

FINAL

CALL TO ORDER: M. Caruso called the meeting to order at 8:00 a.m.

PRESENT: M. Caruso, Chairman, C. Brown, P. Robart, J. Ratigan, M. Kasprzak
Town Administrator E. Small, Administrative Assistant L. Ruest

CIP PROGRAM SPREADSHEET 2012-2017: A review of the spreadsheet prepared by E. Small outlining capital items by department for the years 2012-2017 continued this meeting.

Worksheets and submissions for the following items were reviewed by the Committee as prepared and presented by the Library Trustees, SAU Business Administrator, Fire Chief and Town Improvement Committee.

LIBRARY BUILDING - LIBRARY TRUSTEES:

- **REPLACE ALL TRIM WITH LOW MAINTENANCE MATERIAL**

Library Trustee A. Magnarelli and Library Director J. Haskell were present. It was explained that the Library is seeking \$6,000 for five years in order to have money available to replace all trim boards, not siding, on the Library building with low maintenance, man-made materials. P. Robart asked if estimates have been obtained as he felt \$30,000 was a great amount for trim boards. The Library Trustees were asked to obtain additional prices and it was suggested that this work might be able to be included with other projects such as siding for the Town Hall and Old Library building. E. N. Small noted that there is \$7,600 currently in this fund.

ELEMENTARY SCHOOL - BILL HICKEY- BUS. ADMIN.

- **BOND ISSUE**
- **ROOFING**
- **WINDOWS AND INSULATION**
- **LIFE SAFETY (NOT PART OF FACILITY REPORT)**

B. Hickey, SAU Business Administrator and Robin Ratigan, Lincoln Akerman School Board Chairwomen were present. B. Hickey stated that the proposed projects are part of the Facilities Report presented to the School Board a year ago. In response to M. Caruso, B. Hickey confirmed that the request includes the third part of a three-year project for life safety issues. It is proposed to then follow in subsequent years with the projects for roofing, windows, etc. Priorities are included on the spreadsheet and some other projects will need to be filled in once figures are available.

WINNACUNNET COOPERATIVE SCHOOL DISTRICT - BILL HICKEY- BUS. ADMIN.

- **BOND ISSUE**

FINAL

It was noted that there are no projects requested and that the bond issue is part of the worksheet. B. Hickey informed the Committee that there is a Capital Improvement Committee working at the High School but that no projects have been identified yet and should be forthcoming in the fall.

FIRE DEPARTMENT - FIRE CHIEF JAY LORD

- **MEZZANINE IN FIVE BAYS ABOVE WASHER/DRYER AREA**
- **REPLACE PAGERS – PART 2**
- **CAPITAL RESERVE FUND FOR FIRE TRUCK**

J. M. Lord was unable to attend this meeting due to an emergency call. The Committee acknowledged understanding of these projects as presented last year.

Discussion took place with regard the amount requested for the capital reserve fund for a future purchase of a fire truck. Question was raised as to whether the amount could be reduced from \$50,000 a year to \$25,000 a year. Although it is a good idea to put money aside, it was suggested that that the Fire Department maintain a life on vehicles to the extent it has in the past. E. N. Small suggested the Committee hear from the Fire Chief with regard to support for this request. The Committee acknowledged the need to understand the cost needed annually to keep the fleet in working order and the explanation as to why.

AMBULANCE - FIRE CHIEF JAY LORD

- **PURCHASE A NEW AMBULANCE**

J. M. Lord was unable to attend this meeting due to an emergency call.

TOWN HALL - PETER ROBART – TOWN IMPROVEMENT COMMITTEE

- **FOUR YEAR CAPITAL RESERVE FUND – TOWN HALL**

Town Improvement Committee Member P. Robart explained that the warrant article approved by the voters in 2011 is being used to address the front of the Town Hall. Request for funds for subsequent years of \$20,000 each year is to address the remaining sides of the Town Hall. P. Robart reported that there is a hope for a level of volunteer help. M. Kasprzak asked if the work done to the portico at the front of Town Hall was part of the warrant article approved this year. P. Robart stated it is and also the plantings along the front and Route 88 sides of Town Hall.

CONSERVATION

- **BOND ISSUE**

E. N. Small reported that a notice was sent to the Conservation Commission, however, no response has been received nor has he heard of any proposed land acquisitions or easements.

FINAL

APPROVE MINUTES OF SEPT 14, 2011

MOTION: To approve the minutes of the September 14, 2011 meeting as written.

MOTION: J. RATIGAN
SECOND: C. BROWN
4 IN FAVOR, 1 ABSTENTION, PASSES

SELECT MEETING DATE – FIRE CHIEF, GOVERNMENT BUILDINGS, CARNEY LAND, HIGHWAY & PRIORITIZE CIP PROJECTS: A date and time of Tuesday, October 18, 8 a.m. was scheduled.

OTHER BUSINESS

MOTION: To adjourn the meeting at 8:30 a.m.

MOTION: C. BROWN
SECOND: P. ROBART
UNANIMOUS