

**Draft**

**PRESENT:** Mark Lane; Chair, Lyn Stan; Vice-Chair, Pam Fitzgerald, Don Janik, Stacie Ohsberg

**ABSENT:** Gary Martin, Phil Chura, Tuesday Orluk, Larry Smith (Selectmen's Rep.)

Mark Lane called the meeting to order at 6:05pm

**MEETING MINUTES:** Tabled

**TREASURER REPORT:**

	<b>General Ledger</b>	<b>Rec Revolving Fund</b>
<b>Previous Balance: \$</b>	<b>15,428.20</b>	<b>21,999.36</b>
<b>New Balance: \$</b>	<b>8,542.70</b>	<b>20,476.89</b>

**OLD BUSINESS:**

- **Christmas Tree Lighting**
  - Stacie Ohsberg reported successful run of program. With special thanks to Dodge's Agway for the last minute donation of tree.
- **Brick Paver Program**
  - Erin Sniderman reported order forms are out. Order forms given to commission members. Forms will be posted at Library, Town Hall, Post Office and website.
- **Bylaws: Tabled**

**New Business:**

- **Ice Rink**
  - Grant Winnes spoke to commission on progress of Ice Rink
  - Sign has been made, Commission agreed to hang Ice Rink Rules Sign over or next to Governor Weare Park Sign in Parking Lot
  - Grant showed images and made note of hiccup with new well overflow. There was a failure in the line somewhere. The overflow did it's job, Grant will get clarification from Epping Well and Pump as to next steps.
  - Grant proposed expected costs in maintenance and workaround of line failure.

**Motion to pay incidentals up to \$700.00 for overflow supplies, to come out of the Revolving Fund.**

**MOTION: Don Janik**

**SECOND: Mark Lane**

**UNANIMOUS**

**Draft**

- **Landscape Management Contract**

- Pam Fitzgerald raised concerns and discussion over landscape management contracts and bidding process.

**Motion to bid out Town Common Mowing Contract**

**MOTION: Mark Lane**

**SECOND: Stacie Ohsberg**

**UNANIMOUS**

- **Budget Overview**

- Mark Lane brought up emailed conversation with Town Administrator asking all commission and departments to reevaluate budget items to see if reductions could be made. Commission reviewed and determined that they did not feel adjustments were needed at this time.

- **Permanent Appointment of Commission Secretary/Treasurer**

**Motion to approve the permanent appointment of Erin Sniderman as Commission Secretary/Treasurer.**

**MOTION: Mark Lane**

**SECOND: Pam Fitzgerald**

**UNANIMOUS**

**OTHER:**

**ADJOURN: Motion to adjourn 7:55pm**

**MOTION: Mark Lane**

**SECOND: Pam Fitzgerald**

**UNANIMOUS**

**Respectfully Submitted:**

**Erin Sniderman, Recording Secretary/Treasurer**