists of primarily 5th & 6th graders but there are a few 4th and 7th graders as well. It was one of the most exciting baseball games he's ever seen. One of the players on The Bulldogs had a homerun; The Green Machine tied it up again a few innings later and it was a battle which ended up as a 2 to 2 tie.

Chairman Christie MOVED to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II, (c), (d).

VICE CHAIRMAN RASSIAS VOTED YES; SELECTMAN GERAGHTY VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; AND SELECTMAN BUCKEY VOTED YES.

THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:08 P.M.

Vice Chairman Rassias MOVED to Close the Non-Public Session at 9:50 p.m. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO CLOSE THE NON-PUBLIC SESSION AT 9:50 P.M.

13. ADJOURNMENT.

Selectman Buckey MOVED to Adjourn the Board Meeting. Selectman Geraghty SECONDED the Motion.

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:50 P.M.

Respectfully Submitted,

Nancy A. Carter, Secretary

Minutes prepared by Elizabeth S. Rathburn.

1. **Selectman Geraghty MOVED to Accept the Homeland Security Grant Funds in the Amount of \$93,398 for Water Treatment Facility Improvements. Selectman Buckey SECONDED the motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ACCEPT THE HOMELAND SECURITY GRANT FUNDS IN THE AMOUNT OF \$93,398 FOR WATER TREATMENT FACILITY IMPROVEMENTS.

2. **Selectman Geraghty MOVED to Elect Peter Christie as Chairman of the Board. Selectman Carter SECONDED the motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ELECT PETER CHRISTIE AS CHAIRMAN OF THE BOARD.

3. **Selectman Carter MOVED to Elect Bill Geraghty as Vice Chairman of the Board of Selectmen.**

4. **Chairman Christie MOVED to Elect Athos Rassias as Vice Chairman of the Board of Selectmen. Selectman Geraghty SECONDED the Election of Athos Rassias for Vice Chairman of the Board of Selectmen.**

5. **Selectman Carter WITHDREW her Motion to Elect Bill Geraghty as Vice Chairman of the Select Board.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ELECT ATHOS RASSIAS AS VICE CHAIRMAN OF THE BOARD OF SELECTMEN.

6. **Selectman Geraghty MOVED to Nominate Nancy Carter as Secretary of the Board of Selectmen. Selectman Buckey SECONDED the motion.**

THE BOARD VOTED 4 IN FAVOR, 0 OPPOSED, 1 ABSENT TO ELECT NANCY CARTER AS SECRETARY OF THE BOARD OF SELECTMEN.

7. **Vice Chairman Rassias MOVED to Set a Public Hearing on Monday, June 11, 2012 to Review and Consider the Proposed Rate and Fee Schedule for FY2012-2013. Selectman Carter SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO SET A PUBLIC HEARING ON MONDAY, JUNE 11, 2012 TO REVIEW AND CONSIDER THE PROPOSED RATE AND FEE SCHEDULE FOR FY2012-2013.

8. **Selectman Buckey MOVED to Appoint Kate Connolly to the Planning Board. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO APPOINT KATE CONNOLLY TO THE PLANNING BOARD.

9. Selectman Geraghty **MOVED** to Accept the Donation of \$400 from Mr. & Mrs. Silverman for the Planting of Shrubs in the Pine Knoll Cemetery. Vice Chairman Rassias **SECONDED** the Motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT THE DONATION OF \$400.00 FROM MR. & MRS. SILVERMAN FOR THE PLANTING OF SHRUBS IN THE PINE KNOLL CEMETERY.

10. Selectman Geraghty **MOVED** to Accept the Minutes of April 30, 2012. Vice Chairman Rassias **SECONDED** the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSTAINED TO APPROVE THE MINUTES OF APRIL 30, 2012. (Selectman Carter and Selectman Buckey ABSTAINED from the Vote).

11. Selectman Geraghty **MOVED** to Accept the Minutes of May 8, 2012. Vice Chairman Rassias **SECONDED** the Motion.

THE BOARD VOTED 3 IN FAVOR, 0 OPPOSED, 2 ABSTAINED TO APPROVE THE MINUTES OF MAY 8, 2012. (Selectman Carter and Selectman Buckey ABSTAINED from the Vote).

12. Selectman Carter **MOVED** that the Town Agree to Accept Responsibility for Non-Standard Addressing Format on East Wheelock Street between South Main and Crosby Streets. Selectman Geraghty **SECONDED** the Motion.

THE BOARD VOTED UNANIMOUSLY TO ACCEPT RESPONSIBILITY FOR NON-STANDARD ADDRESSING FORMAT ON EAST WHEELOCK STREET BETWEEN SOUTH MAIN AND CROSBY STREETS.

13. Selectman Geraghty **MOVED** to Authorize the Town Manager and Police Chief to Sign Documents on Behalf of the Town to Accept Funds in the Amount of \$35,847.52 in Federal Grant Money Provided through the State, Homeland Security and Emergency Management Division. Selectman Carter **SECONDED** the Motion.

THE BOARD VOTED UNANIMOUSLY TO AUTHORIZE THE TOWN MANAGER AND POLICE CHIEF TO SIGN DOCUMENTS ON BEHALF OF THE TOWN TO ACCEPT FUNDS IN THE AMOUNT OF \$35,847.52 IN FEDERAL GRANT MONEY PROVIDED THROUGH THE STATE, HOMELAND SECURITY AND EMERGENCY MANAGEMENT DIVISION.

14. Chairman Christie **MOVED** to Follow the Request for a Non-Public Session to Discuss Items Pursuant to RSA 91-a: 3, II, (c), (d).

VICE CHAIRMAN RASSIAS VOTED YES; SELECTMAN GERAGHTY VOTED YES; CHAIRMAN CHRISTIE VOTED YES; SELECTMAN CARTER VOTED YES; AND SELECTMAN BUCKEY VOTED YES.

THE BOARD WENT INTO NON-PUBLIC SESSION AT 9:08 P.M.

- 15. Vice Chairman Rassias MOVED to Close the Non-Public Session at 9:50 p.m. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO CLOSE THE NON-PUBLIC SESSION AT 9:50 P.M.

- 16. Selectman Buckey MOVED to Adjourn the Board Meeting. Selectman Geraghty SECONDED the Motion.**

THE BOARD VOTED UNANIMOUSLY TO ADJOURN THE MEETING AT 9:50 P.M.