

CAPITAL IMPROVEMENT COMMITTEE	SEPTEMBER 12, 2018 8:06 A.M.
TOWN OF HAMPTON FALLS	TOWN HALL

DRAFT

PRESENT: T. Santora, Chairman, S. Hanson, J. Ziolkowski, M. Allen, T. Franciosa, L. Ruest, Town Administrator, H. Fazzino, Secretary. L. Brown-Kucharski was absent.

Review definition of a Capital Improvement

Chairman Santora reviewed the CIP definition as provided in the June 28, 2018 Memorandum.

CIP Program Spreadsheet 2019-2024, was provided to the Committee and is up to date.

LIBRARY (7 Drinkwater Road) Presented by B. Mutrie and A. Magnarelli.

Replace four Air Compressors and Condensers for \$33,000. A. Magnarelli arrived at 8:10 a.m.

EMERGENCY GENERATOR (heat only). The Library has donations of money, but need to have additional funds for maintenance of the generator. The Library Capital Reserve Fund could be changed with a 3/5 vote. J. Ziolkowski encouraged the consolidation of the account to cover maintenance. M. Allen is also in favor. The plan would be \$12,700 plus \$7,000. Change the name to the Library Improvement Capital Reserve Fund and plan for \$7,000.

AIR COMPRESSOR AND CONDENSER Bid for the Library was distributed. Library had 3 days without power last winter, temperature dropped to 43 degrees. There is a concern of freezing. Five quotes were reviewed. T. Santora said the Board of Selectmen recently denied a request for a generator. T. Santora recommended \$7,500.

T. Franciosa arrived at 8:47 a.m.

POLICE – PHONE SYSTEM- Chief Dirsa removed the phone system from the list due to this project being complete.

POLICE CRUISER REPLACEMENT CAPITAL RESERVE FUND- Proposed 25% from the Police Department Vehicle Fund, /25% from the Police Cruiser Capital Reserve Fund/50% from the tax base, Chief Dirsa proposed a reduction in his request to \$32,000 from Police Detail Fund, a Warrant article of \$12,000 for year 2019. The 2014 cruiser had mechanical difficulties this week, which tends to occur after 100,000 miles. Hampton Falls cruisers are retained for eight years. J. Ziolkowski wondered if the repairs on the Crown Victoria cruiser are prudent. The proposal was revised to \$12,000 in 2019, \$16,000 in 2020, \$17,000 for 2021-2024.

POLICE BODY CAMERAS- R. Dirsa described the issues associated with downloading camera footage. The original request was for \$30,000. The Crimeline Gift was given to the Hampton Falls Police Department to fight crime and is not intended for this purpose. The new total is \$14,500. T. Franciosa stated that he appreciated Chief Dirsa’s work with the CIP Committee to keep the tax rate under control.

GOVERNMENT BUILDINGS- L. RUEST AND J. ZIOLKOWSKI

Public Safety Building Capital Reserve Fund to be renamed “Government Buildings Capital Reserve Fund” for maintenance of municipal buildings to include the Town Hall, Historical Society and Public Safety Building, approved by the Board of Selectmen. T. Franciosa discussed maintaining the Historical Society or to improve the building. He requests that the issue go before the voters. Proposed is \$10,000 per year.

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Revaluation of Properties Capital Reserve Fund- L. Ruest presented the portion of the expense to be carried across four of the six years. \$8,000 over 4 years beginning 2020. T. Santora discussed the change in market for assessors.

CARNEY LAND (Map 2, Lot 76) L. Ruest discussed the improved assessment of the parcel of land.

PRIORITIZE CIP PROJECTS

T. Santora stated that he hoped that he could get the Board of Selectmen to adhere to their guidelines of the Capital Improvement Program.

APPROVAL OF SEPTEMBER 5, 2018 MEETING MINUTES

The minutes will be reviewed at the next meeting.

Other Business

There was no other business discussed.

NEXT MEETING WILL BE SEPTEMBER 19, 2018

MOTION: To adjourn the meeting at 10:20 a.m.

MOTION: T. SANTORA

SECOND: M. ALLEN

UNANIMOUS