

**DRAFT**

**PRESENT:** L. Smith, Chairman; A. Brubaker, Vice Chairman; W. Barker, R. Dean, R. Robinson, J. Fermery, L. Ruest; Not Present: G. Koch

**ONGOING PROJECTS**

**TOWN HALL GENERATOR:** The Committee reviewed and acknowledged the balance of the Town Hall Capital Reserve Fund (CRF) held by the Trustees of the Trust Funds to be \$6,397 as of May 31, 2018 as well as three separate warrant articles that added funds to the Town Hall Capital Reserve Fund where the cost of the generator is to be posted. The first warrant article was approved in 2011, with subsequent additional funds added to the Capital Reserve Fund in 2012 and 2013, and lastly, \$10,000 approved to be added to the Town Hall Capital Reserve Fund in 2018 for the purpose of this generator. It is hoped that the Board of Selectmen will find that expenditure such as that needed for this generator is in order utilizing Town Hall CRF funds (over the estimated cost of a generator) to fulfill the purpose intended of making this improvement to the Town Hall. Following discussion, the Committee agreed to seek approval from the Board of Selectmen (agents to expend) of an expenditure of up to \$14,000 from the Town Hall Capital Reserve

**MOTION:** To recommend authorization to use Town Hall Capital Reserve Funds to supplement the \$10,000 raised and appropriated by the 2018 warrant article for the purpose of a generator at Town Hall.

**MOTION: A. BRUBAKER**

**SECOND: R. DEAN**

**UNANIMOUS**

L. Ruest will contact the Town's propane company to obtain a cost to hook up the propane supply to the generator and A. Brubaker will follow-up with the Generator Connection, Inc. to determine if its proposal is still valid as well as call an additional generator contractor to follow up on an additional quote requested earlier.

**FLOATING DOCK:** The Committee requested that D. Robinson provide an itemized listing of costs associated with material and site needs for review at the next meeting.

The itemization should include:

- Site work
- Concrete pad
- Framing (pressure treated vs. metal)
- Hardware to include hinges
- Floats
- Decking (manufactured); 48 12' boards
- Other considerations

Discussion included potential fundraising (engraved pavers and deck boards) and drafting an outreach document seeking potential interested donors to be distributed through the Town's web site. J. Fermery stated he would create an artist's rendition of the anticipated result. Recommendation remains that a

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camera be placed at the Depot to discourage concerning activity (Municipal Online Initiative Technology Committee).

**HISTORICAL SOCIETY MUSEUM:** The Committee acknowledged that as of June 6, 2018, the Board of Selectmen has been put on notice that the Town Improvement Committee will no longer be overseeing the improvements and/or management of the Historical Society Museum located at 45 Exeter Road.

The Committee did discuss the status of two projects that have been ongoing. The squirrel problem continues; a cost of \$1,800 has been received to correct the problem with a second request for quote going unanswered. Discussion took place with regard to the recommendation from the quoter to remove tree limbs to prevent activity. L. Ruest was asked to contact the abutter for permission to cut tree limbs as they are part of trees on neighboring property. Discussion took place with regard to the need for a tree service due to the height of the limbs versus members of the Committee doing the work. It was agreed that the limbs need to be cut at least 10' from the building and that an attempt should be made to fabricate a one way exit from the building to ensure no activity, then close up the holes.

R. Dean reported that the gutter at the Museum has been reattached to the building and painted; not removed as previously discussed.

L. Ruest provided an update on the additional/final work to be done to the furnace. She received confirmation from ProTech that the \$510 work would be done as time allowed as approved by the Board of Selectmen at its June 6, 2018 meeting.

**TED TOCCI MEMORIAL TREE & PSB GROUNDS IMPROVEMENT:** The Committee reconfirmed that the Tocci memorial tree will be addressed in early fall of 2018 in conjunction with removal of shale type stone and grass planting (grass mats). D. Robinson will prepare a work plan to identify the steps to be taken.

**TOWN HALL LANDSCAPING STATUS:** The Committee extended its compliments and thanks to J. Fermery and B. Dean with regard to their planting of perennials and making improvements to the garden area at the Town Hall as a result of the burying of the propane tank. Jack Fermery will submit his invoice to the Town Administrator for payment.

**STONE WALL PLANTER AT TOWN HALL - WINTER ROAD MAINTENANCE DAMAGE REPAIR STATUS:** It was again reported that Environmental Landscape Management has yet to complete the required repairs to the stone wall planter around the Town Hall sign and flagpole. A contractor will be asked to stop by to make this repair (and possibly the stone wall repair at the entrance of Crystal Drive) for payment from the winter road maintenance retention funds.

**TOWN COMMON – DEAD/DYING TREE(S):** It has been reported that there is a dead/dying tree that needs to be removed. The Committee will plan a tree work party to address this need.

**GOV. WEARE PARK GUARDRAIL REPLACEMENT:** L. Smith stated that he is awaiting a response to an offer (made to the Board of Selectmen and Recreation Commission) for the Town Improvement Committee to improve the posts and rails at the Gov. Weare Park parking lot on the

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condition that parent volunteers will assist with the effort by staining the wood and other needs. Four rails and two posts are needed and will be replaced by the Town Improvement Committee.

**NEW PROJECTS:** None were presented at this time.

**OTHER:** No other business was discussed at this time.

**PUBLIC COMMENT:** No public was present.

**REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES (6/18/2018):**

**MOTION:** To approve the minutes of the June 18, 2018 meeting as written.

**MOTION: W. BARKER**

**SECOND: A. BRUBAKER**

**6 IN FAVOR, 1 ABSTENTION, PASSES**

The next meeting is scheduled for August 21, 2018 at 8:30 AM.

The meeting adjourned at 9:45 a.m.