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Call to order 6:30. Present: J. Ziolkowski, Chairman, L. Smith, Vice Chairman, E. Beattie, Selectmen, L. Ruest, Town Administrator.

Section 1:

Building Inspector monthly report accepted with no comments.

Road Agent monthly report accepted with no comment, approval of August invoice for \$6,728.86. D. Robinson stated he had removed limbs hitting school buses on Crystal and Alexis Drives. He identified and marked property lines on corner of King and Sanborn Roads and mowed the area. He explained that the excavation on the Kennedy culvert seems to be working after the last storm. The water is 10 inches below the high-water mark. He wants to remind the new Road Agent to spray the ends of the pipe for poison ivy.

Request for Proposals for Road Agent: There are 3. Russell Hilliard of Hampton Falls; Syvinski of _____; and Jamco of South Hampton. L. Ruest said she would copy and distribute to Selectmen in time for review before next meeting. She will also create a summary of the highlights.

Motion: To take the Requests for Proposal for Road Agent under advisement.

Motion: J. Ziolkowski

Second: L Smith

3/0 approved.

Invasive Species: Work started today on the removal of invasive species found at the dump. This is a two-phase project. Discussion regarding if there is determined to be any invasive species in a truck load for disposal at the dump should the entire load be rejected? Question arose about who monitors the loads? L. Ruest said she would look for the policy to review to include Japanese Knotweed. Once the policy is decided upon, a sign will be put up at the dump. The current documents from the Rockingham County Conservation District are OK as is.

Fire Chief, Ambulance, Emergency Management monthly report accepted without comment.

Highway safety committee volunteer application from Robert Woodes.

Motion: To appoint Robert Woodes to Highway Safety Committee.

Motion: L. Smith

Second: J. Ziolkowski

3/0 approved.

Burning vs. chipping at the dump. It was discussed that Probark did the chipping prior to Dirt Doctor last time. It was estimated that last time there was approximately 1,800 cubic yards to chip, this time it is more like 4,000 cubic yards. Chairman Ziolkowski is waiting on a price

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from Probark. Last time was on a per day basis and there was not enough to keep them busy all day, this time the dump is packed full. J. Lord said the pile is too big to burn, it would melt the salt shed roof. It could however be managed if fed into a smaller pile. He estimates it could take up to 2 weeks to burn. He recommends that if burning is chosen that we wait until mid-fall/winter after windows are closed for smoke management. No firetruck would be needed on site, but a backhoe and driver would. At the rate of manpower and equipment it may be as expensive as chipping. Pearson of Byfield did work there in the past. D. Robinson said do not volunteer to help to feed the machines, not worth it.

Police, Animal Control monthly report was accepted without comment. Chief Dirsa did however want to explain about the budget line item 740 that it should read instead of needing a new computer the IT guy recommends upgrading the firewall at the Public Safety building. The Board approved the recommendation. He also wanted to address outstanding repairs from the winter on the Public Safety building. J. Ziolkowski and L. Smith said they will look into it.

Section 2:

Monthly financial reports of bookkeeper, treasurer and tax collector reviewed.

Trick or Treat will be held on Tuesday October 30, 2018 from 5-7pm.

FEMA has approved disaster relief #4371DR in the amount of \$33,867.25 which is 75% of the cost incurred by the town for the March 13, 2018 storm.

FINANCIAL: General Fund balance as of September 18, 2018 is \$1,509,154.72.

EXECUTIVE:

Motion: To approve Payroll Warrant #439 totaling \$18,581.32 and Accounts Payable Warrant #635 totaling \$785,764.39 and Treasurer Check Warrant for check #1049 for \$44.50.

Motion L. Smith

Second: E. Beattie

3/0 approved

Motion: To authorize the Chairman to sign six requests for reimbursement from the Trust Funds for payments made by the Town regarding Warrants 2018-3 through 8 totaling \$76,689.30 as prepared by the Bookkeeper.

Motion L. Smith

Second: E. Beattie

3/0 approved.

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HIGHWAYS: Drinkwater Road Culvert (Kennedy) J. Ziolkowski informed the rest of the board that Brad Jones is doing research regarding the temporary repair to the culvert. They are recommending the full replacement but due to cost the town wants to perform the temporary repair at this time. The current permits are limited to no excavation in the creek. They are hoping to cement around the pipe with a gunite type compound which will limit the amount of form work that will be required for the repair. The main advantage is cost saving. L. Smith said he was in favor of a temporary repair. It was determined that a six inch pipe is not large enough to do the job. The cost of a permanent fix is between \$300,000 and \$400,000 of which there is no FEMA funds available. Brad Jones should have information for consideration of the Board by next meeting.

