

# Meeting Minutes – Hampton Falls Trustees of the Trust Funds

## December 7, 2017 Draft

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From: M. Allen, Trustee of the Trust Fund (TTF), Secretary

Attendees: David Mayes, Margaret Allen

Absent: Dale Ohsberg

Called to order 12:07pm

D. Mayes motion to approve minutes from 11/2/17 TTF meeting. M. Allen second, motion carried 2-0.

Received Cemetery lot purchase checks totaling \$1,950 for three plots. Funds will be deposited in the Town Cemetery Maintenance Capital Reserve Fund (CRF).

Reviewed MS-9 year-to-date 11/30/17

Reviewed distribution requests:

\$9,750 from Cemetery CRF to the Town General Fund for maintenance. D. Mayes made motion to approve distribution, M. Allen second, approved 2-0. Note: 2018 TTF would like to see breakout per plot maintenance would like to see more withdrawn from Town Cemetery CRF rather than the other accounts.

\$5,350 from Police Cruiser CRF, D. Mayes motion to approve, M. Allen second, approved 2-0.

Next Meeting: January 4, 2018 at 12pm at the Town Hall

- Review and sign MS9
- Review Investment Policy
- Review any distributions that may arise
- Any other business that may come before the TTF

D. Mayes motion to adjourn at 12:20pm, M. Allen second, motion passed 2-0.

Submitted by Margaret Allen, TTF Secretary