

**CALL TO ORDER:** Chuck Graham called the meeting to order at 7:40 a.m.

**A. PRESENT:** Bobbi Burns, Robbie Dirsa, Chuck Graham, Larry Smith

**ABSENT:** Tom Baker

**B. MINUTES:**

Aug 15: Robbie motioned to approve, 2<sup>nd</sup> by Larry; approved 3; abstain 1 due to absence from meeting

Aug 22: Chuck motioned to approve, 2<sup>nd</sup> by Larry; approved 3; abstain 1 due to absence from meeting

Aug 29: Robbie motioned to approve as amended, 2<sup>nd</sup> by Chuck; approved 4

Sep 12: Larry motioned to approve as amended, 2<sup>nd</sup> by Chuck; approved 4

**C. DISCUSSION**

Larry made a motion to remove the BC5000 plan from further consideration, 2<sup>nd</sup> by Chuck. Approved 4-0.

Reviewed Police Department Secretary Job Description. Discussed paralegal work requirement.

Discussed adding an additional step to various part time positions.

Discussed potential cost to town of cost of living increase and how to accurately determine.

Discussed health insurance buy out option. Larry made a motion to create a health insurance buyout option at the rate of 25% of the town's portion of the most generous plan available to the employee paid out per pay period and available to employees who sign a form stating that they receive health insurance through another plan; and that Chuck would present this at the next Board of Selectmen (BOS) meeting to ensure immediate availability to employees. Motion 2<sup>nd</sup> by Robbie and approved 4-0.

Larry made a motion to provide direct deposit to all employees and give Chuck the authority to present at the next BOS meeting. 2<sup>nd</sup> by Bobbi and approved 4-0.

Larry made a motion to implement a \$100 shift bonus for part time officers working New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving, Christmas Eve, Christmas Day, and New Year's Eve and give Chuck the authority to present at the next BOS meeting and make effective immediately. 2<sup>nd</sup> by Chuck and approved 4-0.

Bobbi to begin draft of proposal to BOS.

Chuck to cost out cost of living increases.

**NEXT MEETINGS: Wednesday, September 26, 7:30 a.m.; Town Hall**

**Submitted by:** Bobbi Burns, Secretary