OTHER: J. Ziolkowski referred to a posting on social media and wanted to clarify the record. The posting indicated that the Chairman decided the town does not need a generator at the town hall where a 2-1 vote resulted at the last meeting. Consensus was that there was a vote last meeting to expend up to \$14,000 for a three phase generator as recommended by the Town Improvement Committee that did not pass. It has been determined that since the Town Hall has 3 phase electricity the cost of up to \$14,000 (generator plus cost of utility hook up) resulted which is 40% more than the estimate presented to the Capital Improvement Plan Committee. The Chairman did not unilaterally make this decision, nor does the Chairman have the authority to put this money in the General Fund. The \$10,000 approved by the voters will stay in the Capital Reserve fund at this time.

Section 3:

J. Lord said that the tree branches hitting the school bus were at the end of Glenwood. D. Robinson said he would take care of it.

L. Knowles said the culvert on Marsh Lane is holding up at low tide.

EXECUTIVE:

Current Use of lots 1-83-1, 1-89 and 1-91: L. Smith asked about less than 10-acre parcels, it was determined that these parcels are contiguous with other current use land thus meeting the requirements.

Motion: Approve the three applications for Current Use of lots 1-83-1, 1-89 and 1-91.

Motion: L. Smith

Second: E. Beattie

3/0 approved.

Other:

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Nextera is asking to maintain the same tax payment as they have for the last 5 years for one additional year while the Department of Revenue Administration determines utility values for 2018. Since the DRA has not set the utility values for 2018, it is expected that waiting for the 2018 values could make the tax bills late by a month. Although the 2017 rates might be lower than 2018 the nuclear plant is aging and thus the rates might be lower. The DRA would like us to do our own appraisal, but a utility appraisal could cost the town between \$10,000 and \$30,000 while the entire Nextera bill is in the \$40,000 range. The DRA is hesitant to allow the town to use their values because they would have to defend them if there were questions. L. Ruest mentioned that the nuclear plant has one intake and one outflow, one of which may go away with the new pollution control exemption program reducing values by 50% in the near future.

Motion: To approve the one-year settlement agreement from NEXTERA dated September 10, 2018 for a value equal to the 2017 tax.

Motion: L. Smith

Second: E. Beattie

3/0 approved.

J. Ziolkowski inquired of the Police and Fire Departments as to the status of established Capital Reserve Funds. J. Lord stated the only thing left on the mezzanine project is the lights. He expects it done in a few weeks and the balance should use up all the remaining funds. Chief Dirsa stated that he has more cabinets, doors and lights to complete in the storage area of the three-bay garage. The balance of his fund is \$5,200 and he hopes to get it completed soon.

J. Ziolkowski asked about the status of the Town Improvement Committee. L. Smith stated that the committee has been disbanded. It was felt that there was not a need for this committee any longer and the projects they were working on should be taken over by other town committees.

J. Ziolkowski asked whether the review of Selectmen minutes by the Chairman prior to the posting of the draft is a requirement. L. Smith said he as previous chairman reviewed the minutes first but that there was no requirement to follow that procedure. J. Ziolkowski asked the Town Administrator to let the Secretary know that he does not wish to review draft minutes before posting.

J. Ziolkowski asked that they postpone the approval of the September 5, 2018 minutes to next meeting.

Reporter Angel Chiramida asked whether there were any changes on Route 88 as a result of the recent fatality. J. Lord said that the speed limit was appropriate, and that DOT will only put up business signs for business off a main road. He stated the DOT had scheduled the mowing of that area for a week after the accident. L. Smith concurred that 40 miles per hour was not

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unreasonable. Chief Dirsa said he has stepped up patrols in town. He also asked about the videotaping. J. Ziolkowski stated that we do not audio tape and that there was a delay in uploading the video to Hamptonfalls.org. It is not to be uploaded to You Tube without a social media policy adoption. Regarding RSA 91-A, when the minutes of a public meeting are available she was informed that we have 5 days to have a draft available at town hall.

Todd Santora, Avery Ridge Lane, reported he signed the Avesta Performance Agreement as Planning Board Chairman. Regarding the Town Improvement Committee, he stated that if need be he will form a new committee to look into town improvements. Discussion followed regarding the purpose of the CIP and other advisory boards and their missions. A. Brubaker stated that although he feels the Town Improvement Committee is valuable getting volunteers is getting harder and harder.

Tracy Healey-Beattie, Drinkwater Road, was unhappy that some public issues were not addressed while the reporter was still at the meeting. She stated that she has been asked to look into the last inspection of the housing for workers at Applecrest. J. Lord and M. Sikorski will review the past inspection and conduct a new one if necessary. L. Ruest asked that if someone has a health or other complaint they should come to town hall and fill out a complaint form for the Health Officer/Code Enforcement. That way, there is notice to the proper official. L. Ruest said she would research the policy of the 1990's regarding regular inspections at Applecrest.

Motion: To adjourn at 8:10 pm.

Motion: L. Smith

Second: E. Beattie

3/0 approved.

Respectfully submitted,
Abigail Tonry