

**Town of Hampton Falls
Joint Loss Management Committee**

Minutes for April 11, 2017

Present: Captain Larry Anderson, Chief Robbie Dirsa, Town Administrator Lori Ruest, Librarian Barbara Tosiano, and Building Inspector Mark Sikorski

Meeting convened at 10:30 am.

The committee reviewed the minutes of the February 21, 2017 and approved them with no changes.

The purpose of this meeting was to update the Town's Safety Policy with the 2015 Administrative Rules for Safety and Health chapter LAB 1400 and LAB 600. The Committee reviewed the provisions of the Safety Policy and noted which items need to be revised. A revised Safety Policy will be reviewed once more by the Committee, sent to the Board of Selectman, and notarized by the Town Clerk before submitting to the State Department of Labor.

The provisions in the Safety Policy which need to be updated are as follows:

- Compressed Gas Cylinder Sec. 1403.12
 - Section (d) welding does not apply.
 - Add section (e) Oxygen shall be stored away from fuel tanks.
- Confined space Entry Sec. 1403.14
 - Remove the existing confined space entry and replace with DOL language.
- Ergonomic Sec. 1403.18
 - Replace the existing ergonomic entry with DOL language.
 - Add new section "Exits" 1403.20.
- Fall Protection Sec. 1403.21
 - Renumber section 1403.20 to section 1403.21.
 - Change elevated fall hazard from six feet to four feet.
- Flammable and Combustible Liquid
 - Update wording.
- Noise Exposure Sec. 1403.38
 - Renumber Sec. 1403.38 to 1403.41.
 - Add Chart and update wording.
 - Change permissible decibels to 90 decibels in 8 hours.
- Workplace Violence
 - Add DOL LAB 600 Workplace Violence language.

- The committee voted to approve the changes.

Our next meeting is scheduled for **Tuesday, May 16, 2017 at 10:00 a.m.** at the Library.

The meeting adjourned at 11:00 a.m.

Respectfully submitted,
Barbara Tosiano, Secretary
Joint Loss Management Committee