

CALL TO ORDER: Chuck Graham called the meeting to order at 7:40 a.m.

A. PRESENT: Bobbi Burns, Robbie Dirsra, Chuck Graham, Larry Smith
ABSENT: Tom Baker

B. MINUTES: Larry made a motion to approve the Aug. 1 minutes as amended. Chuck seconded. Approved 4 to 0. Larry made a motion to approve the Aug. 14 minutes. Robbie seconded. Approved 3 to 0. (Chuck abstained due to not being there.)

C. DISCUSSION

Discussed whether specific jobs are incorrectly classified. Over time and due to the small size of the town, some employees may have taken on responsibilities beyond the normal scope of their positions.

Discussed cost of living increases and/or step increases.

Reviewed issues of fairness in regards to wages of new employees versus existing employees. Discussed market rate pay scales. Discussed part-time versus full-time rates and benefits impact.

Chuck offered to pull together a spreadsheet which outlines existing steps and impact of a cost of living adjustment at various rates.

Robbie offered to review individual job descriptions and similar job descriptions from other towns which may better match current positions.

NEXT MEETINGS: **Wednesday, September 5, 7:30 a.m.; Town Hall**
 Wednesday, September 12, 4:00 p.m.; Police Station – Employee input session

Submitted by: Bobbi Burns, Secretary