

Draft

PRESENT: Mark Lane; Chair, Lyn Stan; Vice-Chair, Pam Fitzgerald, Don Janik, Gary Martin, Stacie Oshberg (by phone-child present) Larry Smith (Selectmen's Rep)

ABSENT: Phil Chura, Tuesday Orluk

Mark Lane called the meeting to order at 6:30pm

MEETING MINUTES: Tabled

TREASURER REPORT: Tabled

OLD BUSINESS:

- **Secretary/Treasurer Position**

- Can we assign or get a Treasurer?
- Application for Secretary/Treasurer was submitted by Erin Sniderman of Hampton Falls via Tuesday Orluk. Erin present for meeting.

Motion: Motion to recommend Erin Sniderman of Hampton Falls for the Parks & Recreation Commission Secretary/Treasurer position contingent of submitted application.

Motion: Don

Second: Mark

Unanimous

- **Summer Program**

- Mark emailed Stacey Bellen on 6/18/2018 to follow up on Summer Program, questions arose on status of program, budget, option for scholarships
- Some form of spreadsheet for tracking needs to be made. Items to track would be participation, debits, expenses, payroll, entertainment
- Discussion to review and address in October, any policies and create written policies for summer camp
- Discussion on opportunity for Scholarships, scholarship hardship policy: what should the qualifications be? What limits? What Amounts? Number to students we could impact?
 - Gary to check with Diana on how Hampton handles their policies

Motion: Motion to authorize Lyn Stan to meet with Stacey Bellen to gather information, set up spreadsheet and discuss scholarship options with authorization by committee to provide up to \$800 in scholarships for the 2018 year only.

Motion: Mark

Second: Gary

Motion passed 4-0-1

Draft

New Business:

- **Bandstand Paver Program**

- Lyn presented new information on revitalizing Bandstand Paver Program. Lyn has created updated forms and applications for paver program. Information has been requested for Pam on Paver manufacturer amount minimums and deadlines. Confirmation on 15 paver order criteria.

- Discussion on purpose of Paver Program as purpose has changed from original fundraiser for Bandstand to Memorial Beautification.
- Discussion on Deadline for 2018 order to be September 30, 2018. One order already placed.

- **Shannon Hartley-Aloha Home Decor**

- Lyn to contact Shannon and request a detailed summary of one day event to be submitted one week before next scheduled meeting on July 16, 2018. Shannon will also be invited to July 16, 2018 meeting

- **Castleberry Fair**

- No new communication, follow up at next scheduled meeting on July 16, 2018

OTHER:

- Pam presented information from Glen Aldridge on Bandstand Repair and his recommendation for annual spring cleaning and maintenance of deck using a Composite Deck Cleaner.

Motion: Motion for Bandstand floor to be treated annually each spring starting 2019 by April 30th to continued treatment and maintenance of Bandstand deck flooring.

Motion: Pam

Second: Mark

Unanimous

ADJOURN: Motion to adjourn 8:00pm

Motion: Mark

Second: Pam

Unanimous

Respectfully Submitted: Erin Sniderman and Lyn Stan