

**Town of Hampton Falls
Joint Loss Management Committee**

Minutes for November 15^h, 2016

Present: Captain Larry Anderson, Lieutenant Ryan Veno, Librarian Judy Haskell, and Building Inspector Mark Sikorski,

Meeting convened at 10:05 am.

The committee reviewed the minutes of the August 23th meeting and approved them with no changes.

Status updates:

Per recommendations of the NH Department of labor Health and safety inspection report, the following actions have been taken.

- Eyewash stations have been installed in the Library and Town Hall.
- The portable ladder at the Safety Complex has been secured.
- Hand railings have been installed and a step painted yellow in the Safety Complex.
- The Town is reviewing options for the entry doors, including cost considerations, accessibility and preservation of the integrity of the building.

Action Items:

- The Police Department is working on the installation of a railing on the new retaining wall.
- Lt. True sustained an injury to his hand during the fire at the Purple Urchin. His hand sustained a cut which was treated with "surgical glue."
- The Library Staff will announce the location of emergency exits during programs.

Our next meeting is scheduled for **Tuesday, February 21st, 2017 at 10:00 a.m.** at the Library.
The meeting adjourned at 10:40 a.m.

Respectfully submitted,
Barbara Tosiano, Secretary
Joint Loss Management Committee