

**BUSINESS MEETING
DRAFT**

- A. CALL TO ORDER:** The meeting was called to order at 7:00 p.m.
- B. ROLL CALL:** **Present:** C. Brown, Chairwoman; A. Franciosa, Vice Chairman;
A. Tonry, T. Santora, G. Parish, Members;
B. Mutrie, Bobbi Burns, Alternate Members;
M. Kasprzak, Selectmen's Representative;
K. Croteau, Secretary;
Not Present: L. Brown-Kucharski, Member, P. Stone, Alternate
Member; M. Sikorski, Building Inspector
-

Chairwoman Brown appointed Alternate Member B. Mutrie as a voting member for this meeting.

C. Memorandum of Understanding for Coordinating Highway Access Management between the New Hampshire Department of Transportation and the Town of Hampton Falls. David Walker, Rockingham Planning Commission Transportation Program Manager was present. As a result of questions from the Board, D. Walker clarified that the MOU applies to all highways in Town and the addendum applies specifically to the Town Common District. B. Mutrie asked where the Route 1 Corridor Study was located to which D. Walker said it could be found on the Rockingham Planning Commission's web site.

After discussion, the Board asked that the following changes be made to the document:

1. MOU - Article II – move the word ADDENDUM to before Route 1 . . . and enclose in quotes;
2. addendum, Design Elements section, #10, insert a comma between Route 88 and Route 1;
3. addendum, Special Areas section, #2, correct an inconsistency NHDOT/Department; and
4. MOU - use capitalization for all references to the words Department and Town throughout the document.

MOTION: That the Memorandum of Understanding for Coordinating Highway Access Management between the New Hampshire Department of Transportation and the Town of Hampton Falls be accepted as amended and brought to public hearing in July.

MOTION: T. FRANCIOSA

SECOND: G. PARISH

UNANIMOUS

D. Wetland Ordinance Review

A lengthy discussion took place regarding Section 8.5, Setbacks & Buffers, and the definition, purpose and size of the Wetland Buffers and Vegetative Buffers. B. Burns explained that the vegetative buffer was essentially a “no cut” area where better absorption and filtration could take place. The Board agreed to reduce the proposed amount of feet required for each of these areas. They also asked to change Resource titles to “Prime Wetlands” and “Perennial Streams and Vernal Pools” in the first column of the table in Section 8.5.

T. Franciosa said he had concerns regarding the definition of animal keeping areas and setbacks in animal areas in other sections of the Zoning Ordinance and would like to discuss them at another time.

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E. Architectural Design Guidelines – Business District North & South

The Board received the draft of the guidelines to be reviewed at the Ordinance & Regulations Review Committee meeting on Wednesday, June 25th.

F. Review and Approval of 5/27/14 meeting minutes.

MOTION: To accept the minutes of the 5/27/14 meeting as written.

MOTION: A. TONRY

SECOND: T. FRANCIOSA

6 IN FAVOR: 1 ABSTENTION: PASSES

G. Other Business

The Board acknowledge the minutes of the 6/11/14 meeting of the Ordinance & Regulations Review Committee.

H. Communications to the Board

B. Burns said she would email all Board members a flyer regarding the topic “Preparing for Climate Change in the Seabrook-Hampton Estuary”.

I. ADJOURNMENT

MOTION: To adjourn the meeting at 9:00 p.m.

MOTION: M. KASPRZAK

SECOND: S. VOLPONE

UNANIMOUS; PASSES

NEXT MEETING SCHEDULED TUESDAY, July 22, 2014 7:00 p.m.