

**Meeting Minutes: Wednesday, August 22, 2012, 7:30 a.m.; Town Hall**

**DRAFT**

**CALL TO ORDER:** Chuck Graham called the meeting to order at 7:30 a.m.

**A. PRESENT:** Tom Baker, Bobbi Burns, Chuck Graham, Larry Smith

**ABSENT:** Robbie Dirsa

**B. DISCUSSION**

Reviewed employee meeting.

Discussed need to review salaries. Chuck indicated that many employees are at the top of their pay scales due to being with the town for a long time. Tom indicated a preference for a step increase versus cost of living adjustment.

Discussed putting in place direct deposit for town employees.

Discussed setting up a formal meeting with employees and Board of Selectmen on an annual basis so that employees can provide BOS with their concerns and ideas.

Chuck asked to contact LGC to set up meeting with employees and to get the 3 page fold out of the BC5000 plan.

**NEXT MEETINGS:**      **Wednesday, August 29, 7:30 a.m.; Town Hall**

**Wednesday, September 5, 7:30 a.m.; Town Hall**

**Wednesday, September 12, 4:00 p.m.; Police Station – Employee input session**

**Submitted by:** Bobbi Burns, Secretary